

Beautification Committee (BC) Meeting  
July 12, 2021  
Minutes

Call to Order: 7:15pm

Attendees: Lynn O'Shea, Christina Michelle, Michelle Bunkowske, Jeanie Mayer, Bill Swalwell-Chair

Absent: Eileen Fleury

Reviewed minutes from last meeting dated July 12, 2020. Motion to accept as presented made by Lynn, 2<sup>nd</sup> by Michelle, approved by BC.

New Business:

Bill announced that the total remaining budget for Fy2021 was \$71,275.00. He also provided a copy of the Façade Grant Guidelines for reference.

Review of 3 façade grant applications- see copies of apps for complete details.

**165 State Street**- former Doctor's office building next to original Ella Johnson Library building

Plans include addition of 4 transom windows- all new masonry wall with cap, soldier-course of brick, 36" door with transom, 3' masonry with limestone cap, and a residing of the exterior back of building-viewable from the public alley.

Reviewed estimate by Heit Construction- Hampshire.  
Total project cost: \$41,450

Motion was made by Lynn to recommend to the BDC an award of 75% (\$31,087.50) due to the project scope and impact on the downtown.

2<sup>nd</sup> by Michelle

Unanimously approved by BC

**148 Washington**- former Sorrento's Pizza building next to GABR.

Plans include re-siding, new windows, doors, masonry, exterior electric fixtures, trim work, scalloped gables, and corner trim to be added.

Reviewed estimate by 2 Bros Pro- Aurora.  
Total project cost: \$71,825

Motion was made by Michelle to recommend an award of 75% (\$53,868.75) due to project scope and impact on the downtown with \$25,680.50 to be awarded this year and the remaining \$28,188.25 to be granted to the applicants in FY 2022 (following the precedent set with Roy's Place in 2018-19).

2<sup>nd</sup> by Christina

Unanimously approved by BC

**129, 137, 141 State Street**- former Dollar Store (Ace Hardware)/Mai Café buildings  
Plans include stripping rotted siding from Mai Café and Center building and replace with same type of new siding. The corner building- replace/fix rotted windowsills, repaint existing siding, keep lighting fixtures, signage, remove old, faded awning. Replace door.

The committee stressed the importance of these repairs. While they do not elevate the streetscape to the extent that other façade improvement projects have, they are an essential component to reaching the goal of a well-maintained, attractive downtown district.

Reviewed estimate provided by Incredible Builders, Hampshire.  
Total project cost: \$12,676.00

Motion made by Michelle to recommend to the BDC an award of 75% (\$9507) due to the positive impact these repairs will have on the downtown.

2<sup>nd</sup> by Lynn

Unanimously approved by BC.

**Further recommendation to the BDC:** Following these award recommendations would leave funds of approximately \$5,000 in the grant account for the applicant to come back and request further assistance in the event that unexpected incidentals may prevent the completion of work.

Other Business:

Email and contact info update:

Lynn O'Shea, [lynn.oshea805@gmail.com](mailto:lynn.oshea805@gmail.com), 847-812-9764, 805 Karen Drive, Hampshire

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Bill Swalwell- [billswal83@gmail.com](mailto:billswal83@gmail.com), C-847-997-9690, W-815-222-0674, 121 W Jefferson, POBox 271, Hampshire

Meeting Adjourned at 9:22pm

Submitted by Jeanie Mayer for the Beautification Committee