

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
February 2, 2023**

The regular meeting of the Village Board of Hampshire was called to order by Hampshire Police Chief's son Tobias Pann and Village President Michael J. Reid, Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, February 2, 2023.

Roll call by Village Clerk Vasquez:

Present: Heather Fodor, Aaron Kelly, Toby Koth, Laura Pollastrini, and Erik Robinson.

Present electronically: Lionel Mott

Absent: None

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Assistant to the Village Manager Josh Wray, Village Attorney Mark Schuster, Finance Director Lori Lyons, and Police Chief Doug Pann.

President Reid led the Pledge of Allegiance.

COMMENTS

Ms. Brust: Ella Johnson Library President spoke with regard to the minutes of the special meeting on January 14, 2023. She commented that one of the items listed under public comments was not in fact a comment from the public and that it was not germane to the Board's agenda that meeting.

MINUTES

Trustee Pollastrini moved to approve the minutes of the Special Meeting Minutes from January 14, 2023.

Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson

Nays: None

Absent: None

Trustee Kelly moved to approve the minutes of January 19, 2023. With the changes as stated.

Seconded by Trustee Fodor

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson

Nays: None

Absent: None

PROCLAMATION

Village President read the proclamation for National Engineer Week.

The President Reid requested the agenda be changed slightly to move item C under the Village Manager's report be the first item under that report.

The Village Board consented.

APPOINTMENTS

A Motion to Approve the Appointment of Douglas Pann as the Chief of Police.

Trustee Robinson moved to approve the appointment of Douglas Pann as Chief of Police.

Seconded by Trustee Kelly

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson , and Reid

Nays: None

Absent: None

A Motion to approve an Employment Contract with Douglas Pann as Chief of Police through the current term of the Village President, as provided for by State Statue.

Trustee Robinson moved to approve an Employment Contract with Douglas Pann as Chief of Police through the current term of the Village President, as provided for by State Statue.

Seconded by Trustee Pollastrini

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson, and Reid

Nays: None

Absent: None

Clerk Vasquez swore in Douglas Pann as the Village of Hampshire Chief of Police. Everyone congratulated him, and Mrs. Pann presented and pinned him with his badge.

Chief Pann thanked everyone and made some remarks about his goals and vision for the department.

At this time, pictures were taken, and Chief Pann was excused from the meeting for celebrations. Sgt. Edwardson took his place.

VILLAGE MANAGER'S REPORT

A Development Presentation from Gonzalo Tinajero of Hilltop Regarding the property on the Southeast Corner of Big Timber and Hwy 20 - no action requested

Mr. Tinajero purchased 16 acres on the corner of Big Timber Rd and Hwy 20. He plans to have his concrete business hub in the back of the property where a few trucks will drop off and go each day. In the front would be commercial, such as a coffee shop or offices. Mr. Tinajero's team will proceed to submit an official concept plan and zoning review application.

A Motion to Approve a Settlement Agreement with ComEd and Azavar for back utility taxes in the amount of \$126,500

Trustee Kelly moved to approve a Settlement Agreement with ComEd and Azavar for back

utility taxes in the amount of \$126,500.

Seconded by Trustee Pollastrini
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

A Resolution to Adopt 401 (a) and 457 (b) Plan Documents

Finance Director Lyons explained this is for Chief Pann. since he already retired, he cannot join the police pension. All the other employees are already in a pension program, and this will not add benefits for other employees.

Trustee Robinson moved to approve Resolution 23-02: to adopt 401(a) and 457(b) plan documents.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

A Resolution in Support of Tax Increment Financing (TIF Districts)

Mr. Hedges explained that there has been legislation in the last couple of years aimed at restricting or even eliminating TIF districts, so the IML has asked municipalities to adopt this resolution in support of keeping TIF legislation how it is. This resolution does not include any action regarding the Village's current TIF district.

Trustee Pollastrini moved to approve Resolution 23-03: A Resolution in Support of Tax Increment Financing.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

STAFF MONTHLY REPORTS

January Building Report

Mr. Wray reported that permitting activity is low again due both to the cold season and the slowing housing market, but the plan review and inspection performance from SAFEbuilt remains high.

December Financial Report

Ms. Lyons believes we will end the fiscal year in the positive.

ACCOUNTS PAYABLE

A Motion to Approve the February 2, 2023 Regular Accounts Payable to Personnel

Trustee Kelly moved to approve the Accounts Payable for Christian Jones, Garrett

Ferrell Gina Land, and Josh Wray in the amount of \$235.65 paid on or before February 8, 2023.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

A Motion to Approve the February 2, 2023 Regular Accounts Payable

Trustee Robinson moved to approve the Accounts Payable in the sum of \$345,302.19 paid on or before February 8, 2023.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None

Trustee Pollastrini made special note to thank Ms. Lyons for all she does and her knowledge of everything in the Village.

COMMITTEE / COMMISSION REPORTS

- a) Business Development Commission - Trustee Kelly reported meeting next week.
- b) Public Relations - Trustee Fodor reported there would be a meeting February 9 at 6 p.m.
- c) Public Works - No report
- c) Budget Committee - Trustee Pollastrini asked the committee chairs to consider any budget requests they may have and forward those to Ms. Lyons for inclusion before the Budget Committee meetings.

NEW BUSINESS

Trustee Kelly was very impressed how the Hampshire app works. He reported a streetlight down in the app, and, in less than 24 hours, he received confirmation by email that the report was received by a staff member. He then received updates every time staff took a step in resolving the issue, and that really made him feel like his concern was being addressed in real time. He highly recommends using the app. Mr. Hedges added that, during the snow day on January 28, the Streets Department used the app to communicate with the police officers on duty to come out and ticket illegally parked cars interfering with plowing. That day they gave out 17 parking tickets. It was a very busy day, but Sgt. Edwardson attested that the app made it smoother because it took radio traffic away from dispatch and allowed the officers to more quickly respond to these parking issues for the plow drivers.

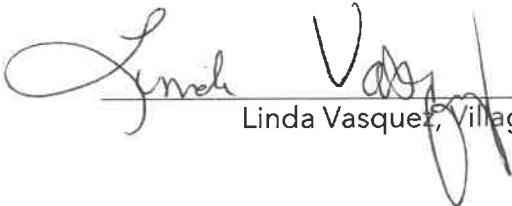
Trustee Pollastrini reported the Hampshire Historical Society meeting went well and was packed.

Mr. Hedges reported the Garden Berry will have its ribbon cutting on Monday, February 6 at 10 a.m., and the Village Board is invited. There hours will be 7 a.m. to 3 p.m. every day.

ADJOURNMENT

Trustee Fodor moved to adjourn the Village Board meeting at 8:07 p.m.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, and Robinson
Nays: None
Absent: None



Linda Vasquez, Village Clerk