

**VILLAGE OF HAMPSHIRE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
MINUTES  
December 6, 2018**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, December 6, 2018.

Present: Toby Koth, Christine Klein, Ryan Krajecki, Janet Kraus, Erik Robinson, Michael Reid

Absent: None

Also Present: Village Clerk Linda Vasquez, Village Finance Director Lori Lyons; Village Engineer Brad Sanderson, Village Police Chief Brian Thompson, and Village Attorney Mark Schuster.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

**CITIZENS COMMENTS**

Cassandra Austin Hampshire Chamber wanted to thank everyone who helped and showed up at the Mistletoe market. Plus don't forget the Chamber Appreciation party there will be photo booth, wine pull and a jewelry pull, the theme is the "Roaring 20s" and hope to see everyone there.

**MINUTES**

Trustee Krajecki moved to approve the minutes of November 15, 2018 with the changes on page 2 changing the misspelled words.

Seconded by Trustee Klein

Motion carried by voice vote.

Ayes: Klein, Robinson, Krajecki, Kraus, Reid, and Koth

Nays: None

Absent: None

**Public Hearing - Proposed property tax levy for the Village of Hampshire**

At 7:05 p.m. Village President Magnussen called to order the public hearing for the Truth and Taxation.

Ms. Lyons reported that the Village is requesting \$1,017,100 which levy extension from last year is 7.5% over the 2017 levy amount. We request higher which does not mean the Village will get what we are requesting. At this time there were no comments from the public.

Village President Magnussen closed the public hearing at 7:15 p.m.

Village President Magnussen opened the Village Board meeting at 7:16 p.m.

SSA – Ms. Lyons explained by power point about each levy and why some have increased or decreased.

**Consent Agenda**

Ordinances **18-41 to 17-50**: for the Levy and Assessment of Taxes for the Fiscal Year Beginning May 1, 2018 and Ending April 30, 2019 in and for the Village of Hampshire Special Service Area Nos. 2, 3, 6,7, 8, 10, 11, 12, and 15.

Trustee Robinson moved to approve the consent agenda as presented.

Seconded by Trustee Krajecki  
Motion carried by roll call vote  
Ayes: Klein, Krajecki, Kraus, Robinson, Koth, and Reid.  
Nays: None  
Absent: None

### **VILLAGE PRESIDENT REPORT**

Trustee Koth moved to approve Resolution 18-33; approving a certain settlement agreement with Scott Johansen and Hytel Group, Inc.

Seconded by Trustee Robinson  
Motion carried by roll call vote  
Ayes: Klein, Krajecki, Kraus, Robinson, Koth, and Reid.  
Nays: None  
Absent: None

Trustee Koth moved to approve Ordinance 18-51; amending the Village code, Chapter Two: Police regulations, by adding a new Article XXI: Alarm Systems.

Seconded by Trustee Robinson  
Motion carried by roll call vote  
Ayes: Klein, Krajecki, Kraus, Robinson, Koth, and Reid.  
Nays: None  
Absent: None

Trustee Krajecki moved to authorize the release of performance and payment bond - #570241 current values - \$74,572.56, #570242 current values -\$75,000.00. Lakewood Crossing – CalAtlantic/Lennar.

Seconded by Trustee Klein  
Motion carried by roll call vote  
Ayes: Klein, Krajecki, Kraus, Robinson, Koth, and Reid.  
Nays: None  
Absent: None

Trustee Krajecki moved to approve Elm Street Elevated Water Storage Tank Rehabilitation -Engineer's Payment Estimate No. 3 in the amount of \$51,575.77 to Jetco, Ltd.

Seconded by Trustee Klein  
Motion carried by roll call vote  
Ayes: Klein, Krajecki, Kraus, Robinson, Koth, and Reid.  
Nays: None  
Absent: None

Trustee Krajecki moved to approve change order No. 1 and final – Dietrich Road PRV Replacement in the amount of \$4,543.00 (addition).

Seconded by Trustee Reid  
Motion carried by roll call vote

Ayes: Klein, Krajecki, Kraus, Robinson, Koth, and Reid.  
Nays: None  
Absent: None

Trustee Kraus moved to approve change order No. 2 and Final for Elm Street EWST rehabilitation on the amount of -\$18,074.75 (reduction).

Seconded by Trustee Robinson  
Motion carried by roll call vote  
Ayes: Klein, Krajecki, Kraus, Robinson, Koth, and Reid.  
Nays: None  
Absent: None

Trustee Robinson authorizes the renewal and request to bind coverage by Arthur J. Gallagher through Argonaut Insurance at Trident, Hartford Steam Boiler Inspection & insurance Company, Hanover, BCS Insurance and Illinois Public Risk Fund.

Seconded by Trustee Krajecki  
Motion carried by roll call vote  
Ayes: Klein, Krajecki, Kraus, Robinson, Koth, and Reid.  
Nays: None  
Absent: None

Trustee Robinson moved to release 90% of their security \$33,913.00 remaining 10% to the Village \$3,768.00 from the punch list item. Need to sign off on a stormwater easement and will need to finish all items before full occupancy.

Seconded by Trustee Klein  
Motion carried by roll call vote  
Ayes: Klein, Kraus, Robinson, Koth, and Reid.  
Nays: Krajecki  
Absent: None

Trustee Krajecki wanted to be clear that not all items were accomplished from this list.

Village President Magnussen announced Mr. Collins from Zoning Board of Appeals has resigned for personnel reasons. We are now actively looking for another person to fill in his place.

### **VILLAGE BOARD COMMITTEE REPORTS**

- a. **Public Safety**- Trustee Koth reported since the meeting for the neighborhood watch was held nothing has moved forward.
- b. **Fields & Trails** – No report
- c. **Village Services** – Trustee Kraus reported Mediacom is raising prices again.
- d. **Business Development Commission** – Trustee Krajecki reported a meeting will be held on December 12, 2018 at 6:30 all are welcome. The letters for the façade program will be going out soon.
- e. **Economic Development** –  
Trustee Reid moved to approve \$500.00 to the Mistletoe Market.

Seconded by Trustee Robinson  
Motion carried by roll call vote  
Ayes: Klein, Kraus, Krajecki Robinson, Koth, and Reid.  
Nays: None  
Absent: None

**f. Accounts Payable**

Trustee Klein moved to approve the following employee: Brian Haydysch, Accounts Payable in the sum of \$211.73.

Seconded by Trustee Robinson  
Motion carried by roll call vote  
Ayes: Klein, Robinson, Kraus, Krajecki, Koth, and Reid.  
Nays: None  
Absent: None

Trustee Klein moved to approve the Accounts Payable in the sum of \$190,383.88 to be paid on or before December 12, 2018.

Seconded by Trustee Kraus  
Motion carried by roll call vote  
Ayes: Krajecki, Kraus, Klein, Robinson, Koth, and Reid.  
Nays: None  
Absent: None

Trustee Klein reported that a finance committee meeting will be on December 18, at 6:30 p.m. The meeting will be held at the Police Station.

**g. Public Works –**

I-90- Metrix is adding a new lift station which then we can abandon Eligiloy and McDonalds lift station. Higgins we need start planning –decide what would be the best option, sizing, no upgrade, interceptor sewer maybe replace the station or go with gravity sewer.

Connection Water Main- only one well by the truck stop built in 1999. Abandon Well No. 7 find a different route through securing easements.

CIP- A five year plan so the Village can fund certain projects each year. Or try to get a grant.

We need to make some decisions at the next board meeting on what we will start on first.

**h. Planning/Zoning-** Trustee Robinson reported the Planning Commission will be having a meeting December 10, 2018; Crown Community Development public hearing on smaller side and rear yards. ZBA will be having a special meeting on December 18, 2018 for a banquet, wedding facility on Ketchum & Big Timber road- Autumn Sun, LLC.

## **ANNOUNCEMENTS**

Village President announced Dave Starrett' s son graduated from basic training from the Marine Corp today.

The sign over at Rowell and Allen Road- the Village will need to sign and submit to KDOT or have julie come out and mark the spot and see if we don't need to go through KDOT.

Get your letters to Santa in as soon as possible! Please provide a return address with your letter so that Santa can respond.

## **ADJOURNMENT**

Trustee Krajecki moved to adjourn the Village Board meeting at 9:08 p.m.

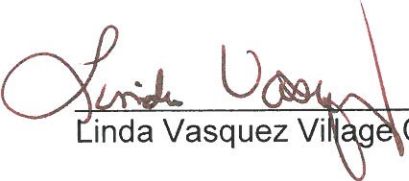
Seconded by Trustee Klein

Motion carried by voice vote

Ayes: Reid, Krajecki, Koth, Kraus, Klein, and Robinson

Nays: None

Absent: None

  
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Linda Vasquez Village Clerk