



FINANCE COMMITTEE  
Including a Working Session of the Board

April 13, 2020  
VILLAGE HALL

MEETING AGENDA  
6:30 PM

1. Call to Order
2. Establish a Quorum
3. Citizen Comments
4. Approval of Minutes
5. FY2021 Budget Review
6. Additional Discussion on Capital Budget
7. Announcements
8. Adjournment

Finance Committee  
Minutes  
September 12th, 2019 5:30 pm  
Village Hall

Meeting called to order at 5:36 pm

Roll Call

Present:

Committee Members: Christine Klein, Aaron Kelly, Ryan Krajecki

Others: Lori Lyons

Late Attendees: Jeff Magnussen, Mike Reid

A quorum was established.

Citizen Comments

None

Minutes

Klein moved to approve the minutes of September 4th, 2019. Seconded by Krajecki. Motion carried by voice vote.

Employee Handbook

Committee went over several sections of the book making grammatical changes, clarifying changes and other misc. changes.

Confirmed the date of the Open Session including Village employees. October 23, 2019 at Village Hall. Linda will order pizza.

Adjournment

Klein moved to Adjourn into Executive Session under Section 2 (c)1 - Personnel - appointment, employment, compensation, discipline, performance or dismissal of a specific employee.

Seconded by Kelly

Motion carried by voice vote

Ayes: Krajecki, Klein, Kelly

Nays: None

Absent: None

Klein moved to return to open session - seconded by Krajecki. Motion passed by voice vote.

Announcements

None

Motion to adjourn made by Klein and seconded by Klelly. Motion carried by voice vote.  
Meeting adjourned at 8:00 pm.

Finance Committee  
Minutes  
November 26, 2019 6:00 pm  
Village Hall

Meeting called to order at 6:05

Roll Call

Present:

Committee Members: Christine Klein, Ryan Krajecki  
Others: Lori Lyons, Bill Panzloff, Dave Starrett, Cheri Panzloff  
Absent: Aaron Kelly

A quorum was established.

Citizen Comments

None

Minutes

Klein motioned to defer minute approval to next meeting. Seconded by Krajecki. Motion carried by voice vote.

Employee Handbook

Committee reviewed final changes as suggested at the last meeting. Lori Lyons will get a couple quotes to have the final draft copy reviewed by a legal firm.

New Software Discussion

Lyons continues to get input on the best choice of software - discussion of different options of the software. Current MSI does not generate W-2's unless we pay. Lyons anticipates a 6 month implementation timeframe to install new software when the final decision has been made.

Announcements

None

Motion to adjourn made by Klein and seconded by Krajecki. Motion carried by voice vote.  
Meeting adjourned at 7:15pm.

Finance Committee  
Minutes  
April 9, 2020 6:30 pm  
Village Hall

Meeting called to order at 6:31

Roll Call

Present:

Committee Members: Christine Klein, Ryan Krajecki, Ryan Krajecki

Others: President Magnussen, Village Manager Hedges, Police Chief Thompson,

Finance Director Lori Lyons

A quorum was established.

Citizen Comments

None

Minutes

Klein motioned to defer minute approval to next meeting. Seconded by Kelly Motion carried by voice vote.

FY 2020 TYD spending vs. actual

Reporting does not include March/April yet. No big surprises - pretty much as expected.

FY 2021 General Fund Budget

Discussion on the different facets of the General Fund. Discussion on Covid-19 impact on Village revenue. It has been recommended not to change the budget revenue numbers until more is known on what the impact will be.

FY 2021 Capital Budget

Discussion on big expenses for 2021 - cuts made in all departments in order to trim down the expenses. The Village

Announcements

The Village is thankful for all the hand work put in by the various Department Heads on working with the budget.

Motion to adjourn made by Klein and seconded by Krajecki. Motion carried by voice vote.  
Meeting adjourned at 8:36 pm.