

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
October 3, 2019**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 PM in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, October 3, 2019.

Present: Aaron Kelly, Christine Klein, Toby Koth, Ryan Krajecki, Michael Reid, and Erik Robinson.

Absent: None

Also Present: Village Clerk Linda Vasquez, Village Finance Director Lori Lyons, Village Police Chief Brian Thompson, Village Engineer Julie Morrison, and Village Attorney Mark Schuster.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

CITIZENS COMMENTS

Orris Ruth mentioned that there is a residential sidewalk at Maple and the alley instead of a wider sidewalk. He has pictures of the sidewalk on Washington by his property at 123 Washington showing where you can trip on the curb or the sidewalk. The Village will look into this to see if it's the owner's responsibility or the Village's responsibility.

MINUTES

Trustee Robinson moved to approve the minutes of September 19, 2019 and September 28, 2019.

Seconded by Trustee Krajecki
Motion carried by voice vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

VILLAGE PRESIDENT REPORT:

Trustee Robinson moved to approve Ordinance 19-24: Intergovernmental Agreement with NIPC Renewal.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Klein moved to approve the 2020 Holiday Schedule.

Seconded by Trustee Robinson
Motion carried by voice vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Krajecki moved to approve 2020 Village Board Meeting Schedule.

Seconded by Trustee Klein
Motion carried by voice vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Robinson moved to approve the Raffle license for Hampshire Sportsman & Conservation Club.

Seconded by Trustee Klein
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Robinson moved to approve Ordinance 19-25; for classification of Lot 9 in Hampshire Woods Business Park in the M-2 General Industrial Zoning District.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Koth moved to approve Ordinance 19-26; for classification of Lot 1 (Unit 2) in Hampshire Woods Business Park in the M-2 General Industrial Zoning District.

Seconded by Trustee Krajecki
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Kelly moved to approve to hire a consultant not to exceed \$7,500 regarding Village Administrator search.

Seconded by Trustee Klein
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Krajecki moved to approve disbursement request in the amount of \$500.00 for Fire Hydrant Flags.

Seconded by Trustee Kelly
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Robinson moved to approve Resolution 19-18; approving the IGA with Hampshire Township Park District for indemnification in regard to transitions fees.

Seconded by Trustee Klein
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson
Nays: None
Absent: None
Abstain: Reid

Village President Magnussen announced that Illinois State Senator DeWitt will be here at the Village Hall to answer any questions you may have on Tuesday October 8 from 9:00 AM to 10:00 AM.

Hampshire Township will be hosting a topic called Understanding Alzheimer's & Dementia on Saturday, October 12 at 10:00 AM. It is very informative knowing the early stages of Alzheimer's and dementia. This presentation will also benefit the of Alzheimer's and dementia patients.

The Ella Johnson Library will be having a program called Memory Books on October 5 at 10:00 AM. This purpose of this program is to help trigger memories for people with Alzheimer's. They will have different themed books.

VILLAGE BOARD COMMITTEE REPORTS

1. **Public Safety**- Lakewood sirens are now working and big thank you to Hampshire Police Chief Thompson.
2. **Fields & Trails**:
Finance Director Ms. Lyons met with ComEd about the walkway path at Tuscan Woods. They will help restore the landscaping near the walkway. The repair of the pathway is still a work in progress.
3. **Village Services**: Trustee Kelly reported there will be a slight increase in the amount that Waste Management will bill residents for garbage pick-up due to an increase of the state fuel tax (\$0.17 per month).

Waste Management is ready to start for one month tag and take program.

Trustee Kelly talked with Dolan Reality and they would like to put in additional ground stations at the cell tower site in Lakewood Crossing. We need to hold off on this request until further notice. We also need to see if they crane can make the sharp turns into the facility with the proposed changes.

Permits handled by B&F have not been going out on a timely manner. There was a question as to why the fees are different. Some fees are more than others. We need checks and balances with the permitting system. Trustee Kelly will be setting up a meeting with Thaddeus from B&F.

4. **Public Works:** Trustee Koth stated that the north and south water lines that need to be connected are not eligible for funding through the CBGD grant. To get the funds we need to put a list together of projects. We potentially need to hold a committee of the whole meeting to do this.

Public Works will be having a meeting October 10 at 6:00 PM to discuss Klick St. & Highland.

To receive grant money for projects, the Village needs to have the following criteria in the proposal: low income housing, emergency situation requiring immediate attention, or low to medium jobs.

For the Village to start on Highland project, we have money in the budget and it will take about 4 to 6 weeks (figure December 1st). The Village can move on this project then. By the time payments need to be paid, our new budget for the 2020/2021 fiscal year will be in place, which will have money set aside for the Highland project.

Village President moved to table items 1 & 2 under Public works.

Seconded by Trustee Koth
Motion carried by voice vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

5. **Business Development Commission:** Trustee Krajecki updated the Board that Resource Bank has a facade program with flyers. Mr. Mroch volunteered to help out and put together a list of properties for us.

Blocks will be the next feature focus to be interviewed.

Grant needs to be completed and filled out by October 17.

6. **Accounts Payable:**
Trustee Klein moved to approve the Accounts Payable in the sum of \$321.96 to employee Jim Neblock, and Bill Panzloff to be paid on or before October 9, 2019.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

Trustee Klein moved to approve the Accounts Payable in the sum of \$694,930.03 paid on or before October 9, 2019.

Seconded by Trustee Krajecki
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Reid, Robinson
Nays: None
Absent: None

The handbook has been distributed to the Village employees. There will be a meeting with all Village employees on October 23 at 10:00 AM to discuss the handbook.

Public Relations: No report

Planning and Zoning:

There will be a Planning and Zoning Committee meeting on Tuesday, October 15 at 5:30 PM. Items on the agenda will be to discuss cannabis legalization (January 1, 2020), residences above businesses, and beer gardens.

The clerk will compile a list of addresses of all residences above businesses for the Zoning Board of Appeals.

ADJOURNMENT

Trustee Robinson moved to adjourn to executive session to discuss Personnel pursuant to Sec. 2 (c) 1 and 2 (c) 11 for purposes of pending, probable or imminent litigation under the Open Meetings Act at 8:28 pm.

Seconded by Trustee Koth
Motion carried by voice vote
Ayes: Kelly, Krajecki, Klein, Koth, Robinson, and Reid
Nays: None
Absent: None

The Village Board reconvened at 8:50 PM

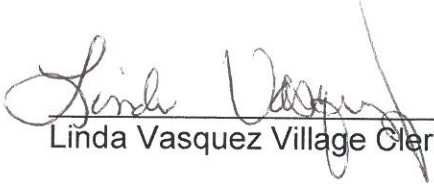
Trustee Robinson moved to authorize the removal of Mr. Smith from the Village Administrator candidate list and keep the following on the list: David Strohl, Jay Hedges, and Shannon Andrews.

Seconded by Trustee Klein
Motion carried by voice vote
Ayes: All
Nays: None
Absent: None

Adjournment

Trustee Robinson moved, to adjourn the Village Board meeting at 8:51 p.m.

Seconded by Trustee Klein
Motion carried by voice vote
Ayes: All
Nays: None
Absent: None


Linda Vasquez Village Clerk