

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
MINUTES  
September 16, 2021**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, September 16, 2021.

Roll Call by Village Clerk Vasquez:

Present: Heather Fodor, Aaron Kelly, Toby Koth, Lionel Mott, Erik Robinson.

Absent: Laura Pollastrini

A quorum was established.

In addition, present in person were Village Manager Jay Hedges, Village Clerk Linda Vasquez, Finance Director Lori Lyons and Police Chief Brian Thompson. Also, present electronically: Village Attorney Mark Schuster and Tim Paulson – EEI.

President Reid led the Pledge of Allegiance.

**MINUTES**

Trustee Robinson moved to approve the minutes of September 2, 2021.

Seconded by Trustee Robinson  
Motion carried by roll call vote.  
Ayes: Kelly, Fodor, Koth, Mott, and Robinson  
Nays: None  
Absent: Pollastrini

**VILLAGE MANAGER'S REPORT**

President Reid read a proclamation declaring the week of September 17, 2023 as U.S. Constitution Week.

**A Bid Opening for the sale of the Mill-Klick parcels**

Village President Reid opened the bid received and it was from Alvin Hennig for \$1 for the property PIN: 01-21-426-010: and 01-21-426-003 (being a portion of each parcel).

**A Motion to convey the Mill-Klick Parcels to the accepted bidder by an appropriate deed to be executed by the Village President and Village Clerk**

Trustee Koth moved to approve and convey the Mill-Klick parcels to the accepted bidder by an appropriate deed to be executed by the Village President and Village Clerk.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, Robinson.  
Nays: None  
Absent: Pollastrini

A Resolution accepting custody of Army combat material currently in the custody of VFW Post #8043 (U.S. Army M114 Howitzer) conditional upon U.S. Army approval

President Reid explained that the Park District is not eligible to be the custodian of the Howitzer per the program regulations after the VFW disbands, so the Village will ask to have custody and leave it in its current location with the Park District. Trustee Kelly asked if the Village is liable for anything that happens to or at the location and should the Village have insurance or an intergovernmental agreement with the Park District that it will have insurance. Village Manager Hedges indicated that Ms. Lyons would address the issue of insurance with the Park District and make sure proper coverage is in place.

Trustee Kelly moved to approve Resolution 21-10: Accepting custody of Army combat material currently in the custody of VFW Post #8043 (U.S. Army M114 Howitzer) conditional upon U.S. Army approval.

Seconded by Trustee Mott  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, Robinson.  
Nays: None  
Absent: Pollastrini

A Motion to approve a settlement of \$5,000 for the Bobek mortgage lien claim

Village Manager Hedges explained that this situation involved the Village taking care of trees removed from the property that were falling into the neighbor's property; the Village placed a lien on the property for the work done, and this has been going through the courts for a while now. Mr. Hedges and Mr. Schuster both recommend accepting this settlement and receiving some money now rather than spend more money in the courts that could potentially take several years, especially considering there is a risk that the Village might receive nothing from the court process.

Trustee Robinson moved to approve a settlement of \$5,000 for the Bobek mortgage lien claim.

Seconded by Trustee Fodor  
Motion carried by roll call vote  
Ayes: Fodor, Kelly, Koth, Mott, Robinson.  
Nays: None  
Absent: Pollastrini

A Motion to approve a Resolution authorizing a grant application for an Illinois transportation program and execution of all necessary documents.

Village Manager Hedges explained that staff is working to apply for a grant for a sidewalk project near the schools. The Village applied for the same project in 2019, but there was a lack of documentation of community support, which will be a focus of this application to make it stronger and as competitive as possible. Village President Reid believes there is more support from parents and the school this time around, so getting documentation should be easier. Mr. Hedges said staff will be contacting the schools to help get the surveys to parents. Mr. Hedges also noted there is a funding match requirement that staff believes can be worked into the capital spending priorities.

Trustee Robinson moved to approve Resolution 21-11: Authorizing a grant application for an Illinois transportation program and execution of all necessary documents.

Seconded by Trustee Kelly  
Motion carried by roll call vote

Ayes: Fodor, Kelly, Koth, Mott, Robinson.

Nays: None

Absent: Pollastrini

A Motion to award the Route 72 Watermain Replacement Contract to the low bidder, IHC Construction Co, LLC of Elgin, Illinois for \$103, 370.

Trustee Robison asked why the lowest bid is so much lower than the rest of the bids. Mr. Hedges responded that contractors often have openings in their work schedules that cause them to bid more competitively to keep their crews busy.

Trustee Robinson also asked if the rising material costs that caused Streetscape and other projects to be over budget has affected this bid. Tim Paulsen from EEI responded that there are higher materials prices right now, which is why the bid was higher than the engineer's estimate, but the estimate was made with higher materials cost in mind. This is Utilities Supervisor Mark Montgomery's highest priority, and staff recommends accepting the bid.

Trustee Koth moved to approve award the Route 72 Watermain Replacement Contract to the low bidder, IHC Construction Co, LLC of Elgin, Illinois in the amount of \$103, 370.

Seconded by Trustee Mott

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Koth, Mott, Robinson.

Nays: None

Absent: Pollastrini

#### Treasurer's Report

Finance Director Lyons reported the August financials. Use tax looks low, but that is just an in-house estimate, and it can be affected by timing and payments, so it's not a concern yet. Permits are lower than expected during this season. Places for Eating is 1%-2% lower. The Village received four distributions of property tax from Kane County Treasurers office and has received 56.4% of the levy extension, which is higher than the expected 50% for August. Capital outlay is overbudget due to the rebranding work in the Village Board room and the timing of the street sweeper purchase. Annual licensing has been paid for software, so that will look high for the rest of the fiscal year. Fund 34 in the enterprise funds shows receipt of the first half of the ARPA funding at \$424,894.

Trustee Kelly thanked Ms. Lyons for this report. He asked how the timing of the census report has affected our revenue expectations. Ms. Lyons believes the projections done in the spring will be lower than actual revenue because Hampshire's population rose more than projected, and Ms. Lyons didn't build the new revenue into the budget until December, and we now expect it to come starting in November. Mr. Hedges added that actual revenue could be down if the activity related to the revenue (e.g., income tax and motor fuel tax) is down statewide.

Village President Reid thanked Ms. Lyons for bringing us up to date with this report.

#### Police Incident Report

Chief Thompson highlighted a few Items: traffic violations are a bit down, domestic disturbances are a little high, and the department is busy doing investigations.

#### Engineering Report

Tim Paulson from EEI reported that staff is working on permitting for the Water System Connection project, and that project should be ready for bidding by January. The work for the Rt.

72 water main work should be completed this fall. Julie Lane construction is underway. Mr. Hedges added that the Water System Connection project is now funded with the addition of the ARPA funds, and we should be in the ground doing work by April/May.

A Motion to approve the September 16, 2021 Accounts Payable to Personnel

Trustee Kelly moved to approve the Accounts Payable for John Huff, and Josh Wray in the sum of \$210.08 paid on or before September 22, 2021.

Seconded by Trustee Robinson  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Robinson.  
Nays: None  
Absent: Pollastrini

A Motion to approve the September 16, 2021 Regular Accounts Payable

Finance Director Lyons presented us with a new amount of \$188,516.96. We made a duplicate payment on the credit card bill, so that amount is deducted from this set of payables.

Trustee Robinson moved to approve the Accounts Payable in the sum of \$188,516.96 paid on or before September 22, 2021.

Seconded by Trustee Mott  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Robinson.  
Nays: None  
Absent: Pollastrini

**COMMITTEE / COMMISSION REPORTS**

- a) Business Development Commission – Trustee Kelly reported the on BDC meeting. Hampshire's Very Own will spotlight Jimmy's Sports Bar in October, C.M. Hair Salon in November, and Smile Dental in December. They left January and February open. Chick 'N Dip will be highlighted when it opens again next season.

The BDC is looking to start the Ambassador Program with a small test group at the CEO level to fit a niche not filled by the Chamber of Commerce rather than do something the Chamber is already doing.

BDC will be reaching out to Façade Improvement Program applicants to get feedback on their experience and the application process.

- b) Public Relations – Trustee Fodor informed everyone there would be a meeting September 23 at 7 p.m. at Village Hall.
- c) Public Works – No report
- d) Budget Committee – No report

## ANNOUNCEMENTS

Trustee Koth Inquired about the house/business on Route 20. Village Manager Hedges reported the building code related issues are resolved, but there are still zoning violations. Mr. Hedges explained that the Greer agreement from several years ago allowed for special zoning that the Village is considering recognizing, if the family agrees to properly address the zoning issues before the agreement expires in 2022.

Trustee Robinson stressed how important it is to wear the masks; out of all the schools in D300, Hampshire has the highest numbers with COVID. We need to keep washing our hands, wearing masks, and maintaining social distancing. Businesses should make it mandatory to wear a mask per executive orders. He stressed that we are responsible, and we must protect our kids; the entire community needs to help since the young kids cannot get the vaccine yet. Trustee Fodor agreed with his comments. She encouraged everyone to take the simple steps to protect each other. If things get worse, kids will be home again behind the screen instead of at school, which is not good for most kids.

Trustee Mott has noticed Facebook comments regarding ComEd and asked what the Village is doing with the electric service contract. President Reid explained that back at the meeting July 1st NIMEC was here regarding the aggregation program, but the rates offered no cost savings to the residents, and ComEd had the best rates, so the Board voted not to enter into a new contract. Residents may still join an aggregation program on their own accord if they desire. Residences with solar will receive notification about these changes so they are informed on how to keep their accumulated energy credits.

Mr. Hedges thanked Mark Montgomery, Mike Stark and EEI for working together to find a solution to the water leak on Cameron Dr. in Lakewood.

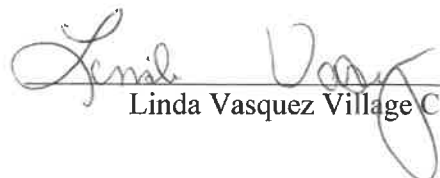
President Reid announced the Crop Walk on September 25. Information is on social media.

President Reid congratulated Lt. Jones for 20 years of service. President Reid asked staff to develop a recognition program for employees that reach these big milestones. Trustee Kelly suggested we do as the Park District does for 5, 10, 15, 20, 25 year anniversaries and have the employee pick something out of a selection.

## ADJOURNMENT

Trustee Kelly moved to adjourn the Village Board meeting at 8:08 p.m.

Seconded by Trustee Robinson  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Mott, Pollastrini and Robinson  
Yes: Koth  
Nays: None  
Absent: Pollastrini

  
Linda Vasquez Village Clerk