



EMBRACE OPPORTUNITY

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BUDGET COMMITTEE
Including a Working Session of the Village Board

March 7, 2023
VILLAGE HALL

MEETING AGENDA
6:00 PM

1. Call to Order
2. Establish A Quorum
3. Public Comments
4. Approval of the Minutes from February 21, 2023
5. FY2024 Budget Presentation
 - a. Enterprise Funds (Water, Sewer & Garbage)
 - b. Special Revenue Funds
 - c. Capital Project Funds
 - d. General Fund Sub-Funds
 - e. Agency Funds
 - f. Pension Trust Fund

VILLAGE OF HAMPSHIRE

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hampshireil.org

6. Announcements

7. Adjournment

Attendance: By Public Act 101-0640, all public meetings and public hearings for essential governmental services maybe held by video or tele conference during a public health disaster, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend this meeting by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than noon (12 PM) the day of the meeting. A link to participate will be sent to your e-mail address, including all exhibits and other documents (the packet) to be considered at the meeting.

Public Comments: The Board will allow each person who is properly registered to speak a maximum time of five (5) minutes, provided the Village President may reduce the maximum time to three (3) minutes before public comments begin if more than five (5) persons have registered to speak. Public comment is meant to allow for expression of opinion on, or for inquiry regarding, public affairs but is not meant for debate with the Board or its members. Good order and proper decorum shall always be maintained.

Recording: Please note that all meetings held by videoconference may be recorded, and all recordings will be made public. While State Law does not required consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.

MEETING OF THE BUDGET COMMITTEE
February 21, 2023 Minutes

The meeting of the Village Budget Committee was called to order by Chairperson Laura Pollastrini at 6:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Tuesday, February 21, 2023.

A quorum was established by roll call vote. Committee Members Present: Chairman Pollastrini and Trustee Toby Koth. Absent, Trustee Erik Robinson. Also present, Trustee Aaron Kelly in addition to Village Manager Jay Hedges, Finance Director Lori Lyons, Police Chief Doug Pann, and Assistant to the Village Manager Josh Wray.

CITIZEN COMMENTS

Police Pension Board Commissioner Chip Hessenflow presented concerns in connection with the proposed mandatory contribution to the Police Pension Fund, in that the proposed contribution does not reflect the full amount that the Pension Board's actuary calculated.

APPROVAL OF MINUTES

Trustee Koth moved to approve the Budget Committee minutes of August 1, 2022.

Seconded by Trustee Pollastrini
Motion carried 2-0 by voice vote
Ayes: Koth, Pollastrini
Nays: None
Absent: Robinson
Not Voting:

FY2024 BUDGET PRESENTATION

Finance Director Lyons provided a FY 2024 Operating Funds Budget presentation projecting revenue in excess of \$26,000. Upon general agreement of the Trustees present, the presentation began with the General Fund, and following 2 hours of discussion, the Utility Funds (Water & Sewer) were continued to the next meeting on March 7, 2023. Questions ensued throughout the entire course of the presentation, including Committee Members Koth and Pollastrini as well as by Trustee Aaron Kelly.

Details of Ms. Lyons' presentation included the following:

- General Fund expenses to be offset by revenue (due to reimbursement, insurance, grants, etc.) include:
 - *Police*. An at-fault vehicle accident, bodyworn cameras, retiree insurance, and school resource officers.
 - *Streets*. Safe Walks to School project and the Rinn & Park project
- General Fund Administration Revenues involving the following funds:
 - Property Taxes; Intergovernmental Revenue; Reimbursable Revenue; Other Income; and Licenses, Fines, Permits, Fees
- General Fund Administration Expenses involving the following line items:
 - Wages & Benefits; Contractual Services; Commodities; Other Expenses; and Capital Outlay.
- General Fund Police Expenses including the following line items:
 - Wages & Benefits; Contractual Services; Commodities; Other Expenses; and Capital Outlay.
- General Fund Streets Expenses including the following line items:
 - Wages & Benefits; Contractual Services; Commodities; Other Expenses; and Capital Outlay.

Following the portion of the presentation on Streets expenses, Village Manager Hedges distributed a Public Works Garage FY-2024 Budget Proposal summarizing five years of attempts by the village to build a Public Works Garage to house the vehicles, trucks and equipment utilized by the Department. Included as part of the packet was a memo outlining a proposed Streets Maintenance Fee, or Vehicle Tax of \$10 per billing cycle, \$60 per year, along with a legal memo from the law firm of Ottosen

DiNolfo, Hasenbalg & Castaldo, Ltd. The Ottosen et al memo set out the statutory provisions of the Illinois Municipal Code that allowed the Village to levy a tax or license fee upon the residents of Hampshire who own motor vehicles, with the funds collected to be used by the Village for improving, paving, repairing or maintaining streets or public roadways within the Village. Finally, the packet included a draft ordinance, Clerk's Certificate, and projected costs and amortization term involving both a \$6 and \$10 billing cycle fee.

Discussion ensued

ADJOURNMENT

Trustee Koth moved to adjourn the Budget Committee Meeting at 7:07 p.m.

Seconded by Trustee Robinson

Motion carried by voice vote.

Ayes: Robinson, Koth, Pollastrini

Nays: None

Absent: None