

Village of Hampshire
Business Development Commission Meeting
Wednesday, November 13, 2024 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

- 1. Call to Order
- 2. Public Comments
- 3. Review of Meeting Minutes from October 9, 2024
- 4. Approval of 2025 Business Development Commission Meeting Schedule
- 5. Downtown Signage
- 6. Beautification Committee Report
  - A. Updates on approved façade applications
  - B. Fiscal Year 2025 Façade Grant Application Review & Recommendation
    - i. Multiple Businesses 124-172 S. State St.
    - ii. The Kave 123 Washington Ave.
    - iii. Neon Cow 145 S. State St.
- 7. Update On New Businesses and Existing Businesses in the Village
- 8. New Business
- 9. Adjournment

Attendance: By Public Act 101-0640, all public meetings and public hearings for essential governmental services may be held by video or tele conference during a public health disaster, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend this meeting by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than noon (12 PM) the day of the meeting. A link to participate will be sent to your e-mail address, including all exhibits and other documents (the packet) to be considered at the meeting.

<u>Recording</u>: Please note that all meetings held by videoconference will be recorded, and the recordings will be made public. While State Law does not require consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

<u>Accommodations</u>: The Village of Hampshire, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.



# HONOR TRADITION

Village of Hampshire Business Development Commission Wednesday October 9, 2024 – 6:30 PM Hampshire Village Hall 234 S State St. Hampshire, IL 60140

#### **Village President** Mike Reid, Jr.

Village Trustees Heather Fodor Aaron Kelly Toby Koth Lionel Mott Laura Pollastrini Erik Robinson

#### **MEETING MINUTES**

The regular meeting of the Business Development Commission of Hampshire was called to order by Commissioner Martin in person on October 9th, 2024.

1. Call to order at 6:37 pm

In-person: Commissioners Liz Martin, Karen Trzaska, David Pizzolato, Trustee Aaron Kelly, and Assistant Village Manager for Development Mo Kahn.

Absent: Commissioners Bill Swalwell and Jill Van Reit

Roll call confirmed - (quorum established)

- 2. Public Comments:
  - None
- 3. Meeting Minutes Approval From September 11th, 2024:
  - Trustee Kelly moved to make a motion to table the approval of the meeting minutes from September 11<sup>th</sup>, 2024.
    - Second by Commissioner Pizzolato
    - Motion carried by voice vote:
      - Ayes: Trzaska, Kelly, and Pizzolato
      - Nays: None
      - Abstained: Martin
      - Absent: Swalwell and Van Reit
- 4. Downtown Signage
  - The Commission discussed the approval that was voted on by the BDC to change the
    current signage ordinance in late 2023 but has not yet been voted on by the Planning &
    Zoning Commission. After discussion, the Village Staff will explore what options exist to
    draft language that includes square footage and BDC approval. Will discuss more during
    November's meeting.
- 5. Beautification Committee Report

- A. Updates on approved façade applications: Without Commissioner Swalwell, there was no update and the BDC will discuss at November's meeting.
- B. Fiscal Year 2025 Façade Grant Application: Without Commissioner Swalwell, there was no update and the BDC will discuss at November's meeting.
- 6. Update on New or Existing Businesses in the Village
  - None
- 7. New Business
  - The proposed strip mall on the north side of Rt. 72 and east of Main St. is almost finished working with IDOT on their entrance plan.
- 8. Adjournment
  - Trustee Kelly moved to make a motion to adjourn at 7:13 pm.
    - o Second by Commissioner Pizzolato
    - Motion carried by voice vote:
      - Ayes: Martin, Trzaska, Kelly, and Pizzolato
      - Nays: None
      - Absent: Swalwell and Van Reit



# EMBRACE OPPORTUNITY HONOR TRADITION

# ANNUAL SCHEDULE OF BUSINESS DEVLEOPMENT COMMISSION MEETING DATES FOR 2025

Meeting Date	<u>Meeting Time</u>	Meeting Location
January 8, 2025	6:30 p.m.	Village Hall
February 12, 2025	6:30 p.m.	Village Hall
March 12, 2025	6:30 p.m.	Village Hall
April 9, 2025	6:30 p.m.	Village Hall
May 14, 2025	6:30 p.m.	Village Hall
June 11, 2025	6:30 p.m.	Village Hall
July 9, 2025	6:30 p.m.	Village Hall
August 13, 2025	6:30 p.m.	Village Hall
September 10, 2025	6:30 p.m.	Village Hall
October 8, 2025	6:30 p.m.	Village Hall
November 12, 2025	6:30 p.m.	Village Hall
December 10, 2025	6:30 p.m.	Village Hall



### Village of Hampshire

234 S. State Street, Hampshire IL 60140 Phone: 847-683-2181 www.hampshireil.org

### **Agenda Supplement**

**TO:** Business Development Commission

FROM: Mo Khan, Assistant Village Manager for Development

FOR: Business Development Commission Meeting on Nov. 13, 2024

RE: FY2025 Façade Grant Application - Consideration &

Recommendation

**Background:** The Village offers a Façade Grant program for businesses in the Downtown area that seek to renovate and refresh the building's street facing façade. For Fiscal Year 2025, \$50,000 in potential grants was budgeted. At the previous BDC Meeting on August 14, 2025, the BDC recommended awarding a total of \$24,287.85 for three grant applications. This results in \$25,712.15 remaining in grant funding.

**Analysis:** The Village has three pending grant applications for the Façade Grant program. The first two business' applications were reviewed at the BDC meeting on August 14, 2025, where the BDC requested additional information and/or changes to the scope of work before making a recommendation on any potential grant award. The property owner of the Neon Cow submitted a grant application. The table below provides a summary of the proposed improvement, project amount, and potential grant amount to be awarded for the three pending grant applications:

Business	Address	Project Description	Project Amount	50% Award Amount	75% Award Amount
Multiple Businesses	124-172 S. State			\$1,527.50	\$2,291.25
The Kave	123 Washington	18 Windows & Other Minor Improvements	\$35,850	\$17,925	\$26,887.5
Neon Cow	145 S. State	Front Façade & Awning	\$26,620	\$13,310	\$19,965
		Budget Remaining: Award Total:		\$25,712.15	\$25,712.15
	_			\$32,762.50	\$49,143.75
			Difference:	-\$7,050.35	-\$23,431.60

#### **Documents Attached:**

- 1. Multiple Businesses Façade Grant Application
- 2. The Kave Façade Grant Application
- 3. Neon Cow Façade Grant Application



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234 S. State Street, Hampshire, IL 60140
Phone: 847-683-2181 • www.hampshireil.org

# **FAÇADE IMPROVEMENT PROGRAM**

	API	PLICATION	Callectiv	e facad-	e wor
Applica	nt Information:		Content	- Tucuu	
Name:_	Embassy Const., Inc.	Phone:_			
Address:	POBOX 760, Hampshure	IL. Email:			
	601	40			
Propert	y Owner Information (if differe	ent from applic	ant): (collect	vely)	
4) <sub>Name: <u>C</u></sub>	opper Barrel, Hampshin	u Schhael	1	1	
Address:	Drameller + Kray & Peterson Fuel	Email:_			
Propert	y Information: encomp	assing a	4 business	owners	
	Marie. 10 Opport	LateTotal Elig	gible	onectwely	
Expense	s: \$3,055.00				
Address	172 - 124 S. State	St. Parcel lo	lentification	in for a	46
Number	: 0121479015 clo: Stato+Oak, luc	abore	au q ester	or Tucad	13
Propos	ed Improvements (Check all th	at apply):			
□В	rick Cleaning		Original architectura		
	wnings		and replacement	7 concrete, extenor	stone
ПТ	uck Pointing		Exterior doors	experior	tinials
□ Е	xterior Lighting		Windows and windo	ow frames	
□Р	ainting		Shutters		
	treetscape elements		Stairs, porches, railin	ngs	
	Vall facade repair or improvement		Roof		
	andscaping		Exterior improveme	nts for ADA	
hand ha	andscaping		Other:		

Description of proposed work:
Furnish & install (7) Seven stone finials
to the upper exterior facade of 4 business
172, 148, 140, è 124 S. State St. Hampshure
(uistom finial casing -molding to replicate
existing).
Adragudadaamanti
Acknowledgement:
I agree to comply with the guidelines and standards of the Village of Hampshire facade
Improvement Assistance Program and Lunderstand that this is a voluntary program under which
the village has the right to approve or deny any project or proposal or portions thereof.
7.24.24
Applicant Signature Date
LORI A WARD - Embassy Construction Inc.
Print Name
If the applicant is other than the owner, the owner must complete the following:
I certify that I am the owner of the property located at 172 State St, Hampsher
Hampshire, IL, and that I authorize the applicant to apply for assistance under the Village of
Hampshire Facade Improvement Program and undertake the approved improvements.
7.24.24
Signature Date
Frandall 6. Stevenson

Print Name



Village of Hampshire 234 S. State Street, Hampshire, IL 60140 Phone: 847-683-2181 • www.hampshireil.org

## **FAÇADE IMPROVEMENT PROGRAM APPLICATION**

Name: GINA PEARSON Phone Address: 16 N 971 GLEN OAKS CT Email: HAMPSHIRE, IL GO140	
Property Owner Information (if different from app Name: ORRIS RUTH Phone Address: 152 SOUTH AV Email: HAMPSHIRE, IL 60140	olicant): e:
Property Information  Business Name: THE LAVE Total  Expenses:  Address: 123 WASHW670N AVE Parce  Number: 01-22-352-008	Eligible   Identification
☐ Awnings  ✓ Tuck Pointing	Original architectural features repair and replacement  Exterior doors  Windows and window frames  Shutters  Stairs, porches, railings  Roof  Exterior improvements for ADA

Description of proposed work:
REMOVE & REPLACE 9 OR 18 WINDOWS, REMOVE & REPLACE
REMOVE FRANCE 9 OR 18 WINDOWS, REMOVE & REPLYCE 1-EXTERIOR DOOR, REFRINE WINDOWS AS NEEDED.
TUCKPOINT & BRICK REPAIR AS NEEDED, WRAP EXTERIOR
WINDOWS IN BUCK FLUMINUM.
Acknowledgement:
I agree to comply with the guidelines and standards of the Village of Hampshire facade
Improvement Assistance Program and I understand that this is a voluntary program under which
the village has the right to approve or deny any project or proposal or portions thereof.
10-29-24
Applicant Signature Date
O-1-O-1-
Print Name
If the applicant is other than the owner, the owner must complete the following:
I certify that I am the owner of the property located at 123 WASHINGTON AUE
Hampshire, IL, and that I authorize the applicant to apply for assistance under the Village of Hampshire Facade Improvement Program and undertake the approved improvements.
10-29-24
Signature Date
ORRIS C. RUTH.
Print Name

Facade Improvement Program Committee,

The KAVE and The Ruth family are preparing to celebrate 89 years of serving Hampshire! That is a lot of Old Style! As we celebrate, we also are continuing to look at the ongoing list of repairs needed on one of Hampshire's oldest downtown buildings. We are so thankful for our previous awarded grants from this committee, we continue to get compliments on the visual improvements of the building. We truly could not have done those past improvements without the Grant program!

Enclosed you will find 2 bids from 2 different contractors. One for 9 windows and a door and 18 windows and a door. The other bid is for 18 windows and a door. Our choice for the contractor to perform the job would be MLE Enterprises, he was also the contractor to perform some of the previous Grant work on our building. A Hampshire Alumni himself!

We are excited to move forward on yet another BIG project on Big Red! I hope that this new information and updated bids fills your requirements for a new Grant for The KAVE!

Thank you for your time,



Gina Pearson and David Ruth

BID # |

MLE ENTERPRISES IS

KAVES CHOICE & PREFERENCE

TO DO THIS JOB. MLE HAS

DONE DUR PAST FACADE

IMPROVEMENT JOBS & THEY LOOK

GREAT!

mjellett1@gmail.com

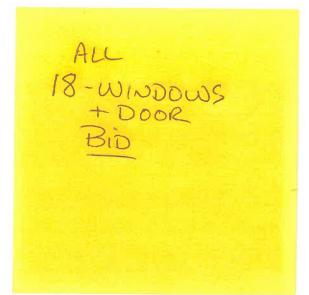
ESTIMATE TO:
Bob Pearson
123 Washington Ave
Hampshire IL
60140
bobpearson31@gmail.com

# **EST3607**

Date: Oct 8, 2024

#	Item	Unit Price	Qty	Total
01	Custom Made American Craftsman Replacement Windows Custom made American Craftsman replacement casement windows. Low E glass Argon filled, black exterior white interior	\$897.20	18	\$16,149.60
02	New Steel Door New Jeld-Wen pre hung 6 panel door	\$280.13	1	\$280.13
03	Door amd Window Installation  •Remove and replace existing entry door •Remove and dispose of current windows and boarded up window openings in back •Replace any damaged jams as needed •Reframe boarded up openings •Install 18 windows •Install window foam as needed	\$15,000.00	1	\$15,000.00
04	Masonry •Install and supply new concrete sill on one boarded up unit •Tuckpoint brick around windows •Tuckpoint all sills	\$2,529.27	1	\$2,529.27
05	Aluminum Cladding Install  •Wrap exterior wood on sides and top arch with Black Aluminum •Caulk all windows and aluminum with black Quad exterior caulk	\$1,891.00	1	\$1,891.00
		Subto	otal	\$35,850.00
		Grand To	tal	\$35,850.00

Thank you!



ManEller

mjellett1@gmail.com

ESTIMATE TO: Bob Pearson 123 Washington Ave Hampshire IL 60140

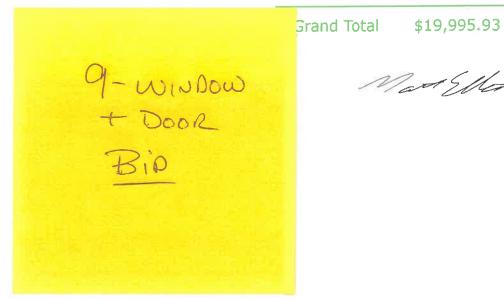
bobpearson31@gmail.com

**EST3608** 

Date: Oct 8, 2024

#	Item	Unit Price	Qty	Total
01	Custom Made American Craftsman Replacement Windows Custom made American Craftsman replacement casement windows. Low E glass Argon filled, black exterior white interior	\$897.20	9	\$8,074.80
02	New Steel Door New Jeld-Wen pre hung 6 panel door	\$280.13	1	\$280.13
03	Door and Window Installation  •Remove and replace existing entry door •Remove and dispose of current windows •Replace any damaged jams as needed •Reframe boarded up openings •Install 18 windows •Install window foam as needed	\$8,550.00	1	\$8,550.00
04	Masonry  •Tuckpoint brick around windows •Tuckpoint sills for new windows	\$1,600.00	1	\$1,600.00
05	Aluminum Cladding Install  •Wrap exterior wood on sides and top arch with Black Aluminum •Caulk all windows and aluminum with black Quad exterior caulk	\$1,491.00	1	\$1,491.00
		Subto	otal	\$19,995.93

Thank you!



ManEller



# The Home Depot Special Order Quote

Customer Agreement #: H1948-115318 Printed Date: 10/8/2024

Customer: MATT ELLETT

Address:

Phone: 815-375-8989

Email: MJELLETT1@GMAIL.COM

Store: 1948

Associate: CHARLES

Address: 251 Spring Hill Rd

Carpentersville, IL 60110

Phone: (847)783-0766

Pre-Savings Total:

\$14.816.16

**Total Savings:** 

(\$0.00)

Pre-Tax Price:

\$14,816.16

Tax - 1,333.44

TOTAL \$ 16,149.60

All prices are subject to change. Customer is responsible for verifying product selections. The Home Depot will not accept returns for the below products.







Standard Width = RO: 28 7/8" | UNIT: 28 3/8"

Standard Height = RO: 65 5/16" |

UNIT: 64 13/16"

Frame Width = 28 3/8

Frame Height = 64 813/1000

Core identificate	ban Summery	Property in the second	Web Hage	Now Paint	Quentity	Total Sevine:	Teis Pare
100-1	70 Series NF Single Casement- 70NCW1, Left, 28.375 x 64.813, Black Painted / White, FL# 21335	Second Floor	\$823.12	\$823.12	18	\$0.00	\$14,816.16
	And doctored		30001,19	STEELIE.		9000	\$14,915,151

#### **Begin Line 100 Description**

#### ---- Line 100-1 ----

70 Series NF Single Casement-70NCW1
Overall Rough Opening = 28 7/8" x 65 5/16"
Overall Unit = 28 3/8" x 64 13/16"
Installation Zip Code = 60140
U.S. ENERGY STAR® Climate Zone = Northern
ENERGY STAR Required = No
Standard Width = RO: 28 7/8" | UNIT: 28 3/8"
Standard Height = RO: 65 5/16" | UNIT: 64 13/16"
Frame Width = 28 3/8
Frame Height = 64 813/1000
Unit Code = 24x54
Venting / Handing = Left
Hinge Style = Hinge with Wash Mode
Hinge Type = Standard

Exterior Color = Black Painted
Interior Finish Color = White
Performance Rating = PG30
Glass Construction Type = Dual Pane
Glass Option = Low-E SC Argon
High Altitude Breather Tubes = No
Glass Strength = Standard
Glass Tint = Gray
Specialty Glass = None
Gas Fill = Argon
None
Insect Screen Type = Full Screen
Drywall Return = No
Extension Jamb Type = None

Room Location = Second Floor
Unit U-Factor = 0.27
Unit Solar Heat Gain Coefficient (SHGC) = 0.2
U.S. ENERGY STAR Certified = No
Florida Product Approval Number (FL#) = 21335
Clear Opening Width = 16.187
Clear Opening Height = 59.563
Clear Opening Area = 6.6955
SKU = 1001796703
SKU Description = S/O AC 70 CASEMENT LONG LT
Vendor Name = S/O SILVER LINE BLDG PRD
Vendor Number = 60660514
Customer Service = (866) 486-1222
Catalog Version Date = 07/18/2024

End Line 100 Description

#### IVILE ENISKTKIDED - MAIL ELLET

EXISTING DOOR TO BE REPLACED







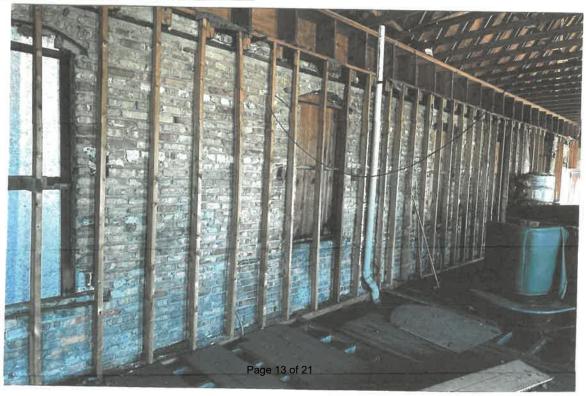
ABOVE DOOR, BRICK IN NEED OF REPAIR? TUCK POINTING.

# MLE ENTERPRISES - MATT ELLETT



SOUTH WHERE WINDOWS ARE BOARDED UP. & NEW WINDOWS WILL HAVE TO BE FRAMED IN.

THERE ARE 6 WINDOW OPENINGS ON THE SOUTH WALL.





ONE OF THE WINDOW
OPENWGS
ON THE WEST
WALL.

1 of 3 wwoow Openwiss

WEST WALL—
THERE ARE 3 WINDOW
OPENINGS THAT ARE BOARDED
UP. NEED FRAMING TO ACCEPT
NEW WINDOWS.



BiD #2



### **Estimate - Notification from Jeff Zopfi**

Heit Construction <quickbooks@notification.intuit.com>

Reply-To: jeff@heitconstruction.com To: bobpearson31@gmail.com Thu, Oct 10, 2024 at 1:54 PM

**ESTIMATE 1378 DETAILS** 



**Heit Construction** 

\$38,690.00

Review and approve

Powered by QuickBooks

Dear Valued Client,

Please find your sales form below. If you need to remit payment, please do so at your earliest convenience.

Thank you for your business - we appreciate it very much.

Sincerely, Jeff Zopfi Address

Kave 123 Washington Ave.

**Services** \$30,400.00

Remove (18) windows on second story of building and replace with Lindsay vinyl casement windows.

All windows to be black with black hardware.

Wrap new window trim with aluminum

**Services** \$1,090.00

Remove existing door and replace with new custom cut down door, 33- 1/2" x 78-3/4"

**Services** \$7,200.00

Repair brick where needed around window openings

Total \$38,690.00

Review and approve

**Heit Construction** 

P.O. box 902 Hampshire IL 60140 Hampshire, IL 60140

+1 8478156136 jeff@heitconstruction.com

If you receive an email that seems fraudulent, please check with the business owner before paying.





Village of Hampshire
234 S. State Street, Hampshire, IL 60140
Phone: 847-683-2181 • www.hampshireil.org

# **FAÇADE IMPROVEMENT PROGRAM** APPLICATION

ATION
Phone:
Email:
nt):
Phone:
Email:
Total Eligible Expenses: Parcel Identification Number: <u>D/・3ス~35み~</u> 603
☐ Original architectural features repair and
replacement
☐ Exterior doors
☐ Windows and window frames
<b>&gt;</b> .
M Shutters
☐ Stairs, porches, railings
☐ Roof
☐ Exterior improvements for ADA
PBBUILD. (SHIKES AND RYWOUD, WHERE NOUN
AL SNEETS, AND SOFFIT & FASEIA
LIGHT FIXTURES
WALL, AND IN OVERAANS
NGE BEB.
180f21KRAM65

I agree to comply with the guidelines and stan Assistance Program and I understand that this approve or deny any project or proposal or po	dards of the Village of Hampshire facade Improvement is is a voluntary program under which the village has the right to rtions thereof.
Applicant Signature	Date
Print Name	_
If the applicant is other than the owner, the own	ner must complete the following:
I certify that I am the owner of the property local Hampshire, IL, and that I authorize the applican Facade Improvement Program and undertake t	ated at
Signatures	Date
Print Names	-



# LO VERDE CONTRACTING CO.

QUOTE

20746 LONG GROVE RD.
KILDEER, IL. 60047
CELL: 847-812-2121
EMAIL: loverdecontracting@gmail.com

BILL TO:

Date: 10/29/2024

145 STATE ST. HAMPSHIRE, IL		
OUR#	TERMS	
145STATEFACADE		
DESCRIPTION		TOTAL
REMOVE CEDAR SHAKES FROM UPPER & LOWER CAN IN DUMPSTER  INSPECT PLYWOOD & REPLACE WHERE NEEDED  PROVIDE & INSTALL ICE & WATER SHIELD ON ENTIRE  PROVIDE & INSTALL METAL ROOFING MATERIAL & TO PROVIDE & INSTALL ALUMINUM SOFFIT & FASCIA (WORLD REMOVE 2 COACH LIGHTS ON EITHER SIDE OF SIGN, & TO REMOVE SHUTTERS & PATCH HOLES  TUCKPOINT WHERE NEEDED  PREP & PAINT WINDOW FRAMES & DOOR FRAME (BLACO). CORE CONCRETE, & PROVIDE & INSTALL POSTS & GAY BUILDINGS  MAT	E AREA RIMS (AS PER SAMPLE) HITE) & CAP CK)	\$ 26,620.00
	DAI DUE	
	BAL DUE	1

