

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
November 17, 2022**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, November 17, 2022.

Roll call by Village Clerk Vasquez:

Present: Heather Fodor, Aaron Kelly, Toby Koth, Laura Pollastrini, Erik Robinson and Lionel Mott.

Absent: None

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Village Attorney Mark Schuster, and Assistant to the Village Manager Josh Wray, Finance Director Lori Lyons, and Police Chief Doug Pann. Also, present electronically: Tim Paulson from EEI.

President Reid led the Pledge of Allegiance.

CITIZENS COMMENTS

Bruce Mellen – Addressed to the board with pictures of a trailer parking over the sidewalk. He stated he did talk to his new neighbor about it, but it has not moved it yet. It is a safety issue for people and children walking or riding bikes because it causes a blind spot for pedestrians and for the owner pulling out of his driveway. Mr. Mellen suggested adding a 10 ft. setback regulation so people can see it if a vehicle is pulling out.

MINUTES

Trustee Kelly moved to approve the minutes of November 3, 2022, with changes as stated.

Seconded by Trustee Fodor

Motion carried by roll call vote.

Ayes: Fodor, Koth, Mott, Pollastrini, Robinson and Kelly

Nays: None

Absent: None

VILLAGE MANAGER'S REPORT

A Motion to Accept the Fiscal Year 2022 Annual Audit

Monika Adamski from Lauterbach and Amen presented the annual report, noting the Village received the highest audit opinion available. The Village Board asked a few questions and was satisfied.

Trustee Pollastrini commended Ms. Lyons for bringing the Village up to date.

Trustee Robinson moved to accept the Fiscal Year 2022 Annual Audit with the acknowledgement a new management letter will be updated and resent.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Robinson, Fodor, and Kelly
Nays: None
Absent: None

An Ordinance Amending the Zoning Classification of Certain Property in the Village from O-M Office-Manufacturing Zoning District to M-2 General Industrial Zoning District (Lot 6 of Arrowhead Business Park)

Brian Bache from ECR Acquisitions presented the concepts for the lot that require the rezoning.

Trustee Koth moved to approve Ordinance 22-30: Amending the zoning classification of certain property in the Village from O-M Office-Manufacturing Zoning District to M-2 General Industrial Zoning District.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Mott, Pollastrini, Robinson, Fodor, Koth, and Kelly
Nays: None
Absent: None

A Presentation of a Revised Concept Plan for Prairie Ridge

Dan Olsem from Crown Community Development noted that they took the trustees' comments from the last board meeting under advisement and have amended the concept plan to reflect that. The Board discussed the changes in lot sizes and potential product types. Trustee Kelly expressed concern that the most affordable product on the 51' wide lots are being planned for rental units rather than being affordable homes for sale.

No formal action was taken. Crown intends to move to preliminary engineering and platting and plans to return in the spring.

A Discussion Regarding Regulations for Gaming Cafes

The Village was approached about having a gaming café where liquor will still be served, but the main purpose for the business will be gaming. Staff asked for the Board's direction on how it wants to regulate these types of establishments.

Trustees Pollastrini and Fodor expressed their negative feelings for this type of gaming establishment. The other trustees were generally in favor of them but asked for staff to

draft new regulations specific to gaming cafes rather than simply issuing an A-2 tavern liquor license.

An Ordinance Amending the Village's Liquor Regulations to Create a New Liquor License in the A-2 License Category

Trustee Kelly moved to table Item E: An Ordinance amending the Village's liquor regulations to create a new liquor license in the A-2 license category.

Seconded by Trustee Pollastrini
Motion carried by roll call vote.
Ayes: Mott, Pollastrini, Koth, Robinson, Fodor, and Kelly
Nays: None
Absent: None

An Ordinance Waiving the Requirement for Installation of a Storm Shelter in the Fire Station to be Constructed by the Hampshire Fire Protection District on a Lot in the Tamms Farm Subdivision

This requirement for a storm shelter recently became effective when the Board passed the updated building regulations. Fire Chief Hermann requested to have this waived because adding a shelter to the building plans in would be a significant cost that was unforeseen when they sought the referendum for funding a new station. He also noted that his staff leaves the station when inclement weather is expected.

Trustee Koth moved to approve Ordinance 22-31: Waiving the requirement for installation of a storm shelter in the fire station to be constructed by the Hampshire Fire Protection District on a lot in the Tamms Farm subdivision.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Mott, Pollastrini, Koth, Robinson, and Kelly
Nays: Fodor
Absent: None

A Motion to Approve Payment 4 in the Amount of \$181,315.37 to Alliance Contractors Inc. for Work Completed on the Streetscape Project

Trustee Robinson moved to approve Payment 4 in the amount of \$181,315.37 to Alliance Contractors Inc. for work completed on the Streetscape Project.

Seconded by Trustee Pollastrini
Motion carried by roll call vote.
Ayes: Mott, Pollastrini, Koth, Robinson, Fodor, and Kelly
Nays: None
Absent: None

A Motion to Waive the Bidding Requirements and to Authorize the Purchase of a Channel Grinder from Marc Kresmery Construction LLC in the amount of \$115,535

Mr. Hedges explained that this is something the Utilities Department desperately needs because the current screening process is down for repairs leaving only hand labor to filter out the rags and debris coming into the wastewater treatment system. Utilities Supervisor Montgomery has several projects he will forgo this year to make funds available for this grinder.

Trustee Koth moved to approve waiving the bidding requirements and to authorize the purchase of a channel grinder from Marc Kresmery Construction LLC in the amount of \$115,535,

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Mott, Pollastrini, Koth, Robinson, Fodor, and Kelly
Nays: None
Absent: None

Presentation of the Annual Tax Levy

Ms. Lyons presented the information for the corporate tax levy staff will recommend for the 2022 tax year. The tax levy total is \$1,294,500, which is an increase of 8.5% over the 2021 tax year extension. This is the overall Village number which includes additional revenue from new construction. The Village is not increasing the tax rate.

The amount must be announced at least 20 days prior to the passage of the Tax Levy Ordinance, so the Board will be asked to actually set the levy on December 15.

A Resolution Determining the Amount to be Levied for the 2022 Tax Year through Real Estate Taxes and Scheduling of the Associated Public Hearing

Trustee Robinson moved to approve Resolution 22-13: determining the amount to be levied for the 2022 tax year through real estate taxes and scheduling of the associated public hearing.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Mott, Pollastrini, Koth, Robinson, Fodor, and Kelly
Nays: None
Absent: None

A Motion to Bind Coverage for Workers Compensation Insurance

Ms. Lyons reported the differences between IPRF, Trident, and Travelers insurance quotes. Ms. Lyons recommended renewal with Arthur J. Gallagher through the Illinois Public Risk Fund.

Trustee Pollastrini moved to bind coverage for workers compensation insurance with Arthur J Gallagher through the Illinois Public Risk Fund.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Mott, Pollastrini, Koth, Robinson, Fodor, and Kelly
Nays: None
Absent: None

MONTHLY REPORTS

Police Report

Chief Pann presented the department reports he has formulated that detail the month's activity as well as comparisons over time. He noted the major crimes that tend to make communities feel unsafe are very low in Hampshire.

Trustee Fodor asked if the issues reported on the My Hampshire app are included in the police reports, and Chief Pann answered yes.

Engineering Report

Trustee Koth noted there is a manhole on the west end of the Rt. 72 and State project that protrudes above the street too high; the snowplows will catch it. Staff will check into it.

Financial Report

Ms. Lyons reported that everything is much in line with expectations.

ACCOUNTS PAYABLE

A Motion to Approve the November 17, 2022 Regular Accounts Payable to Personnel

Trustee Koth moved to approve the accounts payable for Cody Grindley, Doug Brox, Gil Hueramo, Jacob Bell, and Rush Rudolph in the sum of \$384.99 paid on or before November 23, 2022.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Robinson, Fodor, and Kelly
Nays: None
Absent: None

A Motion to Approve the November 17, 2022 Regular Accounts Payable

Trustee Mott moved to approve the accounts payable in the sum of \$510,545.96 paid on or before November 23, 2022.

Seconded by Trustee Koth
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Robinson, Fodor, and Kelly

Nays: None
Absent: None

COMMITTEE / COMMISSION REPORTS

- a) Business Development Commission - Trustee Kelly noted the BDC did not meet in November, and he announced there will be a BDC meeting on Wednesday, December 14 at 6:30 p.m. at Village Hall.
- b) Public Relations - Trustee Fodor reported on the Committee's meeting last Thursday. They created a snowplow naming contest through the Village's new app, and the names will be decided on at the Committee's meeting in December. There are seven plows to name, and the winners will take a picture next to the truck after it has its new name printed.
- c) Public Works - Trustee Koth reported that the Streets Department was out salting, and the new loader is extremely helpful by saving time loading the trucks.
- d) Budget Committee - No report

ANNOUNCEMENTS

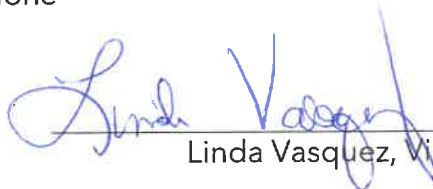
Trustee Robinson thanked the veterans and wished them a Happy Veterans Day and a Happy Thanksgiving to everyone. He mentioned the elementary school had a great Veterans Day program, but he noted there were a lot of people in and out, so he asked if there could be a police presence in the future to help everyone feel safe.

President Reid wished everyone a Happy Thanksgiving and safe travels.

ADJOURNMENT

Trustee Kelly moved to adjourn the Village Board meeting at 9:58 p.m.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Koth, Pollastrini, Mott, Kelly, and Robinson
Nays: None
Absent: None



Linda Vasquez, Village Clerk