

Meeting Minutes
Business Development Commission
January 8, 2019
Hampshire Village Hall

Call to order at 6:38pm

Present: Commissioners Susie Kopacz, Eileen Fleury, David Pizzolato, Mike Armato. Trustee Ryan Krajecki

Meeting minutes from 12/11/18- David Pizzolato made a motion to approve minutes with a second by Eileen Fleury.

Website

Updates to the website are in progress. There is a need for more interactive opportunities for the community. Dave will work with Mike Redi on drop down menus and business page. Mike Reid will put an electronic version of façade program and application on website. Looking into having drone video put on website with a goal date of spring 2019.

Downtown

Beautification Committee Update

Application recommendations will be brought to the BDC on 2/12. The decision was made that none of the money budgeted to the beautification committee will be used for capital improvements this year. All of the budget will go to the façade program. Eileen asked for foam boards to be created for board presentation of the master plan for downtown.

Main Street Program

The committee decided the Main Street program is a good solution for us to be involved in since it will give us resources and a knowledge base as we proceed forward with plans. The cost is \$350 and the committee unanimously approved on moving forward with becoming a member. Susie Kopacz to spearhead the program for us.

Company Profile

Lynn Klein has asked to be added to the businesses to be highlighted. We will also be adding Ooga and Blocks to be showcased within the year.

Surveys

319 people answered the parking survey. ¾ of the residents do not feel downtown parking is safe. 85% favor changing the layout of the road. 37% were not aware there was other parking available downtown. The recommendation from the committee is to take these results to the village board. Ryan said he would do so. A traffic study company approached us to have a study done on downtown, the cost would be \$10K.

Property Maintenance Plan

Ryan and Mike attended the Metra West Workshop in January. We would like to develop our own defined plan, but will use existing plans to build off of to save time. Looking into mini court hearings and officers. Administrative adjudication would be heard at Village "court". A possibility for enforcing code issues. Elgin does this and we would like to see if this is a possibility, so Ryan will take it to the village board for discussion.

Meetings/Seminars we would like to take advantage of this year:

ICSC-Chicago Deal Making

RP3 Event

Exhibition/Trade Show Oct 16/17

Looking for volunteers for 2 to go in October

Revolving Loan Fund

Looking into hiring Fredi Schmutte to help access the RLF funds

New around town:

Blocks improvements under way

Banquet Hall plans to move forward. Outside rustic plans

Tuck Country-Week before 12/2019

Business Sign is up at Rowlett

Action Items:

1. Ryan to ask Village board to approve \$350 for Main Street Program
2. Ryan to take surveys to Village Board
3. Ryan to take adjudication idea to the board
4. Mike to create foam board for beautification committee for street scape plans

Motion to adjourn at 8:38pm by David and second Susie.