

VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – September 21, 2017

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, September 21, 2017.

Present: Toby Koth; Christine Klein; Erik Robinson; Michael Reid; Janet Kraus; and Ryan Krejecki.

Absent: None

A quorum was established.

Staff & Consultants present: Village Finance Director Lori Lyons; Chief of Police Brian Thompson; and Village Attorney Mark Schuster. Linda Vasquez, Village Clerk, was absent. The Village Attorney took minutes in her absence.

The Pledge of Allegiance was recited.

Citizen Comment: None.

Minutes

Trustee Krajecki moved to approve the minutes of September 7, 2017.

Seconded by Trustee Kraus.

Motion carried by voice vote

Ayes: All

Nays: None

Absent: None

VILLAGE PRESIDENT REPORT

1. The Village President introduced Michael Chamber / National League of Cities, who made a presentation to the Board of Trustees regarding the League's Service Line Warranty Program. Mr. Chambers explained that, at a cost of \$7.75 per month, local residents could insure sewer service lines; and, for a cost of \$5.75 per month, they could insure water service lines. NLC maintains a 24-hour hotline, and a list of local contractors, for repairs to such service lines under its program. NLC offers a revenue share to the Village; administers the program for itself; and uses mailed marketing materials (no telephone calls) to sign up interested residents. Its experience has been to obtain 8 to 10% of residents for start -up, and up to 30-35% of residents after a three-year marketing effort. Commercial properties are not included at this time. NLC will submit a written agreement to the Village for review and approval. If approved by October 5, NLC would commence marketing efforts in the Village this fall.

2. Ordinance Amending the Village's Liquor Regulations, to create an additional license in the Class C-1 Liquor License category in the Village.

Trustee Robinson moved for to table to the Oct. 5, 2017 meeting, Ordinance No., 17-____, amending the Village's Liquor Regulations to create an additional license in the Class C-1 Liquor License category in the Village, at the request of the Applicant for such license.

Seconded by Trustee Kraus
Motion carried by roll call vote
Ayes: All
Nays: None
Absent: None.

3. Designation of Freedom of Information Officer(s) under 5 ILCS 140/3.5.

Trustee Kraus moved to designate Ms. Gina Land, records clerk at the Police Department, as a FOIA Officer for the Village.

Seconded by Trustee Koth
Motion carried by voice vote
Ayes: All
Nays: None
Absent: None

4. Approval of sidewalk bid.

Trustee Krajecki moved to accept the bid of Stamper Concrete, Inc. for sidewalk work at 226 Red Hawk Drive in the Village, in the amount of \$1,100.00 (Village share = \$356.57).

Seconded by Trustee Klein
Motion carried by roll call vote.
Ayes: Klein, Koth, Krajecki, Kraus, Reid and Robinson.
Nays: None
Absent: None.

VILLAGE BOARD COMMITTEE REPORTS

a. Field & Trails

Trustee Krajecki reported that the Committee continues to discuss with the Veterans organizations plans to establish a Veterans Memorial in the Village.

Village President Magnussen reported that the Village will undertake needed repairs of the Jake Lane walking/bicycle pathway; discussions are underway with the companies that have bid on the paving contract (Schroeder Paving, and Champion Paving), to add this repair

b. Business Development Commission

Trustee Krajecki reported that the Business Development Commission had a meeting on

September 20, 2017. The Commission is following up on its "smart growth" review of the Village circumstances

c. Economic Development

Trustee Reid reported that the Committee continues to work on the signage for Hampshire Industrial Park with the assistance of the Chamber of Commerce.

d. Finance

i) Accounts Payable

Trustee Klein moved to approve certain employees reimbursements to Trustee Reid in the amount of \$77.11 and Ryan Rasmussen Street Department in the amount of \$202.50, totaling \$229.61.

Seconded by Trustee Koth.

Motion carried by roll call vote

Ayes: Koth, Krajecki, Kraus, Reid, Robinson and Klein

Nays: None

Absent: None

Trustee Klein moved to approve accounts payable in the amount of \$115,690.85 to be paid on or before September 27, 2017.

Seconded by Trustee Krajecki.

Motion carried by roll call vote

Ayes: Koth, Krajecki, Kraus, Reid, Robinson and Klein

Nays: None

Absent: None

e. Planning/Zoning

Trustee Robinson noted that the Plan Commission will have a meeting on October 9, 2017 to consider a Concept Plan filed by Hampshire Properties, LLC regarding Tuscany Woods Subdivision, Unit 2.

f. Public Safety

Trustee Reid reported that the Public Safety Committee had a meeting on Thursday, September 14, 2017, with a representative of CUSD 300, to discuss the issue of traffic flow at Hampshire Middle School. The Village recently withheld payment of transition fees to the School District pending an update from the District. The District reported that it has a facilities plan under review, to be presented to the School Board soon. The Village asked if the School District would supply and utilize cones to improve the traffic flow at the school. The District asked that the police officer assigned to the school direct traffic. The District also demanded immediate release of the transition fees due to the District.

The Village President agreed to follow up with the District by correspondence to the Superintendent; the Board will consider release of transition fees at its next meeting. The Village President will require that the School District supply cones to improve traffic flow; agree to reimburse the Village for overtime expense incurred for the school officer's work on directing traffic; and that the District file with the Village Clerk the annual reports

regarding use of transition fees due in accordance with the 2007 intergovernmental agreement entered into by the School District.

g. Public Works

Trustee Koth reported that the Public Works Department desires additional space / a new building for storage of its equipment. Consideration is being given to renting space for the coming winter months for this purpose.

h. Village Services

Trustee Kraus reported that she is reviewing options for street light replacement with Mr. Scheck.

ANNOUNCEMENTS:

Village President Magnussen reported that the Palazollo building has been sold to a new owner who intends to lease out the premises for a restaurant.

EXECUTIVE SESSION:

None

ADJOURNMENT:

Trustee Krajecki moved to adjourn the Village Board meeting at 8:03 p.m.

Seconded by Trustee Klein
Motion carried by voice vote
Ayes: All
Nays: None
Absent: None



Mark Schuster
Village Attorney for Village Clerk