

VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – November 1, 2012

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, November 1, 2012.

Present: George Brust, Martin Ebert, Jan Kraus, Orris Ruth, Rob Whaley.

Absent: Jerry Shepardson

Staff & Consultants present: Village Administrator Doug Maxeiner, Hampshire Chief Thompson, Village Attorney Mark Schuster, and Village Engineer Brad Sanderson (EEI).

A quorum was established.

President Magnussen led the Pledge of Allegiance

Trustee Kraus moved, to approve the minutes of October 18, 2012. With the changes as stated: page two- Shepardson spelled wrong and page three; sign post not to exceed 12 ft.

Seconded by Trustee Ebert
Motion carried by voice vote
Ayes: All
Nays: None
Absent: Shepardson

VILLAGE PRESIDENT'S REPORT

President Magnussen announced Fenzel Motors just celebrated their 70 years of business which opened in 1942. Congratulations.

VILLAGE ADMINISTRATOR'S REPORT

2013 Village Holiday Schedule

Trustee Whaley moved, to approve Village Holiday Schedule for 2013 as presented.

Seconded by Trustee Ebert
Motion carried by voice vote
Ayes: All
Nays: None
Absent: Shepardson

2013 Village Board Meeting Schedule

Trustee Whaley moved, to approve Village Board Meeting Schedule for 2013 as presented.

Seconded by Trustee Ebert
Motion carried by voice vote
Ayes: All
Nays: None
Absent: Shepardson

Ordinance Amending the Liquor Control Regulations of the Village to confirm the total number of licenses available under All Classifications of Liquor Licenses.

Trustee Ruth was inquiring about what consists on having a beer garden. Someone in town is considering it.

Trustee Brust move, to approve Ordinance 12-22; amending the Liquor Control Regulations of the Village to confirm the total number of licenses available under All Classifications of Liquor Licenses.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Ebert, Kraus, Ruth, Whaley
Nays: None
Absent: Shepardson

Village President Magnussen announced a Liquor Commission Meeting December 6, 2012 at 6:30 p.m. in case the person who is asking about a Beer Garden would like to attend and ask questions.

Approval of quote from Braniff Communications for the Migration of Four Existing Warning Sirens to 12.5 kHz narrow band RF Operation to comply with the Federal Mandate.

Trustee Brust moved, to accept and approve the quote from Braniff Communications in the amount of \$4,655 for the conversion of the early warning sirens from wideband to narrowband frequency as required by the FCC.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Ebert, Kraus, Ruth, Whaley
Nays: None
Absent: Shepardson

Staff Recommendation to accept a Proposal from Jacobsen and Associates in the amount of \$1,500 for the completion of a report updating the Value of an Acre of Improved, Residential Real Estate for Use in the Village's Impact Fee Ordinance.

This would be for improved property per acre, Trustee Ruth would like to see the impact fee chart for 2009, 2010 and 2011. Trustee Brust mentioned if the Village is hooked up to Kane County intranet we could go back five years and get the sales tax.

The board should update and check the impact fees every year.

Trustee Brust moved, to acceptance of the proposal from Jacobson and Associates in the amount of \$1,500 for the completion of a report updating the value of an acre of improved, residential real estate for use in calculating the Village's impact fees.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Ebert, Kraus, Ruth, Whaley
Nays: None
Absent: Shepardson

An Ordinance Authorizing Towing and Impoundment of Motor Vehicles, and Imposition and Collection of an Administrative processing fee Therefor, in the Village.

Trustee Brust moved, to approve Ordinance 12- 23; authorizing towing and impoundment of motor vehicles, and imposition and collection of an Administrative processing fee Thereof, in the Village, with the two changes on page five- B. processing fee **up to \$500.00**. Page five C. under number 4 – delete” by the Chief of Police” and add” the **Village Board**”.

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Brust, Ebert, Kraus, Ruth, Whaley
Nays: None
Absent: Shepardson

Village Attorney mentioned a judicator- looking at sharing fees with other the communities.

Release of Maintenance Bond for Lakewood Crossing Public Improvements.

Trustee Ebert moved, to approve releasing the warranty bond for the Lakewood Crossing public improvements on January 3, 2012, provided no defects in the materials or workmanship are apparent prior to that date.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: Brust, Ebert, Kraus, Ruth, Whaley
Nays: None
Absent: Shepardson

VILLAGE BOARD COMMITTEE REPORTS

a. Economic Development

Trustee Brust reported the next meeting is the second Tuesday of every month at 5:30. Topic of discussion will be business recruitment, working on a business packet. Trustee Brust announced there should be an active member who will attend these meetings for example Trustee Ruth is available since he is always there at these meeting.

b. Finance

Accounts Payables

Trustee Kraus moved, to approve accounts payable in the amount of \$56,887.48 to be paid on or before November 5, 2012.

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Brust, Ebert, Kraus, Ruth, Whaley
Nays: None
Absent: Shepardson

Trustee Whaley mentioned maybe the finance committee should be reviewing each year the impact fees.

Village Administrator Maxeiner reported at the next board meeting agenda will have tax levies.

c. Planning/Zoning

No report.

d. Public Safety

Trustee Brust announced Grant Cert was mailed out one day ahead of time with the help from Ex. Fire Chief Kramer a big thanks to him.

GIS Tech Day November 14th, 2012 and Trustee Brust will get new copies to install on our computers.

Also, every board member now has a copy of the large group gathering action plan, along with an application form, please look over this and let him know if there should be any changes.

e. Public Works

No report

f. Village Services

No report

g. Field & Trails

Trustee Ruth and his wife Val planted thirty four tulips, forty daffodils, and six mums in the Memorial and Ruth Park.

Trustee Ruth would like to change Fields and Trails from Resolution to Ordinance so they may have their own lines items in the budget. Please place it on the agenda for the next board meeting.

Announcements

President Magnussen reported he will work with the person who might buy Ace Hardware right now this person doesn't want to be disclosed.

Trustee Brust report Happy Days- for Kane County GIS November 14th from 10 -2 p.m.

Executive Session

Trustee Whaley moved, to adjourn to executive session to discuss Review Executive Session Minutes 2(c) (21), Probable, Pending or Imminent Litigation under Section 2(c) (11), Open Meetings Act, at 8:15 p.m.

Seconded by Trustee Brust
Motion carried by roll call vote
Ayes: Brust, Ebert, Kraus, Ruth, Whaley
Nays: None
Absent: Shepardson

The Village Board reconvened at 8:40 PM

The board discussed about the unsafe building on Rinn Street, if there is anything the Village can do besides tear it down and lien the property. It should be condemned for health issues. As of now there is no action to be taken.

Adjournment

Trustee Whaley moved, to adjourn the Village Board meeting at 8:54 p.m.

Seconded by Trustee Ebert
Motion carried by voice vote
Ayes: All
Nays: None
Absent: Shepardson


Linda Vasquez, Village Clerk