



Village of Hampshire  
Village Board Meeting  
Thursday November 7, 2013 – 7:00 PM  
Hampshire Village Hall – 234 S. State Street

## AGENDA

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- 1) Call to Order
- 2) Establish Quorum (Physical and Electronic)
- 3) Pledge of Allegiance
- 4) Citizen Comments
- 5) Approval of Minutes – October 17, 2013
- 6) Village President's Report
- 7) Village Administrator's Report
  - Consent Agenda:
    - Hardin Paving Services Request #1 in the amount of \$113,875.71 for the IL Rt. 72 at Romke Road Improvements Project
    - Hardin Paving Services Request #1 in the amount of \$135,185.04 for the 2013 MFT Resurfacing Project on Warner Street
    - Approval of the Regular Village Board Meeting Dates for 2014
    - Approval of the 2014 Holiday Schedule for the Village
    - Renewal of the Clarke Environmental Mosquito Management's Contract for the 2014 Season in the amount of \$12,948.02
    - Resolution Supporting the retrofit of Existing DOT-111 Rail Tank Cars that Transport Packing Groups I and II Hazmat before the pipelines and Hazardous Materials Safety Administration in Docket No. PHMSA-2012-0082 (HM-251).
    - Resolution Designating Signatories for the Village of Hampshire Financial Accounts at Various Financial Institutions.
  - a) Resolution determining the request of \$788,116 to be levied for the 2013 Tax Year through Real Estate Taxes for the Village of Hampshire, Kane County, Illinois.
  - b) Ordinance establishing a social Media Use Policy for the Village of Hampshire.
  - c) Intergovernmental Agreement between the Illinois State Toll Highway Authority and the Village of Hampshire for the Maintenance of Brier Hill Road Bridge.
  - d) Discussion on Potential Lease to AT & T to locate Communications Equipment on the stem of the Elm Street Elevated Storage Tank.
- 8) Village Board Committee Reports
  - a) Economic Development
  - b) Finance
    1. Accounts Payable
  - c) Planning/Zoning
  - d) Public Safety
  - e) Public Works
  - f) Village Services
  - g) Fields & Trails

- 9) New Business
- 10) Announcements
- 11) Executive Session: Probable, Pending or Imminent Litigation under Section 2(c) (11)
- 12) Any items to be reported and acted upon by the Village Board after returning to open session
- 13) Adjournment

# VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – October 17, 2013

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday October 17, 2013.

Present: George Brust, Martin Ebert, Jan Kraus, Mike Reid, Orris Ruth, Rob Whaley.

Absent: None

Staff & Consultants present: Village Administrator Doug Maxeiner, and Village Attorney Mark Schuster.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

Trustee Brust moved, to approve the minutes of October 3, 2013.

Seconded by Trustee Kraus  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

## VILLAGE PRESIDENT REPORT

### Request from Hampshire High School Officials to address the Board

Dr. Brett Bending, Principle of Hampshire High School and Mr. Jeff Ehardt, Associate Principle of Operations at Hampshire High School, introduced themselves to the board. They reported how nice it is to work in town and with the Police Department. October is Fire Drill month which will be conducted. This Friday is senior football night and all are welcomed to cheer on the Whip-purs.

Village President Magnussen at this time would like to amend the agenda and add the Resolution for Rail Road Cars which needs to be approved for Metrowest.

Trustee Ebert moved, to amend the agenda

Seconded by Trustee Brust  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

### Resolution for Rail Road Cars

Trustee Brust moved to approve Resolution 13-13; supporting the retrofit of existing DOT 111Rail Tank Cars that transport packing groups I and II Hazmat before the pipelines and hazardous materials safety administration in Docket No. PHMSA -2012-0082 (HM-251)

Seconded by Trustee Kraus  
Motion carried by roll call vote

Ayes: Brust, Ebert, Kraus, Reid, Ruth, Whaley  
Nays: None  
Absent: None

Village President Magnussen opened the Public Hearing at 7:11 p.m.  
Tom Burney and Tom Small – Unit- 2; PHI-Hampshire, Inc. and Jerry Conrad- consultant – Unit- 1; US Bank, through its subsidiary, Tuscany Woods Holding, LLC.

Unit 1 has 342 dwellings, 77 permits were issued, and 341 dwelling unfinished needs water, sewer and street lights yet.  
Unit 2 nothing has been done yet, SSA 13 was created for improvements total nine million but eight million has been spent, the one million is frozen by the trustee until all is resolved.  
County taxes are settled All parties need to sign off on this and will be taken down to the county. Both units need to see who is responsible for what and assign them out, each entity knows their job. This is not a final document yet and will have some minor changes yet.  
In the original agreement after the 175 permit is issued out the other party shall contribute / reimburse 50% of the cost.  
Trees – cash settlement plus ash trees need to be removed in Unit , will there be sidewalks for the kids waiting for buses south on Route 72. Also a separate plat of survey for the land this way Trustee Ruth would know the boundaries are at.

Trustee Brust read a statement regarding T.W. re-statement of developer's agreement, attached to the minutes.

#### VILLAGE ADMINISTRATOR

##### A Resolution Approving a Settlement Agreement on the Payment of Delinquent Taxes for the Tuscany Woods Subdivision and Special Service Area #13.

Trustee Whaley moved, to approve Resolution 13-12; a Settlement Agreement on the Payment of Delinquent Taxes for the Tuscany Woods Subdivision and Special Service Area #13.

Seconded by Trustee Reid  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Reid, Ruth, Whaley  
Nays: None  
Absent: None

##### An Ordinance Amending the Insurance Requirements of the Village Liquor Regulations

Trustee Brust moved to approve Ordinance 13-17; amending the insurance requirements of the Liquor Regulations.

Seconded by Trustee Reid  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Reid, Ruth, Whaley  
Nays: None  
Absent: None

Village Administrator took a moment and thanked the board on passing the Health Insurance Renewal.

#### VILLAGE BOARD COMMITTEE REPORTS

##### a. Economic Development

Trustee Brust reported Economic Development meeting will be held on November 12, 2013 at 5:30 p.m. at the Hampshire Village Hall. Thank you to Brian Thompson – Hampshire Chief of Police for the use of their meeting room and their projector.

b. Finance

Accounts Payables

Trustee Kraus moved, to approve accounts payable in the amount of \$325,021.81 to be paid on or before October 23, 2013.

Seconded by Trustee Ebert  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Reid, Ruth, Whaley  
Nays: None  
Absent: None

Trustee Whaley would like to get together with Mr. Maxeiner to discuss Finance and if we need to have a committee meeting.

c. Planning/Zoning

Mr. Maxeiner also mentioned that the Village is thinking about combining Planning Commission and Zoning Board of Appeals.

d. Public Safety

No report

e. Public Works

No report

f. Village Services

No report

g. Field & Trails

Trustee Ruth mentioned he has an invoice for John Ness who did the concrete work at Memorial Park in the amount of \$2,432 which will be on the next bills payables.

New Business

Mr. Maxeiner has taken a new job in Wauconda, IL as the new Village Administrator; his last day here will be November 8, 2013. We wish him the best of luck. The Village will be searching for a new Village Administrator.

No Executive Session

Adjournment

Trustee Brust moved, to adjourn the Village Board meeting at 8:18 p.m.


Seconded by Trustee Whaley  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

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## CONSENT AGENDA

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**TO:** President Magnussen and Village Board

**FROM:** Doug Maxeiner, Village Administrator 

**FOR:** November 7, 2013 Village Board Meeting

**RE:** **Hardin Paving Services Pay Request #1 in the Amount of \$113,875.71 for the IL Rt. 72 at Romke Road Improvements Project**

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**Background.** On August 15<sup>th</sup>, the Village Board awarded the bid for the Rt. 72 and Romke Rd. intersection improves to Hardin Paving Services in the amount of \$305,503.00. As called for in the contract, Hardin is requesting \$113,875.71 as pay estimate #1 on the contract. The Village Engineer has reviewed the request and is recommending payment.

**Recommendation.** Staff recommends approval of pay request #1 to Hardin Paving Services in the amount of \$113,875.71 for Rt. 72 and Romke Rd. Improvements Project as detailed on the memorandum from the Village Engineer.



October 30, 2013

Mr. Doug Maxeiner  
Village Administrator  
Village of Hampshire  
243 South State Street  
P.O. Box 457  
Hampshire, IL 60140

**Re: Pay Estimate No. 1  
IL Route 72 at Romke Road Improvements  
Village of Hampshire, Illinois**

Mr. Maxeiner:

This is to certify that payment in the amount of **\$113,875.71** for the above referenced project is due to Hardin Paving Services, 4413 Roosevelt Road, Suite 108, Hillside, IL 60162 in accordance with our engineer's payment estimate referenced above and attached hereto. Also enclosed is a copy of the invoice, certified payroll and waiver of lien submitted to us by Hardin Paving.

Please note that the funding source for this project is a combination of the bond money received by IDOT (\$100,000) plus the balance of the Tuscany Woods escrow account. If you have any questions or need additional information, please call.

Respectfully submitted,

ENGINEERING ENTERPRISES, INC.

A handwritten signature in black ink, appearing to read 'B. Sanderson', is written over a horizontal line.

Bradley P. Sanderson, P.E.  
Vice President

BPS/jam  
Enclosures

pc: Ms. Linda Vasquez, Village Clerk (w/originals)  
Ms. Lori Lyons, Finance Director  
Ms. Carol Stiegman, Billing Clerk  
Mr. Andrew Joiner, Hardin Paving Services

FROM: START-UP TO OCTOBER 25, 2013  
 PAYABLE TO: HARDIN PAVING SERVICES  
 ADDRESS: 4418 ROOSEVELT ROAD, SUITE 106, HILLSIDE, IL 60162

ENGINEER'S PAYMENT ESTIMATE NO. 3 AND FINAL  
 IL ROUTE 72 AT ROWKE ROAD IMPROVEMENTS  
 VILLAGE OF HAMPSHIRE  
 KANE COUNTY, ILLINOIS

ITEM NO.	ITEMS	AWARDED QUANTITY	UNITS	AWARDED VALUE	ADDED QUANTITY	DEDUCTED QUANTITY	UNIT PRICE	COMPLETED QUANTITY THIS PAY PERIOD	COMPLETED VALUE THIS PAY PERIOD	TOTAL COMPLETED QUANTITY	TOTAL COMPLETED VALUES
1	EARTH EXCAVATION (WIDENING)	500	CU YD	\$ 29,250.00			\$ 58.50	500	\$ 29,250.00	500	\$ 29,250.00
2	FOURFOUR GRANULAR EMBANKMENT, SPECIAL	80	CU YD	\$ 8,000.00			\$ 100.00	20	\$ 2,000.00	20	\$ 2,000.00
3	TRENCH BACKFILL	60	CU YD	\$ 3,375.00			\$ 56.25	50	\$ 3,375.00	50	\$ 3,375.00
4	TOPSOIL FURNISH AND PLACE, 6"	2770	SQ YD	\$ 15,035.00			\$ 5.43	0	\$ -	0	\$ -
5	GRADING AND SHAPING DITCHES	1490	FOOT	\$ 30,917.50			\$ 20.75	580	\$ 12,035.00	580	\$ 12,035.00
6	SEEDING, CLASS 2A	0.6	ACRE	\$ 2,100.00			\$ 3,500.00	0	\$ -	0	\$ -
7	NITROGEN FERTILIZER NUTRIENT	54	POUND	\$ 113.40			\$ 2.10	0	\$ -	0	\$ -
8	PHOSPHORUS FERTILIZER NUTRIENT	54	POUND	\$ 113.40			\$ 2.10	0	\$ -	0	\$ -
9	POTASSIUM FERTILIZER NUTRIENT	54	POUND	\$ 113.40			\$ 2.10	0	\$ -	0	\$ -
10	EROSION CONTROL BLANKET	2770	SQ YD	\$ 2,886.80			\$ 1.04	0	\$ -	0	\$ -
11	TEMPORARY DITCH CHECKS	150	FOOT	\$ 3,112.50			\$ 20.75	0	\$ -	0	\$ -
12	AGGREGATE BASE COURSE, TYPE B, 4"	750	SQ YD	\$ 6,300.00			\$ 8.40	780	\$ 6,627.60	780	\$ 6,627.60
13	HOT-MIX ASPHALT BASE COURSE, B"	750	SQ YD	\$ 20,212.50			\$ 26.95	780	\$ 30,731.55	780	\$ 30,731.55
14	AGGREGATE FOR TEMPORARY ACCESS	100	TON	\$ 2,000.00			\$ 20.00	0	\$ 400.00	0	\$ 400.00
15	BITUMINOUS MATERIALS (PRIME COAT)	718	GA	\$ 35.90			\$ 0.05	0	\$ -	0	\$ -
16	AGGREGATE (PRIME COAT)	13	TON	\$ 13.00			\$ 1.00	0	\$ -	0	\$ -
17	LIVE LAG BINDER (MACHINE METHOD), N70	280	TON	\$ 22,960.00			\$ 82.00	0	\$ -	0	\$ -
18	HOT-MIX ASPHALT SURFACE REMOVAL-BUTT JOINT	160	SQ YD	\$ 2,610.00			\$ 16.31	180	\$ 2,935.80	180	\$ 2,935.80
19	HOT-MIX ASPHALT BINDER COURSE, IL-19.0, N70	100	TON	\$ 8,748.00			\$ 87.48	0	\$ -	0	\$ -
20	HOT-MIX ASPHALT SURFACE COURSE, MIX 10", N70	560	TON	\$ 46,920.00			\$ 83.79	0	\$ -	0	\$ -
21	PAVEMENT REMOVAL	331	SQ YD	\$ 7,813.00			\$ 23.60	313	\$ 7,199.00	313	\$ 7,199.00
22	HOT-MIX ASPHALT SURFACE REMOVAL VARIABLE DEPTH	5500	SQ YD	\$ 11,550.00			\$ 2.10	5,985	\$ 12,576.90	5,985	\$ 12,576.90
23	STRIP REFLECTIVE CRACK CONTROL TREATMENT	1480	FOOT	\$ 2,833.00			\$ 1.92	0	\$ -	0	\$ -
24	AGGREGATE SHOULDERS, TYPE B 6"	828	SQ YD	\$ 8,197.20			\$ 9.90	0	\$ -	0	\$ -
25	HOT-MIX ASPHALT SHOULDERS, B"	430	SQ YD	\$ 15,110.00			\$ 35.14	0	\$ -	0	\$ -
26	PRECAST REINFORCED CONCRETE FLARED END SECTIONS 15'	1	EACH	\$ 935.00			\$ 935.00	1	\$ 935.00	1	\$ 935.00
27	GRADING FOR CONCRETE FLARED END SECTION, 15'	1	EACH	\$ 780.00			\$ 780.00	1	\$ 780.00	1	\$ 780.00
28	STORM SEWERS, CLASS A, TYPE 1 15'	86	FOOT	\$ 6,942.00			\$ 80.72	86	\$ 6,942.00	86	\$ 6,942.00
29	CATCH BASINS, TYPE C, TYPE B GRATE	2	EACH	\$ 3,320.00			\$ 1,660.00	2	\$ 3,320.00	2	\$ 3,320.00
30	SHOULDER RUMBLE STRIP	2080	FOOT	\$ 7,450.00			\$ 3.58	0	\$ -	0	\$ -
31	TRAFFIC CONTROL AND PROTECTION	1	L SUM	\$ 9,500.65			\$ 9,500.65	0.8	\$ 7,600.52	0.8	\$ 7,600.52
32	TRAFFIC CONTROL SURVEILLANCE	10	CAL DAYS	\$ 260.00			\$ 26.00	0	\$ -	0	\$ -
33	SHORT-TERM PAVEMENT MARKING	745	FOOT	\$ 931.25			\$ 1.25	120	\$ 150.00	120	\$ 150.00
34	SIGN PANEL- TYPE 1	36	SQ FT	\$ 648.00			\$ 18.00	0	\$ -	0	\$ -
35	TELESCOPING STEEL SIGN SUPPORT	45	FOOT	\$ 472.50			\$ 10.50	0	\$ -	0	\$ -



FROM: START-UP TO OCTOBER 25, 2013  
 PAYABLE TO: HARDIN PAVING SERVICES  
 ADDRESS: 4413 ROOSEVELT ROAD, SUITE 108, HILLSIDE, IL 60162

ENGINEER'S PAYMENT ESTIMATE NO. 3 AND FINAL  
 IL ROUTE 72 AT RIMKE ROAD IMPROVEMENTS  
 VILLAGE OF HAMPSHIRE  
 KANE COUNTY, ILLINOIS

ITEM NO	ITEMS	AWARDED QUANTITY	UNITS	AWARDED VALUE	ADDED QUANTITY	DEDUCTED QUANTITY	UNIT PRICE	COMPLETED QUANTITY THIS PAY PERIOD	COMPLETED VALUE THIS PAY PERIOD	TOTAL COMPLETED QUANTITY	TOTAL COMPLETED VALUES
36	THERMOPLASTIC PAVEMENT MARKING-LETTERS AND SYMBOLS	110	SQ FT	\$ 410.00			\$ 4.00	0	\$ -	0	\$ -
37	THERMOPLASTIC PAVEMENT MARKING- LINE 4"	7300	FOOT	\$ 4,526.00			\$ 0.62	0	\$ -	0	\$ -
38	THERMOPLASTIC PAVEMENT MARKING- LINE 6"	615	FOOT	\$ 615.00			\$ 1.00	0	\$ -	0	\$ -
39	THERMOPLASTIC PAVEMENT MARKING- LINE 12"	385	FOOT	\$ 770.00			\$ 2.00	0	\$ -	0	\$ -
40	THERMOPLASTIC PAVEMENT MARKING- LINE 24"	52	FOOT	\$ 208.00			\$ 4.00	0	\$ -	0	\$ -
41	RAISED REFLECTIVE PAVEMENT MARKER	79	EACH	\$ 3,278.50			\$ 41.50	0	\$ -	0	\$ -
42	RAISED REFLECTIVE PAVEMENT MARKER REMOVAL	35	EACH	\$ 402.50			\$ 11.50	20	\$ 230.00	20	\$ 230.00
43	HOT-MIX ASPHALT DRIVEWAY PAVEMENT, 9"	80	SD YD	\$ 2,740.00			\$ 34.00	0	\$ -	0	\$ -
<b>TOTAL BID</b>				<b>\$ 305,503.00</b>					<b>\$ 126,528.57</b>		<b>\$ 126,528.57</b>

MISCELLANEOUS EXTRAS AND CREDITS VALUE

1											\$ -
2											\$ 126,528.57
3											\$ 12,652.86
TOTAL MISCELLANEOUS EXTRAS AND CREDITS											\$ -
TOTAL VALUE OF COMPLETED WORK											\$ 126,528.57
DEDUCT RETAINAGE (10%)											\$ 12,652.86
BALANCE DUE ON COMPLETED WORK											\$ 113,875.71
TOTAL DEBITS											\$ -
<b>NET AMOUNT DUE</b>											<b>\$ 113,875.71</b>

MISCELLANEOUS DEBITS

1											
2											
3											

PREPARED BY: J. Hillman DATE: 10/30/13 TITLE: PROJECT ENGINEER

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_ TITLE: PROJECT MANAGER



10/25/13

1305801

Invoice

Phone: (630) 466-6745  
Fax: (630) 466-6701

Engineering Enterprises, Inc.  
52 Wheeler Road  
Sugar Grove, IL 60554

**13058 - The Village Of Hampshire**

**Invoice # 1305801**

Original Contract Sum	\$305,503.00
Net Change by Change Orders	\$0.00
Contract Sum to Date	\$305,503.00
Total Completed and Stored to Date	\$126,528.57
Retainage	\$12,652.86
Total Earned Less Retainage	\$113,875.71
Less Previous Certificates for Payment	\$0.00
<b>Current Payment Due</b>	<b>\$113,875.71</b>
Balance to Finish Plus Retainage	\$191,627.29



### PAY APPLICATION

AGENCY: Engineering Enterprises, Inc.  
52 Wheeler Road  
Sugar Grove, IL 60554

SECTION: NA  
The Village Of Hampshire  
IL Route 72 and Romke Road  
Kane County, IL

PAY APPLICATION: 1305801  
PARTIAL / FINAL: Partail  
BEGINNING DATE: 10/03/13  
ENDING DATE: 10/25/13  
LINE ITEM # / FUND: Village

OWNER: The Village Of Hampshire  
234 South State Street  
Hampshire, IL 60140

CONTRACTOR: Hardin Paving Services  
4413 W. Roosevelt Road, Suite 108  
Hillside, IL 60162

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	VALUE	INSTALLED QTY	ADD QTY	DEDUCT QTY	VALUE	THIS APPLICATION	PREVIOUS APPLICATION	TOTAL COMPLETE	%
20200500	Earth Excavation (Widening)	500.00	CY	\$ 58.50	\$ 29,250.00	500.00	-	-	\$ 29,250.00	\$ 29,250.00	\$ -	\$ 29,250.00	100%
20700400	Porous Granular Embankment, Special	80.00	CY	\$ 100.00	\$ 8,000.00	20.00	-	-	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	25%
20800150	Trench Backfill	50.00	CY	\$ 67.50	\$ 3,375.00	50.00	-	-	\$ 3,375.00	\$ 3,375.00	\$ -	\$ 3,375.00	100%
21101625	Topsoil Furnish And Place, 6"	2,770.00	SY	\$ 6.50	\$ 18,005.00	-	-	-	\$ -	\$ -	\$ -	\$ -	-
21400100	Grading & Shaping Ditches	1,490.00	FOOT	\$ 20.75	\$ 30,917.50	580.00	-	-	\$ 12,035.00	\$ 12,035.00	\$ -	\$ 12,035.00	39%
25000210	Seeding, Class 2A	0.60	ACRE	\$ 3,500.00	\$ 2,100.00	-	-	-	\$ -	\$ -	\$ -	\$ -	-
25000400	Nitrogen Fertilizer Nutrient	54.00	LB	\$ 2.10	\$ 113.40	-	-	-	\$ -	\$ -	\$ -	\$ -	-
25000500	Phosphorus Fertilizer Nutrient	54.00	LB	\$ 2.10	\$ 113.40	-	-	-	\$ -	\$ -	\$ -	\$ -	-
25000600	Potassium Fertilizer Nutrient	54.00	LB	\$ 2.10	\$ 113.40	-	-	-	\$ -	\$ -	\$ -	\$ -	-
25100630	Erosion Control Blanket	2,770.00	SY	\$ 1.04	\$ 2,880.80	-	-	-	\$ -	\$ -	\$ -	\$ -	-
28000305	Temporary Ditch Checks	150.00	FOOT	\$ 20.75	\$ 3,112.50	-	-	-	\$ -	\$ -	\$ -	\$ -	-
35101800	Aggregate Base Course, Type B, 4"	750.00	SY	\$ 8.40	\$ 6,300.00	789.00	39.00	-	\$ 6,627.60	\$ 6,627.60	\$ -	\$ 6,627.60	100%
35501320	HMA Base Course, 9"	750.00	SY	\$ 38.95	\$ 29,212.50	789.00	39.00	-	\$ 30,731.55	\$ 30,731.55	\$ -	\$ 30,731.55	100%
40201000	Aggregate For Temp Access	100.00	TON	\$ 20.00	\$ 2,000.00	20.00	-	-	\$ 400.00	\$ 400.00	\$ -	\$ 400.00	20%
40300100	Bituminous Materials (Prime Coat)	718.00	GAL	\$ 0.05	\$ 35.90	-	-	-	\$ -	\$ -	\$ -	\$ -	-
40600300	Aggregate (Prime Coat)	13.00	TON	\$ 1.00	\$ 13.00	-	-	-	\$ -	\$ -	\$ -	\$ -	-
40600635	Leveling Binder (MM), N70	280.00	TON	\$ 82.00	\$ 22,960.00	-	-	-	\$ -	\$ -	\$ -	\$ -	-
40600982	HMA Surface Removal - Butt Joint	180.00	SY	\$ 14.50	\$ 2,610.00	180.00	-	-	\$ 2,610.00	\$ 2,610.00	\$ -	\$ 2,610.00	100%
40603085	HMA Binder Course, IL-19.0, N70	108.00	TON	\$ 81.00	\$ 8,748.00	-	-	-	\$ -	\$ -	\$ -	\$ -	-
40603340	HMA Surface Course, Mix "D", N70	560.00	TON	\$ 82.00	\$ 45,920.00	-	-	-	\$ -	\$ -	\$ -	\$ -	-
44000100	Pavement Removal	331.00	SY	\$ 23.00	\$ 7,613.00	313.00	-	-	\$ 7,199.00	\$ 7,199.00	\$ -	\$ 7,199.00	95%
4400198	HMA Surface Removal Variable Depth	5,500.00	SY	\$ 2.10	\$ 11,550.00	5,989.00	489.00	-	\$ 12,576.90	\$ 12,576.90	\$ -	\$ 12,576.90	100%
44300200	Strip Reflective Crack Control Treatment	1,490.00	FOOT	\$ 1.70	\$ 2,533.00	-	-	-	\$ -	\$ -	\$ -	\$ -	-
48101498	Aggregate Shoulders, Type B 6"	828.00	SY	\$ 9.90	\$ 8,197.20	-	-	-	\$ -	\$ -	\$ -	\$ -	-
48203029	HMA Shoulders, 8"	450.00	SY	\$ 35.90	\$ 16,110.00	-	-	-	\$ -	\$ -	\$ -	\$ -	-
54213660	Precast Reinforced Concrete Flared End	1.00	EACH	\$ 935.00	\$ 935.00	1.00	-	-	\$ 935.00	\$ 935.00	\$ -	\$ 935.00	100%
54247100	Grating For Concrete Flared End Sections,	1.00	EACH	\$ 780.00	\$ 780.00	1.00	-	-	\$ 780.00	\$ 780.00	\$ -	\$ 780.00	100%
550A0070	Storm Sewers, Class A, Type 1, 15"	89.00	FOOT	\$ 78.00	\$ 6,942.00	86.00	-	-	\$ 6,708.00	\$ 6,708.00	\$ -	\$ 6,708.00	97%
60207605	Catch Basin, Type C, Type 8 Grate	2.00	EACH	\$ 1,660.00	\$ 3,320.00	2.00	-	-	\$ 3,320.00	\$ 3,320.00	\$ -	\$ 3,320.00	100%
64200105	Shoulder Rumble Strio	2,980.00	FOOT	\$ 2.50	\$ 7,450.00	-	-	-	\$ -	\$ -	\$ -	\$ -	-

AGENCY: Engineering Enterprises, Inc.  
52 Wheeler Road  
Sugar Grove, IL 60554

SECTION: NA  
The Village Of Hampshire  
IL Route 72 and Romke Road  
Kane County, IL

PAY APPLICATION: 1305801  
PARTIAL / FINAL: Partial  
BEGINNING DATE: 10/03/13  
ENDING DATE: 10/25/13  
LINE ITEM # / FUND: Village

OWNER: The Village Of Hampshire  
234 South State Street  
Hampshire, IL 60140

CONTRACTOR: Hardin Paving Services  
4413 W. Roosevelt Road, Suite 108  
Hillside, IL 60162

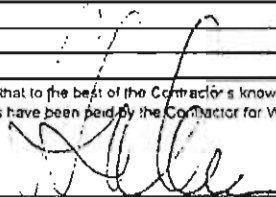

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	VALUE
70101700	Traffic Control & Protection	1.00	LS	\$ 9,500.85	\$ 9,500.85
70103815	Traffic Control Surveillance	10.00	CDY	\$ 26.00	\$ 260.00
70300100	Short Term Pavement Marking	745.00	FOOT	\$ 1.25	\$ 931.25
72000100	Sign Panel - Type 1	36.00	SF	\$ 18.00	\$ 648.00
72800100	Telescoping Steel Sign Support	45.00	FOOT	\$ 10.50	\$ 472.50
78000100	THPL Pavement Marking - Let & Sym	110.00	SF	\$ 4.00	\$ 440.00
78000200	THPL Pavement Marking Line - 4"	7,300.00	FOOT	\$ 0.62	\$ 4,526.00
78000400	THPL Pavement Marking Line - 6"	615.00	FOOT	\$ 1.00	\$ 615.00
78000600	THPL Pavement Marking Line - 12"	385.00	FOOT	\$ 2.00	\$ 770.00
78000650	THPL Pavement Marking Line - 24"	52.00	FOOT	\$ 4.00	\$ 208.00
78100100	Raised Reflective Pavement Marker	79.00	EACH	\$ 41.50	\$ 3,278.50
78300200	Raised Reflective Pavement Marker Removal	35.00	EACH	\$ 11.50	\$ 402.50
Z0004522	HMA Driveway Pavement, 6"	80.00	SY	\$ 28.00	\$ 2,240.00
<b>TOTALS</b>					\$ 305,503.00

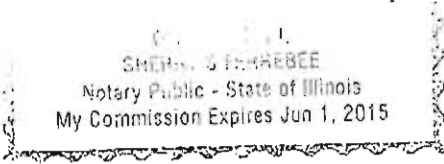
INSTALLED QTY	ADD QTY	DEDUCT QTY	VALUE
0.80	-	-	\$ 7,600.52
-	-	-	\$ -
120.00	-	-	\$ 150.00
-	-	-	\$ -
-	-	-	\$ -
-	-	-	\$ -
-	-	-	\$ -
-	-	-	\$ -
-	-	-	\$ -
-	-	-	\$ -
20.00	-	-	\$ 230.00
-	-	-	\$ -
			\$ 126,528.57

THIS APPLICATION	PREVIOUS APPLICATION	TOTAL COMPLETE	%
\$ 7,600.52	\$ -	\$ 7,600.52	80%
\$ -	\$ -	\$ -	
\$ 150.00	\$ -	\$ 150.00	16%
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	
\$ 230.00	\$ -	\$ 230.00	57%
\$ -	\$ -	\$ -	
\$ 126,528.57	\$ -	\$ 126,528.57	41%

MISCELLANEOUS EXTRAS AND CREDITS	VALUES

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor and that current payment shown herein is now due.

CONTRACTOR:   
By \_\_\_\_\_ 10/25/13  
State of Illinois County of Cook  
Subscribed and sworn to before me this \_\_\_\_\_ 25th day of October, 2013  
Notary Public:   
My Commission expires: 06/01/15

  
SHERRY S. FARNABEE  
Notary Public - State of Illinois  
My Commission Expires Jun 1, 2015

\_\_\_\_\_  
Signature Date Title  
\_\_\_\_\_  
Approved Signature Date Title


TOTAL MISCELLANEOUS EXTRAS AND CREDITS	\$ -
TOTAL VALUE OF WORK COMPLETED	\$ 126,528.57
DEDUCT RETAINAGE (10%)	\$ 12,652.86
PREVIOUS PAYMENTS	\$ -
BALANCE DUE ON COMPLETED WORK	\$ 113,875.71

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## CONSENT AGENDA

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**TO:** President Magnussen and Village Board

**FROM:** Doug Maxeiner, Village Administrator 

**FOR:** November 7, 2013 Village Board Meeting

**RE:** Hardin Paving Services Pay Request #1 in the Amount of \$135,185.04 for the 2013 MFT Resurfacing Project on Warner Street

---

**Background.** On August 1<sup>st</sup>, the Village Board awarded the bid for the MFT Resurfacing Project on Warner Street to Hardin Paving Services in the amount of \$162,162.00. As allowed in the contract, Hardin is requesting \$135,185.04 as pay estimate #1 on the contract. The Village Engineer has reviewed the request and is recommending payment.

**Recommendation.** Staff recommends approval of pay request #1 to Hardin Paving Services in the amount of \$135,185.04 for the 2013 MFT Resurfacing Project on Warner Street as detailed on the memorandum from the Village Engineer.



Engineering Enterprises, Inc.

October 28, 2013

Mr. Doug Maxeiner  
Village Administrator  
Village of Hampshire  
243 South State Street  
P.O. Box 457  
Hampshire, IL 60140

**Re: Pay Estimate No. 1  
2013 MFT (Warner Street)  
Village of Hampshire, Illinois**

Mr. Maxeiner:

This is to certify that payment in the amount of **\$135,185.04** for the above referenced project is due to Hardin Paving Services, 4413 Roosevelt Road, Suite 108, Hillside, IL 60162 in accordance with our engineer's payment estimate referenced above and attached hereto.

Also enclosed is a copy of the invoice, certified payroll and waiver of lien submitted to us by Hardin Paving. If you have any questions or need additional information, please call.

Respectfully submitted,

ENGINEERING ENTERPRISES, INC.

Bradley P. Sanderson, P.E.  
Vice President

BPS/jam

Enclosure

pc: Ms. Linda Vasquez, Village Clerk (w/originals)  
Ms. Carol Stiegman, Billing Clerk  
Mr. Andrew Joiner, Hardin Paving Services

G:\Public\Hampshire\2013\HA13\1 2013 MFT\Docs\payestimate01.doc

FROM: START-UP TO OCTOBER 25, 2013  
 PAYABLE TO: HARDIN PAVING SERVICES  
 ADDRESS: 4413 ROOSEVELT ROAD, SUITE 108, HILLSIDE, IL 60162

ENGINEER'S PAYMENT ESTIMATE NO. 1  
 2013 MFT - WARNER STREET  
 VILLAGE OF HAMPSHIRE  
 KANE COUNTY, ILLINOIS

ITEM NO	ITEMS	AWARDED QUANTITY	UNITS	AWARDED VALUE	ADDED QUANTITY	DEDUCTED QUANTITY	UNIT PRICE	COMPLETED QUANTITY THIS PAY PERIOD	COMPLETED VALUE THIS PAY PERIOD	TOTAL COMPLETED QUANTITY	TOTAL COMPLETED VALUES
1	BITUMINOUS MATERIALS (PRIME COAT)	850	GAL	\$ 42.50		398	\$ 0.05	452	\$ 22.60	452	\$ 22.60
2	AGGREGATE (PRIME COAT)	17	TON	\$ 17.00		17	\$ 1.00	0	\$ -	0	\$ -
3	HOT MIX ASPHALT SURFACE REMOVAL-BUTT JOINT	173	SY	\$ 2,768.00	411		\$ 16.00	584	\$ 9,344.00	584	\$ 9,344.00
4	LEVELING BINDER (HAND METHOD), N50	10	TON	\$ 1,675.00		10	\$ 167.50	0	\$ -	0	\$ -
5	LEVELING BINDER (MACHINE METHOD), N50	488	TON	\$ 33,062.00		81	\$ 67.75	407	\$ 27,574.25	407	\$ 27,574.25
6	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50	732	TON	\$ 49,959.00		46	\$ 68.25	686	\$ 46,819.50	686	\$ 46,819.50
7	PCC DRIVEWAY REMOVAL AND REPLACEMENT	34	SY	\$ 2,618.00		34	\$ 77.00	0	\$ -	0	\$ -
8	HOT-MIX ASPHALT DRIVEWAY REMOVAL AND REPLACEMENT	20	SY	\$ 2,055.00		20	\$ 102.75	0	\$ -	0	\$ -
9	PCC SIDEWALK REMOVAL AND REPLACEMENT	1,405	SF	\$ 9,554.00	186		\$ 6.80	1,591	\$ 10,818.80	1,591	\$ 10,818.80
10	DETECTABLE WARNINGS	276	SF	\$ 7,659.00		66	\$ 27.75	210	\$ 5,827.50	210	\$ 5,827.50
11	HOT-MIX ASPHALT SURFACE REMOVAL-VAR. DEPTH	2,707	SY	\$ 8,527.05	273		\$ 3.15	2,980	\$ 9,387.00	2,980	\$ 9,387.00
12	CLASS D PATCHES, 4 INCH	150	SY	\$ 8,700.00	182		\$ 58.00	332	\$ 19,256.00	332	\$ 19,256.00
13	COMBINATION CONCRETE CURB AND GUTTER R&R	525	FT	\$ 14,253.75		40	\$ 27.15	485	\$ 13,167.75	485	\$ 13,167.75
14	REFLECTIVE CRACK CONTROL	2,030	FT	\$ 3,349.50		2,030	\$ 1.65	0	\$ -	0	\$ -
15	MANHOLES TO BE ADJUSTED	9	EACH	\$ 2,115.00		5	\$ 235.00	4	\$ 940.00	4	\$ 940.00
16	SANITARY MANHOLES TO BE ADJUSTED	9	EACH	\$ 4,410.00		7	\$ 490.00	2	\$ 980.00	2	\$ 980.00
17	RESTORATION	272	SY	\$ 2,448.00		152	\$ 9.00	120	\$ 1,080.00	120	\$ 1,080.00
18	INLETS TO BE ADJUSTED	1	EACH	\$ 235.00		1	\$ 235.00	0	\$ -	0	\$ -
19	THERMOPLASTIC PAVEMENT MARKINGS-LET. &SYM	73	SF	\$ 728.00			\$ 10.00	0	\$ -	0	\$ -
20	THERMOPLASTIC PAVEMENT MARKINGS-LINE, 4"	380	FT	\$ 1,178.00			\$ 3.10	0	\$ -	0	\$ -
21	THERMOPLASTIC PAVEMENT MARKINGS-LINE, 6"	100	FT	\$ 465.00			\$ 4.65	0	\$ -	0	\$ -
22	THERMOPLASTIC PAVEMENT MARKINGS-LINE, 24"	28	FT	\$ 518.00			\$ 18.50	0	\$ -	0	\$ -
23	PCC SIDEWALK, 5", SPECIAL	84	SF	\$ 714.00		84	\$ 8.50	0	\$ -	0	\$ -
24	SIDEWALK REMOVAL	60	SF	\$ 123.00		60	\$ 2.05	0	\$ -	0	\$ -
25	TRAFFIC CONTROL AND PROTECTION	1	LSUM	\$ 4,988.20			\$ 4,988.20	1	\$ 4,988.20	1	\$ 4,988.20
TOTAL BID				\$ 162,162.00					\$ 150,205.60		\$ 150,205.60

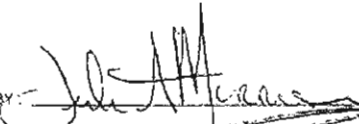

MISCELLANEOUS EXTRAS AND CREDITS VALUE

1		
2		
3		

TOTAL MISCELLANEOUS EXTRAS AND CREDITS	\$ -
TOTAL VALUE OF COMPLETED WORK	\$ 150,205.60
DEDUCT RETAINAGE (10%)	\$ 15,020.56
BALANCE DUE ON COMPLETED WORK	\$ 135,185.04
TOTAL DEBITS	\$ -
NET AMOUNT DUE	\$ 135,185.04

MISCELLANEOUS DEBITS

1		
2		
3		

PREPARED BY:  DATE: 10/28/13 TITLE: PROJECT ENGINEER  
 APPROVED BY:  DATE: 10/24/13 TITLE: PROJECT MANAGER



10/25/13

1305401

Invoice

Phone: (630) 466-6745

Fax: (630) 466-6701

Engineering Enterprises, Inc.  
52 Wheeler Road  
Sugar Grove, IL 60554

**13054 - The Village of Hampshire Section #14-00000-01-GM**

**Invoice # 1305401**

Original Contract Sum	\$162,162.00
Net Change by Change Orders	\$0.00
Contract Sum to Date	\$162,162.00
Total Completed and Stored to Date	\$150,205.60
Retainage	\$15,020.56
Total Earned Less Retainage	\$135,185.04
Less Previous Certificates for Payment	\$0.00
<b>Current Payment Due</b>	<b>\$135,185.04</b>
Balance to Finish Plus Retainage	\$26,976.96





PAY APPLICATION

AGENCY: Engineering Enterprises, Inc.  
52 Wheeler Road  
Sugar Grove, IL 60554

SECTION: 14-00000-01-GM  
The Village of Hampshire  
Warner Street  
Kane County, IL

OWNER: The Village Of Hampshire  
234 South State Street  
Hampshire, IL 60140

PAY APPLICATION: 1305401  
PARTIAL / FINAL: Partial  
BEGINNING DATE: 10/01/13  
ENDING DATE: 10/30/13  
LINE ITEM # / FUND: MFT

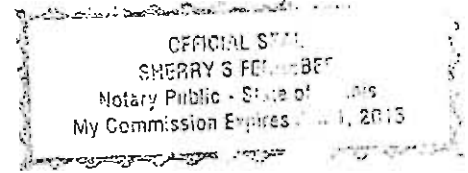
CONTRACTOR: Hardin Paving Services  
4413 W. Roosevelt Road, Suite 108  
Hillside, IL 60162

ITEM NO	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	VALUE	INSTALLED QTY	ADD QTY	DEDUCT QTY	VALUE	THIS APPLICATION	PREVIOUS APPLICATION	TOTAL COMPLETE	%
1	BITUMINOUS MATERIALS (PRIME COAT)	850.00	GAL	\$ 0.05	\$ 42.50	452.00	-	-	\$ 22.60	\$ 22.60	\$ -	\$ 22.60	53%
2	AGGREGATE (PRIME COAT)	17.00	TON	\$ 1.00	\$ 17.00	-	-	-	\$ -	\$ -	\$ -	\$ -	
3	HMA SURFACE REMOVAL - BUTT JOINT	173.00	SY	\$ 16.00	\$ 2,768.00	584.00	-	-	\$ 9,344.00	\$ 9,344.00	\$ -	\$ 9,344.00	338%
4	LEVELING BINDER (HM) N50	10.00	TON	\$ 167.50	\$ 1,675.00	-	-	-	\$ -	\$ -	\$ -	\$ -	
5	LEVELING BINDER (MM) N50	488.00	TON	\$ 67.75	\$ 33,062.00	407.00	-	-	\$ 27,574.25	\$ 27,574.25	\$ -	\$ 27,574.25	83%
6	HMA SURFACE COURSE MIX D N50	732.00	TON	\$ 68.25	\$ 49,959.00	686.00	-	-	\$ 46,819.50	\$ 46,819.50	\$ -	\$ 46,819.50	94%
7	PCC DRIVEWAY REMOVAL AND	34.00	SY	\$ 77.00	\$ 2,618.00	-	-	-	\$ -	\$ -	\$ -	\$ -	
8	HMA DRIVEWAY REMOVAL AND	20.00	SY	\$ 102.75	\$ 2,055.00	-	-	-	\$ -	\$ -	\$ -	\$ -	
9	PCC SIDEWALK REMOVAL AND	1,405.00	SF	\$ 6.80	\$ 9,554.00	1,591.00	-	-	\$ 10,818.80	\$ 10,818.80	\$ -	\$ 10,818.80	113%
10	DETECTABLE WARNINGS	276.00	SF	\$ 27.75	\$ 7,659.00	210.00	-	-	\$ 5,827.50	\$ 5,827.50	\$ -	\$ 5,827.50	76%
11	HMA SURFACE REMOVAL - VAR DEPTH	2,707.00	SY	\$ 3.15	\$ 8,527.05	2,980.00	-	-	\$ 9,387.00	\$ 9,387.00	\$ -	\$ 9,387.00	110%
12	CLASS D PATCHES 4 INCH	150.00	SY	\$ 58.00	\$ 8,700.00	332.00	-	-	\$ 19,256.00	\$ 19,256.00	\$ -	\$ 19,256.00	221%
13	COMBINATION CONCRETE CURB AND	525.00	FOOT	\$ 27.15	\$ 14,253.75	485.00	-	-	\$ 13,167.75	\$ 13,167.75	\$ -	\$ 13,167.75	92%
14	REFLECTIVE CRACK CONTROL	2,030.00	FOOT	\$ 1.65	\$ 3,349.50	-	-	-	\$ -	\$ -	\$ -	\$ -	
15	MANHOLES TO BE ADJUSTED	9.00	EACH	\$ 235.00	\$ 2,115.00	4.00	-	-	\$ 940.00	\$ 940.00	\$ -	\$ 940.00	44%
16	SANITARY MANHOLES TO BE ADJUSTED	9.00	EACH	\$ 490.00	\$ 4,410.00	2.00	-	-	\$ 980.00	\$ 980.00	\$ -	\$ 980.00	22%
17	RESTORATION	272.00	SY	\$ 9.00	\$ 2,448.00	120.00	-	-	\$ 1,080.00	\$ 1,080.00	\$ -	\$ 1,080.00	44%
18	INLETS TO BE ADJUSTED	1.00	EACH	\$ 235.00	\$ 235.00	-	-	-	\$ -	\$ -	\$ -	\$ -	
19	THERMOPLASTIC PAVEMENT MARKINGS	72.80	SF	\$ 10.00	\$ 728.00	-	-	-	\$ -	\$ -	\$ -	\$ -	
20	THERMOPLASTIC PAVEMENT MARKINGS	380.00	FOOT	\$ 3.10	\$ 1,178.00	-	-	-	\$ -	\$ -	\$ -	\$ -	
21	THERMOPLASTIC PAVEMENT MARKINGS	100.00	FOOT	\$ 4.65	\$ 465.00	-	-	-	\$ -	\$ -	\$ -	\$ -	
22	THERMOPLASTIC PAVEMENT MARKINGS	28.00	FOOT	\$ 18.50	\$ 518.00	-	-	-	\$ -	\$ -	\$ -	\$ -	
23	PCC SIDEWALK 5" SPECIAL	84.00	SF	\$ 8.50	\$ 714.00	-	-	-	\$ -	\$ -	\$ -	\$ -	
24	SIDEWALK REMOVAL	60.00	SF	\$ 2.05	\$ 123.00	-	-	-	\$ -	\$ -	\$ -	\$ -	
25	TRAFFIC CONTROL AND PROTECTION	1.00	LS	\$ 4,988.20	\$ 4,988.20	1.00	-	-	\$ 4,988.20	\$ 4,988.20	\$ -	\$ 4,988.20	100%
<b>TOTALS</b>					<b>\$ 162,162.00</b>				<b>\$ 150,205.60</b>	<b>\$ 150,205.60</b>	<b>\$ -</b>	<b>\$ 150,205.60</b>	<b>93%</b>

MISCELLANEOUS EXTRAS AND CREDITS	VALUES

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor and that current payment shown herein is now due.

CONTRACTOR: *[Signature]*  
By: *[Signature]* 10/25/13  
State of Illinois County of Cook  
Subscribed and sworn to before me this 25th day of October 2013  
Notary Public  
My Commission expires 08/01/15



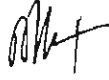
Signature \_\_\_\_\_ Date \_\_\_\_\_ Title \_\_\_\_\_  
Approved Signature \_\_\_\_\_ Date \_\_\_\_\_ Title \_\_\_\_\_

TOTAL MISCELLANEOUS EXTRAS AND CREDITS	\$ -
TOTAL VALUE OF WORK COMPLETED	\$ 150,205.60
DEDUCT RETAINAGE (10%)	\$ 15,020.56
PREVIOUS PAYMENTS	\$ -
BALANCE DUE ON COMPLETED WORK	\$ 135,185.04

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## CONSENT AGENDA

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**TO:** President Magnussen and Village Board  
**FROM:** Doug Maxeiner, Village Administrator   
**FOR:** November 7, 2013 Village Board Meeting  
**RE:** Approval of Regular Village Board Meeting Dates for 2014

---

**Background.** Attached is a proposed list of meeting dates for the regularly scheduled meetings of the Village Board in 2014. The only variation from the regular first and third Thursday of the month schedule is in January. The proposal includes meetings on the 9<sup>th</sup> (second Thursday) and 23<sup>rd</sup> (fourth Thursday) in January to avoid having a meeting on the day after New Year Day (January 2<sup>nd</sup>).

**Recommendation.** Staff recommends approval of the notice of meeting dates for 2014 as proposed.



## **HAMPSHIRE VILLAGE BOARD**

### **NOTICE OF MEETING DATES 2014**

**All regular meetings of the Village Board of Trustees for the Village of Hampshire will be held on the first, and third Thursday of each month at 7:00 p.m. at the Village Hall, Hampshire, IL.**

**January 9**  
**January 23**

**February 6**  
**February 20**

**March 6**  
**March 20**

**April 3**  
**April 17**

**May 1**  
**May 15**

**June 5**  
**June 19**

**July 3**  
**July 17**

**August 7**  
**August 21**

**September 4**  
**September 18**

**October 2**  
**October 16**

**November 6**  
**November 20**


**December 4**  
**December 18**

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Linda R. Vasquez, Village Clerk

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## CONSENT AGENDA

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**TO:** President Magnussen and Village Board  
**FROM:** Doug Maxeiner, Village Administrator   
**FOR:** November 7, 2013 Village Board Meeting  
**RE:** Approval of the 2014 Holiday Schedule for the Village

---

**Background.** Attached is a proposed list of holidays for consideration and approval by the Village Board. The proposed list once again identifies ten holidays on which Village Hall and Public Works will be closed (barring weather or other emergency).

**Recommendation.** Staff recommends approval of the Holiday Schedule for 2014.

## HOLIDAY SCHEDULE 2014


The Village of Hampshire will observe the following holidays. On these days Village Hall and Public Works will be closed.

Friday before Easter	Friday, April 18
Memorial Day	Monday, May 26
Independence Day Observed	Friday, July 4
Labor Day	Monday, September 1
Thanksgiving	Thursday, November 27
Friday after Thanksgiving	Friday, November 28
Christmas Eve	Wednesday, December 24
Christmas Day Observed	Thursday, December 25
New Year's Eve	Wednesday, December 31
New Year's Day Observed	Thursday, January 1

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## CONSENT AGENDA

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**TO:** President Magnussen and Village Board  
**FROM:** Doug Maxeiner, Village Administrator   
**FOR:** November 7, 2013 Village Board Meeting  
**RE:** Renewal of Clarke Environmental Mosquito Management, Inc.  
Contract for the 2014 for the Amount of \$12,948.02

---

**Background.** Jack Thennisch at Clarke Environmental Mosquito Management has submitted the attached proposal for mosquito control services for the village for 2014 at the same price and service level as the last four years. The proposal amount is \$12,948.02 and includes larvicide treatments, adult misting applications, standing water testing and monitoring, and hotline/consumer feedback services among others.

**Analysis.** The proposal will allow the continuation of mosquito control services at the level experienced last year and at a manageable cost to the Village.

**Recommendation.** Staff recommends approval of the proposal from Clarke Environmental for the provision of mosquito control services for 2014 for the contract price of \$12,948.02.



1100 E. Hampshire Rd. 3rd Floor  
Roselle, Illinois 60172  
630.894.2000  
630.894.1724  
www.clarke.com

October 23, 2013

Doug Maxeiner  
Village of Hampshire  
234 South State  
Hampshire, IL 60140

Dear Mr. Maxeiner:

As discussed, Clarke Environmental Mosquito Management, Inc., ("Clarke"), hereby proposes to continue to provide professional mosquito control services to the Village of Hampshire during the 2014 season, in accordance with the terms of the contract in effect for 2011. The price for the services provided during the 2014 season shall be held at the 2010 level of \$12,948.02.

In addition, the Village of Hampshire will be covered under Clarke's NPDES permit for the duration of the program for all mosquito control services performed by Clarke. A copy of the permit will be forwarded to the village prior to any work being performed.

As your committed partner in mosquito control, we thank you for the opportunity to continue to provide services to the Village of Hampshire.

Sincerely,

Jack Thennisch  
Control Consultant

**For the Village of Hampshire:**

Name

Date:

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## CONSENT AGENDA

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**TO:** President Magnussen and Village Board

**FROM:** Doug Maxeiner, Village Administrator 

**FOR:** November 7, 2013 Village Board Meeting

**RE:** Resolution Supporting the Retrofit of Existing DOT-111 Rail Tank Cars That Transport Packing Groups I and II Hazmat Before the Pipelines and Hazardous Materials Safety Administration in Docket No. PHMSA-2012-0082 (HM-251)

---

**Background.** At the last Village Board meeting, the Board discussed a resolution supporting the retrofitting of rail tank cars supported by several communities within Metro West. The Board agreed to approve the resolution in concept with formal action to follow at the November 7<sup>th</sup> Board meeting.

**Recommendation.** Staff recommends consideration of the attached resolution supporting the retrofitting of existing DOT-111 rail tank cars and, if approved, filing it with the federal Pipeline and Hazardous Materials Safety Administration.



**(CITY, TOWN, VILLAGE, COUNTY OF \_\_\_\_\_) RESOLUTION  
SUPPORTING THE RETROFIT OF EXISTING DOT-111 RAIL TANK CARS  
THAT TRANSPORT PACKING GROUPS I AND II HAZMAT  
BEFORE THE PIPELINES AND HAZARDOUS MATERIALS SAFETY ADMINISTRATION  
IN DOCKET NO. PHMSA-2012-0082 (HM-251)**

**Whereas**, rail freight operations impact thousands of villages, towns, cities and counties across all regions of the United States of America; and

**Whereas**, safe rail operations are of critical interest to local units of government based on (1) the need to prevent catastrophic accidents like the one that occurred in Lac-Megantic, Canada in July 2013; and (2) the responsibility local governments have to provide emergency response units to manage the impact of rail accidents and derailments in communities across the country; and (3) significant costs associated with clean-up, environmental remediation, medical expenses, other personal injury damages or wrongful death claims for community residents that have the potential to surpass the rail industry's ability to pay for them; and

**Whereas**, ethanol and crude oil are a large and exponentially growing segment of hazardous materials being shipped across the nation via freight rail, which will continue to be a preferred transport mode of choice for this hazmat; and

**Whereas**, since 1991, it has been known to industry and federal regulators that there are safety-related defects in the DOT-111 tank car that serves as the primary tank car used in the shipping of these hazardous flammable materials via freight rail; and

**Whereas**, the federal Pipelines and Hazardous Materials Safety Administration (PHMSA) regulates the safe transport of hazardous materials by railroads in the United States; and

**Whereas**, the business decisions of railroad companies and hazardous material shippers impact the safety, environment, and emergency response system in the communities in which the freight railroads traverse, but state and local governments have no ability to regulate railroad operations; and

**Whereas**, industry has failed to act in the last two decades to correct the known defects in DOT-111 tank cars, and waited until 2011 to seek government approval to upgrade safety standards for newly manufactured DOT-111 tank cars; and

**Whereas**, a tank car expert from the National Transportation Safety Board testified in 2012 that a retrofit of existing tank cars is necessary because co-mingling existing unsafe DOT-111 tank cars with newly manufactured ones "does nothing to improve the safety in an accident"; and

**Whereas**, the petition for rulemaking submitted to PHMSA on April 3, 2012 by Barrington, Illinois and the Illinois TRAC Coalition reflects the point of view of local governments, which is supported by recommendations of the National Transportation Safety Board, that changes are needed in federal regulations and/or law to better protect public safety relative to DOT-111 tank car safety and train consist dissemination; and

**Whereas**, the April 3, 2012 petition provides a compelling rationale for making long overdue changes in safe rail operations vis-a-vis retrofitting existing DOT-111 tank cars; and

**Whereas**, the April 3, 2012 petition demonstrates that the cost of a DOT-111 tank car fleet retrofit for existing cars would be of nominal expense over the remaining average thirty-year lifespan for the existing fleet, and

**Whereas**, PHMSA issued on September 6, 2013 (78 Federal Register 54849-54861) an Advance Notice of Rulemaking seeking by November 5, 2013 the input from local and state governments on the issue of retrofitting the DOT-111 tank car.

**Therefore, Be It Resolved** by the Corporate Authorities of \_\_\_\_\_, (State) as follows:

**Section 1:** We support the April 3, 2012 petition of Barrington, Illinois and the Illinois TRAC Coalition seeking new regulations to retrofit existing DOT-111 tank cars used to transport Groups I and II Packing Materials.

**Section 2:** This Resolution shall take effect from and after its passage and approval as provided by law.

**Section 3:** This adopted Resolution shall be sent to the Pipelines and Hazardous Materials Safety Administration in Docket No. PHMSA-2012-0082 (HM-251) urging expeditious action on the joint Barrington and Illinois TRAC Coalition April 3, 2012 Petition No. P-1587.

**PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2010 BY ROLL CALL VOTE AS FOLLOWS:**

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2012**

**BY:** \_\_\_\_\_

**(Print Name)** \_\_\_\_\_

**(Title)** \_\_\_\_\_

**ATTESTED AND FILED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2012**

**(Print Name)** \_\_\_\_\_

**(Title)** \_\_\_\_\_

**Village of Hampshire, IL**  
**Regular Village Board Meeting**  
**November 7, 2013**

**Consent Agenda:**


1. Hardin Paving Services Pay Request #1 in the Amount of \$113,875.71 for the IL Rt. 72 at Romke Road Improvements Project
2. Hardin Paving Services Pay Request #1 in the Amount of \$135,185.04 for the 2013 MFT Resurfacing Project on Warner Street
3. Approval of Regular Village Board Meeting Dates for 2014
4. Approval of the 2014 Holiday Schedule for the Village
5. Renewal of Clarke Environmental Mosquito Management's Contract for the 2014 Season in the Amount of \$12,948.02.
6. Resolution Supporting the Retrofit of Existing DOT-111 Rail Tank Cars That Transport Packing Groups I and II Hazmat Before the Pipelines and Hazardous Materials Safety Administration in Docket No. PHMSA-2012-0082 (HM-251).
7. Resolution Designating Signatories for the Village of Hampshire Financial Accounts at Various Financial Institutions.

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## CONSENT AGENDA

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**TO:** President Magnussen and Village Board

**FROM:** Doug Maxeiner, Village Administrator 

**FOR:** November 7, 2013 Village Board Meeting

**RE:** A Resolution Designating Signatories for the Village of Hampshire Financial Accounts at Various Financial Institutions

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**Background.** With the imminent vacancy in the Village Administrator's Office, a second signatory is required for the financial accounts held at various financial institutions.

**Analysis.** Proper accounting practice would be to have the signatories on the financial accounts separate from the officer or employee responsible for the reconciliation of accounts. As such, the Finance Director should not be a signatory.

Staff is proposing that the Village Clerk be designated as a temporary second signatory on Village financial accounts. Once a permanent Village Administrator is hired, the signatory designation can be returned to the Administrator.

**Recommendation.** Staff recommends approval of a resolution designating signatories for the Village of Hampshire financial accounts at various financial institutions.

**No. 13 -**

**A RESOLUTION  
DESIGNATING SIGNATORIES FOR  
VILLAGE FINANCIAL ACCOUNTS AT VARIOUS FINANCIAL INSTITUTIONS**

WHEREAS, the Village has designated two signatories for all bank accounts at various financial institutions; and

WHEREAS, both signatures are required on checks drawn from said accounts; and

WHEREAS, the Village President is one of the designated signatories on said bank accounts; and

WHEREAS, the Village Administrator has been the second designated signatory on said accounts; and

WHEREAS, it is anticipated that a vacancy in the Village Administrator's Office is imminent; and

WHEREAS, it is important to designate a temporary second signatory to be able to utilize the Village's bank accounts.

WHEREAS, for proper internal financial safeguards, signatories on financial accounts should not include Village officers or employees responsible for reconciling said financial accounts.

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES, OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The Village Clerk is hereby designated as the second signatory on all Village of Hampshire accounts at various financial institutions and the Village Clerk's signature shall be required on all checks drawn upon said financial accounts.

Section 2. The appointment of the Village Clerk as the second signatory shall be valid until such time as a permanent Village Administrator is appointed and employed by the Village of Hampshire.

Section 3. This Resolution shall take full force and effect upon its passage and approval as provided by law.

ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2013, pursuant to roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2013.

\_\_\_\_\_  
Jeffrey R. Magnussen  
Village President

ATTEST:


\_\_\_\_\_  
Linda Vasquez  
Village Clerk

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## AGENDA SUPPLEMENT

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**TO:** President Magnussen and Village Board

**FROM:** Doug Maxeiner, Village Administrator 

**FOR:** November 7, 2013 Village Board Meeting

**RE:** Resolution Determining the Request of \$788,116 to be Levied for the 2013 Tax Year Through Real Estate Taxes for the Village of Hampshire, Kane County, Illinois

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**Background.** The 2013 Tax Levy request is attached for your review. Each year corporate authorities for the Village of Hampshire are required to estimate the revenues required to conduct the various functions of the Village. Included in the revenues are those amounts funded through the property tax. Consequently, the City must estimate the amounts required for the property tax levy so that the funds generated through this revenue instrument will become available during the upcoming fiscal year. The estimated levy must be approved by the Village Board and submitted to the County Clerk by the last Tuesday in December (31<sup>st</sup>).

**Analysis.** The 2013 levy request is \$788,116, an increase of 4.9% over the prior year's extension of \$751,232.63. However, the actual levy extension will be less after the County Clerk applies the property tax extension limitation. In March of 2014, the County Clerk will provide the limiting tax extension and, if the Village's request has exceeded the tax extension limitation, the levy amount will be reduced accordingly. If, on the other hand, our request is underestimated and we do not meet the limitation figure, the Village will not have the ability to increase the levy to make up the difference. Therefore, it is critical that the original request is higher than the anticipated levy in order to capture all new growth in the community and the property tax revenue the Village is authorized to receive under tax caps.

Since the tax levy request does not show an increase of more than 5% when compared to the previous extension, a public hearing is not required for the 2013 tax levy request. Consideration of the tax levy ordinance is scheduled for December 5<sup>th</sup> during the regular Village Board meeting.

**Recommendation.** Staff recommends approval of the attached resolution setting the levy request for 2013 (collected in 2014) at \$788,116.

**RESOLUTION**

DETERMINING THE AMOUNT OF FUNDS TO BE LEVIED  
FOR THE 2013 TAX YEAR THROUGH REAL ESTATE TAXES  
FOR THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS

**WHEREAS**, the Village of Hampshire historically levied taxes for the purpose of conducting Village business for its residents and local businesses; and

**WHEREAS**, it has been determined the requested levy amount is an increase of four and nine-tenths percent (4.9%) over the 2012 levy amount; and

**WHEREAS**, it is the intent of the Village of Hampshire for the 2013 tax levy request to not exceed 105 percent of the 2012 tax extension; and

**WHEREAS**, a Public Hearing is not required if the levy request does not exceed 105 percent of the 2012 levy request; and

**WHEREAS**, consideration of the Tax Levy Ordinance has been scheduled for December 5, 2013 at the regular meeting of the Hampshire Village Board.

**NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND VILLAGE BOARD OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS** that it has been determined the amount of taxes to be levied by the Village of Hampshire, exclusive of the election costs, shall be \$788,116.

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Jeffrey R. Magnussen

Attest:

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Linda Vasquez, Village Clerk



## 2013 Tax Year (Collected in 2014)

Fund/Name	2012 Requested Extension	2012 Certified Extension	2012 Certified Rate	2013 Requested Extension	Dollar Change	Percentage Change
General (Corporate Tax)	508,873	456,828.81	0.294463	499,389	42,560.19	9.3%
Illinois Municipal Retirement Fund	32,542	29,214.34	0.018831	30,617	1,402.66	4.8%
Police Protection	141,097	126,666.86	0.081647	132,747	6,080.14	4.8%
Audit Tax	47,627	42,756.48	0.027560	25,000	(17,756.48)	-41.5%
Liability Insurance Tax	82,986	74,499.60	0.048021	78,076	3,576.40	4.8%
Social Security Tax	23,688	21,266.54	0.013708	22,287	1,020.46	4.8%
Total (Capped)	836,813	751,232.63	0.484230	788,116	36,883.37	4.9%

## 2013 Property Tax Levy Process (Collected in 2014)

### November, 2013

- Municipalities must estimate the revenues required from property taxes and consider a levy estimate at a public meeting which must be approved by the majority of the elected body. The estimate must be considered at least 20 days prior to the consideration and passage of the tax levy ordinance. **Resolution on agenda for 11/7/13 (28 days prior to scheduled consideration and approval of tax levy ordinance).**
- If the estimated levy is more than 105% of the prior year's levy amount, the municipality must hold a hearing prior to the passage of the tax levy ordinance. A notice of the hearing must also be published. The notice must be published not more than 14 or less than 7 days prior to the public hearing. **Tax levy request does not exceed 105% of prior year's levy amount and consequently, no public hearing is required in 2013.**

### December, 2013

- If the tax levy request does not exceed 105% of the prior year's levy, the Village can consider a tax levy ordinance 20 days after the passage of the resolution. The tax levy ordinance must be passed and filed with the County Clerk no later than the last Tuesday of December (12/31/13). The tax levy ordinance effectively becomes the tax levy request submitted to the County Clerk. **Tax levy ordinance will be on agenda for 12/5/13 meeting. Tax levy ordinance (request) filed with County Clerk prior to 12/31/13 (however, due to holiday and employee vacations, may want to file the tax levy ordinance by 12/20/13).**

### March, 2013

- The County Clerk finalizes the compilation of the Equalized Assessed Valuation statistics in March.
- The County Clerk evaluates the village's levy request in light of property tax extension limitation legislation (levy, exclusive of new growth and annexations, cannot increase more than 5% or the rate of inflation (1.7% for 2013) whichever is less).

### April, 2013


- The County Clerk applies the limitation criteria and resubmits the extension to the Municipality for review.
- The municipality reviews the limitation information, makes any changes desired, and resubmits (usually within 24 hours).
- The County Clerk issues (historically) the final tax levy information in April.

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## AGENDA SUPPLEMENT

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**TO:** President Magnussen and Village Board

**FROM:** Doug Maxeiner, Village Administrator 

**FOR:** November 7, 2013 Village Board Meeting

**RE:** An Ordinance Establishing a Social Media Use Policy for the Village of Hampshire

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**Background.** The Public Safety met on September 19, 2013 to discuss a policy on the use of social media for the Village (minutes attached). After considerable discussion, the Committee agreed to forward the policy to the Village Attorney for his comments prior to sending it to the full Village Board. The Village Attorney's comments have been incorporated into the proposed ordinance and it is ready for the consideration of the Village Board.

**Analysis.** In short, the policy states that each Village social media site shall be administered by the Village Administrator or his designee. The policy addresses records retention to the extent required by state law. The policy also addresses inappropriate content and the conduct of Village employees when utilizing social media while acting on behalf of the Village.

**Recommendation.** Staff recommends consideration of the social media policy as spelled out in the attached ordinance.

## **PUBLIC SAFETY MEETING**

**SEPTEMBER 19, 2013**

The meeting was called to order at 6:00 PM, by Trustee Reid, Chairman of Public Safety.

A quorum was established; Reid and Ruth with Whaley joining the meeting at 6:30 p.m.

Present Elected Officials and Staff: Village President Magnussen, Village Administrator Maxeiner, and Trustee Kraus & Brust.

Social Media – Village of Hampshire Policy; discussed how this was going to be handled and who would be monitoring and posting information for the residents.

There will be no comments for anyone to make, and Village Administrator Maxeiner and Village Clerk Vasquez will be posting and monitoring all communications on Social Media.

Trustee Reid will pass this ordinance onto our Village Attorney to look over and make any corrections before taking it to the Village Board for approval.

Trustee Whaley moved to approve the minutes with the one change to delete the “y” in the third paragraph.

Seconded by Trustee Reid  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

The meeting adjourned at 6:50 PM

Mike Reid, Public Safety Chairman

No. 13 - \_\_\_\_\_

**AN ORDINANCE  
ADOPTING A SOCIAL MEDIA POLICY FOR  
VILLAGE OFFICERS AND EMPLOYEES**

WHEREAS, there are available to the Village opportunities to establish and/or maintain sites on the world wide web for the posting, publication, and/or dissemination of information, photographs, pictures, depictions, videos, and other content for the public purposes of the Village; and

WHEREAS, the Corporate Authorities desire to establish certain standards for the use of such sites in order to serve the public purposes of the Village and to provide for such use in an appropriate manner; and

WHEREAS, the Corporate Authorities find and determine that it is in the best interests of the Village and its residents that a policy be established to govern the use of social media sites by Village officials, employees and agents as a means of conveying information and other content to its residents and to the public.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The Hampshire Municipal Code of 1985, as previously amended, shall be and is hereby further amended to adopt a new policy governing the use of social media by Village officials and employees, in words and figures as follows:

CHAPTER 1	ADMINISTRATION
ARTICLE 8	VILLAGE EMPLOYEES
SECTION 1-8-4	SOCIAL MEDIA POLICY

1-8-4: PURPOSE. The Village has an overriding interest and expectation in determining what is stated on behalf of the Village on its official Village social media sites. In that regard, the following "Social Media Use Policy" is adopted for the purpose of establishing policies and regulations governing the use by the Village of Hampshire of various social media sites, including but not limited to sites on "Facebook" and "Twitter," as a means of conveying and disseminating information from and/or about the Village to its residents and to the public utilizing such methods of communication.

A. For purposes of this policy, the following definitions apply:

1. "Comment" includes any statement, language, information, article, picture, photograph, video or any other form of communicative content posted or published on a social media site.

2. "Social Media" shall be understood to mean accessible, expandable, and upgradable publishing technologies, through and on the World Wide Web, both as currently exist and which may come into being hereafter, which may be utilized to post or publish information, photographs, pictures, depictions, videos, comment and other content. Examples of current social media include Facebook, weblogs, Viddler, RSS, YouTube, Twitter, FourSquare, Vine and Flickr.

B. Social Media may be utilized by the Village for the following purposes:

1. As channels for disseminating time-sensitive information as quickly as possible (example: emergency information);

2. As channels for marketing or promoting information, photographs, pictures, depictions, videos or other content which serve to may augment the Village's efforts to broadcast its messages to the widest possible audience.

3. As channels for disseminating general information about the Village, its officials, departments, programs, meetings, and official actions.

#### 1-18-2: GENERAL POLICY

A. The Village may from time to time establish or maintain a website or websites for Village purposes, and the policy set forth in this Article shall apply to any and all such sites at all times. The Village currently maintains such a site at [www.hampshireil.org](http://www.hampshireil.org), and this site shall be the official internet presence for the Village unless and until the Corporate Authorities designate otherwise.

B. The Village Administrator, or his designee, shall be and is responsible for the establishment and maintenance of any website, and any social media site, by the Village.

C. Each website and each social media site established or maintained by the Village shall be administered, and the content of each such site shall be approved in advance, by the Village Administrator and/or his designee.

D. Each website and each social media site established or maintained by the Village shall include a clear statement that such site is maintained by the Village, and that any user thereof agrees to accept and comply with the Village's Social Media Policy.

E. The content of any social media site established or maintained by the Village may be subject to state records retention laws and regulations, and should be preserved in accordance therewith.

#### 1-8-3: COMMENT

A. Each social media site established by the Village shall be considered to be a limited public forum and, as such, the Village reserves the right in its sole discretion to restrict or remove any content thereon that is deemed to be in violation of the Village's Social Media Policy, the policy of any particular site used by the Village, or any applicable law.

B. Any comment containing any of the following shall be and are considered inappropriate forms of comment, and shall not be permitted to be posted on any Village social media site, and further, shall be and are subject to immediate removal and/or restriction by the Village Administrator or his designee:

1. Any comment that is not related to the original topic posted on said site, including random or unintelligible comments;
2. Any profane, obscene, violent, or pornographic comment;
3. Any comment that promotes, fosters or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability, sexual orientation, or any other protected status;
4. Any defamatory comment or personal attack;
5. Any threat to any person or entity;
6. Any comment in support of, or in opposition to, any political campaign or ballot measure;
7. Solicitation of commerce, including but not limited to advertising of any business, or any product for sale;
8. Any comment that suggests, promotes, advocates, depicts, or shows any content in violation of any federal, state or local law;
9. Any comment that promotes, fosters, or encourages any illegal activity;

10. Any information that may tend to compromise the safety or security of the public or any public utility, system, or program; or
11. Any comment that violates a legal ownership interest, such as a copyright or trademark of any person or entity;
12. Any comment that contains any external link to another site or other sites for the purpose of spam, viruses, link-baits, click-throughs, or other such practices.

C. The Village reserves the right to report any violation of applicable laws to any law enforcement agency or to any other authority that may have applicable jurisdiction of the matter.

D. Any comment or any other content posted or published by a member of the public on any Village social media site shall be considered to be the statement or opinion of the commenter or poster only, and posting or publication of any such comment shall not and does not imply endorsement of, or agreement by, the Village with such statement or opinion, nor shall such comments or other content be deemed to state or reflect the statement, opinion or policy of the Village, its officers, trustees, employees, agents, or appointees.

E. The Village reserves the right at any time and without any prior notice to deny access to any social media site established or maintained by the Village for any person or entity that violates the Village's Social Media Policy.

F. Any and all employees of the Village who utilize any social media site established or maintained by the Village shall be and are required to conduct themselves at all times in accordance with the following standards:

1. No employee shall use any such social media site for any purpose related to a campaign for public office, or to influence or affect, or to attempt to influence or affect, the results of any election or nomination.
2. No employee shall post, publish, or share personal information, photographs, videos or other content about himself or herself, or about any other Village employee, elected official, appointed board or commission member, or candidate for any such position.
3. No employee shall post any information, photograph, video or other content which is confidential or privileged.
4. No employee shall post any information, photographs, videos or other content that is related to any commercial product, business,



venture, partnership or other entity in which such employee holds an interest for the purpose of selling or promoting such interest.

5. No employee shall post, publish, or share any information, photograph, picture, depiction, video or other content that is prohibited from disclosure under the Illinois Juvenile Court Act, 705 ILCS 1-1 et seq., or under any other law or regulation.
6. No employee shall post, publish or share any information, photograph, picture, depiction, video, or other content that is or would be exempt from disclosure under the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq., without the express approval of the Village Administrator.
7. Any employee responding to any comment on any such site shall include his/her name and title as part of such response.

G. All comments posted to any social media site established and/or maintained by the Village shall be subject to the rules and regulations governing use of the site, and the Village reserves the right to take appropriate and reasonable responsive action in regard to any such comments that may in violation of such rules and regulations.

Section 2. The Hampshire Municipal Code of 1985, as previously amended, shall be and is hereby further amended to amend Section 1-8-3 of the Village Code: Personnel Rules, to incorporate therein by reference the new policy governing the use of social media by Village employees as set forth above, as follows:

CHAPTER 1	ADMINISTRATION
ARTICLE 8	VILLAGE EMPLOYEES
SECTION 1-8-3	PERSONNEL RULES

O. Social Media Policy: All employees shall follow and adhere to the policy for use of social media by Village employees set forth in Section 1-8-4 of this Article.

Section 3. Any and all ordinances, resolutions, motions, or parts thereof, in conflict with this Ordinance or any part thereof are to the extent of such conflict hereby superseded and waived.

Section 4. If any section, sentence, subdivision, or phrase of this Ordinance, shall be held to be void, invalid, ineffective, or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the

remaining portions of this Ordinance, or any part thereof; and the Corporate Authorities hereby declare that they would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that anyone or more sections, subsections, subdivisions, paragraphs, sentence, clauses or phrases be declared unconstitutional, invalid or ineffective.

Section 5. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, according to law.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013, pursuant to roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2013.

\_\_\_\_\_  
Jeffrey R. Magnussen  
Village President

ATTEST:

\_\_\_\_\_  
Linda Vasquez  
Village Clerk

**CERTIFICATE OF PUBLICATION  
OF ORDINANCE IN PAMPHLET FORM**

I, Linda Vasquez, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane County, Illinois.

I further certify that on \_\_\_\_\_, 2013, the Corporate Authorities of the Village of Hampshire passed and approved Ordinance No. 13 - \_\_\_\_\_, entitled:

AN ORDINANCE  
ADOPTING A SOCIAL MEDIA POLICY FOR VILLAGE  
OFFICERS AND EMPLOYEES

Said Ordinance provided by its terms that it should be published in pamphlet form, in accordance with law.

The pamphlet form of Ordinance No. 13 - \_\_\_\_\_, was prepared in the office of the Village Clerk, and a copy of same was posted in the Village Hall, commencing on \_\_\_\_\_, 2013, and continuing for at least ten days thereafter.

Copies of the Ordinance were also available from and after said date for inspection by members of the public, upon request, in the Office of the Village Clerk.

This Certificate dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.


\_\_\_\_\_  
Linda Vasquez  
Village Clerk

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## AGENDA SUPPLEMENT

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**TO:** President Magnussen and Village Board

**FROM:** Doug Maxeiner, Village Administrator 

**FOR:** November 7, 2013 Village Board Meeting

**RE:** Intergovernmental Agreement between the Illinois State Toll Highway Authority and the Village of Hampshire for the Maintenance of Brier Hill Road Bridge

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**Background.** The Illinois State Toll Highway Authority has asked that the Village consider entering into an intergovernmental agreement (IGA) on the maintenance of the Brier Hill Road Bridge since it is entirely within the Village's jurisdiction. The Tollway Authority is pursuing IGAs with local agencies on all local bridges in the tollway system to facilitate better, more seamless maintenance activities on bridges.

**Analysis.** Both the Village Attorney and the Village Engineer have reviewed the draft IGA. In essence, the IGA will have the local agency (the Village) maintain the roadway and appurtenances on the Brier Hill Road bridge while the Tollway Authority will maintain the bridge structure. Since this bridge structure, pavement and other components will be new upon the completion of the project, maintenance responsibilities should be minimal for the next decade or two. Also, with the Village's plans for a potential interchange at Brier Hill Road, it would be in the Village's best interests to cooperate with the Tollway Authority on this request.

If the Board is agreeable to the draft IGA attached, staff will finalize the agreement with the Tollway Authority and prepare a resolution for the Village Board for the next meeting.

**Recommendation.** Staff recommends consideration of the draft IGA with the Tollway Authority for maintenance responsibilities on the Brier Hill Road Bridge.

**INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE ILLINOIS STATE TOLL HIGHWAY AUTHORITY  
AND  
THE VILLAGE OF HAMPSHIRE**

This INTERGOVERNMENTAL AGREEMENT (hereinafter referred to as the "AGREEMENT") is entered into this \_\_\_\_\_ day of \_\_\_\_\_ AD, 2013, by and between THE ILLINOIS STATE TOLL HIGHWAY AUTHORITY, an instrumentality and administrative agency of the State of Illinois, hereinafter called the "TOLLWAY", and THE VILLAGE OF HAMPSHIRE, a municipal corporation of the State of Illinois, hereinafter called the "VILLAGE", individually referred to as "PARTY", and collectively referred to as "PARTIES".

**WITNESSETH:**

WHEREAS, the TOLLWAY in order to facilitate the free flow of traffic and ensure safety to the motoring public, intends to improve the Jane Addams Memorial Tollway (I-90) from the John F. Kennedy Expressway to Interstate Route 39 (hereinafter sometimes referred to as "Toll Highway"), ~~and~~ included in multiple TOLLWAY construction contract(s) including but not limited to Contract I-13-4129 (hereinafter referred to as the "PROJECT") ~~by making~~ the following improvements:

Bridge and roadway reconstruction that will provide for a new bridge structure to allow two (2) through lanes of traffic with 5-0' wide outside shoulders on Brier Hill Road. The bridge will be widened by 7-0' for a total out-to-out structure width of 37'-4". The bridge will be improved with an architectural finish on the outside surface of the parapets and abutment wing walls. The work also includes, but is not limited to bridge demolition, bridge reconstruction, retaining wall construction, remove and reconstruct pavement, permanent drainage systems including pipes and structures, permanent underpass lighting, temporary and permanent access road to a communication tower, bridge mounted signs, temporary and permanent erosion control measures, guardrail, terminals, temporary and permanent pavement marking and delineation, maintenance of traffic control measures including a detour route, earthwork including topsoil stripping, embankment construction, hauling and disposal of excess material and all other work necessary to complete the PROJECT in accordance with the approved plans and specifications; and

WHEREAS, the TOLLWAY and the VILLAGE by this instrument, desire to determine and establish their respective responsibilities toward engineering, right of way acquisition, utility relocation, construction, funding and maintenance of the PROJECT as proposed; and

WHEREAS, the TOLLWAY by virtue of its powers as set forth in the "Toll Highway Act," 605 ILCS 10/1 *et seq.* is authorized to enter into this AGREEMENT; and

deem necessary for the maintenance and operation of their respective highway systems.

- C. In the event, the TOLLWAY identifies areas of the VILLAGE's right of way necessary for the TOLLWAY to enter, access and use to allow the TOLLWAY and/or its contractor(s) to complete the PROJECT, the VILLAGE, shall upon the TOLLWAY's written application to the VILLAGE's permit form, together with a plan set, issue the TOLLWAY a permit without charge to the TOLLWAY; allowing the TOLLWAY all temporary use of the Village's right-of-way. In addition, the VILLAGE shall waive any contractor's surety bonding requirement in relation to any such entry, access, and use, such entry, access or use being for the benefit of the TOLLWAY and/or its contractors and subject to appropriate TOLLWAY contract and bonding requirements. The TOLLWAY agrees upon completion of the PROJECT, that those lands used are to be restored to an "as good as – or – better" than pre-construction condition. Approval of any permit shall not be unreasonably withheld by the VILLAGE.

### III. UTILITY RELOCATION

- A. The TOLLWAY agrees to provide the VILLAGE, as soon as they are identified, the locations (existing and proposed) of public and/or private utility facilities within existing VILLAGE rights of way which require adjustment as part of the PROJECT. As part of its PROJECT engineering responsibilities, the TOLLWAY shall identify adjustments to the aforementioned existing utilities.
- B. The TOLLWAY agrees to make all reasonable efforts to minimize the number of utility adjustments in the design of improvements: 1) to TOLLWAY facilities where they cross VILLAGE highway rights of way; and 2) to VILLAGE facilities improved as part of the PROJECT.
- C. The TOLLWAY agrees to make arrangements for and to issue all permits for the PROJECT, and for any required adjustments to utility facilities located on existing TOLLWAY rights of way; and on proposed TOLLWAY rights of way which are outside areas of VILLAGE jurisdiction, where improvements to TOLLWAY facilities are proposed to be done as part of the PROJECT, at no expense to the VILLAGE.
- D. At all locations where utilities are located on VILLAGE rights of way and must be adjusted due to work proposed by the TOLLWAY, the VILLAGE agrees to cooperate with the TOLLWAY in making arrangements with the applicable utility and to issue all permits for the requisite adjustment(s) at no cost to the TOLLWAY. The TOLLWAY agrees to reimburse and/or credit the VILLAGE for any and all out of pocket costs the VILLAGE may incur in causing the aforementioned utility or utilities to be adjusted.

### IV. CONSTRUCTION

to the TOLLWAY's representative of any deficiency, and shall thereafter deliver within five (5) calendar days a written list identifying such deficiencies to the Chief Engineer of the TOLLWAY. Deficiencies thus identified shall be subject to joint re-inspection upon completion of the corrective work. The VILLAGE shall perform such joint re-inspections within seven (7) calendar days after receiving notice from the TOLLWAY that the deficiencies have been remedied.

- G. The TOLLWAY shall have the right, in its sole judgment and discretion, to cancel or alter any or all portions of the work due to circumstances either known or unknown at the time of bidding or arising after the Contract(s) was entered into, in accordance with the Canceled Items Provision 109.06 included in the Illinois Tollway Supplemental Specifications to the Illinois Department of Transportation Standard Specifications for Road and Bridge Construction, adopted January 1, 2012, issued March 2013, or the applicable version of the TOLLWAY Standard or Supplemental Specifications.

## **V. FINANCIAL**

- A. Except as otherwise identified herein, the TOLLWAY agrees to pay all PROJECT related engineering, right of way, construction engineering and construction costs.
- B. Either the VILLAGE or the TOLLWAY may request, after the construction contract(s) are let by the TOLLWAY, that supplemental work that increases the total costs of the PROJECT or more costly substitute work be added to the construction contract(s). The TOLLWAY will cause said supplemental work or such substitute work to be added to the construction contract(s), provided that said work will not delay construction of the PROJECT. The PARTY requesting or causing said supplemental work or more costly substitute work shall pay for the cost increases of said work in full.

## **VI. MAINTENANCE - DEFINITIONS**

- A. The term "local" means any PARTY to this AGREEMENT other than the TOLLWAY. With respect to this AGREEMENT, it means the VILLAGE.
- B. The term "local road" refers to any highway, road or street under the jurisdiction of the VILLAGE.
- C. As used herein, the terms "maintenance" or "maintain" mean keeping the facility being maintained in good and sufficient repair and appearance. Such maintenance includes the full responsibility for the construction, removal, or replacement of the maintained facility when needed, and unless specifically excluded in Section VII, MAINTENANCE - RESPONSIBILITIES, other activities as more specifically set forth in the following subparts of this Section VI. Maintenance includes but is not limited to:

- G. The terms "consultation" or "consult with" refer to the duty of a PARTY to give notice to the other PARTY of a proposed action, with reasonable time for that PARTY to respond, but the PARTY with the duty to consult may proceed with the proposed action if the other PARTY does not respond within the time frame set forth in the notice provided, or in the case of the TOLLWAY, it may proceed with the proposed action if deemed necessary by the Chief Engineer.
- H. The term "approve" refers to the duty of a PARTY not only to consult with the other PARTY but also to provide consent for the proposed action and to retain a record which documents such consent.
- I. The term "grade separation structure" refers to all structural elements between the abutments and below the wearing surface of a bridge carrying one roadway over another, unless otherwise specified.
- J. These are three types of bridge structures that intersect the TOLLWAY rights of way:
  - 1. Type 1. An intersection where a grade separation structure has been constructed to carry the toll highway over the local road.
  - 2. Type 2. An intersection where a grade separation structure has been constructed to carry the local road over the toll highway.
  - 3. Type 3. An intersection where a partial or complete ramp interchange system, as well as a grade separation structure, has been constructed between the local road and the toll highway.

**VII. MAINTENANCE - RESPONSIBILITIES**

- A. The TOLLWAY agrees to maintain I-90 in its entirety.
- B. The VILLAGE agrees to maintain, or cause to maintain, Brier Hill Road, including all facilities, sidewalks, bike paths, and any and all fences, walls or appurtenances built to separate vehicular traffic from pedestrian traffic, lighting, roads, etc. on Brier Hill Road or any work the TOLLWAY is including in the PROJECT for the VILLAGE at their request, in its entirety.
- C. The bridge improvements being constructed under this AGREEMENT are of the following types as described in Section VI, Paragraph J above and involve the following roadway(s):

Type of Bridge Structure	Affected Roadway
Type 2	Brier Hill Road



- e. All remaining drainage facilities installed for the purpose of carrying exclusively Toll Highway drainage;
  - f. All underpass lighting.
- D. The PARTIES agree that the TOLLWAY reserves the exclusive right to review and approve on the following:
- 1. Any and all signage affixed to the grade separation structure or placed on TOLLWAY right of way;
  - 2. The permitting of any and all loads traversing a grade separation structure over the TOLLWAY that exceed the limits set forth in 92 Illinois Administrative Code 554, Subchapter f, Subpart F, Section 554.604 (Practical Maximum Weights);
  - 3. The permitting of any and all loads traversing a grade separation structure over the TOLLWAY issued in accordance with 92 Illinois Administration Code 554, Subchapter f, Subpart F, Section 554.605 (Superload Moves);
  - 4. Restriction of load limits for the grade separation structure, in the event bridge conditions so warrant, provided that the TOLLWAY will consult with the VILLAGE as to the bridge conditions which warrant such restrictions;
  - 5. Closure of lanes of traffic on the grade separation structure, for a repair or replacement project or in the event bridge conditions so warrant, provided that the TOLLWAY will consult with the VILLAGE before such closure;
  - 6. Attachment to the grade separation structure, or placement on or across TOLLWAY right of way, of any and all conduit, pipe, wire, pole, device or appurtenance, provided that if such attachment or placement is directly in connection with operation of the VILLAGE roadway or performance of VILLAGE maintenance obligations under this AGREEMENT, the VILLAGE may make such attachment or placement only after consultation and approval by the TOLLWAY.
- E. The PARTIES agree that each PARTY has the duty to perform such regular inspections, surveys and reviews as are reasonably necessary to fulfill their respective obligations under this AGREEMENT.
- F. If in the future, the TOLLWAY adopts a roadway or other improvement which requires modification, relocation or reconstruction to said bridge, then the TOLLWAY hereby agrees to be financially responsible for the entire cost to modify, relocate or reconstruct said bridge, including the deck, at the end of its useful life, usually 60 years or sooner if necessitated by the TOLLWAY.

this AGREEMENT. For the purpose of this AGREEMENT, jurisdiction shall mean the authority and obligation to administer, control, construct, maintain, and operate.

- C. It is understood and agreed that this AGREEMENT constitutes the complete and exclusive statement of the agreement of the PARTIES relative to the subject matter hereof and supersedes all previous oral and written proposals, negotiations, representations or understandings concerning such subject matter.
- D. Wherever in this AGREEMENT approval or review by either the VILLAGE or the TOLLWAY is provided for, said approval or review shall not be unreasonably delayed or withheld.
- E. Not later than fourteen (14) calendar days after execution of this AGREEMENT each PARTY shall designate in writing a representative who shall serve as the full time representative of the said PARTY during the carrying out of the execution of this AGREEMENT. Each representative shall have authority, on behalf of such PARTY, to make decisions relating to the work covered by this AGREEMENT. Representatives may be changed, from time to time, by subsequent written notice. Each representative shall be readily available to the other PARTY.
- F. In the event of a dispute between the VILLAGE and the TOLLWAY in the carrying out of the terms of this AGREEMENT, the Chief Engineer of the TOLLWAY and the VILLAGE's Administrator shall meet and resolve the issue. In the event that they cannot mutually agree on the resolution of a dispute concerning the plans and specifications or in the carrying out of the terms of this AGREEMENT, the decision of the Chief Engineer of the TOLLWAY shall be final.
- G. This AGREEMENT may be executed in two (2) or more counterparts, each of which shall be deemed an original and all of which shall be deemed one and the same instrument.
- H. This AGREEMENT may only be modified by written modification executed by duly authorized representatives of the PARTIES hereto.
- I. This AGREEMENT and the covenants contained herein shall become null and void in the event the contract covering the construction work contemplated herein is not awarded within three (3) years subsequent to the date of execution of this AGREEMENT.
- J. This AGREEMENT shall be binding upon and inure to the benefit of the PARTIES hereto and their respective successors and approved assigns.
- K. The failure by the TOLLWAY or the VILLAGE to seek redress for violation of or to insist upon the strict performance of any condition or covenant of this

IN WITNESS THEREOF, the PARTIES have executed this AGREEMENT on the dates indicated.

**VILLAGE OF HAMPSHIRE**

By: \_\_\_\_\_  
Jeffrey Magnussen, Village President

Attest: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
(Please Print Name)

**THE ILLINOIS STATE TOLL HIGHWAY AUTHORITY**

By: \_\_\_\_\_  
Kristi Lafleur, Executive Director

Date: \_\_\_\_\_

Approved as to Form and Constitutionality

\_\_\_\_\_  
Robert T. Lane, Senior Assistant Attorney General, State of Illinois


JMR\_JGA\_Hampshire\_I-90 @ Brier Hill Road  
Including modifications proposed by Village, 1012

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## AGENDA SUPPLEMENT

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**TO:** President Magnussen and Village Board

**FROM:** Doug Maxeiner, Village Administrator 

**FOR:** November 7, 2013 Village Board Meeting

**RE:** Discussion on Potential Lease to AT&T to Locate Communications Equipment on the Stem of the Elm Street Elevated Storage Tank

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**Background.** This past April, a contractor working for AT&T contacted the Village to see if there were any opportunities to lease space on the Elm Street Elevated Storage Tank (EST) for telecommunications equipment. Preliminary engineering was conducted to make sure the site was suitable for additional equipment. It was determined that, due to space limitations on top, that any additional equipment would need to be placed on stem of the tank below the reservoir. AT&T found that to be acceptable and discussions ensued to pin down the lease terms.

**Analysis.** The Elm Street EST is in urgent need of painting for aesthetic and protective purposes. As such, staff asked AT&T if they would be interested in agreeing to a front loaded lease to assist the Village in funding the painting of the EST prior to locating additional equipment there. AT&T is receptive to the concept and several proposals have been exchanged. Currently, AT&T is proposing a \$150,000 prepayment of the lease for a seven-year period followed year-to-year renewals starting at \$2,000 per month in 2021. The monthly rent amount would be increased 10% annually for each subsequent year starting with the second annual renewal

Staff would like to gauge the Boards comfort level with this type of lease arrangement as well as the amounts being discussed before reaching agreement on a draft lease. Ideally, the lease would be approved by early January and the Village Engineer could prepare bid documents for a January or February letting for the repainting project.

**Recommendation.** To discuss a prepaid lease agreement with AT&T for the Elm Street EST.

# VILLAGE OF HAMPSHIRE

Accounts Payable

**November 7, 2013**

The President and Board of Trustees of the Village of Hampshire  
Recommends the following Warrant in the amount of

**Total: \$378,190.20**

To be paid on or before  
Nov 13, 2013

Village President: \_\_\_\_\_

Attest: \_\_\_\_\_

Village Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

DATE: 11/04/13  
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VILLAGE OF HAMPSHIRE  
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INVOICES DUE ON/BEFORE 11/04/2013

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
AAPC	ALLIED ASPHALT PAVING COMPANY						
178969	11/01/13	01	ACCT#22082	01-003-002-4130 MAINTENANCE - STREETS		11/01/13	202.00
						INVOICE TOTAL:	202.00
						VENDOR TOTAL:	202.00
ALGR	ALPHA GRAPHICS						
15167	11/01/13	01	INV#15167	01-001-003-4650 OFFICE SUPPLIES		11/01/13	90.00
						INVOICE TOTAL:	90.00
						VENDOR TOTAL:	90.00
AZAU	AZAVAR AUDIT SOLUTIONS INC						
9737	11/04/13	01	INV#9737	01-001-002-4380 OTHER PROF.SERVICES-VILLAG		11/04/13	1,891.28
						INVOICE TOTAL:	1,891.28
						VENDOR TOTAL:	1,891.28
B&F	B&F CONSTRUCTION CODE SERVICES						
38007	11/04/13	01	INV#38007	01-001-002-4390 BLDG.INSP.SERVICES		11/04/13	266.04
						INVOICE TOTAL:	266.04
38161	11/04/13	01	INV#38161	01-001-002-4390 BLDG.INSP.SERVICES		11/04/13	10,101.16
						INVOICE TOTAL:	10,101.16
38167	11/04/13	01	INV#38167	01-001-002-4390 BLDG.INSP.SERVICES		11/04/13	938.25
						INVOICE TOTAL:	938.25
						VENDOR TOTAL:	11,305.45
BIPA	BILL PANZLOFF						

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-----							
BIPA	BILL PANZLOFF						
102513	11/01/13	01	C.D.L.	01-003-002-4310 TRAINING		11/01/13	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
BP	BPGAS						
39325401	11/01/13	01	ACCT#4990222749	01-002-003-4660 GASOLINE/OIL		11/01/13	2,158.26
						INVOICE TOTAL:	2,158.26
						VENDOR TOTAL:	2,158.26
BPCI	BENEFIT PLANNING CONSULTANTS,						
BCPI00031230	10/24/13	01	INV#BPCI00031230	01-001-002-4380 OTHER PROF.SERVICES-VILLAG		10/24/13	75.61
						INVOICE TOTAL:	75.61
						VENDOR TOTAL:	75.61
BUBR	BUCK BROTHERS, INC.						
01 339373	10/24/13	01	INV#01 339373	01-003-003-4670 MAINTENANCE SUPPLIES		10/24/13	68.25
						INVOICE TOTAL:	68.25
						VENDOR TOTAL:	68.25
CAON	CALL ONE						
OCT 2013	10/24/13	01	ACCT#1010-7471-0007	01-002-002-4230 COMMUNICATION SERVICES		10/24/13	134.39
		02	ACCT#1010-7471-0006	30-001-002-4230 COMMUNICATION SERVICES			52.37
		03	ACCT#1010-7471-0005	30-001-002-4230 COMMUNICATION SERVICES			51.99

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-----							
CAON	CALL ONE						
OCT 2013	10/24/13	04	ACCT#1010-7471-0004	31-001-002-4230		10/24/13	177.68
				COMMUNICATIONS SERVICES			
		05	ACCT#1010-7471-0003	01-003-002-4230			51.99
				COMMUNICATION SERVICES			
		06	ACCT#1010-7471-0002	30-001-002-4230			51.99
				COMMUNICATION SERVICES			
		07	ACCT#1010-7471-0001	01-001-002-4230			169.86
				COMMUNICATION SERVICES			
						INVOICE TOTAL:	690.27
						VENDOR TOTAL:	690.27
CEFL	CENTURION FLEET SERVICES INC						
1191	11/01/13	01	INV#1191	01-003-002-4110		11/01/13	588.61
				MAINTENANCE - VEHICLES			
						INVOICE TOTAL:	588.61
1196	11/01/13	01	INV#1196	01-003-002-4110		11/01/13	2,128.85
				MAINTENANCE - VEHICLES			
						INVOICE TOTAL:	2,128.85
1197	11/01/13	01	INV#1197	01-003-002-4110		11/01/13	441.56
				MAINTENANCE - VEHICLES			
						INVOICE TOTAL:	441.56
1204	11/01/13	01	INV#1204	01-003-002-4110		11/01/13	2,296.61
				MAINTENANCE - VEHICLES			
						INVOICE TOTAL:	2,296.61
1205	11/01/13	01	INV#1205	01-003-002-4110		11/01/13	492.72
				MAINTENANCE - VEHICLES			
						INVOICE TOTAL:	492.72
1208	11/01/13	01	INV#1208	01-003-002-4110		11/01/13	391.40
				MAINTENANCE - VEHICLES			
						INVOICE TOTAL:	391.40
						VENDOR TOTAL:	6,339.75



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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
COED	COMMONWEALTH EDISON						
NOV 2013	10/24/13	01	ACCT#4623084055	01-003-002-4260		10/24/13	3.58
		02	ACCT#2289551008	30-001-002-4260			74.80
		03	ACCT#2676085011	30-001-002-4260			957.49
		04	ACCT#2599100000	30-001-002-4260			6,186.92
		05	ACCT#0495111058	30-001-002-4260			27.85
		06	ACCT#0729114032	30-001-002-4260			51.53
		07	ACCT#9705026025	30-001-002-4260			383.96
		08	ACCT#6987002019	30-001-002-4260			107.82
		09	ACCT#4997016005	30-001-002-4260			97.03
		10	ACCT#0255144168	30-001-002-4260			191.64
		11	ACCT#1632121022	01-003-002-4260			1,927.86
		12	ACCT#0657057031	01-003-002-4260			307.76
		13	ACCT#0710116073	01-003-002-4260			56.15
		14	ACCT#2244132001	01-003-002-4260			1,437.03
		15	ACCT#0524674020	01-003-002-4260			14.53
		16	ACCT#1329062027	01-003-002-4260			10.80
		17	ACCT#1939142034	31-001-002-4360			122.86
				ENGINEERING SERVICES			
						INVOICE TOTAL:	11,959.61
						VENDOR TOTAL:	11,959.61

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-----							
CONEEN    CONSTELLATION NEW ENERGY							
0011933905	10/24/13	01	ACCT#1-EI-1962	31-001-002-4260 UTILITIES		10/24/13	7,771.88
						INVOICE TOTAL:	7,771.88
0011934355	10/24/13	01	ACCT#1-EI-1963	30-001-002-4260 UTILITIES		10/24/13	2,305.06
						INVOICE TOTAL:	2,305.06
						VENDOR TOTAL:	10,076.94
DRBU        DRUNK BUSTER OF AMERICA, LLC							
15215	11/01/13	01	INV#15215	01-002-003-4700 DRUG PRGM- G.A.T.E.		11/01/13	517.00
						INVOICE TOTAL:	517.00
						VENDOR TOTAL:	517.00
GALL        GALLS, AN ARAMARK COMPANY							
001132577	11/01/13	01	ACCT#5153586	01-002-003-4690 UNIFORMS		11/01/13	999.60
						INVOICE TOTAL:	999.60
001151475	11/01/13	01	ACCT#5153586	01-002-003-4690 UNIFORMS		11/01/13	390.95
						INVOICE TOTAL:	390.95
001153527	11/01/13	01	ACCT#5153586	01-002-003-4690 UNIFORMS		11/01/13	103.48
						INVOICE TOTAL:	103.48
552556-0	10/24/13	01	INV#552556-0	01-002-003-4690 UNIFORMS		10/24/13	174.60
						INVOICE TOTAL:	174.60
						VENDOR TOTAL:	1,668.63

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-----							
GEBR	GEHRINGER BROS.						
9007	10/24/13	01	INV#9007	31-001-003-4670 MAINTENANCE SUPPLIES		10/24/13	90.00
						INVOICE TOTAL:	90.00
						VENDOR TOTAL:	90.00
GEOBRU	GEORGE BRUST						
OCT 2013	11/01/13	01	108 MILES @.565 PER MILE	01-001-002-4290 TRAVEL EXPENSE		11/01/13	61.02
						INVOICE TOTAL:	61.02
						VENDOR TOTAL:	61.02
HACH	HACH COMPANY						
8525527	10/24/13	01	INV#8525527	31-001-002-4120 MAINT. EQUIP		10/24/13	1,297.61
						INVOICE TOTAL:	1,297.61
8539879	11/01/13	01	INV#8539879	31-001-002-4120 MAINT. EQUIP		11/01/13	1,374.35
						INVOICE TOTAL:	1,374.35
8544556	11/01/13	01	INV#8544556	30-001-002-4120 MAINT. EQUIP.		11/01/13	1,240.00
						INVOICE TOTAL:	1,240.00
						VENDOR TOTAL:	3,911.96
HAPS	HARDIN PAVING SERVICES						
PAY #1	11/04/13	01	PAY EST #1 (72 & ROMKE RD)	01-001-002-4360 ENGINEERING SERVICES - VIL		11/04/13	113,875.71
						INVOICE TOTAL:	113,875.71
PAY EST #1	11/04/13	01	PAY EST #1 2013 MFT(WARNER ST)	15-001-006-4362 CONSTRUCTION		11/04/13	135,185.04
						INVOICE TOTAL:	135,185.04
						VENDOR TOTAL:	249,060.75

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
HARR	HARRIS COMPUTER SYSTEM						
XT00004012	11/04/13	01	INV#XT00004012	01-001-002-4340 PRINT/ADV/FORMS		11/04/13	94.45
						INVOICE TOTAL:	94.45
						VENDOR TOTAL:	94.45
HDSUWA	HD SUPPLY WATERWORKS LTD						
B555408	10/24/13	01	INV#B595408	30-001-002-4120 MAINT. EQUIP.		10/24/13	2,152.00
						INVOICE TOTAL:	2,152.00
B673538	11/01/13	01	INV#B673538	30-001-005-4960 METERS/EQUIPMENTS		11/01/13	246.24
						INVOICE TOTAL:	246.24
						VENDOR TOTAL:	2,398.24
ILMU	ILLINOIS MUNICIPAL LEAGUE						
0023050-IN	11/01/13	01	INV#0023050-IN	01-001-002-4340 PRINT/ADV/FORMS		11/01/13	20.00
						INVOICE TOTAL:	20.00
						VENDOR TOTAL:	20.00
IPODBA	IPO/DBA CARDUNAL OFFICE SUPPLY						
543268-0	10/24/13	01	INV#543268-0	01-002-003-4650 OFFICE SUPPLIES		10/24/13	85.15
						INVOICE TOTAL:	85.15
552556-0	10/24/13	01	INV#552556-0	01-001-003-4650 OFFICE SUPPLIES		10/24/13	129.00
						INVOICE TOTAL:	129.00
555551-0	10/24/13	01	INV#555551-0	01-001-003-4650 OFFICE SUPPLIES		10/24/13	139.96
						INVOICE TOTAL:	139.96

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VILLAGE OF HAMPSHIRE  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 11, 04/2013

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
IPODBA	IPO/DBA CARDUNAL OFFICE SUPPLY						
555802-0	10/24/13	01	INV#555802-0	01-002-003-4650 OFFICE SUPPLIES		10/24/13	39.95
						INVOICE TOTAL:	39.95
						VENDOR TOTAL:	394.06
JNCI	JOHN NESS CONSTRUCTION INC						
1526	11/01/13	01	INV#1526	01-001-005-4941 MEMORIAL PARK IMPROVEMENTS		11/01/13	3,064.00
						INVOICE TOTAL:	3,064.00
						VENDOR TOTAL:	3,064.00
K&MTI	K & M TIRE						
420940795	10/24/13	01	INV#420940795	01-002-002-4110 MAINTENANCE - VEHL.		10/24/13	449.08
						INVOICE TOTAL:	449.08
						VENDOR TOTAL:	449.08
KAUN	KALE UNIFORMS, INC.						
18022633	11/01/13	01	INV#18022633	01-002-003-4690 UNIFORMS		11/01/13	105.00
						INVOICE TOTAL:	105.00
18023051	11/01/13	01	INV#18023051	01-002-003-4690 UNIFORMS		11/01/13	200.00
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	305.00
KMPFPD	KONICA MINOLTA PREMIER FINANCE						
239704554	11/01/13	01	INV#239704554	01-002-002-4280 RENTALS		11/01/13	211.81
						INVOICE TOTAL:	211.81
						VENDOR TOTAL:	211.81

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
KMPFVH	KONICA MINOLTA PREMIER FINANCE						
239704810	11/01/13	01	INV#239704810	01-001-002-4280		11/01/13	309.94
				RENTAL - CARPET-WATER COOL			
						INVOICE TOTAL:	309.94
						VENDOR TOTAL:	309.94
KONMIN	KONICA MINOLTA BUSINESS SOLUTI						
226502892	11/01/13	01	INV#226502892	01-002-002-4340		11/01/13	114.27
				PRINT/ADV/FORMS			
						INVOICE TOTAL:	114.27
						VENDOR TOTAL:	114.27
LARO	LARRY ROBMAN						
13-260	11/01/13	01	REFUND BUILDING PERMIT 13-260	01-000 700-3300		11/01/13	30.00
				BUILDING PERMITS			
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
MECO	MEDIACOM						
NOV 2013	10/24/13	01	ACCT#8384 91 238 0000096	01-001-002-4230		10/24/13	99.90
				COMMUNICATION SERVICES			
						INVOICE TOTAL:	99.90
						VENDOR TOTAL:	99.90
MEWE	METRO WEST COG						
1489	10/24/13	01	9/26/13 BOARD MEETING GEORGE B	01-001-002-4430		10/24/13	28.00
				DUES			
						INVOICE TOTAL:	28.00
						VENDOR TOTAL:	28.00
NICOR	NICOR						

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NICOR	NICOR						
102413	10/24/13	01	ACCT#19-61-05-1000 0	31-001-002-4260		10/24/13	21.66
				UTILITIES			
						INVOICE TOTAL:	21.66
						VENDOR TOTAL:	21.66
NIMCA	NIMCA						
2013-2014	10/24/13	01	1/13 TO 1/14 MEMBERSHIP DUES	01-001-002-4430		10/24/13	55.00
				DUES			
						INVOICE TOTAL:	55.00
						VENDOR TOTAL:	55.00
OEIP	OEI PRODUCTS						
3258	11/01/13	01	INV#3258	01-003-003-4680		11/01/13	22.50
		02	INV#3258	01-003-003-4690			173.25
		03	INV#3258	31-001-003-4690			84.25
				UNIFORMS			
						INVOICE TOTAL:	280.00
						VENDOR TOTAL:	280.00
OLDO	OLD DOMINION BRUSH CO.						
0048768-IN	10/24/13	01	INV#0048768-IN	01-003-003-4670		10/24/13	583.38
				MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	583.38
						VENDOR TOTAL:	583.38
OSEL	O'SHEA ELECTRIC, INC						
8941	11/01/13	01	INV#8941	01-003-002-4270		11/01/13	760.00
				STREET LIGHT MAINT.			
						INVOICE TOTAL:	760.00
						VENDOR TOTAL:	760.00

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-----							
PEEN	PERFECTION ENTERPRISES						
13-289	11/01/13	01	REFUND BUILDING PERMIT 13-289	01-000-700-3300		11/01/13	30.00
				BUILDING PERMITS			
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
PFPE	PF PETTIBONE & CO						
28911	11/01/13	01	INV#28911	01-002-002-4340		11/01/13	417.50
				PRINT/ADV/FORMS			
						INVOICE TOTAL:	417.50
						VENDOR TOTAL:	417.50
PITB	PITNEY BOWES						
6841068-OT13	10/24/13	01	ACCT#6841068	01-002-002-4280		10/24/13	177.00
				RENTALS			
						INVOICE TOTAL:	177.00
						VENDOR TOTAL:	177.00
QUCO	QUILL CORPORATION						
19663	11/01/13	01	INV#19663	30-001-003-4670		11/01/13	309.00
				MAINTENANCE SUPPLIES			
		02	INV#19663	31-001-003-4670			359.98
				MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	668.98
6679685	11/01/13	01	INV#6679685	01-003-003-4680		11/01/13	566.95
				OPERATING SUPPLIES			
						INVOICE TOTAL:	566.95
						VENDOR TOTAL:	1,235.93
RAOH	RAY O'HERRON CO., INC						
1331772-IN	10/24/13	01	INV#1331772-IN	01-002-003-4680		10/24/13	790.00
				OPERATING SUPPLIES			
						INVOICE TOTAL:	790.00
						VENDOR TOTAL:	790.00



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-----							
RKQUSE	R.K. SERVICES INC.						
217	10/24/13	01	INV#217	01-002-002-4110 MAINTENANCE - VEHL.		10/24/13	727.78
						INVOICE TOTAL:	727.78
244	10/24/13	01	INV#244	01-002-002-4110 MAINTENANCE - VEHL.		10/24/13	140.00
						INVOICE TOTAL:	140.00
297	11/04/13	01	INV#297	01-002-002-4110 MAINTENANCE - VEHL.		11/04/13	38.70
						INVOICE TOTAL:	38.70
						VENDOR TOTAL:	906.48
RWTR	R.W. TROXELL & COMPANY						
1590033	11/04/13	01	INV#1590033	31-001-002-4210 LIABILITY INSURANCE		11/04/13	12,432.00
						INVOICE TOTAL:	12,432.00
						VENDOR TOTAL:	12,432.00
SCHM	FREDI BETH SCHMUTTE						
245	11/01/13	01	INV#245	08-008-006-4370 LEGAL FEES/PROFESS.SERV.		11/01/13	95.00
						INVOICE TOTAL:	95.00
						VENDOR TOTAL:	95.00
SHIN	SHERWIN INDUSTRIES, INC.						
SS053066	11/01/13	01	INV#SS053066	01-003-002-4130 MAINTENANCE - STREETS		11/01/13	425.00
						INVOICE TOTAL:	425.00
						VENDOR TOTAL:	425.00
SIGA	SIKICH , LLP						

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-----							
SIGA	SIKICH , LLP						
169701	11/04/13	01	INV#169701	01-001-002-4380 OTHER PROF.SERVICES-VILLAG		11/04/13	9,632.50
						INVOICE TOTAL:	9,632.50
						VENDOR TOTAL:	9,632.50
SMEC	SMITH ECOLOGICAL SYSTEMS CO.						
17429	11/01/13	01	INV#17429	31-001-002-4120 MAINT. EQUIP		11/01/13	170.00
						INVOICE TOTAL:	170.00
						VENDOR TOTAL:	170.00
STARK	STARK & SON TRENCHING, INC.						
49601	10/24/13	01	INV#49601	31-001-002-4160 MAINT. UTILITY SYSTEM		10/24/13	647.50
						INVOICE TOTAL:	647.50
						VENDOR TOTAL:	647.50
STCO	STERLING CODIFIERS, INC.						
14175	11/01/13	01	INV#14175	01-001-002-4470 CODIFICATION		11/01/13	592.00
						INVOICE TOTAL:	592.00
						VENDOR TOTAL:	592.00
SUBLAB	SUBURBAN LABORATORIES, INC						
31390	11/01/13	01	INV#31390	31-001-002-4380 OTHR PROF. SERVICES		11/01/13	583.50
						INVOICE TOTAL:	583.50
31473	11/01/13	01	INV#31473	30-001-002-4380 OTHR PROF. SERVICES		11/01/13	66.00
						INVOICE TOTAL:	66.00

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
SUBLAB	SUBURBAN LABORATORIES, INC						
31594	11/01/13	01	INV#31594	31-001-002-4380 OTHR PROF. SERVICES		11/01/13	150.00
						INVOICE TOTAL:	150.00
31875	11/01/13	01	INV#31875	30-001-002-4380 OTHR PROF. SERVICES		11/01/13	92.00
						INVOICE TOTAL:	92.00
						VENDOR TOTAL:	891.50
THMI	THIRD MILLENNIUM INC.						
16270	11/04/13	01	INV#16270	30-001-002-4340 PRINTING/ADVERTISING/FORMS		11/04/13	990.96
						INVOICE TOTAL:	990.96
						VENDOR TOTAL:	990.96
USR:	USA BLUEBOOK						
183979	11/01/13	01	INV#183979	31-001-003-4680 OPERATING SUPPLIES		11/01/13	203.26
						INVOICE TOTAL:	203.26
						VENDOR TOTAL:	203.26
VEWI	VERIZON WIRELESS						
9713321560	11/01/13	01	ACCT#8880495288-00001	01-002-002-4230 COMMUNICATION SERVICES		11/01/13	342.11
						INVOICE TOTAL:	342.11
9713321561	10/24/13	01	ACCT#8880495288-00002	01-001-002-4230 COMMUNICATION SERVICES		10/24/13	119.92
		02	ACCT#8880495288-00002	01-002-002-4230 COMMUNICATION SERVICES			245.18
		03	ACCT#8880495288-00002	01-003-002-4230 COMMUNICATION SERVICES			153.77

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
VEWI	VERIZON WIRELESS						
9713321561	10/24/13	04	ACCT#8880495288-00002	30-001-002-4230		10/24/13	50.91
				COMMUNICATION SERVICES			
		05	ACCT#8880495288-00002	31-001-002-4230			56.45
				COMMUNICATIONS SERVICES			
						INVOICE TOTAL:	626.23
						VENDOR TOTAL:	968.34
VICH	VIKING CHEMICAL COMPANY						
250126	11/01/13	01	INV#250126	30-001-003-4680		11/01/13	1,125.53
				OPERATING SUPPLIES			
						INVOICE TOTAL:	1,125.53
250127	11/01/13	01	INV#250127	30-001-003-4680		11/01/13	1,086.35
				OPERATING SUPPLIES			
						INVOICE TOTAL:	1,086.35
250128	11/01/13	01	INV#250128	30-001-003-4680		11/01/13	1,620.35
				OPERATING SUPPLIES			
						INVOICE TOTAL:	1,620.35
						VENDOR TOTAL:	3,832.23
WAMA	WASTE MANAGEMENT						
3403086-2011-1	11/01/13	01	ACCT#103-0070859-2011-9	29-001-002-4330		11/01/13	48.33
				GARBAGE DISPOSAL			
						INVOICE TOTAL:	48.33
3403912-2011-8	11/01/13	01	ACCT#103-0003739-2011-5	29-001-002-4330		11/01/13	34,139.10
				GARBAGE DISPOSAL			
						INVOICE TOTAL:	34,139.10
						VENDOR TOTAL:	34,187.43
ZRFM	ZUKOWSKI, ROGER, FLOOD & MCARDLE						

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INVOICES DUE ON/BEFORE 11/04/2013

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ZRFM			ZUKOWSKI, ROGER, FLOOD & MCARDLE				
4	11/04/13	01	INV#4	01-001-002-4370		11/04/13	130.00
				LEGAL SERVICES - VILLAGE			
						INVOICE TOTAL:	130.00
						VENDOR TOTAL:	130.00
						TOTAL ALL INVOICES:	378,190.20

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## COMMITTEE REPORTS

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**TO:** President Magnussen and Village Board  
**FROM:** Douglas K. Maxeiner   
**FOR:** November 7, 2013 Village Board Meeting  
**RE:** Economic Development Survey

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Trustee Brust has asked that I include a spot on the agenda to discuss the attached survey put together by the Economic Development Committee. I believe it was Trustee Brust's intention to have members of the Village Board as well as employees of the Village complete the survey and return it by November 22<sup>nd</sup>.

**ECONOMIC DEVELOPMENT SURVEY**

**Name:** \_\_\_\_\_

**Please mark all that apply and comment if you wish.**

**What do you think is most important to pursue?**

- Housing Growth**
- Retail Growth**
- Industrial Growth**
- Commercial growth**
- Agricultural growth**
- Open space**
- Other- specify**

**Where would you think the best place for Retail growth should be?**

- Downtown**
- Rt. 72**
- Rt.20**
- Truck stop**
- Shopping center and where would it be located**
- Rt.47**
- Other- specify**

**What do you prefer for housing growth?**

- Single family**
- Two story**
- Ranch style one level / Senior restricted**
- Multi family apartments**
- Duplex**
- Town houses**
- Other- specify**

**Where would you like the housing growth located (excluding current developments)?**

- Fill areas to connect current developments**
- Rt. 72**
- Rt. 20**
- Truck stop**
- Rt. 47**
- Other- specify**

**What area would you like for industrial growth?**

**Current in town Industrial Park**

**Van Vlissigen Brier Hill location**

**Rt. 72**

**Rt. 20**

**Rt.47**

**Truck stop**

**Other- specify**

**What area would you like for commercial growth?**

**Rt. 72**

**Rt.20**

**Rt. 47**

**Van Vlissigen Brier Hill**

**Truck stop**

**Other-specify**

**What area would you want for Agricultural?**

**Rt.72**

**Rt.20**

**Rt. 47**

**Truck stop**

**Other- specify**

**What type of retail would you like to have locate in Hampshire?**

**Grocery**

**Automobile**

**Clothing**

**Building supply**

**Shoes**

**General Merchandise (Tractor Supply-Rural King )**

**Hardware Store**

**Please list others-**

**What type of industrial companies would you like to locate in Hampshire?**

**Machine shop**

**General manufacturing**

**Injection Molding**

**Food processing**

**Garment producers**



**What type of commercial companies would you like to see locate in Hampshire?**

- Corporate headquarters**
- Convention center**
- Hotels**
- Airport**
- Distribution centers**
- Nation wide trucking companies**
- Food Distribution**
- Please list others-**

**Where would you like open space to be located ( 2 acres or larger)?**

**Please list areas-**

**Do you think Hampshire needs an employee or contract person or agency to pursue new business growth for us?**

**YES**

**NO**

**Do you think the Village needs a booth (live representation) at Coon Creek, the Street Dance ,Car Show, Chamber Home & Business Expo for information to potential business?**

**List others:**

**YES**

**NO**

**Do you think Hampshire needs representation at trade shows and business conventions to promote us?**

**YES**

**NO**

**PLEASE COMPLETE AND RETURN TO THE VILLAGE CLERK TO FORWARD TO THE ECONOMIC DEVELOPMENT COMMITTEE BY 11/22/13**