



Village of Hampshire
Village Board Meeting
Thursday, April 1, 2021 - 7:00 PM
Hampshire Village Hall – 234 S. State Street

AGENDA

1. Call to Order
2. Establish Quorum (Physical and Electronic)
3. Pledge of Allegiance
4. Public Comments
5. Approval of Minutes from March 18, 2021
6. Village Manager's Report
 - a. A Motion Approving the Transfer of Certain Village Records to the Illinois Regional Archive Depository
 - b. An Ordinance Combining the Plan Commission and the Zoning Board of Appeals, Effective May 1, 2021
 - c. An Ordinance Amending the Regarding Signage Regulations in the Interchange Overlay District (I-90/US 20 Interchange Area)
 - d. A Motion to Authorize Staff to Renew Health, Dental, and Vision Insurance for FY22
 - e. Presentation of the FY 2022 Annual Budget
 - f. A Motion Setting a Public Hearing for the FY 2022 Annual Budget on April 15, 2021
7. Village Board Committee Reports
 - a. Fields & Trails
 - b. Village Services
 - c. Public Works
 - i. Streets Department Report
 - d. Business Development Commission
 - e. Finance
 - i. A Motion to Approve the April 1, 2021 Accounts Payable
 - f. Public Relations
 - g. Planning/Zoning
 - h. Public Safety
 - i. Police Department Report
8. New Business
9. Announcements
10. Executive Session
11. Any items to be reported and acted upon by the Village Board after returning to open session
12. Adjournment

Attendance: By Public Act 101-0640, all public meetings and public hearings for essential governmental services may be held by video or tele conference during a public health disaster, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend this meeting by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than noon (12 PM) two days prior to the meeting, and a link to participate will be sent to your e-mail address the day of the meeting, including all exhibits and other documents (the packet) to be considered at the meeting.

The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
March 18, 2021**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, March 18, 2021.

Present: Aaron Kelly, Christine Klein, Toby Koth, Ryan Krajecki, Mike Reid, Erik Robinson and Jeffrey Magnussen.

Absent: None

A quorum was established.

Also, Present Village Manager Jay Hedges, Village Clerk Linda Vasquez, Finance Director Lori Lyons, and Police Chief Brian Thompson.

Also electronically: Village Attorney Mark Schuster and Tim Paulson – EEI.

President Magnussen led the Pledge of Allegiance.

MINUTES

Trustee Koth moved to approve the minutes of March 4, 2021.

Seconded by Trustee Krajecki

Motion carried by voice vote.

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid

Nays: None

Absent: None

Village President Magnussen opened the Public Hearing for the Proposed Annexation Agreement and Amendment to the 2005 Annexation Agreement for Oakstead Development at 7:03 p.m.

Dan Olsem from Crown Community Development presented the proposed Oakstead subdivision and addressed issues related to the school, drainage, homes, and traffic. Dave Gauger from CEMCON reported that there would be three interconnection ponds function as a single stormwater management facility that will flow beneath Big Timber then to Lakewood. The southern half of the subdivision will flow to Eakins Creek. The school will have a school zone speed limit with flashing beacon and crosswalks. There was a traffic study, and it did not warrant a stop light. Some of the changes to the currently entitled plan from 2005 include more homes due to re-platting and to the additional land being annexed, more parks and open space, and preservation of more trees.

Ms. Burton commented on several issues including stormwater problems on Big Timber, potential contamination of groundwater, and preservation of more trees.

Ms. Governale, who lives across Big Timber in the Lakewood subdivision, provided her concerns about students crossing Big Timber for school without a stoplight.

Mr. Burnidge was also concerned about stormwater water on Big Timber. Cars and school buses driving during rain events hydroplane and go into the ditch by his home.

The Public Hearing was closed at 9:09 p.m.

Trustee Kelly moved to take a 5-minute break.

Seconded by Trustee Klein

Motion carried by Voice vote.

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid, Magnussen

Nays: None

Absent: None

The board reconvened at 9:14 p.m.

VILLAGE MANAGER'S REPORT

Prior to the required votes for the Oakstead annexation agreement, the Village Board discussed/commented the following:

Length of the agreement's terms: The Board asked if it could be lowered to 15 or 10 years rather than 20.

School crossing: Crown will pay for the beacon signal for the school crossing. The Board was also concerned with the kids crossing Big Timber.

Stormwater: There will be no impact of water to Lakewood Crossing since no new water will be going to the Lakewood system, and the water that currently does go there will go there at a controlled rate due to the new system in Oakstead.

Sidewalks: There will be a punch list to complete them all but not until the last house is built. While homes are being built, sidewalks will go in as they make sense.

Other: The mailboxes will be clustered. Fire hydrants and no parking will be on the same side. Streetlights will be updated as directed.

Trustee Krajecki moved to approve Ordinance 21-07: Approving an Annexation Agreement and Amendment to Annexation Agreement between the Village and Hampshire East LLC relating to the Oakstead Planned Residential Development in the Village. (Annexation Agreement and Amendment to Annexation Agreement / 2021)

Seconded by Trustee Klein

Motion carried by roll call vote.

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid, Magnussen

Nays: None

Absent: None

Trustee Robinson moved to approve Ordinance 21-08: Annexing certain territory to the Village of Hampshire, Kane County, Illinois (Hampshire East (Crown) – addition to Oakstead Development)

Seconded by Trustee Reid

Motion carried by roll call vote.

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid

Nays: None

Absent: None

Trustee Klein moved to approve Ordinance 21-09: Zoning land newly annexed to the Village (Hampshire East (Crown) – addition to Oakstead Development)

Seconded by Trustee Koth
Motion carried by roll call vote.
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid
Nays: None
Absent: None

Trustee Klein moved to approve Resolution 21-04; approving a revised preliminary development plan for the Oakstead Planned Residential Development in the Village (Hampshire East LLC (Crown) -- Oakstead Development)

Seconded by Trustee Reid
Motion carried by roll call vote.
Ayes: Klein, Koth, Krajecki, Robinson, Reid
Nays: Kelly
Absent: None

VILLAGE BOARD COMMITTEE REPORTS

a) **Public Safety** – No Report

b) **Fields & Trails** – No report

c) **Village Services** – Trustee Kelly mentioned he would do a survey to the residents about Waste Management's services. The committee will have a meeting next week. By the April 1st Village Board meeting, the committee we will know if we are going out to bid.

d) **Public Works** – No report

e) **Business Development** – No report

f) **Finance** –

a. Accounts Payable

Trustee Kelly moved to approve the Accounts Payable for Hobert Jones, and John Huff in the sum of \$316.43 paid on or before March 24, 2021.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Kelly, Klein, Krajecki, Koth, Robinson, Reid
Nays: None
Absent: None

Trustee Koth moved to approve the Accounts Payable in the sum of \$175,297.87 paid on or before March 24, 2021.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid
Nays: None
Absent: None

- g) **Public Relations** – Trustee Reid reported that our new branding is going well. Please email the signature template with new logo to the board.
- h) **Planning/Zoning** – Trustee Robinson thanked the Plan Commission for doing a great recommendation letter to the Village Board.

ANNOUNCEMENTS

Trustee Klein asked the Board to please respect when new developments are thinking of coming in. Now that the potential new apartment concept is out there, the Village is receiving many phone calls from other developers on this, but it is only an idea in a very early stage.

Trustee Reid announced that in 2026 the Village of Hampshire would be celebrating 150-year anniversary. He understands it is early, but Roger Paddock said it took them four years to put something together for the 1996 celebration.

ADJOURNMENT

Trustee Krajecki moved to adjourn the Village Board meeting at 10:55 p.m.

Seconded by Trustee Koth
Motion carried by voice vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, and Reid
Nays: None
Absent: None

Linda Vasquez Village Clerk



Village of Hampshire

234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO: President Magnussen; Board of Trustees
FROM: Linda Vasquez, Village Clerk
FOR: Regular Village Board Meeting on April 1, 2021
RE: Village Records Preservation

Background: The State of Illinois Archive Department has agreed, upon permission, to preserve certain original minutes, ordinances, and resolutions at no cost to the Village.

If approved, the Illinois Regional Archive Depository will pick-up the following original documents: Minutes from 1978-2007, Ordinances from 2000-2003, and Resolutions from 2000 - 2013. The documents will be scanned on to a CD and may be returned to the Village or preserved at Northern Illinois University (NIU) in a temperature regulated archival storage area. This would guarantee preservation of Village documents.

Recommendation: Staff recommends the Village Board pass a motion to approve the transfer of certain official Village records to the Illinois Regional Archive Depository.

AGENDA SUPPLEMENT

TO: Village President and Board of Trustees, and Village Manager
FROM: Mark Schuster / Village Attorney
DATE: April 1, 2021
RE: Combining the Plan Commission and Zoning Board of Appeals

The Village Zoning Administrator filed a Petition to Combine the Plan Commission with the Zoning Board of Appeals, creating a new advisory body, the Planning and Zoning Commission.

The traditional duties of the Plan Commission are to

- Create and recommend modifications to the Village's Comprehensive Plan.

In addition, in Hampshire, the Plan Commission was assigned the following duties:

- Reviewing and recommending (to the Zoning Board of Appeals) on zoning text amendments and
- Reviewing / recommending (to the Zoning Board of Appeals) on applications for special use.

The traditional duties of a Zoning Board of Appeals are to review and recommend (to the Board of Trustees) on the following matters:

- Petitions for Amendment to the text of the Zoning Regulations;
- Petitions for Amendment to the Zoning Map;
- Applications for Special Use;
- Applications for Variance.

In addition, the Zoning Board of Appeals is authorized to rule on the following:

- Appeals from any order issued by the Zoning Administrator.

All of these duties would be assigned to the new Planning and Zoning Commission.

At present, the Plan Commission and Zoning Board consist of the following:

PC members	6	vacancies	1
ZBA members	5	vacancies	2

The new Planning and Zoning Commission would be comprised of seven (7) members, to be appointed by the Village President with the advice and consent of the Board of Trustees. The initial terms would be staggered. All members of the new advisory body would be required to have residence within the village limits.

Current members of each body, except any who reside outside of the Village limits, would be eligible to apply for appointment to the new Planning & Zoning Commission.

The ordinance for enactment proposes that the new Planning & Zoning Commission be established on May 1, 2021. Appointments to the Planning & Zoning Commission would be made by the Village President subject to approval by the Board of Trustees.

**VILLAGE OF HAMPSHIRE
ZONING BOARD OF APPEALS**

IN RE:

PETITION OF THE VILLAGE TO AMEND THE VILLAGE ZONING REGULATIONS TO CREATE A NEW ADVISORY BODY, THE PLANNING & ZONING COMMISSION TO EXERCISE THE DUTIES OF THE ZONING BOARD OF APPEALS AND PLAN COMMISSION.

FINDINGS OF FACT

In regard to the Petition of the Village of Hampshire to amend the Village Zoning Regulations to create a new advisory body, the Planning & Zoning Commission, and to abolish the Plan Commission and the Zoning Board of Appeals, the Zoning Board of Appeals having considered the application, and the testimony and evidence submitted at a public hearing, the Zoning Board of Appeals FINDS as follows:

1. A Petition to amend the text of the Zoning Regulations, §6-14-3 and §6-14-4, regarding the Village Zoning Board of Appeals and the Village Plan Commission, to create a new advisory body designated as the Planning & Zoning Commission, to abolish the Zoning Board of Appeals and Plan Commission and to assign zoning and planning duties and powers to the new Planning & Zoning Commission, has been duly filed with the Village Clerk by the Village Zoning Administrator.
2. A Public Hearing on the Petition was conducted by the Zoning Board of Appeals at its regular meeting on March 9, 2020.
3. Notice of Public Hearing on said Petition was published in the Daily Herald newspaper on February 18, 2021.
4. At the public hearing, the Village Manager and Village Attorney addressed the Zoning Board on behalf of the Petitioner. No member(s) of the public made comment on the Petition.
5. The proposed modifications would consolidate in one advisory body the advisory zoning and planning duties and powers assigned by the Illinois Municipal Code in those areas..
6. The proceedings at the public hearing were recorded via Microsoft Teams video-conferencing, and a copy of said recording will be available at the Office of the Village Clerk.
7. Additional Findings by the Zoning Board of Appeals: None

ACTION(S)

On motion by H. Hoffman, seconded by W. Albert, to recommend approval of the Petition to amend the text of the Village Zoning Regulations to create a new advisory body the Planning & Zoning Commission, thereby abolishing the current Zoning Board of Appeals and Plan Commission, the vote was 4 aye, 0 nay. Motion passed.

	<u>Aye</u>	<u>Nay</u>
W. Albert	<u> x </u>	<u> </u>
R. Frillman	<u> x </u>	<u> </u>
H. Hoffman	<u> x </u>	<u> </u>
J. Schaul	<u> x </u>	<u> </u>
C. Christensen	<u> </u>	<u> </u>

RECOMMENDATION


It is accordingly the recommendation of the Zoning Board of Appeals that the Petition for Text Amendment be X approved / denied.

Dated: March 9, 2021.

Respectfully submitted,

VILLAGE OF HAMPSHIRE
ZONING BOARD OF APPEALS

By: _____


Carl Christensen
Chair

No. 21 - ____

**AN ORDINANCE
AMENDING THE ZONING REGULATIONS AND OTHER VILLAGE
CODE PROVISIONS AS NECESSARY TO MAKE EFFECTIVE THE
COMBINATION OF THE VILLAGE PLAN COMMISSION AND ZONING
BOARD OF APPEALS INTO A SINGLE NEW ENTITY TO BE KNOWN
AS THE PLANNING AND ZONING COMMISSION**

WHEREAS, the Village has previously established certain advisory bodies to conduct reviews and make recommendations regarding planning and zoning matters raised or brought before the Village from time to time; and

WHEREAS, the Village established a Plan Commission, Hampshire Municipal Code, §2-1-1 et seq., to consider planning matters as prescribed by state law, Illinois Municipal Code, 65 ILCS 5/11-12-1 et seq.; and

WHEREAS, the Village established a Zoning Board, Hampshire Municipal Code, §2-2-1 et seq. to consider zoning matters prescribed by state law, Illinois Municipal Code, 65 ILCS 5/11-13-1 et seq.; and

WHEREAS, the Village established a Zoning Board of Appeals, Hampshire Municipal Code, §2-3-1 et seq., to consider appeal matters and variations of the Village's Zoning Regulations, as prescribed by state law, Illinois Municipal Code, 65 ILCS 5/11-13-1 et seq.; and

WHEREAS, the Village established certain general rules for the governance of the Plan Commission and Zoning Board of Appeals, Hampshire Municipal Code, §2-4-1 et seq.; and

WHEREAS, the Corporate Authorities desire to consolidate the purposes and functions of these planning and zoning bodies into one advisory body, in order to reduce the total number of volunteer citizens needed to fill the seats on the advisory bodies, and to focus in one advisory body the planning and zoning experience of the members in regard to the pertinent planning or zoning issues which may arise from time to time; and

WHEREAS, the Corporate Authorities would at this time abolish the existing advisory bodies designated as the Plan Commission and the Zoning Board of Appeals, and replace them with one advisory body to be designated as the Planning & Zoning Commission.

WHEREAS, a petition to amend the Village Zoning Regulations was filed with the Village Clerk, requesting an amendment to the text of the Village Code so as to establish such a Planning & Zoning Commission; and

WHEREAS, the Plan Commission considered the proposed amendment at its

meeting on February 8, 2021 and recommended that it not be approved, and forwarded said recommendation to the Village Zoning Board of Appeals; and

WHEREAS, the Zoning Board conducted a public hearing on March 9, 2021, for consideration of the proposed modifications of the Zoning Regulations, pursuant to notice thereof published in the Daily Herald newspaper on February 18, 2021; and

WHEREAS, following said public hearing, the Zoning Board issued its Findings of Fact and Recommendation and recommended against the approval of such modifications to the text of the Village Zoning Regulations; and

WHEREAS, combining the Village's advisory bodies in a new Planning & Zoning Commission will affect various other provisions of the Village Code, including but not limited to the provisions of the Title 2: Boards and Commissions, and Title 9: Subdivision Regulations, and

WHEREAS, the Corporate Authorities, having received and considered the comments of the public, and the recommendation of the Zoning Board of Appeals in regard to this matter, deem it to be in the best interests of the health, safety and general welfare of the residents of the Village to amend and re-state the Village Zoning Regulations to create and establish a new advisory body, the Planning & Zoning Commission, and to modify the Village Subdivision Regulations, and other provisions of the Village Code, in order to make effective the establishment of said Planning & Zoning Commission in the Village.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The Hampshire Municipal Code, as previously amended, shall be and is hereby further amended to modify various regulations set out in Title 2: Boards and Commissions; Title 6: Zoning Regulations; and Title 7: Subdivision Regulations, and other provisions of the Municipal Code, in order to combine the Village Plan Commission and Zoning Board of Appeals into one new entity, to be known as the Planning & Zoning Commission, in words and figures as follows:

See attached Text of Zoning Regulations and other
Village Code provisions as modified by this Ordinance

Section 2. The amendment embodied in this ordinance shall take effect on May 1, 2021; accordingly, the currently-seated members of the Village Plan Commission and Zoning Board of Appeals, respectively, shall continue in office until April 30, 2021, at which time said bodies and each of them will be abolished and the terms of all currently-seated members shall lapse.

Section 3. The members of the Plan Commission and Zoning Board of Appeals, respectively, shall surrender and the Village Clerk shall collect any and all property and records of each advisory body not currently in her possession as of April 30, 2021, and the Village Clerk shall retain any such records in accordance with the requirements of the Illinois Local Records Act.

Section 4. Any and all ordinances, resolutions, and orders, or parts thereof, which are in conflict with the provisions of this Ordinance, to the extent of any such conflict, are hereby superseded and waived.

Section 5. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 7. This Ordinance shall be in full force and effect from and after May 1, 2021.

ADOPTED THIS ____ DAY OF _____ 2021.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS ____ DAY OF _____, 2021.

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

**Village of Hampshire
Amendment to Village Code
For Planning & Zoning Commission**

**CHAPTER 1 MUNICIPAL OFFICERS AND EMPLOYEES
ARTICLE II BOARD OF TRUSTEES**

1-2-4: COMPENSATION: * * *

B. A trustee shall be compensated for attending the following:

1. Any meeting of a committee of the board of trustees of which the trustee is an appointed member;
2. Any meeting or official function of any outside entity to which the trustee is appointed as a representative of the village, or is directed to attend as such representative by the president or by a majority of a quorum of the board of trustees (for such determination, the person to so attend being excluded from the vote); and
3. Any meeting of any other committee of the board of trustees, or a meeting of the Planning & Zoning Commission, but only either when requested to attend the meeting by the chair of the village committee, commission or board, as the case may be; or when directed to attend by the village president or by majority of a quorum of the board of trustees (for such determination, the person to so attend being excluded from the vote).
4. The trustee serving as zoning administrator may attend a meeting of or public hearing conducted by the Planning & Zoning Commission, as he deems necessary and advisable, and shall be compensated therefor.

CHAPTER 4 ADULT ENTERTAINMENT ESTABLISHMENTS. * * *

4-15-4: SITE PLAN REVIEW REQUIRED:

A. Prior to the issuance of any permit for the construction or occupancy of an adult entertainment establishment, the applicant for a permit must first proceed through the site plan review procedure set forth in chapter 7, "Subdivision Regulations", of this code.

1. A site plan for an adult entertainment establishment shall be reviewed by the Planning & Zoning Commission within sixty (60) days after it is filed by the applicant for a permit; and the Planning & Zoning Commission shall forward to the village board of trustees its recommendation for approval, approval with conditions, or disapproval of the site plan.

2. The village board shall approve, approve with conditions, or disapprove the site plan within sixty (60) days of its receipt of such recommendation.

3. The Planning & Zoning Commission may recommend, and the village board of trustees may specify, such conditions on the development and/or operation of the adult entertainment establishment related to the site plan, floor plan, construction materials, lighting, parking and traffic circulation, ingress and egress, landscaping and screening, and signage, as may in its respective discretion be advisable or necessary for the protection of the public interest and to secure compliance with the standards and requirements of this code. (Ord. 02-10, 5-16-2002)

CHAPTER 5: BUILDING REGULATIONS

5-11-1: APPEARANCE CODE: * * *

C. Procedures:

**Village of Hampshire
Amendment to Village Code
For Planning & Zoning Commission**

1. The village building code official, or his/her designee, shall review the plan and/or drawing of the exterior design of every building and site to be constructed in the village for compliance with this code, prior to the issuance of a building permit. Building permits shall only be issued upon authorization of the village building code official.

2. Any appeals to this code, or the village building code official's determination of compliance with this article, shall be made in writing and submitted to the village building code official. The village building official shall direct such requests to the Planning & Zoning Commission, who shall make a recommendation to the village board. The village board's decision shall be final.

3. The Planning & Zoning Commission shall consider the following points prior to providing the village board with a written recommendation:

a. Will the objectives outlined in subsection A of this section be met if the requested deviations are granted?

b. Is there a particular physical condition of the specific property and/or building(s) involved that would create a particular hardship to the owner, as distinguished from a mere inconvenience, if the strict letter of these regulations were carried out?

c. Will granting the requested deviation from these regulations be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located?

d. Will granting the requested deviation impair an adequate supply of light and air to buildings on the subject property or to the adjacent property?

e. Will granting the requested deviation increase the danger to the public safety, or substantially diminish or impair property values within the neighborhood?

CHAPTER 6: ZONING REGULATIONS * * *

ARTICLE II RULES AND DEFINITIONS

SPECIAL USE: A use which, because of its unique characteristics, cannot be properly classified as a permitted use in any particular district or districts. After due consideration, in each case by the Board of Trustees after receiving the report and recommendation of the Planning & Zoning Commission relative to the impact of such use upon neighboring land, and of the public need for the particular use at the particular location, such "special use" may or may not be granted by the Board of Trustees. * * *

ARTICLE IV NONCONFORMING BUILDINGS, STRUCTURES AND USES * * *

6-4-6: CONDEMNATION OF NONCONFORMING BUILDINGS AND STRUCTURES:

A. The Village of Hampshire, at any time and from time to time by ordinance duly enacted and in accordance with the authority vested in it by Illinois Revised Statutes, chapter 11-13-17, shall have the following powers:

1. To acquire by purchase, condemnation, or otherwise, any buildings or structures which do not conform to the standards fixed by the Village of Hampshire pursuant to section 11-13-1, chapter 24 of the Revised Statutes of the State of Illinois, and all land which is necessary or appropriate for the rehabilitation or redevelopment of any area blighted by substandard buildings or structures;
2. To remove or demolish all such nonconforming buildings or structures so acquired;
3. To hold and use any remaining property for public purposes; and

**Village of Hampshire
Amendment to Village Code
For Planning & Zoning Commission**

4. To sell, lease or exchange such property as is not required for public purposes, subject to the provisions of this Chapter or of any amendment hereto.

B. No such acquisition by condemnation shall be made until such time as the Planning & Zoning Commission, at the request of the Village Board of Trustees or upon its own initiative, shall have made a study of the area within which such nonconforming building or structure is located, and shall have filed a written report on such study with the Village Board of Trustees. (1985 Code)

ARTICLE VI ESTATE DISTRICTS * * *

6-6-2: E-1 ESTATE DISTRICT REQUIREMENTS:

A. Permitted Uses: In an E-1 district, the only uses permitted are as follows: * * *

Public and community parks, playgrounds and forest preserves, excluding commercial enterprises therein.

1. The Planning & Zoning Commission may, upon written application made therefor, grant such temporary seasonal permits for the selling and dispensing of food, refreshments and nonalcoholic beverages in certain designated areas, terminable by said Board at such time or times as may be determined by it, as shall be compatible with the general purposes of the classification of this district.

2. No right or privilege to continue the selling or dispensing of any such products beyond the period of time designated by the Board, or beyond the time when such right or privilege is terminated by it, shall be accrued by reason of the issuance of any such permit.

* * *

Single-family residence, each one on a building lot or tract of not less than two hundred fifty feet (250') of average width and four (4) acres in area not including any portion of any public or private highway, street or alley, excepting any smaller lot or parcel of land of public record on the adoption date of this chapter, as amended or subsequently officially approved by the Hampshire Planning & Zoning Commission and the Hampshire Village Board.

6-6-3: E-2 ESTATE DISTRICT REQUIREMENTS:

A. Permitted Uses: In an E-2 District the only uses permitted are as follows: * * *

Single-family residence, each one on a building lot or tract of not less than two hundred feet (200') of average width and two and one-half (2¹/₂) acres in area, not including any portion of any public or private highway, street or alley, excepting any smaller lot or parcel of land of public record on the adoption date of this chapter, as amended or subsequently officially approved by the Planning & Zoning Commission and the Hampshire Village Board. (1985 Code; amd. Ord. 18-38, 11-1-2018)

6-6-4: E-3 ESTATE DISTRICT REQUIREMENTS:

A. Permitted Uses: In an E-3 District the only uses permitted are as follows: * * *

Single-family residence, each one on a building lot or tract of not less than one hundred thirty two feet (132') of average width and one and one-fourth (1¹/₄) acres in area, not including any portion of any public or private highway, street or alley, excepting any smaller lot or parcel of land of public record on the adoption date of this chapter, as amended or subsequently officially approved by the

**Village of Hampshire
Amendment to Village Code
For Planning & Zoning Commission**

Planning & Zoning Commission and the Hampshire Village Board. (1985 Code; amd. Ord. 18-38, 11-1-2018)

ARTICLE VII RESIDENCE DISTRICTS

6-7-5: RR RURAL RESIDENTIAL DISTRICT: * * *

E. Lot Size: Every one-family dwelling hereafter erected shall be located on a tract of land having an area of not less than one acre nor more than fifteen (15) acres. The exact amount of acreage for each lot shall be determined in individual case by the village board, upon the recommendation of the Planning & Zoning Commission.

1. In determining the specific lot size to be required, the village board shall consider and make findings concerning the following factors:

- a. Existing topography and proposed topographical changes.
- b. Suitability of the subject property for subsurface sanitary disposal system.
- c. Soil types and soil characteristics.
- d. Existing conditions and proposed changes with respect to drainage of surface and subsurface waters.
- e. Existing and proposed vegetation and ground cover.
- f. Suitability of access, traffic conditions and congestion.
- g. Diminishing property values in the area or injury to the use and enjoyment of other property.
- h. Such other conditions and factors as to the Planning & Zoning Commission and village board shall seem relevant in an individual case.

ARTICLE VIII BUSINESS DISTRICTS

6-8-5: B-4 OFFICE BUSINESS DISTRICT: * * *

B. Permitted Uses: In a B-4 Office Business District, the only permitted uses shall be as follows:
* * *

Other office uses substantially similar to the permitted uses in this district as determined by the Planning & Zoning Commission after notice and hearing as in the case of variations. (Ord. 90-2, 4-5-1990; amd. Ord. 10-24, 10-21-2010; Ord. 18-38, 11-1-2018)

6-9-2: M-1 RESTRICTED INDUSTRIAL DISTRICT REQUIREMENTS: * * *

C. Special Uses: In the M-1 Restricted Industrial District, the only special uses shall be as follows:
* * *

Other manufacturing, processing, and storage uses determined by the Planning & Zoning Commission to be of the same general character as the uses permitted in this section, and found not to be obnoxious, unhealthful, or offensive by reason of the potential emission or transmission of noise, vibration, smoke, dust, odors, toxic or noxious matter, glare, or heat.

6-9-3: M-2 GENERAL INDUSTRIAL DISTRICT REQUIREMENTS: * * *

**Village of Hampshire
Amendment to Village Code
For Planning & Zoning Commission**

C. Special Uses: In an M-2 Industrial District, the following special uses shall be allowed: * * *

Other manufacturing, processing, and storage uses determined by the Planning & Zoning Commission to be of the same general character as the uses permitted in this section, and found not to be obnoxious, unhealthful, or offensive by reason of the potential emission or transmission of noise, vibration, smoke, dust, odors, toxic or noxious matter, glare, or heat.

6-9-4: M-3 INDUSTRIAL DISTRICT REQUIREMENTS: * * *

C. Special Uses: In an M-3 Restricted Industrial District, the following special uses shall be allowed:

Other manufacturing, processing, and storage uses determined by the Planning & Zoning Commission to be of the same general character as the uses permitted in this section, and found not to be obnoxious, unhealthful, or offensive by reason of the potential emission or transmission of noise, vibration, smoke, dust, odors, toxic or noxious matter, glare, or heat.

6-9-5: O-M OFFICE AND RESTRICTED MANUFACTURING DISTRICT: * * *

D. Special Uses: In an O-M Office Manufacturing District, the following special uses shall be allowed:

* * *

Other manufacturing, processing, and storage uses determined by the Planning & Zoning Commission to be of the same general character as the uses allowable in this section, and found not to be obnoxious, unhealthful, or offensive by reason of the potential emission or transmission of noise, vibration, smoke, dust, odors, toxic or noxious matter, glare, or heat.

ARTICLE X FARMING DISTRICT

6-10-1: F-1 RESTRICTED FARMING DISTRICT:

A. In an F-1 Restricted Farming District, the only permitted uses shall be as follows:

1. Those uses existing at the time of rezoning, annexing, or the adoption of this Chapter.
2. There shall not be an increase in stock by head count, and any stock use terminated for more than ninety (90) days will not be allowed to resume in the future unless an application for a special use is heard by the Planning & Zoning Commission and approved by the Village Board of Trustees.
3. Lot or parcel areas, yard widths and depths, ground floor area, height and bulk requirements will be no less than R-1 District minimums.

ARTICLE XI OFF-STREET LOADING AND PARKING

6-11-1: OFF-STREET LOADING: * * *

L. Lighting:

1. Illumination of an off-street parking area shall be arranged so as not to reflect direct rays of light into adjacent residential districts and streets.
2. All lighting shall be extinguished no later than thirty (30) minutes after the close of the business or the use being served, except as may otherwise be authorized by the Planning & Zoning Commission.

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ARTICLE XII

COMMUNITY GRAPHICS

* * *

6-12-14: APPEALS AND VARIANCES:

Variations shall be granted only on evidence that signage cannot be reasonably installed as provided in this article due to the unique physical characteristics of the property, its surroundings, and/or the nature of the sign itself.

A. Minor Variation: An application for variation of the regulations of this article will be reviewed by the Planning & Zoning Commission within the following standards:

1. Area: A variation may be allowed in an amount not to exceed twenty percent (20%) of the sign surface area otherwise allowable under these regulations.

2. Height: A variation may be allowed in an amount not to exceed four and one-half feet (4¹/₂') higher than the height otherwise allowable under these regulations.

3. Action By The Planning & Zoning Commission:

a. The Planning & Zoning Commission shall consider the application within thirty (30) days of receipt of the application.

b. After consideration of the application, the Planning & Zoning Commission shall in writing approve, approve with conditions, or disapprove of the application.

c. If the application is approved or approved with conditions, the Planning & Zoning Commission shall instruct the zoning administrator to issue a variation permit, listing any specific conditions specified by the board. If the application is disapproved, the board shall instruct the zoning administrator to provide the applicant with written notification of the board's decision.

4. Appeal To Board Of Trustees: The applicant may appeal to the village board of trustees any decision of the Planning & Zoning Commission disapproving the application, or approving the application with specific conditions, by filing a written notice of such appeal with the village clerk not later than thirty (30) days after the date of the decision of the Planning & Zoning Commission. The board of trustees shall consider the application, any record of evidence presented to the Planning & Zoning Commission, and any written findings or decision by the Planning & Zoning Commission; and shall allow the applicant the opportunity to be heard on the matter, before rendering a decision on the appeal.

B. General Variation: For any sign which would be nonconforming by virtue of its location or any other characteristics, a variation may be allowed when the Planning & Zoning Commission finds that the applicant has demonstrated either: 1) that unique physical surroundings, shape, or topographical conditions of the specific property involved would bring a particular hardship on the owner, or 2) that no other reasonable alternatives exist which would conform to this article and in either case 3) that the public good realized would be greater than that achieved should the strict letter of the regulations otherwise be carried out.

1. Action By The Planning & Zoning Commission:

a. The Planning & Zoning Commission shall consider the application within thirty (30) days of receipt of the application.

b. After consideration of the application, the Planning & Zoning Commission shall make a recommendation to the board of trustees, for approval, approval with conditions, or denial of any application for variation.

2. Action By The Board Of Trustees: The board of trustees shall review the recommendation of the Planning & Zoning Commission, and then approve, approve with conditions, or deny such application.

C. Special Graphics Area: A special graphics area may be created to provide the opportunity for a creative approach to community graphics within a separately defined area or portion of the village, which

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community graphics may not conform to all the conditions set forth in this article. The design features, dimensions, and locations of the community graphics proposed for a special graphics area shall be specified in an application for creation of a special graphics area filed with and to be approved by the village.

1. Requirements:

a. An applicant for a special graphics area shall submit architectural plans and drawings with his application which illustrate all graphics proposed to be created in the area, and which specify the design features, dimensions and locations of all proposed graphics for the area.

b. Any graphics proposed for the special graphics area shall meet the requirements of section [6-12-1](#) of this article, even if other requirements of this article will not be met.

2. Action By The Planning & Zoning Commission: The Planning & Zoning Commission shall make a recommendation to the board of trustees, accompanied by written findings of fact, for approval, approval with conditions, or denial of any application for creation of a special graphics district.

3. Action By The Board Of Trustees: The board of trustees shall review the recommendation of the Planning & Zoning Commission, and then approve, approve with conditions, or deny any such application.

D. Amendment Of Special Graphics Area: The limits of any special graphics area, or the graphics proposed therein, may be modified or amended, but only after compliance with the procedures set out in subsection C of this section. (Ord. 08-27, 6-12-2008)

ARTICLE XIV ADMINISTRATION

[6-14-1](#): Administration and Enforcement

[6-14-2](#): Zoning Administrator

[6-14-3](#): Planning & Zoning Commission

[6-14-4](#): Intentionally deleted

[6-14-5](#): The President And Board Of Trustees

6-14-1: ADMINISTRATION AND ENFORCEMENT:

Administration of this Zoning Chapter is to be vested in the following bodies:

- Zoning Administrator
- Planning & Zoning Commission
- President and Board of Trustees

6-14-2: ZONING ADMINISTRATOR:

A. Appointment:

1. The Zoning Administrator shall be appointed by the Village Board of Trustees.
2. Such Board may designate the Village Clerk or other Village official as Zoning Administrator.

B. The Zoning Administrator and such deputies or assistants that have been, or shall be, duly appointed shall enforce this Chapter and in addition thereto, and in furtherance of such authority, shall:

1. Issue all zoning certificates and make and maintain records thereof.
2. Issue all certificates of occupancy, and make and maintain records thereof.
3. Conduct inspections of buildings, structures and use of land to determine compliance with the terms of this Chapter.

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4. Maintain permanent and current records of this Chapter, including, but not limited to, all maps, amendments, conditional uses, variances, appeals and applications therefor.
5. Provide and maintain a public information bureau relative to all matters arising out of this Chapter.
6. .
6. Forward to the Planning & Zoning Commission, applications for appeals, variations, special uses, amendments, or other matters on which the Commission is required to pass under this Chapter.
7. Issue permits regulating the erection and use of tents for periods not to exceed ten (10) days for specific purpose such as: temporary carnivals, churches, charities or charitable uses, and revival meetings which are not detrimental to the public health, safety, morals, comfort, convenience or general welfare; provided, however, that said tents or operations are in conformance with all other ordinances and codes of the Village.
8. Initiate, direct, and review, from time to time, a study of the provisions of this Chapter, and make reports of its recommendations to the Planning & Zoning Commission.

6-14-3: PLANNING & ZONING COMMISSION:

A. Creation: . There is hereby created in the Village a Planning & Zoning Commission.

B. . Membership:

1. The Planning & Zoning Commission shall consist of seven (7) members, who shall be appointed by the Village President, with the advice and consent of the Board of Trustees. Each member of the Planning & Zoning Commission shall be a resident of the Village.

2. Each member of the Planning & Zoning Commission shall serve a term of five (5) years, provided however, the initial terms shall be staggered, and the initial terms of members shall be as follows:

- A. One (1) member shall serve an initial term of one year, expiring _____, 2021.
- B. One (1) member shall serve an initial term of two years, expiring _____. 2022.
- C. One (1) member shall serve an initial term of three year, expiring _____. 2023
- D. One (1) member shall serve an initial term of four years, expiring _____. 2024
- E. One (1) member shall serve an initial term of five years, expiring _____. 2025
- F. One (1) member shall serve an initial term of six years, expiring _____. 2026
- G. One (1) member shall serve an initial term of seven years, expiring _____. 2027

3. The Village President shall appoint one member of the Commission to serve as Chair. The Chair shall serve a term of two years; provided, a member may be reappointed to multiple terms as Chair.

4. The Chair shall from time to time appoint a secretary, including an acting secretary as needed, who shall record and maintain minutes of the Commission's proceedings and official actions, including attendance at meetings; motions made and seconded, and the vote on each motion or question put before the Commission. The Secretary shall also conduct the correspondence of the Commission; shall in the absence of a court reporter or the Village Clerk summarize accurately testimony of those appearing before the Commission; and shall file with the Village Clerk all official documents, correspondence, and records of the commission.

5. Vacancies shall be filled by the village president, subject to confirmation by the board of trustees, for the unexpired term.

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C. Jurisdiction and Authority: The Planning & Zoning Commission is hereby vested with the following jurisdiction and authority:

1. To hear and decide any appeal from an administrative order, requirement or determination made by the zoning administrator under this article.

2. To hold public hearings on applications for variations and thereafter to submit reports of findings and recommendations to the board of trustees in the manner set forth in this article for variations.

3. To hold public hearings on applications for amendments and thereafter to submit reports of findings and recommendations to the board of trustees in the manner set forth in this article for amendments.

4. To hold public hearings on applications for special uses and thereafter to submit reports of findings and recommendations to the board of trustees in the manner set forth in this article for special uses

4. To hear or decide all other matters referred to it and which it is required to decide under the Village Code

6. Propose any amendment of the text of the Village Zoning Regulations and/or Subdivision Regulations, and the zoning map, of the village as it may deem necessary or advisable.

7. To review and make recommendations regarding any Plat of Subdivision under § 7-2-1 et seq..

8. To review and make recommendations regarding any petition to establish a large scale business planned development under § 6-17-1 et seq..

9. To review and make recommendations regarding any petition to establish a planned residential development under § 6-18-1 et seq..

10. To consider any application for establishment of a Special Graphics District, or a variance of the graphics regulations of the village.

11. To prepare, recommend to the president and board of trustees, and update from time to time a comprehensive plan for the village.

a. Such plan shall include reasonable requirements for public improvements in the village, regarding streets, alleys and public grounds in unsubdivided land within the corporate limits of the village and in contiguous territory outside of the village and distant not more than one and one-half (1½) miles from such limits, and not included in any city, village or incorporated town.

12. Receive from time to time from the zoning administrator and evaluate recommendations related to the effectiveness of this chapter and report its conclusions and recommendations to the village board of trustees.

13. To aid the officials of the village charged with the direction of projects from improvements embraced within the plan and to further the making of such improvements.

14. To promote the realization of the comprehensive plan.

D. Procedure:

1. Meetings:

a. All meetings of the Planning & Zoning Commission shall be held at the call of the Zoning Administrator or the chairman, and at such other times as the board may determine.

b. All testimony by witnesses at any hearing shall be given under oath or affirmation.

c. The chairman, or in his absence the vice chairman, may administer oaths and compel the attendance of witnesses.

d. All meetings of the board shall be open to the public.

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e. The board shall keep minutes of its proceedings, showing the vote of each member upon every question, or if absent or failing to vote, indicating that fact, and shall also keep records of its examinations and other official actions.

f. Every rule, regulation, every amendment or repeal thereof, and every order, requirement, decision or determination of the board shall immediately be filed in the office of the village clerk and shall be of public record.

2. Decisions:

a. The Planning & Zoning Commission shall decide matters as authorized by this chapter in a specific case and after public hearing.

b. A concurring vote of four (4) members of the Planning & Zoning Commission shall be necessary on any matter upon which it is authorized to decide by this chapter.

E. Appeals:

1. The Planning & Zoning Commission shall hear and decide appeals from an administrative order, requirement, or determination under this chapter, made by the zoning administrator.

2. An appeal may be taken to the Planning & Zoning Commission by any person, firm or corporation, or by any office, department, board, bureau or commission, aggrieved by an administrative order, requirement, decision or determination under this chapter by the zoning administrator.

3. An appeal shall be filed with the Village Clerk and forwarded to the Planning & Zoning Commission and thereafter processed, all as prescribed by applicable Illinois statutes.

4. All decisions, after hearing of the Planning & Zoning Commission on appeals from an administrative order, requirement, decision or determination of the administrative officer, shall be final administrative determinations and shall be subject to judicial review in accordance with applicable Illinois statutes.

F. Variations:

1. The Planning & Zoning Commission shall recommend, and the board of trustees shall decide, variations as herein set forth to the provisions of this chapter.

2. All variations shall be in harmony with the general purpose and intent of this chapter, and a variation shall be granted only in specific instances where the Planning & Zoning Commission, after public hearing, shall have made a finding of fact based upon the standards hereinafter prescribed that there is a practical difficulty or particular hardship occasioned by the strict letter of the regulations of this chapter.

3. An application for variation may be made by any person, firm or corporation, or by an office, department, board, bureau or commission, requesting or intending to request such application.

4. An application for a variation shall be filed with the zoning administrator, who shall thereafter forward such application to the Planning & Zoning Commission.

5. A variation shall be recommended by the Planning & Zoning Commission only after the Planning & Zoning Commission has conducted a public hearing thereon.

6. There shall be a notice of time and place of said public hearing published at least once, not more than thirty (30) nor less than fifteen (15) days before the hearing, in one or more newspapers with a general circulation within the village of Hampshire.

7. A written notice shall be served at least fifteen (15) days before the hearing to the owners of the properties located adjacent to the location for which the variation is requested. (1985 Code)

8. In any area of which a petition for variation from the zoning ordinance is being considered, notice shall be posted for at least fifteen (15) days prior to the public hearing.

a. The posted notice(s) shall be in number, size and location, as prescribed by the zoning administrator and shall indicate that a request for the variation from the zoning ordinance has been

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requested, the date, time and place that the public hearing will be held on the variation, and any other information prescribed by the zoning administrator.

b. Posted notices shall be removed by the applicant from the subject area within fifteen (15) days after the public hearing has been held, and failure to do so shall constitute a violation of this chapter.

9. Time for notices shall be computed in accordance with subsection 6-14-2D of this article. (Ord. 06-51, 9-7-2006; amd. Ord. 14-24, 5-1-2014)

10. Decisions on such variations by the board of trustees shall be in accordance with procedures set forth in Illinois statutes.

11. The Planning & Zoning Commission shall decide upon each application for variation according to the following standards:

a. The Planning & Zoning Commission shall not recommend a variation unless it shall find, based upon evidence presented to it at the public hearing on the application for variance, the following:

(1) That the property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located, and that the variation, if granted, will not alter the essential character of the locality; or

(2) That the plight of the owner is due to unique circumstances and that the variation, if granted, will not alter the essential character of the locality.

b. For the purpose of supplementing the above standards, the Planning & Zoning Commission shall also take into consideration the extent to which the following facts, favorable to the applicant, have been established by the evidence:

(1) That the particular physical surroundings, shape or topographical conditions of the specific property involved would bring a particular hardship upon the owner as distinguished from a mere inconvenience if the strict letter of the regulation were to be carried out;

(2) That the conditions upon which the petition for variation is based would not be applicable generally to other property within the same district;

(3) That the purpose of the variation is not based exclusively upon a desire to make more money out of the property;

(4) That the alleged difficulty or hardship has not been created by any person presently having an interest in the property;

(5) That the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located; or

(6) That the proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety, or substantially diminish or impair property values within the neighborhood.

c. The Planning & Zoning Commission may recommend and the board of trustees may require such conditions and restrictions upon the premises benefited by a variation as may be necessary to comply with the standards set forth in this article to reduce or minimize the injurious effect of such variation upon other property in the neighborhood and to implement the general purpose and intent of this chapter.

12. The Planning & Zoning Commission shall hear and recommend and the board of trustees shall decide only such variation to the regulations of this chapter as follows:

a. To permit a yard or other required open area to have less width or depth than herein required by applicable zoning district regulations.

b. To permit the use of a lot of record on the effective date of this chapter for a use otherwise prohibited solely because of the insufficient area of the lot, but in no event shall the area of the lot be less than eighty percent (80%) of the required lot area.

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- c. To permit parking lots to be illuminated later than thirty (30) minutes after close of business.
- d. To permit the same off street parking spaces to qualify as required spaces for two (2) or more uses, provided that the maximum use of such facility by each user does not take place during the same hours or on the same days of the week.
- e. To allow any permitted nonresidential use in an estate or residence district to exceed the floor area ratio and building height regulations of the district where such use is to be located, and to allow any governmental, institutional or public utility buildings or structures permitted in business and manufacturing districts to exceed the floor area regulations of the district where such buildings or structures are to be located.
- f. To permit the reconstruction of a nonconforming building which has been destroyed or damaged to an extent of more than sixty percent (60%) of its value by fire, or act of God or the public enemy, where the board shall find some compelling public necessity requiring a continuance of the nonconforming use, and in no case shall such a permit be issued if its primary function is to continue a monopoly.
- g. To interpret the provisions of this chapter where the street layout or lot lines actually on the ground vary from the street layout or lot lines shown on the district map as locations of zoning district boundary lines.
- h. To vary the off street parking regulations for a change of use in a conforming building when it is found that adequate off street parking facilities exist in the vicinity, or providing the required number of parking spaces on the same lot or within the required distance from it would impose an unreasonable hardship upon the use of such building as contrasted with merely granting an advantage or convenience.
- i. To permit a solid fence to be erected along any lot line of a lot in an estate or residence district that is contiguous or across an alley or street from a lot upon which is located a nonresidential use.
- j. To permit those nonconforming freestanding ground signs in existence on the effective date of this chapter, to remain at their present location regardless of the sign requirements of the zoning classification in which they are now located.
 - (1) This variance applies only to signs in existence as of the effective date of this chapter, not to subsequent replacements or modifications of said nonconforming freestanding ground signs.
 - (2) For the purpose of this section, nonconforming shall mean those freestanding ground signs which became nonconforming upon the passage of the municipal code of the village of Hampshire of 1966 and subsequent amendments to the sign regulations up and through the effective date of this chapter.

G. Amendments:

- 1. Amendments may be proposed by any governmental body, or by any person or organization.
- 2. An application for an amendment shall be filed with the zoning administrator.
 - a. The application shall be filed in such form and accompanied by such information as required by the zoning administrator.
 - b. Such application shall be forwarded by the Planning & Zoning Commission for review, public hearing, and written recommendations thereon to the village board of trustees.
- 3. Within sixty (60) days of receipt of any application for rezoning, or such time as may be agreed by the applicant, the Planning & Zoning Commission shall hold a public hearing on such application at a time and place as shall be established by legal advertisement (notice of hearing) by the Planning & Zoning Commission.
- 4. The public hearing shall be conducted and a record of the proceedings shall be preserved in such a manner as the Planning & Zoning Commission shall by rule prescribe from time to time.

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5. Notice of time and place of the hearing shall be published at least once, not more than thirty (30) nor less than fifteen (15) days before the hearing, in one or more newspapers with a general circulation within the village of Hampshire.

6. In any area for which an individual application for a change in zoning classification is being considered, notice shall be posted for at least fifteen (15) days prior to the public hearing.

a. The posted notices shall be in number, size and location, as prescribed by the zoning administrator and shall indicate the present zoning classification, the time and place of public hearing, and any other information prescribed by the zoning administrator.

b. Posted notices shall be removed by the applicant from the subject area within fifteen (15) days after the public hearing has been held, and failure to do so shall constitute a violation of this chapter. (1985 Code)

7. Time for notices shall be computed in accordance with subsection 6-14-2D of this article. (Ord. 06-51, 9-7-2006)

8. The Planning & Zoning Commission shall make written findings of fact and shall submit same together with its recommendations to the board of trustees for final action.

a. Where the purpose and effect of the proposed amendment is to change the zoning classification of a particular property, the Planning & Zoning Commission shall make findings based upon the evidence presented to it in each specific case with respect to the following matters:

(1) Existing uses of property within the general area of the property in question.

(2) The zoning classification of property within the general area of the property in question.

(3) The suitability of the property in question to the uses permitted under the existing zoning classification.

(4) The trend of development, if any, in the general area of the property in question, including changes, if any, which have taken place in its present zoning classification.

(5) The objectives of the current land use plan. (1985 Code; amd. Ord. 06-51, 9-7-2006)

H. Special Uses:

1. The purpose of this subsection is as follows:

a. The development and execution of this chapter is based upon the division of the community into districts within which districts the use of land and buildings, and the bulk and location of buildings and structures in relation to the land, are substantially uniform.

b. It is recognized, however, that there are certain uses which, because of their unique characteristics, cannot be properly classified in any particular district or districts, without consideration in each case of the impact of those uses upon neighboring land, and of the public need for the particular use in the particular location.

c. For the purposes of this section, such conditional uses fall into two (2) categories:

(1) Uses publicly operated or traditionally affected with a public interest.

(2) Uses entirely private in character, but of such an unusual nature that their operation may give rise to unique problems with respect to their impact upon neighboring property or public facilities.

d. Planned developments shall be governed in all respects by this chapter.

2. A person may file an application to use such land for one or more of the special uses provided for in this chapter in the zoning district in which the land is located, if and only if he holds an interest in the land in question as follows:

a. A freehold interest in land;

b. A possessory interest entitled to exclusive possession; or

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c. A contractual interest which may become a freehold interest or an exclusive possessory interest, and which is specifically enforceable.

3. An application for a special use shall be filed with the zoning administrator in a form prescribed by the zoning administrator:

a. The application shall be accompanied by such plans and/or data prescribed by the Planning & Zoning Commission;

b. The application shall include a statement in writing by the applicant and adequate evidence showing that the proposed special use will conform to the standards set forth hereinafter;

d. Such application shall be forwarded from the zoning administrator to the Planning & Zoning Commission with a request to review said application and accompanying data, conduct a public hearing thereon, and submit written recommendations thereon to the village board of trustees.

4. Within sixty (60) days of receipt of any application for a special use, or such time as may be agreed by the applicant, the Planning & Zoning Commission shall hold a public hearing on the application, at such time and place as shall be established by legal advertisement (notice of hearing) by the Planning & Zoning Commission.

5. The hearing shall be conducted and a record of the proceedings shall be preserved in such manner as the board of trustees shall, by rule, prescribe from time to time.

6. Notice of time and place of the hearing shall be published at least once, not more than thirty (30) nor less than fifteen (15) days before the hearing, in one or more newspapers with a general circulation within the village of Hampshire. Supplemental or additional notices may be published or distributed as the board of trustees may, by rule, prescribe from time to time.

7. In any area for which an individual application requests a special use, there shall be an additional notice posted on the premises for at least fifteen (15) days prior to the public hearing:

a. The posted notices shall be in number, size and location as prescribed by the zoning administrator and shall indicate the present zoning classification, the proposed special use, the time and place of public hearing, and any other information prescribed by the zoning administrator.

b. Posted notices shall be removed by the applicant from the subject area within fifteen (15) days after the public hearing has been held.

c. Failure to do so shall constitute a violation of this chapter. (1985 Code)

8. Time for notices shall be computed in accordance with subsection 6-14-2D of this article. (Ord. 06-51, 9-7-2006)

9. The Planning & Zoning Commission shall make written findings of fact and shall submit same together with its recommendations to the village board of trustees for final action. No special use shall be recommended by the Planning & Zoning Commission, unless such board shall find, in writing, as follows:

a. That the establishment, maintenance or operation of the special use will not be detrimental to, or endanger the public health, safety, morals, comfort, or general welfare;

b. That the special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, and will not substantially diminish and impair property values within the neighborhood;

c. That the establishment of the special use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district;

d. That the exterior architectural appeal and functional plan of any proposed structure will not be so at variance with either the exterior architectural appeal and functional plan of the structures already

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constructed or in the course of construction in the immediate neighborhood or the character of the applicable district, as to cause a substantial depreciation in the property values within the neighborhood;

e. That adequate utilities, access roads, drainage and/or necessary facilities have been or are being provided;

f. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets; and

g. That the special use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the board of trustees pursuant to the recommendations of the Planning & Zoning Commission.

10. Conditions and guarantees for any special use may be required as follows:

a. Prior to the granting of any special use, the Planning & Zoning Commission shall, in a conclusion paragraph separate from the findings of fact, stipulate such conditions and restrictions upon the establishment, location, construction, maintenance, and operation of the special use as are deemed necessary for the protection of the public interest and to secure compliance with the standards and requirements specified above. (1985 Code; amd. Ord. 06-51, 9-7-2006)

b. For any application for special use for a massage therapy establishment, the Planning & Zoning Commission shall consider for recommendation, and the board of trustees may approve, the following conditions:

(1) All persons administering massage therapy, as defined in 225 Illinois Compiled Statutes 57/10, shall be duly licensed by the state of Illinois in accordance with the requirements of law; and

(2) Each owner, operator or manager, and any massage therapist at any massage therapy establishment shall at all times comply with any and all laws, statutes, rules and regulations applicable to the business.

(3) No owner, operator or manager, or massage therapist at any such massage therapy establishment shall be convicted of any offense arising out of or related to his, her or their conduct in the management or operation of such establishment.

c. In all cases in which special uses are recommended, the Planning & Zoning Commission may require such evidence and guarantees as it may deem necessary as proof that the conditions stipulated in connection herewith are being and will be complied with.

11. Action by the village board of trustees shall be taken as follows:

a. The village board of trustees shall not act upon a proposed special use permitted under this chapter until it shall have received a written report and recommendation from the Planning & Zoning Commission on the proposed special use.

b. The board of trustees may grant or deny, by ordinance or resolution, any application for special use, and may establish such conditions and restrictions upon the establishment, location, construction, maintenance and operation of the special use, as is deemed necessary for the protection of the public interest and to secure compliance with the standards and requirements specified herein.

c. In all cases where the board of trustees permits the establishment of a special use, the terms of the relief granted shall be specifically set forth in the ordinance or resolution in a conclusion statement, separate from any findings of fact in the case.

I. Amendments to the Comprehensive Plan:

1. Amendments may be proposed by any governmental body, or by any person or organization.

a. The application shall be filed in such form and accompanied by such information as required by the zoning administrator.

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b. Such application shall be forwarded to the Planning & Zoning Commission for review and written recommendations thereon.

c. Where the purpose and effect of the proposed amendment is to change the zoning classification of a particular property, the Planning & Zoning Commission shall make findings based upon the evidence presented to it in each specific case with respect to the following matters:

- (1) Existing uses of property within the general area of the property in question.
- (2) The zoning classification of property within the general area of the property in question.
- (3) The suitability of the property in question to the uses permitted under the existing zoning classification.
- (4) The trend of development, if any, in the general area of the property in question, including changes if any, which have taken place in its present zoning classification.
- (5) The objectives of the current land use plan.

ARTICLE XVI INTERCHANGE OVERLAY DISTRICT * * *

6-16-5: SITE PLAN REQUIREMENTS:

A. Application: In the Interchange Overlay District, all applications for building, zoning or rezoning, and special permits shall require site plan review by the Planning & Zoning Commission and approval by the Village Board. No construction permit shall be issued within the Overlay District until a site plan as required by this Section has been approved.

B. Review: The following shall require review of the Planning & Zoning Commission only, without approval by the Village Board:

1. Applications for permits necessary to structurally alter an existing building where such structural alteration results in an expansion of less than one thousand (1,000) square feet, or less than ten percent (10%) of the area of the existing building, whichever is greater;
2. Applications for permits necessary to acquire access or additional access to an arterial roadway;
3. Applications for certificates of occupancy for changes in use which result in an increase in off-street parking requirements.

* * *

D. Development Standards:

1. Access and Egress Requirements:

a. The minimum distance between driveways must be two hundred feet (200'), unless precluded by the location of existing driveways on adjacent properties.

b. Access to arterial roadways may be prohibited from any property having access to a street intersecting with an arterial roadway, or any parcel with frontage on an arterial roadway which has access through an existing joint-use access easement or driveway.

c. Each separate use, grouping of attached buildings, or uses permitted as part of a single integrated plan, shall have not more than two (2) access points to any arterial roadway.

d. Each building or group of buildings and their parking or service area(s) shall be physically separated from the adjacent street by a curb, planting strip or other suitable barrier.

e. When conditions warrant, the Planning & Zoning Commission may require the proponent to dedicate and construct right-hand-turn lanes along interstate highway frontage roads to aid ingress-egress.

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ARTICLE XVII LARGE SCALE BUSINESS PLANNED DEVELOPMENT DISTRICT REGULATIONS * * *

6-17-4: STANDARDS:

A. As part of the approval of a large scale business planned development, the Planning & Zoning Commission may recommend and the board of trustees may grant modifications to, exceptions from, and variations of, any provisions of the village zoning regulations, subdivision regulations, and all other applicable codes and ordinances, including, but not limited to:

1. Lot design (such as lot area, lot width, lot depth, and yard setbacks).
2. Block standards.
3. Limitations on density or number of dwelling units.
4. Building height.
5. Bulk standards.
6. Landscape buffers.
7. Performance standards.
8. Street design standards.
9. Permitted uses.

* * *

6-17-6: PROCEDURE FOR ESTABLISHMENT OF AN LSBPD DISTRICT: * * *

A. Filing: An application for establishment of an LSBPD District and approval of a preliminary development plan shall be filed with the Village Clerk.

B. Pre-application Conference: No application shall be accepted by the clerk unless and until a pre-application conference shall have been conducted with such village consultants, and representatives of the village board, as shall be from time to time designated by the village president.

1. The pre-application conference shall be for the purpose of reviewing the proposed LSBPD in light of the village's comprehensive plan, the existing zoning and land use in the general area of the proposed development, proposed land uses in the proposed LSBPD, existing facilities for municipal services, and other pertinent factors.

2. The applicant shall present both a sketch plan, showing the boundaries of the property, relationship to existing highways and streets, proposed street layout, significant land features, and existing buildings; and a written statement describing the proposed land uses, lot sizes and density, type(s) of buildings, water and wastewater disposal services, and other significant features of the proposed LSBPD. The applicant shall provide to the village clerk not less than six (6) copies of the sketch plan and the written statement prior to the pre-application conference.

3. The representatives of the board, and consultants, attending such pre-application conference shall render such comments as are deemed advisable regarding the proposed LSBPD.

4. Prior to the pre-application conference, the prospective applicant shall comply with the village policy as established from time to time regarding deposit of funds as security for payment or reimbursement of consultant fees incurred by the village.

C. Concept Plan: The applicant shall thereafter file with the village clerk a petition for establishment of an LSBPD district, and a concept plan for the planned development. The applicant shall provide the village not less than eighteen (18) copies of the concept plan upon filing.

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1. The purpose of the concept plan is to enable the applicant to obtain the opinions and comments of the village board and Planning & Zoning Commission regarding the concept plan for the LSBPD before incurring considerable time and expense in the preparation of a detailed preliminary plan for the proposed development. Upon request from the developer, the village board may waive the requirement for a concept plan, and instead, the developer may submit a preliminary development plan for review in accordance with subsection D of this section.

2. The Planning & Zoning Commission shall review the concept plan, and recommend approval, approval with conditions, or disapproval of the concept plan, and forward said recommendation together with any pertinent comments to the board of trustees.

3. The board of trustees shall review and approve, approve with conditions, or disapprove the concept plan submitted by the applicant.

D. Preliminary Development Plan: The applicant shall file with the village clerk a preliminary development plan, not later than six (6) months after the date of approval of the concept plan. The applicant shall provide the village with not less than eighteen (18) copies of the preliminary development plan upon filing. * * *

3. The procedure for action on a petition for establishment of a large scale business planned development district, and approval of a preliminary development plan, before the Planning & Zoning Commission, and board of trustees shall be as follows:

a. The Planning & Zoning Commission, within sixty (60) days or such time as may be agreed by the applicant, after a petition for establishment of an LSBPD district, and for approval of a preliminary development plan, has been filed with the village, shall conduct a public hearing to consider all aspects of the petition, and the preliminary development plan, including all proposed stages and/or units of development.

(1) Notice of the time and place of said public hearing shall be given not less than fifteen (15) nor more than thirty (30) days before said hearing, by publishing a notice thereof in a newspaper published or generally circulated in the village.

b. Within thirty (30) days after the public hearing on such plan, the Planning & Zoning Commission shall prepare and transmit to the village board and to the applicant the following:

(1) Specific findings of fact with respect to the extent to which the petition and the preliminary development plan, and each of them, complies with the standards set out in this article; and

(2) Recommendations to the village board with respect to the action to be taken on the petition and the preliminary development plan.

c. The Planning & Zoning Commission may recommend disapproval, approval, or approval with conditions as to the petition and Preliminary Development Plan

4. The village board shall approve, approve with conditions, or disapprove the petition, and the preliminary development plan, within sixty (60) days after it receives the findings and recommendations of the Planning & Zoning Commission, unless said time is extended by mutual consent of the village board and applicant.

a. Approval by the board of trustees of the preliminary development plan shall constitute approval of the general features of the large scale business planned development, subject to approval of final development plan(s) as provided below.

b. Approval of the preliminary development plan by the village board shall be effective for a period of twenty four (24) months, provided, the village board may in its sole discretion allow a longer period of time or waive this time requirement in its entirety.

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c. No preliminary development plan shall be approved by the village board of trustees without first being reviewed by the village engineer, who shall submit findings and comments to the village board to assist the village board in its review of the preliminary development plan. The village engineer's report shall be advisory in nature and shall not be binding upon the village board.

5. The board of trustees may modify these procedures as it deems necessary or advisable, as specified in its approval of the concept plan, in light of the size and scope of the proposed LSBPD.

6-17-7: PROCEDURE FOR REVIEW AND APPROVAL OF FINAL DEVELOPMENT PLAN: * * *

D. The Planning & Zoning Commission shall consider the application for approval of the final development plan.

1. If the final development plan is in substantial compliance with the preliminary development plan, and the application for final approval has been filed with such supporting materials as the village requires, the Planning & Zoning Commission shall, within thirty (30) days of such filing, recommend approval of the final development plan.

2. If the final development plan is not in substantial compliance with the preliminary development plan as approved, a public hearing to consider the final development plan shall be held before the Planning & Zoning Commission.

a. For purposes of this subsection, any modification only in the location of streets, facilities for water supply or wastewater treatment, or facilities for storm water detention, retention or conveyance shall not be considered to be a substantial change, and no public hearing shall be required as to any such modification, unless such modification results in a reduction in the availability of streets or such facilities in the proposed development area.

b. For purposes of this subsection, it shall be considered to be a substantial change if there is any change in the location of any proposed intersection of a proposed street and any existing public highway; and it shall be considered to be a substantial change if there is any reduction in open space of more than five percent (5%).

c. Following such public hearing, the Planning & Zoning Commission shall recommend approval, approval with conditions, or disapproval of the final development plan, and forward said recommendation to the board of trustees.

F. Within forty five (45) days after receiving findings and recommendations from the Planning & Zoning Commission, the village board shall review and approve, approve with conditions, or disapprove the proposed final development plan; provided, if the final development plan is in substantial compliance with the preliminary development plan, the board of trustees shall approve the final development plan.

1. The village may require, as a condition for its approval of any final development plan, the following:

a. The final development plan bear on its face the name of its preparer, the date of preparation, and the date of any revisions;

b. The final development plan be accompanied by final engineering plans and specifications, and an estimate of costs for any and all improvements shown in the plan, which plans and estimate shall be subject to the approval of the village engineer;

c. The final development plan be accompanied by an appropriate completion bond, irrevocable letter of credit, or cash, in accord with the requirements specified by subsection 7-2-4D of this code and applicable law;

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d. The final development plan, and all development undertaken pursuant to the final development plan, shall be in compliance with all other applicable codes, regulations, statutes and laws pertaining to the proposed development.

G. Any large scale business planned development shall be developed only in substantial compliance with the final development plan approved by the board of trustees.

* * *

6-17-9: AMENDMENTS:

A preliminary or final development plan may be amended, upon request of the owner and/or developer of the subject property, but only after a public hearing has been held and a recommendation has been made by the Planning & Zoning Commission, and after review and approval by the board of trustees, pursuant to the provisions of this article. (Ord. 04-05, 2-19-2004)

ARTICLE XVIII PLANNED RESIDENTIAL DEVELOPMENT DISTRICT

6-18-1: PURPOSE:

A. Because planned residential developments are of such substantially different character from other developments, specific and additional standards and exceptions are hereby established to govern review and approval of any application for establishment of a planned residential development district in the village.

1. General Purpose: A planned residential development is a privilege to be earned and not a right to be claimed simply by complying with the standards established in this article. The village may require any reasonable conditions or design considerations which will promote a development of benefit to the community. It is not intended that the village automatically grant the maximum use exceptions or density increase in the case of each planned residential development. The Planning & Zoning Commission shall recommend and the village board may grant only such increase or latitude which is consistent with the benefit accruing, in the judgment of the village, to the village as a result of the planned residential development. As a condition for approval, each proposed planned residential development district must be generally compatible with the character and objectives for the zoning regulations which would otherwise apply for the type(s) of uses proposed for the development, shall be at least fifty (50) acres in size, and shall be consistent with the objectives of the village's comprehensive land use plan.

6-18-2: DEFINITIONS:

PLANNING & ZONING COMMISSION: The Planning & Zoning Commission of the Village.

6-18-3: SPECIAL PROCEDURES AND STANDARDS:

A. Planned residential developments are of a substantially different character from conventional subdivisions or development on individual zoning lots within a conventional zoning classification, and, therefore, shall require administrative procedures for review and approval pursuant to the provisions of this article.

B. Because planned residential developments are complex and of a different character than other developments, the village has established the following specific procedures and standards for planned residential developments. The standards set forth herein are intended to guide the

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recommendations of the Planning & Zoning Commission and the approval of the Village Board during review of the proposed planned residential development.

* * *

6-18-6: GENERAL PROVISIONS: * * *

B. Standards: The following standards shall apply to review and approval of a planned residential development; provided, however, the Planning & Zoning Commission may recommend, and the village board may approve, such exceptions from these standards as are determined appropriate to achieve one of the objectives of subsection 6-18-5A of this article:

1. Unified Control: The proposed planned residential development shall be under unified control.
2. Comprehensive Plan: The proposed planned residential development shall strive to conform to the land uses, intent, and spirit of the comprehensive plan.
3. Compatibility: Uses proposed for a planned residential development shall be compatible with surrounding land uses.
4. Subdivided: Preliminary and final plats of subdivision shall be submitted.
5. Yards: The yards required along the periphery of a planned residential development shall be at least equal in depth to those prescribed by the regulations which would otherwise apply to the type(s) of use proposed for the planned residential development. The village may approve greater setbacks from the boundary line of a planned residential development when determined necessary to protect the privacy of residents in either an existing, or any other proposed, subdivision.
6. Landscaping: At a minimum, the proposed planned residential development shall conform to the landscaping requirements set forth in chapter 7, "Subdivision Regulations", of this code. The village may approve landscaping features in excess of said standards where determined necessary to achieve the objectives set forth in this article.
7. Trails: Paths and/or trails for hiking, biking, equestrian or other use should be constructed in residential areas, and as connections to natural features. In addition, paths and/or trails should be provided for convenient access for pedestrians between residential areas.
8. Public Streets:
 - a. Except as provided in subsection B8b of this section, all streets shall be publicly dedicated, and constructed in accordance with applicable standards contained in the village's subdivision code, as may be amended from time to time.
 - b. The village may approve reduced rights of way or pavement width in residential areas if it is determined to be appropriate to foster the rural character of the subject area, to preserve natural features, or for other good reason.
 - c. In any residential areas, cross connections to adjacent tracts of land, and to existing road stubs, should be provided.
9. Vehicular Access: Points of vehicular ingress and egress to the planned residential development site shall be designed to maintain the safety and operational efficiency of the village's streets. Cross access (at least, by road stubs) between the planned residential development and outside properties shall be provided where feasible.
10. Size Of Development: The minimum size for a planned residential development is fifty (50) acres.
11. Underground Utilities: All utilities (including electric, telephone, gas and cable television) shall be installed underground.

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12. Tree Replacement: The petitioner should evidence substantial compliance with the village's tree replacement policy.

13. Preliminary Approval: Preliminary approval of a planned residential development by the village board shall be null and void, in the event that the petitioner has failed to submit for and diligently pursue approval of a final development plan for at least one phase of the proposed development within twelve (12) months of the date of approval of the preliminary plan.

14. Completion: Construction of the planned residential development shall be substantially completed within the period of time proposed by the petitioner and established in the development ordinance, provided, the petitioner may request and the board of trustees may approve an extension of time for good cause shown. In general, each phase of a planned residential development should be completed within two (2) years of the date of approval of the final plat for such phase; the board of trustees may allow a longer time, when the scope or complexity of the development may require it.

15. Compliance with Zoning or Other Codes and Ordinances: Where there is a conflict between the provisions of this article and any other provision or provisions of this code, the provisions of this article shall prevail. Except as otherwise set forth herein, all other applicable village code provisions shall apply to the planned residential development.

16. Exceptions: The Planning & Zoning Commission may recommend, and the village board may approve, exceptions to the standards and criteria set forth in this article when determined by the village to be necessary to achieve the planning objectives set forth in this article. (Ord. 05-02, 2-10-2005)

6-18-7: RESIDENTIAL STANDARDS:

A. Open Space/Greenbelt: Open space shall be provided for village residents in the form of parks, greenbelts, open space and recreational facilities, consistent with regulatory and policy directives of the village and the provisions of this article.

1. Unless otherwise recommended by the Planning & Zoning Commission and approved by the village board, or unless otherwise provided by annexation agreement, not less than forty percent (40%) of the land within a planned residential development shall be designated as open space, greenbelt and/or recreational facilities.

2. The land described in subsection A1 of this section shall be credited against any requirement for the dedication of land, or payment of cash in lieu thereof, otherwise required to be dedicated or paid for public use pursuant to the village code or policy.

3. Where parks and greenbelts illustrated on the village's comprehensive land use plan are located in any proposed planned residential development, the village may require dedication of the land necessary for such parks or greenbelts. In the alternative, the village may require contributions of cash in lieu of dedication of such land.

4. Unless otherwise prescribed by the village, designated open space, greenbelts or public recreational facilities reserved under a planned residential development shall be held and maintained by a homeowners' association, until conveyed to a public authority approved by the village board. Such designated open space shall be for the benefit and use of all village residents.

5. All designated open space, greenbelts and/or recreational facilities shall be dedicated as open space in perpetuity, and shall be so designated in the development ordinance and final plat of subdivision recorded for the planned residential development.

6. Any cost of improving open space or greenbelts, or constructing recreational facilities proposed as part of a planned residential development, shall be included in the letter of credit or other surety required for the public or quasi-public improvements as more fully described in the village's subdivision code.

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7. Open space shall be suitably improved for its intended use; provided, natural features contained within any proposed open space deemed, in the sole judgment of the village, to be worthy of preservation, may be left unimproved.

8. No portion of a planned residential development shall be conveyed as public open space, greenbelt or recreation to any public body except as approved by the village board.

9. For the purposes of this article, recreational facilities and open space provided as part of the planned residential development shall include, but not be limited to, the following:

- a. Park.
- b. Greenbelt.
- c. Golf course.
- d. Swimming pool.
- e. Community center.
- f. Health club.
- g. Tennis court.
- h. Jogging/hiking trail.
- i. Physical fitness course.
- j. Conservation area.
- k. School.
- l. Municipal use area.
- m. Wildlife habitat/native plant preservation area.
- n. Mature stands of trees to be preserved.

10. Not less than thirty percent (30%) of the total open space of any planned residential development shall be unencumbered by environmental resources such as wetlands, streams, floodplains, floodways, creeks, or the like that render such space unusable for active recreation purposes. Conversely, not more than seventy percent (70%) of the total open space of any planned residential development shall consist of an area or areas encumbered by such environmental resources.

B. Density Shift: Density within designated areas of a planned residential development may be established taking into consideration open space and/or recreational facilities provided under this section, subject to the limitation that in no event shall the maximum density in the development exceed 1.75 dwelling units per acre of the total gross area of the entire development.

C. Lot Size; Density: For purposes of calculating density, and unless otherwise recommended by the Planning & Zoning Commission and approved by the board of trustees, actual lot size shall be as provided in the ordinance approving the planned residential development. Provided, notwithstanding the above, the Planning & Zoning Commission may recommend and the board of trustees may require minimum lot sizes that are larger than the minimum otherwise specified elsewhere in the village zoning regulations, if in the sole judgment of the village, deemed necessary or advisable to achieve the objectives of the comprehensive plan or those of this article.

6-18-8: PRELIMINARY DEVELOPMENT PLAN:

A. Filing: A petition for establishment of a planned residential development district shall be filed with the village clerk.

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7. The village may, at its discretion, require plans and supporting documentation to be revised before referring the matter to the Planning & Zoning Commission and the village board for concept plan review; and may require additional meetings between the prospective applicant and the village, to assure that the proposed planned residential development conforms, to the maximum extent possible, with applicable provisions, goals, and policies of the village.

C. Concept Plan: A concept plan for the development shall be filed with the village clerk as part of the petition for establishment of a planned residential development district. The applicant shall provide the village not less than twenty (20) copies of the concept plan upon filing.

1. The purpose of the concept plan is to enable the applicant to obtain the opinions and comments of the village board and Planning & Zoning Commission before incurring considerable time and expense in the preparation of a detailed preliminary plan for the proposed development.

2. The Planning & Zoning Commission shall review the concept plan, and recommend approval, approval with conditions, or disapproval of the concept plan, and forward said recommendation together with any pertinent comments to the board of trustees.

3. No formal action shall be taken by the board of trustees in regard to any concept plan; but the board shall make such comments upon the concept plan, and the recommendation of the Planning & Zoning Commission, as it deems necessary and advisable for the guidance of the applicant.

4. The board of trustees may accept as a concept plan under these regulations a concept plan approved prior to the adoption of these regulations, and the developer may proceed to submit a preliminary development plan for approval. Further, such preliminary development plan shall be filed within six (6) months of the date of adoption of these regulations, for purposes of subsection D of this section.

D. Filing of Plan: The applicant may thereafter file with the village clerk a preliminary development plan, provided any such preliminary development plan shall be so filed not later than six (6) months after the last date of consideration of the concept plan by the board of trustees at one of its meetings. The applicant shall provide the village with not less than twenty seven (27) copies of the preliminary development plan upon filing. All required materials shall be included in the submittal; and the submittal shall be delivered to the village clerk not less than twenty one (21) days prior to the meeting of the Planning & Zoning Commission at which the submittals shall first be considered.

1. The purpose of the preliminary development plan is to obtain approval from the village that the plan, design, and program for the development are acceptable, and the petitioner may proceed on that basis to final planning. The preliminary development plan is a relatively detailed submission that assures the petitioner that he can proceed to prepare a final development plan with the assurance that any final development plan that substantially conforms to the preliminary development plan will be approved by the village.

2. The chair of the Planning & Zoning Commission shall first determine if the materials submitted are complete in accord with the requirements of this article. If the submittal is incomplete then the chair shall inform the petitioner in writing as to the deficiencies in the documents and information to complete the submittal so as to warrant further village review. Upon receipt of complete materials, the matter shall be scheduled for public hearing in accordance with this subsection.

3. The village engineer shall prepare a report which shall evaluate the proposed planned residential development for compliance with applicable codes and ordinances; the village may also request such reports from the village attorney or other village consultants. The village shall make such reports available to the petitioner prior to the meeting.

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4. A preliminary development plan shall include the various items required to be included in a preliminary plan under subsection 7-2-3B of this code, and the following information and/or documentation: * * *

E. Petition For Establishment: The procedure for action on a petition for establishment of a planned residential development district, and approval of a preliminary development plan, before the Planning & Zoning Commission, and board of trustees shall be as follows:

1. The Planning & Zoning Commission, within forty five (45) days after a complete petition for establishment of a planned residential development district, and for approval of a preliminary development plan, has been filed with the Village Clerk, or within such time as may be agreed by the applicant, conduct a public hearing to consider all aspects of the petition, and the preliminary development plan, including all proposed stages and/or units of development.

a. Notice of the time and place of said public hearing shall be given not less than fifteen (15) nor more than thirty (30) days before said hearing, by publishing a notice thereof in a newspaper published or generally circulated in the village; and by posting notice thereof on the subject property in accordance with the requirements of subsection 6-14-3G6 of this chapter.

b. Within forty five (45) days after the public hearing on such plan, the Planning & Zoning Commission shall prepare and transmit to the village board and to the applicant the following:

(1) Specific findings of fact with respect to the extent to which the petition and the preliminary development plan, and each of them, complies with the standards set out in this article; and

(2) Recommendations to the village board with respect to the action to be taken on the petition and the preliminary development plan.

4. The Planning & Zoning Commission may recommend disapproval, approval, or approval with amendments, conditions or restrictions as to the petition and the preliminary development plan.

6. The village board shall approve, approve with conditions, or disapprove the petition, and the preliminary development plan, within sixty (60) days after it receives the findings and recommendations of the Planning & Zoning Commission, unless said time is extended by mutual consent of the village board and applicant.

7. Approval by the board of trustees of the preliminary development plan shall constitute acceptance of the planned residential development, subject to approval of final development plan(s) as provided below. Approval of the preliminary development plan by the village board shall be effective for a period of twenty four (24) months, provided the village board may allow a longer period of time or waive the time requirement in its entirety. (Ord. 05-02, 2-10-2005)

6-18-9: FINAL DEVELOPMENT PLAN:

A. The developer shall file an application for approval of a final development plan with the village. The applicant shall provide the village with not less than twenty (20) copies of the final development plan upon filing.

B. The application for final development plan shall include the following information, and any additional information that is pertinent to the proposed development, including information relating to any modifications to the preliminary development plan as the board of trustees may have deemed necessary or advisable and shall have specified in its approval of the preliminary development plan; and all information shall be presented on acceptable reproducible material: * * *

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C. The application for approval of final development plan shall be in substantial compliance with the preliminary development plan as approved. The application may request approval of a final development plan for all or any phase of the development; provided:

1. A final development plan for the first phase of the development shall have been submitted for approval no later than twelve (12) months after the approval of the preliminary development plan; and

2. A final development plan or plans covering the entire area of the planned residential development shall have been submitted to the village for approval in accord with any time limitations established as a condition for approval of the preliminary development plan, or not later than twenty (20) years after the date of approval of the preliminary development plan, whichever is later.

3. Upon application of the owner and/or developer of the subject property, the board of trustees may at any time and from time to time extend the period of time for such submission(s).

D. The Planning & Zoning Commission shall consider the application for approval of the final development plan:

1. If the final development plan is in substantial compliance with the preliminary development plan, and the application for final approval has been filed with such supporting materials as the village requires, the Planning & Zoning Commission shall, within thirty (30) days of such filing, consider the final development plan and at such time or as soon thereafter as is practicable recommend approval thereof.

2. If the final development plan is not in substantial compliance with the preliminary development plan as approved, a public hearing to consider the final development plan shall be held before the Planning & Zoning Commission.

a. Any modification in the location of streets, facilities for water supply or wastewater treatment, or facilities for storm water detention, retention or conveyance shall not be considered to be a substantial change, and no public hearing shall be required as to any such modification, unless such modification results in a reduction in the availability of streets or such facilities in the proposed development area.

b. Following such public hearing, the Planning & Zoning Commission shall recommend approval, approval with conditions, or disapproval of the final development plan, and forward said recommendation to the board of trustees.

E. Within forty five (45) days after receiving findings and recommendations from the Planning & Zoning Commission, the village board shall review and approve any final development plan which is in substantial compliance with the preliminary development plan. If the final development plan is not in substantial compliance with the preliminary development plan, the board of trustees shall review and approve, approve with conditions, or disapprove the proposed final development plan.

1. The village may require, as a condition for its approval of any final development plan, that:

a. The final development plan must bear on its face the name of its preparer, the date of preparation, and the date of any revisions;

b. The final development plan must be accompanied by final engineering plans and specifications, and an estimate of costs for any and all public improvements shown in the final development plan, which estimate shall be subject to the reasonable approval of the village engineer;

c. The final development plan must be accompanied by an appropriate completion bond, irrevocable letter of credit, or cash, in accord with the requirements specified by subsection 7-2-4D of this code;

d. The final development plan and all development pursuant to the final development plan shall be in compliance with all other applicable codes, regulations, statutes and laws pertaining to the proposed development.

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F. Any planned residential development shall be developed only in substantial compliance with the final development plan approved by the board of trustees. (Ord. 05-02, 2-10-2005)

6-18-10: CONTRIBUTIONS:

The owner and/or developer of any planned residential development shall, unless expressly relieved of the obligation by the corporate authorities, make such contributions of cash, land, or combination thereof, as shall satisfy the provisions of any annexation agreement, development agreement, or other agreement concerning the subject property in regard thereto, and/or the requirements of chapter 14 of this code, as the case may be. (Ord. 05-02, 2-10-2005)

6-18-11: AMENDMENTS:

A preliminary or final development plan may be amended, upon request of the owner and/or developer of the subject property, but only after a public hearing has been held and a recommendation has been made by the Planning & Zoning Commission, and after review and approval by the board of trustees, pursuant to the provisions of this article. (Ord. 05-02, 2-10-2005)

ARTICLE XIX COMMUNICATIONS TOWERS AND ANTENNAS * * *

6-19-7: SPECIAL USE PERMITS:

A. General: The following provisions shall govern the issuance of special use permits for towers or antennas by the village:

1. If the tower or antenna is not a permitted use under section [6-19-5](#) of this article, or permitted to be approved administratively pursuant to section [6-19-6](#) of this article, then a conditional use permit shall be required for the construction of a tower or the placement of an antenna.

2. Applications for special use permits under this section shall be subject to the procedures and requirements of the zoning regulations, except as modified in this section, including recommendation by the Planning & Zoning Commission and approval by the board of trustees of the village.

3. In granting a special use permit, the Planning & Zoning Commission may recommend, and/or the board of trustees may impose conditions to the extent the village concludes such conditions are necessary to minimize any adverse effect of the proposed tower and accessory building including extension facade materials and design on adjoining properties, but such conditions may not have the effect of prohibiting erection of the tower.

4. Any information of an engineering nature that the applicant submits, whether civil, mechanical, or electrical, shall be certified by a licensed professional engineer.

5. Each applicant for special use shall file an application with the village clerk, including the information set forth in subsection B1 of this section and a deposit equal to five thousand dollars (\$5,000.00), from which the village shall from time to time pay the application fee, and the costs of reviewing the application, including fees incurred for any consultant to review and report on the application. Any balance remaining on said deposit after final decision of the application shall be refunded to the applicant. The village board shall from time to time set a fee for such application.

B. Towers:

1. Information Required: In addition to any information required for applications for conditional use permits under the zoning regulations, applicants for a conditional use permit for a tower shall submit the following information: * * *

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2. Factors Considered In Granting Conditional Use Permits For Towers: In addition to any standards for consideration of conditional use permit applications pursuant to subsection 6-14-3H of this chapter, the Planning & Zoning Commission and the board of trustees shall consider the following factors in determining whether to recommend issuance of a conditional use permit:

- a. Height of the proposed tower;
- b. Proximity of the tower to residential structures and residential district boundaries;
- c. Nature of uses on adjacent and nearby properties;
- d. Surrounding topography;
- e. Surrounding tree coverage and foliage;
- f. Design of the tower, with particular reference to design characteristics that have the effect of reducing or eliminating visual obtrusiveness;
- g. Proposed ingress and egress; and
- h. Availability of suitable existing towers, other structures, or alternative technologies not requiring the use of towers or structures, as discussed in subsection B3 of this section.

* * *

6. Security Fencing: Towers shall be enclosed by security fencing not less than six feet (6') in height and shall also be equipped with an appropriate anticlimbing device; or designed to discourage climbing; to be provided however, that the Planning & Zoning Commission may recommend and the board of trustees may approve a waiver of such requirement as it deems appropriate.

7. Landscaping: The following requirements shall govern the landscaping surrounding towers for which a special use permit is required; provided, however, that the Planning & Zoning Commission may recommend, and the board of trustees may approve, a waiver of such requirements if the goals of this article would be better served thereby.

a. Tower facilities shall be landscaped with a buffer of plant materials that effectively screens the view of the tower compound from property used for residences. The standard buffer shall consist of a landscaped strip at least four feet (4') wide outside the perimeter of the compound.

b. In locations where the visual impact of the tower would be minimal, the landscaping requirement may be reduced or waived.

c. Existing mature tree growth and natural land forms on the site shall be preserved to the maximum extent possible. In some cases, such as towers sited on large, wooded lots, natural growth around the property perimeter may be sufficient buffer.

C. Waiver Of Requirements: The Planning & Zoning Commission may recommend, and/or the board of trustees may approve, a waiver or reduction of the burden of any one or more of the criteria set forth in this section if either respectively concludes that the purposes and goals of this article would be better served thereby; and specifically as to the setback requirement of subsection B4 of this section, may reduce the standard if enforcement of the requirement would effectively prohibit the proposed facilities.

* * *

D. Modification Of Building Size Requirements: The requirements of this section may be varied by the village in the case of administratively approved uses or by recommendation of the Planning & Zoning

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Commission, and/or approval by the board of trustees in the case of uses permitted by special use, in order to accommodate or encourage collocation. (Ord. 06-54, 9-21-2006)

CHAPTER 7 SUBDIVISION REGULATIONS

ARTICLE I GENERAL PROVISIONS FOR SUBDIVISIONS * * *

7-1-3: GENERAL REGULATIONS:

A. Whenever any subdivision of land shall hereafter be laid out, the subdivider thereof or his agent shall submit both a preliminary and a final subdivision plat to the Planning & Zoning Commission, said plats and plans of proposed improvements, and all procedures relating thereto, to be in full compliance with these regulations.

* * *

ARTICLE II PROCEDURE AND REQUIREMENTS

7-2-1: STAGES:

- A. All subdivision plats shall be processed in three (3) stages leading to approval for recording:
 - The concept or sketch plan;
 - The preliminary plan; and,
 - The final plat.
- B. In the instances specified in this Article II, the second stage may be waived. (1985 Code)

7-2-2: CONCEPT OR SKETCH PLAN:

- A. 1. Submission: Any owner or representative of the owner of land shall submit to the Planning & Zoning Commission a concept or sketch plan together with such information as is required in subsection B of this Section, to describe the existing conditions of the site and proposed development thereof. (1985 Code)
- 2. Security For Fees: At the time of submitting a concept plan to the Planning & Zoning Commission for review, the applicant shall deposit with the Village Clerk a cash amount, certified check or money order, or surety bond issued by a surety licensed to conduct business in the State, in an amount not less than five thousand dollars (\$5,000.00), payable to the Village of Hampshire, as security for payment of engineering and/or attorney fees incurred by and payable to the Village pursuant to Section [7-5-10](#) of this Chapter, and any costs connected therewith. (Ord. 91-5, 4-18-1991)

* * *

C. Action:

- 1. Planning & Zoning Commission: Following review of the concept or sketch plan, the Planning & Zoning Commission shall act thereon by approval or disapproval and shall forward said plan to the Village Board with its comments.
- 2. Village Board: The Village Board shall review the concept or sketch plan and without formal action indicate to the Planning & Zoning Commission and the owner its approval or disapproval of said plan, with or without additional comment, within sixty (60) days after the Planning & Zoning Commission forwards the concept or sketch plan. (1985 Code)

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7-2-3: PRELIMINARY PLAN:

A. The procedure for conditional approval of a preliminary subdivision plan by the Planning & Zoning Commission is as follows:

1. Preliminary Plat: Following the pre-application conference on the concept, the subdivider shall prepare a preliminary plat, together with improvement plans and other supplementary material as specified in subsection B below:

a. In the event a proposed subdivision is one acre or less in area, the subdivider shall have the right to dispense with the preparation of the preliminary plat and to proceed directly with submission of the final plat.

b. In such case, the fee set forth in subsection A3 below shall be payable upon submission of the final plat.

2. Submission: An application in writing with three (3) copies of the preliminary plan shall be filed with the Planning & Zoning Commission secretary at least ten (10) days prior to the regular meeting at which the plan is to be considered.

a. Upon submission, the Zoning Administrator shall determine whether the preliminary plat is in proper form.

b. The Planning & Zoning Commission shall not receive or consider the application as filed until all documents are in accordance with the requirements set forth herein.

c. The application is to be accompanied by a statement from the Village Clerk that the filing fee has been paid as specified in subsection A3 below. (1985 Code)

3. Fees: At the time of filing an application for conditional approval of a preliminary subdivision plan, the applicant shall deposit with the Village Clerk a cash amount, certified check or money order payable to the Village of Hampshire, as a subdivision fee, at such rate or rates as shall be established from time to time by the Village Board of Trustees. (Ord. 91-5, 4-18-1991)

4. General Factors For Consideration:

a. The Planning & Zoning Commission shall consider the following factors in reviewing the preliminary plan:

(1) "Specifications for Preliminary Plan", as set forth in subsection B of this Section;

(2) The Zoning Ordinance and the topography of the area;

(3) The general requirements of the neighborhood;

(4) The best use of the land to be subdivided; and,

(5) Specific requirements for parks, playgrounds, school sites, major streets, the adequacy of street connections and the suitability of land for development.

b. The preliminary plan will also be subject to the examination and comments to be submitted in writing to the Planning & Zoning Commission within thirty (30) days by:

The Village Engineer;

The chairman of the Planning and Zoning Committee;

The Building and Zoning Officer; and,

The Superintendent of Public Works.

5. Hearing: The Zoning Administrator shall notify in writing the subdivider or his representative of the time and place at which he will be heard on behalf of his application, and may notify by mail all immediately adjacent property owners.

6. Planning & Zoning Commission Conditional Approval:

a. Following review of the preliminary plan and other required material, and any negotiations with the subdivider on changes deemed advisable and the kind and extent of improvements to be made by

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him, the Planning & Zoning Commission shall, within sixty (60) days, or within such time as may be agreed by the applicant, act thereon as submitted or modified.

b. If approved, the Planning & Zoning Commission shall express its approval as a conditional approval, and shall state the conditions of such approval, if any, or

c. If disapproved, the Planning & Zoning Commission shall express the disapproval and its reasons therefor.

7. Notification: The action of the Planning & Zoning Commission shall be noted on three (3) copies of the preliminary plan, referenced and attached to any conditions determined. One copy shall be returned to the subdivider, one copy forwarded with a report to the Village Board, and the other retained by the Planning & Zoning Commission.

8. Meaning Of Conditional Approval: Conditional approval of the preliminary plan shall not constitute approval of the final plan, but rather it shall be deemed an expression of approval to the layout submitted on the preliminary plan as a guide to the preparation of the final plan which will be submitted for approval of the Planning & Zoning Commission and for recording upon fulfillment of the requirements of these regulations and the conditions of the conditional approval, if any.

9. Village Board Conditional Approval: Upon receipt of the preliminary plan and report from the Planning & Zoning Commission, the Village Board shall, within thirty (30) days, or within such time as may be agreed by the applicant,, upon motion and majority vote, conditionally approve or disapprove the preliminary plan and notify the Planning & Zoning Commission and the subdivider of its action.

10. Effective Period Of Conditional Approval:

a. Conditional approval of the preliminary plan shall be effective for a maximum period of twelve (12) months, except that submission within this period of a final plat applying to a portion of the area covered by the preliminary plan shall extend the effective period of conditional approval to a maximum of twenty four (24) months from the date of submission of the preliminary plan.

b. If a final plan has not been submitted to the Planning & Zoning Commission within these time limits, the Planning & Zoning Commission may require that the preliminary plan shall again be submitted to the Planning & Zoning Commission for conditional approval.

* * *

7-2-4: FINAL PLAN:

A. Procedure for Approval of Final Plat:

1. Submission: After approval of the preliminary plan by the Planning & Zoning Commission and fulfillment of the required conditions, the subdivider shall apply for approval of a final plat.

a. The application for approval shall be submitted in writing to the Planning & Zoning Commission secretary at least ten (10) days prior to the meeting at which it is to be considered.

b. One copy of the final plat of the subdivision or portion thereof, drawn in ink on tracing cloth, shall be submitted.

2. Planning & Zoning Commission Action: Within sixty (60) days after submission, the Planning & Zoning Commission shall approve or disapprove the final plat.

a. If the Planning & Zoning Commission approves, such approval shall be entered upon the tracing by the chairman and secretary of the Planning & Zoning Commission, and the tracing shall then be transmitted to the Village Board by the Planning & Zoning Commission with recommendation for approval.

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b. If the Planning & Zoning Commission disapproves, it shall set forth the reasons in its own records and provide the applicant with a copy.

3. Village Board Action: Within sixty (60) days after receiving the final plat from the Planning & Zoning Commission, or within such time as may be agreed by the applicant, the Village Board shall take action.

a. If the Board approves, such approval shall be entered upon the tracing by the signatures of the President and Village Clerk, and shall be by resolution setting forth all conditions upon which approval is predicted.

b. If the Board disapproves, it shall set forth its reasons in its own records and provide the applicant and Planning & Zoning Commission with a copy.

4. Recording: Upon approval by the Board of Trustees, the developer shall record the plat with the Recorder of Kane County within six (6) months.

a. No building permit shall be issued, nor any construction started until evidence of recording has been received by the Director of Building.

b. If not recorded within six (6) months, the approval shall be null and void.

5. Approval Not Acceptance Of Improvements: Approval of the final plat shall not be deemed to constitute or effect any acceptance by the Village of any improvement shown on the plan.

B. Specifications For Final Plat:

1. For large subdivisions, the final plat may be submitted for approval progressively in contiguous sections satisfactory to the Planning & Zoning Commission.

ARTICLE IV DESIGN STANDARDS

7-4-1: STREETS AND OTHER RIGHTS OF WAY: * * *

6. Alleys are not permitted, except where deemed necessary, and at the discretion of the Planning & Zoning Commission and the board of trustees.

7. Cul-de-sacs are discouraged, but if approved shall meet the following minimum requirements:

a. The maximum length cul-de-sac shall be five hundred feet (500') measured along the center line from the intersection at origin through center of circle to end of right of way.

b. The minimum length, measured as above, shall be two hundred seventy five feet (275').

c. Each cul-de-sac shall have a terminus of nearly circular shape with a minimum outside diameter of one hundred fifty feet (150') and a minimum paved width of one hundred feet (100') face to face of curb.

8. Half streets shall be prohibited, except as follows:

a. Where essential to the reasonable development of the subdivision in conformity with the other requirements of these regulations.

b. Where the Planning & Zoning Commission and the board of trustees find it will be practicable to require the dedication of the other half when the adjoining property is subdivided.

c. Wherever a half street is adjacent to a tract to be subdivided, the other half of the street shall be planned within such tract.

* * *

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2. The Planning & Zoning Commission shall not recommend variations or exceptions to the regulations of this Chapter unless they shall make findings based upon the evidence presented to them in each specific case, that:

a. Because of the particular physical surroundings, shape or topography conditions of the specific property involved, a particular and extraordinary hardship to the owner would result, as distinguished from a mere inconvenience, if the strict letter of the regulations was carried out;

b. The conditions upon which the request for a variation is based are unique to the property for which the variation is sought and are not applicable, generally, to other property, and have not been created by any person having an interest in the property;

c. The purpose of the variation is not based exclusively upon a desire to make more money out of the property; and,

d. The granting of the variation will not be detrimental to the public safety, health, or welfare, or injurious to other property or improvements in the neighborhood in which the property is located.

3. The Village Board may approve variations from these subdivision requirements in specific cases which in its discretion do not affect the Comprehensive Plan or the spirit of this Chapter.

B. Large Scale Developments: The standards and requirements of this Chapter may be modified in the case of large scale developments when the Planning & Zoning Commission finds that a plan and program for a new village, complete community, shopping center, industrial park, or neighborhood unit provides adequate public open spaces and improvements for the circulation, recreation, light, air, and service needs of the tract when fully developed, and which also provides such covenants or other legal provisions as will assure conformity and achievement of the plan. (1985 Code)

* * *

7-5-10: FORMS FOR CERTIFICATIONS:

The following approval certificates, when applicable, shall be included on the final plat of subdivision:

* * *

PLANNING & ZONING COMMISSION CERTIFICATE

STATE OF ILLINOIS)
)ss
COUNTY OF KANE)

THIS IS TO CERTIFY THAT THE MEMBERS OF THE PLANNING & ZONING COMMISSION OF THE VILLAGE OF HAMPSHIRE HAVE REVIEWED AND APPROVED THE ABOVE PLAT.

DATED THIS __DAY OF _____, 20__.

CHAIR

SECRETARY

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CHAPTER 9: PUBLIC WAYS AND PROPERTY

DRIVEWAYS

- [9-2-1: Permit Requirements, Fees, Bond](#)
- [9-2-2: Construction Regulations For Pavements](#)
- [9-2-3: Driveway Maintenance](#)
- [9-2-4: Violations, Procedure](#)

* * *

9-2-4: VIOLATIONS, PROCEDURE:

A. Work Without A Permit:

1. If work is done or is in progress without a permit, the superintendent of public works shall issue a violation notice. This violation notice shall be in writing to the owner and contractor.
2. Violation notice shall contain the name of the owner of the property and his address, the address of the building in violation, the name of the contractor and his address, a date for submission of plans and applications for permits. Such compliance date shall be no sooner than twenty four (24) hours from violation notice issuance, nor more than forty eight (48) hours from violation notice issuance.
3. When an owner or contractor in violation makes application for a permit, he shall agree to conform to all codes of the village, and to follow the plan review and building permit application procedures.
4. If the compliance date is not met, the Planning & Zoning Commission shall hold a hearing to permit the violator an opportunity to show cause why a complaint should not be filed. The superintendent of public works, the village attorney and the violator or his representative shall be present.
5. If cause is not demonstrated, the village attorney shall prepare and file a complaint.

B. Failure to Meet Compliance Date on Correction Notice:

1. Reinspection of the property in violation will be made. (Ord. 01-25, 8-16-2001)
2. The superintendent of public works shall contact the owner or contractor in violation when there has been partial compliance or no compliance. Such contact shall be verbal and also in writing within forty eight (48) hours of the reinspection.

C. The notification shall recommend to the owner or contractor a course of action based upon the reinspection and facts supplied by the owner or contractor. Such notification shall establish a reasonable compliance date and provide for reinspection on said compliance date.

D. The reinspection process shall be repeated as long as satisfactory progress and good faith are demonstrated by the violator.

E. If compliance cannot be secured, Planning & Zoning Commission shall hold a hearing to permit the violator an opportunity to show cause why a complaint should not be filed. The superintendent of public works, the village attorney and the violator or his representative shall be present.

F. If cause is not demonstrated, the village attorney shall prepare and file the complaint. (1985 Code)

CHAPTER 14: DEVELOPMENTAL IMPACT FEES

* * *

14-3-3: DEDICATION OF LAND:

* * *

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B. Credit For Private Open Spaces And Recreation Acres: When a developer provides open space for recreation areas and facilities, it has the effect of reducing the demand for local public recreational services, and depending on the size of the development, all or a portion of the park and recreation area in the proposed development may, at the option of the village, be credited toward the contribution due for park and recreation purposes.

1. The extent to which private park and recreation area may be substituted for the required public park and recreation area shall be determined by the village based upon the nature of the projected areas of such open space, the needs of the projected residents, the adopted plans of the area and after consideration of the total park and recreation land for the general area.

2. In general, a substitution of private park and recreation area for dedicated parks and recreation areas may require a substantially higher degree of improvement and the installation of recreational facilities, including equipment, by the developer as part of his obligation.

3. Detailed plans of such areas, including specification of facilities to be installed, must be approved by the village, and before any credit is given for private parks and recreation areas, the subdivider or developer must guarantee that these private parks and recreation areas will be permanently maintained, by the execution of appropriate legal documents.

4. In addition, if approved by the Planning & Zoning Commission, a substitution of private parks and recreation areas for dedicated parks and recreation areas may also be allowed for conservation purposes through the use of easement rights or other similar techniques used to preserve land in its natural condition.

5. When an adjustment for private park and recreation areas is warranted, it will be necessary to compute the total park and recreation areas land dedication that would have been required from the proposed development and then subtract the credit to be given.

CHAPTER 16 HISTORIC PRESERVATION COMMISSION

16-1-2: HISTORIC PRESERVATION COMMISSION: * * *

F. Powers And Duties: The Commission shall have the following powers and duties:

1. To adopt its own procedural regulations.
2. To conduct an ongoing survey to identify historically and architecturally significant properties, structures and areas.

3. To recommend to the Village Board of Trustees procedures to protect properties or structures having special historic, community, or architectural value.

4. To determine an appropriate system of markers and make recommendations for the design and implementation of specific markings of properties or structures which have special historic, community, or architectural value.

5. To advise property owners on physical and financial aspects of preservation, renovation, rehabilitation, and reuse, and on procedures for inclusion on the County, State or National Register of Historic Places.

6. To inform and educate the citizens of Hampshire concerning the historic and architectural heritage of the Village by publishing appropriate maps, newsletters, brochures, and pamphlets, and by holding programs and seminars.

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7. To accept and administer on behalf of the Village, upon the specific designation of the corporate authorities, such gifts, grants and money as may be appropriate.

8. To testify before all boards and commissions, including the Village Planning & Zoning Commission, on any matter affecting historically and architecturally significant properties.

9. To periodically review the Hampshire Zoning Ordinance and to recommend to the Village Planning & Zoning Commission and the Village Board any amendments appropriate for the protection and continued use of historically or architecturally significant properties.

AGENDA SUPPLEMENT

TO: Village President and Board of Trustees, and Village Manager
FROM: Mark Schuster / Village Attorney
DATE: April 1, 2021
RE: Signage Requirements in Interchange Overlay District

In response to multiple requests for special use permits to exceed the size and height limitations for signs in the I-90/US Highway 20 area, the Village has filed a petition to increase the allowable size and area of such signs.

The proposed changes are highlighted on the attached pages of text (additions, by underline, deletions by strikeout).

The proposed size and height limits were compiled by J. Wray, Assistant to the Village Manager, and were derived from recent allowances for Speedway, Love's and Thornton's.

Both the Plan Commission and the Zoning Board of Appeals have recommended approval of these text amendments.

Action(s) Needed

- A. Review the proposed changes for size and height limits on signs in the I-90/US Highway 20 area.
- B. Enact an ordinance approving the proposed amendments.

AGENDA SUPPLEMENT

INTERCHANGE OVERLAY DISTRICT

6-16-4: SIGN REQUIREMENTS:

A. Additional Requirements: In addition to the requirements of Article XII, "Community Graphics", the following regulations shall apply to all uses within the Interchange Overlay District; provided, where there is a conflict between the regulations in Article XII and the Interchange Overlay District, the Interchange Overlay District regulations shall govern.

1. Definitions:

- **AWNING SIGN:** A sign which is mounted on a temporary shelter supported entirely from the exterior wall of a building.
- **CANOPY SIGN:** A sign which is mounted on a permanently roofed shelter covering a sidewalk, driveway or other similar area, which shelter may be wholly supported by a building or may be wholly or partially supported by columns, poles or braces extended from the ground.
- **FREESTANDING HIGHWAY IDENTIFICATION POLE SIGN:** A sign designed to advertise to vehicular travelers on Interstate 90 for tourist-traveler destinations and uses located in the Overlay District, including hotels and motels, gas stations, truck stops and restaurants, so as to provide to such travelers adequate visibility from a business location within the Overlay District, within the size and height limitations prescribed in this Article.

B. Graphics Regulation by District: Graphics shall be restricted by zoning district as follows:

1. **HC Highway Commercial District:**

a. Freestanding Signs:

- (1) No more than one freestanding ground sign, one freestanding highway identification pole sign and one freestanding pole sign shall be maintained on any one parcel of property two (2) acres or larger.
- (2) No more than one freestanding ground sign shall be maintained on any one parcel of property less than two (2) acres.
- (3) No freestanding pole sign shall exceed ~~sixty (60')~~ one hundred sixty five (165') square feet in sign surface area.
- (4) No freestanding pole sign shall exceed ~~sixteen feet twenty five (25')~~ feet in height, measured from grade at the edge of the nearest right of way, from which access to the property is obtained, to the top of the sign.
- (5) No freestanding ground sign shall exceed eighty (80) square feet in sign surface area.
- (6) No freestanding ground sign shall exceed eight feet (8') in height, measured from grade at the edge of the nearest right of way, from which access to the property is obtained, to the top of the sign.
- (7) No freestanding highway identification pole sign shall exceed ~~one hundred twenty (120')~~ one thousand twenty four (1024) square feet in sign surface area. For properties set back more than one thousand feet (1,000') from Interstate 90, the permitted sign area for freestanding highway identification signs may be increased by ten percent (10%).
- (8) No freestanding highway identification pole sign shall exceed ~~eighty (80')~~ one hundred (100') feet in height, measured from grade at the edge of the nearest right of way, from which the property receives access, to the top of the sign.

b. Canopy Signs:

- (1) No canopy sign shall project above the top of the canopy upon which it is mounted.
- (2) Total canopy signage shall not exceed one hundred twenty (120) square feet in sign surface area.

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- c. Awning Signs:
 - (1) No awning sign shall project above the top of the awning upon which it is mounted.
 - (2) No awning signs shall project from the face of an awning.
 - (3) Total awning signage shall not exceed one hundred twenty (120) square feet in sign surface area.

2. O-R Office-Research District and O-M Office and Restricted Manufacturing District:

- a. Freestanding Signs:
 - (1) One freestanding ground sign may be erected at each major entrance to an office-research park. Such sign(s) shall identify the name of the office-research park. No such sign shall exceed forty (40) square feet in area or fifteen feet (15') in height or be located closer than ten feet (10') to property line.
 - (2) One freestanding ground sign identifying each building may be permitted for each detached building which houses a principal use within an office park. Such sign(s) shall be limited to identifying the name of the building and/or the individual enterprises located therein, the address, trademark or identifying symbol or any combination thereof. No such sign shall exceed twenty (20) square feet in area or eight feet (8') in height or be located closer than ten feet (10') to any property line.
 - (3) One freestanding ground directory sign may be permitted in close proximity to each major entrance of an office-research park. Such sign(s) shall be limited to identifying and providing directional information to individual enterprises located within the office-research park. No such sign shall exceed fifteen (15) square feet in area or eight feet (8') in height or be located closer than ten feet (10') to any property line.

C. **Special Use Permit:** The following additional regulations shall apply to signs accessory to the following uses, which shall require a special use permit:

~~1. Automobile/Truckstops:~~

~~a. Freestanding Signs:~~

- ~~(1) No freestanding pole sign shall exceed one hundred fifteen (115) square feet in sign surface area.~~
- ~~(2) No freestanding pole sign shall exceed sixteen feet (16') in height, measured from grade at the edge of the nearest right of way from which access to the property is obtained, to the top of the sign.~~
- ~~(3) No freestanding ground sign shall exceed eighty (80) square feet in sign surface area.~~
- ~~(4) No freestanding ground sign shall exceed eight feet (8') in height, measured from grade at the edge of the nearest right of way from which access to the property is obtained, to the top of the sign.~~
- ~~(5) No freestanding highway identification pole sign shall exceed eight hundred fifty (850) square feet in sign surface area.~~
- ~~(6) No freestanding highway identification pole sign shall exceed eighty feet (80') in height, measured from grade at the edge of the nearest right of way from which the property receives access to the top of the sign.~~

12. Restaurant; Fast Food Restaurant:

- a. Freestanding Signs: No more than one freestanding ground sign, one freestanding highway identification pole sign and one freestanding pole sign shall be maintained on any one parcel of property less than two (2) acres.

AGENDA SUPPLEMENT

- b. ~~Fast Food~~ Restaurants shall comply with all other sign requirements of the interchange Overlay District. (Ord. 92-10, 10-1-1992)

D. 3- Development Signs in any District:

1. The owner of property located in the Interchange Overlay District may construct one "development identification sign" (as defined in Section ~~6-2-2~~) during the time a project is under construction on the subject property, when his property is subject to a project being constructed thereon in accord with the following regulations:

- a. Any development sign must face the I-90 Illinois Toll Highway only.
- b. No development sign shall utilize more than two (2) faces, each constituting not more than two hundred (200) square feet.
- c. No development sign shall exceed fourteen feet (14') in height, measured from the ground to the top of the sign.
- d. There shall be no more than one such sign for any development.
- e. Any such development sign shall be set back not less than twenty feet (20') from the right of way of the I-90 Illinois Toll Highway, and not less than one hundred feet (100') from any exterior lot line of the development project.
- f. Notwithstanding the duration of construction on the project, no special permit for such a sign shall be for a period greater than three (3) years, provided that such permit ~~shall~~ upon application filed prior to the end of the first three-year period, be reviewed upon termination of such period, and may be extended for an additional period of not more than three (3) years, said application to be made and considered in accord with the special use procedure established in this Chapter.
- g. In any event, no such development sign shall be permitted, and any such development sign shall be removed by the permit holder, upon completion of seventy five percent (75%) of the development project. For purposes of this Section, "completion of seventy five percent (75%) of the development project" shall mean issuance of an occupancy permit for not less than seventy five percent (75%) of the total square footage of the development or not less than seventy five percent (75%) of the number of structures in the development, whichever first occurs.

~~E-D~~ Prohibited Graphics:

1. Outdoor advertising signs, commonly referred to as billboards or poster panels.

**VILLAGE OF HAMPSHIRE
ZONING BOARD OF APPEALS**

IN RE:

PETITION OF THE VILLAGE TO AMEND THE VILLAGE ZONING REGULATIONS REGARDING COMMUNITY GRAPHICS, SECTION 6-12-1 ET SEQ., AND SIGNAGE REQUIREMENTS IN THE INTERCHANGE OVERLAY DISTRICT, SECTION 6-16-4, FOR SIGNAGE IN THE AREA OF THE I-90 / US 20 INTERCHANGE IN THE VILLAGE.

FINDINGS OF FACT

In regard to the Petition of the Village of Hampshire to amend the Village Zoning Regulations regarding community graphics, §6-12-1 et seq. and the signage requirements in the Interchange Overlay District, §6-16-4, in the area of the I-90/US 20 interchange in the Village, the Zoning Board of Appeals having considered the application, and the testimony and evidence submitted at a public hearing, the Zoning Board of Appeals FINDS as follows:

1. A Petition to amend the text of the Community Graphics Regulations, §6-12-1 et seq. and of the Interchange Overlay District, §6-16-4, regarding signage requirements in the area of the I-90/US 20 Interchange in the Village, has been duly filed with the Village Clerk by the Village Zoning Administrator.
2. A Public Hearing on the Petition was conducted by the Zoning Board of Appeals at its regular meeting on March 9, 2021.
3. Notice of Public Hearing on said Petition was published in the Daily Herald newspaper on February 18, 2021.
4. At the public hearing, the Village Attorney and Village Manager addressed the Zoning Board on behalf of the Petitioner. No member(s) of the public appeared, either in person or by video conferencing, to comment on the Petition.
5. The proposed modifications would recognize that the Village has granted a number of variations for signage in the area of the I-90/US 20 Interchange area, to address the unique setting of the interchange, and that a different set of standards for community graphics and signage have come to be applied in this area of the Village.
6. The Zoning Board of Appeals considered the application, the summary provided by the Village Attorney, and any public comments received.
7. The proceedings at the public hearing were recorded via Microsoft Team video-conferencing, and a copy of said recording will be available at the Office of the Village Clerk.

8. Additional Findings by the Zoning Board of Appeals: None

ACTION(S)

On motion by W. Albert, seconded by H. Hoffman, to recommend approval of the Petition to amend the text of the Village Zoning Regulations regarding Community Graphics, §6-12-1 et seq. and regarding signage in the Interchange Overlay District, § 6-16-4, for signage requirements in the area of the I-90/US 20 Interchange in the Village, the vote was 4 aye, 0 nay. Motion passed.

	<u>Aye</u>	<u>Nay</u>
W. Albert	<u>x</u>	_____
R. Frillman	<u>x</u>	_____
H. Hoffman	<u>x</u>	_____
J. Schaul	<u>x</u>	_____
C. Christensen	_____	_____

RECOMMENDATION

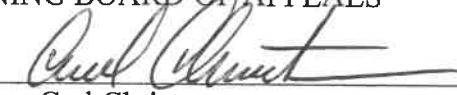
It is accordingly the recommendation of the Zoning Board of Appeals that the Petition for Text Amendment be X approved / _____ denied.

Dated: March 9, 2021.

Respectfully submitted,

VILLAGE OF HAMPSHIRE
ZONING BOARD OF APPEALS

By: _____


Carl Christensen
Chair

No. 21-

**AN ORDINANCE
MODIFYING THE REGULATIONS FOR SIGNAGE IN
THE INTERCHANGE OVERLAY DISTRICT IN THE VILLAGE**

WHEREAS, the Village has previously included within its Zoning Regulations certain regulations governing community graphics in the Interchange Overlay District, Sections 6-16-4 of the Village Code; and

WHEREAS, the Village has experienced several petitions for special use permits under said regulations by businesses seeking to locate in the are of the I-90/US Highway 20 interchange area, because of the unique setting of that area in the Village; and

WHEREAS, several such petitions have been granted, thereby establishing a pattern for the size and height of signage in that area; and

WHEREAS, the Corporate Authorities recognize the unique setting of the I-90/US Highway 20 interchange area, and desire to provide for consistent size and height of signage in that area, and find it necessary and advisable to modify the signage regulations for that area at this time.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The Hampshire Municipal Code of 1985 as amended, shall be and hereby is further amended to modify the sign requirements in the Interchange Overlay District, Section 6-16-4 et seq. of the Village Code, in words and figures as follows:

CHAPTER 6	ZONING
ARTICLE 16	INTERCHANGE OVERLAY DISTRICT
SECTION 6-16-4	SIGN REQUIREMENTS

A. Additional Requirements: In addition to the requirements of Article XII, "Community Graphics", the following regulations shall apply to all uses within the Interchange Overlay District; provided, where there is a conflict between the regulations in Article XII and the Interchange Overlay District, the Interchange Overlay District regulations shall govern.

1. Definitions:

- AWNING SIGN: A sign which is mounted on a temporary shelter supported entirely from the exterior wall of a building.

- CANOPY SIGN: A sign which is mounted on a permanently roofed shelter covering a sidewalk, driveway or other similar area, which shelter may be wholly supported by a building or may be wholly or partially supported by columns, poles or braces extended from the ground.
- FREESTANDING HIGHWAY IDENTIFICATION POLE SIGN: A sign designed to advertise to vehicular travelers on Interstate 90 for tourist-traveler destinations and uses located in the Overlay District, including hotels and motels, gas stations, truck stops and restaurants, so as to provide to such travelers adequate visibility from a business location within the Overlay District, within the size and height limitations prescribed in this Article.

B. Graphics Regulation by District: Graphics shall be restricted by zoning district as follows:

1. HC Highway Commercial District:

a. Freestanding Signs:

- (1) No more than one freestanding ground sign, one freestanding highway identification pole sign and one freestanding pole sign shall be maintained on any one parcel of property two (2) acres or larger.
- (2) No more than one freestanding ground sign shall be maintained on any one parcel of property less than two (2) acres.
- (3) No freestanding pole sign shall exceed one hundred sixty five (165') square feet in sign surface area.
- (4) No freestanding pole sign shall exceed twenty five (25') feet in height, measured from grade at the edge of the nearest right of way, from which access to the property is obtained, to the top of the sign.
- (5) No freestanding ground sign shall exceed eighty (80) square feet in sign surface area.
- (6) No freestanding ground sign shall exceed eight feet (8') in height, measured from grade at the edge of the nearest right of way, from which access to the property is obtained, to the top of the sign.
- (7) No freestanding highway identification pole sign shall exceed one thousand twenty four (1024) square feet in sign surface area. For properties set back more than one thousand feet (1,000') from Interstate 90, the permitted sign area for freestanding highway identification signs may be increased by ten percent (10%).

- (8) No freestanding highway identification pole sign shall exceed one hundred (100') feet in height, measured from grade at the edge of the nearest right of way, from which the property receives access, to the top of the sign.

b. Canopy Signs:

- (1) No canopy sign shall project above the top of the canopy upon which it is mounted.
- (2) Total canopy signage shall not exceed one hundred twenty (120) square feet in sign surface area.

c. Awning Signs:

- (1) No awning sign shall project above the top of the awning upon which it is mounted.
- (2) No awning signs shall project from the face of an awning.
- (3) Total awning signage shall not exceed one hundred twenty (120) square feet in sign surface area.

2. O-R Office-Research District and O-M Office and Restricted Manufacturing District:

a. Freestanding Signs:

- (1) One freestanding ground sign may be erected at each major entrance to an office-research park. Such sign(s) shall identify the name of the office-research park. No such sign shall exceed forty (40) square feet in area or fifteen feet (15') in height or be located closer than ten feet (10') to property line.
- (2) One freestanding ground sign identifying each building may be permitted for each detached building which houses a principal use within an office park. Such sign(s) shall be limited to identifying the name of the building and/or the individual enterprises located therein, the address, trademark or identifying symbol or any combination thereof. No such sign shall exceed twenty (20) square feet in area or eight feet (8') in height or be located closer than ten feet (10') to any property line.
- (3) One freestanding ground directory sign may be permitted in close proximity to each major entrance of an office-research park. Such sign(s) shall be limited to identifying and providing directional information to individual enterprises located within the office-research park. No such sign shall exceed fifteen (15) square feet in area or eight feet (8') in height or be located closer than ten feet (10') to any property line.

C. Special Use Permit: The following additional regulations shall apply to signs accessory to the following uses, which shall require a special use permit:

1. Restaurant; Fast Food Restaurant:

- a. Freestanding Signs: No more than one freestanding ground sign, one freestanding highway identification pole sign and one freestanding pole sign shall be maintained on any one parcel of property less than two (2) acres.
- b. Restaurants shall comply with all other sign requirements of the Interchange Overlay District. (Ord. 92-10, 10-1-1992)

D. Development Signs in any District:

1. The owner of property located in the Interchange Overlay District may construct one "development identification sign" (as defined in Section 6-2-2) during the time a project is under construction on the subject property, in accord with the following regulations:

- a. Any development sign must face the I-90 Illinois Toll Highway only.
- b. No development sign shall utilize more than two (2) faces, each constituting not more than two hundred (200) square feet.
- c. No development sign shall exceed fourteen feet (14') in height, measured from the ground to the top of the sign.
- d. There shall be no more than one such sign for any development.
- e. Any such development sign shall be set back not less than twenty feet (20') from the right of way of the I-90 Illinois Toll Highway, and not less than one hundred feet (100') from any exterior lot line of the development project.
- f. Notwithstanding the duration of construction on the project, no special permit for such a sign shall be for a period greater than three (3) years, provided that such permit shall upon application filed prior to the end of the first three-year period, may be extended for an additional period of not more than three (3) years, said application to be made and considered in accord with the special use procedure established in this Chapter.
- g. In any event, no such development sign shall be permitted, and any such development sign shall be removed by the permit holder, upon completion of seventy five percent (75%) of the development project. For purposes of this Section, "completion of seventy five percent (75%) of the development project" shall mean issuance of an occupancy permit for not

less than seventy five percent (75%) of the total square footage of the development or not less than seventy five percent (75%) of the number of structures in the development, whichever first occurs.

E. Prohibited Graphics:

1. Outdoor advertising signs, commonly referred to as billboards or poster panels.

Section 2. All ordinances, resolutions and orders, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby superseded and waived.

Section 3. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance

Section 4. This Ordinance shall be in full force and effect upon passage and approval as provided by law.

ADOPTED THIS ____ DAY OF _____, 2021, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS ____ DAY OF _____, 2021

Jeffrey R. Magnussen
Village President

ATTEST:

Linda Vasquez
Village Clerk

AGENDA SUPPLEMENT

TO: President Magnussen, Village Board and Village Manager Hedges

FROM: Lori Lyons, Finance Director

FOR: April 1, 2021 Village Board Meeting

RE: Renewal of Employee Medical Insurance Program with Blue Cross/Blue Shield of Illinois, Employee Dental Insurance Program with MetLife, Employee Vision Insurance Program with VSP

Background. The medical, dental and vision insurance plans for Village employees expire on April 30, 2021. Staff has been working with Lundstrom Insurance, the Village's broker for the many years, and secured renewal quotes from Blue Cross Blue Shield for the current HMO and PPO policies medical insurance as well a quote for a High Deductible Health Plan (HDHP) with a Health Savings Account (HSA) component, and renewal quotes from MetLife for the current dental policy and VSP for the current vision policy.

This year the renewal with Blue Cross Blue Shield shows a combined increase in medical insurance rates of approximately 8.36% (assuming the same census as February 2021's renewal quote) for the HMO and the PPO. The actual expense increase will be greater due to additional employees expected to elect insurance.

The renewal with MetLife for 2021 was issued with a 0% increase.

The renewal with VSP was issued with a 4% increase with a 2-year rate guarantee.

Analysis. Many times the same HMO and PPO plans are not available but that is not the case this year with both being offered with no changes. Looking at the plans individually the premiums for the PPO increase by 8.42% and the HMO increase by 8.23%. Currently there are 16 employees covered by the PPO Plan and 11 employees covered by the HMO Plan. The Village has Blue Cross Blue Shield Affordable Care Act Plans small group plans with age based premiums. Upon comparison of the proposed HDHPs for the premium cost (employee and employer), required employer HSA contribution and coverage levels, it does not make sense to offer this type of product at this time. We did not market coverage this year as we did that last year with United Health Care (10.1% greater than BCBS) and Humana (29.6% greater than BCBS).

The Village has been with MetLife for dental since 2014, and this is the third (and 2022

will be the fourth) year without a rate increase. There are currently 27 employees enrolled in the dental plan.

The vision plan was issued with a 4% increase after a 4% increase in 2019 with a two year guarantee. There are 27 employees currently in the vision plan.

Recommendation. Staff requests authorization to renew the medical, dental and vision insurance plans for fiscal year 2022 based on the renewal premiums shown in Tables attached.

Village of Hampshire
MEDICAL
BLUE CROSS BLUE SHIELD

Effective May 1, 2021

HMO Rate Table

Total Monthly Health Cost		Total Monthly Health Cost		Total Monthly Health Cost		Total Monthly Health Cost		Total Monthly Health Cost		Total Monthly Health Cost	
Age	Cost	Age	Cost	Age	Cost	Age	Cost	Age	Health Cost	Age	Cost
< 15	266.63	23	348.53	32	412.31	41	453.79	50	622.48	59	907.23
15	290.33	24	348.53	33	417.54	42	461.81	51	650.01	60	945.92
16	299.39	25	349.93	34	423.12	43	472.96	52	680.34	61	979.38
17	308.45	26	356.90	35	425.91	44	486.90	53	711.01	62	1,001.34
18	318.21	27	365.26	36	428.70	45	503.28	54	744.12	63	1,028.87
19	327.97	28	378.86	37	431.48	46	522.80	55	777.23	64+	1,045.59
20	338.08	29	390.01	38	434.27	47	544.76	56	813.13		
21	348.53	30	395.58	39	439.85	48	569.85	57	849.37		
22	348.53	31	403.95	40	445.43	49	594.60	58	888.06		

PPO Rate Table

Total Monthly Health Cost		Total Monthly Health Cost		Total Monthly Health Cost		Total Monthly Health Cost		Total Monthly Health Cost		Total Monthly Health Cost	
Age	Cost	Age	Cost	Age	Cost	Age	Cost	Age	Health Cost	Age	Cost
< 15	397.78	23	519.97	32	615.13	41	677.00	50	928.67	59	1,353.49
15	433.14	24	519.97	33	622.93	42	688.96	51	969.75	60	1,411.20
16	446.66	25	522.05	34	631.25	43	705.60	52	1,014.99	61	1,461.12
17	460.18	26	532.45	35	635.41	44	726.40	53	1,060.74	62	1,493.88
18	474.73	27	544.93	36	639.57	45	750.84	54	1,110.14	63	1,534.96
19	489.29	28	565.21	37	643.73	46	779.96	55	1,159.54	64+	1,559.91
20	504.37	29	581.85	38	647.89	47	812.72	56	1,213.10		
21	519.97	30	590.17	39	656.21	48	850.15	57	1,267.17		
22	519.97	31	602.65	40	664.52	49	887.07	58	1,324.89		

DENTAL

Metlife Premiums	
Employee	42.32
Employee + Spouse	93.31
Empllyee + Child(ren)	102.84
Family	165.06

VISION

VSP Premiums	
Employee	6.91
Employee + One	11.06
Empllyee + Children	11.29
Family	18.20

AGENDA SUPPLEMENT

TO: President Magnussen, Village Board and Village Manager Hedges

FROM: Lori Lyons, Finance Director

FOR: April 1, 2021 Village Board Meeting

RE: Preliminary Budget

Background. Each year the Village is required to adopt an annual budget prior to the beginning of each fiscal year.

The preliminary budget follows this agenda supplement. The document is a continuance of the preliminary budget which was reviewed by the Finance Committee at meetings on March 1 and March 8, 2021. At the March 8 meeting, the Finance Committee voted to move the preliminary budget forward. Changes and additions have been made in the interim as more accurate information became available to Village staff. These changes and additions will be highlighted at the meeting during the budget presentation. The preliminary budget document has also been updated to include the 10 months results of FY21 and projections of FY21 final results.

The budget will be available for public inspection following this meeting at the front counter and on the Village's website.

The next step is to conduct a public hearing on the budget which is proposed to for April 15. Notice of this hearing will published in the Daily Herald.

A budget ordinance will be presented for adoption at the April 15 meeting as well.

Recommendation. Staff recommends the board set the public hearing for April 15, 2021 during the Board meeting on that same date.



**Fiscal Year 2021-2022
Preliminary
Budget**

Village of Hampshire
234 S. State Street
Hampshire, IL 60140

		FY 20/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
GENERAL FUND (01)								
REVENUE								
PROPERTY TAXES								
01-000-100-3011	PROPERTY TAX - CORPORATE	592,514	592,514	593,292	660,844	11.53%	11.39%	98% of Actual Extension
01-000-100-3012	PROPERTY TAX - POLICE	373,722	373,722	374,213	386,350	3.38%	3.24%	98% of Actual Extension
01-000-100-3013	PROPERTY TAX - AUDIT	20,749	20,749	20,776	23,327	12.42%	12.28%	98% of Actual Extension
01-000-100-3014	PROPERTY TAX - SOCIAL SECURITY	21,531	21,531	21,560	13,988	-35.03%	-35.12%	98% of Actual Extension
01-000-100-3015	PROPERTY TAX - I.M.R.F.	4,211	4,211	4,214	4,395	4.37%	4.30%	98% of Actual Extension
01-000-100-3016	PROPERTY TAX - LIABILITY	41,107	41,107	41,160	19,319	-53.00%	-53.06%	98% of Actual Extension
	TOTAL PROPERTY TAXES	1,053,834	1,053,834	1,055,215	1,108,223	5.16%	5.02%	
INTERGOVERNMENTAL REVENUE								
01-000-200-3040	SALES TAX	624,128	748,954	809,000	786,826	5.06%	-2.74%	Hamp Est
01-000-200-3050	STATE INCOME TAX	526,222	631,466	572,433	678,275	7.41%	18.49%	98% of IML per capita est; 5 mo at ESRI pop est
01-000-200-3070	USE TAX	199,399	239,279	193,537	272,166	13.74%	40.63%	98% of IML per capita est; 5 mo at ESRI pop est
01-000-200-3080	CANNABIS EXCISE TAX	3,428	4,114	-	5,688	38.26%	100.00%	98% of IML per capita est; 5 mo at ESRI pop est
01-000-200-3090	PPR TAX	15,804	18,965	22,500	20,104	6.01%	-10.65%	Hamp Est
01-000-200-3107	TELECOM TAX G.F.50%	47,762	57,314	61,800	54,130	-5.56%	-12.41%	Hamp Est
01-000-200-3108	TELECOM TAX 25% RESERV STR.	23,881	28,657	36,400	27,065	-5.56%	-25.65%	Hamp Est
01-000-200-3109	TELECOM TAX 25% RESERV STR DBT	23,881	28,657	36,400	27,065	-5.56%	-25.65%	Hamp Est
01-000-200-3110	UTILITY TAX-G.F.50%	107,198	128,638	124,900	124,700	-3.06%	-0.16%	Hamp Est
01-000-200-3111	UTILITY TAX 25% RESERV. STR	53,599	64,319	62,450	62,350	-3.06%	-0.16%	Hamp Est
01-000-200-3112	UTILITY TAX 25% RESERV.STR DBT	53,599	64,319	62,450	62,350	-3.06%	-0.16%	Hamp Est
	TOTAL INTERGOVERNMENTAL REVENUE	1,678,901	2,014,682	1,981,870	2,120,719	5.26%	7.01%	
REIMBURSEABLE REVENUE								
01-000-400-3590	ADM SERVICE REIMB FRM REFUSE	-	-	-	-	0.00%	0.00%	
01-000-400-3591	ADM SERVICE REIMB FRM WTR/SWR	59,200	71,040	71,040	71,040	0.00%	0.00%	
01-000-400-3592	ADM SERVICE REIMB SSA LEVY	2,000	2,000	2,000	2,000	0.00%	0.00%	
01-000-400-3610	REIMBURSEMENT - LEGAL	-	-	1,000	-	-100.00%	-100.00%	
01-000-400-3611	REIMBURSEMENT - ENGINEERING	5,003	7,505	6,000	6,000	-20.05%	0.00%	
01-000-400-3612	REIMBURSEMENT - OTHER	76,045	76,045	180,511	178,650	134.93%	-1.03%	2 SRO @ 2/3
	TOTAL REIMBURSEABLE REVENUE	142,248	156,590	260,551	257,690	64.56%	-1.10%	
OTHER INCOME								
01-000-500-3730	INTEREST	4,610	5,532	36,000	5,000	-9.62%	-86.11%	
01-000-000-3919	TREE CONTRIBUTIONS	-	-	-	-	0.00%	0.00%	
01-000-600-3920	MISCELLANEOUS INCOME	2,286	3,429	2,000	2,000	-41.67%	0.00%	
01-000-600-3921	VIDEO GAMING	57,189	85,784	109,860	106,000	23.57%	-3.51%	
01-000-600-3922	WORKERS COMP RECOVERY	20,087	20,087	-	-	-100.00%	-100.00%	
01-000-600-3923	INSTALLMENT CONTRACT PROCEEDS	-	-	-	-	0.00%	0.00%	
01-000-600-3924	FRANCHISE FEE/RENT	88,258	105,264	86,500	108,000	2.60%	24.86%	VB, Mobilite, Fox Valley, T-Mobile, Tower CO
01-000-600-3932	TRANSFER FROM UTILITIES	-	-	115,000	-	100.00%	-34.61%	
01-000-600-3926	TRANSFER FROM CAPITAL IMP FUND	-	-	77,000	-	0.00%	-100.00%	
01-000-600-3928	POLICE CONTRIBUTIONS - EQUIPMENT	-	-	1,325	-	0.00%	-100.00%	
01-000-600-3932	TRANSFER - TRANSPORTATION	-	-	151,200	75,200	0.00%	-50.26%	Sweeper Down Payment & Installment Payments
01-000-600-3934	TRANSFER - PUBLIC USE	-	-	-	-	0.00%	0.00%	
01-000-600-3936	GAIN/LOSS ON SALE OF FA/EQUIP	6,600	8,600	6,000	4,000	-53.49%	-33.33%	
01-000-600-3938	PLACES FOR EATING	95,583	109,583	200,000	225,000	105.32%	12.50%	Increase to 2% per prior agreement
01-000-600-3940	GRANT - SAFETY PROGRAMS	828	-	2,128	6,637	100.00%	211.89%	

01-000-600-3941	GRANT - SIDEWALK	-	-	-	-	0.00%	0.00%	
01-000-600-3950	GRANT - CARES ACT FUNDING	367,910	367,910	-	-	-100.00%	-100.00%	
01-000-600-3960	TRANSFER - MOTOR FUEL TAX	-	-	-	476,430	100.00%	100.00%	Street Wages & Benefits
TOTAL OTHER INCOME		643,351	706,189	787,013	1,008,267	42.78%	28.11%	Due to fund transfers
LICENSES, FINES, PERMITS, FEES								
01-000-700-3200	LIQUOR LICENSES	22,220	23,545	24,875	26,195	11.26%	5.31%	
01-000-700-3270	OTHER LICENSES & FEES	10,720	10,720	9,500	9,500	-11.38%	0.00%	
01-000-700-3300	BUILDING PERMITS	137,886	145,416	114,500	139,000	-4.41%	21.40%	
01-000-700-3310	BUILDING PERMIT - ADM FEE	13,182	13,272	5,500	5,000	-62.33%	-9.09%	
01-000-700-3350	ZONING FEES	1,000	1,333	1,200	1,200	-9.98%	0.00%	
01-000-700-3360	TRANSITION FEE	32,948	39,538	32,000	43,120	9.06%	34.75%	
01-000-700-3400	FINES,FEES,REPORTS	51,506	58,807	85,000	75,000	27.54%	-11.76%	Court Rebound but not back to prior levels
01-000-700-3410	POLICE IMPOUND FEES	7,000	8,400	25,000	15,000	78.57%	-40.00%	
01-000-700-3420	ALARM REGISTRATION & FEES	7,950	8,600	5,650	6,000	-30.23%	6.19%	
TOTAL LICENSES, FINES, PERMITS, FEES		284,412	309,631	303,225	320,015	3.35%	5.54%	
TOTAL GENERAL FUND REVENUE		3,802,746	4,240,926	4,387,874	4,814,914	13.53%		FY22 Budget over FY21 Projected
							9.73%	FY22 Budget under FY21 Budget

		FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
GENERAL FUND -ADMINISTRATION (01-001)								
WAGES & BENEFITS								
01-001-001-4000	SALARIES - FULL TIME	305,087	425,087	346,859	447,003	5.2%	28.9%	Josh full time with LOA; Terry full time for full year.
01-001-001-4001	SALARIES - PART TIME	27,672	33,206	21,840	-	-100.0%	-100.0%	
01-001-001-4002	SALARIES - TRUSTEES	17,242	20,690	22,100	22,100	6.8%	0.0%	
01-001-001-4006	OVERTIME	-	-	1,278	642	0.0%	-49.8%	
01-001-001-4010	EMPLOYER S.S.	21,374	25,649	24,307	29,125	13.6%	19.8%	
01-001-001-4020	EMPLOYER MEDICARE	4,999	5,999	5,683	6,811	13.5%	19.8%	
01-001-001-4030	EMPLOYER I.M.R.F.	11,187	13,424	14,608	19,929	48.5%	36.4%	
01-001-001-4031	EMPLOYER HEALTH INS.	34,830	41,796	52,146	53,800	28.7%	3.2%	
01-001-001-4033	EMPLOYER DENTAL INS.	1,469	1,763	2,136	2,400	36.1%	12.4%	
01-001-001-4035	EMPLOYER LIFE INS.	749	899	804	1,016	13.1%	26.4%	
01-001-001-4037	EMPLOYER VISION INS.	259	311	294	366	17.7%	24.5%	
01-001-001-4040	EDUCATION ASSISTANCE	-	-	-	3,000	100.0%	100.0%	
01-001-001-4050	UNEMPLOYMENT TAX	151	1,453	764	1,555	7.0%	103.5%	
TOTAL WAGES & BENEFITS		425,019	570,277	492,819	587,747	3.1%	19.3%	
CONTRACTUAL SERVICES								
01-001-002-4100	MAINTENANCE - BLDG	26,752	30,252	5,000	30,000	-0.8%	500.0%	Façade/Windows, Misc
01-001-002-4120	MAINTENANCE - EQUIP.	-	-	500	500	100.0%	0.0%	No Change
01-001-002-4210	LIABILITY INSURANCE	54,358	58,339	64,735	65,756	12.7%	1.6%	
01-001-002-4230	COMMUNICATION SERVICES	8,074	9,475	7,860	9,960	5.1%	26.7%	0
01-001-002-4280	RENTALS	323	388	1,000	1,000	157.7%	0.0%	Additional headcount/usage
01-001-002-4290	TRAVEL	84	250	1,000	1,000	300.0%	0.0%	
01-001-002-4310	TRAINING	95	164	1,000	1,000	509.8%	0.0%	0
01-001-002-4320	POSTAGE	671	805	1,200	1,200	49.1%	0.0%	
01-001-002-4340	PRINT/ADV/FORMS	6,394	7,673	3,600	5,100	-33.5%	41.7%	0
01-001-002-4360	ENGINEERING SERVICES - VILLAGE	19,564	23,477	24,544	25,000	6.5%	1.9%	
01-001-002-4361	ENGINEERING SERVICES - REIMB	-	-	-	-	0.0%	0.0%	
01-001-002-4370	LEGAL SERVICES - VILLAGE	30,144	36,173	51,345	51,345	41.9%	0.0%	
01-001-002-4371	LEGAL SERVICES - REIMB	-	-	-	-	0.0%	0.0%	
01-001-002-4372	LEGAL SERVICES LABOR	-	-	2,500	3,700	100.0%	48.0%	
01-001-002-4375	AUDIT	50,430	55,300	35,000	35,000	-36.7%	0.0%	
01-001-002-4376	EMPLOYEE ASST PROGRAM	88	106	175	240	126.4%	37.1%	
01-001-002-4380	OTHER PROF. SERV.	40,243	48,292	32,350	32,150	-33.4%	-0.6%	
01-001-002-4382	ECONOMIC DEVELOPMENT	679	815	3,779	3,800	366.3%	0.6%	
01-001-002-4383	VILLAGE BEAUTIFICATION	52,993	75,000	75,000	75,000	0.0%	0.0%	
01-001-002-4390	BLDG INSP. SERVICES	119,544	143,453	100,000	111,200	-22.5%	11.2%	
01-001-002-4391	BLDG INSP. PROP. MAINT.	-	-	1,600	1,900	100.0%	18.8%	
01-001-002-4400	DIAL-A-RIDE PROGRAM	1,390	1,390	5,500	5,500	295.7%	0.0%	
01-001-002-4430	DUES	4,405	4,500	4,784	4,784	6.3%	0.0%	
01-001-002-4435	MOSQUITO CONTROL	14,144	14,144	14,292	14,144	0.0%	-1.0%	
01-001-002-4470	CODIFICATION	500	2,500	3,000	3,000	20.0%	0.0%	
TOTAL CONTRACTUAL SERVICES		430,875	512,496	439,764	482,279	-5.9%	9.7%	
COMMODITIES								
01-001-003-4260	UTILITIES	-	-	-	-	0.0%	0.0%	
01-001-003-4650	OFFICE SUPPLIES	14,698	17,638	10,000	14,000	-20.6%	40.0%	Less than expected CY which includes Polycom/TV, computer disposal, census supplies
01-001-003-4670	MAINTENANCE SUPPLIES	146	175	600	600	242.9%	0.0%	
01-001-003-4685	R&M COMPUTER SOFTWARE/LIC	9,325	9,325	10,480	10,480	12.4%	0.0%	
TOTAL COMMODITIES		24,169	27,138	21,080	14,600	-46.2%	-30.7%	
OTHER EXPENSES								

		FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
01-001-004-4785	SALES TAX INCENTIVE AGREEMENTS	30,637	30,637	77,888	85,677	179.7%	10.0%	
01-001-004-4800	MISCELLANEOUS EXPENSE	5,331	6,397	2,000	2,000	-68.7%	0.0%	
01-001-004-4910	CONTINGENCY	4,500	5,400	5,000	5,000	-7.4%	0.0%	
TOTAL OTHER EXPENSES		40,468	42,434	84,888	92,677	118.4%	9.2%	
CAPTIAL OUTLAY								
01-001-005-4906	BUILDING/EQUIPMENT/CAPITAL	-	-	3,000	-	100.0%	-100.0%	
01-001-005-4907	STORM SIGNAL SYSTEM	2,900	2,900	7,000	6,325	118.1%	-9.6%	
01-001-005-4940	EQUIPMENT	2,400	2,400	500	500	100.0%	0.0%	
01-001-005-4941	PARK DEVELOPMENT/FIELDS & TRAILS	13,300	13,300	-	-	0.0%	0.0%	
TOTAL CAPITAL OUTLA	CAPITAL OUTLAY	18,600	18,600	10,500	6,825	-63.3%	-35.0%	
TOTAL ADMINISTRATION		939,131	1,170,945	1,049,051	1,184,128	1.1%	12.9%	0.129
GENERAL FUND - POLICE (01-002)								
WAGES & BENEFITS								
01-002-001-4000	SALARIES - FULL TIME	860,587	1,032,704	1,126,523	1,118,259	8.3%	-0.7%	13 officers
01-002-001-4001	SALARIES - PART TIME	33,131	40,449	62,305	44,029	8.8%	-29.3%	
01-002-001-4005	FIELD TRAINING OFFICER	4,867	5,840	6,276	4,390	-24.8%	-30.0%	
01-002-001-4006	OFFICER IN CHARGE	16,985	20,382	19,469	25,118	23.2%	29.0%	
01-002-001-4007	COURT OVERTIME	1,911	2,293	9,197	9,363	308.3%	1.8%	
01-002-001-4008	OVERTIME	52,381	62,857	75,180	77,490	23.3%	3.1%	
01-002-001-4009	PEDA PAYMENTS	35,003	42,004	-	-	-100.0%	0.0%	
01-002-001-4010	EMPLOYER S.S.	2,031	2,437	3,863	2,730	12.0%	-29.3%	
01-002-001-4020	EMPLOYER MEDICARE	13,714	16,457	18,836	18,540	12.7%	-1.6%	
01-002-001-4029	EMPLOYER PENSION CONTRIBUTION	300,000	300,000	300,000	647,752	115.9%	115.9%	
01-002-001-4030	EMPLOYER I.M.R.F.	1,069	1,283	2,159	1,642	28.0%	-23.9%	
01-002-001-4031	EMPLOYER HEALTH INS.	157,871	189,445	196,330	199,298	5.2%	1.5%	
01-002-001-4033	EMPLOYER DENTAL INS.	8,012	9,614	16,513	16,927	76.1%	2.5%	
01-002-001-4035	EMPLOYER LIFE INS.	1,800	2,160	2,400	1,979	-8.4%	-17.5%	
01-002-001-4037	EMPLOYER VISION INS.	1,520	1,824	1,974	1,896	3.9%	-4.0%	
01-002-001-4050	UNEMPLOYMENT TAX	287	2,900	2,122	3,780	30.3%	78.1%	
TOTAL WAGES & BENEFITS		1,491,169	1,732,649	1,843,147	2,173,192	25.4%	17.9%	
CONTRACTUAL SERVICES								
01-002-002-4100	MAINTENANCE - BLDG	696	835	1,000	1,000	19.8%	0.0%	N/C
01-002-002-4110	MAINTENANCE - VEHL.	13,140	15,768	15,000	15,000	-4.9%	0.0%	N/C
01-002-002-4120	MAINTENANCE - EQUIP.	844	1,013	2,000	2,000	97.4%	0.0%	N/C
01-002-002-4230	COMMUNICATION SERVICES	10,662	12,794	13,380	14,400	12.6%	7.6%	Cell 235+ ave. mo, Aircards \$396, Call One 270, Steipend program refused by
01-002-002-4280	RENTALS	49,148	58,978	59,675	61,500	4.3%	3.1%	many Ofc. During last year. Very slight increase Verizon
01-002-002-4285	911 SERVICES	97,628	117,154	97,628	102,509	-12.5%	5.0%	Increase rent w/taxes \$4898.16 then add \$115 for Nov. - Apr.
01-002-002-4290	TRAVEL EXPENSE	1,249	1,499	500	1,000	-33.3%	100.0%	Scheduled Increase
01-002-002-4310	TRAINING	7,121	8,545	9,350	4,480	-47.6%	-52.1%	Increase \$500 from LY; training travel
01-002-002-4320	POSTAGE	354	425	800	800	88.2%	0.0%	Reduced madate training \$2,000. Hold Staff and Command & Basic Training
01-002-002-4340	PRINT/ADV/FORMS	2,061	2,473	4,300	5,100	106.2%	18.6%	N/C * no shipping charges last year.
01-002-002-4370	LEGAL SERVICES	7,426	8,911	12,000	12,000	34.7%	0.0%	Copies average \$143/mo. Bus. Cards new ofc. \$280. Warning & citations \$800
01-002-002-4380	OTHER PROF.SERV.	17,355	20,826	14,200	59,557	186.0%	319.4%	Petibone, \$450 case files Env. Tow reports \$180 plus Admin tow forms, misc.
01-002-002-4430	DUES	1,010	1,212	1,160	1,500	23.8%	29.3%	form. Some Extra in the event the State changes any traffic fines or violator
TOTAL CONTRACTUAL SERVICES		208,694	250,433	230,993	280,846	12.1%	21.6%	conditions on citation. COVID-19 year traffic was down did not reorder

		FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
COMMODITIES								
01-002-003-4650	OFFICE SUPPLIES	2,389	2,867	3,000	3,000	4.6%	0.0%	0 0 \$550 paper - 10-11 cases; 1800 misc; no change
01-002-003-4660	GASOLINE/OIL	18,044	21,653	35,000	40,000	84.7%	14.3%	US energy Information Administration Estimates: 2021-2022 as much as \$3.00 gal. I chose \$2.75 per gallon; 1205 gallons x 12 - 14,460 or \$39,765
01-002-003-4670	MAINTENANCE SUPPLIES	-	-	300	300	100.0%	0.0%	(same average)
01-002-003-4680	OPERATING SUPPLIES	3,061	3,673	4,600	4,000	8.9%	-13.0%	0 Reduce \$1,000
01-002-003-4690	UNIFORMS	10,176	12,211	16,800	16,800	37.6%	0.0%	per Contract Allowance 1000-1200 annual. Vest replacement must be considered.
TOTAL COMMODITIES		33,670	40,404	59,700	64,100	58.6%	7.4%	0 0 0
OTHER EXPENSES								
01-002-005-4940	INSTALLMENT PAYMENTS	26,808	26,808	33,774	31,600	17.9%	-6.4%	0 3 vehicles @ 9 months
CAPITAL OUTLAY								
01-002-005-4906	EQUIPMENT	12,081	12,081	13,400	8,500	-29.6%	-36.6%	0 Last Year 8800
01-002-005-4907	TOW FUND PURCHASES	175	175	14,890	62,000	35328.6%	316.4%	Tow Fund Purchase
01-002-005-4930	VEHICLES	-	-	33,988	30,220	100.0%	-11.1%	3 Explorers
01-002-005-4931	CAPITAL OUTLAY	-	-	-	-	0.0%	0.0%	0
TOTAL CAPITAL OUTLAY		12,256	12,256	62,278	100,720	721.8%	61.7%	0
TOTAL POLICE		1,772,597	2,062,550	2,229,892	2,650,458	28.5%	18.9%	
GENERAL FUND - STREET (01-003)								
WAGES & BENEFITS								
01-003-001-4000	SALARIES - FULL TIME	253,863	304,636	363,313	311,127	2.1%	-14.4%	
01-003-001-4001	SALARIES - PART TIME	2,839	3,407	9,000	9,576	181.1%	6.4%	
01-003-001-4006	OVERTIME	31,368	37,642	30,300	25,027	-33.5%	-17.4%	
01-003-001-4010	EMPLOYER S.S.	17,069	20,483	26,391	22,838	11.5%	-13.5%	
01-003-001-4020	EMPLOYER MEDICARE	3,992	4,790	6,172	5,494	14.7%	-11.0%	
01-003-001-4030	EMPLOYER I.M.R.F.	9,837	11,804	17,026	14,151	19.9%	-16.9%	
01-003-001-4031	EMPLOYER HEALTH INS.	55,248	66,298	118,266	71,555	7.9%	-39.5%	
01-003-001-4033	EMPLOYER DENTAL INS.	5,035	6,042	11,251	12,839	112.5%	14.1%	
01-003-001-4035	EMPLOYER LIFE INS.	580	696	960	666	-4.3%	-30.6%	
01-003-001-4037	EMPLOYER VISION INS.	641	769	990	1,360	76.9%	37.4%	
01-003-001-4050	UNEMPLOYMENT TAX	192	1,624	1,042	1,797	10.7%	72.5%	
01-003-001-4090	CONTRA PERSONAL SERVICES	-	-	-	-	100.0%	100.0%	MFT Transfer
TOTAL WAGES & BENEFITS		380,664	458,191	584,711	476,430	4.0%	-18.5%	
CONTRACTUAL SERVICES								
01-003-002-4100	MAINTENANCE - BLDG	1,945	5,500	5,500	4,500	-18.2%	-18.2%	0
01-003-002-4110	MAINTENANCE - VEHL.	17,288	50,000	50,000	50,000	0.0%	0.0%	0
01-003-002-4120	MAINTENANCE - EQUIP.	11,094	13,313	10,000	10,000	-24.9%	0.0%	0
01-003-002-4130	MAINTENANCE - STREETS	45,234	50,000	50,000	50,000	0.0%	0.0%	New Salt Bin needed. The one we have has out lived it's life span and will need to be replaced
01-003-002-4140	MAINTENANCE - SIDEWALKS	600	720	5,000	10,000	1288.9%	100.0%	Sidewalk replacment in areas of trip hazards.
01-003-002-4150	MAINTENANCE - GROUNDS	2,060	2,472	1,000	1,000	-59.5%	0.0%	0
01-003-002-4160	MAINTENANCE TREE REMOVAL	7,975	9,570	25,000	20,000	109.0%	-20.0%	Removal of Hazardous Trees and trees around Wires
01-003-002-4200	CONTRACTURAL SERVICE - SNOW	11,625	13,950	25,000	25,000	79.2%	0.0%	Contractor
01-003-002-4210	CONTRACTURAL SERVICE TREE REPL	205	246	2,500	2,000	713.0%	-20.0%	0
01-003-002-4230	COMMUNICATION SERVICES	5,412	6,494	6,500	6,500	0.1%	0.0%	0
01-003-002-4260	STREET LIGHTING	30,397	36,476	43,000	43,000	17.9%	0.0%	0
01-003-002-4270	STREET LIGHT MAINT	8,208	9,850	20,000	15,000	52.3%	-25.0%	0
01-003-002-4280	RENTALS	2,476	2,971	5,000	5,000	68.3%	0.0%	0

		FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
01-003-002-4310	TRAINING	208	250	3,000	3,000	1100.0%	0.0%	0
01-003-002-4340	PRINT/ADV/FORMS	-	-	-	-	0.0%	0.0%	0
01-003-002-4380	OTHER PROF.SERV.	289	2,774	2,000	9,140	229.5%	357.0%	0
01-003-002-4430	DUES	350	525	500	500	-4.8%	0.0%	0
TOTAL CONTRACTUAL SERVICES		145,366	205,111	254,000	254,640	24.1%	0.3%	
COMMODITIES								
01-003-003-4650	OFFICE SUPPLIES	1,423	1,708	3,000	2,500	46.4%	-16.7%	0
01-003-003-4660	GASOLINE/OIL	13,891	16,669	15,000	18,500	11.0%	23.3%	0
01-003-003-4670	MAINTENANCE SUPPLIES	8,039	9,647	10,000	10,000	3.7%	0.0%	0
01-003-003-4680	OPERATING SUPPLIES	15,334	18,401	20,000	20,000	8.7%	0.0%	0
01-003-003-4690	UNIFORMS	1,582	1,898	3,500	3,500	84.4%	0.0%	0
01-003-003-4700	STORM SEWER MAINTENANCE	3,689	4,427	5,000	5,000	12.9%	0.0%	0
TOTAL COMMODITIES		43,958	52,750	56,500	59,500	12.8%	5.3%	
OTHER EXPENSES								
01-003-004-4790	DEBT SERVICE (UT)	77,427	77,427	77,345	35,782	-53.8%	-53.7%	0
CAPITAL OUTLAY								
01-003-005-4906	EQUIPMENT	-	-	-	16,503	100.0%	100.0%	Gator to be shared between Street and SSA. Pond spraying savings of \$14,160 each year. Additional uses to run creeks for blockages and right of way
01-003-005-4940	INSTALLMENT PAYMENTS	65,580	70,572	86,000	77,210	9.4%	-10.2%	0
01-003-005-4945	VEHICLES	169,121	169,121	34,400	45,800	-72.9%	33.1%	Sweeper to replace existing sweeper that's 24 years old. This machine also
01-003-005-4951	CAPITAL OUTLAY	81,530	81,530	-	-	0.0%	0.0%	Highland Avenue Storm Project
TOTAL CAPITAL OUTLAY		316,231	321,223	120,400	139,513	-56.6%	15.9%	
TOTAL STREET		963,646	1,114,702	1,092,956	965,865	-13.4%	-11.6%	
GENERAL FUND -PLANNING & ZONING COMMISSION (01-004)								
01-004-001-4000	SALARIES	160	240	925	1,110	362.5%	20.0%	FY21 - Planning vs. FY22 Planning and Zoning
01-004-001-4010	EMPLOYER S.S.	10	15	57	69	358.8%	20.7%	
01-004-001-4020	EMPLOYER MEDICARE	2	3	14	16	436.5%	15.0%	
TOTAL WAGES		172	258	996	1,195	363.1%	20.0%	
TOTAL PLANNING COMMISSION		172	258	996	1,195	363.1%	20.0%	
GENERAL FUND -ZONING BOARD (01-005)								
01-005-001-4000	SALARIES	330	495	1,080	-	-100.0%	-100.0%	Combined Group
01-005-001-4010	EMPLOYER S.S.	20	30	67	-	-100.0%	-100.0%	
01-005-001-4020	EMPLOYER MEDICARE	5	8	16	-	-100.0%	-100.0%	
TOTAL WAGES		355	533	1,163	-	-100.0%	-100.0%	
CONTRACTUAL SERVICES								
01-005-002-4380	ZONING SIGNAGE	-	-	-	-	0.0%	0.0%	
TOTAL ZONING BOARD		355	533	1,163	-	-100.0%	-100.0%	
GENERAL FUND -POLICE COMMISSION (01-006)								
01-006-001-4000	SALARIES	775	900	900	900	0.0%	0.0%	
01-006-001-4010	EMPLOYER S.S.	48	56	56	56	0.0%	0.0%	
01-006-001-4020	EMPLOYER MEDICARE	11	13	13	13	0.0%	0.0%	

	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
TOTAL WAGES	834	969	969	969	0.0%	0.0%	
CONTRACTUAL SERVICES							
01-006-002-4300 TRAVEL	-	-	250	250	0.0%	0.0%	
01-006-002-4310 TRAINING	-	-	500	500	0.0%	0.0%	
01-006-002-4330 TESTING SERVICES	-	-	4,500	6,800	0.0%	51.1%	Lists for Patrol & Sergeant
01-006-002-4340 PRINT/ADV/FORMS	-	-	550	550	0.0%	0.0%	
01-006-002-4370 LEGAL SERVICES	375	563	2,000	2,000	255.2%	0.0%	
01-006-002-4430 DUES	-	-	-	-	0.0%	0.0%	
TOTAL CONTRACTUAL SERVICES	375	563	7,800	10,100	1694.0%	29.5%	
COMMODITIES							
01-006-003-4380 OPERATING SUPPLIES	-	-	50	50	100.0%	0.0%	
TOTAL COMMODITIES	-	-	50	50	100.0%	0.0%	
TOTAL POLICE COMMISSION	1,209	1,532	8,819	11,119	625.8%	26.1%	
TOTAL GENERAL FUND EXPENSES	3,677,110	4,350,520	4,382,877	4,812,764	10.6%	9.8%	
TOTAL GENERAL FUND REVENUE	3,802,746	4,240,926	4,387,874	4,814,914	13.5%	9.7%	
REVENUE IN EXCESS OF EXPENSES	125,636	(109,594)	4,997	2,150			
		** Austerity Truck Purchase					

	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
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EQUIPMENT REPLACEMENT FUND (03)

REVENUES

03-000-100-3730	INTEREST INCOME	25	30	15	15	0.0%	-
03-000-100-3920	MISC REVENUE	-	-	-	-	0.0%	-
03-000-100-3930	TRANS FROM GENERAL FUND	-	-	-	-	0.0%	-
03-000-100-3950	TRANSFER FROM CIP (28)	-	-	-	30,000	100.0%	30,000
TOTAL REVENUES		25	30	15	30,015	200000.0%	30,000

EXPENSES

03-002-005-4920	HARDWARE & SOFTWARE	-	-	140,000	140,000	0.0%	-
03-002-005-4930	CAPITAL - VEHICLES	-	-	-	-	0.0%	-
TOTAL EXPENSES		-	-	140,000	140,000	0.0%	-

Server & Work Station Upgrades complete; ERP software upgrade in FY21

REVENUE VERSUS EXPENSES	25	30	(139,985)	(109,985)			
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	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
CAPITAL IMPROVEMENTS (04)							
REVENUES							
04-000-100-3730	INTEREST	21	32	20	20	0.0%	0%
04-000-100-3920	DCEO STREETSCAPE GRANT FUNDS				1,030,435	100.0%	100%
04-000-100-3930	TRANSFER FROM (TO) GENERAL FUND	-	-	(77,000)	-	-100.0%	0%
TOTAL REVENUES		21	32	(76,980)	1,030,455	1438.6%	1439%
EXPENSES							
CONTRACTUAL SERVICES							
04-001-002-4340	PRINTING/PUBLISHING/FORMS	-	-	-	-	0.0%	0%
04-001-002-4360	ENGINEERING SERVICES	-	-	-	-	0.0%	0%
TOTAL CONTRACTUAL		-	-	-	-		
CAPITAL							
04-003-006-4380	SANITARY REHAB & STORM IMPROV	-	-	-	-	0.0%	0%
04-003-600-4790	CONSTRUCTION	-	-	-	1,061,000	100.0%	100.0%
TOTAL CAPITAL		-	-	-	1,061,000		
TOTAL EXPENSES		-	-	-	-		
REVENUE VERSUS EXPENSES		21	32	(76,980)	(30,545)		

Former Revolving Loan Funds/Grant

Clock, Sign, Streetscape

	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
TIF FUND (05)							
REVENUES							
05-000-100-3010 PROPERTY TAX (TIF)	47,434	47,434	46,623	53,208	12.2%	14.1%	98% of Actual extension
05-000-200-3925 TRANSFER FROM PUBLIC USE	30,000	30,000	30,000	25,000	-16.7%	-16.7%	
05-000-100-3730 INTEREST INCOME	11	13	10	10	-23.1%	0.0%	
05-000-100-3930 BOND PROCEEDS	-	-	-	-	0.0%	0.0%	
05-000-100-3931 BOND PREMIUM (NET)	-	-	-	-	0.0%	0.0%	
TOTAL REVENUES	77,445	77,447	76,633	78,218	1.0%	2.1%	
EXPENSES							
CONTRACTUAL SERVICES							
05-001-002-4320 POSTAGE	-	-	-	-	0.0%	0.0%	
05-001-002-4380 PROFESSIONAL SERVICES	660	800	2,500	2,500	212.5%	0.0%	
TOTAL CONTRACTUAL SERVICES	660	800	2,500	2,500	212.5%	0.0%	
OTHER							
05-001-004-4690 BOND REPAYMENT	36,722	36,722	34,400	35,303	-3.9%	2.6%	
05-001-004-4691 PRINCIPAL	34,400	34,400	36,206	25,800	-25.0%	-28.7%	
05-001-004-4650 TIF ASSISTANCE	-	-	-	-	0.0%	0.0%	
05-001-004-4659 PAYMENT TO ESCROW	-	-	-	-	0.0%	0.0%	
05-001-004-4696 ISSUANCE COSTS	-	-	-	-	0.0%	0.0%	
TOTAL OTHER	71,122	71,122	70,606	61,103	-14.1%	-13.5%	
TOTAL EXPENSES	71,782	71,922	73,106	63,603	-11.6%	-13.0%	
REVENUE VERSUS EXPENSES	5,663	5,525	3,527	14,615			

		FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
PUBLIC USE FUND (06)								
REVENUES								
06-000-100-3730	PUBLIC USE INTEREST	109	131	350	100	-71.4%	(250)	
06-000-100-3800	PUBLIC USE IMPACT FEES	33,464	40,157	-	39,160	100.0%	39,160	
06-000-100-3850	PUBLIC USE TRANSITION FEES	-	-	-	-	0.0%	-	
TOTAL REVENUES		33,573	40,288	350	39,260	11117.1%	38,910	
EXPENSES								
CONTRACTUAL SERVICES								
06-001-002-4360	ENGINEERING SERVICES	-	-	-	-	0.0%	-	
06-001-002-4380	OTHER PROFESSIONAL SERVICES	-	-	-	-	0.0%	-	
TOTAL CONTRACTUAL SERVICES		-	-	-	-	0.0%	-	
OTHER								
06-001-006-4800	MISCELLANEOUS	-	-	-	-	0.0%	-	
06-004-004-4780	TRANSFER TO GENERAL	-	-	-	-	0.0%	-	
06-004-004-4781	TRANSFER TO TIF	30,000	30,000	30,000	25,000	-16.7%	(5,000)	
06-004-004-4782	TRANSFER TO CAP IMPROV/DEBT SERV	-	-	-	-	0.0%	-	
TOTAL OTHER		30,000	30,000	30,000	25,000	-16.7%	(5,000)	
CAPITAL								
06-001-006-4790	CONSTRUCTION/CONTRACTURAL SERVICE	-	-	160,000	69,000	-56.9%	(91,000)	Street Garage
06-001-006-4900	EQUIPMENT STREETS	-	-	-	-	0.0%	-	
06-004-006-4380	EQUIPMENT PD/STR	-	-	-	-	0.0%	-	
06-001-006-4905	EQUIPMENT - FIRE HYDRANTS	-	-	-	-	0.0%	-	
TOTAL CAPITAL		-	-	160,000	69,000	-56.9%	(91,000)	
TOTAL EXPENSES		30,000	30,000	190,000	94,000	-50.5%	(96,000)	
REVENUE VERSUS EXPENSES		3,573	10,288	(189,650)	(54,740)			

	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
HOTEL/MOTEL TAX FUND (07)							
REVENUES							
07-001-001-3730	INTEREST	33	40	250	25	-37.5%	-90.0%
07-001-001-4370	HOTEL/MOTEL TAX	10,518	12,918	12,000	12,000	-7.1%	0.0%
TOTAL REVENUES		10,551	12,958	12,250	12,025	-7.2%	-1.8%
EXPENSES							
OTHER EXPENSES							
07-002-002-4376	COON CREEK & ASSOCIATED	-	-	16,000	25,000	100.0%	56.3%
07-002-002-4377	CHAMBER INITIATIVES	6,000	6,000	6,000	6,000	0.0%	0.0%
07-002-002-4385	OTHER CONTRACTURAL SERVICES	17,000	20,000	4,000	19,000	-5.0%	375.0%
TOTAL OTHER		23,000	26,000	26,000	50,000	92.3%	92.3%
TOTAL EXPENSES		23,000	26,000	26,000	50,000	92.3%	92.3%
REVENUE VERSUS EXPENSES		(12,449)	(13,042)	(13,750)	(37,975)		

CCCD COMMITTEE REQUEST WAS \$35,000
HACC REQUEST
ADVERSING COON CREEK/A5

		FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
ROAD AND BRIDGE FUND (10)								
REVENUES								
10-000-001-3730	INTEREST INCOME	3	4	55	5	25.0%	-90.9%	
10-000-100-3010	PROPERTY TAX	112,504	112,504	109,043	116,492	3.5%	6.8%	98% of Actual Extension
10-000-100-3090	PERS PROP REPLACEMENT TAX TWP	-	1,659	-	-	-100.0%	0%	
TOTAL REVENUES		112,507	114,167	109,098	116,497	6.8%	7,399	
EXPENSES								
10-001-002-4360	ENGINEERING SERVICES	-	-	-	-	0.0%	-	
10-001-002-4790	CONSTRUCTION	-	-	100,000	250,074	100.0%	100	Priortized paving projects: Dutchess, Prarie from Terwilliager to south end, Julie from Elm to Centennial, municipal parking
10-001-002-4790	TRANSFERS	-	-	-	-	0.0%	-	
TOTAL EXPENSES		-	-	100,000	250,074			
REVENUE VERSUS EXPENSES		112,507	114,167	9,098	(133,577)			

		FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
MOTOR FUEL TAX FUND (15)								
REVENUES								
15-000-100-3060	MFT FUND DISTRIBUTION	166,399	197,208	227,447	408,269	107.0%	79.5%	98% IML est adjusted for population increase
15-000-100-3065	GRANT FUNDS	26,145	26,145	1,500	-	-100.0%	-100.0%	
15-000-100-3070	OTHER GRANT	122,208	183,312	10,000	183,312	0.0%	1733.1%	Rebuild Illinois
15-000-100-3730	INVESTMENT INCOME	1,382	1,482	-	840	-43.3%	#DIV/0!	
TOTAL REVENUES		316,134	408,147	238,947	592,421	45.1%	147.9%	
EXPENSES								
WAGES & BENEFITS								
15-001-001-4090	STREET SALARIES & BENEFITS	-	-	-	476,430	100.0%	100.0%	
TOTAL SALARIES & BENEFITS		-	-	-	476,430	100.0%	100.0%	
CONTRACTUAL SERVICES								
15-001-006-4362	CONSTRUCTION	-	-	185,782	324,635	100.0%	74.7%	State & 72 Intersection
15-001-006-4365	MAINTENANCE	-	-	-	-	0.0%	0.0%	
TOTAL CONTRACTUAL		-	-	185,782	324,635			
COMMODITIES								
15-003-003-4600	ICE CONTROL	119,994	150,000	250,000	250,000	66.7%	0.0%	
TOTAL COMMODITIES		119,994	150,000	250,000	250,000	66.7%	0.0%	
TOTAL EXPENSES		119,994	150,000	435,782	1,051,065	600.7%	141.2%	
REVENUE VERSUS EXPENSES		196,140	258,147	(196,835)	(458,644)			

	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget
WATER/SEWER IMPROVEMENT FUND (28)						
REVENUES						
28-000-100-3530	W/S IMPROVEMENT CHARGE	277,934	416,901	328,300	344,372	4.9% 16,072
28-000-100-3531	PENALTY - W/S CAPITAL CHARGE	2,471	3,707	2,000	2,667	33.4% 667
TOTAL REVENUES		280,405	420,608	330,300	347,039	5.1% 16,739
EXPENSES						
28-001-006-4700	INTEREST ARRA	2,037	2,037	3,183	-	-100.0% (3,183)
28-001-006-4701	PRINCIPAL ARRA	66,205	66,205	66,205	-	-100.0% (66,205)
TOTAL EXPENSE		68,242	68,242	69,388	-	-100.0% (69,388)
OTHER EXPENSES						
28-001-002-4790	TRANSFERS	-	-	240,000	564,518	135.2% 324,518
TOTAL OTHER EXPENSES		-	-	240,000	564,518	135.2% 324,518
REVENUES VERSUS EXPENSES		212,163	352,366	20,912	(217,479)	

Notes

Water Operating \$140,000; Sewer Operating \$40,000; Equipment Replacement Fund \$30,000; State/72 Intersection \$212,500; Close fund 35 \$115,739; To Fund 33 (Warner & 72) \$26,279

		FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
GARBAGE FUND (29)								
REVENUES								
29-000-100-3550	GARBAGE DISPOSAL FEES	559,399	671,279	594,708	874,000	30.2%	47.0%	Adjusted for change in contract
29-000-100-3551	REFUSE - PENALTIES	5,230	6,276	5,947	8,303	32.3%	39.6%	
29-000-100-3921	GARBAGE LICENSE FEES	600	3,900	3,900	3,900	0.0%	0.0%	
TOTAL REVENUES		565,229	681,455	604,555	886,203	30.0%	46.6%	
EXPENSES								
29-001-001-4000	TRANS TO GEN FUND ADM SERV	-	-	-	11,800	100.0%	100.0%	General Fund Update
29-001-002-4320	POSTAGE	2,618	3,142	3,600	4,100	30.5%	13.9%	Adjusted for change in contract
29-001-002-4330	GARBAGE DISPOSAL	516,148	619,378	597,621	867,000	40.0%	45.1%	
29-001-002-4340	PRINTING	1,962	2,354	2,800	3,300	40.2%		
29-001-002-4650	OFFICE SUPPLIES	-	2,500	-	-	-100.0%	17.9%	
TOTAL EXPENSES		520,728	624,874	604,021	886,200	41.8%	46.7%	
REVENUES VERSUS EXPENDITURES		44,501	56,581	534	3			

FY 2020/21 10 MO	FY 2020/21 Projected	FY 2020/21 BUDGET	FY 2021/22 BUDGET
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WATER FUND (30)

WATER REVENUE

30-000-100-3500	WATER SALES
30-000-100-3501	WATER - PENALTY
30-000-100-3502	WATER - ADJUSTMENTS
30-000-100-3521	METER SALES
30-000-100-3350	W/S IMPROVEMENT CHARGE
30-000-100-3730	INTEREST
30-000-100-3919	INSURANCE SETTLEMENT
30-000-100-3920	MISCELLANEOUS INCOME
30-001-004-3951	PREMIUM ON BONDS ISSUED
30-000-600-3940	GRANT - SAFETY PROGRAMS
TOTAL WATER REVENUE	

809,059	970,871	936,184	1,033,115
6,299	6,299	9,400	8,265
7,838	8,000	5,000	5,000
21,161	25,393	24,000	24,750
-	-	125,000	140,000
6	7	30	10
-	-	-	-
466	466	500	250
-	-	-	-
-	-	-	-
844,829	1,011,036	1,100,114	1,211,390

Surge Supression, Well 7 Media Exchange,
Valve Exerciser & Software

FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET
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Notes

WATER FUND (30)

WAGES & BENEFITS

	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	
30-001-001-4000	124,121	148,945	148,472	158,442	6.4% Reclassification of Horne and Bachara (now split). Additional headcount (50% FTE)
30-001-001-4001	-	-	-	-	
30-001-001-4006	7,609	10,145	5,969	6,781	-33.2%
30-001-001-4010	7,745	9,864	9,575	10,244	3.9%
30-001-001-4020	1,811	2,307	2,239	2,396	3.9%
30-001-001-4030	4,486	5,383	6,178	6,338	17.7%
30-001-001-4031	40,884	49,061	49,464	50,629	3.2%
30-001-001-4033	3,771	4,525	4,703	4,893	8.1%
30-001-001-4035	234	281	300	238	-15.3%
30-001-001-4037	416	499	513	519	4.0%
30-001-001-4050	6	648	382	648	0.0%
TOTAL WAGES & BENEFITS	191,083	231,658	227,795	241,128	4.1%
				9,470	

CONTRACTUAL SERVICES

30-001-002-4100	1,446	1,735	5,000	34,100	1865.4% 0
30-001-002-4110	4,697	5,636	4,000	6,000	6.5% 0
30-001-002-4120	42,872	51,446	42,000	142,980	177.9% (2) TVSS and Well 9 media replacement listed in CIP
30-001-002-4150	841	1,009	1,500	1,500	48.7% 0
30-001-002-4160	45,864	55,037	90,000	117,501	113.5% (2) TVSS listed in CIP
30-001-002-4210	54,085	62,594	64,735	65,756	5.1% 0
					(2) WWTP, (2) Well 13, (2) DWTP 10/13, Rt 20 ET, Well 7
30-001-002-4230	7,146	8,575	11,950	15,814	84.4% DWTP, Tamms ET, Tamms BP, Briar Hill PRV,
30-001-002-4260	111,731	134,077	180,000	170,000	26.8% 0
30-001-002-4280	2,158	2,590	1,000	3,500	35.1% 0
30-001-002-4290	333	400	250	750	87.5% 0
30-001-002-4310	-	-	2,000	2,000	100.0% 0
30-001-002-4320	2,631	3,157	4,000	4,000	26.7% 0
30-001-002-4340	1,963	2,356	2,600	2,600	10.4% 0
30-001-002-4360	61,310	73,572	55,000	55,000	-25.2% 0
30-001-002-4370	5,736	6,883	-	8,025	16.6% 0
30-001-002-4380	5,347	6,416	8,000	9,765	52.2% 0
30-001-002-4430	-	-	300	300	100.0% 0
TOTAL CONTRACTUAL SERVICES	348,160	415,483	472,335	639,591	53.9%

COMMODITIES

30-002-003-4650	93	222	1,000	1,000	350.5% 0
30-002-003-4660	2,227	2,672	3,250	4,500	68.4% 0
30-002-003-4670	4,534	5,441	20,790	15,000	175.7% 0
30-002-003-4680	89,991	135,700	80,000	124,000	-8.6% 0
30-002-003-4690	393	472	1,250	1,500	217.8% 0
TOTAL COMMODITIES	97,238	144,507	106,290	146,000	1.0%

FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET
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Notes

OTHER EXPENSE

30-001-004-4703	DEBT SERVICE INTEREST	10,375	10,375	10,375	6,037	-41.8%	0
30-001-004-4704	DEBT SERVICE PRINCIPAL	197,200	197,200	197,200	75,400	-61.8%	0
30-001-004-4770	ADMIN SERVICES TO GF	29,600	35,520	35,520	35,520	0.0%	0
30-001-004-4940	CONTINENCY	-	-	-	-	0.0%	0
		237,175	243,095	243,095	116,957		-51.9%

CAPITAL OUTLAY

30-001-005-4940	CAPITAL - VEHICLES	-	-	-	-	-	0
30-001-005-4960	METERS/EQUIPMENT	33,674	40,409	98,060	111,960	177.1%	Allowance for 10 residential meter exchanges; ROI to be completed when done. Valve exerciser & software
30-001-005-4980	FIRE HYDRANTS	-	-	8,000	10,000	-	0
		33,674	40,409	106,060	121,960		201.8%

TOTAL WATER

907,330	1,075,152	1,155,575	1,265,636	17.7%
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WATER REV

844,829	1,011,036	1,100,114	1,211,390	19.8%
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EXPENSES IN EXCESS OF REVENUE

(62,501)	(64,116)	(55,461)	(54,246)
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SEWER FUND (31)

WATER REVENUE

31-000-100-3510

SEWER CHARGES

1,022,344

1,226,813

1,178,042

1,348,429

9.91%

14.46%

31-000-100-3511

SEWER - PENALTY

8,273

8,273

9,400

10,787

30.39%

14.76%

31-000-100-3530

W/S IMPROVEMENT FEE TRANSFER

-

-

-

40,000

100.00%

100.00%

TVSS

31-000-100-3920

MISCELLANEOUS INCOME

-

-

-

-

-

-

31-000-600-3940

GRANT - SAFETY PROGRAMS

4,300

-

-

-

-

-

TOTAL SEWER REVENUE

1,034,917

1,235,086

1,187,442

1,399,216

13.29%

17.83%

FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
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		FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes	
SEWER FUND									
WAGES & BENEFITS									
31-001-001-4000	SALARIES - FULL TIME	80,803	96,964	100,457	146,188	51%	46%	Reclassification of Horne and Bachara (now split). Additional headcount (50% FTE)	
31-002-001-4001	SALARIES - PART TIME	-	-	-	-	0%	0%		
31-001-001-4006	OVERTIME	1,730	2,076	3,009	5,843	181%	94%		
31-001-001-4010	EMPLOYER S.S.	4,770	6,140	6,415	9,426	54%	47%		
31-001-001-4020	EMPLOYER MEDICARE	1,116	1,436	1,500	2,204	53%	47%		
31-001-001-4030	EMPLOYER I.M.R.F.	2,816	3,379	4,139	6,841	102%	65%		
31-001-001-4031	EMPLOYER HEALTH INS.	30,859	37,031	38,460	68,807	86%	79%		
31-001-001-4033	EMPLOYER DENTAL INS.	1,609	1,931	2,001	4,468	131%	123%		
31-001-001-4035	EMPLOYER LIFE INS.	141	169	180	333	97%	85%		
31-001-001-4037	EMPLOYER VISION INS.	184	221	308	478	116%	55%		
31-001-001-4050	UNEMPLOYMENT TAX	-	389	382	130	-67%	-66%		
TOTAL WAGES & BENEFITS		124,028	149,736	156,851	244,717	63%	56%		
CONTRACTUAL SERVICES									
31-001-002-4100	MAINTENANCE - BLDG	1,203	1,444	20,000	14,000	870%	-30%		0
31-001-002-4110	MAINTENANCE - VEHL.	1,171	1,405	2,000	3,000	114%	50%	0	
31-001-002-4120	MAINTENANCE - EQUIP.	8,178	9,814	104,140	103,093	950%	-1%	Harmony grinder listed out in CIP = \$165,000 (FY23)	
31-001-002-4150	MAINTENANCE - GROUNDS	537	644	500	1,500	133%	200%	0	
31-001-002-4160	MAINTENANCE - UTILITY SYSTEM	83,357	125,036	50,000	193,143	54%	286%	(4) New LS pumps listed in the CIP = \$60,000	
31-001-002-4180	SLUDGE HAUL	8,308	9,970	26,275	27,000	171%	3%	Inflationary increase	
31-001-002-4210	INSURANCE/RISK MANAGEMENT	54,085	64,902	64,735	65,756	1%	2%	0	
31-001-002-4230	COMMUNICATION SERVICES	4,055	6,000	7,000	10,474	75%	50%	Phone = \$50, Tablet = \$36, On Call Phone = \$22	
31-001-002-4260	UTILITIES	87,008	104,410	122,000	122,000	17%	0%	0	
31-001-002-4280	RENTALS	376	451	1,000	1,000	122%	0%	0	
31-001-002-4290	TRAVEL EXPENSE	-	-	250	750	0%	200%	0	
31-001-002-4310	TRAINING	-	-	900	900	0%	0%	0	
31-001-002-4320	POSTAGE	2,618	3,142	3,450	3,450	10%	0%	0	
31-001-002-4340	PRINT/ADV/FORMS	1,962	2,354	2,600	2,600	10%	0%	0	
31-001-002-4360	ENGINEERING SERVICE	1,156	26,734	51,500	50,000	87%	-3%	Refer to capital budget	
31-001-002-4370	LEGAL SERVICES	-	-	-	-	0%	0%	0	
31-001-002-4380	OTHER PROF.SERV.	6,723	11,585	14,040	17,240	49%	23%	0	
31-001-002-4430	DUES	-	-	100	100	0%	0%	0	
TOTAL CONTRACTUAL SERVICES		260,737	367,891	470,490	616,006	67%	31%		
COMMODITIES									
31-002-003-4650	OFFICE SUPPLIES	778	1,167	1,000	1,750	50%	75%	0	
31-002-003-4660	GASOLINE/OIL	1,652	2,478	2,500	3,000	21%	20%	0	
31-002-003-4670	MAINTENANCE SUPPLIES	9,686	14,529	52,497	56,340	288%	7%	0	
31-002-003-4680	OPERATING SUPPLIES	38,191	57,287	58,080	50,000	-13%	-14%	0	
31-002-003-4690	UNIFORMS	806	1,209	1,000	1,500	24%	50%	0	
TOTAL COMMODITIES		51,113	76,670	115,077	112,590	47%	-2%		
OTHER EXPENSE									
31-001-004-4770	ADMIN SERVICES TO GF	29,600	35,520	35,520	35,520	0%	0%	0	
31-001-004-4792	IEPA INTEREST	21,432	21,432	24,569	11,767	-45%	-52%	0	
31-001-004-4793	IEPA PRINCIPAL	237,668	237,668	234,531	247,333	4%	5%	0	
31-001-004-4794	DEBT SERVICE 2012 GO ALT REV	84,464	84,464	84,569	31,908	-62%	-62%	0	
31-001-004-4810	IEPA ANNUAL PERMIT	17,500	17,500	17,500	17,500	0%	0%	0	
31-001-004-4820	MISCELLANEOUS	-	-	-	-	0%	0%	0	

		FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
SEWER FUND								
31-001-004-4940	CONTINENCY	-	-	-	-	0%	0%	0
		390,664	396,584	396,689	344,028	-13%	-13%	
CAPITAL OUTLAY								
31-001-005-4940	EQUIPMENT & VEHICLES	-	-	-	22,000	100%	100%	0
		-	-	-	22,000	100%	100%	
TOTAL SEWER		826,542	990,881	1,139,107	1,339,341	35%	18%	
SEWER REV		1,034,917	1,235,086	1,187,442	1,399,216			
REVENUE IN EXCESS OF EXPENSES		208,375	244,205	48,335	59,875	-75%	24%	

		FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
CAPITAL PROJECTS (33) - DEBT SERVICE								
REVENUES								
33-000-002-3800	PREMIUM ON BONDS ISSUED	-	-	-	-	0.0%	-	
33-000-100-3520	PROCEEDS OF BOND REFUNDING	-	-	-	-	0.0%	-	
33-000-100-3530	TRANSFER FROM SEWER FUND	-	-	-	-	0.0%	-	
33-000-100-3531	TRANSFER FROM WATER FUND	-	-	-	-	0.0%	-	
33-000-100-3540	TRANSFER FROM TRANSP. FUND	-	-	-	-	0.0%	-	
33-000-100-3550	TRANSFER FROM STREET BGT	-	-	-	-	0.0%	-	
33-000-100-3551	TRANSFER FROM PUBLIC USE	-	-	-	-	0.0%	-	
33-000-100-3730	INTEREST	-	-	-	-	0.0%	-	
TOTAL REVENUES		-	-	-	-	0.0%	-	
EXPENSES								
CONTRACTUAL SERVICES								
33-001-003-4650	OFFICE EXPENSE	-	-	-	-	0.0%	-	
33-001-006-4350	AUDIT	-	-	-	-	0.0%	-	
33-001-006-4440	FISCAL AGENT FEES	-	-	-	-	0.0%	-	
33-001-006-4750	WIDMAYER ROAD RESURFACING	-	-	-	-	0.0%	-	
33-001-006-4751	STATE STREET IMPROVEMENTS	-	-	-	80,000	100.0%	80,000	Street Scape Improvements
33-001-006-4752	WATERMAIN IMPROVEMENTS	-	-	-	60,000	100.0%	60,000	Water Main Replacement Warner & 72
TOTAL CONTRACTUAL SERVICES		-	-	-	140,000	100.0%	140,000	
OTHER								
33-000-500-4950	PAYMENT TO ESCROW AGENT	-	-	-	-	0.0%	-	
33-005-004-4910	INTEREST - SEWER FUND	-	-	-	-	0.0%	-	
33-005-004-4915	PRINCIPAL & INTEREST - WATER FUND	-	-	-	-	0.0%	-	
33-005-004-4920	INTEREST - TRANSPORTATION FUND	-	-	-	-	0.0%	-	
33-005-004-4930	INTEREST - STREET FUND	-	-	-	-	0.0%	-	
33-005-004-4999	BOND ISSURANCE COSTS	-	-	-	-	0.0%	-	
33-005-005-4910	PRINCIPAL - SEWER FUND	-	-	-	-	0.0%	-	
33-005-005-4920	PRINCIPAL - TRANSPORTATION FUND	-	-	-	-	0.0%	-	
33-005-005-4930	PRINCIPAL - STREET FUND	-	-	-	-	0.0%	-	
33-005-005-4990	TRANSFERS (IN)/OUT	-	-	-	(26,279)	100.0%	(26,279)	Transfer from Fund 28
TOTAL OTHER		-	-	-	(26,279)	100.0%	(26,279)	
TOTAL EXPENSES		-	-	-	113,721	100.0%	113,721	
REVENUES VERSUS EXPENSES		-	-	-	(113,721)			

	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
WATER CONSTRUCTION FUND (34)							
REVENUES							
34-000-001-3540	2,650	2,650	-	5,000	88.7%	100%	
34-000-001-3550	-	-	-	-	0.0%	0%	
34-000-001-3560	-	-	-	-	0.0%	0%	
34-000-001-3730	8	12	-	10	-16.7%	100%	
34-000-001-3910	-	-	-	-	0.0%	0%	
34-000-001-3950	75,000	75,000	-	-	-100.0%	0%	
34-000-001-3960	-	-	-	-	0.0%	0%	
TOTAL REVENUES	77,658	77,662	-	5,010	-93.5%	-	
EXPENSES							
CONTRACTUAL SERVICES							
34-001-002-4360	-	-	-	-	0.0%	0%	
34-001-002-4370	-	-	-	-	0.0%	0%	
34-001-002-4370	-	-	-	-	0.0%	0%	
TOTAL CONTRACTUAL SERVICES	-	-	-	-	0.0%	0%	
OTHER							
34-000-005-4790	-	-	-	-	0.0%	0%	
34-000-005-4910	-	-	-	-	0.0%	0%	
34-001-006-5500	-	-	-	-	0.0%	0%	
TOTAL OTHER EXPENSES	-	-	-	-	0.0%	0%	
TOTAL EXPENSES	-	-	-	-			
REVENUES VERSUS EXPENSES	77,658	77,662	-	5,010			

	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
SANITARY & STORM SEWER IMPROV (35)							
REVENUES							
35-000-100-3551	BOND PROCEEDS	-	-	-	-	0%	0
35-000-100-3730	INTEREST	-	-	-	-	0%	0
TOTAL REVENUES		-	-	-	-	0%	0
EXPENSES							
CONTRACTUAL SERVICES							
35-001-003-4650	OFFICE EXPENSE	-	-	-	-	0%	0
35-001-006-4350	AUDIT	-	-	-	-	0%	0
35-001-006-4440	FISCAL AGENT FEES	-	-	-	-	0%	0
35-001-006-4370	ENGINEERING	-	-	-	-	0%	0
35-001-006-4750	CONSTRUCITON IMPROVEMENTS	-	-	-	-	0%	0
TOTAL CONTRACTUAL SERVICES		-	-	-	-	0%	0
OTHER							
35-000-500-4950	TRANSFERS (IN)/OUT	-	-	-	(115,739)	100.0%	(115,739)
TOTAL OTHER		-	-	-	(115,739)		To inactivate the fund
TOTAL EXPENSES		-	-	-	(115,739)	100.0%	(115,739)
REVENUES VERSUS EXPENSES		-	-	-	115,739		

	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
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SEWER CONSTRUCTION FUND (40)

REVENUES

40-000-001-3540	CONNECTION/TAP-ON	5,000	5,000	-	14,000	180%	100%
40-000-001-3560	W/S IMPROVEMENT CHARGE	-	-	-	-	0%	0%
40-000-001-3730	INTEREST	-	-	-	-	0%	0%
40-000-001-3905	GRANT #08203512	-	-	-	-	0%	0%
40-000-001-3910	TRAN FROM SWR FUND 4,000 MO	-	-	-	-	0%	0%
40-000-001-3921	WASTEWATER TREATMENT/IMPACT	-	-	-	-	0%	0%
TOTAL REVENUES		5,000	5,000	-	14,000	180%	100%

EXPENSES

CONTRACTUAL SERVICES

40-001-002-4340	PRINTING	-	-	-	-	0%	0%
40-001-002-4360	ENGINEERING SERVICES	-	-	-	-	0%	0%
TOTAL CONTRACTUAL		-	-	-	-	0%	0%

CAPITAL

40-001-005-4910	SCADA	-	-	-	-	0%	0%
40-001-005-4915	SEWER CONSTRUCTION PROJECTS	-	-	-	-	0%	0%
TOTAL CAPITAL		-	-	-	-	0%	0%

OTHER

40-001-006-5105	INTEREST	-	-	-	-	0%	0%
40-001-006-5200	TRANSFER TO SEWER FUND	-	-	-	-	0%	0%
40-001-006-5500	SSA#16 BOND INDENTURE	-	-	-	-	0%	0%
TOTAL OTHER		-	-	-	-	0%	0%

TOTAL EXPENSES

REVENUES VERSUS EXPENSES

TOTAL EXPENSES	-	-	-	-
REVENUES VERSUS EXPENSES	5,000	5,000	-	14,000

	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
SEWER CONSTRUCTION FUND (41)							
41-000-100-3640	EXPANSION RECEIPTS	-	-	-	0%	0%	
41-000-100-3730	INTEREST	3	4	-	0%	0%	
TOTAL REVENUES		3	4	-	0%	0%	
EXPENSES							
CONTRACTUAL SERVICES							
41-002-006-4370	EINGENEERING	-	-	-	0%	0%	
TOTAL CONTRACTUAL		-	-	-	0%	0%	
CAPITAL							
41-003-006-4380	CONSTRUCTION	-	-	-	0%	0%	
TOTAL CAPITAL		-	-	-	0%	0%	
TOTAL EXPENSES		-	-	-			
REVENUES VERSUS EXPENSES		3	4	-			

	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
SSA #14 LAKEWOOD CROSSING (43)							
REVENUES							
43-000-100-3094	PROP TAX - SSA #14	756,342	756,342	756,367	768,018	1.5%	11,651
43-104-300-3730	INTEREST	193	232	20,000	4,000	-80.0%	(16,000)
TOTAL REVENUES		756,535	756,574	776,367	772,018	-0.6%	(4,349)
EXPENSES							
43-105-004-4790	ADMIN EXP FUND - MISC DISB	23,918	25,000	25,000	25,000	0.0%	-
43-104-300-4500	DEBT SERVICE PAYMENT	180,829	761,658	765,458	787,942	2.9%	22,484
TOTAL EXPENSES		204,747	786,658	790,458	812,942	2.8%	22,484
REVENUES VERSUS EXPENSES		551,788	(30,084)	(14,091)	(40,924)	190.4%	(26,833)

	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
SSA #13 TUSCANY WOODS (45)							
REVENUES							
45-102-200-4880	PROPERTY TAX - SSA #14	388,505	388,505	380,773	380,770	0.0%	(3)
45-102-300-3093	INTEREST	85	102	-	-	0.0%	-
TOTAL REVENUES		388,590	388,607	380,773	380,770	0.0%	(3)
EXPENSES							
45-102-004-4790	MISC DISBURSEMENT	22,913	30,000	30,000	25,000	100.0%	(5,000)
45-102-300-4500	DEBIT SERVICE	80,361	350,722	350,723	355,022	1.2%	4,299
TOTAL EXPENSES		103,274	380,722	380,723	380,022	-0.2%	(701)
REVENUES VERSUS EXPENSES		285,316	7,885	50	748		

		FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
SSA #2,3,6,7,8,10, 15 (52)								
REVENUES								
52-000-100-3010	PROP TAX SSA #2	5,198	5,198	5,093	2,548	-51.0%	-50.0%	98% of Actual Extension
52-000-100-3011	PROP TAX SSA #10	8,791	8,791	8,624	9,055	3.0%	5.0%	98% of Actual Extension
52-000-100-3030	PROP TAX SSA #3	600	600	588	294	-51.0%	-50.0%	98% of Actual Extension
52-000-100-3060	PROP TAX SSA #6	12,484	12,484	12,250	6,096	-51.2%	-50.2%	98% of Actual Extension
52-000-100-3070	PROP TAX SSA #7	999	999	980	1,029	3.0%	5.0%	98% of Actual Extension
52-000-100-3080	PROP TAX SSA #8	6,499	6,499	6,370	4,998	-23.1%	-21.5%	98% of Actual Extension
52-000-100-3091	PROP TAX SSA #11	18,270	18,270	18,130	14,700	-19.5%	-18.9%	98% of Actual Extension
52-000-100-3092	PROP TAX SSA #12	10,978	10,978	10,780	4,096	-62.7%	-62.0%	98% of Actual Extension
52-000-100-3094	PROP TAX SSA #15	12,482	12,482	12,250	12,863	3.0%	5.0%	98% of Actual Extension
52-000-100-3093	PROP TAX SSA #23	-	-	-	-	0.0%	0.0%	
52-000-100-3730	INTEREST	112	130	-	75	-42.3%	100.0%	
TOTAL REVENUES		76,413	76,431	75,065	55,754	-25.7%	-25.7%	
EXPENSES								
PERSONAL SERVICES								
52-001-001-4000	SALARIES FULL TIME	8,667	8,667	13,918	11,400	31.5%	-18.1%	
52-001-001-4001	SALARIES PART TIME	4,600	4,600	4,600	5,500	19.6%	19.6%	
52-001-001-4010	EMPLOYER SS	796	796	1,148	1,048	31.7%	-8.7%	
52-001-001-4020	EMPLOYER - MEDICARE	186	186	269	245	31.7%	-8.9%	
52-001-001-4030	EMPLOYER IMRF	287	287	557	456	58.9%	-18.1%	
52-001-001-4050	UNEMPLOYMENT COMP.	29	42	42	101	140.5%	140.5%	
TOTAL PERSONAL SERVICES		14,565	14,578	20,534	18,750	28.6%	-8.7%	
OTHER								
52-001-002-4920	SSA #2	1,922	2,883	1,113	370	-87.2%	-66.8%	
52-001-002-4921	SSA #10	3,600	16,700	6,320	7,340	-56.0%	16.1%	
52-001-002-4923	SSA #3	-	-	468	80	100.0%	-82.9%	
52-001-002-4926	SSA #6	121	182	5,548	1,390	663.7%	-74.9%	
52-001-002-4927	SSA #7	-	9,800	780	10,295	5.1%	1219.9%	
52-001-002-4928	SSA #8	2,072	3,108	2,028	440	-85.8%	-78.3%	
52-001-002-4931	SSA #11	7,500	13,100	21,474	8,650	-34.0%	-59.7%	
52-001-002-4932	SSA #12	122	183	9,282	1,170	539.3%	-87.4%	
52-001-002-4934	SSA #15	111	167	4,607	-	-100.0%	-100.0%	
52-001-002-4933	SSA #23	-	-	4,680	-	0.0%	-100.0%	
52-001-002-4998	ADMIN EXP TRANSFERS	-	-	-	-	0.0%	0.0%	
52-001-002-4999	SSA EXPENSES	5,153	6,871	9,195	7,008	2.0%	-23.8%	
TOTAL OTHER		20,601	52,994	65,495	36,743	-30.7%	-43.9%	
TOTAL EXPENSES		35,166	67,572	86,029	55,493	-17.9%	-35.5%	
REVENUES VERSUS EXPENSES		41,247	8,859	(10,964)	260			

	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
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SCHOOL IMPACT FEES FUND (60)

REVENUES

60-000-100-3730	INTEREST	6	9	5	5	0.0%	-
60-000-100-3800	IMPACT FEES - DIST. 300	-	-	-	-	0.0%	-
60-000-100-3825	IMPACT FEES - DIST. 158	-	-	-	-	0.0%	-
60-000-100-3850	TRANSITION FEES - DIST 300	168,826	205,216	142,840	200,182	40.1%	57,342
60-000-100-3855	TRANSITION FEES - DIST 158	-	-	-	-	0.0%	-
TOTAL REVENUES		168,832	205,225	142,845	200,187	40.1%	57,342

EXPENSES

60-001-004-4780	SCHOOL IMPACT - DIST 300	37,630	-	-	-	0.0%	-
60-001-004-4785	SCHOOL IMPACT - DIST 158	-	-	-	-	0.0%	-
60-001-004-4800	SCHOOL TRANS FEE - DIST 300	196,331	205,216	142,840	200,182	40.1%	57,342
60-001-004-4850	SCHOOL TRANS FEE - DIST 158	-	-	-	-	0.0%	-
60-001-004-4860	INTEREST - DIST 300	94	9	-	5	0.0%	5
TOTAL EXPENSES		234,055	205,225	142,840	200,187	40.1%	57,347

REVENUES VERSUS EXPENSES

(65,223)	-	5	-
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FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
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LIBRARY IMPACT FEES (61)

REVENUES

61-000-100-3730	INTEREST	7	8	150	15	-90.0%	(135)
61-000-100-3800	LIBRARY IMPACT FEES - ELLA JOHNSON	7,050	8,550	6,000	8,250	37.5%	2,250
61-000-100-3825	LIBRARY IMPACT FEES - HUNTLEY	-	-	-	-	0.0%	-
61-000-100-3850	LIBRARY TRANS FEES - ELLA JOHNSON	5,218	6,343	4,400	6,188	40.6%	1,788
61-000-100-3855	LIBRARY TRANS FEES - HUNTLEY	-	-	-	-	0.0%	-
TOTAL REVENUES		12,275	14,901	10,550	14,453	37.0%	3,903

EXPENSES

61-001-004-4780	LIBRARY IMPACT - ELLA JOHNSON	-	8,550	-	8,250	100.0%	8,250
61-001-004-4785	LIBRARY IMPACT - HUNTLEY	-	-	-	-	0.0%	-
61-001-004-4800	LIBRARY TRANS - ELLA JOHNSON	6,742	6,343	4,400	6,188	40.6%	1,788
61-001-004-4850	LIBRARY TRANS - HUNTLEY	-	-	-	-	0.0%	-
61-001-004-4860	LIBRARY INTEREST - HUNTLEY	-	8	-	15	100.0%	15
61-001-004-4865	LIBRARY INTEREST - HUNTLEY	-	-	-	-	0.0%	-
TOTAL EXPENSES		6,742	14,901	4,400	14,453	228.5%	10,053

REVENUES VERSUS EXPENSES

5,533	-	6,150	-
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	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
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PARK IMPACT FEES (62)

REVENUES

62-000-100-3730	INTEREST	2	3	30	5	-83.3%	(25)	
62-000-100-3800	PARK IMPACT FEES	-	-	-	-	0.0%	-	
62-000-100-3850	PARK TRANSITION FEES	13,568	16,877	12,988	18,199	40.1%	5,211	
TOTAL REVENUES		13,570	16,880	13,018	18,204	39.8%	5,186	

EXPENSES

62-001-004-4780	PARK IMPACT - HTPD	-	-	-	-	0.0%	-	
62-001-004-4800	PARK TRANS FEE - HTPD	13,568	16,877	12,988	18,199	40.1%	5,211	
62-001-004-4860	PARK INTEREST				5	100.0%	5	
62-001-002-4901	VILLAGE PARK IMPROVEMENTS		3	-	-	0.0%	-	
TOTAL EXPENSES		13,568	16,880	12,988	18,204			

REVENUES VERSUS EXPENSES

2	-	30	-
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		FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
FIRE PROTECTION DISTRICT IMPACT FEES (63)								
REVENUES								
63-000-100-3730	INTEREST	2	3	30	5	-83.3%	(25)	
63-000-100-3800	FIRE IMPACT FEE - HAMPSHIRE	7,990	7,990	6,800	9,350	37.5%	2,550	
63-000-100-3825	FIRE IMPACT FEE - HUNTLEY	-	-	-	-	0.0%	-	
63-000-100-3850	FIRE TRANSITION FEE - HAMPSHRIE	34,486	42,331	29,815	43,146	44.7%	13,331	
63-000-100-3855	FIRE TRANSITION FEE - HUNTLEY	-	-	-	-	0.0%	-	
TOTAL REVENUES		42,478	50,324	36,645	52,501	43.3%	15,856	
EXPENSES								
63-001-004-4780	FIRE IMPACT - HAMPSHIRE	-	7,990	-	9,350	100.0%	9,350	
63-001-004-4785	FIRE IMPACT - HUNTLEY	-	-	-	-	0.0%	-	
63-001-004-4800	FIRE TRANS - HAMPSHIRE	31,886	42,331	29,815	43,146	44.7%	13,331	
63-001-004-4850	FIRE TRANS - HUNTLEY	-	-	-	-	0.0%	-	
63-001-004-4860	HAMPSHIRE INTEREST	-	3	-	5	100.0%	5	
63-001-004-4685	HUNTLEY INTEREST	-	-	-	-	0.0%	-	
TOTAL EXPENSES		31,886	50,324	29,815	52,501			
REVENUES VERSUS EXPENSES		10,592	-	6,830	-			

		FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
TRANSPORTATION POLICY FUND (64)								
REVENUE								
64-000-100-3800	TRANSPORTATION IMPACT FEE	76,892	103,068	65,440	89,980	37.5%	24,540	
TOTAL REVENUE		76,892	103,068	65,440	89,980	37.5%	24,540	
EXPENSES								
64-001-004-4356	DESIGN ENG - BRIER HILL RESURFACING	-	-	-	-	0.0%	-	
64-001-004-4360	DESIGN ENG - STATE AND ALLEN	-	-	-	-	0.0%	-	
64-001-004-4361	DESIGN ENG - US 20 AND BIG TIMBER	-	-	-	-	0.0%	-	
64-001-004-4362	DESIGN ENG - US 20 AND ALLEN RD INT	-	-	-	-	0.0%	-	
64-001-004-4363	BIG TIMBER RD & KETCHUM	-	-	-	-	0.0%	-	
64-001-004-4366	DESIGN ENG - STATE AND RT 72	-	-	-	-	0.0%	-	
64-001-004-								
64-001-004-4800	MISC EXPENSE	-	-	-	-	0.0%	-	
64-001-004-4905	TRANSFER TO GENERAL	-	-	151,200	75,200	0.0%	(76,000)	Sweeper Downpayment & Debt Service
64-003-006-4371	CONSTRUCTION	248	248	-	-	0.0%	-	
64-004-004-4910	TRANS TO DEBT P&I	-	-	-	-	0.0%	-	
TOTAL EXPENSES		248	248	151,200	75,200	-50.3%	(76,000)	
REVENUES VERSUS EXPENSES		76,644	102,820	(85,760)	14,780			

		FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
EARLY WARNING FUND (65)								
REVENUES								
65-000-100-3730	EARLY WARNING - INTEREST	-	-	-	-	0%	-	
65-000-100-3800	EARLY WARNING - IMPACT FEE	-	-	-	-	0%	-	
65-000-100-3920	MISC INCOME	-	-	-	-	0%	-	
TOTAL REVENUES		-	-	-	-	0%	-	
EXPENSES								
65-001-004-4800	OTHER PROFESSIONAL SERVICES	-	-	-	-	0%	-	
TOTAL EXPENSES		-	-	-	-	0%	-	
REVENUES VERSUS EXPENSES		-	-	-	-			

	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
CEMETARY IMPACT FUND (66)							
REVENUES							
66-000-100-3730 INTEREST	1	2	10	5	-50.0%	(5)	
66-000-100-3800 CEMETARY IMPACT FEE	2,350	2,850	2,000	2,750	37.5%	750	
TOTAL REVENUES	2,351	2,852	2,010	2,755	37.1%	745	
EXPENSES							
66-001-004-4780 CEMETARY IMPACT	-	2,850	-	2,750	100.0%	2,750	
66-001-004-4860 CEMETARY INTEREST	-	2	-	5	100.0%	5	
TOTAL EXPENSES	-	2,852	-	2,755	100.0%	2,755	
REVENUES VERSUS EXPENSES	2,351	-	2,010	-			

		FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
TOWNSHIP IMPACT FUND (67)								
REVENUES								
66-000-100-3730	INTEREST	-	-	-	-	0%	-	
66-000-100-3800	TOWNSHIP IMPACT FEE	-	-	-	-	0%	-	
TOTAL REVENUES		-	-	-	-	0%	-	
EXPENSES								
66-001-004-4780	TOWNSHIP IMPACT	-	-	-	-	0%	-	
66-001-004-4860	TOWNSHIP INTEREST	-	-	-	-	0%	-	
TOTAL EXPENSES		-	-	-	-	0%	-	
REVENUES VERSUS EXPENSES		-	-	-	-			

	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
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CAPITAL IMPROVEMENTS/DEBT (70)

REVENUE

70-000-000-3930	KEYES AVE - IDOT GRANT	-	-	-	-	0%	-
70-000-000-3931	DIETRICH ROAD IDOT GRANT	-	-	-	-	0%	-
70-000-000-3932	IDOT GRANT - ROMKE ROAD	-	-	-	-	0%	-
70-000-000-3960	MISCELLANEOUS INCOME	-	-	-	-	0%	-
70-000-100-3730	INTEREST INCOME	-	-	-	-	0%	-
TOTAL REVENUE		-	-	-	-	0%	-

EXPENSES

70-003-006-4371	KEYES AVE RECONSTRUCTION	-	-	-	-	0%	-
70-003-006-4372	STATE STREET LAPP	-	-	-	-	0%	-
70-003-006-4373	DIETRICH ROAD LAPP	-	-	-	-	0%	-
70-003-006-4374	TUSCANY WOODS CAPITAL	-	-	-	-	0%	-
70-003-006-4375	TUSCANY WOODS MAINTENANCE	-	-	-	-	0%	-
70-003-006-4376	TW ENGINEERING SERVICES	-	-	-	-	0%	-
70-003-006-4677	ROMKE ROAD CONSTRUCTION	-	-	-	-	0%	-
70-003-007-4471	CROWN DEVELOPMENT PROJECTS	-	-	-	-	0%	-
70-003-008-4550	2011 INTERNATIONAL PLOW TRUCK	-	-	-	-	0%	-
TOTAL EXPENSES		-	-	-	-	0%	-

REVENUES VERSUS EXPENSES

-	-	-	-
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	FY 2020/21 10 MO	FY 2020/21 PROJECTED	FY 2020/21 BUDGET	FY 2021/22 BUDGET	Inc (Dec) over Proj FY21	Inc (Dec) over FY21 Budget	Notes
POLICE PENSION FUND (90)							
REVENUES							
90-000-600-3900	84,375	100,315	103,500	110,819	10.5%	7.1%	
90-000-600-3910	300,000	300,000	300,000	647,752	115.9%	115.9%	
90-000-001-3730	2,894	3,473	29,000	13,200	280.1%	-54.5%	
90-000-001-4800	-	-	-	-	0.0%	0.0%	
TOTAL REVENUES	387,269	403,788	432,500	771,771	91.1%	78.4%	
EXPENSES							
90-000-600-3200	89,513	89,513	69,411	18,928	-78.9%	-72.7%	
90-001-004-4000	49,687	55,279	53,050	33,900	-38.7%	-36.1%	
90-001-004-4100	-	-	-	-	0.0%	0.0%	
90-001-004-4200	-	-	-	-	0.0%	0.0%	
90-001-002-4365	9,124	9,124	4,500	9,000	-1.4%	100.0%	
90-001-002-4310	-	2,500	3,000	5,000	100.0%	66.7%	
90-001-004-4800	860	200	1,500	1,500	650.0%	0.0%	
90-001-002-4380	145	318	6,000	6,000	1786.8%	0.0%	
90-001-004-4750	388	388	600	600	54.6%	0.0%	
TOTAL EXPENSES	149,717	157,322	138,061	74,928	-52.4%	-45.7%	
REVENUES VERSUS EXPENSES	237,552	246,466	294,439	696,843			



Village of Hampshire

234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

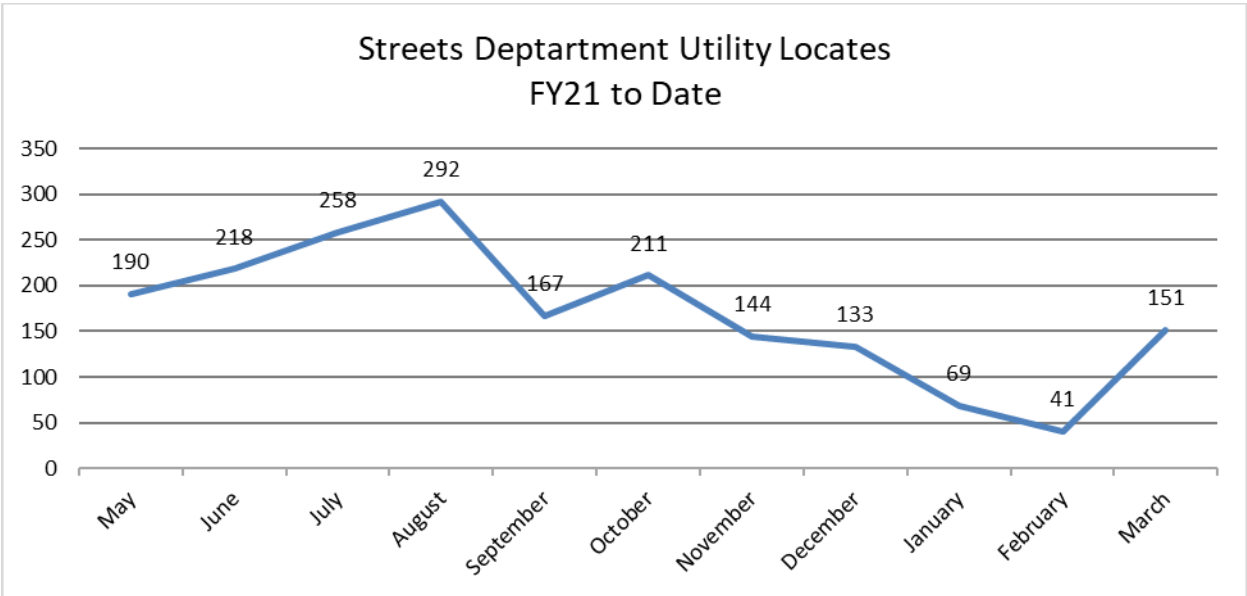
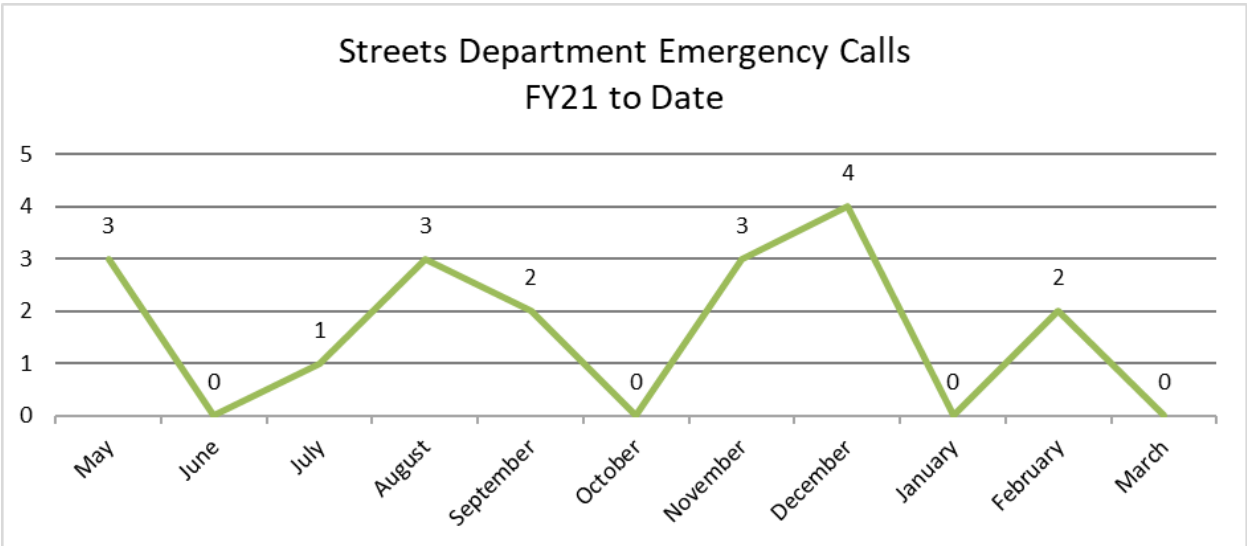
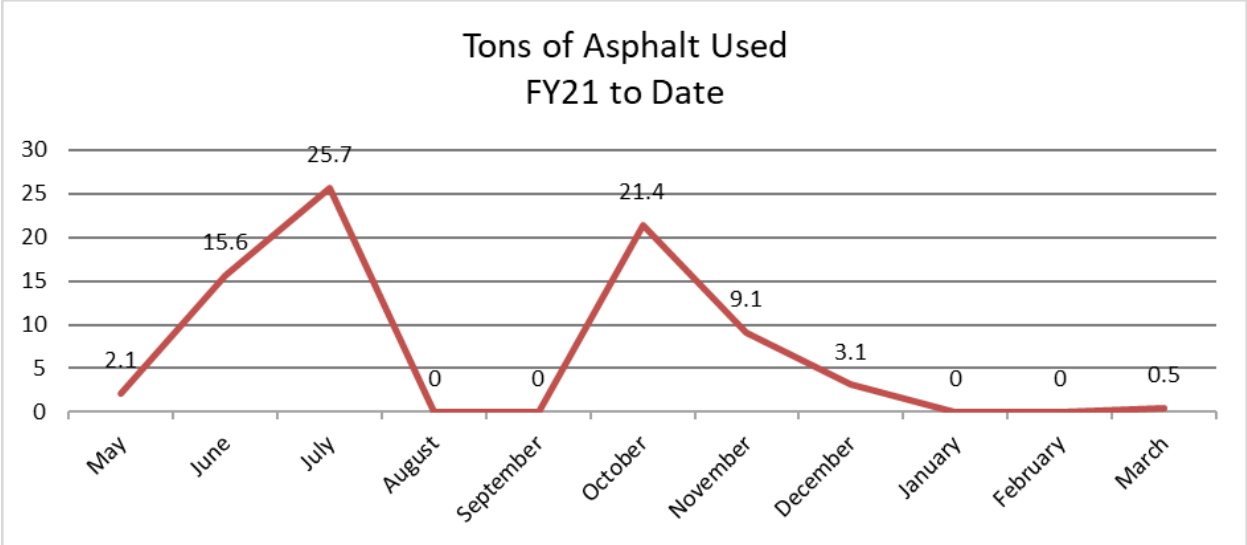
TO: President Magnussen; Board of Trustees
FROM: Dave Starrett, Streets Supervisor
FOR: Regular Village Board Meeting on April 1, 2021
RE: Streets Department Monthly Report – March

Reported Metrics (see charts below):

- ½ ton of asphalt was used to fill many potholes.
- The Streets Dept. responded to 151 utility locate requests, 4 of which were emergency request. This large increase from the last two months marks the start of building season.
- There were no emergency callouts.

Other Work/Notes:

- The sweeper's water pump failed and the rear engine lost fuel pressure, causing sweeping to be set back a few days.
- The Streets Dept. completed a 3-year recertification for traffic control flaggers.
- Other miscellaneous projects were also completed, such as street light repairs, storm sewer maintenance, and tree trimming.



VILLAGE OF HAMPSHIRE

Accounts Payable

April 1, 2021

The President and Board of Trustees of the Village of Hampshire
Recommends the following Warrant in the amount of

Total: \$96,855.71

To be paid on or before
April 7, 2021

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

VILLAGE OF HAMPSHIRE

Accounts Payable

April 1, 2021

The President and Board of Trustees of the Village of Hampshire
Recommends the following **Employee/Trustee**: Anthony Bachara, Brett Myers, Jacob Bell, Mark Montgomery,
and Nicholas Orsolini
Warrant in the amount of

Total: \$497.25

To be paid on or before
April 7, 2021

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

DATE: 03/30/21
TIME: 12:04:19
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 06/30/2021

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

A.S.A.P. A.S.A.P. GARAGE DOOR REPAIR								
115709	03/18/21	01	GARAGE PANEL	010030024100			04/18/21	600.00
							INVOICE TOTAL:	600.00
							VENDOR TOTAL:	600.00
ACEGE TOBINSON'S ACE HARDWARE #03999								
104603/1	03/19/21	01	FASTENERS	010030034680			04/19/21	16.99
							INVOICE TOTAL:	16.99
							VENDOR TOTAL:	16.99
AMBU AMAZON CAPITAL SERVICES								
1FHV-NXGW-3PVQ	03/24/21	01	TONER CARTRIDGES	010010034650			04/24/21	499.78
							INVOICE TOTAL:	499.78
1PJQ-P6M1-GLLM	03/25/21	01	AMERICAN FLAGS	010030024100			04/25/21	109.97
							INVOICE TOTAL:	109.97
							VENDOR TOTAL:	609.75
ANBA ANTHONY BACHARA								
2606	03/28/21	01	UNIFORM REIMBURSE BOOTS	310010034690			04/28/21	181.42
							INVOICE TOTAL:	181.42
							VENDOR TOTAL:	181.42
B&F B&F CONSTRUCTION CODE SERVICES								
14147	03/15/21	01	FEB INSPECTIONS	010010024390			04/15/21	35.00
							INVOICE TOTAL:	35.00
							VENDOR TOTAL:	35.00
BRMY BRETT MYERS								
5029300	03/14/21	01	REIMBURSE UNIFORM PANTS	300010034690			04/14/21	95.58
							INVOICE TOTAL:	95.58
							VENDOR TOTAL:	95.58

INVOICES DUE ON/BEFORE 06/30/2021

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

BUBR	BUCK BROTHERS, INC.							
288485	03/01/21	01	MOWER	520010024999			04/01/21	62.05
							INVOICE TOTAL:	62.05
288494	03/01/21	01	MOWER	520010024999			04/01/21	32.92
							INVOICE TOTAL:	32.92
							VENDOR TOTAL:	94.97
CASE	CARDMEMBER SERVICE							
032521A	03/25/21	01	DS FARM & FLEET	010030034680			03/26/21	16.19
		02	DS BUCKET TRUCK SAFETY COURSE	010030024310				474.00
							INVOICE TOTAL:	490.19
							VENDOR TOTAL:	490.19
CIWI	CINDY WILSON							
031021	03/30/21	01	MAIL BOX REIMBURSEMENT	010030024130			04/10/21	25.00
							INVOICE TOTAL:	25.00
							VENDOR TOTAL:	25.00
COCA	COMCAST							
031121	03/11/21	01	VH INTERNET	010010024230			04/08/21	266.80
							INVOICE TOTAL:	266.80
							VENDOR TOTAL:	266.80
COMA	CORE & MAIN LP							
N690985	03/24/21	01	WATER METERS	300010054960			04/24/21	1,245.88
							INVOICE TOTAL:	1,245.88
N691425	03/24/21	01	WATER METERS	300010054960			04/24/21	1,245.88
							INVOICE TOTAL:	1,245.88
N889672	03/17/21	01	RISERS	300010054960			04/17/21	1,261.02
							INVOICE TOTAL:	1,261.02

INVOICES DUE ON/BEFORE 06/30/2021

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

COMA	CORE & MAIN LP							
N908316	03/24/21	01	METERS	300010054960			04/24/21	4,264.02
							INVOICE TOTAL:	4,264.02
							VENDOR TOTAL:	8,016.80
GALL	GALLS LLC							
017814295	03/05/21	01	UNIFORM	010020034690			04/04/21	34.40
							INVOICE TOTAL:	34.40
							VENDOR TOTAL:	34.40
HAAUPA	HAMPSHIRE AUTO PARTS							
032621	03/26/21	01	OIL PUMP	310010034670			04/26/21	119.00
							INVOICE TOTAL:	119.00
581818	03/15/21	01	ADAPTER	010030034680			04/15/21	5.78
							INVOICE TOTAL:	5.78
581828	03/15/21	01	STREET LIGHT LENS	010030034680			04/15/21	27.97
							INVOICE TOTAL:	27.97
581901	03/16/21	01	FITTING	010030034680			04/15/21	4.49
							INVOICE TOTAL:	4.49
582065	03/17/21	01	HEX BOLT	010030034680			04/17/21	8.37
							INVOICE TOTAL:	8.37
582257	03/19/21	01	OIL CHANGE	010030024110			04/19/21	201.72
							INVOICE TOTAL:	201.72
582280	03/19/21	01	AIR FILTER	010030024110			04/19/21	78.59
							INVOICE TOTAL:	78.59
582281	03/19/21	01	CAST PAINT	010030034670			04/19/21	6.76
							INVOICE TOTAL:	6.76

DATE: 03/30/21
 TIME: 12:04:19
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 06/30/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

HAAUPA	HAMPSHIRE AUTO PARTS							
582547	03/22/21	01	BRAKES	010030024110			04/22/21	399.17
							INVOICE TOTAL:	399.17
582585	03/23/21	01	BRAKES	010030024110			04/23/21	173.81
							INVOICE TOTAL:	173.81
582793	03/25/21	01	WAX DETAIL PRODUCTS	010030034670			04/25/21	54.85
							INVOICE TOTAL:	54.85
582942	03/26/21	01	LUBE SPRAY	310010034670			04/26/21	6.68
							INVOICE TOTAL:	6.68
							VENDOR TOTAL:	1,087.19
HAFD	HAMPSHIRE FIRE PROTECTION							
032321	03/23/21	01	FEE RELEASE	010000002009			04/23/21	3,883.95
							INVOICE TOTAL:	3,883.95
							VENDOR TOTAL:	3,883.95
HUFO	HUNTLEY FORD							
33831	03/26/21	01	SEPARATOR SEAL	010030024110			04/26/21	119.38
							INVOICE TOTAL:	119.38
							VENDOR TOTAL:	119.38
IPODBA	IPO/DBA CARDUNAL OFFICE SUPPLY							
4916835-0	03/22/21	01	OFFICE SUPPLIES/ORGANIZER	010010034650			04/01/21	87.73
							INVOICE TOTAL:	87.73
4919860-0	03/25/21	01	CHAIRMAT/TRAY/ORGANIZER/TOWELS	010010034650			04/05/21	147.84
							INVOICE TOTAL:	147.84
4921693-0	03/26/21	01	ORGANIZER	010010034650			04/06/21	38.74
							INVOICE TOTAL:	38.74
							VENDOR TOTAL:	274.31

INVOICES DUE ON/BEFORE 06/30/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

IPRF	ILLINOIS PUBLIC RISK FUND							
70386	03/15/21	01	MAY'S WORKERS' COMP	010010024210			05/01/21	2,127.34
		02	MAY'S WORKERS' COMP	300010024210				2,127.33
		03	MAY'S WORKERS' COMP	310010024210				2,127.33
							INVOICE TOTAL:	6,382.00
							VENDOR TOTAL:	6,382.00
JABE	JACOB BELL							
0973	02/06/21	01	UNIFORM REIMBURSE PANTS	010030034690			03/06/21	89.87
							INVOICE TOTAL:	89.87
							VENDOR TOTAL:	89.87
JEGW	JEFF GWIN							
032521A	03/25/21	01	HALLWAYS & OFFICE	010010024100			03/25/21	1,400.00
							INVOICE TOTAL:	1,400.00
							VENDOR TOTAL:	1,400.00
KCCC	JEFFREY R KEEGAN							
032921	03/29/21	01	PD JANITORIAL SERVICE	010020024380			04/29/21	480.00
		02	VH JANITORIAL SERVICE	010010024380				350.00
							INVOICE TOTAL:	830.00
							VENDOR TOTAL:	830.00
KONMIN	KONICA MINOLTA BUS SOLUTION							
271980241	03/22/21	01	MONTHLY MAINTENANCE	010010024340			04/22/21	230.97
							INVOICE TOTAL:	230.97
							VENDOR TOTAL:	230.97
LHE	LIONHEART CRTAL PWR SPECIALIST							
28963	03/19/21	01	GENERATOR REPAIR	310010024120			04/18/21	2,272.00
							INVOICE TOTAL:	2,272.00
							VENDOR TOTAL:	2,272.00

INVOICES DUE ON/BEFORE 06/30/2021

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

MAMO	MARK MONTGOMERY							
160455056275	03/10/21	01	REIMBURSE UNIFORM PANTS	310010034690			04/10/21	90.38
							INVOICE TOTAL:	90.38
							VENDOR TOTAL:	90.38
MARSCH	MARK SCHUSTER, P.C.							
030421	03/04/21	01	100.001 MISC MATTERS	010010024370			04/04/21	1,651.45
		02	100.002 MEETINGS	010010024370				410.00
		03	100.007 PROSECUTION	010010024370				674.50
		04	100.101 CROWN	010000002111				11,765.15
		05	100.137 RICHARDS/HAMP CORP	010000002084				246.10
		06	100.164 DUI PROSECUTION	010020024370				360.00
		07	100.237 TOWNSHIP	010010024370				50.00
		08	100.238 MIDWEST COMPANIES	010000002096				1,260.00
		09	100.239 FREIGHT UNION	010000002178				236.25
							INVOICE TOTAL:	16,653.45
							VENDOR TOTAL:	16,653.45
MCHCC	MCHENRY COUNTY COLLEGE							
1096	03/18/21	01	FLAGGER CERTIFICATION	010030024310			04/18/21	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
MENA	MENARDS - SYCAMORE							
44323	03/18/21	01	SUPPLIES	010030034680			04/18/21	167.92
							INVOICE TOTAL:	167.92
44421	03/20/21	01	VH REHAB	010010024100			04/20/21	46.13
							INVOICE TOTAL:	46.13
44502	03/22/21	01	VH REHAB	010010024100			04/22/21	158.28
							INVOICE TOTAL:	158.28

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VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 06/30/2021

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

MENA	MENARDS - SYCAMORE							
44510	03/22/21	01	VH REHAB	010010024100			04/22/21	43.94
							INVOICE TOTAL:	43.94
							VENDOR TOTAL:	416.27
MIAM	MIDAMERICAN ENERGY SERVICES							
031521	03/15/21	01	455570	300010024260			05/14/21	4,174.31
		02	455571	310010024260				9,981.36
		03	455525	300010024260				3,879.14
		04	455526	300010024260				811.02
							INVOICE TOTAL:	18,845.83
							VENDOR TOTAL:	18,845.83
MISA	MIDWEST SALT							
P455688	02/04/21	01	WATER TREATMENT SALT	300010034680			03/04/21	3,140.08
							INVOICE TOTAL:	3,140.08
P457126	03/16/21	01	WATER TREATMENT SALT	300010034680			04/16/21	3,168.10
							INVOICE TOTAL:	3,168.10
							VENDOR TOTAL:	6,308.18
NICOR	NICOR							
031221	03/12/21	01	19-61-05-1000 0	310010024260			04/27/21	38.62
		02	87-56-68-1000 5	300010024260				3,348.22
		03	66-55-16-4647 5	310010024260				124.11
		04	96-71-05-6761 9	310010024260				40.15
							INVOICE TOTAL:	3,551.10
							VENDOR TOTAL:	3,551.10
NIOR	NICHOLAS ORSOLINI							
032521	03/25/21	01	PHONE STIPEND FEB 21	010020024230			04/25/21	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00

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OFDE	OFFICE DEPOT, INC.							
162227660001	03/09/21	01	TOWELS/TRASH BAGS	010020034650			04/10/21	50.13
							INVOICE TOTAL:	50.13
163330745001	03/16/21	01	PAPER/DISINFECTANT WIPES	010020034650			04/17/21	51.53
							INVOICE TOTAL:	51.53
							VENDOR TOTAL:	101.66
PROF	PROFORMA							
B610001141A	03/24/21	01	PROMO TUMBLERS	290010034650			04/22/21	543.93
		02	PROMO TUMBLERS	300010034650				543.94
		03	PROMO TUMBLERS	310010034650				543.93
							INVOICE TOTAL:	1,631.80
							VENDOR TOTAL:	1,631.80
RKQUSE	RK QUALITY SERVICES							
17533	03/18/21	01	OIL CHANGE/TIRE ROTATION	010020024110			04/18/21	63.34
							INVOICE TOTAL:	63.34
							VENDOR TOTAL:	63.34
RUTC	INTERSTATE BILLING SERVICE							
3022745682	03/16/21	01	TURBO KIT	010030024110			04/16/21	621.00
							INVOICE TOTAL:	621.00
							VENDOR TOTAL:	621.00
SAGO	SANDRA GOODMAN							
032921	03/29/21	01	MAIL BOX REIMBURSEMENT	010030024130			04/29/21	17.77
							INVOICE TOTAL:	17.77
							VENDOR TOTAL:	17.77
STCO	STERLING CODIFIERS, INC.							

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STCO	STERLING CODIFIERS, INC.							
7186	03/16/21	01	ORDS: 20-10 THRU 20-26	010010034650			04/16/21	1,817.00
							INVOICE TOTAL:	1,817.00
							VENDOR TOTAL:	1,817.00
SUIN	SUPERIOR INDUSTRIAL							
21-0868	03/19/21	01	REPAIR MOTOR WTR TRTMENT PLANT	300010024120			04/19/21	8,819.32
							INVOICE TOTAL:	8,819.32
							VENDOR TOTAL:	8,819.32
TRUN	TREES UNLIMITED C P INC							
8248	03/11/21	01	BEAVER DAM REMOVAL	010030024160			04/11/21	5,200.00
							INVOICE TOTAL:	5,200.00
							VENDOR TOTAL:	5,200.00
ULIN	ULINE							
131462259	03/13/21	01	PROMO BOXES	290010034650			04/13/21	109.08
		02	PROMO BOXES	300010034650				109.08
		03	PROMO BOXES	310010034650				109.09
		04	OFFICE DESK AND CREDENZA	010010034650				1,562.37
							INVOICE TOTAL:	1,889.62
							VENDOR TOTAL:	1,889.62
VWPD	VERIZON WIRELESS							
9875612608	03/15/21	01	PD CELLULAR	010020024230			04/07/21	396.34
							INVOICE TOTAL:	396.34
							VENDOR TOTAL:	396.34
VWVH	VERIZON WIRELESS							
9875612609	03/15/21	01	ADM	010010024230			04/07/21	109.16

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

VWVH	VERIZON WIRELESS							
9875612609	03/15/21	02	PD	010020024230			04/07/21	199.84
		03	STREETS	010030024230				304.80
		04	WATER	300010024230				170.74
		05	SEWER	310010024230				85.15
							INVOICE TOTAL:	869.69
							VENDOR TOTAL:	869.69
WSU	WATER SOLUTIONS UNLIMITED, INC							
41426	03/18/21	01	DWTP CHEMICALS	300010034680			04/18/21	2,833.64
							INVOICE TOTAL:	2,833.64
							VENDOR TOTAL:	2,833.64
							TOTAL ALL INVOICES:	97,352.96

Police Department Monthly Incidents Report

