

# VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – July 5, 2012

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, July 5, 2012.

Present: George Brust, Martin Ebert, Jan Kraus, Orris Ruth, Rob Whaley.

Absent: Martin Ebert, Jerry Shepardson

Staff & Consultants present: Village Administrator Doug Maxeiner, Acting Police Chief Brian Thompson, Village Attorney Mark Schuster, and Village Engineer Brad Sanderson (EEI).

A quorum was established.

President Magnussen led the Pledge of Allegiance

7:02 p.m. Trustee Shepardson joined the Board meeting.

Trustee Kraus moved, to approve the minutes of June 21, 2012.

Seconded by Trustee Brust  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: Ebert

## VILLAGE ADMINISTRATOR'S REPORT

### Raffle License - Hampshire VFW Post 8043

Trustee Brust moved, to approve the Hampshire VFW Post 8043 raffle license to be sold August 3, 4, and 5<sup>th</sup> and drawn September 9, 2012.

Seconded by Trustee Whaley  
Motion carried by roll call vote  
Ayes: Brust, Kraus, Ruth, Shepardson, Whaley  
Nays: None  
Absent: Ebert

### Recommendation from Village Services Committee to Dedicate Used Oil Recycling Revenues and that Portion of the General Fund Balance Derived from Used Oil Recycling as "Assigned" for the purpose of promoting Outdoor Recreation.

Village Services Committee would like to have their funds for the promotion of outdoor recreation. An assignment fund balance requires that the Board express their intent as to the use of the revenues or reserves. Authority is provided to the Village Administrator to utilize the funds within parameters set by the Board and within the budget. Used oil revenues and fund balances "assigned" to outdoor recreation purposes can be done by a simple majority, any spending activity for the remainder of the current year will require a super majority to amend the budget.

Trustee Brust moved, to approve the Village Services Committee in "assigning" used oil revenues and fund balances within the general fund to the promotion of outdoor recreation.

Seconded by Trustee Ruth  
Motion carried by roll call vote  
Ayes: Brust, Kraus, Ruth, Shepardson, Whaley  
Nays: None  
Absent: Ebert

Discussion of the "Way Finding" Sign-Plan and the Business to Include on the Directional Signs.

Village President Magnussen recommended seeing signs posted off of State Street retail and businesses. On Mill Street: Peterson Propane and Hampshire Wastewater Treatment plant. Can be taken off the list. Keyes Ave.: Stanley Machining, RPS Products and W.S. Hampshire can also be taken off, Keyes Ave. have a double pole for the signs. Have some signage posted down on Keyes Ave.: Manufacturing Please look at this list carefully and mark up what you think we should have posted and what street. This will be brought back at the next board meeting July 19, 2012.

Agreement with ABSI (American Backflow Solutions, Inc.) to Administer the Mandate Cross-Connection Control Testing Program for the Village of Hampshire.

IEPA is responsible to enforce the Safe Drinking Water Act of 1974 in Illinois. Local public utilities responsible for compliance with certain provisions of the act. IEPA's directive to potable water producers in Illinois which relates to implementing of a cross connection control plan which would include inspecting, correcting and documenting cross connection risks. This has potential to contaminate source such as private well or waste source. Hampshire has identified the lack of cross connection control plan in the Village which could mean a fine or some other penalty if a plan is not in place in 2012.

American Backflow Solutions, Inc. will send a survey letter to each commercial business in the Village. The business owner will hire a licensed plumber with Cross Connection Control Devise Inspector certification to complete this survey out and files the results online to ABSI-Online. Any deficiencies or risks to the water supply identified by the plumber will need to be addressed. The cost of the survey is \$20 besides the costs of the plumbing services; no fees are paid to the Village. ABSI will report data on a format to comply with the IEPA mandate.

After much discussion on fees plus the agreement ABSI will be at the next Village Board meeting July 19, 2012.

Trustee Brust moved, to table this item and will be presented at the next Village Board meeting July 19, 2012.

Seconded by Trustee Kraus  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: Ebert

VILLAGE BOARD COMMITTEE REPORTS

a. Economic Development

Trustee Brust announced Economic Development / Hampshire Chamber meeting will be held Tuesday July 10, 2012 at 5:30 p.m.

b. Finance

Accounts Payables

Trustee Kraus moved, to approve accounts payable in the amount of \$56,632.08 to be paid on or before July 10, 2012.

Seconded by Trustee Shepardson  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Ruth, Shepardson, Whaley  
Nays: None  
Absent: Ebert

Trustee Ruth had some questions from the audit such as the land value: what year did the land come into the Village and is there a list of land value.

TIF where did the monies go, can we reduce the rates on our bonds.

Impact Fees: back in 2001 CIP was \$110, 000 per acre which was to be increased every year in October, there was no motion made back then. If and when some subdivision decide to get completed does that mean the developers get the rate for impact fees when they annexed into the Village at that time, or did they expire? Is the Board going to freeze the impact fees? Village Administrator Maxeiner found one appraisal that would come into the Village so hopefully he will call him and they will come out for us.

Trustee Whaley reported that a tentative Finance Committee meeting will be held July 19, 2012 before the board meeting.

c. Planning/Zoning

No report

d. Public Safety

No report

e. Public Works

No report

f. Village Services

Trustee Kraus reminded everyone Oil Recycling is this Saturday July 7, 2012 from 9 – 11:30 a.m.

g. Field & Trails

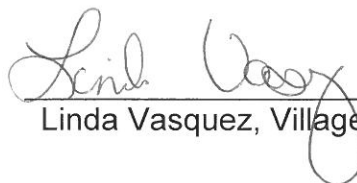
Trustee Ruth reported the Memorial Sign at the park is now up and looks good plus he planted fifty more Iris, the bench has been ordered

Village President Magnussen congratulated George and Barbara Brust on the birth of their 2<sup>nd</sup> great grandson Ezra Brust, born July 2, 2012 mom and baby are all doing fine.

Adjournment

Trustee Brust moved, to adjourn the Village Board meeting at 8:00 p.m.

Seconded by Trustee Kraus  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: Ebert

  
Linda Vasquez, Village Clerk