



Village of Hampshire
Village Board Meeting
Thursday, April 4, 2024 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments
5. A Motion to Approve the Meeting Minutes from March 21, 2024
6. Village Manager's Report
 - a. A Resolution Authorizing Village staff to Sign the Illinois Joint Purchasing Program Agreement for Rock Salt for FY '25 & FY '26 in the Amount of \$217,000.
 - b. A Resolution to Waive Bidding for Purchase of Two End Suction Pumps, Other Equipment and Installation for the Filter Building at the Wastewater Treatment Plan in the Amount of \$29,888.
 - c. A Motion to Set the Public Hearing for the Proposed Fiscal Year 2024-2025 Budget for April 18, 2024, at 7:00 P.M.
 - d. A Presentation and Discussion of the Proposed Budget for Fiscal Year 2024-2025 Budget.
7. Staff Reports
 - a. Building Report
 - b. Engineering Report
 - c. Financial Report
8. Accounts Payable
 - a. A Motion to Approve the April 4, 2024, Accounts Payable to Personnel.
 - b. A Motion to Approve the April 4, 2024, Regular Accounts Payable.
9. Village Board Committee Reports
 - a. Business Development Commission
 - b. Public Works Committee
 - c. Budget Committee
10. New Business
11. Announcements
12. Executive Session
13. Adjournment

Public Comments: The Board will allow each person who is properly registered to speak a maximum time of five (5) minutes, provided the Village President may reduce the maximum time to three (3) minutes before public comments begin if more than five (5) persons have registered to speak. Public comment is meant to allow for expression of opinion on, or for inquiry regarding, public affairs but is not meant for debate with the Board or its members. Good order and proper decorum shall always be maintained.

Recording: Please note that all meetings held by videoconference may be recorded, and all recordings will be made public. While State Law does not require consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.



Village of Hampshire
Village Board Meeting Minutes
Thursday, March 21, 2024 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

1. **Call to Order**

Village President Michael J. Reid, Jr. called to order the Village Board Meeting at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, March 21, 2024.

2. **Roll Call by Village Clerk, Karen Stuehler:**

Present: Village President Michael J. Reid, Jr., Trustee Heather Fodor, Trustee Aaron Kelly, Trustee Toby Koth, Trustee Lionel Mott, Trustee Laura Pollastrini, Trustee Erik Robinson.

Absent: None.

A Quorum was Established.

Others Present: Village Manager Jay Hedges, Village Clerk Karen Stuehler, Chief Pann, Assistant Village Manager for Development Mo Khan, Finance Director Lori Lyons, Village Attorney James Vasselli. Tim Paulson from EEl joined remotely.

3. **Pledge of Allegiance**

Village President Michael J. Reid, Jr. led the Pledge of Allegiance.

4. **Public Comments**

None

5. **A Motion to Approve the Meeting Minutes from March 7, 2024**

Trustee Fodor moved to approve Meeting Minutes with corrections for the Village Board Meeting of March 7, 2024.

Seconded by: Trustee Mott

All Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

6. **Public Hearings**

- a. **President Reid opened a Public Hearing at 7:06 p.m. regarding the Establishment of Special Service Area (SSA) 30 for Brier Hill Ventures/Midwest Companies.**

Trustee Robinson moved to close the Public Hearing for the Establishment of Special Service Area (SSA) 30 for Brier Hill Ventures/Midwest Companies.

Seconded by: Trustee Kelly

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

Public hearing was closed at 7:07

- b. **Public Hearing was opened at 7:08 for the Approval of an Annexation Agreement for Tinajero Subdivision for the properties at 44W459 & 44W369 Big Timber Road.**

Trustee Robinson moved to close the Public Hearing for the Annexation Agreement for Tinajero Subdivision for the properties at 44W459 & 44W369 Big Timber Road.

Seconded by: Trustee Koth

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

Public hearing was closed at 7:14 p.m.

7. **Village Manager's Report**

- a. **Lennar Homes - Residential Subdivision Concept Presentation**

Rick Murphy and Rich Olson gave a presentation for a Residential Subdivision South of Rt. 72. Discussion was had with the Board.

- b. **A Motion to Approve Distribution of Fire District Impact Fees to the**

Hampshire Fire Protection District

Trustee Koth moved to approve the Distribution of Fire District Impact Fees to the Hampshire Fire Protection District.

Seconded by: Trustee Kelly

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

c. Ordinances & Resolutions Approving the Following for the Tinajero Subdivision Development:

i. Ordinance 24-09 Approving an Annexation Agreement for the Tinajero Subdivision.

Trustee Robinson moved to approve Ordinance 24-09 Approving an Agreement for the Tinajero Subdivision.

Seconded by: Trustee Koth

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved

ii. Ordinance 24-10 Approving the Annexation of Tinajero Subdivision.

Trustee Robinson moved to approve Ordinance 24-10 Approving an Annexation of Tinajero Subdivision.

Seconded by: Trustee Koth

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved

iii. **Resolution 24-07 Approving the Preliminary & Final Plat of Subdivision for Tinajero Subdivision.**

Trustee Robinson moved to approve Resolution 24-07 Approving the Preliminary & Final Plat of Subdivision for Tinajero Subdivision.

Seconded by: Trustee Fodor

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved

iv. **Ordinance 24-13 Approving the Map Amendment (Rezoning) for Tinajero Subdivision.**

Trustee Robinson moved to approve Ordinance 24-13 Approving the map Amendment (Rezoning) for Tinajero Subdivision.

Seconded by: Trustee Mott

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved

v. **Ordinance 24-11 Approving the Special use for Tinajero Subdivision.**

Trustee Robinson moved to approve Ordinance 24-11 Approving the Special use for Tinajero Subdivision.

Seconded by: Trustee Koth

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved

vi. **Ordinance 24-12 Approving the Variance for Tinajero Subdivision.**

Trustee Robinson moved to approve Ordinance 24-12 Approving the Variance for Tinajero Subdivision.

Seconded by: Trustee Koth

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nays: None.

Absent: None.

Abstain: None.

Motion Approved

8. **Staff Reports**

a. **Police Report**

Chief Pann reported that about 30 people were present for the Open House for the ViTra 300 Training Simulator. There was also some discussion on the charts provided in the packet from Chief Pann.

Trustee Kelly thanked the Hampshire Police Department for holding lost pets and posting it on social media till they can be reunited with their family. It shows care for the community.

b. **Streets Report**

Discussion was had about the Village Solicitation Policy and some further options that may be implemented. Further discussion will be held at a later date after some research is done and more information is available.

9. **Accounts Payable**

a. **A Motion to Approve the March 21, 2024, Accounts Payable to Personnel in the amount of \$403.48.**

Trustee Mott moved to approve the March 21, 2024, Accounts Payable to Personnel in the amount of \$288,182.66.

Seconded by: Trustee Robinson

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Approved.

b. **A Motion to Approve the March 21, 2024, Regular Accounts Payable.**

Trustee Kelly moved to approve the March 21, 2024, Regular Accounts Payable.

Seconded by: Trustee Robinson

Ayes: Fodor, Kelly, Koth, Mott, Robinson.

Nayes: Pollastrini.

Absent: None

Motion Approved.

10. **Village Board Committee Reports**

a. **Business Development Commission**

There will be a meeting on April 10, 2024, at 6:30 p.m.

b. **Public Works Committee**

None

c. **Budget Committee**

Mr. Kelly reported that there was a meeting held March 20, 2024, and wanted to thank everyone on the budget committee, staff, departments heads and all officials for their recommendations and hard work, especially Lori Lyons for her countless hours. There will be a final recommended version of the budget put forth before the Board for consideration. There will be a public meeting on April 4, 2024, with a Public Hearing and budget approval on April 18, 2024, by the Village Board.

11. **New Business**

- a. Mr. Mott of the Hampshire Lions Club stated the donated bench would be dedicated Saturday, April 30 on State Street.

12. **Announcements**

- a. Trustee Kelly would like to congratulate Hampshire High School Theatre Department. The feedback that was heard was phenomenal.
- b. Trustee Pollastrini wanted to remind everyone of the Free Public Program on March 28, 2024 Memorable Times, Teachers, and Ways of Hampshire "Old School" Days presented by the Hampshire Historical Society.
- c. Trustee Kelly would like to congratulate the Hampshire Park District on the

reopening of Seyller Park.

- d. President Reid would like to wish everyone a Happy Easter and safe Spring Break.
- e. President Reid would like to share that the Ribbon cutting for Meli's Gaming Café will be on May 4.
- f. President Reid would like to share that on April 26, 2024 the Village of Burlington will be recognizing Linda Velasquez with a planting on Arbor Day at Henpeck Park 10:00 a.m.
- g. Trustee Fodor would like to welcome anyone in joining her in picking up garbage and sticks when the nice weather returns.

13. Executive Session

None

14. Adjournment

Trustee Robinson motion to adjourn at 9:23 p.m.

Seconded by: Koth

All call vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO: President Reid; Board of Trustees
FROM: Mo Khan, Assistant Village Manager for Development
David Starrett, Streets Supervisor
FOR: Village Board Meeting on April 4, 2024
RE: Resolution Authorizing Village staff to Sign the Illinois Joint Purchasing Program Agreement for Rock Salt for Fiscal Year 2025 & 2026

Background: The Village of Hampshire Streets Department purchases rock salt through a Joint Purchasing Program coordinated by the State of Illinois. The Joint Purchasing Program allows for the Village to purchase rock salt at a bulk rate, saving the Village funds.

Analysis: The Village purchases approximately 2,200 tons of rock salt for road maintenance during the winter season. Village staff is requesting approval to purchase up to 120% of previous year's amount, which is 2,640 tons. The rate for the previous year was \$82.12 per ton for a total of approximately \$217,000.

Recommendation: Staff requests approval of the Resolution authorizing the Village staff to sign the agreement for the Illinois Joint Purchasing Program Agreement for Fiscal Year 2025 & 2026 in the amount of \$217,000.

Exhibits/Attachments:

1. Resolution #24-XX



Resolution for Maintenance Under the Illinois Highway Code

Table with 5 columns: District, County, Resolution Number, Resolution Type, Section Number. Values: 1, Kane, , Original, .

BE IT RESOLVED, by the President and Board of Trustees of the Village of Hampshire Illinois that there is hereby appropriated the sum of Two Hundred and Seventeen Thousand Dollars (\$217,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/24 to 04/30/25.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Hampshire shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Karen Stuehler, Village Clerk in and for said Village of Hampshire in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of Hampshire at a meeting held on 04/04/24.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 4th day of April 2024.

(SEAL, if required by the LPA)

Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date Department of Transportation

AGENDA SUPPLEMENT

TO: President Reid and Village Board

FROM: Lori Lyons, Finance Director

FOR: April 4, 2024 Village Board Meeting

RE: Approval to Purchase Two End Suction Pumps, Other Equipment and Installation for the Filter Building at the Wastewater Treatment Plant

Background: Part of the wastewater treatment process in Hampshire involves collecting impurities in the water through a filtration process. The filter building lays ahead of UV treatment and the water being released to the creek.

Analysis: Village Utility staff identified the filter process at the wastewater treatment plant needing improvements. Two pumps of the six pumps in the filtration process are planned to be replaced in FY25 along with other equipment. The budget includes \$32,000 for these items as well as \$30,000 in contingency for additional work that may be requested in the improvement process. We have the opportunity to secure these pumps at this time, avoid possible lead time delays and wait until FY25 for installation.

With a cost of \$29,888, staff is requesting waiver of the formal bidding requirements. Dahme Mechanical Industries, Inc. has been a vendor of the Village since 2011 and knows our system and processes well.

Recommendation: Staff recommends the Board a Resolution waiving the formal bidding requirement and accepting a quote for Dahme for end suction pumps and other materials in the filter building at the wastewater treatment plant. This work will take place in FY25.

RESOLUTION NO. 24- XX

A RESOLUTION WAIVING THE FORMAL BIDDING REQUIREMENT AND ACCEPTING
A QUOTE FROM DAHME MECHANICAL INDUSTRIES, INC. FOR THE PURCHASE AND INSTALLATION OF
END SUCTION PUMPS AND OTHER EQUIPEMNT IN THE
FILTER BUILDING AT THE WASTEWATER TREATMENT PLANT
FOR THE VILLAGE OF HAMPSHIRE

WHEREAS, THE Village of Hampshire, Kane & McHenry Counties, Illinois (the "Village") is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, the Village has determined two new end suction pumps and additional equipment is needed in the Village's Filter Building at the Wastewater Treatment Plant, and

WHEREAS, the two pumps required are in stock at the present time and come with an estimated 4-month lead time should an order be required., and

WHEREAS, Dahme Mechanical Industries, Inc. (Dahme) submitted a quote attached hereto as Exhibit A and incorporated herein, for labor, and other equipment to install the pumps and other improvements for a cost of \$29,888.00, and

WHEREAS, if authorized, Dahme will hold the pumps in stock for the Village for the work including installation to be completed in FY25, and

WHEREAS, it is expected the Village Board is expected to approve expenditures of \$32,000 for filter building pump replacement in the FY25 sewer fund budget and an additional amount of \$30,000 in contingency for additional expenses that may be incurred during the filter process rehabilitation, and

WHEREAS, 65 ILCS 5/8-9-1 provides that any work exceeding \$25,000 shall be performed pursuant to a contract that shall be competitively bid, except that such contract may be entered into by the proper officers without advertising for bids if authorized by a vote of two-thirds (2/3) of all the trustees then holding office; and

WHEREAS, in light of Dahme's extensive knowledge of the Village's utility systems and satisfactory work completed in the past, the Village wishes to waive formal bidding for the purchase and installation of the two filter building pumps and other equipment, and

WHEREAS, the corporate authorities of the Village of Hampshire hereby accept and approve Dahme's proposal, Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION ONE: The preambles of this Resolution are hereby incorporated into this text as if set out herein in full.

SECTION TWO: The corporate authorities of the Village of Hampshire hereby waive formal bidding for the labor and installation of two end suction pumps and other equipment in the Filter Building at the Wastewater Treatment Plant.

SECTION THREE: The corporate authorities of the Village of Hampshire hereby accept Dahme’s proposal attached hereto as Exhibit A and incorporated herein by reference and authorize the purchase and installation of end suction pumps and other equipment in the Filter Building at the Wastewater Treatment Plant.

SECTION FOUR: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

ADOPTED THIS 4th day of April 2024, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED THIS 4th day of April 2024 2024.

Michael J. Reid, Jr.
Village President

ATTEST:

Karen Stuehler
Village Clerk



DAHME MECHANICAL INDUSTRIES, INC.
610 S. ARTHUR AVE.
ARLINGTON HEIGHTS, IL 60005
847-253-0341
info@dm-inc.net www.dmi-inc.net

March 27, 2024

Village of Hampshire
234 S. State St.
Hampshire, IL 60140

Attn: Mark Montgomery, Supervisor of Utilities

RE: Backwash Pump Replacement

Mark:

Pursuant to your inquiry regarding the above subject, we are pleased to offer our proposal for your consideration. Dahme Mechanical Industries, Inc. will provide the following scope of work:

- DMI to coordinate all construction activities with Village of Hampshire personnel
- DMI to remove (2) existing end suction pumps replace with properly engineered pumps suited for the application as per the original system provider*
- New suction valves and gauge assemblies at (4) pumps are included, these items will be utilized to properly throttle the flows thru the pumps to ensure they are pumping at the specified duty point(s)
- Electrical disconnects/wiring and recommissioning are included
- Construction activities will start and finish within (3) days of mobilizing

EXCLUSIONS:

1. Dahme Mechanical Industries, Inc. shall not be held liable for any job site safety or job site maintenance of any type upon completion of our work.
2. All agreements contingent upon strikes, accidents, or delays beyond our control

All material is guaranteed for (1) year as listed above. Any additional items not included in our trade agreements or clearly stated above are expressly excluded. Payment terms are net 100%, due upon completion.

Total price: \$29,888.00

*** note – availability of these (2) pumps at the time this proposal is being written is STOCK; if the pumps are sold before this work is under contract, the lead time will be 4 months**

Option: replace the other (2) original pumps at a later date (when stock allows – 4 months) for an additional **\$18,750.00**

Dahme Mechanical Industries, Inc. standard insurance is included. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. This proposal may be withdrawn by us if not accepted within 30 days.

Thank you-

Kris Komorn
Dahme Mechanical Industries, Inc.
kkomorn@dm-inc.net

AGENDA SUPPLEMENT

TO: President Reid and Village Board

FROM: Lori Lyons, Finance Director

FOR: April 4, 2024 Village Board Meeting

RE: Tentative Budget Inspection and Setting of the Public Hearing

Background: The Village is required to adopt an annual budget before the beginning of each fiscal year.

The annual budget takes the place of an appropriation ordinance, and (i) is meant to appropriate sums of money deemed necessary to defray all necessary expenses and liabilities of the Village for the fiscal year; and (ii) must specify the objects and purposes for which these appropriations are made and the amount appropriated for each object or purpose. The budgeted line items serve as a schedule of spending for the coming fiscal year.

The tentative budget was finalized at the budget committee/committee of the whole meeting held on March 20, 2024. This evening, Village President Reid will announce that the tentative budget will be available for public inspection (at the front counter and on the Village's website) beginning, April 5, more than one week before the public hearing proposed to be scheduled for April 18, 2024, and more than 10 days prior to final budget approval which is also scheduled for April 18, 2024 board meeting.

Notice of the public hearing will be published in the Daily Herald between April 8 and April 11, 2024 (one week or more prior to the public hearing date).

Recommendation: Staff recommends the Board set the public hearing for April 18, 2024 by motion.



Village of Hampshire
 234 S. State Street, Hampshire IL 60140
 Phone: 847-683-2181 www.hampshireil.org

Monthly Report

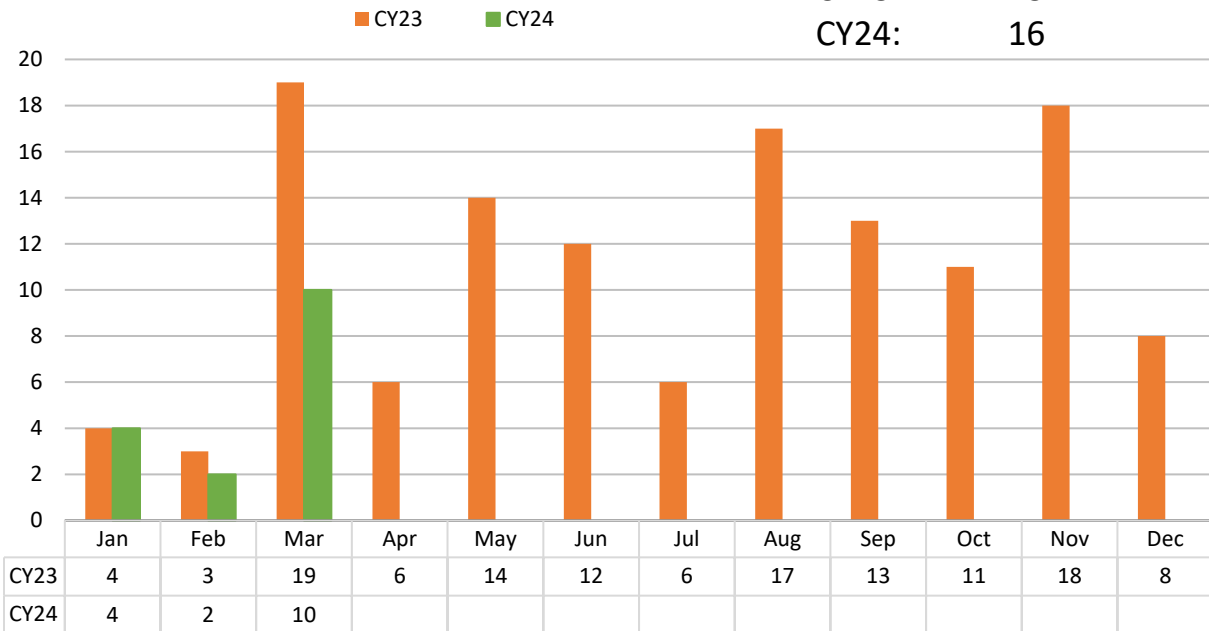
TO: President Reid; Board of Trustees
FROM: Mo Khan, Assistant Village Manager for Development
FOR: Village Board Meeting on April 4, 2024
RE: Building Report - March 2024

Building Performance Metrics	<u>March</u>	<u>Monthly Avg.</u>	<u>CY24 TTD</u>
• Total permits issued	39	28	83
○ New single-family homes	10	5	16
○ Townhome/duplex units	0	0	0
• Avg. plan review time	4.62 days	3.39 days	n/a
• Inspections	535	623	1,869
• Permit fees collected	\$28,111	\$21,029	\$63,088
• Other Village fees collected	\$19,798	\$11,649	\$34,948
Code Enforcement Performance Metrics	<u>March</u>	<u>Monthly Avg.</u>	<u>CY24 TTD</u>
• No. of complaints	1	0.33	1
• No. of new cases	1	0.33	1
• No. of active cases	11	n/a	n/a

New Single-Family Detached Home Permits Issued

CY TTD

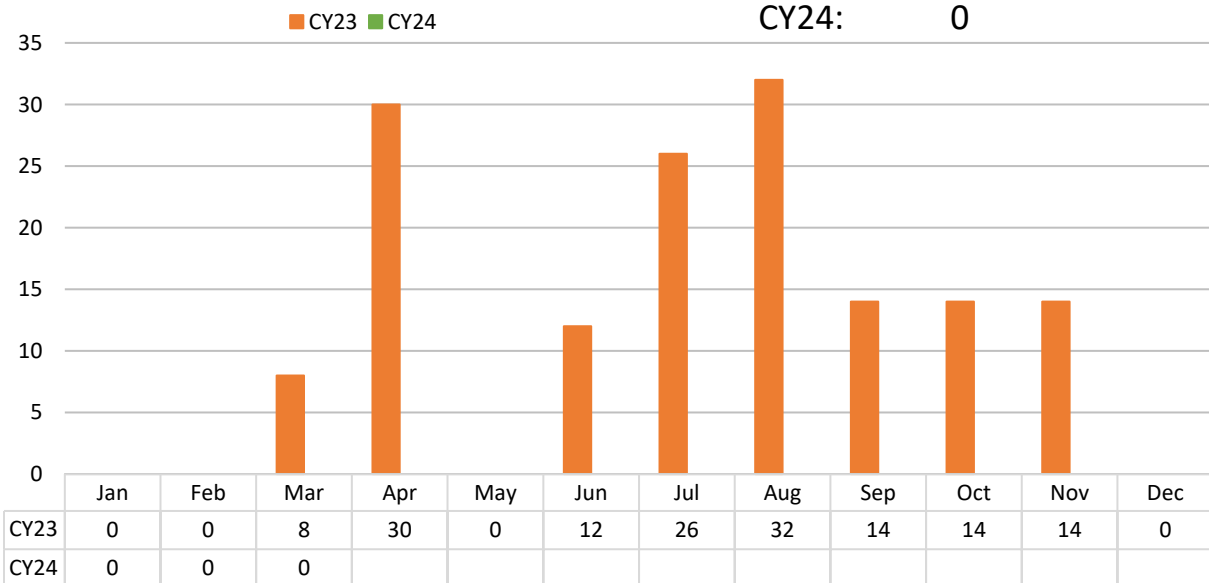
CY23: 131
CY24: 16



New Duplex/Townhome Units Permits Issued

CY TTD

CY23: 150
CY24: 0





To: Village President and Board of Trustees

From: Timothy N. Paulson, P.E., CFM

Date: March 27, 2024

Re: Monthly Engineering Report

EEI Job #: HA2400-V

All:

Please find below a brief status report of current Village and development projects.

Village Projects

- Safe Routes to School
 - ✓ Completed Walk Through with Public Works
 - ✓ Completing Prelim Plans and Estimates

- Park and Rinn Storm Sewer Improvements
 - ✓ Grant Approval Process Expected to be Finalized Soon
 - ✓ Then Move into Design

- UV System Replacement
 - ✓ Design Underway

- Well 9 WTP Media Replacement Project
 - ✓ Coordination with Contractor

Development Projects

- Prairie Ridge K & L, M, and R
 - ✓ Home/Townhome Construction
 - ✓ Punch List Inspections

- Prairie Ridge – North of Kelley Road
 - ✓ Underground Work Continuing for Neighborhoods Z, and AA
 - ✓ Home Construction Starting
 - ✓ Design for Prairie Ridge North Lift Station Ongoing
 - ✓ LOC Reduction Request

- Tamms Farm
 - ✓ Home Construction



- Stanley North – TRZ Self Storage
 - ✓ As-Built Submittal – Review Comments Issued
 - ✓ Waiting for Plat of Easement Submittal

- Hampshire 90 Logistics Park and Vista Trans
 - ✓ IDOT Route 20 Improvements to be Completed in the Spring

- Hampshire Grove
 - ✓ Construction Ongoing on Old Dominion Site

- Tinajero Property
 - ✓ Engineering Approved
 - ✓ Waiting on Schedule from Developer

- Oakstead
 - ✓ Engineering Approved
 - ✓ Waiting on Schedule from Developer

- Seyller Park
 - ✓ Engineering Plans Approved

If you have any questions please contact me at tpaulson@eeiweb.com or (630) 466-6727.

Pc: Jay Hedges, Village Manager

Village of Hampshire
 Budget Versus Actual Report Overview
 Ten Months Ended February 29, 2024

General Fund						% of Budget
10 MONTHS ENDED				2023-2024		
YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET		
Revenue	6,491,720	6,793,905	302,185	5%	7,539,226	90%
Expenditures/Expense	6,280,695	6,401,212	120,517	2%	7,536,830	85%
YTD Surplus/(Deficit)	211,025	392,693	181,668		2,396	
Special Revenue Funds						% of Budget
10 MONTHS ENDED				2023-2024		
YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET		
Revenue	726,215	812,398	86,183	12%	793,836	102%
Expenditures/Expense	560,114	220,558	(339,556)	-61%	672,136	33%
YTD Surplus/(Deficit)	166,101	591,840	425,739		121,700	
Capital Project Funds						% of Budget
10 MONTHS ENDED				2023-2024		
YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET		
Revenue	430,891	614,842	183,951	43%	517,070	119%
Expenditures/Expense	439,203	74,372	(364,831)	-83%	527,045	14%
YTD Surplus/(Deficit)	(8,312)	540,470	548,782		(9,975)	
Enterprise Funds						% of Budget
10 MONTHS ENDED				2023-2024		
YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET		
Revenue	3,345,869	3,376,983	31,114	1%	4,015,042	84%
Expenditures/Expense	3,343,721	2,964,853	(378,868)	-11%	4,012,464	74%
YTD Surplus/(Deficit)	2,148	412,130	409,982		2,578	
Total Village						% of Budget
10 MONTHS ENDED				2023-2024		
YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET		
Revenue	10,994,695	11,598,128	603,433	5%	12,865,174	90%
Expenditures/Expense	10,623,733	9,660,995	(962,738)	-9%	12,748,475	76%
YTD Surplus/(Deficit)	370,962	1,937,133	1,566,171		116,699	



Agency Funds						% of Budget
10 MONTHS ENDED				2023-2024		
YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET		
Revenue	1,182,418	1,280,370	97,952	8%	1,184,584	108%
Expenditures/Expense	1,018,468	245,080	(773,388)	-76%	1,222,160	20%
YTD Surplus/(Deficit)	163,950	1,035,290	871,340		(37,576)	

Pension Trust Fund						% of Budget
10 MONTHS ENDED				2023-2024		
YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET		
Revenue	640,927	899,347	258,420	40%	769,112	117%
Expenditures/Expense	219,900	210,922	(8,978)	-4%	263,879	80%
YTD Surplus/(Deficit)	421,027	688,425	267,398		505,233	

Village of Hampshire
 Budget Versus Actual Report - General Fund Subfunds
 Ten Months Ended February 29, 2024

	School Impact Fees (60)					Library Impact Fees (61)				
	10 MONTHS ENDED		2023-2024			10 MONTHS ENDED		2023-2024		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	125	344	219	175%	150	313	601	288	92%	375
Licenses, Fines, Permits, Fees	303,307	778,959	475,652	157%	363,968	18,375	56,177	37,802	206%	22,050
TOTAL REVENUE	303,432	779,303	475,871	157%	364,118	18,688	56,778	38,090	204%	22,425
EXPENSE										
Other Expenses	303,432	902,708	599,276	197%	364,118	18,688	27,902	9,214	49%	22,425
TOTAL EXPENSE	303,432	902,708	599,276	197%	364,118	18,688	27,902	9,214	49%	22,425
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	(123,405)	(123,405)	-100%	-	-	28,876	28,876	100%	-

	Parks Impact Fees (62)					Fire Impact Fees (63)				
	10 MONTHS ENDED		2023-2024			10 MONTHS ENDED		2023-2024		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	17	40	23	135%	20	83	225	142	171%	100
Licenses, Fines, Permits, Fees	27,574	70,817	43,243	157%	33,089	84,978	218,343	133,365	157%	101,973
TOTAL REVENUE	27,591	70,857	43,266	157%	33,109	85,061	218,568	133,507	157%	102,073
EXPENSE										
Other Expenses	27,591	82,067	54,476	197%	33,109	85,061	185,884	100,823	119%	102,073
TOTAL EXPENSE	27,591	82,067	54,476	197%	33,109	85,061	185,884	100,823	119%	102,073
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	(11,210)	(11,210)	-100%	-	-	32,684	32,684	100%	-

	Cemetery Impact Fees (66)					Township Impact Fees (67)				
	10 MONTHS ENDED		2023-2024			10 MONTHS ENDED		2023-2024		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	29	29	-	0%	35	4	8	4	100%	5
Licenses, Fines, Permits, Fees	7,000	10,700	3,700	53%	8,400	9,584	24,725	15,141	158%	11,500
TOTAL REVENUE	7,029	10,729	3,700	53%	8,435	9,588	24,733	15,145	158%	11,505
EXPENSE										
Other Expenses	7,029	-	(7,029)	-100%	8,435	8,055	28,635	20,580	255%	9,665
TOTAL EXPENSE	7,029	-	(7,029)	-100%	8,435	8,055	28,635	20,580	255%	9,665
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	10,729	10,729	100%	-	1,533	(3,902)	(5,435)	-355%	1,840

	Total General Fund Subfunds				
	10 MONTHS ENDED		2023-2024		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE					
Investment Income	571	1,247	676	118%	685
Licenses, Fines, Permits, Fees	450,818	1,159,721	708,903	157%	540,980
TOTAL REVENUE	451,389	1,160,968	709,579	157%	541,665
EXPENSE					
Other Expenses	449,856	1,227,196	777,340	173%	539,825
TOTAL EXPENSE	449,856	1,227,196	777,340	173%	539,825
YEAR-TO-DATE SURPLUS/(DEFICIT)	1,533	(66,228)	(67,761)	-4420%	1,840

Village of Hampshire
 Budget Versus Actual Report - Special Revenue Fund Summary
 Ten Months Ended February 29, 2024

	Tax Increment Financing (05)					Hotel/Motel Tax (07)				
	10 MONTHS ENDED		DELTA \$	DELTA %	2023-2024 TOT BUDGET	10 MONTHS ENDED		DELTA \$	DELTA %	2023-2024 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Property Tax	208,756	213,002	4,246	2%	208,756	-	-	-	0%	-
Intergovernmental	-	-	-	0%	-	-	-	-	0%	-
Investment Income	167	907	740	443%	200	4	159	155	3875%	5
Licenses, Fines, Permits, Fees	-	-	-	0%	-	25,000	18,835	(6,165)	-25%	30,000
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	20,833	-	(20,833)	-100%	25,000	-	-	-	0%	-
TOTAL REVENUE	229,756	213,909	(15,847)	-7%	233,956	25,004	18,994	(6,010)	-24%	30,005
EXPENSE										
Contractual Services	2,083	660	(1,423)	-68%	2,500	15,833	19,000	3,167	20%	19,000
Commodities	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	49,629	59,942	10,313	21%	59,555	5,000	6,000	1,000	20%	6,000
Transfers	-	-	-	0%	-	4,167	-	(4,167)	-100%	5,000
TOTAL EXPENSE	51,712	60,602	8,890	17%	62,055	25,000	25,000	-	0%	30,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	178,044	153,307	(24,737)	-14%	171,901	4	(6,006)	(6,010)	-150250%	5

	Road and Bridge (10)					Motor Fuel Tax (15)				
	10 MONTHS ENDED		DELTA \$	DELTA %	2023-2024 TOT BUDGET	10 MONTHS ENDED		DELTA \$	DELTA %	2023-2024 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Property Tax	128,483	128,396	(87)	0%	128,483	-	-	-	0%	-
Intergovernmental	5,000	4,522	(478)	-10%	6,000	266,046	284,077	18,031	7%	319,255
Investment Income	208	245	37	18%	250	20,833	55,256	34,423	165%	25,000
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Grant Income	-	-	-	0%	-	-	54,330	54,330	100%	-
TOTAL REVENUE	133,691	133,163	(528)	0%	134,733	286,879	393,663	106,784	37%	344,255
EXPENSE										
Contractual Services	112,500	-	(112,500)	-100%	135,000	108,334	-	(108,334)	-100%	130,000
Commodities	-	-	-	0%	-	208,333	101,140	(107,193)	-51%	250,000
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	112,500	-	(112,500)	-100%	135,000	316,667	101,140	(215,527)	-68%	380,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	21,191	133,163	111,972	528%	(267)	(29,788)	292,523	322,311	-1082%	(35,745)

	SSA #2-26 (52)					Total Special Revenue Funds				
	10 MONTHS ENDED		DELTA \$	DELTA %	2023-2024 TOT BUDGET	10 MONTHS ENDED		DELTA \$	DELTA %	2023-2024 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Property Tax	50,872	51,858	986	2%	50,872	388,111	393,256	5,145	1%	388,111
Intergovernmental	-	-	-	0%	-	271,046	288,599	17,553	6%	325,255
Investment Income	13	811	798	6138%	15	21,225	57,378	36,153	170%	25,470
Licenses, Fines, Permits, Fees	-	-	-	0%	-	25,000	18,835	(6,165)	-25%	30,000
Grant Income	-	-	-	0%	-	-	54,330	54,330	100%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	20,833	-	(20,833)	-100%	25,000
TOTAL REVENUE	50,885	52,669	1,784	4%	50,887	726,215	812,398	86,183	12%	793,836
EXPENSE										
Personal Services	20,069	13,652	(6,417)	-32%	24,082	20,069	13,652	(6,417)	-32%	24,082
Contractual Services	-	-	-	0%	-	238,750	19,660	(219,090)	-92%	286,500
Commodities	-	-	-	0%	-	208,333	101,140	(107,193)	-51%	250,000
Other Expenses	34,166	20,164	(14,002)	-41%	40,999	88,795	86,106	(2,689)	-3%	106,554
Transfers	-	-	-	0%	-	4,167	-	(4,167)	-100%	5,000
TOTAL EXPENSE	54,235	33,816	(20,419)	-38%	65,081	560,114	220,558	(339,556)	-61%	672,136
YEAR-TO-DATE SURPLUS/(DEFICIT)	(3,350)	18,853	22,203	-663%	(14,194)	166,101	591,840	425,739	256%	121,700

Village of Hampshire
 Budget Versus Actual Report - Enterprise Fund Summary
 Ten Months Ended February 29, 2024

	ARRA Loan Debt Serv Fund (28)					Garbage (29)				
	10 MONTHS ENDED		DELTA \$	DELTA %	2023-2024 TOT BUDGET	10 MONTHS ENDED		DELTA \$	DELTA %	2023-2024 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Service Fees	302,575	308,394	5,819	2%	363,090	580,017	586,013	5,996	1%	696,020
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	3,423	2,910	(513)	-15%	4,107	8,759	5,450	(3,309)	-38%	10,511
Other Income	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	305,998	311,304	5,306	2%	367,197	588,776	591,463	2,687	0%	706,531
EXPENSE										
Personal Services	-	-	-	0%	-	-	-	-	0%	-
Contractual Services	-	-	-	0%	-	571,274	578,374	7,100	1%	685,529
Commodities	-	-	-	0%	-	84	68	(16)	-19%	100
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfers	322,263	-	(322,263)	-100%	386,715	9,833	9,833	-	0%	11,800
TOTAL EXPENSE	322,263	-	(322,263)	-100%	386,715	581,191	588,275	7,084	1%	697,429
YEAR-TO-DATE SURPLUS/(DEFICIT)	(16,265)	311,304	327,569	-2014%	(19,518)	7,585	3,188	(4,397)	-58%	9,102

	Water (30)					Sewer (31)				
	10 MONTHS ENDED		DELTA \$	DELTA %	2023-2024 TOT BUDGET	10 MONTHS ENDED		DELTA \$	DELTA %	2023-2024 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Service Fees	924,011	1,004,218	80,207	9%	1,108,813	1,151,642	1,256,406	104,764	9%	1,381,971
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	34,155	116,337	82,182	241%	40,986	199,037	9,106	(189,931)	-95%	238,844
Other Income	91,833	-	(91,833)	-100%	110,200	42,500	-	(42,500)	-100%	51,000
TOTAL REVENUE	1,049,999	1,120,555	70,556	7%	1,259,999	1,393,179	1,265,512	(127,667)	-9%	1,671,815
EXPENSE										
Personal Services	207,842	202,958	(4,884)	-2%	249,410	207,841	203,994	(3,847)	-2%	249,410
Contractual Services	465,925	484,009	18,084	4%	559,110	491,254	497,474	6,220	1%	589,505
Commodities	109,689	103,795	(5,894)	-5%	131,627	83,857	81,693	(2,164)	-3%	100,628
Other Expenses	150,377	87,742	(62,635)	-42%	180,453	366,597	309,250	(57,347)	-16%	439,916
Capital Outlay	82,122	149,492	67,370	82%	98,546	212,263	82,369	(129,894)	-61%	254,715
Transfers	31,250	31,250	-	0%	37,500	31,250	31,250	-	0%	37,500
TOTAL EXPENSE	1,047,205	1,059,246	12,041	1%	1,256,646	1,393,062	1,206,030	(187,032)	-13%	1,671,674
YEAR-TO-DATE SURPLUS/(DEFICIT)	2,794	61,309	58,515	2094%	3,353	117	59,482	59,365	50739%	141

	Water Construction (34)					Sewer Construction (40)				
	10 MONTHS ENDED		DELTA \$	DELTA %	2023-2024 TOT BUDGET	10 MONTHS ENDED		DELTA \$	DELTA %	2023-2024 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Service Fees	-	-	-	0%	-	-	-	-	0%	-
Investment Income	-	2,731	2,731	100%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	3,750	2,500	(1,250)	-33%	4,500	4,167	16,000	11,833	284%	5,000
Other Income	-	66,918	66,918	100%	-	-	-	-	0%	-
TOTAL REVENUE	3,750	72,149	68,399	1824%	4,500	4,167	16,000	11,833	284%	5,000
EXPENSE										
Personal Services	-	-	-	0%	-	-	-	-	0%	-
Contractual Services	-	111,302	111,302	100%	-	-	-	-	0%	-
Commodities	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	-	111,302	111,302	100%	-	-	-	-	0%	-
YEAR-TO-DATE SURPLUS/(DEFICIT)	3,750	(39,153)	(42,903)	-1144%	4,500	4,167	16,000	11,833	284%	5,000

	Total Enterprise Funds				
	10 MONTHS ENDED		DELTA \$	DELTA %	2023-2024 TOT BUDGET
	YTD BUDGET	YTD ACTUAL			
REVENUE					
Service Fees	2,958,245	3,155,031	196,786	7%	3,549,894
Investment Income	-	2,731	2,731	100%	-
Licenses, Fines, Permits, Fees	253,291	152,303	(100,988)	-40%	303,948
Other Income	134,333	66,918	(67,415)	-50%	161,200
TOTAL REVENUE	3,345,869	3,376,983	31,114	1%	4,015,042
EXPENSE					
Personal Services	415,683	406,952	(8,731)	-2%	498,820
Contractual Services	1,528,453	1,671,159	142,706	9%	1,834,144
Commodities	193,630	185,556	(8,074)	-4%	232,355
Other Expenses	516,974	396,992	(119,982)	-23%	620,369
Capital Outlay	294,385	231,861	(62,524)	-21%	353,261
Transfers	394,596	72,333	(322,263)	-82%	473,515
TOTAL EXPENSE	3,343,721	2,964,853	(378,868)	-11%	4,012,464
YEAR-TO-DATE SURPLUS/(DEFICIT)	2,148	412,130	409,982	19087%	2,578

Village of Hampshire
 Budget Versus Actual Report - Agency Fund Summary
 Ten Months Ended February 29, 2024

	SSA#14 B&I (43)					SSA#13 B&I (45)				
	10 MONTHS ENDED		2023-2024			10 MONTHS ENDED		2023-2024		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	809,544	818,887	9,343	1%	809,544	362,040	367,233	5,193	1%	362,040
Investment Income	4,167	61,878	57,711	1385%	5,000	6,667	32,372	25,705	386%	8,000
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	813,711	880,765	67,054	8%	814,544	368,707	399,605	30,898	8%	370,040
EXPENSE										
Other Expenses	691,199	169,219	(521,980)	-76%	829,438	327,269	75,861	(251,408)	-77%	392,722
TOTAL EXPENSE	691,199	169,219	(521,980)	-76%	829,438	327,269	75,861	(251,408)	-77%	392,722
YEAR-TO-DATE SURPLUS/(DEFICIT)	122,512	711,546	589,034	481%	(14,894)	41,438	323,744	282,306	681%	(22,682)

	Total Agency Funds				
	10 MONTHS ENDED		2023-2024		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE					
Property Tax	1,171,584	1,186,120	14,536	1%	1,171,584
Investment Income	10,834	94,250	83,416	770%	13,000
Licenses, Fines, Permits, Fees	-	-	-	0%	-
TOTAL REVENUE	1,182,418	1,280,370	97,952	8%	1,184,584
EXPENSE					
Other Expenses	1,018,468	245,080	(773,388)	-76%	1,222,160
TOTAL EXPENSE	1,018,468	245,080	(773,388)	-76%	1,222,160
YEAR-TO-DATE SURPLUS/(DEFICIT)	163,950	1,035,290	871,340	531%	(37,576)

Village of Hampshire
 Budget Versus Actual Report - Pension Trust Summary
 Ten Months Ended February 29, 2024

	Pension Trust Fund Revenues (90)				
	10 MONTHS ENDED				2023-2024
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE					
Investment Income	130,000	36,750	(93,250)	-72%	156,000
Realized and Unrealized Gain/(Loss)	-	248,868	248,868	100%	-
Less: Investment Fees	-	(1,295)	(1,295)	-100%	-
Member Contributions	90,833	85,024	(5,809)	-6%	109,000
Employer Contributions	420,094	530,000	109,906	26%	504,112
Creditable Service Transfer In	-	-	-	0%	-
Miscellaneous Income	-	-	-	0%	-
TOTAL REVENUE	640,927	899,347	258,420	40%	769,112

	Pension Trust Fund Expenses (90)				
	10 MONTHS ENDED				2023-2024
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
EXPENSE					
Pension Payments	159,222	158,578	(644)	0%	191,066
Refund of Contributions	15,773	42,007	26,234	166%	18,928
Transfer to Other Pension Funds	-	-	-	0%	-
Contractual Services	42,917	10,217	(32,700)	-76%	51,500
Other Expenses	1,988	120	(1,868)	-94%	2,385
TOTAL EXPENSE	219,900	210,922	(8,978)	-4%	263,879
YEAR-TO-DATE SURPLUS/(DEFICIT)	421,027	688,425	267,398	64%	505,233