

Village of Hampshire
Village Board Meeting
Thursday December 3, 2015 – 7:00 PM
Hampshire Village Hall – 234 S. State Street

AGENDA

1. Call to Order
2. Establish Quorum (Physical and Electronic)
3. Pledge of Allegiance
4. Citizen Comments
5. Approval of Minutes – November 19, 2015
6. Consent Agenda
 - a. Ordinance for the Levy and Assessment of Taxes for the Fiscal Year Beginning May 1, 2015 and Ending April 30, 2016, for the Village of Hampshire.
 - b) Ordinances for the Levy and Assessment of Taxes for the Fiscal Year Beginning May 1, 2015 and Ending April 30, 2016 in and for the Village of Hampshire Special Service Area Nos. 2, 3, 6,7, 8, 10, 11, 12, 15, and 23.
7. Village President's Report
 - a) Presentation Promotion Officer Jim Neblock to Sgt.
 - b) Police Pension – Municipal Compliance Report
 - b) Peddlers/Solicitors Permit
 - c) Discussion - ISO
 - d) Ordinance dissolving Village of Hampshire Special Service Area #5
 - e) Ketchum Road School speed limit change
9. Village Board Committee Reports
 - a) Economic Development
 - b) Finance
 1. Accounts Payable
 - c) Planning/Zoning
 - d) Public Safety
 1. Accept Kane County Natural Hazards Mitigation Annual Report for 2014
 - e) Public Works
 - f) Village Services
 - g) Fields & Trails
- 10) New Business
- 11) Announcements
- 12) Executive Session:
- 13) Any items to be reported and acted upon by the Village Board after returning to open session

14)Adjournment

The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons

VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – November 19, 2015

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday November 19, 2015.

Present: George Brust, Marty Ebert, Toby Koth, Jan Kraus, Mike Reid.

Absent: None

Staff & Consultants present: Village Attorney Mark Schuster, Village Engineer Julie Morrison, Finance Director Lori Lyons, and Hampshire Police Chief Brian Thompson.

A quorum was established.

The Pledge of Allegiance was said.

Citizen Comment

Carl Palmisano- He presented a contribution in the amount of \$500.00 to Police Chief Brian Thompson for the three families in need for the holidays on behalf of Coon Creek Country Days.

Steve Klein- He spoke of passing an ordinance to refuse any Egyptian or refugees coming into Hampshire.

Seth Habberfield – discussed why he ran this Ironman race and he came in third for fundraising –took him 15 hours to complete it consisted of swimming, bicycling and running. Denise Moran from Elgin Courier News took a picture with Mr. Habberfield and Village President Magnussen.

Public Hearing - Proposed property tax levy for the Village of Hampshire

At 7:09 p.m. Village President Magnussen called to order the public hearing for the Truth and Taxation.

Ms. Lyons reported that the Village is requesting \$882,000 which is about 8.0% higher on new commercial and housing properties only. We request higher which does not mean the Village will get what we are requesting. At this time there were no comments from the public.

Village President Magnussen closed the public hearing at 7:11 p.m.

Trustee Brust moved, to approve the minutes of November 5, 2015, with the addition of adding Kyle Alberth under Fields and Trails.

Seconded by Trustee Kraus
Motion carried by voice vote
Ayes: All
Nays: None
Absent: None

Village President Magnussen announced that Warren Widmayer lost his long battle with cancer and passed away. Our condolence goes out to his wife Alicen and mother Leola.

Also our condolence goes out to Sam Mangia whose wife Diane passed on, she was killed when crossing Route 31.

VILLAGE PRESIDENT REPORT

Trustee Reid moved, to approve Ordinance 15-26: Ordinance to amend the regulations governing stop intersections in the Village.

Seconded by Trustee Brust
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth, Kraus Reid
Nays: None
Absent: None

Trustee Kraus moved, to approve Ordinance 15-27: To amend the fine amount for violations of section 2-6-5 for unauthorized use of parking places reserved for handicapped persons in the Village.

Seconded by Trustee Brust
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth, Kraus Reid
Nays: None
Absent: None

Trustee Brust moved, to approve Ordinance 15 28: To correct numbering of provisions in Chapter 2: Police regulations, Article IV: Vehicle Code.

Seconded by Trustee Reid
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth, Kraus Reid
Nays: None
Absent: None

Trustee Ebert moved, to approve the renewal and requests authorization to bind coverage offered by Arthur J. Gallagher through Brit/Underwriters at Lloyd's London (package, auto, and umbrella), Hartford Steam Boiler Inspection & Insurance Company (boiler & machinery), Hanover (crime) and the Illinois Public Risk Fund (workers compensation).

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth, Kraus Reid
Nays: None
Absent: None

Trustee Koth moved, to approve, Resolution 15-16: Authorizing the approval and execution of the first amendment to the amended and restated development agreement for the Tuscany Woods Subdivision, Unit 1, dated May 30, 2014, and recorded as document No. 2014K028694

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Ebert, Koth, Reid, Magnussen
Nays: Brust, Kraus
Absent: None

Discussion Peddlers/Solicitors- Village President Magnussen would like the board to read the changes and make any comments or suggestions at the next board meeting.

Discussion Alteration of Speed Limits in the Village- after much discussion the board will look into purchasing a flashing sign when school is in session to reduce the speed down to 20 m.p.h. we will ask the School District 300 will share the cost. Thanks to the Village Clerk in South Elgin Margo Gray who told us about their signage and how it works really well. When school is not in session the speed goes to 45 m.p.h.

Trustee Brust moved, to approve the appointment of Mr. Michael Armato to fill the vacant seat as Village Trustee.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Ebert, Koth, Kraus Reid
Nays: None
Absent: None

VILLAGE BOARD COMMITTEE REPORTS

Economic Development

Trustee Brust reported an Economic Development discussed the land use on Widmayer Road.

b. Finance

Accounts Payables

Trustee Kraus moved, to approve accounts payable in the amount of \$590,662.78 to be paid on or before November 23, 2015.

Seconded by Trustee Brust
Motion carried by roll call vote
Ayes: Armato, Brust, Ebert, Koth, Kraus Reid
Nays: None
Absent: None

c. Planning/Zoning

No report

Public Safety

Trustee Reid announced that Hampshire is named 16th on the list of 50 safest cities in Illinois congratulations to the Hampshire Police and Fire Department- great job. Public Safety will be having a follow up meeting regarding White Oak Street. Approval for the Mitigation report will be on the December agenda.

White Riders snow mobile club will be raffling a turkey this Saturday 7 p.m. at Corkshire Restaurant.

e. Public Works

No report

f. Village Services

No report

g. Field & Trails

No report

Village President Magnussen mentioned about certificate ISO – flood insurance rate, we have nine homes keep the classification we actually have 15 homes. This will be on the December 3 agenda.

Happy and safe Thanksgiving to everyone.

Executive Session

Trustee Brust moved, to adjourn to executive session to discuss Personnel- appointment, employment, compensation, discipline, performance or dismissal of a specific employee under Section 2 (c) 1 Open Meetings Act, at 8:07 p.m.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Armato, Brust, Ebert, Koth, Kraus, Reid,
Nays: None
Absent: None

Reconvened to open session at 8:21 p.m.

Trustee Brust moved, to approve the agreement and general release of claims between Roy Maki and the Village of Hampshire.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Armato, Brust, Ebert, Koth, Kraus, Reid,
Nays: None
Absent: None

Adjournment

Trustee Kraus moved, to adjourn the Village Board meeting at 8:23 p.m.

Seconded by Trustee Ebert
Motion carried by voice vote
Ayes: All
Nays: None
Absent: None

Linda Vasquez, Village Clerk

AGENDA SUPPLEMENT

TO: President Magnussen and Village Board

FROM: Lori Lyons, Finance Director

FOR: December 3, 2015 Village Board Meeting

RE: Ordinances for Levy and Assessment of Taxes for the Fiscal Year Beginning May 1, 2014 and Ending April 30, 2015 in and for the Village of Hampshire Special Service Areas No. 2, 3, 6, 7, 8, 10, 11, 12, 15 and 23.

Background. Several subdivisions within the Village of Hampshire have a backup SSA or maintenance SSA to generate enough funds to maintain certain improvements specific to the given subdivision. The originating ordinance for each maintenance SSA specifies the maximum amount that can be levied to generate these funds. Each year, the Village must determine the cost to provide this special maintenance service and levy a tax against the properties in the SSA.

Analysis. The attached ordinances set the levy amount for each of the 10 maintenance SSAs. The Village Board must levy the amounts specified in the ordinances against the properties in the SSA to be able to fund the services provided to the areas. Typically the special services provided are drainage related but they also may include landscape maintenance such as mowing and weed control. The actual levy amounts are to accommodate the costs incurred in maintaining the applicable area.

SSA #	Description	2014 Levy	Proposed 2015 Levy
2	Old Mill Manor	1,500	1,570
3	Whispering Acres Subdivision	300	300
6	Hampshire Prairie	10,500	10,000
7	Hampshire Hills	1,500	1,500
8	Hampshire Fields	1,100	1,150
10	White Oak Ponds	1,500	1,550
11	Hampshire Highlands	12,500	12,500
12	Hampshire Meadows	5,500	5,750
15	Lakewood Crossings	1,000	0
23	Tuscany Woods	<u>5,000</u>	<u>1,000</u>
	Total	<u>\$ 40,400</u>	<u>\$ 35,320</u>

Recommendation. Staff recommends approval of the ordinances.

No. 15 -

**THE ANNUAL TAX LEVY ORDINANCE
OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS
FOR THE FISCAL YEAR BEGINNING
MAY 1, 2015 AND ENDING APRIL 30, 2016**

WHEREAS, the Village Board of the Village of Hampshire, Kane County, Illinois did on the 18th day of April, 2014 pass the Annual Budget Ordinance for the Village for the fiscal year beginning May 1, 2014 and ending April 30, 2015, the amount of which is ascertained to be the aggregate sum of seven million, seven hundred ninety-eight thousand, sixty-three dollars (\$7,798,063) which said Budget Ordinance was duly published in pamphlet form on April 17, 2015 and a certified copy thereof filed with the County Clerk of Kane County, Illinois.

NOW THEREFORE, BE IT ORDAINED BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, ILLINOIS, AS FOLLOWS:

Section 1: That there be and is hereby levied upon all taxable property within the corporate limits of the Village of Hampshire, Illinois, subject to taxation for the year 2015, the sum of eight hundred eighty-two thousand dollars and zero cents (\$882,000.00) for the following specific purposes designated in said Budget Ordinance and in the respective sums as follows:

Village of Hampshire
Tax Levy 2015

		Total Appropriation	To be paid from Sources other than Tax Levy	To be paid by Tax Levy	Levy
GENERAL FUND					
ADMINISTRATION					
WAGES & BENEFITS					
01-001-001-4000	SALARIES - FULL TIME	177,194	27,194	150,000	General Corporate Levy
01-001-001-4001	SALARIES - PART TIME	7,000	7,000	-	
01-001-001-4002	SALARIES - TRUSTEES	23,000	8,000	15,000	General Corporate Levy
01-001-001-4010	EMPLOYER FICA	12,846	2,346	10,500	Social Security
01-001-001-4020	EMPLOYER MEDICARE	3,004	3,004	-	
01-001-001-4030	EMPLOYER I.M.R.F.	7,088	588	6,500	IMRF Levy
01-001-001-4031	EMPLOYER HEALTH INS.	14,526	14,526	-	
01-001-001-4033	EMPLOYER DENTAL INS.	840	840	-	
01-001-001-4035	EMPLOYER LIFE INS.	360	360	-	
01-001-001-4037	EMPLOYER VISION INS.	252	252	-	
01-001-001-4050	UNEMPLOYMENT COMP.	838	838	-	
TOTAL WAGES & BENEFITS		246,948	64,948	182,000	

CONTRACTUAL SERVICES					
01-001-002-4100	MAINTENANCE - BLDG.	2,500	2,500	-	
01-001-002-4120	MAINTENANCE - EQUIP.	750	750	-	
01-001-002-4210	INSURANCE/RISK MANAGEMENT	45,000	(5,000)	50,000	Liability Ins Levy
01-001-002-4230	COMMUNICATION SERVICES	5,000	5,000	-	
01-001-002-4280	RENTAL - CARPET-WATER COOLER	2,500	2,500	-	
01-001-002-4290	TRAVEL EXPENSE	1,100	1,100	-	
01-001-002-4310	TRAINING	500	500	-	
01-001-002-4320	POSTAGE	2,000	2,000	-	
01-001-002-4340	PRINT/ADV/FORMS	4,500	4,500	-	
01-001-002-4360	ENGINEERING SERVICES - VILLAGE	25,000	15,000	10,000	General Corporate Levy
01-001-002-4361	ENGINEERING SERVICES - REIMB.	25,000	25,000	-	
01-001-002-4370	LEGAL SERVICES - VILLAGE	70,000	50,000	20,000	General Corporate Levy
01-001-002-4371	LEGAL SERVICES - REIMB.	30,000	30,000	-	
01-001-002-4372	LEGAL SERVICES - LABOR	2,000	2,000	-	
01-001-002-4375	AUDIT	22,400	2,400	20,000	Audit Levy
01-001-002-4376	EMPLOYEE ASST. PROGRAM	1,200	1,200	-	
01-001-002-4379	OTHER PROF.SERVICES-REIMB.	-	-	-	
01-001-002-4380	OTHER PROF.SERVICES-VILLAGE	35,000	35,000	-	
01-001-002-4381	JULIE	1,200	1,200	-	
01-001-002-4382	ECONOMIC DEVELOPMENT	300	300	-	
01-001-002-4390	BLDG. INSP. SERVICES	145,000	145,000	-	
01-001-002-4391	BUILDING INSP. PROP. MAINT	-	-	-	
01-001-002-4400	RIDE IN KANE	2,000	2,000	-	
01-001-002-4430	DUES	5,200	5,200	-	
01-001-002-4435	MOSQUITO CONTROL	13,000	-	13,000	General Corporate Levy
01-001-002-4470	CODIFICATION	2,500	2,500	-	
TOTAL CONTRACTUAL SERVICES		443,650	330,650	113,000	

COMMODITIES					
01-001-003-4650	OFFICE SUPPLIES	5,000	5,000	-	
01-001-003-4670	MAINTENANCE SUPPLIES	500	500	-	
01-001-003-4685	R & M COMPUTER SOFTWARE/LICS	7,500	7,500	-	
TOTAL COMMODITIES		13,000	13,000	-	

OTHER EXPENSES					
01-001-004-4690	BOND REPAYMENT 2009A INTEREST	8,668	8,668	-	
01-001-004-4691	BOND REPAYMENT 2009A PRINC	3,900	3,900	-	
01-001-004-4785	SALES TAX INCENTIVE AGREEMENTS	48,000	48,000	-	
01-001-004-4800	MISCELLANEOUS EXPENSE	2,000	2,000	-	
01-001-005-4907	STORM SIGNAL SYSTEM	2,300	2,300	-	
01-001-004-4910	CONTINGENCY	4,000	4,000	-	
TOTAL OTHER EXPENSES		68,868	68,868	-	

CAPITAL					
01-001-005-4906	EQUIPMENT	1,750	1,750	-	
TOTAL CAPITAL		1,750	1,750	-	

TOTAL ADMINISTRATION	774,216	479,216	295,000
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GENERAL FUND - POLICE

WAGES & BENEFITS					
01-002-001-4000	SALARIES - FULL TIME	916,253	675,253	241,000	Police Protection Levy
01-002-001-4001	SALARIES - PART TIME	49,745	29,745	20,000	General Corporate Levy
01-002-001-4005	FIELD TRAINING OFFICER	3,135	3,135	-	
01-002-001-4006	OFFICER IN CHARGE	16,480	6,480	10,000	General Corporate Levy
01-002-001-4007	COURT OVERTIME	6,180	6,180	-	
01-002-001-4008	OVERTIME	77,330	2,330	75,000	General Corporate Levy
01-002-001-4010	EMPLOYER S.S.	3,084	1,084	2,000	Social Security Levy
01-002-001-4020	EMPLOYER MEDICARE	15,502	15,502	-	
01-002-001-4029	EMPLOYER PENSION CONTRIBUTION	187,000	7,000	180,000	General Corporate Levy
01-002-001-4030	EMPLOYER I.M.R.F.	1,645	645	1,000	IMRF Levy
01-002-001-4031	EMPLOYER HEALTH INS.	170,373	170,373	-	
01-002-001-4033	EMPLOYER DENTAL INS.	15,060	15,060	-	
01-002-001-4035	EMPLOYER LIFE INS.	2,220	2,220	-	
01-002-001-4037	EMPLOYER VISION INS.	1,620	1,620	-	
01-002-001-4050	UNEMPLOYMENT COMP.	2,805	2,805	-	
TOTAL WAGES & BENEFITS		1,468,432	939,432	529,000	

CONTRACTUAL SERVICES

01-002-002-4100	MAINTENANCE - BLDG	700	700	-	
01-002-002-4110	MAINTENANCE - VEHL.	12,000	12,000	-	
01-002-002-4120	MAINTENANCE - EQUIP.	2,000	2,000	-	
01-002-002-4230	COMMUNICATION SERVICES	10,000	10,000	-	
01-002-002-4280	RENTALS	53,100	53,100	-	
01-002-002-4285	911 SERVICES	76,500	76,500	-	
01-002-002-4290	TRAVEL EXPENSE	1,000	1,000	-	
01-002-002-4310	TRAINING	2,600	2,600	-	
01-002-002-4320	POSTAGE	1,000	1,000	-	
01-002-002-4340	PRINT/ADV/FORMS	2,900	2,900	-	
01-002-002-4370	LEGAL SERVICES	4,000	4,000	-	
01-002-002-4380	OTHER PROF.SERV.	10,100	10,100	-	
01-002-002-4430	DUES	600	600	-	
TOTAL CONTRACTUAL SERVICES		176,500	176,500	-	

COMMODITIES

01-002-003-4650	OFFICE SUPPLIES	6,500	6,500	-	
01-002-003-4660	GASOLINE/OIL	42,000	20,000	22,000	General Corporate Levy
01-002-003-4670	MAINTENANCE SUPPLIES	500	500	-	
01-002-003-4680	OPERATING SUPPLIES	7,500	7,500	-	
01-002-003-4690	UNIFORMS	15,000	15,000	-	
01-002-003-4700	DRUG PRGM- G.A.T.E.	-	-	-	
TOTAL COMMODITIES		71,500	49,500	22,000	

CAPITAL OUTLAY

01-002-005-4906	EQUIPMENT	33,100	33,100	-	
01-002-005-4907	TOW FUND PURCHASES				
01-002-005-4930	VEHICLES	40,675	40,675	-	
01-002-005-4931	CAPITAL OUTLAY	11,000	11,000	-	
TOTAL CAPITAL OUTLAY		84,775	84,775	-	

TOTAL POLICE	1,801,207	1,250,207	551,000
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GENERAL FUND - STREET MAINTENANCE

WAGES & BENEFITS					
01-003-001-4000	SALARIES - FULL TIME	144,451	144,451	-	
01-003-001-4001	SALARIES - PART TIME	1,500	1,500	-	
01-003-001-4006	OVERTIME	21,647	21,647	-	
01-003-001-4010	EMPLOYER S.S.	10,391	1,891	8,500	Social Security Levy
01-003-001-4020	EMPLOYER MEDICARE	2,430	2,430	-	
01-003-001-4030	EMPLOYER I.M.R.F.	12,578	78	12,500	IMRF Levy
01-003-001-4031	EMPLOYER HEALTH INS.	52,077	52,077	-	
01-003-001-4033	EMPLOYER DENTAL INS.	4,320	4,320	-	
01-003-001-4035	EMPLOYER LIFE INS.	480	480	-	
01-003-001-4037	EMPLOYER VISION INS.	504	504	-	
01-003-001-4050	UNEMPLOYMENT COMP.	815	815	-	
TOTAL WAGES & BENEFITS		251,193	230,193	21,000	

CONTRACTUAL SERVICES					
01-003-002-4100	MAINTENANCE - BLDG.	500	500	-	
01-003-002-4110	MAINTENANCE - VEHICLES	22,000	22,000	-	
01-003-002-4120	MAINTENANCE - EQUIP.	7,000	7,000	-	
01-003-002-4130	MAINTENANCE - STREETS	37,000	37,000	-	
01-003-002-4150	MAINTENANCE-GROUNDS	500	500	-	
01-003-002-4160	MAINTENANCE-TREE REMOVAL	10,000	10,000	-	
01-003-002-4190	SNOW REMOVAL	-	-	-	
01-003-002-4200	CONTRACTURAL SERVICE-TOWNSHIP	-	-	-	
01-003-002-4210	CONTRACT SER - TREE REPLACEMENT	7,500	7,500	-	
01-003-002-4230	COMMUNICATION SERVICES	2,500	2,500	-	
01-003-002-4260	STREET LIGHTING	38,000	38,000	-	
01-003-002-4270	STREET LIGHT MAINT.	15,000	15,000	-	
01-003-002-4280	RENTALS	2,500	2,500	-	
01-003-002-4310	TRAINING	500	500	-	
01-003-002-4340	PRINT/ADV/FORMS	-	-	-	
01-003-002-4430	DUES	450	450	-	
TOTAL CONTRACTUAL SERVICES		143,450	143,450	-	

COMMODITIES					
01-003-003-4650	OFFICE SUPPLIES	500	500	-	
01-003-003-4660	GASOLINE/OIL	30,000	15,000	15,000	General Corporate Levy
01-003-003-4670	MAINTENANCE SUPPLIES	7,000	7,000	-	
01-003-003-4680	OPERATING SUPPLIES	14,000	14,000	-	
01-003-003-4690	UNIFORMS	1,400	1,400	-	
01-003-003-4700	STORM SEWER MAINTENANCE	5,000	5,000	-	
TOTAL COMMODITIES		57,900	42,900	15,000	

OTHER EXPENSES					
01-003-004-4800	MISCELLANEOUS EXPENSE	750	750	-	
01-003-005-4943	2013 4 YARD DUMP TRUCK W/ ASSEMBLY	25,912	25,912	-	
01-003-005-4945	NEW PLOW TRK	30,393	30,393	-	
TOTAL OTHER EXPENSES		57,055	57,055	-	

CAPITAL EQUIPMENT					
01-003-005-4906	EQUIPMENT	68,000	68,000	-	
TOTAL CAPITAL EQUIPMENT		68,000	68,000	-	

TOTAL STREET MAINTENANCE		577,598	541,598	36,000	
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GENERAL FUND - PLANNING					
WAGES & BENEFITS					
01-004-001-4000	SALARIES - PLAN COMMISSION	500	500	-	
01-004-001-4010	EMPLOYER S.S.	31	31	-	
01-004-001-4020	EMPLOYER MEDICARE	7	7	-	
TOTAL WAGES AND BENEFITS		538	538	-	

CONTRACTUAL SERVICES					
01-004-002-4310	TRAINING	-	-	-	
01-004-002-4365	CONTRACTURAL SERVICES	-	-	-	
TOTAL CONTRACTUAL SERVICES		-	-	-	

TOAL PLANNING		538	538	-	
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GENERAL FUND - ZONING					
WAGES & BENEFITS					
01-005-001-4000	SALARIES - ZBA	1,000	1,000	-	
01-005-001-4010	EMPLOYER S.S.	62	62	-	
01-005-001-4020	EMPLOYER MEDICARE	15	15	-	
TOTAL WAGES AND BENEFITS		1,077	1,077	-	

CONTRACTUAL SERVICES					
01-005-002-4310	TRAINING	-	-	-	
01-005-002-4380	OTHER - ZONING SIGNAGE	500	500	-	
TOTAL CONTRACTUAL SERVICES		500	500	-	

TOTAL ZONING EXPENSES		1,577	1,577	-	
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TOTAL PLANNING AND ZONING		2,115	2,115	-	
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GENERAL FUND - POLICE COMMISSION				
WAGES & BENEFITS				
01-006-001-4000	SALARIES - POLICE COMMISSION	900	900	-
01-006-001-4010	EMPLOYER S.S.	56	56	-
01-006-001-4020	EMPLOYER MEDICARE	13	13	-
TOTAL WAGES AND BENEFITS		969	969	-
CONTRACTUAL SERVICES				
01-006-002-4310	TRAINING	-	-	-
01-006-002-4320	POSTAGE	-	-	-
01-006-002-4330	TESTING SERVICES	3,000	3,000	-
TOTAL CONTRACTUAL SERVICES		3,000	3,000	-
COMMODITIES				
01-006-003-4680	OPERATING SUPPLIES	100	100	-
TOTAL COMMODITIES		100	100	-
TOTAL POLICE COMMISSION EXPENSES		4,069	4,069	-
Total General Fund		3,159,205	2,277,205	882,000

Summary by Levy Fund	2015/2016		2015
	Budget/Appropriation		Levy Amount
General Fund			
Total Appropriation/General Corporate Levy	2,470,129		530,000
Illinois Municipal Retirement Fund	21,311		20,000
Police Protection	573,895		241,000
Audit	22,400		20,000
Liability Insurance	45,000		50,000
Social Security	26,470		21,000
Total General Fund	<u>3,159,205</u>		<u>882,000</u>
Total Appropriation/Total Levy Request	<u>3,159,205</u>		<u>882,000</u>

Section 2. The Village Clerk of the Village of Hampshire, Illinois is hereby ordered and directed to file with the County Clerk of Kane County, Illinois on or before the time required by law, a properly certified copy of this ordinance.

Section 3. This Ordinance shall take effect from and after its passage, approval and publication according to law.

Section 4. This Ordinance shall be published in pamphlet form by and under the authority of the corporate authorities of the Village of Hampshire, Illinois.

ADOPTED THIS 5TH DAY OF DECEMBER, 2015 pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

APPROVED THIS 5TH DAY OF DECEMBER, 2015.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

AGENDA SUPPLEMENT

TO: President Magnussen and Village Board

FROM: Lori Lyons, Finance Director

FOR: December 5, 2015 Village Board Meeting

RE: Police Pension – Municipal Compliance Report

Background. When the population of the Village reached 5,000 the Village was obligated to establish a Police Pension Fund run by a separate board comprised of active police, retired police and appointed individuals. Police pension boards are required to issue an annual report on the financial condition of the fund. This report, called the Municipal Compliance Report, is to be provided to the Village board prior to the meeting held for appropriating and levying taxes.

Analysis. The Village of Hampshire does not levy a property tax for the purpose of financing the pension fund at the present time as no new levy line items can be implemented without passage of a referendum by the electorate of the Village. The Village's annual contribution to the Police Pension fund is taken from "discretionary funds" within the General Fund. Public Act 096-1495 requires that the taxes collected, deductions from the salaries or wages of police officers and revenues from other sources are equal to the normal cost of the pension fund for the year plus an amount sufficient to bring the total assets of the pension fund up to 90% of the total actuarial liabilities of the pension fund by the end of the municipal fiscal year 2040. Each year the Pension Fund engages an enrolled actuary to update the assumptions, census and determine this requirement. The Municipal Compliance Reports is completed each year by the Pension Fund and is provided to the Village. This year the report reflects that the fund was 34.6% funded at and has levy requirement of \$198,691. The Illinois Department of Insurance's Public Pension Division also, independently, computes the funded ratio and estimated levy requirement. The DOI's funded percentage is 33.0% and the annual requirement of the fund for next year is \$217,666. Both the independent actuary and Department of Insurance actuarial reports will be available on the Pension Fund's website.

Recommendation. While the Village does not levy for Police Pension at the present time, staff recommends that the levy requirement proposed in the Municipal Compliance Report be used in preparing the FY17 budget. It is further recommended that the Municipal Compliance report be published on the Village and Police Pension websites.

**VILLAGE OF HAMPSHIRE, ILLINOIS
POLICE PENSION PLAN**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended April 30, 2015**

4. The total net income received from investment of assets along with the assumed investment return and actual investment return received by the fund during its most recently completed fiscal year compared to the total net income, assumed investment return, and actual investment return received during the preceding fiscal year:

	Current Fiscal Year	Preceding Fiscal Year
Net Income Received from Investment of Assets	\$ 215	127
Assumed Investment Return		
Illinois Department of Insurance - Actuarial Report Dated November 9, 2015	5.00%	5.00%
Private Actuary - Report Dated October 7, 2015	6.00%	6.00%
Actual Investment Return	0.03%	0.03%

5. The total number of active employees who are financially contributing to the fund:

Number of Active Members	<u>12</u>
--------------------------	-----------

6. The total amount that was disbursed in benefits during the fiscal year, including the number of and total amount disbursed to (i) annuitants in receipt of a regular retirement pension, (ii) recipients being paid a disability pension, and (iii) survivors and children in receipt of benefits:

	Number of	Total Amount Disbursed
(i) Regular Retirement Pension	0	\$ 0
(ii) Disability Pension	0	\$ 0
(iii) Survivors and Child Benefits	0	\$ 0

7. The funded ratio of the fund:

	Current Fiscal Year	Preceding Fiscal Year
Illinois Department of Insurance - Actuarial Report Dated November 9, 2015	33.0%	24.0%
Private Actuary - Report Dated October 7, 2015	34.6%	25.9%

**VILLAGE OF HAMPSHIRE, ILLINOIS
POLICE PENSION PLAN**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended April 30, 2015**

The Pension Board certifies to the Village Board of the Municipality on the condition of the Pension Plan at the end of its most recently completed fiscal year the following information:

1. The total assets of the fund in its custody at the end of the fiscal year and the current market value of those assets:

Total Assets (Market Value)	<u>\$ 852,947</u>
Actuarial Value of Assets (see item 8 for explanation)	<u>\$ 905,535</u>

2. The estimated receipts during the next succeeding fiscal year from deductions from the salaries of police officers and from other sources:

Estimated Receipts - Employee Contributions	<u>\$ 84,762</u>
Estimated Receipts - All Other Sources Municipal Contributions and all other sources	<u>\$ 198,691</u>

3. The estimated amount required during the next succeeding fiscal year to (a) pay all pensions and other obligations provided in Article 3 of the Illinois Pension Code, and (b) to meet the annual requirements of the fund as provided in Sections 3-125 and 3-127:

(a) Pay all Pensions and Other Obligations	<u>\$ 99,136</u>
(b) Annual Requirement of the Fund as Determined by: Illinois Department of Insurance – Actuarial Report Dated November 9, 2015	<u>\$ 217,666</u>
Private Actuary - Report Dated October 7, 2015 (Entry Age Normal - Level Percent of Payroll)	<u>\$ 172,086</u>
Private Actuary - Report Dated October 7, 2015 (PA096-1495)	<u>\$ 198,691</u>

**VILLAGE OF HAMPSHIRE, ILLINOIS
POLICE PENSION PLAN**

**House Bill 5088 (Public Act 95-950) - Municipal Compliance Report
For the Year Ended April 30, 2015**

8. The unfunded liability carried by the fund, along with an actuarial explanation of the unfunded liability:

Unfunded Liability:

Illinois Department of Insurance - Actuarial Report Dated November 9, 2015	<u>\$ 1,818,218</u>
Private Actuary - Report Dated October 7, 2015	<u>\$ 1,711,234</u>

The accrued liability is the actuarial present value of the portion of the projected benefits that has been accrued as of the valuation date based upon the actuarial valuation method and the actuarial assumptions employed in the valuation. The unfunded accrued liability is the excess of the accrued liability over the actuarial value of assets. The actuarial value of assets is the asset value derived by using the plan's asset valuation method which is a method designed to smooth random fluctuations in asset values. The object underlying the use of an asset valuation method is to provide for the long-term stability of municipality contributions.

9. The investment policy of the Pension Board under the statutory investment restrictions imposed on the fund.

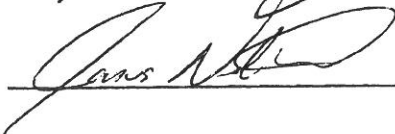
Investment Policy - See Attached

CERTIFICATION OF MUNICIPAL POLICE
PENSION PLAN COMPLIANCE REPORT

We, the undersigned Trustees of the Hampshire Police Pension Plan, based upon information and belief, and to the best of our knowledge, certify pursuant to §5/3-134 of the Illinois Pension Code, that the preceding report is true and accurate.



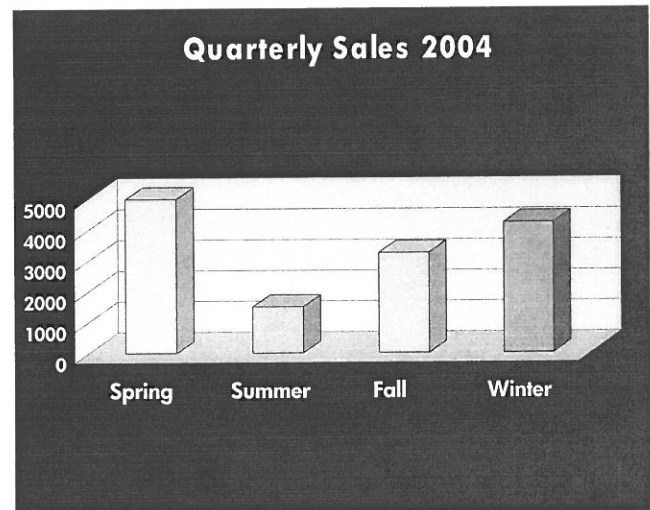
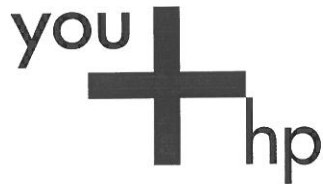
President



Secretary

Dated: November 23, 2015

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To: Jeffrey Magnussen
Village President

From: Brad Sanderson, P.E.
Vice-President

Date: September 30, 2015

Re: **Community Rating System (CRS) Verification Visit – Follow up
Hampshire, IL**

EEI Job #: HA1500

Jeff –

On September 16, 2015, EEI attended the CRS cycle verification visit with the CRS specialist from the Insurance Services Office (ISO). This memo is to provide an update from the visit and discuss the items that the Village has to complete to remain in the CRS program.

First, for background, the Village joined the CRS program in 2010. CRS provides reductions to insurance rates for residents in participating communities based on the community's activities under the program. The Village is currently a CRS Class 7 community. This provides benefits to Village residents with flood insurance policies; current information on flood insurance policies and benefits is as follows:

- 15 Flood Insurance Policies in Hampshire
 - Policies concentrated in residential area along Hampshire Creek South Tributary (North of Route 72 and West of State Street)
- 8 Flood Insurance Policies in the Special Flood Hazard Area (100 year floodplain)
 - Average savings of \$201 per Policy; \$1605 for the 8 Policies in Village
- 2 Flood Insurance Policies in Zone X floodplains (i.e. 500 year floodplain)
 - Average savings of \$40 per Policy; \$80 for the 2 Policies in Village
- 5 Flood Insurance Policies outside of the floodplain
 - Policies outside the floodplain have a Preferred Rate (no CRS Discount)

This year was the 5 year cycle verification visit which has different documentation requirements than the standard annual verification report. In addition, the CRS Manual has changed which changed the way the program scores community activities. As a result, the Village has to resubmit documentation on the CRS



eligible programs that they have participated in since 2010, and in several cases revise the documentation based on the changes to the CRS Manual. Hampshire also now has a Repetitive Loss Property that they did not have in 2010, which also requires additional requirements that did not have to be met in 2010. Furthermore, based on the new CRS Manual the Village may fall to a Class 8 from Class 7 without participating in additional eligible activities (this would reduce the policy reductions from approximately 15% to 10%).

See the attached letter from ISO for the documentation that is required for the Village to maintain eligibility in the CRS program at the Class 7 level. The documentation needs to be provided by October 19, 2015.

We estimate the cost for EEI to coordinate with the Village to collect and create the required CRS documentation to be between \$1,500 and \$3,000 depending on whether the Village wants to remain at the Class 7 level or move down to the Class 8 level.

Please feel free to contact me to discuss the CRS program requirements and how the Village wants to proceed.



INSURANCE SERVICES OFFICE, INC.

LOU ANN PATELLARO, CFM / 6450 W 82nd STREET / BURBANK ILLINOIS 60459
CELL (954) 651-5021 PH/FAX (708) 634-3040 EMAIL lpatellaro@iso.com

September 17, 2015

Timothy Paulson, P.E., CFM
Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove, IL 60554

Dear Tim:

I would like to thank you for all of the cooperation and assistance provided during the Village of Hampshire's Community Rating System Cycle visit. I appreciate the time taken from your busy schedule to devote to our efforts.

This letter is to follow-up the verification visit performed on Wednesday, September 16, 2015, and provide a summary of that meeting. As we discussed during the visit, certain activities require additional documentation to verify your NFIP/CRS Cycle verification. Please provide the following documentation to me no later than Monday, October 19, 2015:

CC-230 Form: Fill out this form, have your CEO (Village President) sign and return to me.

Program Data Table: As discussed during our meeting, you will be verifying the total acreage amount and number of buildings in the Special Flood Hazard Area. Please provide the source of your information as well.

Activity 310 - Elevation Certificates:

- Please provide a certification letter stating that there have been no new buildings or substantial improvements in the SFHA in the last 5 years.

Activity 320 - Map Information - The current publication and log disseminated by the Village in the utility bills, only offers basic map information services needed to write a flood insurance policy. This is referenced as MI1 in the 2013 CRS Coordinators Manual. In order to obtain additional credit for this service additional map information services must be included in the newsletter that notifies residents of the availability:

Please reference pages 320-1 through 320-7 in the 2013 CRS Coordinators Manual, as well as the templates provided during our meeting. Please provide me with:

- Sample publication with text that informs readers of the types of map information services available by the Village.
- A reference source for the information that you are able to provide.
- A revised Log sheet showing the additional map information services you are able to provide.
- Map information query logs from the past year.

Activity 330 – Outreach Projects:

- You did not receive credit for this in the past. Please reference the Outreach booklet on the CDrom provided to you at our meeting and the FEMA credited handout.
- The outreach must be disseminated at least annually for CRS Credit. Please refer to the creditable topics beginning on page 330-4 of the 2013 CRS Coordinators Manual. Each publication method will receive credit based on the distribution audience and topics covered.
 - Criteria required: Outreach text, mailing list, date and method of distribution and audience.
- The outreach project required by Activity 501 Repetitive Loss, can qualify for credit under this Activity as it must be mailed to your Repetitive Loss Area. This would be considered a “Target” project and will gain 6 credit points per topic discussed in the outreach letter.

Activity 350 – Flood Protection Information - For additional credit you can consider the following:

- A letter from the Public Library cataloguing the credited FEMA documents. I will provide you with a CD in the mail with the FEMA documents.
- If you can provide the library with locally pertinent documents such as FIS, FIRMS, and the Kane County Stormwater Ordinance, please have them include cataloguing of these in the mail.
- A webpage that includes credited outreach topics. (Please reference the table provided to you during our meeting.
 - The webpage must include a link to Floodsmart or the FEMA NFIP website at <https://www.floodsmart.gov/floodsmart/> or <https://www.fema.gov/national-flood-insurance-program>

Activity 410 - Floodplain Mapping - Please provide:

A map of the community showing the areas and acreages of the following:

- Total acreage of all AE zones that are not associated with a Floodway;
- Total acreage of the AE zones that have an associated Floodway within them; (include the floodway in the calculation);
- Total acreage of the Floodway (only);

Activity 420- Open Space Preservation - Please provide:

- Verification of the location and acreage shown on a map and a list of the Open Space acreages in the SFHA.
- Please provide ownership and park name on the list to coincide with the map;
- Remember to remove any impervious square footage from the area such as buildings and parking lots.
- Letters or easement documentation showing that the acreage is to be kept as open space.

Activity 430 - Higher Regulatory Standards - Please provide:

- Village adoption of the amended Kane County Stormwater Ordinance;
- Confirmation and adoption resolution of the current ICC codes being used by the Building Department;
- Please provide me with the Building Department contact and to verify if they would consider a BCEGS visit. Contact information for BCEGS is:
 - Dale K. Thomure, CBO, CFM
Manager - Community Hazard Mitigation
ISO – Commercial Property
t (573)760-0350
- For Regulation Administration credit (RA) please provide a statement indicating that if there is any development in the SFHA, the review and inspection process as shown in the example on pages 430-42 and 430-43 is followed.

Activity 440 - Flood Data Maintenance -

- Provide samples of GIS print-outs (or overlay map examples) that show the various creditable flood-related layers as referenced on the AMD handout provided at our meeting. (8.5 x 11 inch copies or “screen prints” are sufficient)
 - For additional credit: Benchmark Maintenance - verify that you have at least 3 Continually Operating Stations (CORS), all within 30 miles of the entire SFHA, in your community. http://www.ngs.noaa.gov/CORS_Map/

Activity 450 – Stormwater Management:

- Provide Drainage Reports for up to 5 recent developments that show the calculations the developer used to comply with your standards.
- Provide site plans for up to 5 recent developments requiring erosion and sedimentation control.

Activity 501 – Repetitive Loss: This is a required activity since you currently have one (1) repetitive loss property in your community. Please provide the following:

- Review the AW-501 sheet and make any updates as necessary as per the instruction document located on the CDrom provided.
- Provide me with a signed transmittal sheet with any mitigated properties attached and the required backup information.
- A map showing just the area around the repetitive loss properties that could be affected by the flooding events that caused repetitive claims. Please reference the repetitive loss data provided to you at our meeting.
- Provide the cause of flooding for the repetitive loss area.
- A copy of an annual outreach letter that will go to everyone in the repetitive loss area. The number of properties in the repetitive loss area is determined by the cause of flooding research.
- A mailing list for the outreach project that must go to everyone in the rep loss area.
- Completed and signed **CC-RL form** (This was provided to you at our meeting).

Activity 510 – Floodplain Management Planning - You had previously obtained credit for this activity by adopting the Kane County Natural Hazard Mitigation Plan. Please contact Donald H. Bryant, IPEM Director, Kane County Office of Emergency Management, who has taken over the updating the plan. He advised me that FEMA has approved the plan and it is ready for County adoption. Please contact Mr. Bryant to discuss the applicable portions of the plan that pertain to the Hampshire community. (Office: (630) 208-2051; Fax: (630) 232-6337; E-mail: bryant@kcoem.org) Please provide the following:

- Completed 510 AW Score sheet attached;
- Resolution by the Village of Hampshire adopting the Plan;
- Public Hearing notice.

It was a pleasure working with you yesterday, if you or any of the other staff members have any questions regarding the additional items needed, or if I can be of any assistance, please do not hesitate to contact me.

Sincerely,

Lou Ann Patellaro

Lou Ann Patellaro, CFM
ISO/CRS Specialist

No. 15 -

**AN ORDINANCE
DISSOLVING VILLAGE OF HAMPSHIRE SPECIAL SERVICE AREA #5**

WHEREAS, by Ordinance No. 94-33, the Village has previously established Special Service Area #5 in the Village, consisting of the property described on Exhibit "A" attached hereto and incorporated herein; and

WHEREAS, Special Service Area #5 was established to provide special services to the subject area, to wit: a sanitary sewer main and conveyance system; and

WHEREAS, certain special bonds were issued to fund the construction project; and

WHEREAS, said bonds have been paid in full, and have been retired by the Village; and

WHEREAS, ongoing operation and maintenance of said sanitary sewer main and conveyance system is now and will in the future be funded by normal user fees and charges paid by the owners of property located within the boundaries of Special Service Area #5; and

WHEREAS, the Corporate Authorities deem it necessary or advisable to dissolve said Special Service Area at this time.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. Special Service Area #5, as legally described on Exhibit "A" attached hereto and incorporated herein by this reference, shall be and hereby is dissolved.

Section 2. The Village Clerk shall promptly record a certified copy of this Ordinance with the Office of the Kane County Recorder.

Section 3. Thereafter, the Village Clerk shall forward to the Kane County Clerk, Tax Extension Department a certified copy of this Ordinance, together with the recording information.

Section 4. Any motion, order, resolution or ordinance in conflict with the provisions of this Ordinance is to the extent of such conflict hereby superseded and waived.

Section 5. This Ordinance shall be in full force and effect upon its passage and approval as provided by law.

ADOPTED THIS ____ DAY OF _____, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS ____ DAY OF _____, 2015.

Jeffrey R. Magnussen
Village President

Attest:

Linda Vasquez
Village Clerk

EXHIBIT "A"

Legal Description

CERTIFICATE /

/

/

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/

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/ / / / / / / / /

I, Linda Vasquez, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane County, Illinois.

I further certify that on _____, 2015, the Corporate Authorities of the Village of Hampshire passed and the Village President approved the following ordinance:

No. 15 - ____

**AN ORDINANCE
DISSOLVING VILLAGE OF HAMPSHIRE SPECIAL SERVICE AREA #5**

and that the attached copy of same is a true and accurate copy of the original such Ordinance on file with the Clerk of the Village of Hampshire, Kane County, Illinois.

This Certificate dated this ____ day of _____, 2015.

Linda Vasquez
Village Clerk



Kane County Natural Hazards Mitigation Committee

Annual Report
For
2014

TO: Members of the Kane County Board
FROM: Kane County Natural Hazards Mitigation Committee
Co-Chair
Deputy Director Sean Madison
Office of Emergency Management
madisonsean@co.kane.il.us
Co-Chair
Scott Hajek
Water Resources
hajekscott@co.kane.il.us
SUBJECT: Annual Report for 2014
DATE: December 8, 2014

Kane County is subject to natural hazards that threaten life and health and have a history of causing extensive property damage. To better understand these hazards and their impacts on our communities, the County's Department of Environmental Management and Office of Emergency Management jointly undertook the creation of the Kane County *Natural Hazards Mitigation Plan*.

The *Plan* identifies activities that can be undertaken to reduce safety and health hazards along with property damage caused by natural hazards. It focuses on the five major natural hazards that threaten Kane County: floods, tornadoes, earthquakes, thunderstorms and winter/ice storms.

The full Natural Hazards Mitigation Plan can be reviewed or downloaded at http://www.kcoem.org/linked/haz_mit_plan_fema_approved_2010.pdf.

On October 14, 2003 the Kane County Board passed resolution 03-308 adopting the Natural Hazards Mitigation Plan. A provision in this resolution requires the committee to submit an annual written report to the County Board, summarizing the *Plan's* implementation status for the preceding year.

The following is our report for 2014:

A. A review of the original Plan.

Kane County has been subject to a variety of natural hazards over the years including tornadoes, floods, ice storms, blizzards, severe thunderstorms and high wind events. The County's Emergency Operations Plan takes these types of events into account and identifies appropriate response activities.

The Disaster Mitigation Act of 2000 states that after November 1, 2003, local governments applying for pre-disaster mitigation funds must have an approved local mitigation plan. After November 1, 2004, a mitigation plan will also be needed before applying for post-disaster mitigation funds under the Hazard Mitigation Grant Program.

In 2002 the County Board approved the creation of a Natural Hazards Mitigation Plan planning committee. The Committee met monthly from October 2002 through

September 2003 to develop the plan that was presented to and approved by the Board in October 2003. The Committee identified 17 key action items for implementation.

The ongoing portions of the action items have been started and will continue through the life of the Plan.

B. Plan update

FEMA requires that every five years the Natural Hazards Mitigation Plan must undergo a comprehensive update. In 2009 the Mitigation Committee updated the plan and submitted the plan to FEMA for approval. On February 3, 2010 FEMA approved the plan for Kane County for another five years.

In 2014 the mitigation plan underwent another update. The plan has been submitted to FEMA and we are awaiting approval of the plan by FEMA. Once FEMA approves the 2014 update, the County Board will need to readopt the 2014 updated version of the plan. We expect to have FEMA's approval of the plan in the first few months of 2015.

C. A review of natural disasters during 2014.

No natural disasters occurred in Kane County during 2014.

D. A review of the action items.

In 2009 many jurisdictions put a hold on projects due to the economic situation and many of the new action items added per FEMA's requirement have no funding unless a grant for the project can be obtained. This trend has continued and in some cases even more restrictions on projects occurred. This accounts for the low activity level on mitigation projects since 2009.

1. Building Code Improvements

Adopt the latest International series of codes, the new national standard that is being adopted throughout the country.

Status:

➤ No activity in 2014

2. Improved Code Enforcement

Develop and conduct training for building department staff on the natural hazards aspects of the International Codes, regulation of mobile home installation, and the new County storm water management ordinance and its flood protection, wetland protection, erosion and sediment control and best management practices provisions.

Status:

- The Village of South Elgin has staff annually attends the statewide flood conference as well as regional and local training

3. **Review of Plans and Development Regulations**

When they are up for revision; comprehensive plans, land use plans, and zoning and subdivision ordinances should incorporate mitigation provisions.

Status:

- Kane County: As an ongoing issue, plans will be reviewed for inclusion of appropriate mitigation items.
- South Elgin, Village of
 - Received free local assistance from CMAP to develop a Unified Development Ordinance. This Ordinance will include open space, floodplain, and other mitigation provisions.
 - The Village implemented a new Engineering Design and Inspection Policy Manual. This manual includes strict storm water requirements.
 - All new projects in the Village are reviewed with the appropriate departments and the Village Engineers.

4. **Facility Audits**

Develop a checklist to evaluate a property's exposure to damage from the hazards of flooding, high winds, lightning, hail and power losses from downed lines. Evaluate all critical facilities using the checklist.

Status: *COMPLETE*

5. **Retrofitting Incentives**

Establish a program of technical assistance and financial incentives to encourage property protection measures on private property, such as:

- Surface and subsurface drainage improvements,
- Berms and regrading for shallow surface flooding,
- Sewer backup protection
- Relocating furnaces and water heaters out of basements
- Tornado safe rooms
- Installing lightning rods

Status:

- No activity in 2014

6. **Repetitive Loss Projects**

Protect the buildings in repetitive loss areas 7, 8, 9, 12 and 14. These are the top priority areas based on the flood hazard and type of construction, as explained in the criteria on page 5-12. Acquisition is the recommended property protection approach for areas 7, 8, 9, and 12 and elevation is recommended for areas 9, 12 and 14. Properties in the other repetitive loss

areas could be protected by retrofitting measures that could be funded for much less under the cost share program proposed in action item 5.

Status:

- The village of Carpentersville allocated \$450,000 in the FY 2014/15 budget for land acquisition along the Fox River. However, to date (11/13/14), no properties have been acquired.
- The Village of South Elgin sends out direct mailings to all repetitive loss properties and special flood hazard areas annually.

7. Drainage Maintenance

Implement a formal and regular drainage system maintenance program.

Status:

- Kane County Division of Transportation
 - Swept approximately 85 miles of curbing and 40 bridge decks on a regular interval listed on the schedule.
 - Brush and tree trimming/removal along our ROW on a regular maintenance schedule, mostly during the winter months. We also do this detail for storm damage. This year we did very little brushing on the north section because of above average snow events.
 - Replaced 34 cross culverts and completed many ditching enhancements/cleaning along our County R.O.W.
- The Village of Burlington replaced a damaged drainage tile and re-connected the drainage lines.
- Campton Hills, Village of
 - Completed drainage projects that consisted of digging out culvert ends, culvert openings, replacing culverts, catch basins and 3" to 4" drain tiles.
 - Replaced two failed culverts on Brundige Rd.
 - Installed a second culvert on Farm Drive and Lenz Rd.
 -
- The Village of Carpentersville Public works has initiated a catch basin cleaning program which consists of cleaning approximately 20% of the storm water catch basins annually. In addition, all streets on the west side of the Village are swept a minimum of 4 times annually, while on the east side of the Village the streets are swept a minimum of 5 times annually. These efforts minimize the amount of debris that enters the storm water system.
- The Village of Hampshire regularly Jet the sewers within the village
- South Elgin, Village of
 - A drainage system maintenance program is in place for all 4,800 inlets, open ditches, and detention ponds.
 - The Village purchased a new Vector/Jetter truck to clean manholes and storm sewers throughout the year.
 - The Village paved Cambridge Road (from Concord Avenue to Lexington Avenue), Trenton Avenue (from north end to Cambridge Road), Lexington Avenue (from Sunbury Road to Cambridge Road), Fulton Street (from South Street to Plum Street), Fulton Street (from

South Street to North Street), Hilltop Lane (from Park Avenue to Park Avenue), Park Avenue (from Fulton Street to Hilltop Lane (east) and McDonald Road intersection improvements at Thornwood Way.

- All Village inlets have been inspected in 2014 and mosquito larvacide has been utilized.

8. Urban Forestry

Implement an urban forestry program that qualifies the municipality to become a Tree City, USA.

Status:

- The Village of Campton Hills completed tree trimming throughout the village.
- Carpentersville, Village of
 - The Village was designated as a Tree City USA community for the second year in a row.
 - Funds in the amount of \$75,000 were allocated within the FY 13/14 for a tree trimming project. The Village will be entering into a contract with tree care professionals for the trimming of approximately 392 trees within the Village's Old Town Area as part of the 2013 MFT Tree Removal Project.
 - The Village contracted with tree care professionals for the removal of 13 large diameter diseased or severely damaged trees within the Village's "Old Town" area.
 - To date (November 13, 2014), utilizing in-house staff, the Village has removed approximately 1,092 small to medium diameter ash trees.
 - Funds in the amount of \$75,000 were allocated within the 13/14 fiscal year for a tree replacement program.
 - The Village also established an Emerald Ash Borer (EAB) cost-sharing program in which a resident that lost an ash tree can purchase and plant another tree and be reimbursed by the Village. This will be an on-going budget item until all trees that have been lost due to the EAB have been replaced. This project continued throughout 2014 and a total of 221 trees were replaced as part of the Village's EAB cost sharing program.
 - A total of 54 trees were planted within the White Oaks Subdivision through the White Oaks Escrow fund.
- South Elgin, Village of
 - One fifth of the Village's parkway trees are trimmed each year.
 - Approximately 66 new trees are planted on the parkways or parks of the Village each year.
 - Public Works Staff takes down dead or damaged trees or branches.
 - Public Works offers free branch pick up to residents on the first and third full week of each month, year round.

9. Flood Warnings

Review the gauging system in the County, especially the western rural areas, to determine where additional rain and stream gages would be worthwhile.

Status:

- South Elgin, Village of
 - Village staff has worked with WBK, Wills Burke Kelsey Associates from Saint Charles, Illinois to evaluate areas of 100 year flooding and designed remedies.
 - Village staff has identified flooding issues caused by crop runoff. A design solution is pending.

10. Improved Emergency Response

Conduct a review of emergency response plans and programs to:

- Ensure that each municipality has an emergency management coordinator or liaison.
- Identify where additional activities are needed to respond to natural hazards, especially activities that can be undertaken after a flood warning and before the flood arrives.
- Ensure there is adequate and current information on critical facilities.
- Incorporate post-disaster procedures for public information, reconstruction regulation and mitigation project identification.
- Conduct a table top exercise at least once a year
- Identify what rural areas could use additional warning capabilities.

Status:

- Kane County Office of Emergency Management (OEM)
 - OEM updated the County Emergency Operations Plan and the plan was approved by the Illinois Emergency Management Agency.
 - In August OEM received re-certification as a National Weather Service StormReady County.
 - Participated in FEMA's Rick Map review of the lower Fox River.
 - Provided technical assistance to the villages of Campton Hills and Carpentersville, and the City of St. Charles on the development and update of emergency plans.
 - Facilitated table-top exercise with the Village of Carpentersville and the City of Geneva.
 - Sponsored and facilitated a FEMA tornado exercise for the County's Disaster Management Team.
 - Sponsored a severe weather class open to the public.
 - Conducted Community Emergency Response Team training for the Village of North Aurora
 - Conducted Emergency preparedness training for the Village of Campton Hills.
 - Continues to provide Incident Command System (ICS) training. Conducted two ICS 300 and two ICS 400 classes in 2014.
- The Village of Burlington Continues coordination between the Village and Emergency respondents
- The Village of Carpentersville Installed a radio repeater/control box at the Public Works building to enhance emergency communications throughout the Village of Carpentersville in case of a disaster. We will now have direct communications with Police, Fire, and Public works in case of an emergency

- The Village of Hampshire is Investigating Nixel as a method of communicating with residents in an emergency.
- The Village of South Elgin worked with the South Elgin Fire Protection District to improve the NIMS (National Incident Management Systems) command structure. We successfully did this with our Fourth of July Parade and the annual RiverFest Carnival/Food Court, etc. Employees continue to take NIMS classes to further understand emergency response.

11. Flood Control Projects

Implement structural flood control projects, including farm drainage improvements and projects to improve bridges and culverts, where they prove to be the most appropriate approach to reduce flood damage. Such projects need to meet the criteria listed in Section 8.8.

Status:

- Carpentersville, Village of
 - The Village recently received an Open Space Land and Development (OSLAD) Grant through the Illinois Department of Natural Resources for improvements to Carpenter Park. Construction is expected to take place in the summer of 2015 and will include rain gardens south of the existing Carpenter Park Parking lot as well as two detention basin to collect and release stormwater.
 - The Village commissioned for an overall watershed study of Carpenter Creek from Spring Street to Illinois Route 25, for a total distance of 2.6 miles. The Village received a IEPA section 319 grant in the amount of \$625,000 for the improvements and a Spring/Summer construction project is anticipated, pending the acquisition of properties and permitting.
 - The Public Works Department installed 25 feet of 12" storm sewer in order to relieve street flooding and provide an outfall at the intersection of North Grove Street and Charles Street.
 - The Village has many additional flood control project listed in the Natural Hazards Mitigation Plan that are still a priority, however, no funding has been allocated at this time.
 - The Village added two additional flood control project to the plan in 2014 that are listed below:
 - Action item 11.26 – Carpentersville, Village of Spring Street Culvert Replacement Phase I Engineering Study
Year included in plan: 2014
Responsible Agencies: Village Engineering Division and Public Works Department
Deadline: This project is scheduled to be replaced in 2015 as part of the Village's 5-year Capital Improvement Plan – 2014.
Cost: \$ 60,000
Benefits: Culvert is currently a restrictive culvert. Culvert replacement will ultimately allow a 100 year storm event to pass through the culvert which will address overtopping and closure issues.

- South Elgin distributes flood insurance materials through newsletter articles as well as all local Realtors and direct mailings to flood hazard area residents.
- Information was provided to local libraries regarding flooding and flood safety.

14. Property Protection References

Action item was removed from plan during the 2009 update.

15. Plan Adoption

Adopt this *Natural Hazards Mitigation Plan* by passing the resolution as listed in Section 10.4 or 10.5 of the plan, as appropriate.

Status:

- Kane County and 20 municipalities have adopted the 2009 update to the Natural Hazards Mitigation Plan.
- Once FEMA approves the 2014 update, the County and all municipalities will need to re-adopt the plan.

16. Mitigation Coordinating Committee

The Natural Hazards Mitigation Planning Committee would be converted to a permanent advisory body in the County's resolution to adopt this *Plan*. It would:

- Act as a sounding board for hazard mitigation issues
- Disseminate hazard mitigation ideas and activities to all participants.
- Monitor implementation of this Action Plan and
- Report on progress and recommended changes to the County Board and each municipality.

Status:

- The Standing Committee met twice during 2014 to review mitigation activities on the standard semi-annual meeting dates, which are the 2nd Wednesday of April and October.

17. Community Rating System

Host a workshop to review floodplain management activities currently undertaken and those recommended by this *Plan*. Compare these activities to those credited under the Community Rating System.

Status:

- The Village of South Elgin joined the Community Rating System with a CRS Class 5 due in part to the preservation of open space for park land and natural open space.

VILLAGE OF HAMPSHIRE

Accounts Payable

December 3, 2015

The President and Board of Trustees of the Village of Hampshire
Recommends the following Warrant in the amount of

Total: \$172,309.75

By Dec 8, 2015

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

DATE: 12/01/15
 TIME: 12:54:51
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/03/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ALGR			ALPHA GRAPHICS				
18254	12/01/15	01	INV#18254	01-002-002-4340 PRINT/ADV/FORMS		12/01/15	368.00
						INVOICE TOTAL:	368.00
18462	11/25/15	01	INV#18462	01-001-003-4650 OFFICE SUPPLIES		11/25/15	88.20
						INVOICE TOTAL:	88.20
						VENDOR TOTAL:	456.20
B&F			B&F CONSTRUCTION CODE SERVICES				
42875	11/23/15	01	INV#42875	01-001-002-4390 BLDG. INSP. SERVICES		11/23/15	16,132.10
		02	INV#42875	01-000-000-2060 CALATLANTIC - TUSCANY WOOD			55.00
		03	INV#42875	01-000-000-2059 WM RYAN HOMES - SECURITY D			165.00
						INVOICE TOTAL:	16,352.10
						VENDOR TOTAL:	16,352.10
BASH			SHARON BAKEY				
113015	12/01/15	01	2 SUGAR MAPLE TREES	01-003-002-4210 CONTRAC SER - TREE REPLACE		12/01/15	300.00
						INVOICE TOTAL:	300.00
						VENDOR TOTAL:	300.00
BECO			BESTLER CORP				
90774	11/25/15	01	INV#90774	31-001-002-4100 MAINT. BUILDING		11/25/15	1,520.00
						INVOICE TOTAL:	1,520.00
90775	11/25/15	01	INV#90775	31-001-002-4100 MAINT. BUILDING		11/25/15	240.00
						INVOICE TOTAL:	240.00
						VENDOR TOTAL:	1,760.00

DATE: 12/01/15
 TIME: 12:54:51
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/03/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BEJR	JON & ROSE BECKLINGER						
112315	11/23/15	01	1 AUTUM BLAZE RED MAPLE	01-003-002-4210		11/23/15	150.00
				CONTRAC SER - TREE REPLACE			
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	150.00
BUBR	BUCK BROTHERS, INC.						
52573	11/20/15	01	INV#52573	01-003-003-4680		11/20/15	65.65
				OPERATING SUPPLIES			
						INVOICE TOTAL:	65.65
						VENDOR TOTAL:	65.65
CEFL	CENTURION FLEET SERVICES INC						
2438	11/23/15	01	INV#2438	01-003-002-4110		11/23/15	2,986.80
				MAINTENANCE - VEHICLES			
						INVOICE TOTAL:	2,986.80
2529	11/25/15	01	INV#2529	01-003-002-4120		11/25/15	251.32
				MAINTENANCE - EQUIP.			
						INVOICE TOTAL:	251.32
						VENDOR TOTAL:	3,238.12
COPS	C.O.P.S. TESTING SERVICE, INC.						
103435	11/25/15	01	INV#103435	01-006-002-4330		11/25/15	1,500.00
				TESTING SERVICES			
						INVOICE TOTAL:	1,500.00
						VENDOR TOTAL:	1,500.00
DEEN	DESERT ENTERPRISES, INC						
3610602	11/25/15	01	INV#361602	30-001-002-4100		11/25/15	1,265.00
				MAINTENANCE BUILDINGS			
						INVOICE TOTAL:	1,265.00
						VENDOR TOTAL:	1,265.00

INVOICES DUE ON/BEFORE 12/03/2015

INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
9891415839	11/25/15	01	INV#9891415839	31-001-003-4670		11/25/15	19.12
				MAINTENANCE SUPPLIES		INVOICE TOTAL:	19.12
						VENDOR TOTAL:	19.12
HDSUWA	HD SUPPLY WATERWORKS LTD						
E788603	11/25/15	01	INV#E788603	30-001-003-4670		11/25/15	167.80
				MAINTENANCE SUPPLIES		INVOICE TOTAL:	167.80
						VENDOR TOTAL:	167.80
HYAIIN	HYDRO AIRE INC						
8006	11/25/15	01	INV#8006	31-001-002-4120		11/25/15	13,152.00
				MAINT. EQUIP		INVOICE TOTAL:	13,152.00
						VENDOR TOTAL:	13,152.00
IPODBA	IPO/DBA CARDUNAL OFFICE SUPPLY						
576630-0	11/23/15	01	INV#576630-0	01-001-003-4650		11/23/15	35.99
				OFFICE SUPPLIES		INVOICE TOTAL:	35.99
						VENDOR TOTAL:	35.99
IPRF	ILLINOIS PUBLIC RICK FUND						
32604	12/01/15	01	ACCT#1355-00000	31-001-002-4210		12/01/15	1,662.67
		02	ACCT#1355-00000	LIABILITY INSURANCE		INVOICE TOTAL:	1,662.67
		03	ACCT#1355-00000	LIABILITY INSURANCE		VENDOR TOTAL:	1,662.66
				01-001-002-4210		INVOICE TOTAL:	4,988.00
				LIABILITY/WKRS COMP		VENDOR TOTAL:	4,988.00

DATE: 12/01/15
 TIME: 12:54:51
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/03/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
KMPFPD	KONICA MINOLTA PREMIER FINANCE						
236986744	12/01/15	01	INV#236986744	01-002-002-4340 PRINT/ADV/FORMS		12/01/15	80.37
						INVOICE TOTAL:	80.37
						VENDOR TOTAL:	80.37
LHE	LIONHEART ENGINEERING						
2069815	11/25/15	01	INV#2069815	31-001-002-4160 MAINT. UTILITY SYSTEM		11/25/15	369.22
						INVOICE TOTAL:	369.22
						VENDOR TOTAL:	369.22
MENA	MENARDS - SYCAMORE						
3613	11/23/15	01	INV#3613 ACCT#31450268	01-003-003-4680 OPERATING SUPPLIES		11/23/15	35.13
		02	INV#3613 ACCT#31450268	01-003-002-4100 MAINTENANCE - BLDG.			263.45
						INVOICE TOTAL:	298.58
						VENDOR TOTAL:	298.58
OEIP	OEI PRODUCTS						
4471	11/23/15	01	INV#4471	01-003-003-4690 UNIFORMS-RENTAL		11/23/15	171.10
						INVOICE TOTAL:	171.10
						VENDOR TOTAL:	171.10
RKQUSE	RK QUALITY SERVICES						
3980	11/23/15	01	INV#3980	01-002-002-4110 MAINTENANCE - VEHL.		11/23/15	471.43
						INVOICE TOTAL:	471.43
5027	11/20/15	01	INV#5027	01-002-002-4110 MAINTENANCE - VEHL.		11/23/15	214.09
						INVOICE TOTAL:	214.09
						VENDOR TOTAL:	685.52

DATE: 12/01/15
 TIME: 12:54:51
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/03/2015

INVOICE #	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
RODB	ROGER & DONNA BURNIDGE						
DEC 2015	11/23/15	01	RENT FOR POLICE DEPARTMENT	01-002-002-4280		11/23/15	4,138.54
			RENTALS				4,138.54
TAIN	TASER INTERNATIONAL						
S11419661	11/23/15	01	INV#S11419661	01-002-003-4680		12/01/15	472.00
			OPERATING SUPPLIES				472.00
TEME	TESSENDORF MECHANICAL SERVICE						
16909	11/23/15	01	INV#16909	31-001-002-4100		11/23/15	5,397.70
			MAINT. BUILDING				5,397.70
17054	11/25/15	01	INV#17054	31-001-002-4100		11/25/15	493.45
			MAINT. BUILDING				493.45
VWPD	VERIZON WIRELESS						
9755669693	11/25/15	01	INV#9755669693	01-002-002-4230		11/25/15	583.03
			COMMUNICATION SERVICES				583.03
VWVH	VERIZON WIRELESS						
9755669694	11/15/15	01	ACCT#880495288-00002	01-001-002-4320		11/23/15	64.82
			POSTAGE				64.82

INVOICES DUE ON/BEFORE 12/03/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
9755669694	11/15/15	02	ACCT#880495288-00002	01-002-002-4230		11/23/15	254.49
			COMMUNICATION SERVICES				
		03	ACCT#880495288-00002	01-003-002-4230			85.88
			COMMUNICATION SERVICES				
		04	ACCT#880495288-00002	30-001-002-4230			27.00
			COMMUNICATION SERVICES				
		05	ACCT#880495288-00002	31-001-002-4230			43.05
			COMMUNICATIONS SERVICES				
							INVOICE TOTAL: 475.24
							VENDOR TOTAL: 475.24
WAMA WASTE MANAGEMENT							
3484460-2011-0	11/25/15	01	ACCT#103-0070859-2011-9	29-001-002-4330		11/25/15	44.42
			GARBAGE DISPOSAL				
							INVOICE TOTAL: 44.42
3485334-2011-6	12/01/15	01	ACCT#103-0003739-2011-5	29-001-002-4330		12/01/15	40,467.59
			GARBAGE DISPOSAL				
							INVOICE TOTAL: 40,467.59
							VENDOR TOTAL: 40,512.01
WAMAI WATSON-MARLOW INC.							
0312612	11/25/15	01	INV#0312612	31-001-002-4120		11/25/15	2,082.97
			MAINT. EQUIP				
							INVOICE TOTAL: 2,082.97
							VENDOR TOTAL: 2,082.97
WEFABA WELLS FARGO BANK N.A.							
112315	11/23/15	01	TAX RECEIPTS	47-000-000-1100		11/23/15	73,100.04
			DUE TO DUE FROM				
							INVOICE TOTAL: 73,100.04
							VENDOR TOTAL: 73,100.04
							TOTAL ALL INVOICES: 172,309.75