

**VILLAGE OF HAMPSHIRE  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
MINUTES  
May 6, 2021**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, May 6, 2021.

Present: Aaron Kelly, Christine Klein, Toby Koth, Ryan Krajecki, Mike Reid, Erik Robinson and Jeffrey Magnussen.

Absent: None

A quorum was established.

Also, present Village Manager Jay Hedges, Village Clerk Linda Vasquez, Finance Director Lori Lyons, and Police Lt. Hobart Jones.

Also electronically: Assistant to the Village Manager Josh Wray, Village Attorney Mark Schuster, and Tim Paulson – EEI.

President Magnussen led the Pledge of Allegiance.

**MINUTES**

Trustee Krajecki moved to approve the minutes of April 15, 2021.

Seconded by Trustee Klein

Motion carried by roll call vote.

Ayes: Kelly, Klein, Krajecki, Koth, Robinson, Reid

Nays: None

Absent: None

**VILLAGE MANAGER'S REPORT**

Presentation of 2020 Annual Audit: Ms. Martinson from Lauterbach and Amen (L&A) summarized the audit and briefly assessed the Village's financial state. L&A issued an unqualified opinion (clean audit), which is the highest opinion that can be given. L&A saw no red flags, but the Village's net position did decrease substantially, mostly due to the change in pension requirements for several police officers. Ms. Martinson commended the Village's finance team for doing a great job.

A Resolution Approving a Final Development Plan for Neighborhoods K, L, and M in the Prairie Ridge Development: Village Engineer Tim Paulson explained this plan is exempt from the recently updated rainfall data per the Kane County Stormwater Ordinance since the preliminary plan was passed before the new data was incorporated, so there was no requirement for Crown to complete a new stormwater study. The detentions ponds will be adequate under the prior rainfall data for up to a 100-year rainfall event, and any stormwater beyond that threshold will be allowed to pass through the subdivisions on designated surface routes. It will be a safe and effective stormwater management system.

Furthermore, Village Manager Hedges explained that Crown intends to downzone neighborhood M from townhomes to single-family homes, which will require less detention.

Trustee Reid moved to approve Resolution 21-05: Approving a Final Development Plan Residential development of Neighborhoods K, L and M in the Prairie Ridge Development. (Hampshire West LLC)

Seconded by Trustee Krajecki  
Motion carried by roll call vote.  
Ayes: Klein, Krajecki, Reid, Kelly, Koth, Robinson  
Nays: None  
Absent: None

A Motion Authorizing the Village Manager to Negotiate and Enter Into a Contract with Flood Brothers for Refuse/Recycling Services as recommended by the Village Services Committee: Trustee Kelly thanked Mr. Hedges, staff, for the work everyone did putting this plan together and Vaughn Kuerschner from Waste Management for service to the community. The committee conducted a survey to the residents about their refuse/recycling service, and the feedback was outstanding. The top issue for the residents was maintaining high levels of service, and Trustee Robinson mentioned that cost was also a big factor. Flood Brothers is a family-owned company, and the committee felt that will allow them to continue to provide excellent service at the much lower price than was quoted by Waste Management.

Trustee Kelly moved to authorize the Village Manager to negotiate and execute a Waste and Recycling agreement with Flood Brothers, based on the attached proposal.

Seconded by Trustee Robinson  
Motion carried by roll call vote.  
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid  
Nays: None  
Absent: None

A Motion to Release the Performance Guarantee for Stanley East

Trustee Koth moved to approve the reduction of the Detention Letter of Credit from \$72,255.00 to \$21,660.00.

Seconded by Trustee Klein  
Motion carried by roll call vote.  
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid  
Nays: None  
Absent: None

A Motion to Waive the Village Bidding Requirements to Approve the Acquisition and Financing of a Street Sweeper at a Cost of \$228,158: Mr. Hedges presented information about the proposed acquisition. It is an item in the current year budget and in the Village's 3-year Capital Improvement Plan and is much needed to replace the old, dilapidated sweeper the Village currently uses.

Trustee Koth moved to approve waive the Village bidding requirements and authorize the purchase of the 2019 Demo A9 Monsoon on Freightliner Chassis with Stainless Hopper and Sewer Cleaning Attachment from R.N.O.W at a cost of \$228,158.

Seconded by Trustee Klein

Motion carried by roll call vote.

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid

Nays: None

Absent: None

A Motion to Waive the Village Bidding Requirements and Approve a Contract with Champion Paving Corporation in the Amount of \$61,200: Mr. Hedges noted that this item is in the current year budget and the 3-Year Capital Improvement Plan at \$65,000. He also explained the companies that usually provide officials bids under the Village bidding process have already provided quotes, so the full process would only add to the Village's costs for the project.

Trustee Krajecki moved to approve waiving the Village bidding process and authorize the Village Manager to enter into a contract with Champion Paving Corp. for \$61,200.

Seconded by Trustee Klein

Motion carried by roll call vote.

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid

Nays: None

Absent: None

## VILLAGE BOARD COMMITTEE REPORTS

a) **Public Works** – Trustee Koth reported the new public works building is under review again due to materials costs and shortages.

b) **Business Development** – Trustee Krajecki reported the next BDC meeting would be May 12, at 6:30 all are invited. The commission is working on the Ambassador Project and the entrepreneurship program. The BDC is also looking over a long-term retail/commercial development strategy. Trustee Krajecki thanked Mr. Hedges, Mr. Wray, and grant consultant Ms. Schmutte and everyone else for all their effort and time for the Streetscape.

c) **Finance** –

### a. **Accounts Payable**

Trustee Krajecki moved to approve the Accounts Payable for Garrett Ferrell, and John Huff in the sum of \$94.02 paid on or before May 12, 2021.

Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid

Nays: None

Absent: None

Trustee Klein moved to approve the Accounts Payable in the sum of \$408,894.69 paid on or before May 12, 2021.

Seconded by Trustee Robinson  
Motion carried by roll call vote.  
Ayes: Kelly, Klein, Koth, Krajecki, and Robinson  
Nays: None

Absent: None  
Abstained: Reid

- d) **Public Relations** – No report
- e) **Planning/Zoning** – Trustee Robinson announced there will be a Planning & Zoning Commission meeting on May 24<sup>th</sup> at 7 p.m. Agenda items will include a text amendment for off-street parking in industrial districts and a zoning/annexation petition for the 90-acre logistics park near I-90.  
Mr. Hedges also wanted to mention that the mailbox reimbursement policy for damage due to Village snow plowing has been changed from \$25 to \$45.
- f) **Public Safety** – Trustee Koth mentioned the incidents report shows 105 official incidents; the police department has been very busy, and it will only get worse as the new subdivisions are built out and the Village's population grows. He said the Village should start considering adding to the police force. Mr. Hedges explained that Chief Thompson did request a new officer for the current year budget, but it did not make it in primarily because of the increased pension requirements for the police department. It is something that will be considered in future budgets.
- g) **Fields & Trails** – Trustee Krajecki took this opportunity to say it has been an honor to serve on this board with such great people. He had a great time and wished everyone good luck moving forward. He thanked Mr. Hedges, staff, and the outgoing trustees.
- h) **Village Services** – Trustee Kelly thanked Trustees Koth and Robinson for all their input and hard work at the committee level. Trustee Kelly also noted that the process the committee went through in coordination with Mr. Hedges worked perfectly because the committee mostly stayed out of it. He explained that projects and initiatives like this are exactly what the Village Board hired a professional manager to do. The trustees provided goals and direction, and Mr. Hedges and his staff did the rest. This initiative proved that process and those roles work and should be continued.

## **ANNOUNCEMENTS**

Trustee Koth thanked Trustees Klein and Krajecki. It took a lot of time and effort working on the handbook.

Trustee Kelly thanked Trustee Klein for everything he learned in the finance committee. He also said it was a pleasure working with President. Magnussen. All the best to everyone.

Trustee Robinson just wanted to add that the election was conducted very well and professionally. It was a positive and respectful campaign, and he appreciates that President

Magnussen and President-Elect Reid were able to put such a good message out to the public.

### **Adjournment, sine die**

At this time, President Magnussen presented a plaque to Mr. Krajecki for his years of service.

President Magnussen presented a plaque to Ms. Klein for her years of service.

President Magnussen presented a plaque to Mr. Reid for his 13 years of service to the Village.

President Magnussen thanked each of them for their hard work, devotion, and time.

President-Elect Reid presented a plaque to President Magnussen for his 16 years of service. In addition, the new Oakstead subdivision will include Magnussen Way in honor of President Magnussen.

Village Clerk Vasquez presented President Magnussen his gavel and block he used for 16 years.

President Magnussen thanked everyone and spoke of the great times he had a serving. He thanked the trustees, Village Manager Hedges, and the department heads for their hard work and commitment to the Village.

Photos were taken with the new board and with the outgoing trustees and president.

### **OATHS OF OFFICE**

Village President Michael J. Reid Jr. by Clerk Linda Vasquez

Trustees Heather Fodor, Lionel Mott & Laura Pollastrini by Clerk Linda Vasquez

President Reid's son Little Mikey presented his dad with his own engraved gravel and block.

Village Board Reconvened at 8:15 p.m. – Call to Order & Establishment of Quorum

### **NEW BUSINESS**

Trustee Robinson moved to approve Resolution 21-06: Authorizing signatures for the Village of Hampshire Bank Accounts.

Seconded by Trustee Pollastrini

Motion carried by roll call vote

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini and Robinson

Nays: None

Absent: None

Trustee Koth moved to approve the appointment of Aaron Kelly to the Business Development Commission for a 2-year term.

Seconded by Trustee Robinson

Motion carried by roll call vote  
Ayes: Fodor, Koth, Mott, Pollastrini and Robinson  
Nays: None  
Absent: None  
Abstained: Kelly

Trustee Kelly moved to approve the appointment of Ryan Krajecki to the Business Development Commission for a 3-year term.

Seconded by Trustee Robinson  
Motion carried by roll call vote  
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini and Robinson  
Nays: None  
Absent: None

Trustee Pollastrini moved to approve the appointments to the Planning and Zoning Commission with the change that Bill Rossetti will have the 2-year term and Tim Wetzel will have the 4-year term.

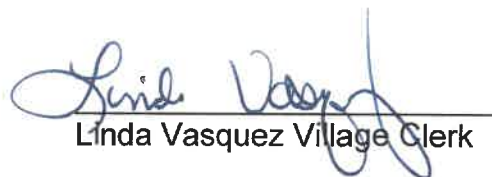
Seconded by Trustee Mott  
Motion carried by roll call vote  
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini and Robinson  
Nays: None  
Absent: None

President Reid read the Proclamation aloud setting the date May 7 as Jeffrey R. Magnussen Day in the Village.

### **ADJOURNMENT**

Trustee Kelly moved to adjourn the Village Board meeting at 8:58 p.m.

Seconded by Trustee Fodor  
Motion carried by roll call vote  
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini and Robinson  
Nays: None  
Absent: None

  
Linda Vasquez Village Clerk