



Village of Hampshire
Village Board Meeting
Thursday, August 15, 2024 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments
5. A Motion to Approve the Meeting Minutes from July 18, 2024
6. A Motion to Approve the Meeting Minutes from August 1, 2024
7. Village Manager's Report
 - a. Ziegler Land Zoning Entitlement Presentation
 - b. Resolution Adopting Civility Pledge
 - c. Discussion regarding an Amendment to Chapter 2 Article VIII of the Hampshire Municipal Code regulating Golf Carts
8. Staff Reports
 - a. Engineering Report
 - b. Streets Report
 - c. Police Report
 - d. Financial Report
9. Accounts Payable
 - a. A Motion to Approve the August 15, 2024, Accounts Payable to Personnel
 - b. A Motion to Approve the August 15, 2024, Regular Accounts Payable
10. Village Board Committee Reports
 - a. Business Development Commission
 - b. Public Works Committee
 - c. Budget Committee
11. New Business
12. Announcements
13. Executive Session
14. Adjournment

Public Comments: The Board will allow each person who is properly registered to speak a maximum time of five (5) minutes, provided the Village President may reduce the maximum time to three (3) minutes before public comments begin if more than five (5) persons have registered to speak. Public comment is meant to allow for expression of opinion on, or for inquiry regarding, public affairs but is not meant for debate with the Board or its members. Good order and proper decorum shall always be maintained.

Recording: Please note that all meetings held by videoconference may be recorded, and all recordings will be made public. While State Law does not require consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.



Village of Hampshire
Village Board Meeting Minutes
Thursday, July 18, 2024 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

1. Call to Order

Village Clerk Karen Stuehler called to order the Village Board Meeting at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday July 18, 2024.

2. Roll Call by Village Clerk, Karen Stuehler:

Present: Trustee Heather Fodor, Trustee Toby Koth, Trustee Lionel Mott, Trustee Erik Robinson.

Absent: Trustee Aaron Kelly, Trustee Laura Pollastrini, Village President Michael J. Reid, Jr.

A Quorum was Established.

Others Present: Village Manager Jay Hedges, Village Clerk Karen Stuehler, Chief Doug Pan, Assistant Village Manager for Development Mo Khan, Finance Director Lori Lyons, Village Attorney James Vasselli, Tim Paulson from EEI joined remotely.

Village Clerk asked for a motion to appoint Trustee Koth as President Pro Tem.

Trustee Fodor moved to appoint Trustee Koth as President Pro Tem.

Seconded by: Trustee Robinson

Roll Call Vote:

Ayes: Fodor, Koth, Mott, Robinson.

Nays: None.

Absent: Kelly, Pollastrini, Reid

Abstain: None.

3. Pledge of Allegiance

President Pro Tem Koth led the Pledge of Allegiance.

4. **Public Comments**

None.

5. **A Motion to Approve the Meeting Minutes from June 20, 2024**

Trustee Mott moved to approve the meeting minutes for the June 20, 2024 Village Board Meeting.

Seconded by: Trustee Fodor.

All Call Vote:

Ayes: Fodor, Koth, Mott, Robinson.

Nays: None.

Absent: Kelly, Pollastrini, Reid.

Abstain: None.

Motion Approved.

6. **Village Manager's Report**

- a. An Ordinance Approving the Establishment of Special Service Area No. 28 for American General Storage Development.

Trustee Robinson moved to approve Ordinance 24-20, an Ordinance Approving the Establishment of Special Service Area No. 28 for American General Storage Development.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Koth, Mott, Robinson.

Nays: None.

Absent: Kelly, Pollastrini, Reid.

Abstain: None.

Motion Approved.

- b. An Ordinance Approving the Establishment of Special Service Area No. 31 for PetAg Development.

Trustee Robinson moved to approve Ordinance 24-21, an Ordinance Approving the Establishment of Special Service Area No. 31 for PetAg Development.

Seconded by: Mott.

Roll Call Vote:

Ayes: Fodor, Koth, Mott, Robinson.

Nayes: None.

Absent: Kelly, Pollastrini, Reid.

Abstain: None.

Motion Approved.

- c. An Ordinance Approving a Variance to Sec. 6-11-2-J of the Hampshire Zoning Ordinance for the property located at 165 Arrowhead Drive.

Trustee Mott moved to approve Ordinance 24-22, an Ordinance Approving a Variance to Sec. 6-11-2-J of the Hampshire Zoning Ordinance for the property located at 165 Arrowhead Drive.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Koth, Mott, Robinson.

Nayes: Fodor.

Absent: Kelly, Pollastrini, Reid.

Abstain: None.

Motion Failed.

- d. An Ordinance Amending Sec. 3-1-11 of the Municipal Code regarding Liquor License Regulations.

Trustee Robinson moved to approve Ordinance 24-23, an Ordinance Amending Sec. 3-1-11 of the Municipal Code regarding Liquor License Regulations.

Seconded by: Trustee Mott.

Roll Call Vote:

Ayes: Fodor, Koth, Mott, Robinson.

Nayes: None.

Absent: Kelly, Pollastrini, Reid.

Abstain: None.

Motion Approved.

- e. A Resolution Authorizing the Purchase of Tyler, Inc. Licensing Module in the Amount of \$4,890.00.

Trustee Fodor moved to approve Resolution 24-21 Authorizing the Purchase of Tyler, Inc. Licensing Module in the Amount of \$4,890.00

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Koth, Mott, Robinson.

Nayes: None.

Absent: Kelly, Pollastrini, Reid.

Abstain: None.

Motion Approved.

- f. A Resolution Waiving Bidding Requirements and Authorizing Budgeted Road Improvements in the Amount of \$201,800.

Trustee Mott moved to approve Resolution 24-22 Waiving the Bidding Requirements and Authorizing Budgeted Road Improvements in the Amount of \$201,800.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Koth, Mott, Robinson.

Nayes: None.

Absent: Kelly, Pollastrini, Reid.

Abstain: None.

Motion Approved.

- g. A Resolution Approving a Legal Service Agreement with Vasselli Law, LLC.

Trustee Robinson moved to approve Resolution 24-23 Approving a Legal Service Agreement with Vasselli Law, LLC.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Koth, Mott, Robinson.

Nayes: None.

Absent: Kelly, Pollastrini, Reid.

Abstain: None.

Motion Approved.

7. **Staff Reports**

a. Engineer Report

Discussion was had about Municipal Streets being blacktopped.

b. Streets Report

Trustee Koth complimented the Streets Department on a good job cleaning up after the storm.

Trustee Robinson thinks the edging looks great.

c. Building Report

No discussion.

8. **Accounts Payable**

a. A Motion to Approve the July 18, 2024, Accounts Payable to Personnel in the amount of \$998.37

Trustee Robinson moved to approve the July 18, 2024, Accounts Payable to Personnel in the amount of \$998.37.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Koth, Mott, Robinson.

Nayes: None.

Absent: Kelly, Pollastrini, Reid.

Abstain: None.

Motion Approved.

b. A Motion to Approve July 18, 2024, Regular Accounts Payable in the amount of \$1,100,179.30.

Trustee Robinson moved to approve July 18, 2024, Regular Accounts Payable in the amount of \$1,100,179.30

Second by: Trustee Mott.

Roll Call Vote:

Ayes: Fodor, Koth, Mott, Robinson.

Nays: None.

Absent: Kelly, Pollastrini, Reid.

Abstain: None.

Motion Approved.

9. **Village Board Committee Reports**

a. Business Development Commission

Mr. Khan stated that the Business Development Commission discussed prohibiting back-lit wall signs in the Downtown area and Downtown wayfinding signs.

b. Public Works Committee

No Report.

c. Budget Committee

No Report.

10. **New Business**

No Discussion.

11. **Announcements**

- a. Village Manager Jay Hedges would like to remind everyone of the Street Dance on Friday, July 19 hosted by the Chamber.
- b. Trustee Mott would like to remind everyone of the Farmer's Market held on Saturday.
- c. Village Manager Jay Hedges also reminded everyone of Music Under the Oaks taking place this evening. This event is hosted by the Hampshire Park District.

12. **Executive Session**

None.

13. **Adjournment**

Trustee Robinson moved to adjourn at 7:28 p.m.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Koth, Mott, Robinson.

Nays: None.

Absent: Kelly, Pollastrini, Reid.

Abstain: None.

Motion Approved.



Village of Hampshire
Village Board Meeting Minutes
Thursday, August 1, 2024 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

1. Call to Order

Village President Michael J. Reid Jr. called to order the Village Board Meeting at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, August 1, 2024.

2. Roll Call by Village Clerk, Karen Stuehler:

Present: Village President Michael J. Reid Jr., Trustee Aaron Kelly, Trustee Lionel Mott joined at 7:54 p.m., Trustee Pollastrini, Trustee Robinson

Absent Trustee Heather Fodor, Trustee Toby Koth

A Quorum was Established.

Others Present: Village Manager Jay Hedges, Village Clerk Karen Stuehler, Chief Pann, Assistant Village Manager for Development Mo Khan, Finance Director Lori Lyons, Village Attorney James Vasselli,

3. Pledge of Allegiance

Village President Michael J. Reid led the Pledge of Allegiance.

4. Public Comments

Patrick Bochenek spoke regarding adding additional stop signs in the Prairie Ridge subdivision to slow cars down for the safety of the children and residents.

5. A Motion to Approve the Meeting Minutes from July 18, 2024

- a. Trustee Kelly moved to table the approval meeting minutes for the July 18, 2024, Village Board Meeting.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Kelly, Pollastrini, Robinson, Reid.

Nays: None.

Absent: Fodor, Koth, Mott.

Abstain: None.

Motion Approved.

6. **Village Manager's Report**

- a. Ordinance 24-24 Amending Sec. 2-4-2 of the Hampshire Municipal Code regarding Stop Sign Locations.

Trustee Robinson moved to Approve Ordinance 24-24 Amending Sec. 2-4-2 of the Hampshire Municipal Code regarding Stop Sign Locations.

Seconded by Trustee Pollastrini.

Roll Call Vote:

Ayes: Kelly, Pollastrini, Robinson, Reid.

Nayes: None

Absent: Fodor, Koth, Mott.

Abstain: None.

Motion Approved.

- b. Ordinance 24-25 Approving a Text Amendment to Sec. 6-7-2-B of the Hampshire Zoning Ordinance to allow Greenhouses as a Special Use in the R-2- Zoning District.

Trustee Robinson moved to Approve Ordinance 24-25 Approving a Text Amendment to Sec. 6-7-2-B of the Hampshire Zoning Ordinance to allow Greenhouses as a Special Use in the R-2- Zoning District.

Seconded by: Trustee Pollastrini.

Roll Call Vote:

Ayes: Kelly, Pollastrini, Robinson, Reid

Nayes: None.

Absent: Fodor, Koth, Mott.

Abstain: None.

Motion Approved.

- c. Ordinance 24-26 Approving a Map Amendment (Rezoning) from M-1 to R-2 for Lot 20 Washington Ave.

Trustee Kelly moved to Approve Ordinance 24-26 Approving a Map Amendment (Rezoning) from M-1 to R-2 for Lot 20 Washington Ave.

Seconded by: Trustee Robinson

Roll Call Vote:

Ayes: Kelly, Pollastrini, Robinson, Reid

Nayes: None

Absent: Fodor, Koth, Mott.

Abstain: None.

Motion Approved.

- d. Ordinance 24-27 Approving a Special Use per Sec. 6-7-2-B for a Greenhouse for Lot 20 Washington Ave.

Trustee Kelly moved to Approve a Special Use per Sec. 6-7-2-B for a Greenhouse for Lot 20 Washington Ave.

Seconded by Trustee Kelly.

Roll Call Vote:

Ayes: Kelly, Pollastrini, Robinson, Reid.

Nayes:

Absent: Fodor, Koth, Mott.

Abstain: None.

Motion Approved.

- e. Ordinance 24-28 Approving an Agreement with Crown Community Development for Cost Reimbursement for the Oakstead Pressure Reducing Valve Design Engineering in the Amount of \$19,832.

Trustee Kelly moved to Approve an Agreement with Crown Community Development for Cost Reimbursement for the Oakstead Pressure Reducing Valve Design Engineering in the Amount of \$19,832.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Kelly Pollastrini, Robinson, Reid.

Nayes: None

Absent: Fodor, Koth, Mott.

Abstain: None

Motion Approved.

- f. Resolution 24-24 Approving a Professional Service Agreement with Engineering Enterprises, Inc. for the Oakstead Pressure Reducing Valve Design Engineering in the Amount of \$19,832.

Trustee Robinson moved to Approve a Professional Service Agreement with Engineering Enterprises, Inc. for the Oakstead Pressure Reducing Valve

Design Engineering in the Amount of \$19,832.

Seconded by: Trustee Kelly

Roll Call Vote:

Ayes: Kelly Pollastrini, Robinson, Reid.

Nayes: None

Absent: Fodor, Koth, Mott.

Abstain: None.

Motion Approved.

- g. Resolution 24-25 Approving the Acquisition and Installation of an Early Warning Siren in the Amount of \$29,579.

Trustee Pollastrini moved to Approve the Acquisition and Installation of an Early Warning Siren in the Amount of \$29,579.

Seconded by: Trustee Kelly.

Roll Call Vote:

Ayes: Kelly Pollastrini, Robinson, Reid.

Nayes: None

Absent: Fodor, Koth, Mott.

Abstain: None.

Motion Approved.

- h. Ordinance 24-29 Amending 2-4-2 of the Hampshire Municipal Code regarding Vehicle Weight Restrictions.

Trustee Kelly moved to Approve Amending 2-4-2 of the Hampshire Municipal Code regarding Vehicle Weight Restrictions.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Kelly, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: Fodor, Koth.

Abstain: None.

Motion Approved.

- i. Ordinance 24-30 Amending Ch. 4 Article 3 of the Hampshire Municipal Code regarding Solicitors.

- j. Trustee Kelly moved to Amend Ch. 4 Article 3 of the Hampshire Municipal Code regarding Solicitors.

Seconded by: Trustee Mott.

Roll Call Vote:

Ayes: Kelly, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: Fodor, Koth.

Abstain: None.

Motion Approved

7. **Staff Reports**

- a. Building Report

Trustee Kelly would like to thank the staff for all the work done. Mr. Hedges, Mr. Khan and Mrs. Lyons leadership and working with Safebuilt, all the inspections and supervision to stay on top of everything happening in the Village.

8. **Accounts Payable**

- a. A Motion to Approve the August 1, 2024, Accounts Payable to Personnel in the amount of \$28.22.

Trustee Pollastrini moved to approve the August 1, 2024, Accounts Payable to Personnel in the amount of \$28.22.

Seconded by: Trustee Kelly.

Roll Call Vote.

Ayes: Kelly, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: Fodor, Koth.

Abstain: None.

Motion Approved.

- b. A Motion to Approve August 1, 2024, Regular Accounts Payable in the amount of \$152,549.24.

Trustee Kelly moved to approve the August 1, 2024, Regular Accounts Payable in the amount of \$152, 549.24.

Seconded by: Trustee Robinson.

Roll Call Vote.

Ayes: Kelly, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: Fodor, Koth.

Motion Approved.

9. **Village Board Committee Reports**

a. Business Development Commission

Trustee Kelly reported that they will meet in two weeks. Meetings are held on the second Wednesday of the month.

b. Public Works Committee

None.

c. Budget Committee

None.

10. **New Business**

11. **Public Works Committee**

No discussion

12. **Budget Committee**

No discussion

13. **Announcements**

- a. Trustee Kelly would like to further discuss Community Garden options. Maybe partner with Hampshire Park District, find land perhaps with smaller lots.
- b. Coon Creek is August 8-11. The Coon Creek Communities hard work is greatly appreciated. Everyone is looking forward to the wonderful event. Thank you too all. It has been requested to not throw candy during the parade due to the safety of the spectators.
- c. Thank you to Crown for the bike path at the North end of town. It is great that it is finished before the Coon Creek Event. It is appreciated and will help keep our residents safe.
- d. President Reid informed the Village Board that he is interested in a Golf Cart Community. Village Manager Jay Hedges has been working with Chief Pann and Attorney James Vasselli regarding the rules and regulations. President Reid wanted to know if the Board would be interested in entertaining this idea and if the work should continue to be pursued.

- e. National Night Out will be held Friday, August 2, 2024. President Reid and Chief Pann will show their support by partaking in the Dunk Tank. The event is a collaboration between the Hampshire Police Department, Hampshire Township Park District, and Ella Johnson Memorial Public Library District.

14. Executive Session

None

15. Adjournment

Trustee Pollastrini moved to adjourn at 8:52 p.m.

Seconded by: Trustee Mott.

All Call Vote.

Ayes: Kelly, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: Fodor, Koth.

Motion Approved.



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO: President Reid; Board of Trustees
FROM: Mo Khan, Assistant Village Manager for Development
FOR: Village Board Meeting on August 15, 2024
RE: Resolution Adopting Civility Pledge

Background: The Illinois Municipal League (IML) has drafted a Civility Pledge for local governments to adopt. The IML drafted the Civility Pledge which “aims to ensure that the communication between local elected and appointed officials remains, open, honest and transparent in order to cultivate trust and build relationship.”

The Civility Pledge reads:

“In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each may have different ideas for achieving that objective.”

Recommendation: For the Village Board to approve the Resolution Adopting the Civility Pledge.



Civility

BY ILLINOIS MUNICIPAL LEAGUE PUBLIC AFFAIRS STAFF

CIVILITY PLEDGE

For decades, politics and government at all levels have experienced their fair share of division, and we have witnessed individuals on opposite ends of the political spectrum disagree with or dislike individuals on the other side. We have observed the discord and conflict among state and local officials during meetings, and we have seen a rising number of physical encounters erupting across the nation.

With political divisions deepening, there are growing calls for more civility. Therefore, the conversation must shift to how we begin to turn around this trend that often ends in hostility. The Illinois Municipal League (IML) is taking a first step by providing all 1,295 cities, villages and towns with an opportunity to usher in an era of political civility.

IML is proud to introduce a Civility Pledge, which can assist local officials as they focus on bettering their communities. IML encourages all elected and appointed officials to sign the Civility Pledge. The pledge has four parts that explain how individuals can work together to do what is best for the municipality.

The first and second parts of the pledge are listening to and respecting others. Listening is a great communication tool that

allows others to know that you respect their viewpoints, even if you don't agree with them. While you might not agree with their thoughts, it is appropriate to practice civility towards those individuals.

The third and fourth parts are remembering that everyone involved is held equally responsible and accountable for improving their community and developing different ideas that will accomplish that task. Elected and appointed officials are encouraged to foster and build relationships with each other while finding solutions for the betterment of their municipality.

Everyone is on the same team, even with differing political opinions, striving to accomplish the broad objective of making a community better. This pledge is meant to ensure that communication remains open, honest and transparent. It aims to cultivate trust through building positive and productive relationships.

President Abraham Lincoln closed his first Inaugural Address by saying, "We are not enemies, but friends. We must not be enemies. Though passion may have strained, it must not break our bonds of affection." Those words still ring true today, and now is the time for local officials in communities across Illinois to lead the charge in promoting and improving civility.

BY THE NUMBERS:

63% of voters believe that the decreasing amount of respect and civility in our political systems is an extremely or very serious threat to democracy.

21% of voters said political division is one of the most important issues facing the country.

2022 polls from the Georgetown Institute of Politics and Public Service.

SUGGESTED IDEAS FOR INCORPORATING THE CIVILITY PLEDGE:

- Have all elected and appointed officials individually sign the pledge.
- Have all members of the council or board sign the pledge together.
- Post the pledge at municipal buildings.
- State the pledge after the Pledge of Allegiance at public meetings.

More information and materials to help municipalities incorporate the civility pledge can be found at iml.org/civility.

Self Evaluation Services

The Illinois Municipal League (IML) provides self-evaluation services that allow officials in cities, villages and towns to meet in closed session to explore solutions to internal and external challenges.

The Illinois Open Meetings Act generally requires all meetings of municipalities to be open to the public. However, one of several exceptions allows the corporate authorities to meet in closed session for the subjects of “self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member.” 5 ILCS 120/2(c)(16)

IML staff is available to attend an authorized closed session discussion or meeting. The discussion may address internal communications and relationships, meeting and business processes, roles of members and staff, ethical rules and conflicts of

interests. A wide array of matters may be discussed and resolved using this process.

In addition to IML staff, in some circumstances, the municipality must retain a session facilitator that is capable of leading the meeting and assisting the participants in goal setting for that particular municipality. While IML may be able to assist in the preparation for the session, the selection of an appropriate facilitator is the municipality’s responsibility and some discussions may need to be conducted in open session.

STEPS FOR SELF EVALUATION SERVICES:

DEVELOP A CONSENSUS

In order for the meeting to be successful, all members of the council or board must attend and participate. That commitment from the elected officials must be obtained in advance.

ENGAGE IML

IML staff will travel to your community on a pre-arranged date, subject to availability. The fee for this service is \$500, which includes handbooks and materials that will be provided to participants. The municipality may be expected to reimburse IML for additional direct travel and/or lodging expenses.

CHOOSE A FACILITATOR

Select a qualified facilitator to assist in goal setting. The need for the meeting may arise from any number of events or circumstances; the right facilitator can make all the difference. The municipality is responsible for all costs incurred by a facilitator, if needed.

If your municipality is a member of IML and is interested in more information about IML self evaluation services, please email inquiry@iml.org.

Civility Pledge

In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each may have different ideas for achieving that objective.

Aldersperson/Trustee/Councilman

Aldersperson/Trustee/Councilman

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Aldersperson/Trustee/Councilman

Aldersperson/Trustee/Councilman

Aldersperson/Trustee/Councilman

Aldersperson/Trustee/Councilman

Aldersperson/Trustee/Councilman

Mayor/Village President/Town President

City/Village/Town Clerk

Date



RESOLUTION NO. _____

**A RESOLUTION OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY
COUNTIES, ILLINOIS
ADOPTING CIVILITY PLEDGE**

WHEREAS, the Village of Hampshire (Village) recognizes that the public exchange of diverse ideas, viewpoints and robust debate are essential to democratic self-governance; and,

WHEREAS, the President and Board of Trustees of the Village, as elected officials of the Village, recognize the importance of engaging in free and spirited debate, while maintaining the highest standards of civility, honesty and mutual respect; and,

WHEREAS, the Illinois Municipal League (IML) has adopted a Civility Pledge which encourages the core tenets of civility; and,

WHEREAS, the Civility Pledge states, “In the interest of civility, I pledge to promote civility by listening, being respectful of others, acknowledging that we are all striving to support and improve our community and understanding that we each may have different ideas for achieving that objective;” and,

WHEREAS, in order to publicly declare a commitment to civil discourse and to express concern for the common good and wellbeing of all residents of the Village, the Board of Trustees of the Village have determined it to be in the best interests of the Village to adopt this Resolution.

NOW, THEREFORE, be it resolved by the Board of Trustees of the Village of Hampshire (Village) as follows:

Section 1. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. The Civility Pledge as set forth in this Resolution is hereby adopted.

Section 3. The elected and appointed officials of the Village of Hampshire are asked to sign the Civility Pledge and adhere to it during all public meetings and in all official actions.

PASSED THIS _____ day of _____, _____.

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED THIS ____ day of _____, _____.

Village President

ATTEST:

Clerk



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO: President Reid; Board of Trustees
FROM: Mo Khan, Assistant Village Manager for Development
FOR: Village Board Meeting on August 15, 2024
RE: Discussion regarding Golf Cart Regulations

Background: The Village has observed the usage of golf carts on public streets. There has been discussion amongst Village staff and the Village Board to allow the usage of golf carts on public streets. A draft ordinance with proposed text amendments to Chapter 2 Article VIII has been drafted for review and feedback.

Analysis: The following is a summary of the regulations that are being proposed:

1. Requires a permit to operate golf carts. Permit will be valid from May 1 to April 30.
2. Requires vehicle insurance for golf carts.
3. Requires payment of a permit fee. The amount of the fee is to be determined.
4. Requires the operator of a golf cart to be at least 16 years old and possess a valid driver's license.
5. Requires the following for a golf cart: brakes, seat belts, steering wheel, tires, rearview mirror, red reflectorized warning devices, and a slow-moving emblem.
6. Prohibits golf carts from being driven in public parks, sidewalks, or private property.
7. Golf carts can only be operated on village streets with a posted speed limit of 35 MPH or less.

Recommendation: For the Village Board to review and provide feedback on the proposed golf cart regulations.

THE VILLAGE OF HAMPSHIRE

ORDINANCE NO. _____

**AN ORDINANCE AMENDING ARTICLE VIII OF CHAPTER 2 OF THE MUNICIPAL
CODE OF HAMPSHIRE OF 1985 REGARDING OPERATING GOLF CARTS
WITHIN THE VILLAGE OF HAMPSHIRE, KANE AND
MCHENRY COUNTIES, ILLINOIS**

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF HAMPSHIRE**

THIS ___ DAY OF _____, 2024

Published in pamphlet form by authority
of the President and the Board of Trustees
of the Village of Hampshire, Illinois this
____ day of _____, 2024

**VILLAGE OF HAMPSHIRE
ORDINANCE NO. _____**

**AN ORDINANCE AMENDING ARTICLE VIII OF CHAPTER 2 OF THE MUNICIPAL
CODE OF HAMPSHIRE OF 1985 REGARDING OPERATING GOLF CARTS
WITHIN THE VILLAGE OF HAMPSHIRE, KANE AND
MCHENRY COUNTIES, ILLINOIS AND
MCHENRY COUNTIES, ILLINOIS**

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (with the President, the “Corporate Authorities”) are committed to protecting the health, safety and welfare of residents and visitors of the Village; and

WHEREAS, pursuant to Section 11-80-2 of the Illinois Municipal Code (65 ILCS 5/11-80-2) the Corporate Authorities may regulate the use of the streets and other municipal property; and

WHEREAS, Section 11-1426.1 of the Illinois Vehicle Code (625 ILCS 5/11-1426.1) provides regulations for operating golf carts on streets, roads and highways within the State of Illinois; and

WHEREAS, to ensure that Village streets and roads are safe for all residents and visitors of the Village, the Corporate Authorities have determined that it is necessary to amend the Municipal Code of Hampshire of 1985 (the “Village Code”) to set forth regulations concerning the use of golf carts on Village roadways; and

WHEREAS, the Corporate Authorities have considered the volume, speed and character of traffic on Village roadways and have determined that golf carts may safely travel on roadways within the Village as set forth herein; and

WHEREAS, the Corporate Authorities have considered the use of golf carts on certain roadways within the Village and have determined that the public safety will not be jeopardized thereby; and

WHEREAS, to ensure that individuals operate golf carts in a safe and responsible manner, the Corporate Authorities have determined that it is advisable, necessary and in the best interests of the Village and its residents to amend Article VIII of Chapter 2 of the Village Code as set forth herein;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all of the recitals contained in the preambles to this Ordinance are full, true and correct and hereby incorporate and make them part of this Ordinance.

SECTION 2. That the Village Code is hereby amended, notwithstanding any provision, ordinance, resolution or Village Code section to the contrary, by amending Article VIII of Chapter 2 as set forth below (additions underlined; deletions ~~stricken~~):

ARTICLE VIII
PEDESTRIANS-GOLF CARTS

2-8-1: PURPOSE:

This article is adopted in the interest of public safety. Golf carts were not designed or manufactured to be used on public streets and roadways. By regulating the operation of golf carts, the village is addressing safety concerns. All persons operating golf carts must be observant and attentive to the safety of themselves and others, including their passengers, other motorists, bicyclists and pedestrians. All persons who operate or ride golf carts on village streets do so at their own risk. The village has no liability under any theory of liability for permitting golf carts to be operated on village streets. By enacting this article, the village is not designating the operation of golf carts as an intended or permitted use of property with respect to section 3-102

of the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/3-102) and the village waives no immunities provided by the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101, et seq.).

2-8-2: DEFINITIONS:

The following terms as used in this article shall have the meanings as set forth below:

CHIEF OF POLICE: The chief of police of the Hampshire Police Department or a designee thereof.

GOLF CART: Has the meaning ascribed to it in section 1-123.9 of the Illinois Vehicle Code (625 ILCS 5/1-123.9).

VILLAGE STREETS: Any of the streets or roadways within the corporate limits of the village and under the jurisdiction of the village.

2-8-3: PERMIT REQUIRED:

A. Permit Required: No person shall operate a motorized golf cart on village streets without first obtaining a permit from the Hampshire Police Department.

B. Application for Permit; Proof of Compliance: Golf cart owners must complete a permit application. The completed applications will be maintained by the Hampshire Police Department. The Hampshire Police Department may issue a permit sticker or a permit as proof of compliance and may require that permit stickers are properly displayed on each golf cart.

C. Permit Fee: A fee of _____ shall be assessed to cover the costs of inspecting golf carts and implementing and enforcing this article.

D. Insurance Required: Insurance coverage will be verified as in effect by the Hampshire Police Department when issuing or renewing a permit.

E. Term of Permit; Renewals: Permits shall be granted for a period of one (1) year, from May 1st to April 30th, and may be renewed annually.

F. Denial or Revocation of Permit: The chief of police retains the right to prohibit any nonresident from operating a golf cart in the village and to refuse to issue, revoke or suspend any permit issued for a golf cart, at any time, if he or she feels such prohibition, refusal, revocation or suspension is appropriate to ensure the safety and wellbeing of residents of the village.

G. Hearings: Any person receiving a refusal, violation, revocation or suspension notice under this article, except for moving violations under the Illinois Vehicle Code, shall have an opportunity for a hearing in accordance with the procedures of the village. Any suspension or revocation of a privilege granted pursuant to this article will be at the discretion of the hearing officer.

2-8-4: RULES AND REGULATIONS:

Where authorized, golf carts may only be operated on village streets in accordance with the following rules and regulations:

A. Any person who operates a golf cart in the village shall take full responsibility for all liability associated with operating the golf cart.

B. Any person who operates a golf cart in the village must be at least sixteen (16) years of age and possess a valid driver's license to operate a motor vehicle issued in his or her name by the Illinois Secretary of State or by a foreign jurisdiction.

C. Any person who operates a golf cart in the village must possess proof of liability insurance and shall be subject to the mandatory insurance requirements set forth in Article VI of Chapter 7 of the Illinois Vehicle Code (625 ILCS 5/7-601, *et seq.*).

D. Car seats must be used when required by the State of Illinois. Children must be properly seated while a golf cart is in motion and may not be transported in a negligent manner.

E. No golf cart may be operated on a village street unless, at a minimum, it has the following: brakes, seat belts, a steering apparatus, tires, a rearview mirror, red reflectorized warning devices in the front and rear, a slow moving emblem (as required of other vehicles in section 12-709 of the Illinois Vehicle Code (625 ILCS 5/12-709)) on the rear of the golf cart, a headlight that emits a white light visible from a distance of 500 feet to the front, a tail lamp that emits a red light visible from at least 100 feet from the rear, brake lights and turn signals.

F. When operated on a village street, a golf cart shall have its headlight and tail lamps lighted as required by section 12-201 of the Illinois Vehicle Code (625 ILCS 5/12-201).

G. Golf carts shall not be operated anywhere other than a designated village street, and golf carts are not permitted to drive in public parks, on sidewalks or any private property. This section shall not preclude a golf cart conducting farm operations in accordance with the provisions of subsection 11-1426.1(h) of the Illinois Vehicle Code (625 ILCS 5/11-1426(h)).

H. Golf carts may only be operated on village streets that have a posted speed limit of thirty-five (35) miles per hour or less. A golf cart may cross a road or street at an intersection where the street has a posted speed limit of more than thirty-five (35) miles per hour.

I. Golf carts shall not make a direct crossing upon or across any tollroad, interstate highway or controlled access highway in Illinois. Golf carts shall not make a direct crossing upon or across any other highway under the jurisdiction of the State of Illinois except at an intersection of the highway with another public street, road or highway.

J. Golf carts must yield the right-of-way to overtaking vehicles at all times. Golf carts shall yield the right of way to all pedestrians and emergency vehicles.

K. The operation of golf carts shall be in compliance with the provisions of the Illinois Vehicle Code (625 ILCS 5/1-100, et seq.), as amended.

L. Golf carts may only park in areas within the village where vehicles are legally allowed to park, and may not park upon any shoulder, grassy area, or right-of-way.

M. Any person who operates a golf cart on village streets must adhere to all applicable state laws concerning the possession and use of alcoholic beverages, and all other illegal drugs, as well as all other state traffic laws. No person shall drive or be in actual physical control of a golf cart while under the influence. Any person who drives or is in actual physical control of a golf cart while under the influence shall be subject to sections 11-500 through 11-502 of the Illinois Vehicle Code (625 ILCS 5/11-500 - 5/11-502).

N. The maximum occupancy of golf carts traveling on village streets will be one (1) person per bucket seat or three (3) people per bench seat. Golf cart capacity may not exceed the capacity calculated by the manufacturer of the golf cart.

O. No person shall operate a golf cart having a decibel level exceeding EPA factory set regulatory levels within the village.

P. All golf carts operated on village streets must be inspected by the chief of police and must have valid permit documentation from the Hampshire Police Department.

2-8-5: ENFORCEMENT:

A. Any person who violates this article and has been issued a citation shall be fined not less than _____ on the first offense and \$ _____ on each subsequent offense.

B. Persons who have violated the provisions of this article on more than one occasion may have the privileges granted by this article refused, suspended or revoked by the chief of police.

C. Upon investigation by and the recommendation of the Hampshire Police Department, the chief of police may refuse to issue a permit or may suspend or revoke a permit upon finding that there is evidence that:

1. The golf cart operator has not safely operated a golf cart.
2. The permit sticker or permit was fraudulently or erroneously issued;
3. A registered golf cart has been dismantled or wrecked or is not properly equipped;
4. Any required fees have not been paid to the village, and the same are not paid upon reasonable notice and demand;

5. A permit sticker is displayed upon a golf cart other than the one for which it is issued.

D. The interpretation of the above rules and regulations by the Hampshire Police Department is final.

E. The corporate authorities reserve the right to repeal and revoke this article at any time.

SECTION 3. That the officers, employees, and agents of the Village shall take all action necessary or reasonably required to carry out, give effect to and consummate the amendments contemplated by this Ordinance. The Public Works Department is authorized to post and maintain appropriate signs to effectuate the intent of this Ordinance.

SECTION 4. That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Ordinance are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 5. That the provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative and unenforceable and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6. In the event of any conflict between the terms of this Ordinance and the terms of the Village Code, or any other code, ordinance or regulation of the Village, the terms of this Ordinance shall control and prevail in all instances.

SECTION 7. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 8. A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 9. This Ordinance shall be in full force and effect ten (10) days after passage, approval and publication in pamphlet form or as otherwise provided by applicable law.

ADOPTED THIS __ DAY OF _____, 2024.

AYES/YEAS: _____

NAYS/NOES: _____

ABSENT: _____

ABSTAIN: _____

ADOPTED THIS __ DAY OF _____, 2024.

Michael J. Reid, Jr., Village President

ATTEST:

Karen L. Stuehler, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CLERK’S CERTIFICATE

I, Karen L. Stuehler, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane and McHenry Counties, Illinois, and I do hereby certify that I am currently the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance titled:

AN ORDINANCE AMENDING ARTICLE VIII OF CHAPTER 2 OF THE MUNICIPAL CODE OF HAMPSHIRE OF 1985 REGARDING OPERATING GOLF CARTS WITHIN THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS AND MCHENRY COUNTIES, ILLINOIS

I certify that on _____, 2024, the Board of Trustees of Hampshire (or the Corporate Authorities, if required by law), at a regular meeting, passed and adopted Ordinance No. _____, which was approved by the Village President on the _____ day of _____, 2024.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at the meeting and that the meeting was held in compliance with all requirements of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

The pamphlet form of Ordinance No. _____, including the Ordinance and cover sheet thereof, was prepared and a copy of such Ordinance was posted in the municipal building, commencing on _____, 2024 and continuing for at least ten (10) days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the Village Clerk and online.

DATED at Hampshire, Illinois, this _____ day of _____, 2024.

Karen L. Stuehler, Village Clerk
Village of Hampshire

(Seal)



To: Village President and Board of Trustees

From: Timothy N. Paulson, P.E., CFM

Date: August 7, 2024

Re: Monthly Engineering Report

EEI Job #: HA2400-V

All:

Please find below a brief status report of current Village and development projects.

Village Projects

- Safe Routes to School
 - ✓ Environmental and Cultural Clearance Documentation Submitted to IDOT
 - ✓ IDOT/FHWA Coordination Meeting Held on 8/6/24
- Park and Rinn Storm Sewer Improvements
 - ✓ Grant Approval Process Expected to be Finalized Soon
 - ✓ Then Move into Design
- UV System Replacement
 - ✓ Design Ongoing
- N. State Street
 - ✓ Environmental and Cultural Clearance Documentation Submitted to IDOT
 - ✓ Work on Phase I Requirements Ongoing

Development Projects

- Prairie Ridge K & L, M, and R
 - ✓ Punch List Inspections for Acceptance Ongoing
- Prairie Ridge – North of Kelley Road
 - ✓ Home Construction Underway
 - ✓ Design for Prairie Ridge North Lift Station Ongoing
 - ✓ Plans Submitted for Neighborhoods U, V & Y – Review Completed, Waiting for Resubmittal
- Tamms Farm
 - ✓ Punchlist Inspections Ongoing



- Stanley North—TRZ Self Storage American General Storage Development
 - ✓ Review of As-Built and Easement Document Issued; Waiting on Resubmittal of Easement Documents
 - ✓ Developer Working on Punchlist Items

- Hampshire 90 Logistics Park
 - ✓ IDOT Route 20 Improvements Need to be Completed
 - ✓ Punchlist Inspections Ongoing

- Hampshire Grove
 - ✓ Construction Ongoing on Old Dominion Site

- Tinajero Property
 - ✓ Construction Ongoing
 - ✓ Underground Improvements Installed

- Oakstead
 - ✓ Engineering Approved
 - ✓ Waiting on Schedule from Developer
 - ✓ PRV Station Design – Getting Started

If you have any questions please contact me at tpaulson@eeiweb.com or (630) 466-6727.

Pc: Jay Hedges, Village Manager

Village of Hampshire Street Department

Monthly Report: July 2024

Large Group Gathering - Music under the Oaks no parking, Summer on State st Dance road closures, Outdoor Market Touch-a-Truck and barricades for shred event.

Storm Damage Pickup - July 15th

Safetly Tested all Vehicles

Bike Path installation on N. State st - ADA ramp and restoration work

Punch List - Prairie Ridge sub R, L, K and M

Asphalt Usage

19.62 Tons for various road patches

Sweeper

Swept the entire Village

SSA and Street department mowing

SSA and Street right of ways

Storm Drain Repairs

Televised State st from Washignton ave to Jeffereson ave

Televised Jefferson ave from State st to Ash st

Storm sewer repair at 161 Washington ave

Utility Locates

Normal - 299

Emergency - 33

Work Performed

Vehicle and Equipment Maintenance

Street Light Repair - Both lamps at the entrance to Parkside sub

Sidewalk Grinding

Other Miscellaneous Projects



EMBRACE OPPORTUNITY

HONOR TRADITION

HAMPSHIRE POLICE DEPARTMENT MONTHLY REPORT

June / July 2024

Chief Doug Pann

HAMPSHIRE POLICE DEPARTMENT JUNE SCORECARD



Hampshire Police Department Scorecard

Jun-24

OFFENSES

	Previous Month	Current Month	% Change	YTD	YTD '23	YTD '22
Group A Offenses	2	5	150.0%	31	26	29
All Dispatched Calls for Service	298	292	-2.0%	1615	1517	1208
Burglary	0	0	0.0%	1	0	1
Burglary to Motor Vehicle and Theft from Motor Vehicle	0	0	0.0%	0	2	0
Auto Theft	1	1	0.0%	3	0	0
Theft	0	3	300.0%	8	5	10
Domestic Violence Cases	0	3	300.0%	14	6	6
Mental Health Calls for Service	4	3	-25.0%	21	7	
Alarm Responses	7	19	171.4%	75	47	64
Assists to Neighboring Communities / KCSO	21	24	14.3%	121	78	111

ACTIVITY

	Previous Month	Current Month	% Change	YTD
# Traffic Stops	156	78	-50.0%	828
# Traffic Tickets	73	34	-53.4%	390
# Traffic Warnings	72	52	-27.8%	522
# Parking Tickets	59	37 of 51	-54.2%	228

HAMPSHIRE POLICE DEPARTMENT JULY SCORECARD



Hampshire Police Department Scorecard

Jul-24

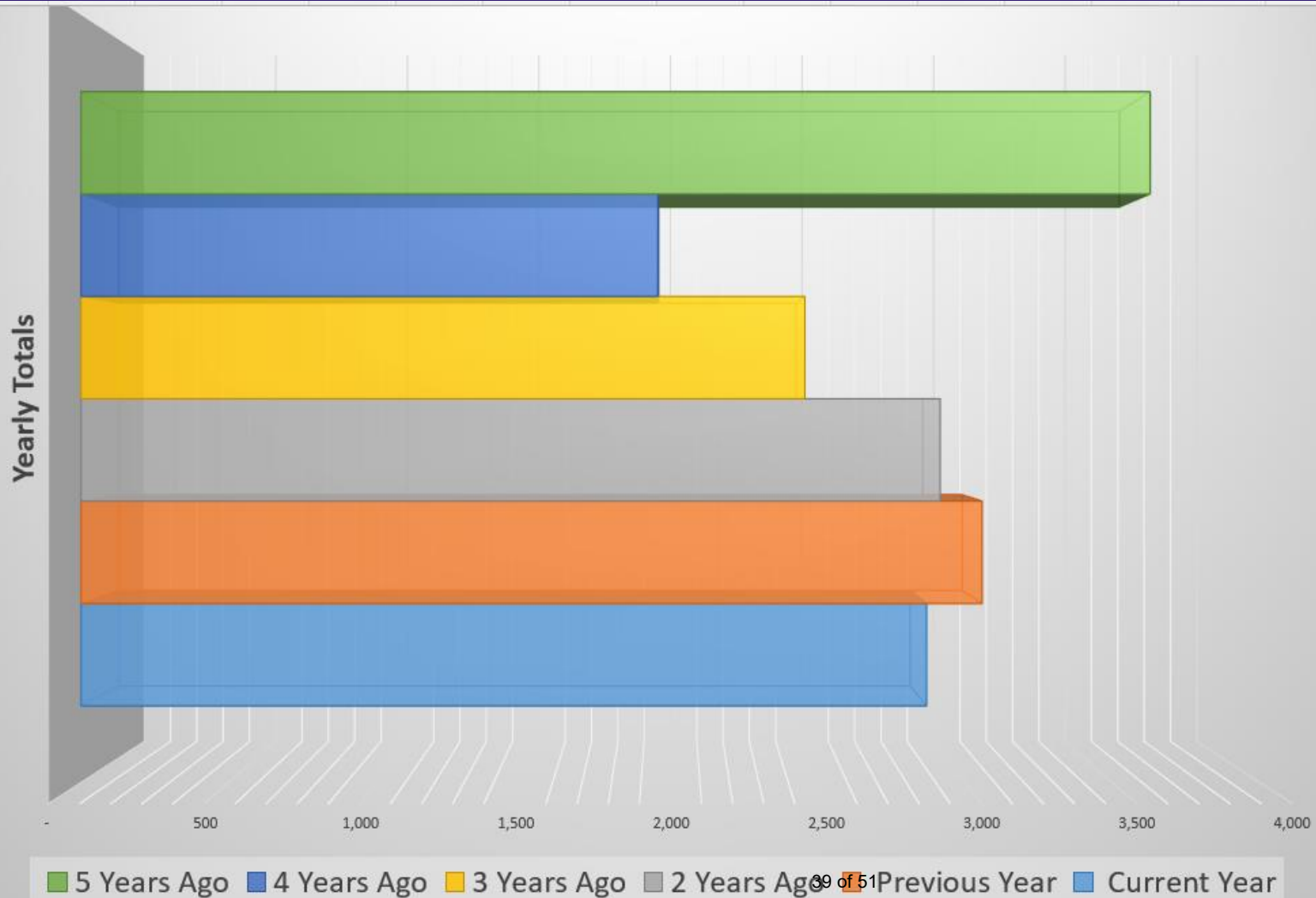
OFFENSES

	Previous Month	Current Month	% Change	YTD	YTD '23	YTD '22
Group A Offenses	5	4	-20.0%	35	36	37
All Dispatched Calls for Service	292	308	5.5%	1923	1801	1484
Burglary	0	0	#DIV/0!	1	0	1
Burglary to Motor Vehicle and Theft from Motor Vehicle	0	0	#DIV/0!	0	2	1
Auto Theft	1	0	-100.0%	3	0	0
Theft	3	1	-66.7%	9	6	12
Domestic Violence Cases	3	4	33.3%	18	7	6
Mental Health Calls for Service	3	3	0.0%	24	10	
Alarm Responses	19	9	-52.6%	84	54	87
Assists to Neighboring Communities / KCSO	24	30	25.0%	151	101	130

ACTIVITY

	Previous Month	Current Month	% Change	YTD
# Traffic Stops	78	118	51.3%	946
# Traffic Tickets	34	39	14.7%	429
# Traffic Warnings	52	41	-21.2%	563
# Parking Tickets	27	38	40.7%	251

YEAR TO DATE CALLS FOR SERVICE - 5 YEAR COMPARISON



OFFENSE TRENDS COMPARISON 2023-2024



Data Not Available Due or Transition to New RMS

CURRENT PROJECTS



Project	Start Date	Status
Install In-car printers and transition to digital ticketing	11/01/2022	Waiting for Tyler to make final changes
BWC Grant	01/01/2023	Awaiting award
Host community open house(s) - Virtra 300	10/13/2023	On-Going
Revise and Update Village Emergency Operations Plan with HFPD	02/01/2024	Work in progress
Develop and Implement Chaplain Program	03/01/2024	Revising policy and contacting local pastors
Develop Officer Wellness Program / Peer-to-Peer Support	03/01/2024	Revising draft policy / Seeking Volunteers / Wellness Checks Approved in FY25 Budget

GOALS ACCOMPLISHED



Project	Start Date	Status
Developing Lesson Plans - De-Escalation Training	04/10/2023	Lesson plans certified
Plan and Implement National Night Out	02/01/2024	Done - great success!
Transition to County RMS	05/01/2023	Fully Deployed!

COMMUNITY EVENTS



Village of Hampshire
 Budget Versus Actual Report Overview
 Two Months Ended June 30, 2024

General Fund						% of Budget
2 MONTHS ENDED				2024-2025		
YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET		
Revenue	1,252,821	1,802,519	549,698	44%	8,886,578	20%
Expenditures/Expense	1,556,806	1,446,563	(110,243)	-7%	9,340,825	15%
YTD Surplus/(Deficit)	(303,985)	355,956	659,941		(454,247)	
Special Revenue Funds						
Revenue	63,820	374,128	310,308	486%	780,069	48%
Expenditures/Expense	112,965	47,537	(65,428)	-58%	677,794	7%
YTD Surplus/(Deficit)	(49,145)	326,591	375,736		102,275	
Capital Project Funds						
Revenue	2,044,975	70,001	(1,974,974)	-97%	12,269,848	1%
Expenditures/Expense	2,067,596	12,576	(2,055,020)	-99%	12,405,569	0%
YTD Surplus/(Deficit)	(22,621)	57,425	80,046		(135,721)	
Enterprise Funds						
Revenue	1,022,287	629,729	(392,558)	-38%	6,133,724	10%
Expenditures/Expense	975,833	533,489	(442,344)	-45%	5,854,998	9%
YTD Surplus/(Deficit)	46,454	96,240	49,786		278,726	
Total Village						
Revenue	4,383,903	2,876,377	(1,507,526)	-34%	28,070,219	10%
Expenditures/Expense	4,713,200	2,040,165	(2,673,035)	-57%	28,279,186	7%
YTD Surplus/(Deficit)	(329,297)	836,212	1,165,509		(208,967)	



Agency Funds						% of Budget
2 MONTHS ENDED				2024-2025		
YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET		
Revenue	68,367	607,515	539,148	789%	1,215,349	50%
Expenditures/Expense	206,576	-	(206,576)	-100%	1,239,451	0%
YTD Surplus/(Deficit)	(138,209)	607,515	745,724		(24,102)	

Pension Trust Fund						% of Budget
2 MONTHS ENDED				2024-2025		
YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET		
Revenue	153,786	155,827	2,041	1%	922,717	17%
Expenditures/Expense	94,340	33,298	(61,042)	-65%	566,044	6%
YTD Surplus/(Deficit)	59,446	122,529	63,083		356,673	

Village of Hampshire
 Budget Versus Actual Report - General Fund Summary
 Two Months Ended June 30, 2024

	General Fund Revenues (01)				
	2 MONTHS ENDED				2024-2025
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
GENERAL FUND REVENUE					
Property Tax	-	721,843	721,843	100%	1,369,656
Intergovernmental	569,027	621,087	52,060	9%	3,414,162
Service Fees	14,083	14,467	384	3%	84,500
Investment Income	27,254	25,318	(1,936)	-7%	163,520
Reimbursable	38,534	102,831	64,297	167%	231,206
Licenses, Fines, Permits, Fees	112,621	122,391	9,770	9%	675,725
Grant Income	132,459	-	(132,459)	-100%	794,751
Other Income	84,139	64,354	(19,785)	-24%	504,835
Debt Issuance	45,333	-	(45,333)	-100%	272,000
Transfers In	93,217	-	(93,217)	-100%	559,301
TOTAL GENERAL FUND REVENUE	1,116,667	1,672,291	555,624	50%	8,069,656

	General Fund Expenses (01)				
	2 MONTHS ENDED				2024-2025
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
GENERAL FUND EXPENSE					
ADMINISTRATION					
Personal Services	123,302	135,329	12,027	10%	739,809
Contractual Services	208,929	464,734	255,805	122%	1,253,572
Commodities	12,510	36,357	23,847	191%	75,060
Other Expenses	17,015	5,013	(12,002)	-71%	102,089
Capital Outlay	4,471	3,150	(1,321)	-30%	26,825
Transfers	-	-	-	0%	-
TOTAL ADMINISTRATION	366,227	644,583	278,356	76%	2,197,355

POLICE					
Personal Services	441,347	341,370	(99,977)	-23%	2,648,083
Contractual Services	79,251	55,486	(23,765)	-30%	475,505
Commodities	16,419	6,550	(9,869)	-60%	98,515
Capital Outlay	35,129	8,219	(26,910)	-77%	210,773
TOTAL POLICE	572,146	411,625	(160,521)	-28%	3,432,876

STREET DEPARTMENT					
Personal Services	115,022	108,500	(6,522)	-6%	690,133
Contractual Services	70,083	38,182	(31,901)	-46%	420,496
Commodities	18,717	7,524	(11,193)	-60%	112,300
Other Expenses	26,993	2,716	(24,277)	-90%	161,958
Capital Outlay	247,977	66,243	(181,734)	-73%	1,487,865
TOTAL STREET DEPARTMENT	478,792	223,165	(255,627)	-53%	2,872,752

PLANNING AND ZONING DEPARTMENT					
Personal Services	413	-	(413)	-100%	2,476
TOTAL PLANNING AND ZONING DEPT.	413	-	(413)	-100%	2,476

POLICE COMMISSION					
Personal Services	162	969	807	498%	969
Contractual Services	550	-	(550)	-100%	3,300
Other Expenses	-	-	-	0%	-
Commodities	8	-	(8)	-100%	50
TOTAL POLICE COMMISSION	720	969	249	35%	4,319

PROMOTIONS COMMITTEE					
Contractual Services	2,187	2,725	538	25%	13,125
Commodities	167	426	259	155%	1,000
TOTAL PROMOTIONS COMMITTEE	2,354	3,151	797	34%	14,125

SUB TOTAL GENERAL FUND EXPENSE	1,420,652	1,283,493	(137,159)	-10%	8,523,903
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SUB TOTAL YEAR-TO-DATE SURPLUS/(DEFICIT)	(303,985)	388,798	692,783	-228%	(454,247)
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GENERAL FUND SUBFUNDS	-	(32,842)	(32,842)	-100%	-
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TOTAL YEAR-TO-DATE SURPLUS/(DEFICIT)	(303,985)	355,956	659,941	-217%	(454,247)
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Village of Hampshire
 Budget Versus Actual Report - General Fund Subfunds
 Two Months Ended June 30, 2024

	School Impact Fees (60)					Library Impact Fees (61)				
	2 MONTHS ENDED		2024-2025			2 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	83	48	(35)	-42%	500	133	125	(8)	-6%	800
Licenses, Fines, Permits, Fees	92,539	87,352	(5,187)	-6%	555,233	7,236	6,300	(936)	-13%	43,412
TOTAL REVENUE	92,622	87,400	(5,222)	-6%	555,733	7,369	6,425	(944)	-13%	44,212
EXPENSE										
Other Expenses	92,622	120,109	27,487	30%	555,733	7,369	3,712	(3,657)	-50%	44,212
TOTAL EXPENSE	92,622	120,109	27,487	30%	555,733	7,369	3,712	(3,657)	-50%	44,212
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	(32,709)	(32,709)	-100%	-	-	2,713	2,713	100%	-

	Parks Impact Fees (62)					Fire Impact Fees (63)				
	2 MONTHS ENDED		2024-2025			2 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	7	6	(1)	-14%	40	17	13	(4)	-24%	100
Licenses, Fines, Permits, Fees	4,790	7,941	3,151	66%	28,740	26,960	24,473	(2,487)	-9%	161,762
TOTAL REVENUE	4,797	7,947	3,150	66%	28,780	26,977	24,486	(2,491)	-9%	161,862
EXPENSE										
Other Expenses	4,797	10,919	6,122	128%	28,780	26,977	24,535	(2,442)	-9%	161,862
TOTAL EXPENSE	4,797	10,919	6,122	128%	28,780	26,977	24,535	(2,442)	-9%	161,862
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	(2,972)	(2,972)	-100%	-	-	(49)	(49)	-100%	-

	Cemetery Impact Fees (66)					Township Impact Fees (67)				
	2 MONTHS ENDED		2024-2025			2 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	6	9	3	50%	35	1	1	-	0%	7
Licenses, Fines, Permits, Fees	1,458	1,200	(258)	-18%	8,750	2,924	2,760	(164)	-6%	17,543
TOTAL REVENUE	1,464	1,209	(255)	-17%	8,785	2,925	2,761	(164)	-6%	17,550
EXPENSE										
Other Expenses	1,464	-	(1,464)	-100%	8,785	2,925	3,795	870	30%	17,550
TOTAL EXPENSE	1,464	-	(1,464)	-100%	8,785	2,925	3,795	870	30%	17,550
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	1,209	1,209	100%	-	-	(1,034)	(1,034)	-100%	-

	Total General Fund Subfunds				
	2 MONTHS ENDED		2024-2025		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE					
Investment Income	247	202	(45)	-18%	1,482
Licenses, Fines, Permits, Fees	135,907	130,026	(5,881)	-4%	815,440
TOTAL REVENUE	136,154	130,228	(5,926)	-4%	816,922
EXPENSE					
Other Expenses	136,154	163,070	26,916	20%	816,922
TOTAL EXPENSE	136,154	163,070	26,916	20%	816,922
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	(32,842)	(32,842)	-100%	-

Village of Hampshire
 Budget Versus Actual Report - Special Revenue Fund Summary
 Two Months Ended June 30, 2024

	Tax Increment Financing (05)					Hotel/Motel Tax (07)				
	2 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET	2 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Property Tax	-	143,938	143,938	100%	209,700	-	-	-	0%	-
Intergovernmental	-	-	-	0%	-	-	-	-	0%	-
Investment Income	33	169	136	412%	200	1	34	33	3300%	5
Licenses, Fines, Permits, Fees	-	-	-	0%	-	4,167	-	(4,167)	-100%	25,000
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	33	144,107	144,074	436588%	209,900	4,168	34	(4,134)	-99%	25,005
EXPENSE										
Contractual Services	417	709	292	70%	2,500	3,167	19,000	15,833	500%	19,000
Commodities	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	31,547	16,684	(14,863)	-47%	189,286	1,000	6,000	5,000	500%	6,000
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	31,964	17,393	(14,571)	-46%	191,786	4,167	25,000	20,833	500%	25,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	(31,931)	126,714	158,645	-497%	18,114	1	(24,966)	(24,967)	-2496700%	5

	Road and Bridge (10)					Motor Fuel Tax (15)				
	2 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET	2 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Property Tax	-	67,743	67,743	100%	133,532	-	-	-	0%	-
Intergovernmental	769	-	(769)	-100%	4,612	54,599	54,369	(230)	0%	327,596
Investment Income	1	26	25	2500%	5	4,167	12,972	8,805	211%	25,000
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Grant Income	-	-	-	0%	-	-	67,285	67,285	100%	-
TOTAL REVENUE	770	67,769	66,999	8701%	138,149	58,766	134,626	75,860	129%	352,596
EXPENSE										
Contractual Services	16,667	-	(16,667)	-100%	100,000	9,167	-	(9,167)	-100%	55,000
Commodities	-	-	-	0%	-	41,666	-	(41,666)	-100%	250,000
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	16,667	-	(16,667)	-100%	100,000	50,833	-	(50,833)	-100%	305,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	(15,897)	67,769	83,666	-526%	38,149	7,933	134,626	126,693	1597%	47,596

	SSA #2-26 (52)					Total Special Revenue Funds				
	2 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET	2 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Property Tax	-	27,489	27,489	100%	53,919	-	239,170	239,170	100%	397,151
Intergovernmental	-	-	-	0%	-	55,368	54,369	(999)	-2%	332,208
Investment Income	83	103	20	24%	500	4,285	13,304	9,019	210%	25,710
Licenses, Fines, Permits, Fees	-	-	-	0%	-	4,167	-	(4,167)	-100%	25,000
Grant Income	-	-	-	0%	-	-	67,285	67,285	100%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	83	27,592	27,509	33143%	54,419	63,820	374,128	310,308	486%	780,069
EXPENSE										
Personal Services	4,013	4,765	752	19%	24,082	4,013	4,765	752	19%	24,082
Contractual Services	-	-	-	0%	-	29,418	19,709	(9,709)	-33%	176,500
Commodities	-	-	-	0%	-	41,666	-	(41,666)	-100%	250,000
Other Expenses	5,321	379	(4,942)	-93%	31,926	37,868	23,063	(14,805)	-39%	227,212
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	9,334	5,144	(4,190)	-45%	56,008	112,965	47,537	(65,428)	-58%	677,794
YEAR-TO-DATE SURPLUS/(DEFICIT)	(9,251)	22,448	31,699	-343%	(1,589)	(49,145)	326,591	375,736	-765%	102,275

Village of Hampshire
 Budget Versus Actual Report - Capital Project Fund Summary
 Two Months Ended June 30, 2024

	Equipment Replacement (03)					Capital Improvement (04)				
	2 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET	2 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	8	30	22	275%	50	-	34	34	100%	-
Licenses, Fines, Permits, Fees	-	-	-	0%	-	143,265	-	(143,265)	-100%	859,590
Grant Income	-	-	-	0%	-	-	-	-	0%	-
Debt Issuance	-	-	-	0%	-	1,800,000	-	(1,800,000)	-100%	10,800,000
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	8	30	22	275%	50	1,943,265	34	(1,943,231)	-100%	11,659,590
EXPENSE										
Contractual Services	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	141,391	-	(141,391)	-100%	848,345
Capital Outlay	6,500	-	(6,500)	-100%	39,000	1,800,000	-	(1,800,000)	-100%	10,800,000
Transfer to General Fund	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	6,500	-	(6,500)	-100%	39,000	1,941,391	-	(1,941,391)	-100%	11,648,345
YEAR-TO-DATE SURPLUS/(DEFICIT)	(6,492)	30	6,522	-100%	(38,950)	1,874	34	(1,840)	-98%	11,245
	Public Use Fees (06)					Capital Projects/Debt Service (33)				
	2 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET	2 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	833	1,506	673	81%	5,000	150	479	329	219%	900
Licenses, Fines, Permits, Fees	47,717	27,768	(19,949)	-42%	286,300	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	48,550	29,274	(19,276)	-40%	291,300	150	479	329	219%	900
EXPENSE										
Contractual Services	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	5,136	-	(5,136)	-100%	30,814
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfers Out	61,667	-	(61,667)	-100%	370,000	-	-	-	0%	-
TOTAL EXPENSE	61,667	-	(61,667)	-100%	370,000	5,136	-	(5,136)	-100%	30,814
YEAR-TO-DATE SURPLUS/(DEFICIT)	(13,117)	29,274	42,391	-323%	(78,700)	(4,986)	479	5,465	-110%	(29,914)
	Transportation Impact Fees (64)					Early Warning (65)				
	2 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET	2 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	47,717	39,264	(8,453)	-18%	286,300	1,118	920	(198)	-18%	6,708
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	4,167	-	(4,167)	-100%	25,000
TOTAL REVENUE	47,717	39,264	(8,453)	-18%	286,300	5,285	920	(4,365)	-83%	31,708
EXPENSE										
Contractual Services	10,000	12,576	2,576	26%	60,000	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	27,750	-	(27,750)	-100%	166,500	5,000	-	(5,000)	-100%	30,000
Transfer to General	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	37,750	12,576	(25,174)	-67%	226,500	5,000	-	(5,000)	-100%	30,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	9,967	26,688	16,721	168%	59,800	285	920	635	223%	1,708
	Capital Improvement (70)					Total Capital Project Funds				
	2 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET	2 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	-	-	-	0%	-	991	2,049	1,058	107%	5,950
Licenses, Fines, Permits, Fees	-	-	-	0%	-	239,817	67,952	(171,865)	-72%	1,438,898
Grant Income	-	-	-	0%	-	-	-	-	0%	-
Debt Issuance	-	-	-	0%	-	1,800,000	-	(1,800,000)	-100%	10,800,000
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	4,167	-	(4,167)	-100%	25,000
TOTAL REVENUE	-	-	-	0%	-	2,044,975	70,001	(1,974,974)	-97%	12,269,848
EXPENSE										
Contractual Services	-	-	-	0%	-	10,000	12,576	2,576	26%	60,000
Other Expenses	-	-	-	0%	-	146,527	-	(146,527)	-100%	879,159
Capital Outlay	10,152	-	(10,152)	-100%	60,910	1,849,402	-	(1,849,402)	-100%	11,096,410
Transfers	-	-	-	0%	-	61,667	-	(61,667)	-100%	370,000
TOTAL EXPENSE	10,152	-	(10,152)	-100%	60,910	2,067,596	12,576	(2,055,020)	-99%	12,405,569
YEAR-TO-DATE SURPLUS/(DEFICIT)	(10,152)	-	10,152	-100%	(60,910)	(22,621)	57,425	80,046	-354%	(135,721)

Village of Hampshire
 Budget Versus Actual Report - Agency Fund Summary
 Two Months Ended June 30, 2024

	SSA#14 B&I (43)					SSA#13 B&I (45)				
	2 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET	2 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Property Tax	-	414,956	414,956	100%	805,149	60,867	178,360	117,493	193%	365,200
Investment Income	5,000	9,220	4,220	84%	30,000	2,500	4,979	2,479	99%	15,000
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	5,000	424,176	419,176	8384%	835,149	63,367	183,339	119,972	189%	380,200
EXPENSE										
Other Expenses	140,580	-	(140,580)	-100%	843,478	65,996	-	(65,996)	-100%	395,973
TOTAL EXPENSE	140,580	-	(140,580)	-100%	843,478	65,996	-	(65,996)	-100%	395,973
YEAR-TO-DATE SURPLUS/(DEFICIT)	(135,580)	424,176	559,756	-413%	(8,329)	(2,629)	183,339	185,968	-7074%	(15,773)

	Total Agency Funds				
	2 MONTHS ENDED		DELTA \$	DELTA %	2024-2025 TOT BUDGET
	YTD BUDGET	YTD ACTUAL			
REVENUE					
Property Tax	60,867	593,316	532,449	875%	1,170,349
Investment Income	7,500	14,199	6,699	89%	45,000
Licenses, Fines, Permits, Fees	-	-	-	0%	-
TOTAL REVENUE	68,367	607,515	539,148	789%	1,215,349
EXPENSE					
Other Expenses	206,576	-	(206,576)	-100%	1,239,451
TOTAL EXPENSE	206,576	-	(206,576)	-100%	1,239,451
YEAR-TO-DATE SURPLUS/(DEFICIT)	(138,209)	607,515	745,724	-540%	(24,102)

Village of Hampshire
 Budget Versus Actual Report - Pension Trust Summary
 Two Months Ended June 30, 2024

	Pension Trust Fund Revenues (90)				
	2 MONTHS ENDED				2024-2025
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE					
Investment Income	41,667	8,395	(33,272)	-80%	250,000
Realized and Unrealized Gain/(Loss)	-	127,765	127,765	100%	-
Less: Investment Fees	-	(340)	(340)	-100%	-
Member Contributions	16,286	20,007	3,721	23%	97,717
Employer Contributions	95,833	-	(95,833)	-100%	575,000
Creditable Service Transfer In	-	-	-	0%	-
Miscellaneous Income	-	-	-	0%	-
TOTAL REVENUE	153,786	155,827	2,041	1%	922,717

	Pension Trust Fund Expenses (90)				
	2 MONTHS ENDED				2024-2025
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
EXPENSE					
Pension Payments	35,209	32,488	(2,721)	-8%	211,253
Refund of Contributions	50,098	-	(50,098)	-100%	300,591
Transfer to Other Pension Funds	-	-	-	0%	-
Contractual Services	8,583	780	(7,803)	-91%	51,500
Other Expenses	450	30	(420)	-93%	2,700
TOTAL EXPENSE	94,340	33,298	(61,042)	-65%	566,044
YEAR-TO-DATE SURPLUS/(DEFICIT)	59,446	122,529	63,083	106%	356,673