

# VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – June 5, 2014

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday June 5, 2014.

Present: George Brust, Martin Ebert, Jan Kraus, Mike Reid, Orris Ruth, Rob Whaley.

Absent: None

Staff & Consultants present: Village Attorney Mark Schuster, Village Finance Director Lori Lyons, and Hampshire Police Chief Brian Thompson

A quorum was established.

The Pledge of Allegiance was said.

Public Comment: John Unterreiner; 428 Julie Hampshire, IL mentioned about William Ryan Homes that the Board should keep in mind house values and real estate tax revenues.

Arlene Larmon / Hampshire Park District Commissioner read a letter to the Board from the Hampshire Park District regarding the release of impact fees to the District.

Trustee Brust moved, to approve the minutes of June 5, 2014.

Seconded by Trustee Kraus  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

## VILLAGE PRESIDENT REPORT

Trustee Whaley moved, to amend the agenda to move C, D, & E to be first under Village President.

Seconded by Trustee Ebert  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

## Appointment of Board of Trustees as Building Code Board of Appeals.

Trustee Ebert moved, to appoint the Village Board of Trustees as Building Code Board of Appeals.

Seconded by Trustee Whaley  
Motion carried by voice vote

Ayes: All  
Nays: None  
Absent: None

Adoption of Rules of Procedure for the Building Code Board of Appeals

Trustee Ebert moved, to adopt rules and procedures for the Board of Appeals.

Seconded by Trustee Whaley  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

Hearing before Building Code Board of Appeals regarding Petition of Elburn Coop for modification of Building Code Regulations.

A hearing before the Building Code Board of Appeals, on the Petition of Elburn Coop for modification of certain regulations of the Building Code was conducted. Elburn Coop owns the property at 263 Mill Avenue in the Village, and desires to construct and operate a bulk fuel facility at that location. Elburn Coop has proposed to partially enclose its storage area, and requested that the enclosure surround more than 25% of the perimeter of the storage area. The request was denied by the Village Building Official, on the basis of the requirements of Section 414 of the Building Code (limiting enclosure to not more than 25% of the perimeter, without a sprinkler system).

Mr. Thomas Knief proceeded to present the appeal of Elburn Coop, as otherwise set forth in its written appeal dated May 27, 2014, and Knief's Addendum dated June 4, 2014. Elburn Coop proposes to leave a 4' gap at the top, and a 2' gap at the bottom, of the side walls; and to use no doors on the east and west entries to the storage area. Enclosure would not exceed 50% of the perimeter. Elburn Coop will install a 24-hour surveillance system, security locks on the gates to the facility, and a fire alarm system with heat sensors. Furthermore, Elburn Coop will coordinate with the Hampshire Fire Protection District for a supply of fire suppression foam, to be used in case of any fire. A drawing of the proposed storage facility was displayed to the Board.

Mr. Knief stated that the Illinois State Fire Marshall had reviewed and approved Elburn's plan for this facility.

Chief W. Robinson., Hampshire Fire Protection District, was present, and commented that the District has a supply of foam for fighting hazardous materials fires. In response to inquiry from Trustee Ruth, Chief Robinson stated that the District approved of the plan for the facility.

Trustee Ruth asked if there was access to the site from both sides of the tracks, or, in the alternative, if it would be necessary to shut down the IC&E tracks during any incident. He asked if it would be necessary to cut the Village's fence for access from the south. Elburn Coop responded that it would not be necessary to cut the Village's fence.

Trustee Ruth further asked if Elburn Coop intended to inspect its fire alarm system, including the heat sensors, from time to time; and if Elburn Coop would file copies of its inspection reports with the Hampshire Fire Protection District. Elburn Coop responded that it would inspect the alarms and sensors at least quarterly, and agreed to file copies of its inspection reports with HFPD.

Trustee Brust referred to the report of the Village Building Official on this matter, and noted that 25% was the limit established by Village Code. The Building Official, D. Engebretson, noted that the regulations as is would limit the size of the facility.

Trustee Whaley asked if 1500 s.f. was the limit established by the Village Code? Elburn Coop responded that it was the limit; but it was proposing a facility of 2400 s.f. It was noted that with a sprinkler system, the facility could be as large as 3000 s.f.

Village President Magnussen asked if the HFPD trucks currently carried foam at all times. Chief Robinson responded that they did not.

Village President Magnussen asked then if Elburn Coop had anything further to present; if there were any more questions of Elburn Coop; and if the Village Building Official had anything more to add. There being nothing further, the hearing was closed.

Trustee Ebert moved to approve the proposed modification to the Village's Building Code to allow for the proposed facility to be constructed by Elburn Coop, subject to certain conditions including those items noted in the June 4 Addendum, and filing inspection reports with the HFPD. .

Seconded by Trustee Kraus  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

Trustee Kraus moved, to direct Village Attorney Schuster to draft an appropriate ordinance allowing the proposed modification, subject to the conditions noted.

Seconded by Trustee Reid  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Reid, Ruth, Whaley  
Nays: None  
Absent: None

#### Raffle – Hampshire Coon Creel Country Days

Trustee Reid moved, to approve issuing a raffle license to the Hampshire Coon Creek Country Days, it's a 50/50 raffle.

Seconded by Trustee Kraus  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Reid, Ruth, Whaley  
Nays: None  
Absent: None

#### Village of Hampshire Coon Creek Contribution to Coon Creek Days

Trustee Whaley moved, to approve \$10,000 disbursement of Hotel/Motel Tax Funds to Coon Creek Days as included in the FY2014/15 budget to assist with the costs of the event of 2014.

Seconded by Trustee Ebert  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Reid, Ruth, Whaley  
Nays: None  
Absent: None

Village President Magnussen announced that the settlement of matters pertaining to the Tuscany Woods Development has been concluded.

Ordinance amending the Hampshire Municipal Code to provide for local prosecution of offense for driving under the influence.

Trustee Brust moved, to approve Ordinance 14-26; Amending Title 2: Police Regulations, Article II: Vehicle Code, of the Hampshire Municipal Code to provide for local prosecution of offenses for driving under the influence.

Seconded by Trustee Kraus  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Reid, Ruth, Whaley  
Nays: None  
Absent: None

Hampshire Park District - Impact Fees

The Hampshire Park District filed a written request for release of \$465,992.74 of impact fees to update the Bruce Ream, Ralph Seyller and Dorothy Schmidt Parks for ADA compliance. Mr. Aaron Kelly, President of the Park District Board of Commissioners, addressed the Board in regard to the request. Along with updating Bruce Ream playground equipment, including installation of a splash pad, sitting area, sand volleyball court, pickle ball court, three basketball courts, and parking lot improvements. These improvements will cost around \$500,000 but the District intended to apply for an OSLAD grant, which would match 50%. The Park District spent \$51,000 in Impact Fees will assist in debt service payments, which was not explained.

Trustee Brust moved, to release \$200,000.00 (Two Hundred Thousand) of park impact fees to the Hampshire Park District.

Seconded by Trustee Whaley  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Reid, Whaley  
Nays: Ruth  
Absent: None

Trustee Whaley attested the Hampshire Park District is doing a very fine job, and that he was proud and glad to see the District having the community in its best interests. .

Trustee Reid also complemented the District on the fine job it does.

Proposed Insurance Settlement for Equipment Damaged at Well 10/13

Trustee Brust moved, to approve the settlement offer and agreement of Chubb Insurance.

Seconded by Trustee Whaley  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Reid, Ruth, Whaley  
Nays: None  
Absent: None

Electrical Aggregation

Village President Magnussen reported that the Village went out for bids in regard to electricity, and Verde came in the lowest. The price is slightly lower than ComEd current price. Any resident may opt out of the Village's electrical aggregation program, but once out, can not opt back in if ComEd prices go higher during the time of the bid. Residents can also shop for a better price, if they opt out.

## VILLAGE BOARD COMMITTEE REPORTS

### a. Economic Development

Trustee Brust reported no meeting this month.

### b. Finance

Trustee Kraus moved, to table the accounts payable.

Seconded by Trustee Whaley  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

### c. Planning/Zoning

Trustee Ruth mentioned about the Hampshire Highlands Subdivision having Covenants, Conditions and Restrictions. He also stated that application fees for hearings before the Zoning Board of Appeals should be increased, given the costs incurred by the Village for such hearings. He would like the Finance Committee to look over the various fees.

### d. Public Safety

Trustee Reid reported that the Fire District would like the Village to split the cost for fire hydrant markers. For 400 markers the price would be \$11,600, and the Village portion would be \$5,800.

### e. Public Works

No report

### f. Village Services

Oil Recycling will be held this Saturday June 7, 2014 from 9 – 11:30 a.m.

### g. Field & Trails

Trustee Kraus moved, to approve purchasing four signs ("Pets Must Be Leashed") including posts, in the amount of \$85.00 from Sign-A-Rama.

Seconded by Trustee Ruth  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Reid, Ruth, Whaley  
Nays: None  
Absent: None

Trustee Whaley moved, to approve purchasing seven benches for Memorial Park in the amount of \$8,372.00. Street Department will go and pick them up. The money is coming from Riverboat Grant funds.

Seconded by Trustee Kraus  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Reid, Ruth, Whaley  
Nays: None  
Absent: None

New Business

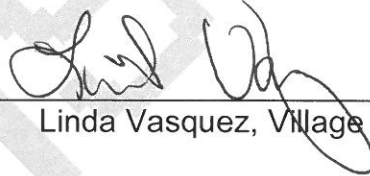
Trustee Reid mentioned about having a radio station Q98.5 to promote Hampshire Coon Creek Country Days, there would be 30 spots of advertising along with the Q98.5 on site for one day at Coon Creek. The cost would be \$1,200 for all this.

Trustee Ruth asked if any progress had been made on revising the Village Personnel Handbook; Trustee Whaley stated that the revisions had not yet been completed.

Adjournment

Trustee Whaley moved, to adjourn the Village Board meeting at 9:02 p.m.

Seconded by Trustee Ebert  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None



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Linda Vasquez, Village Clerk