

Village of Hampshire Business Development Commission
Beautification Sub-Committee
Minutes of June 25th, 2019

Attendees: Bill Swalwell, Eileen Fleury, Jeanie Mayer, Ryan Krajecki (ex-officio)
Absent: Michelle Bunkowske, Lynn O'Shea

Call to Order at 6:45pm

Minutes of April 3rd meeting were unanimously approved. Motion by Jeanie, 2nd by Eileen

New Business:

1. Review of Applications

Committee reviewed the paperwork for 5 grant applications: Petersen Fuels, Harvest Real Estate, ChiroPlus, Attorney Nils Von Keudell and Roy's Place.

Of the apps, Roy's Place had board approval but needed review of final bills, Petersen Fuels had an updated work estimate and ChiroPlus had prior board approval and was already paid out- no further action required.

The committee reviewed Petersen Fuels app with changes based on the recommendations made by the BCD to incorporate masonry to match existing brick and remove old siding. The app also included work to replace shake roofing with copper-like roof, and construct columns. Previous approval was for \$4500. Current bid is for \$8,200.00 Petersen will await written approval from the board before beginning work.

Motion to accept the changes as presented and forward on to the BDC was made by Jeanie, 2nd by Eileen. Unanimously approved.

Harvest Real Estate: The committee reviewed the proposal for new Feldco windows in the amount of \$3,579 and painting of the front exterior in the amount of \$2,100 for a total amount of \$5,679. The owner will await village final approval before beginning work. Motion to accept project and forward on to BDC was made by Eileen, 2nd by Jeanie, unanimously approved.

Nils & Connie Von Keudell: Application was submitted in March, but a formal review was not completed by the Beautification Committee prior to work being completed as is a requirement of the grant process. Roofing repairs in the amount of \$2,862.41 were submitted, but were determined to not be in the scope of the ordinance Guidelines under Section 3. Eligible Improvements, "Roofs when visible from a public right of way." The Von Keudells also submitted qualified improvements to the exterior of their building in the amount of \$7,250. Motion to accept the exterior work based on the criteria set forth by the ordinance was made by Eileen, 2nd by Jeanie, unanimously approved. The committee further recommended a payout of 25 percent based on the rubric approved by the BDC. The committee is further recommending that stronger language be emphasized on the website directing applicants to follow protocol and meet with a member of the Beautification Committee prior to completing their applications.

Roy's Place: Prior approval was given by the village board for the work submitted in the application for 75% of the proposed \$90,000. However final bills came in under projection at \$53,608. The Beautification Committee recommended forwarding the application to the BDC for approval the amount of \$40,206, which is 75% of the final work bill. Motion made by Eileen, 2nd by Jeanie, unanimously approved.

2. Goal Setting

The committee identified wayfinding and parking lot signs as a priority for the group. It was noted that period looking signage with black poles and gingerbread-styled fretwork were already in place throughout the downtown, but those

signs are too small to see by car or even on foot. A proposal submitted by Mr. Pizzolato for larger signs was recommended by the committee to be forwarded on to the BDC. Eileen mad the motion, 2nd by Jeanie.

3. Old Business

There was no old business to discuss.

4. Update from BDC from Ryan.

The Village received a Community Development Block Grant I the amount of \$1 million. The plan for the money is to connect the north/south water mains. IF the project should derail, the money may be used in part or total for downtown development and infrastructure.

5. No public comments were recorded.

6. The next meeting will be held at Resource Bank on Monday, July 29, 2019.

7. Adjournment:

Motion to adjourn was made by Eileen at 8:46pm, 2nd by Bill.

Minutes submitted by Jeanie Mayer