

REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
July 6, 2023

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, June 15, 2023.

Roll call by Deputy Village Clerk Wray:

Present: Heather Fodor, Aaron Kelly, Toby Koth, Lionel Mott, Laura Pollastrini

Absent: Erik Robinson

A quorum was established.

In addition, present in-person were Acting Village Manager Lori Lyons, Village Attorney James Vasselli, and Police Chief Doug Pann. Also, present electronically: Tim Paulson from EEI.

President Reid led the Pledge of Allegiance.

PUBLIC COMMENTS

Mike Gazzola is an industrial real estate broker that has worked in Hampshire for over 20 years, and he spoke in favor of the motor vehicle wash zoning amendment, noting that type of use has market value in the Hampshire area to accompany the other logistics type uses.

Gabriel Mascote is a part owner of a logistics company in Hampshire Woods Business Park and had previously investigated building a retail truck wash on their newly acquired site on Arrowhead Dr. While his team has decided not to go forward with the truck wash facility for market reasons, he also spoke in favor of the motor vehicle wash amendment.

MINUTES

Trustee Koth moved to approve the minutes of June 1, 2023, with a correction on page 4 that Trustee Pollastrini should be noted as absent from the vote.

Seconded by Trustee Mott

Motion carried by voice vote

Abstain: Pollastrini

Absent: Robinson

VILLAGE MANAGER'S REPORT

An Ordinance Amending Village Code Chapter 6: Zoning, Adding "Motor Vehicle Wash Facility" as a Permitted Use in Various Zoning Districts

Staff reported information related to the pretreatment standards for wastewater, and John King, Environmental Director for Whiting Systems, made additional comments and answered questions. The Board discussed pretreatment and monitoring practices for approximately one hour.

The Board would like to hear more about the Village's utilities master plan, aquifers, and monitoring process before this ordinance takes effect. Trustee Pollastrini suggested tabling the item, and there were other comments suggesting passing the ordinance with an effective date

later in the year so the Board can receive more information from staff between now and then.

Trustee Pollastrini moved to table this item.

Seconded by Trustee Mott.
Motion failed by roll call vote
Ayes: Pollastrini
Nays: Koth, Mott, Fodor, Kelly
Absent: Robinson

Trustee Fodor moved to approve Ordinance 23-07: An Ordinance amending Village Code Chapter 6: Zoning, adding "motor vehicle wash facility" as a permitted use in various zoning districts, effective September 22, 2023, with the understanding that staff will provide additional information including the utilities master plan and current and proposed regulations governing wastewater discharge prior to the effective date.

Seconded by Trustee Mott
Motion passed by roll call vote
Ayes: Koth, Mott, Fodor, Kelly
Nays: Pollastrini
Absent: Robinson

A Resolution Approving an Intergovernmental Agreement with CUSD 300 Extending the School Resource Officer Program

Trustee Kelly asked Chief Pann if this agreement should be for the same timeframe as the FOP labor agreement. Chief Pann noted that is not necessary, and it would not effectively matter since there is a 30-day cancellation clause in this agreement. Discussion ensued.

Trustee Kelly moved to approve Resolution 23-13: A Resolution approving and intergovernmental agreement with CUSD 300 extending the school resource officer program.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Mott, Kelly, Koth, Pollastrini
Nays: Fodor
Absent: Robinson

A Resolution Authorizing the Disposal of Obsolete Property (Police Dept. Equipment)

Trustee Pollastrini asked if any of this equipment might benefit another law enforcement department. Chief Pann explained that is unlikely given the equipment is outdated and/or too specific to easily be used in another department.

Trustee Koth moved approve Resolution 23-14: A Resolution authorizing the disposal of obsolete property.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini
Nays: None
Absent: Robinson

A Resolution Approving the Purchase of a 2023 Kenilworth Dump Truck with Snowplow Equipment from Henderson Products, Inc. in the Amount of \$245,506

Staff clarified that this purchase will replace the oldest plow in the fleet, a 2003, and the previously authorized purchase, which has yet to start production, will be in a future fiscal year and will be an addition to the fleet as planned in the CIP.

Trustee Kelly moved approve Resolution 23-15: A Resolution approving the purchase of a 2023 Kenilworth dump truck with snowplow equipment from Henderson Products, with the two quotes included as exhibits to the resolution.

Seconded by Trustee Pollastrini
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini
Nays: None
Absent: Robinson

A Motion to Approve Pay Estimate No. 8 to Kane County Excavating in the Amount of \$87,338.58 for Work Completed on the Water Main Connection Project

A discrepancy in the paperwork regarding the payment amount was discovered.

Trustee Kelly moved to table this agenda item.

Seconded by Trustee Pollastrini
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini
Nays: None
Absent: Robinson

A Motion to Approve the Balancing Change Order for the Water Main Connection Project Decreasing the Contract Price by \$8,082.68 to a New Total of \$958,559.84

Trustee Kelly moved to table this agenda item.

Seconded by Trustee Pollastrini
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini
Nays: None
Absent: Robinson

A Motion to Approve Pay Estimate No. 6, Final Payment, to Alliance Contractors in the Amount of \$20,661.44 for Work Completed on the Streetscape Project

Concern was raised regarding the center stripe along the festival block.

Trustee Pollastrini moved to table this agenda item.

Seconded by Trustee Koth
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini
Nays: None
Absent: Robinson

A Motion to Approve the Balancing Change Order for the Streetscape Project Increasing the Contract Price by \$8,622.028 to a New Total of \$1,033,072.01

Trustee Pollastrini moved to table this agenda item.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini
Nays: None
Absent: Robinson

A Presentation on the Electric Vehicle Readiness Program

Mr. Wray gave a presentation on staff's involvement in the EV Readiness Program sponsored by the Metropolitan Mayors Caucus. He explained the goal of the program is to adjust policies and procedures to be ready for the increased demand of electric vehicle charging and accompanying infrastructure. There are several areas the program focuses on, the major ones for the Village's plan being zoning, parking and access, permitting, and community engagement. The Planning and Zoning Commission will have their portions of this program on the agenda for the July 10th meeting, and the final ordinance recommendations are planned to come to the Village Board in August.

The Board discussed the need and impact of this program for approximately 10 minutes.

STAFF REPORTS

There were no questions regarding the Streets report.

ACCOUNTS PAYABLE

A Motion to Approve the July 6, 2023 Regular Accounts Payable to Personnel

Trustee Kelly moved to approve the Accounts Payable to personnel in the amount of \$363.39 paid on or before July 12, 2023.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini
Nays: None
Absent: Robinson

A Motion to Approve the July 6, 2023 Regular Accounts Payable

Trustee Kelly moved to approve the regular Accounts Payable in the sum of \$185,031.00 paid on or before July 12, 2023.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini
Nays: None
Absent: Robinson

COMMITTEE / COMMISSION REPORTS

- a) Business Development Commission - Trustee Kelly announced the next regularly scheduled BDC meeting is for Wednesday, July 12, 2023, at 6:30pm at Village Hall.
- b) Public Relations - No report
- c) Public Works - Trustee Koth made brief comments on the Streets Department report.
- d) Budget Committee - No report

ANNOUNCEMENTS

Trustee Mott announced that the Lion's club is looking at bicycle racks to purchase for downtown and is seeking feedback on what size and type they should look at. Ms. Lyons will connect Trustee Mott with Streets Supervisor Starrett for further discussion.

President Reid announced the job posting for the village clerk position is on the website.

President Reid explained the events leading to Trustees Pollastrini's return to the Board after her resignation in open session on May 18. He noted that the resignation was not effective due to a notarization requirement in the State statute, so Trustee Pollastrini never actually vacated her seat, and her status as a trustee is fully intact.

ADJOURNMENT

Trustee Kelly moved to adjourn the Village Board meeting at 9:13 p.m.

Seconded by Trustee Mott
Motion carried by voice vote.
Absent: Robinson



Linda Vasquez, Village Clerk

By: Josh Wray
Deputy Village Clerk