

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**MINUTES**  
**October 7, 2021**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:05 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, October 7, 2021.

Roll Call by Village Clerk Vasquez:

Present: Heather Fodor, Aaron Kelly, Toby Koth, Lionel Mott, and Laura Pollastrini.  
Absent: Erik Robinson

A quorum was established.

In addition, present in person were Village Manager Jay Hedges, Village Clerk Linda Vasquez, Finance Director Lori Lyons, Village Attorney Mark Schuster and Police Chief Brian Thompson. Also, present electronically: Tim Paulson – EEI.

President Reid led the Pledge of Allegiance.

**PUBLIC COMMENTS**

Dan Robinson – NCI properties. Stated the he did not want to receive a surprise SSA tax bill, since Stanley Machining put a security gate Mr. Robinson cannot go back there and mow the area. NCI Properties and Stanley have an agreement between both parties to maintain the SSA. A notice provision will be considered in the final ordinance.

**MINUTES**

Trustee Kelly moved to approve the minutes of September 16, 2021.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Kelly, Fodor, Koth, Mott  
Nays: None  
Abstained: Pollastrini  
Absent: Robinson

**Swearing in of Police Officer John R. Rufo.**

Village Clerk swore in Officer John Rufo. Everyone congratulated him. President Reid presented him with his badge.

**PUBLIC HEARING**

Village President Reid called to order a public hearing to establish SSA29, a storm water management area to serve NCI and TRZ at 7:15 PM.

Attorney Schuster described the location and purpose for the proposed SSA as a back-up measure if the property owners do not maintain the storm water facilities sufficiently. Mr. Schuster also briefly described the three-step legal process required to establish this SSA, and the Village is in the second step now. Action will be taken at a later board meeting to establish the SSA. There is also a private agreement between the parties for maintenance, on which Mr. Robinson from NCI commented on during Public Comments. No other public comments were made.

Trustee Kelly asked if the agreement between TRZ and NCI provides a right to access the facilities for both parties, and Mr. Schuster replied that the private agreement does provide for an easement and for a primary party to maintain the facilities as well. Village

President Reid closed the Public Hearing at 7:21.

### **VILLAGE PRESIDENT APPOINTMENTS**

Trustee Kelly moved to approve the appointment of Brian Thompson as Police Chief for the remainder of the Village President's current term, or until May 2025.

Seconded by Trustee Pollastrini  
Motion carried by roll call vote.  
Ayes: Kelly, Fodor, Koth, Mott, and Pollastrini  
Nays: None  
Absent: Robinson

### **VILLAGE MANAGER'S REPORT**

A motion to approve an employment contract with Police Chief Brian Thompson.

Trustee Koth moved to approve an Employment Contract with police Chief Brian Thompson.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Kelly, Fodor, Koth, Mott, and Pollastrini  
Nays: None  
Absent: Robinson

A motion to approve a raffle sponsored by the Hampshire School Organization.

Trustee Kelly moved to approve Raffle License for the Hampshire School Organization.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Kelly, Fodor, Koth, Mott, and Pollastrini  
Nays: None  
Absent: Robinson

A motion to approve an Ordinance allowing a special use for towing services at 220 Keyes Ave.

Trustee Kelly wanted to thank the Planning and Zoning Commission. Bryon Mroch, chairperson from Planning and Zoning, met the men at the meeting and said they will be staffing the office from 11-4 p.m. His other business in Addison has no complaints; he was looking for a place between Rockford and Addison for expansion. Trustee Fodor asked if the company with all the cars will cause any containments to go down our sewers. There is no concern for that.

Trustee Mott moved to approve an Ordinance 21-37: Allowing a special use for towing services at 220 Keyes Ave.

Seconded by Trustee Pollastrini  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini.  
Nays: None  
Absent: Robinson

A motion to approve an Ordinance amending the Municipal Code Chapter 2: Police Regulations to modify the provisions governing the operations of certain motor scooters in the street.

Trustee Koth questioned the maximum capability of 15 mph provided in the proposed ordinance. President Reid agreed that 15 mph is too fast, and the Board came to a consensus that 10 mph maximum capability is acceptable. Trustee Koth also would like to see a provision requiring parents to supervise their children when using these scooters and other toys on public sidewalks. President Reid said as children get older and start going to parks and riding with friends that parents will not be going out with them to supervise, and he does not know how the Village could really enforce that. Trustee Pollastrini noted that right-of-way of a sidewalk always goes to the pedestrian, which Chief Thompson confirmed. Trustee Kelly asked if this ordinance prohibits street legal scooters from being on streets if they can go more than 10 mph, to which Mr. Schuster responded it does not since that prohibition only applies to motor driven cycles and scooters with less than 150cc engine; this code provision does not apply to licensed cycles and scooters.

Trustee Pollastrini moved to approve Ordinance 21-38: amending the Municipal Code Chapter 2: Police Regulations to modify the provisions governing the operations of certain motor scooters in the street.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini.  
Nays: None  
Absent: Robinson

A motion authorizing the Sale or Disposal of surplus property owned by the Village of Hampshire.

Finance Director Ms. Lyons explained each item is obsolete, malfunction vehicles.

Trustee Koth moved to approve Ordinance 21-39; authorizing the Sale or Disposal of surplus property owned by the Village of Hampshire.

Seconded by Trustee Pollastrini  
Motion carried by roll call vote  
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini.  
Nays: None  
Absent: Robinson

## **MONTHLY REPORTS**

### Streets

Trustee Koth mentioned that catch basins and sewer grate are requiring repair after 15 to 20 years, which is toosoon, and expressed concern that they may not be built correctly.

Trustee Pollastrini asked if the contract with EEI allows the Village recourse if they fail to inspect Village work properly. Village Manager Hedges responded that it does.

### Building Permits

Village Manager Hedges reported the total number of permits were the same as last year. Village Manager Assist Wray will be taking an active role with permits. Lennar will be doing the basements for new homes first; kits will be sold at the time of purchase, since the price of materials are expensive.

### ACCOUNTS PAYABLE

#### A Motion to approve the October 7, 2021 Accounts Payable to Personnel

Trustee Kelly moved to approve the Accounts Payable for Cody Grindley, Hobert Jones, John Huff, and Tony Bachera in the sum of \$175.16 paid on or before October 13, 2021.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Pollastrini.  
Nays: None  
Absent: Robinson

#### A Motion to approve the October 7, 2021 Regular Accounts Payable

Trustee Mott moved to approve the Accounts Payable in the sum of \$197,304.60 paid on or before October 13, 2021.

Seconded by Trustee Fodor  
Motion carried by roll call vote.  
Ayes: Fodor, Kelly, Koth, Mott, and Pollastrini.  
Nays: None  
Absent: Robinson

### COMMITTEE / COMMISSION REPORTS

- a) Business Development Commission – Trustee Kelly reported next meeting would be October 13 at 6:30 p.m.
- b) Public Relations – Trustee Fodor informed everyone there would be a meeting October 28 at 7 p.m. at Village Hall.
- c) Public Works – No report
- d) Budget Committee – No report

### ANNOUNCEMENTS

President Reid announced condolences to Mary Brandes who lost her mother and to her family.

President Reid wanted to thank Village Clerk Vasquez and Street Supervisor Starrett for all the great decorations around town.

In addition, the Kave will be having their concert Hi- Infinitely this Friday gates open at 5 p.m.

Do not forget Trunk or Treat this Sunday from 5- 6 p.m. downtown State Street. November will be 6 months in office and would like to have open coffee to the residents either a Saturday afternoon or morning if any of the trustees would like to join in that would be fine.

President Reid would like to have a Holiday Parade Saturday December 11 same route as last year. The D300 food pantry will be taking our food donations since Hampshire/Burlington decided not to accept this year Ana from the Rose Garden has a coat drive too so we will combine both donations.

November 6 an email will be going out for Climate Action Plan – Metrowest and mayors will sign and endorse this plan.

D300 presented four different option borders for new schools and boundaries.

October 26 D300 would like to have community meetings at schools to talk about the new school in Lakewood, take the kids from town to Gary D. Wright elementary or split the kids but still losing Hampshire kids in both. Also, D300 invited Gilberts, Pingree Grove and Hampshire to a meeting to meet with the school officials. Seems the parents are very excessively rude to the teachers and staff. The school will send a letter for the Village officials to sign off together. Before we sign off President Reid will share with the board the letter. Trustee Fodor agreed the parents are extremely rude in the last 6 weeks. We need to be calm and resolve these issues.

### **EXECUTIVE SESSION**

Trustee Koth moved to adjourn to executive session at 8:37 PM pursuant to Sec. 2 (c) 1 of the Open Meetings Act to consider the employment of a specific employee.

Seconded by Trustee Kelly

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Koth, Mott, and Pollastrini

Nays: None

Absent: Robinson

The Village Board reconvened in open session at 9:40 PM

### **ADJOURNMENT**

Trustee Kelly moved to adjourn the Village Board meeting at 9:40 p.m.

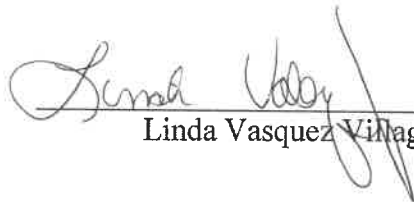
Seconded by Trustee Fodor

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Mott, Koth and Pollastrini

Nays: None

Absent: Robinson



Linda Vasquez Village Clerk