



Business Development Commission  
Meeting Minutes  
November 13, 2019 7:00 p.m.  
Hampshire Village Hall

Call to order at 7:05 pm

Present: Commissioners Bill Swalwell, David Pizzolato, Susie Kopacz, Ian Lamp and Trustee Ryan Krajecki  
Absent: None

**Public Comments:**

- None

**Meeting Minutes Approval From 10/9/19:**

- The commission reviewed and had some changes to be made and Commissioner Lamp moved to make a motion to approve with corrections.
  - Second by Commissioner Kopacz
  - Motion carried by voice vote:
    - Ayes: Swalwell, Kopacz, Pizzolato, Krajecki, Lamp
    - Nays: None
    - Absent: None

**Vote on appointing Elaine Thomas**

- Elaine Thomas was presented by Trustee Krajecki as a candidate to replace Commissioner Armato's vacant seat. Elaine has a very impressive resume and is a current business owner of Stitching on State.
- Commissioner Lamp moved to make a motion to approve our recommendation to the Village Board.
  - Second by Commissioner Swalwell
  - Motion carried by voice vote:
    - Ayes: Swalwell, Kopacz, Pizzolato, Krajecki, Lamp
    - Nays: None
    - Absent: None

**Main Street Program**

- Building Inventory Program (LOIS & Support): The Village now has access to the LOIS system, but unfortunately Bryan Mroch is no longer able to support the development of the platform. He is still willing to collaborate on the development and maintenance of the site, so Trustee Reid and Trustee Krajecki will collaborate on ways to develop the platform and put a process in place to update it.
- The BDC spoke at length and walked through the presentation for the Main Street meeting on Saturday November 16<sup>th</sup> at Resource Bank (10:00-12:00)

**Marketing Discussion – Hampshire BDC Brochure**

- Trustee Krajecki presented that the Village Board approved the funds to develop a

brochure for the Village to potential new businesses. The approved amount is not to exceed the quote presented and the board would like to have a hand in the development. The BDC will discuss at December's meeting.

### **Beautification Committee Report**

- Commissioner Swalwell presented the following updates to the façade program.
  - Petersen Fuels – Has begun the work on his façade and expects the update to be complete in the coming weeks.
  - Speckled Fawn – Is working with contractors to line up the enhancements; the Committee is still awaiting a formal application to be submitted.
- Commissioner Swalwell also shared that the wayfinding sign proposal is being tabled until the next Beautification Committee meeting.

### **Hampshire's Very Own**

- The new schedule is as follows of the company profiles to be showcased:
  - Century 21 (December)
  - Stitching on State (January)
  - Luxor Nails (February)
  - Incredible Builders (March)

### **New or Existing Business Update**

- There are no updates

### **Adjourn**

- Commissioner Kopacz moved to make a motion to adjourn at 8:42
  - Second by Commissioner Lamp
  - Motion carried by voice vote:
    - Ayes: Swalwell, Kopacz, Lamp, Pizzolato, Krajecki
    - Nays: None
    - Absent: None