

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
November 16, 2023**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, November 16, 2023.

Roll call by Village Clerk, Karen Stuehler:

Present: Aaron Kelly, Toby Koth, Lionel Mott, Laura Pollastrini, Erik Robinson

Remote: Heather Fodor

Absent: none

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Finance Director Lori Lyons, Village Attorney James Vasselli, Police Chief Doug Pann, and Asst. to the Village Manager Josh Wray. Village Engineer Tim Paulson attended remotely.

Trustee Kelly moved to approve Trustee Fodor join remotely.

Seconded by Trustee Pollastrini

Motion carried by roll call vote.

Ayes: Kelly, Koth, Mott, Pollastrini, Robinson

Nays: None

Absent: None

President Reid led the Pledge of Allegiance.

PUBLIC COMMENTS

None

MINUTES

Trustee Mott moved to approve the minutes of November 2, 2023.

Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson

Nays: None

Absent: None

VILLAGE MANAGER'S REPORT

- a. Dan Olsem from Crown and Rick Murphy from Lennar presented information regarding utility easements in front vs rear yards. The Board asked several questions.

- b. Trustee Pollastrini moved to refer the application for façade improvement grant for improvement to the Kave at 123 Washington Ave. to the Business Development Commission for consideration in the next fiscal year.
 - Seconded by Trustee Koth
 - Motion carried by roll call vote.
 - Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
 - Nayes: None
 - Absent: None

- c. Trustee Pollastrini moved to approve a façade improvement grant in an amount not to exceed \$27,012.50, not to include any reimbursement for roof work, for improvements to Roger Larson Insurance at 242 S State St.
 - Seconded by Trustee Mott
 - Motion carried by roll call vote.
 - Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
 - Nayes: None
 - Absent: None

- d. Trustee Robinson moved to approve a façade improvement grant in an amount not to exceed \$19,350.00 for improvement to Stitching on State at 290 S State St.
 - Seconded by Trustee Koth
 - Motion carried by roll call vote.
 - Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
 - Nayes: None
 - Absent: None

- e. Trustee Koth moved to approve a façade improvement grant in an amount not to exceed \$678.22 for improvement to Magnussen Benefit Consultants at 278 N State St.
 - Seconded by Trustee Kelly
 - Motion carried by roll call vote.
 - Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
 - Nayes: None
 - Absent: None

- f. President Reid opened the Public Hearing for discussion regarding the Enlargement of Special Services Area #21 to Include Additional Territory in the Oakstead Residential development at 8:40 PM.

There were no public comments. Staff explained the purpose of the enlargement to capture the additional property annexed to the Oakstead development in 2021 but not the school property since the school district is tax exempt. President Reid noted that all public notices required for this hearing were completed. The Board asked several questions.

President Reid closed the Public Hearing at 8:49 PM.

- g. Trustee Fodor moved to approve the exclusion from SSA #21 the Property Conveyed to CUSD 300 in 2021 and Now Improved with an Elementary School.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Fodor, Mott, Pollastrini, Reid
Nayes: Kelly, Koth, Robinson
Absent: None

- h. Trustee Kelly moved to approve Ordinance 23-23 Approving the Enlargement of SSA #21.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
Nayes: None
Absent: None

- i. Trustee Pollastrini moved to approve Resolution 23-24 Approving and Expenditure of \$30,492.80 for Rehab of the UV Process at the Water Treatment Plant.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
Nayes: None
Absent: None

- j. Trustee Kelly moved to approve Resolution 23-25 Approving the Expenditure of \$88,986.00 for Sludge Transfer Pumps at the Wastewater Treatment Plant.

Seconded by Trustee Pollastrini
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
Nayes: None
Absent: None

- k. Trustee Robinson moved to approve Resolution 23-26 Determining the Amount to be Levied for the 2023 Tax Year through Real Estate Taxes and Scheduling of the Associated Public Hearing.

Seconded by Trustee Pollastrini
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
Nayes: None
Absent: None

- l. A Presentation on the 2023 Tax Year SSA Levies was given by Lori Lyons.

STAFF REPORTS

Chief Pann made some comments about the monthly police report. There were a few questions from the Board.

ACCOUNTS PAYABLE

Trustee Kelly moved to table the Accounts Payable to Personnel indefinitely.
Seconded by Trustee Robinson

Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
Nays: None
Absent: None

Trustee Koth moved to approve the Regular Accounts Payable in the Amount of \$570,854.05 to be paid on or before November 22, 2023.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
Nays: None
Absent: None

COMMITTEE/COMMISSION REPORT

The BDC will be meeting Wednesday, December 13, 2023.

The Public Works Committee will be meeting November 18, 2023, at 9 AM.

NEW BUSINESS

Trustee Kelly asked if the Budget Committee could be added back to the agenda starting the second meeting in December since he will start working with staff starting with a budget process calendar.

ANNOUNCEMENTS

Trustee Pollastrini would like to wish everyone a Happy Thanksgiving.

December 9 is the Jingle Fest Parade. Trustee Kelly talked about having a food donation the night of the parade. He will reach out to the pantry to organize something.

Linda Vasquez is now a first-time grandma of a baby boy.

Jay Hedges became grandpa of a new baby boy.

EXECUTIVE SESSION

No executive session was held.

ADJOURNMENT

Trustee Kelly moved to adjourn the Village Board meeting at 10:00 p.m.

Seconded by Trustee Robinson
Motion carried by voice vote.



Karen Stuehler Village Clerk