



Village of Hampshire
Village Board Meeting
Thursday March 21, 2013 – 7:00 PM
Hampshire Village Hall – 234 S. State Street

AGENDA

- 1) Call to Order
- 2) Establish Quorum (Physical and Electronic)
- 3) Pledge of Allegiance
- 4) Citizen Comments
- 5) Approval of Minutes – March 7, 2013
- 6) Village President's Report
- 7) Village Administrator's Report
 - a) Request for Authorization to enter into an Agreement with Huff and Huff Incorporated to conduct a Biological Stream Study for the Wastewater Treatment Plant NPDES Permit in the amount for \$19,625.
 - b) Request for Rate Adjustment from the Village Attorney and Village Engineer.
 - c) Request for Authorization for the Village President to execute the attached engagement letter with Miller, Canfield, Paddock and Stone to Act on behalf of the Village as Bond Counsel for the Issuance of Refunding Bonds for the Special Service Area #13 Special Tax Bonds, Series 2007 issued for the Tuscany Woods Development.
 - d) Discussion on Village Regulations for Tattoo and Piercing Parlors.
- 8) Village Board Committee Reports
 - a) Economic Development
 - b) Finance
 1. Accounts Payable
 - e) Planning/Zoning
 - f) Public Safety
 - g) Public Works
 - h) Village Services
 - i) Fields & Trails
- 9) New Business
- 10) Announcements
- 11) Adjournment

VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – March 7, 2013

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:09 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, March 7, 2013.

Present: George Brust, Martin Ebert, Jan Kraus, Orris Ruth, Jerry Shepardson, Rob Whaley.

Absent: None

Staff & Consultants present: Village Administrator Doug Maxeiner, Hampshire Chief Thompson, Village Engineer Julie Morrison, and Village Attorney Mark Schuster

A quorum was established.

President Magnussen led the Pledge of Allegiance

Trustee Brust moved, to approve the minutes of February 21, 2013, with the changes as stated on page 1. Under Economic Development should be: adjusted the agenda for more time so Ms. Ege to speak during the meeting.

Seconded by Trustee Kraus
Motion carried by voice vote
Ayes: All
Nays: None
Absent: None

VILLAGE PRESIDENT REPORT

Village President Magnussen reported Coon Creek is looking for volunteers to help out this year, set up, take down and work during the festival. The next meeting will be on March 27 at 7:30 p.m. at the Hampshire Professional Building, if you have any questions please give them a call phone number is posted on the Coon Creek website.

Village President Magnussen received an email from Mary Randall – Metrowest, on Local Government Income Tax Revenue Targeted for Reduction. The IML has learned that the Governor's Office is proposing to reduce LGDF (state-shared income tax) revenue by \$240 million. We have also learned that some legislators are supporting the use of LGDF revenue to address the state's fiscal woes. To calculate the financial impact to your community, multiply your population by \$18.70. The State would take about \$102,000 from the Village of Hampshire. Please call your local State Representative's and let them know you oppose this bill.

VILLAGE ADMINISTRATOR'S REPORT

Approval of Service Agreement with TruGreen Commercial for Fertilization and Weed Control for the Village of Hampshire Special Service Areas in the amount of \$11,209.05 for the 2013 year.

Trustee Kraus moved, to approve the service agreement with TruGreen Commercial for Fertilization and Weed Control for the Village Of Hampshire Special Service Areas in the amount of \$11,209.05 for the 2013 year.

Seconded by Trustee Brust
Motion carried by roll call vote
Ayes: Brust, Ebert, Kraus, Ruth, Shepardson, Whaley
Nays: None
Absent: None

Resolution Approving an Intergovernmental Agreement with the Illinois Department of Transportation regarding the construction of Public Improvements for the Intersection Route 72 and Romke Road.

Trustee Whaley moved, to approve Resolution 13-04; Approving an Intergovernmental Agreement with the Illinois Department of Transportation regarding the construction of Public Improvements for the Intersection Route 72 and Romke Road.

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Brust, Ebert, Kraus, Ruth, Shepardson, Whaley
Nays: None
Absent: None

VILLAGE BOARD COMMITTEE REPORTS

a. Economic Development

Trustee Brust reported the next meeting Economic Development meeting is Tuesday March 12, at 5:30 and will pick up the items that were put on hold from the last meeting.

b. Finance

Accounts Payables

Trustee Kraus moved, to approve accounts payable in the amount of \$88,681.28 to be paid on or before March 13, 2013.

Seconded by Trustee Ebert
Motion carried by roll call vote
Ayes: Brust, Ebert, Kraus, Ruth, Shepardson, Whaley
Nays: None
Absent: None

Trustee Whaley reported Village Administrator Maxeiner has started the process of working on the budget. A finance committee date has been set for April 11 at 5 p.m.
Approval for fiscal year budget is set for the April 18 village board meeting.

c. Planning/Zoning


Trustee Ruth presented Larry Leisenburg who is running for Township Road Commissioner. Questioned if the Board will be approving Engineering Enterprise Inc. new fee schedule for the upcoming fiscal year.

d. Public Safety

Trustee Brust reported he and Village Administrator Maxeiner will be meeting with Hampshire Fire District tomorrow at 9:30 a.m. at the Fire House. Trustee Brust also reported there are snowmobiles going through Memorial Park and using the culvert as a bridge near the guard rail on Route 72. They are going over the bushes and flower beds out there. He suggested putting up a snow fence around Memorial Park, Trustee Ebert reminded them you can't go near the right of way that belongs to the State of Illinois.

AGENDA SUPPLEMENT

TO: President Magnussen and Village Board

FROM: Doug Maxeiner, Village Administrator 

FOR: March 21, 2013 Village Board Meeting

RE: Request for Authorization to Enter into an Agreement with Huff and Huff Incorporated to Conduct a Biological Stream Study for the Wastewater Treatment Plant NPDES Permit in the Amount of \$19,625

Background. Proposals have been received from Huff and Huff, Inc. and Hey and Associates to conduct an ecological study on Hampshire Creek as required by the NPDES permit for the Wastewater Treatment Plant. This study is required every two years. The attached memorandum from the Village Engineer provides additional information on what is required to be included in the study.

Analysis. The Village Engineer has reviewed the proposals submitted and is recommending the proposal of Huff and Huff, Inc. for the base price of \$16,340 with the optional sediment testing (\$1,275) and the "Hester-Dendy benthic collection" (\$2,010) for a total proposed price of \$19,625. Hey and Associates proposal is to complete this same work for \$22,500. Staff concurs with the Village Engineer and is asking for authorization to proceed with the study. As required by the permitting process, the ecological study must be authorized and underway by May 1, 2013. Funds for the study have been included in the Sewer Division budget for the 2013/14 fiscal year.

Recommendation. Staff requests authorization to enter into an agreement with Huff and Huff, Inc. to conduct a biological stream study with optional sediment testing and Hester-Dendy benthic collection for a total cost of \$19,625.

To: Doug Maxeiner
Village Administrator

From: Brad Sanderson

Date: March 7, 2013

**Re: 2013 Hampshire Creek Ecological Study
2.76 MGD WWTF**

E EI Job #: HA1303

Background:

As mandated by the current NPDES permit for the 2.76 MGD WWTF, a biological stream survey of Hampshire Creek must be performed every 2 years. A biological survey was last performed in 2011 and is therefore required in 2013.

A biological survey consists of water quality monitoring and habitat, fish and macroinvertebrate surveys upstream and downstream of the WWTF discharge. Proposals (see attached) to perform the necessary work were submitted by environmental consultants Huff & Huff, Inc. and Hey and Associates, Inc. The estimated cost for the stream survey from each proposal is as follows:

- Hey and Associates: Base price of \$20,000 with one (1) optional task for \$2,500.
- Huff & Huff: Base price of \$16,340 with four (4) optional tasks ranging in price from \$1,275 to \$2,185 each.

Questions Presented:

- Which proposal should the Village execute?
- If the Village selects Huff & Huff's proposal, which of the optional tasks should the Village choose to have performed?

Discussion:

Upon review, we recommend that the Village execute Huff & Huff's proposal with the inclusion of the "sediment testing" (\$1,275) and "Hester-Dendy benthic collection" (\$2,010) options for a total proposal price of \$19,625. We do not recommend the fluoride water testing or Tributary Sampling options at this time.

Please note the following:

- Both proposals were reviewed with Mark Montgomery. He is in concurrence with our recommendation.
- Huff & Huff performed the 2009 and 2011 stream surveys to the Village's and EEI's satisfaction.

Action Needed:

Execution of the Huff & Huff agreement and authorization to proceed by May 1, 2013.

Cc: Mr. Jeffrey Magnussen, Village President
Mr. Colin Christensen, Superintendent of Public Works
Mr. Mark Montgomery, Superintendent of Water and Sewer
Ms. Linda Vasquez, Village Clerk
JAM, STD - EEI

2013 Hampshire Creek Ecological Assessment
HA1303

Summary of Proposals

<u>Item</u>	<u>Hey</u>	<u>Huff</u>
Sampling Sites in Base Cost	Four (1) 0.15 mil US of WWTF (2) 0.15 mi DS of wetland (3) 1 mi DS (Allen Rd) (4) 2.4 mi DS (Walker Rd)	Five (1) 0.15 mil US of WWTF (2) 0.15 mi DS of wetland (3) 1 mi DS (Allen Rd) (4) 2.4 mi DS (Walker Rd) (5) Betw. (2) & (3) at Gravel Ford
Water Sampling		
Frequency	2 samples / different days	2 samples / different days
Parameters	Ammonia Nitrogen BOD5 Chlorides DO Hardness? pH Phosphorus, total Sulfate TKN TSS? Conductivity	Ammonia Nitrogen BOD5 Chlorides DO Hardness pH Phosphorus, total Sulfate TKN TSS Conductivity not required
Heavy Metals (total & dissolved)	Nickel	Nickel
Macroinvertebrate Sampling	Hester Dendy (6 weeks) Kick Net	Multi Jab, Matched Habitat Method QHEI Survey
Classifications	MBI, SWI	MBI, MIBI
Fish Evaluation	electric seine, electroshocker	electric seine, electroshocker
Classifications	IBI	IBI
Report	one summary report	one summary report
Estimated Costs		
<u>Required Per NPDES Permit</u>		
Survey Cost	\$20,000	\$16,340
Reimbursable Expenses	May be extra	
Meetings	not included	not included
<u>Optional Testing</u>		
1. Additional Site at Gravel Ford	\$2,500	Included in Survey Cost
2. Additional Site at Tributary	Not Included	\$2,185
3. Hester Dendy Sampling (6 weeks)	Included in Survey Cost	\$2,010
4. Sediment Tests - 303d List	Included in Survey Cost	\$1,275
5. Fluoride Testing - 303d List	Included in Survey Cost	\$1,985
TOTAL (w/ All Optional Testing)	\$22,500	\$23,795
TOTAL (As Recommended by EEI)	\$22,500 Includes Options 1, 3, and 4	\$19,625 Includes Options 1, 3, and 4



915 Harger Road, Suite 330
Oak Brook, IL 60523
Phone (630) 684-9100
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Website: <http://huffnhuff.com>

February 6, 2013

Mr. Stephen Dennison, P.E.
Senior Project Engineer I
Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove, IL 60554

Re: Consulting Services – Biological Stream Survey for Hampshire WWTP
Village of Hampshire
Proposal No. Q13-002

Dear Mr. Dennison:

Huff & Huff, Inc. (Consultant) is prepared to offer Consulting Services to Engineering Enterprise, Inc. and the Village of Hampshire (Client) with respect to water quality monitoring, habitat, fish, and benthic macroinvertebrate surveys (referred to collectively in this proposal as the biological survey) on Hampshire Creek above and below the Hampshire Wastewater Treatment Facility. Sample stations will be at the same locations as in previous survey years for consistency in data comparison. An additional fish and macroinvertebrate sample station will be added immediately downstream of the creek-crossing/gravel impoundment, located downstream of the outfall, to gauge the influence of the impoundment on the biota. All work will be completed under Huff & Huff's stream survey Quality Assurance Plan, as approved by the Illinois EPA. Please find below our proposed scope of work:

Task 1: Data Collection

Updated available fish and biotic data will be requested from the Illinois Natural History Survey. Updated information will be requested from the Illinois EPA relating to this facility/creek.

Task 2: Water Chemistry Monitoring

Water chemistry monitoring will be conducted at four locations on two different days. The samples will be collected within two hours of sunrise.

Samples will be collected for:

Total and dissolved nickel,
Total phosphorous,

Dissolved oxygen (DO),
BOD₅,
Total suspended solids,
Chlorides,
Hardness,
Sulfate,
Total Kjeldahl nitrogen,
Ammonia nitrogen
pH
Temperature

The pH, temperature and DO will be measured in the field.

Task 3: Benthic Collection

In 2011 the IEPA refined methodology for collecting and interpreting benthic invertebrates termed the multi jab, matched habitat method (IEPA 2011, *Standard Operating Procedures for Methods to Sample Wadeable Stream Macroinvertebrates to Detect Chemical Impacts from Point-Source Discharges*). The matched habitat method of sampling stream macroinvertebrates modifies the dip net method of sample collection based on aquatic habitat types and provides enough information to calculate an MBI, (Macroinvertebrate Biotic Index). The matched habitat method requires a QHEI (Qualitative Habitat Evaluation Index) survey before collection. Benthics will be sampled at five locations. Benthics may be sampled from June 1 through October 15 according to IEPA protocols.

Hester-Dendy multiple plate samplers are no longer recommended by the IEPA except for use in non-wadeable streams (*Standard Operating Procedure for Methods to Collect Aquatic Macroinvertebrates with Multi-plate Artificial Substrate Samplers*, IEPA November, 2011). All sample locations at Hampshire Creek are wadeable. An optional task (#10) for Hester-Dendy sampling is suggested to provided data consistency with past years results, especially with the recent modifications to the dip net protocols.

Task 4: Benthic Identification

Benthic organisms collected will be identified to the appropriate level, consistent with the field and laboratory methods used by the IEPA for calculating the MBI. (IEPA BOW ID004-00-1111, 2011; IEPA BOW SOP004-00-1111, 2011).

Task 5: Fish Collection/Identification

The fish will be collected in accordance with Illinois Department of Natural Resources Protocols (IDNR 2001), and the Index of Biotic Integrity (IBI) will be calculated for each sample station using IEPA protocols (IEPA, 2000). Fish will be sampled using both an electric seine, and where the stream is narrow, a

backpack mounted electro-shocker. The fish will be identified to species level and game fish over 120 mm will be measured and weighed if necessary. Fish will be released back into the stream at the collection points. Representative samples may be taken to the laboratory for further identification or as voucher specimens.

Fish sampling will include riffle, runs, and pools, where present, and a minimum of 30 times the wetted width of the stream or 300 feet, whichever is smaller, will be sampled for fish at each location. Voucher specimens will be maintained for all un-common species collected. Vouchers may be deposited with the Illinois Natural History Survey Collection. Fish sampling will occur at the same five locations as the benthic sampling. Collection can take place May to September during good weather when the stream is at lower flow regimes. July-August collection periods are often the most desirable collecting times when the stream is shallow and clear.

Task 6: Report Preparation

The field results will be tabulated and presented in one report, including a comparison to historical biological results, water chemistry, and physical characteristics of the receiving stream. Historical benthic and fish data will be compared to the current results. Any optional tasks selected will also be included in the report.

Optional Tasks

Supplemental Tasks and Tests

Task 7: Optional Sediment Tests

Arsenic, Barium and Total Phosphorus are listed as causes of impairments for Hampshire Creek in the IEPA 303(d) list for 2012. Four sediment samples will be collected from sites A-1, C-1, C-3 and C-4 and analyzed for total phosphorus, barium, arsenic, and percent solids. The results will be presented on a dry weight basis. The samples would be collected and micro-sieved using the firm's approved sediment sampling methodology.

Task 8. Optional Fluoride Water Test

Fluoride is listed in the 2012 303(d) list as a cause of impairment to Hampshire Creek. To have meaningful input for result considerations, a minimum of ten water samples should be collected from each location and analyzed for fluorides (40 samples). If this task is included, we would begin this sampling in March, to allow for collection under different seasons/flow conditions.

Task 9: Optional Site Addition (C-2)

An ephemeral unnamed tributary enters Hampshire Creek from the West approximately 100 feet downstream of the polishing wetlands, and may contribute

to the chemistry of stations downstream of the input. No biological samples are needed due to the tributary's ephemeral character. A full suite of water chemistry tests (Task 2) plus optional sediment (Task 7) and optional fluoride tests (Task 8) will be performed on this unnamed tributary.

Task 10: Optional Macroinvertebrate Collection using Hester-Dendy Samplers

The last six sets of macroinvertebrate samples spanning the years 2002-2011 have utilized both kick-net/dip net techniques as well as Hester-Dendy (multi-plate) samplers. Hester-Dendy samplers are left in the stream for approximately 6 weeks in order to be colonized by a representative fauna. Traditionally, Hester-Dendy samplers return a slightly better to a significantly better MBI score for macroinvertebrates than does the kick-net/dip net technique. While IEPA no longer requires Hester-Dendy samplers to be used during facility surveys, except in non-wadeable streams, (IEPA 2011), the rich data set for Hampshire Creek utilizing Hester-Dendy samplers may benefit from a final year of sampling with this method during 2013.

2. SCHEDULE and PROJECT COST

The field work will be completed by September 30, 2013, assuming a March 15, 2013 authorization to proceed and will include two water chemistry sampling efforts, and one fish and benthic survey within the selected reach at the four locations specified above. Optional Fluoride tests would begin in March. The final report will be prepared and submitted to the Client by November 15, 2013.

The estimated cost for this project is as follows:

<u>TASK</u>	<u>AMOUNT, \$</u>
1. Data collection	\$ 100
2. Stream water chemistry	\$ 2,100
3. Benthic collection	\$ 2,275
4. Benthic identification	\$ 2,000
5. Fish collection/ID	\$ 5,065
6. Report preparation	<u>\$ 4,800</u>
Total	\$16,340
7. Optional Sediment Testing	\$ 1,275
8. Optional Fluoride Water Testing	\$ 1,985
9. Optional Extra Site Chemistry	\$ 2,185
10. Optional Hester-Dendy Macroinvertebrate Sampling at 5 sites	\$ 2,010

Consultant proposes to undertake this project on a Time and Materials Basis, using the firm's 2013 Fee Schedule, which is attached. Consultant will guarantee the total project cost will not exceed **\$16,340**, excluding the optional items. Meetings requested by the Client are not covered herein and will be invoiced on a time and materials basis.

Consultant will invoice monthly for professional services and reimbursable expenses. Payment will be due Consultant thirty (30) days after receipt of Consultant's invoice. A charge of 1-1/2% per month from the 30th day will be accrued for late payment.

4. CONTRACT CONDITIONS

1. **CONSULTANT'S SERVICES:** Consultant's (Huff & Huff, Inc.) services shall consist of those tasks described in Section 1.
2. **SCHEDULE:** Consultant's work under this Agreement shall begin within one week of written notice to proceed or a signed copy of this Agreement, and will complete all field work by September 30, 2013.
3. **COMPENSATION:** The fee basis for the scope of work, as outlined in Section 2, pertains to the specific scope work.
4. **DIRECTION:** For work performed under this Agreement, Consultant shall take direction from Client.
5. **CHANGES:** This Agreement may only be changed by written amendment which specifies the terms being revised and which has been signed by both parties hereto.
6. **PROJECT DATA:** Consultant, in coordination with Client, shall obtain from the appropriate sources all data and information necessary for the proper and complete execution of Consultant's services. Consultant shall be entitled to rely on materials and information provided by Client.
7. **INDEPENDENT CONSULTANT:** Consultant shall be deemed to be an independent contractor in all its operations and activities hereunder. The employees furnished by Consultant to perform the work shall be deemed to be Consultant employees exclusively, and said employees shall be paid by Consultant for all services in this connection. The Consultant shall be responsible for all obligations and reports covering Social Security, Unemployment Insurance, Worker's Compensation, Income Tax, and other reports and deductions required by an applicable state or Federal law.
8. **RIGHTS OF WORK PRODUCT:** Client shall have unlimited rights in all drawings, designs, specifications, notes, and other work developed in the performance of this contract, including the right to use same on any other work without additional cost to Client. Consultant shall not be liable for any use or reuse of the drawings, designs, specifications, notes and other work for use other than intended under the terms of this Agreement.

9. INDEMNIFICATION: Consultant hereby agrees to indemnify and hold harmless Client and any proper owners whose property it is necessary to access in the performance of this work, against any and all liability, loss, damages, demands, or actions or causes of action, which may result from any damages or injuries sustained by a person or entity in connection with or on account of any negligent act or omission of Consultant or its employees relating to its obligations pursuant to this Agreement.
10. TERMINATION: Client may terminate this Agreement at any time upon ten (10) days written notice for whatsoever reason, provided Client shall pay Consultant a reasonable fee for work satisfactorily performed prior to the effective date of termination. In no case, however, shall the total amount paid to Consultant exceed the amount set out above.
11. INSURANCE: Consultant shall maintain insurance as set forth in the prime contract, if attached, or as set forth below.
 - a. Worker's Compensation and Employer's Liability Insurance: Worker's Compensation in compliance with applicable State and Federal laws.
 - b. Comprehensive General Liability Insurance for Bodily Injury and Property Damage to a combined single limit of \$2,000,000 per occurrence/claim or an umbrella of \$3,000,000.
 - c. Comprehensive Automobile Liability Insurance, including owned, hired, and non-owned automobiles, for Bodily Injury and Property Damage to a combined single limit of \$1,000,000 per occurrence.
 - d. Professional liability insurance \$2,000,000 on a claims made basis.
12. LIMITATION OF LIABILITY. Client recognized the disparity in relative risks and benefits of this engagement between Client and Consultant. In such recognition, Client agrees, to the fullest extent permitted by law, to limit all liability of Consultant to Client for any claims, losses, costs, damages, suits, warranties, whether for negligence, breach of contract or any other legal, equitable or statutory theory whatsoever, regardless of cause, including but not limited to attorneys' fees, costs and expenses, so that the total aggregate liability of Consultant to the Client shall not exceed \$50,000 or, two hundred percent of all fees received by Consultant under this Agreement, whichever is greater. Additional limits of liability are available for additional fees. Unless such additional limits are negotiated in advance of any services under this Agreement, this limitation of liability shall apply regardless of the cause of action of legal theory pursued.
13. STANDARD OF CARE: Services performed by Consultant under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions.
14. RETENTION OF RECORDS: Consultant shall maintain complete records of all hours billed and direct costs incurred under this Agreement so as to accurately reflect the services performed and basis for compensation and reimbursement under this Agreement. All relevant project and accounting files relating to this project shall be maintained for a period of seven (7) years from the date of termination or completion.
15. LEGAL: This Agreement shall be construed and interpreted solely in accordance with the laws of the State of Illinois.

BOTH PARTIES HERETO WARRANT AND REPRESENT that they have full right, power, and authority to execute this Contract.

IN WITNESS THEREOF, the parties hereto have executed this Agreement as of the day and year first specified above.

Initial as appropriate

A) Base proposal for \$ 16,340 _____

B) Optional sediment testing for additional \$ 1,275 _____

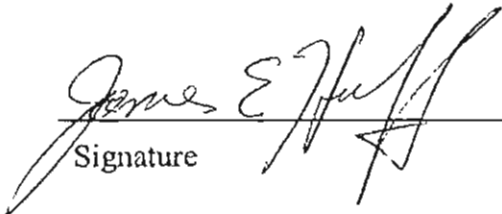
C) Optional Fluoride water testing for additional \$ 1,985 _____

D) Optional site addition chemical testing for additional \$ 2,185 _____

E) Optional Hester-Dendy benthic collection for additional \$ 2,010 _____

CONSULTANT
HUFF & HUFF, INC.

CLIENT
ENGINEERING ENTERPRISES,
INC./VILLAGE OF HAMPSHIRE



Signature

Signature

By James E. Huff, P.E.
Typed Name

Typed Name

Senior Vice President
Officer's Title

Officer's Title

February 6, 2013
Date

Date

HUFF & HUFF, INC.

2013 FEE SCHEDULE

This statement is being furnished to you in the interest of enhancing your understanding of our billing policies and procedures. Each employee is assigned an hourly rate and records his or her time for each project. Each invoice identifies each person that charged time to the project, hours spent and total cost for each individual. All time spent traveling on client business is included in the time charged to a project.

The Project Manager responsible for preparation of your statement reviews the time records before rendering a bill for adjustments in the statement where appropriate in the judgment of the Project Manager. For example: time may be adjusted downward for duplication of effort, for training time beyond the normal adjustments for technical experience already factored into our hourly rates, or in other situations where it would not be fair to charge you for the full time spent on your project.

Listed below is our 2013 Fee Schedule. These rates are adjusted annually, effective January 1 of each year, to reflect changes in salaries, overhead, and the experience of individuals. Overtime is charged at the same hourly rates listed below.

<u>Professional Services</u>	<u>\$/Hour</u>
Principals	\$175.00
Senior Staff (Engineers/Scientist)	\$93.00 – 170.00
Project Engineers/Scientist	\$60.00 – 106.00
Designer/Senior CAD	\$107.00
Technicians/CAD	\$56.00 – 80.00
Clerical	\$50.00 – 96.00
 <u>Travel</u>	
Corporate vehicles	\$0.565/mile
Personal vehicles	\$0.565/mile
All other travel	Cost
 <u>Reproduction</u>	
In-house	
Black & White	\$0.11/copy
Color-8-1/2" x 11"	\$0.50/copy
Color-11" x 17"	\$1.00/copy
Plotter-24" x 36"	\$9.00/copy
Binding accessories	Cost
Outside	Cost + 10%
Photos	Cost + 10%
 <u>Fax Sent</u>	 \$1.00/each
 <u>Fax Received</u>	 No Charge

<u>Field Work</u>		\$30.00/day/person
(Includes minor supplies, equipment, work clothes, cleaning, etc.)		
Includes company Cellular phone use – field work & travel days		
Bailers	Regular	\$9.50/each
	Hydra-Sleeve, 1.6”	\$19.00/each
	Hydra-Sleeve, 2.0”	\$27.50/each
ORC Socks	2”	\$54.50/each
	4”	\$67.25/each
HRC		\$10.00/lb.
5035 Method Sets		\$13.20/set

Analytical Cost + 10%

Outside Services

Subcontractors	Cost + 10%
Supplies (Significant)	Cost + 10%
Postage	Cost + 10%

Equipment Rental

In-house: PID Meter	\$75/day or \$225/week
Jerome Meter	\$100/day or \$300/week
Noise Meter	\$40/day or \$120/week
D.O. Meter	\$25/day or \$75/week
G.P.S. Unit	\$100/day or \$300/week
Peristaltic Pump	\$50/day or \$150/week
Boat Rental	\$75/day or \$225/week
Transducer	\$175/use/Each
Pump Test	\$500/use
Fish Shocker	\$200/day
SCUBA Equipment	\$100/day
SOD Chambers	\$200/day

Hey and Associates, Inc.

Engineering, Ecology and Landscape Architecture

MILWAUKEE, WISCONSIN

26575 W. COMMERCE DRIVE, SUITE 601

VOLO, ILLINOIS 60073

PHONE (847) 740-0888

FAX (847) 740-2888

CHICAGO AND AURORA, ILLINOIS

February 15, 2013

Mr. Stephen Dennison, P.E.
Senior Project Engineer
Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove, Illinois 60554

Proposal No.: 13-0081

Re: 2013 Sampling and Surveys of Hampshire Creek for NPDES Permit Compliance
Village of Hampshire

Dear Mr. Dennison:

Thank you for the opportunity to present this proposal to conduct the biannual field survey of Hampshire Creek required by Special Condition 17 of NPDES Permit No. IL0020281. In accordance with Special Condition 17 and consistent with previous sampling and survey work for the Village, we would conduct the sampling and surveys at four locations: 0.15 mile upstream of the WWTF discharge; 0.15 mile downstream of the WWTF discharge; 1 mile downstream of the WWTF discharge at Allen Road; and 2.4 miles downstream of the WWTF at Walker Road. If necessary and requested, we will add another sampling location between C-1 and C3 to assess the potential impact of the identified gravel ford crossing.

Water and sediment sampling: For NPDES permit Special Condition 17 compliance, we assume that the constituents sampled by Huff and Huff in the 2011 *Biological Assessment of Hampshire Creek* are the constituents to be sampled in 2013. Therefore, we will collect grab samples from the creek for ammonia nitrogen, Kjeldahl nitrogen, TSS, BOD₅, chloride, sulfates, and total phosphorus. We will take field measurements of dissolved oxygen, pH, temperature, and conductivity. Sampling will be conducted on two occasions between May 1 and September 30, 2013 at each of the four stations to determine current in-stream water quality conditions.

In addition, in accordance with the Village's wishes to monitor other parameters that are causing Hampshire Creek to be classified as a 303d impaired water, we will conduct sediment sampling for barium, arsenic, and total phosphorus (2 sample events; 4 sampling locations) and water sampling for total and dissolved barium, total and dissolved arsenic, total and dissolved fluoride, and total and dissolved nickel (2 sample events; 4 sampling locations).

Macroinvertebrate sampling: Benthic macroinvertebrate populations will be sampled by placing three Hester-Dendy (H-D) multi-plate samplers in the center of the stream at all 4 sample points. Six weeks will be allowed for colonization after which time the macroinvertebrates will be collected and placed in 95% ethanol. The H-D data will be supplemented with kick net sampling (20-jab method) to provide coverage of all habitat types. All macroinvertebrate samples will be sorted and

identified and the Macroinvertebrate Biotic Index (MBI) and Shannon-Wiener Index of diversity (SWI) will be calculated.

Fish: Fish populations will be sampled at all four stations using an electroshocker and/or electric seine. A 100 meter (330 feet) stream section will be blocked at both ends and shocked completely from downstream to upstream. The stunned fish will be identified, counted, and released alive back into Hampshire Creek at the end of the run. The data from each sample will be analyzed qualitatively and quantitatively, the latter by calculating the Index of Biotic Integrity (IBI). Qualitative interpretations will include especially a tabulation of pollution intolerants and species which require gravel-bottomed streams for spawning. Habitat data will be collected at the same time as the fish sampling.

Reports: We note that while Special Condition 17 requires separate summary reports for each of the subject areas, we propose to incorporate all biological results into a single report as was done previously. Following completion of the fieldwork and lab analyses/and or identification, we will prepare a summary report of findings for each area of interest (water quality, fish, macroinvertebrates, and habitat) as required by Special Condition 17. The report will include a review of the data for all sample points, discussing the survey results and findings at each location and collectively.

Fees: We will complete the sampling and surveys and final report on a time and material basis. We estimate a total cost of approximately \$20,000 including travel, fees for lab analysis and identification. If a new sampling site is desired between C-1 and C-3 for biological sampling only, we estimate that additional work at \$2,500.

Any additional meetings or supplemental work would be in addition to the above amount or by separate proposal. We reserve the right to utilize a subcontractor to assist in the field collection and/or identification of fish and macroinvertebrates, if needed. Our Standard Terms and Conditions are attached.

If this agreement is acceptable, please sign below and return this proposal to our office. Upon receipt, we will sign and return a fully executed copy for your records. This proposal is valid for 90 days from the date of this letter. Should you have any questions, please contact the project manager, Vince Mosca, at our Volo office.

Hey and Associates, Inc.

Engineering Enterprises, Inc.

Attest

Attest


Date

Date

Please return the fully executed proposal in the return envelope provided.

AGENDA SUPPLEMENT

TO: President Magnussen and Village Board

FROM: Doug Maxeiner, Village Administrator 

FOR: March 21, 2013 Village Board Meeting

RE: Request for Rate Adjustments from Village Attorney and Village Engineer

Background. The Village has received communications from both the Village Attorney and the Village Engineer requesting rate increases for the 2013 year. The request for the Village Attorney amounts to a 3% increase over the rates that were last increased in 2008. The Village Engineer's request, per the attached rate schedule, would keep the upper and lower employee classifications the same and adjust the mid-range positions 2.9%. In terms of the personnel serving Hampshire, Brad Sanderson and the clerical support staff rates would be unchanged while Julie Morrison and Kyle Welte would see the increase. EEI last adjusted their rates in 2011.

Analysis. The request for rate adjustments appears reasonable in light of increased personnel and benefit costs affecting all employers including the Village of Hampshire.

Recommendation. Staff recommends approval of the request for a rate increase from the Village Attorney and Village Engineer as specified on the attached documentation.

Doug Maxeiner

From: Mark Schuster <mschuster@sbfklaw.com>
Sent: Monday, February 18, 2013 10:05 AM
To: 'Doug Maxeiner'
Subject: Attorney fees

Mr. Maxeiner:

Mr. Braithwaite and I are asking our respective municipal clients to consider an increase in the base rates charged by Bazos, Freeman, Kramer, Schuster & Braithwaite LLC for municipal matters, for the upcoming fiscal year, by 3%, or to the following rates:

Prosecution Services	\$170.00
Miscellaneous Services	\$191.00
Litigation Matters	\$245.00
Matters billed to 3 rd parties	\$290.00

This would be the first increase since 2008.

I hope that this proposal will be agreeable to the Village.

Mark Schuster

Mark Schuster
Bazos, Freeman, Kramer, Schuster & Braithwaite, LLC
1250 Larkin Avenue #100
Elgin, IL 60123
847-742-8800 (o)
847-742-9777 (f)



The information contained in this message is intended only for the use of the individual or entity to whom it is addressed, and may contain Privileged and Confidential Information. If the reader of this message is not the intended recipient, you are hereby notified to reply to the sender that you received this message in error, and then to delete it. Any dissemination, distribution, or copy of this communication is strictly prohibited. Thank you.

IRS Circular 230 Notice: Any tax advice contained herein is not intended or written to be used and cannot be used by a taxpayer for the purpose of avoiding tax penalties that may be imposed under the Internal Revenue Code or for promoting, marketing, or recommending to another party any transaction or matter addressed herein.



Engineering Enterprises, Inc.

February 21, 2013

Mr. Doug Maxeiner
Village Administrator
Village of Hampshire
234 South State Street
P.O. Box 457
Hampshire, IL 60140-0457

Re: *Proposed Changes in Hourly Rates and Expenses*

Dear Mr. Maxeiner:

This letter is to submit our request for changes in rates of compensation effective upon approval. Over the past several years, we have been working off of a two-tiered billing rate system, one for non-Village projects and one for Village projects. We plan to continue that system, if acceptable to the Village.

The requested changes are in the hourly rates for various classifications of employees in accordance with our enclosed Standard Schedule of Charges (SSC) dated January 1, 2013 (non-Village projects) and our SSC dated January 1, 2012 (Village projects). Also enclosed is our current summary of Personnel, Positions and Classifications to cross reference with the hourly rates for the individuals to whom they apply.

As I am sure that you have experienced, our costs have risen significantly over the past few years. We believe that we have excellent personnel whom we have been able to retain through our continued investment in salary, benefits, equipment and facilities. We also believe that they provide an exceptional value to our clients.

We hope that you will honor our request so that we can maintain and expand our staff to continue to provide the high level of service that you expect and deserve. We are available to answer any questions or receive any comments that you may have.

Respectfully yours,

ENGINEERING ENTERPRISES, INC.

Bradley P. Sanderson, P.E.
Vice President

BPS/dmt
Enclosures

pc: Mr. Jeffrey Magnussen, Village President
DMT, EEI

G:\Public\Hampshire\2013\HA1300 Village of Hampshire - General On Site Engineering\Docs\lvofha - rate change.docx



Standard Schedule of Charges

January 1, 2013

EMPLOYEE DESIGNATION	CLASSIFICATION	HOURLY RATE
Senior Principal	E-4	\$171.00
Principal	E-3	\$171.00
Senior Project Manager	E-2	\$165.00
Project Manager	E-1	\$150.00
Senior Project Engineer/Planner/Surveyor II	P-6	\$138.00
Senior Project Engineer/Planner/Surveyor I	P-5	\$129.00
Project Engineer/Planner/Surveyor	P-4	\$117.00
Senior Engineer/Planner/Surveyor	P-3	\$108.00
Engineer/Planner/Surveyor	P-2	\$ 99.00
Associate Engineer/Planner/Surveyor	P-1	\$ 88.00
Senior Project Technician II	T-6	\$129.00
Senior Project Technician I	T-5	\$117.00
Project Technician	T-4	\$108.00
Senior Technician	T-3	\$ 99.00
Technician	T-2	\$ 88.00
Associate Technician	T-1	\$ 78.00
Administrative Assistant	A-3	\$ 78.00

CREW RATES, VEHICLES AND REPROGRAPHICS

1 Man Field Crew with Standard Survey Equipment		\$141.00
2 Man Field Crew with Standard Survey Equipment		\$219.00
1 Man Field Crew with RTS or GPS *		\$174.00
2 Man Field Crew with RTS or GPS *		\$252.00
Vehicle for Construction Observation		\$15.00
In-House Scanning and Reproduction	\$0.25/Sq. Ft. (Black & White) \$1.00/Sq. Ft. (Color)	

*RTS = Robotic Total Station / GPS = Global Positioning System



Standard Schedule of Charges

January 1, 2012

EMPLOYEE DESIGNATION	CLASSIFICATION	HOURLY RATE
Senior Principal	E-4	\$171.00
Principal	E-3	\$168.00
Senior Project Manager	E-2	\$160.00
Project Manager	E-1	\$146.00
Senior Project Engineer/Planner/Surveyor II	P-6	\$134.00
Senior Project Engineer/Planner/Surveyor I	P-5	\$125.00
Project Engineer/Planner/Surveyor	P-4	\$114.00
Senior Engineer/Planner/Surveyor	P-3	\$105.00
Engineer/Planner/Surveyor	P-2	\$ 96.00
Associate Engineer/Planner/Surveyor	P-1	\$ 85.00
Senior Project Technician II	T-6	\$125.00
Senior Project Technician I	T-5	\$114.00
Project Technician	T-4	\$105.00
Senior Technician	T-3	\$ 96.00
Technician	T-2	\$ 85.00
Associate Technician	T-1	\$ 76.00
Administrative Assistant	A-3	\$ 78.00

CREW RATES, VEHICLES AND REPROGRAPHICS

1 Man Field Crew with Standard Survey Equipment		\$137.00
2 Man Field Crew with Standard Survey Equipment		\$213.00
1 Man Field Crew with RTS or GPS *		\$169.00
2 Man Field Crew with RTS or GPS *		\$245.00
Vehicle for Construction Observation		\$15.00
In-House Scanning and Reproduction	\$0.25/Sq. Ft. (Black & White) \$1.00/Sq. Ft. (Color)	

*RTS = Robotic Total Station / GPS = Global Positioning System



Personnel, Positions and Classifications


Peter G. Wallers, P.E., CFM <i>President</i>	E-4	Christopher E. Peterson, P.L.S. <i>Senior Project Surveyor I</i>	P-5
David R. Burroughs, P.E. <i>Senior Vice President</i>	E-4	Kurtis T. Muth, P.E., LEED AP <i>Senior Project Engineer I</i>	P-5
Bradley P. Sanderson, P.E. <i>Vice President</i>	E-3	Sean W. Mikos, P.E., CPII <i>Senior Project Engineer I</i>	P-5
Jeffrey W. Freeman, P.E., CFM, LEED AP <i>Vice President</i>	E-3	John D. Hoffmann, P.E., CPII <i>Senior Project Engineer I</i>	P-5
Thomas W. Talsma <i>Vice President</i>	E-3	Brett T. Roberts, P.E. <i>Senior Project Engineer I</i>	P-5
Denise M. Migliorini <i>Treasurer & Vice President</i>	E-3	Kyle D. Welte, P.E. <i>Senior Project Engineer I</i>	P-5
John T. Whitehouse, P.E., P.L.S. <i>Senior Project Manager</i>	E-2	David S. Stewart <i>Senior Project Technician II</i>	T-6
Timothy P. Farrell, P.E. <i>Senior Project Manager</i>	E-2	Kristopher K. Pung <i>CAD Manager</i>	T-6
Timothy N. Paulson, P.E., CFM <i>Project Manager</i>	E-1	C. Larry Nolan <i>Senior Project Technician I (CAD)</i>	T-5
Robert G. Walker, P.E., LEED AP BD+C <i>Project Manager</i>	E-1	James P. Schmidt <i>Senior Project Technician I (CAD)</i>	T-5
Mark G. Scheller, P.L.S. <i>Project Manager</i>	E-1	Joshua M. Boatman <i>Project Technician (Field)</i>	T-4
Jason M. Bauer, P.E. <i>Project Manager</i>	E-1	Angela R. Ford <i>Executive Assistant/Marketing Coordinator</i>	A-3
James R. Lenzini, P.E. <i>Project Manager</i>	E-1	Deborah R. Migliorini <i>Administrative Assistant</i>	A-3
Julie A. Morrison, P.E. <i>Project Manager</i>	E-1	Denise M. Thelander <i>Accounting Assistant</i>	A-3
Michele L. Piotrowski, P.E., LEED AP <i>Project Manager</i>	E-1	Angela D. McCoy <i>Accounting Assistant</i>	A-3
Todd A. Wells, P.E., CPII <i>Senior Project Engineer II</i>	P-6		
Timothy V. Weidner, P.E. <i>Senior Project Engineer II</i>	P-6		
Stephen T. Dennison, P.E. <i>Senior Project Engineer II</i>	P-6		

LEGEND:
 P E = Professional Engineer
 P L S = Professional Land Surveyor
 E I = Engineer Intern
 CFM = Certified Floodplain Manager
 CPII = Certified Public Infrastructure Inspector
 LEED AP = Leadership in Energy and Environmental Design Accredited Professional
 BD+C = Building Design and Construction
 E = Executive
 P = Professional
 T = Technical
 A = Administrative

11/26/12

AGENDA SUPPLEMENT

TO: President Magnussen and Village Board

FROM: Doug Maxeiner, Village Administrator 

FOR: March 21, 2013 Village Board Meeting

RE: Request for Authorization for the Village President to Execute the Attached Engagement Letter with Miller, Canfield, Paddock and Stone to Act on Behalf of the Village as Bond Counsel for the Issuance of Refunding Bonds for the Special Service Area #13 Special Tax Bonds, Series 2007 Issued for the Tuscany Woods Development

Background. As discussed with the Board on a number of occasions, the Village is working with the bank and developer of the Tuscany Woods subdivision (Unit 2) as well as the bond holders for the Series 2007 Special Tax Bonds to restructure the debt and end the current default on the bonds. As part of this process, any refunding of the bonds will be treated as a new borrowing issue subject to the same underwriting and legal requirements. As such, the Village will need to provide a thorough legal review of the proposed transaction to make sure it complies with IRS rules and regulations and that the bonds will continue to be considered tax exempt. An engagement letter is attached from Miller, Canfield, Paddock and Stone, P.L.C. to provide this service as bond counsel. Miller Canfield has a long history of working with the Village of Hampshire on its financing needs.

Analysis. The attached engagement letter specifies the responsibilities of counsel with respect to the proposed bonds. Since the proposed bond transaction is somewhat unique, the fee has not been specified in the engagement letter until such time as the complexity of the financing project is determined. However, as typical with bond counsel services, fees are built into the transaction costs which will be the case in the proposed refunding.

Recommendation. Staff requests authority for the Village President to execute the attached engagement letter with Miller, Canfield, Paddock and Stone to act on behalf of the Village as bond counsel for the issuance of Refunding Bonds for the Special Service Area 13 Special Tax Bonds, Series 2007.

Founded in 1852
by Sidney Davy Miller

MILLER CANFIELD

DARRYL R. DAVIDSON
TEL (312) 460-4210
FAX (312) 460-4201
E-MAIL davidson@millercanfield.com

Miller, Canfield, Paddock and Stone, P.L.C.
225 W. Washington Street, Suite 2600
Chicago, Illinois 60606
TEL (312) 460-4200
FAX (312) 460-4201
www.millercanfield.com

MICHIGAN: Ann Arbor
Detroit • Grand Rapids
Kalamazoo • Lansing • Troy
FLORIDA: Tampa
ILLINOIS: Chicago
NEW YORK: New York
OHIO: Cincinnati
CANADA: Toronto • Windsor
CHINA: Shanghai
MEXICO: Monterrey
POLAND: Gdynia
Warsaw • Wrocław

March 11, 2013

VIA E-MAIL AND U.S. MAIL

Mark Schuster, Esq.
Bazos, Freeman, Kramer, Schuster, Vanek & Kolb
1250 Larkin Avenue
Suite 100
Elgin, IL 60123

Re: Village of Hampshire, Kane County, Illinois
Issuance of Refunding Bonds (Special Service Area Number 13 Special Tax
Bonds, Series 2007 (Tuscany Woods Project))

Dear Mark:

We are delighted that our firm has been asked to serve the Village of Hampshire, Kane County, Illinois (the “**Village**”) as bond counsel (“**Bond Counsel**”) in connection with the potential issuance of the above-referenced obligations (the “**Bonds**”) to refund certain outstanding Special Service Area Number 13 Special Tax Bonds, Series 2007 (Tuscany Woods Project) to restructure debt service and end the current default with the current bondholders. We value highly our continuing relationship with the Village and you may be assured of our continuing prompt and complete attention to this financing. It is our practice when working on a new matter to send an engagement letter like this which sets forth the scope of our services as Bond Counsel and the nature of our compensation.

Bond Counsel's Role

Bond Counsel is engaged as a recognized expert whose primary responsibility is to render an objective legal opinion with respect to the authorization and issuance of the Bonds. Our approving legal opinion with respect to the Bonds will be executed and delivered by us in written form on the date the Bonds are exchanged for their purchase price and will be based upon facts and law existing as of its date. In rendering the opinion, we will rely upon the certified proceedings and other certifications of public officials and by other persons furnished to us without undertaking independent verification of the information contained in the proceedings and certifications.

In performing our services as Bond Counsel, our client is the Village and we will represent its interests. However, our representation of the Village does not alter our

Mark Schuster, Esq.

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March 11, 2013

responsibility to render an objective opinion as Bond Counsel. Upon delivery of the opinion, our responsibilities as Bond Counsel will be concluded with respect to the Bonds.

Scope of Bond Counsel Services – What We Will Do

As Bond Counsel, we would provide the following services customarily performed by Bond Counsel respecting the authorization, sale, issuance and delivery of Bonds:

1. Meet or consult with Village officials, as requested, and others to explain the legal nature of a proposed borrowing, the Village's power to borrow and the limitations on that power, and consult with Village officials in the design of the bonding program and timing schedules.

2. Prepare all of the necessary ordinances, notices, agreements and other documents to authorize, issue and market the Bonds. We will assist in the preparation of the official statement respecting the Bonds. We also will advise the Village regarding relevant disclosure obligations under SEC Rule 15c2-12 in connection with the marketing and sale of municipal securities.

3. Assist as needed in arrangements for and participation in presentations to rating agencies or bond insurance providers, if applicable.

4. Prepare the Bond form for printing definitive Bonds for delivery to the purchaser. We will also participate in the sale and delivery of the Bonds to the purchaser in order to handle legal matters that may arise at those times.

5. Give the approving opinion as to validity and enforceability of the Bonds and their authorizing documents and as to the exemption of the interest on the Bonds from federal and state income taxation.

6. Review and pass on the legal accuracy of certain information regarding the Bonds and the exclusion of interest on the Bonds from gross income for taxation purposes and other legal matters relating to the bonds contained in the official statement respecting the Bonds.

Our professional responsibilities as attorneys in this matter will be limited to interpretations of law and other legal issues and the drafting of legal documents. Upon your request, we will also offer advice with respect to business matters such as the terms or structure of the Bonds or the means of generating funds to pay debt service on the Bonds based solely upon our experience with similar matters and without undertaking professional responsibility as attorneys for such advice. In no event, of course, would we presume to assume the responsibilities of the Village or the professional responsibilities of any other advisor with respect to such non-legal matters.

Mark Schuster, Esq.

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March 11, 2013

Additional Services

We believe that the above services encompass the normal scope of Bond Counsel activities.

Our services as Bond Counsel do not include activities outside of that norm, such as review of construction contracts, condemnation, title issues or recording deeds involved in land acquisition, representation of the Village in litigation or administrative proceedings that might arise in connection with the Bonds. In the event that serious matters or matters outside the norm arise in these areas, we would provide you at that time with a fee quote for such additional services.

Our engagement does not include any obligation to monitor compliance with the federal tax requirements found in the Internal Revenue Code of 1986 (the “Code”) and applicable to the Bonds, including the rebate requirements of Code Section 148(f), if applicable, as may be described in an exhibit attached to any Nonarbitrage and Tax Compliance Certificate that the Village will execute in connection with the issuance of the Bonds, or in connection with any audit or examination of the Bonds by the Internal Revenue Service. However, we would be available to assist with rebate calculations or any audit or examination as a separate engagement.

Conflict of Interest Policy

We understand and agree that this not an exclusive engagement and the Village is free to retain any other counsel of your choosing. Except as discussed above, we recognize that we shall be disqualified from representing any other client (i) in any matter which is substantially related to our representation of the Village as described herein and (ii) with respect to any matter wherein confidential information furnished to us could be used to the Village’s material disadvantage. We are a relatively large law firm and we represent many other governmental entities, companies and individuals. It is possible that some of our present or future clients may have interests which conflict with the Village’s in litigation, business transactions or other legal matters during the time that we are representing the Village. Subject to the requirements of the Illinois Rules of Professional Responsibility which govern us, we may in the future consult with you about our continued representation or the undertaking of a new representation of clients in any such matter that is not substantially related to our work for the Village and does not risk potential use of confidential information to the Village’s material disadvantage.

Fees

It is our understanding that the Village intends to issue the Bonds pursuant to a negotiated settlement with the current bondholders. Our fee quote will be delivered at the time the final terms of the Bonds are negotiated and will be based on the terms, structure, size and schedule of financing, the time we anticipate devoting to the financing, and the responsibilities that we assume. In addition, we expect to be reimbursed for all out-of-pocket expenses, including travel costs, document production, deliveries, long distance telephone charges, filing fees, and other

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Mark Schuster, Esq.

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March 11, 2013

necessary office disbursements. As you are aware, our customary practice is to submit our invoice for payment at the time of the delivery of the Bonds to be paid from the proceeds of the Bonds or other available funds. It is also customary that in the case no financing is ever completed, we render a reduced statement of charges.

We welcome this opportunity to be of service to the Village once again and look forward to working with you and the financing team. If you have any questions regarding this letter, please give me a call.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.



By: _____
Darryl R. Davidson

/cme


cc: Amanda Van Dusen, Esq.
Douglas K. Maxeiner

ACCEPTED:

VILLAGE OF HAMPSHIRE

By: _____
Authorized Officer

AGENDA SUPPLEMENT

TO: President Magnussen and Village Board
FROM: Doug Maxeiner, Village Administrator 
FOR: March 21, 2013 Village Board Meeting
RE: Discussion on Village Regulations for Tattoo and Piercing Parlors

Background. Last week, the Village received an inquiry from a tattoo parlor in another community wanting to know if tattoo parlors were allowed in Hampshire. The business owner was looking to relocate his business to Hampshire if the zoning ordinance allowed them. While undergoing the research to respond to the inquiry, it came to light that the Board discussed adding tattoo and piercing parlors to the zoning ordinance in 2009. However, the ordinance was never considered and the current zoning ordinance makes no mention of either tattoo parlors or piercing establishments.

Staff would like to have a discussion with the Board to determine how they would like for these businesses to be addressed in the Municipal Code prior to framing the issue for the Zoning Board of Appeals. Specifically, does the Village Board want to include tattoo and piercing establishments as permitted uses in certain districts or should it require a special use?

Recommendation. Staff requests direction from the Village Board on preparing an ordinance to amend the Zoning Ordinance to address tattoo parlors and piercing establishments.

VILLAGE OF HAMPSHIRE

Accounts Payable

March 21, 2013

The President and Board of Trustees of the Village of Hampshire
Recommends the following Warrant in the amount of

Total: \$111,874.64

To be paid on or before
March 27, 2013

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

DATE: 03/19/13
 TIME: 09:04:32
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/19/2013

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ALGR ALPHA GRAPHICS							
13943	03/12/13	01	INV#13943	01-002-002-4340		03/12/13	259.25
				PRINT/ADV/FORMS			
						INVOICE TOTAL:	259.25
						VENDOR TOTAL:	259.25
ARDAFO ARBOR DAY FOUNDATION							
31813	03/18/13	01	MEMBER#876-995-3669	01-001-002-4430		03/18/13	20.00
				DUES			
						INVOICE TOTAL:	20.00
						VENDOR TOTAL:	20.00
B&KPO B & K POWER EQUIPMENT							
142992	03/12/13	01	TICKET#142992	01-003-003-4680		03/12/13	169.00
				OPERATING SUPPLIES			
						INVOICE TOTAL:	169.00
						VENDOR TOTAL:	169.00
BLCR HEALTH CARE SERVICES							
APRIL 2013	03/12/13	01	ADM HEALTH	01-001-001-4031		03/12/13	567.26
				EMPLOYER HEALTH INS.			
		02	ADM DENTAL	01-001-001-4033			33.40
				EMPLOYER DENTAL INS.			
		03	PD HEALTH	01-002-001-4031			13,669.05
				EMPLOYER HEALTH INS.			
		04	PD DENTAL	01-002-001-4033			990.99
				EMPLOYER DENTAL INS.			
		05	STR HEALTH	01-003-001-4031			4,808.79
				EMPLOYER HEALTH INS.			
		06	STR DENTAL	01-003-001-4033			342.60
				EMPLOYER DENTAL INS.			
		07	WTR HEALTH	30-001-001-4031			1,026.67
				EMPLOYER HEALTH INS			

DATE: 03/19/13
TIME: 09:04:32
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 03/19/2013

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BICR	HEALTH CARE SERVICES						
APRIL 2013	03/12/13	08	WTR DENTAL	30-001-001-4033		03/12/13	66.80
				EMPLOYER DENTAL INS			
		09	SWR HEALTH	31-001-001-4031			2,856.33
				EMPLOYER HEALTH INS			
		10	SWR DENTAL	31-001-001-4033			188.85
				EMPLOYER DENTAL INS			
						INVOICE TOTAL:	24,550.74
						VENDOR TOTAL:	24,550.74
BONN	BONNELL INDUSTRIES, INC.						
0145183-IN	03/12/13	01	INV#0145183-IN	01-003-003-4670		03/12/13	98.21
				MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	98.21
						VENDOR TOTAL:	98.21
BP	BPGAS						
37404679	03/12/13	01	ACCT#4990222749	01-002-003-4660		03/12/13	2,289.53
				GASOLINE/OIL			
						INVOICE TOTAL:	2,289.53
						VENDOR TOTAL:	2,289.53
BPCI	BENEFIT PLANNING CONSULTANTS,						
BPCI00017523	03/18/13	01	INV#BPCI00017523	01-001-002-4380		03/18/13	75.00
				OTHER PROF.SERVICES-VILLAG			
						INVOICE TOTAL:	75.00
						VENDOR TOTAL:	75.00
CAON	CALL ONE						
MARCH 2013	03/18/13	01	1010-7471-0001	01-001-002-4230		03/18/13	169.11
				COMMUNICATION SERVICES			

DATE: 03/19/13
 TIME: 09:04:32
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/19/2013

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

CAON	CALL ONE						
MARCH 2013	03/18/13	02	1010-7471-0002	30-001-002-4230		03/18/13	51.60
				COMMUNICATION SERVICES			
		03	1010-7471-0003	01-003-002-4230			51.60
				COMMUNICATION SERVICES			
		04	1010-7471-0004	31-001-002-4230			173.58
				COMMUNICATIONS SERVICES			
		05	1010-7471-0005	30-001-002-4230			51.87
				COMMUNICATION SERVICES			
		06	1010-7471-0006	30-001-002-4230			52.15
				COMMUNICATION SERVICES			
		07	1010-7471-0007	01-002-002-4230			138.29
				COMMUNICATION SERVICES			
						INVOICE TOTAL:	688.20
						VENDOR TOTAL:	688.20
CDSL	CDS LEASING A PROGRAM OF DE						
1723084	03/12/13	01	ACCT#204238	01-002-002-4280		03/12/13	814.02
				RENTALS			
						INVOICE TOTAL:	814.02
						VENDOR TOTAL:	814.02
CEFL	CENTURION FLEET SERVICES INC						
937	03/12/13	01	INV#937	01-003-002-4110		03/12/13	3,350.65
				MAINTENANCE - VEHICLES			
						INVOICE TOTAL:	3,350.65
						VENDOR TOTAL:	3,350.65
COED	COMMONWEALTH EDISON						
031013	03/18/13	01	ACCT#0710116073	01-003-002-4260		03/18/13	59.04
				STREET LIGHTING			
		02	ACCT#1939142034	31-001-002-4360			309.14
				ENGINEERING SERVICES			

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COED	COMMONWEALTH EDISON						
031813	03/18/13	03	ACCT#2875168033	01-003-002-4260		03/18/13	41.94
				STREET LIGHTING			
						INVOICE TOTAL:	410.12
31513	03/15/13	01	ACCT#2539042023	01-003-002-4260		03/15/13	7.71
				STREET LIGHTING			
						INVOICE TOTAL:	7.71
						VENDOR TOTAL:	417.83
CONEEN	CONSTELLATION NEW ENERGY						
9356579	03/15/13	01	ACCT#1-EI-2497	31-001-002-4260		03/15/13	506.10
				UTILITIES			
						INVOICE TOTAL:	506.10
9356585	03/15/13	01	ACCT#1-EI-2889	30-001-002-4260		03/15/13	2,759.84
				UTILITIES			
						INVOICE TOTAL:	2,759.84
						VENDOR TOTAL:	3,265.94
CUBE	CULLIGAN OF BELVIDERE						
247913	03/13/13	01	ACCT#93732	01-003-002-4280		03/13/13	14.75
				RENTALS			
		02	ACCT#93732	30-001-002-4280			3.00
				RENTAL SERVICE			
		03	ACCT#93732	31-001-002-4280			6.00
				RENTAL SERVICES			
						INVOICE TOTAL:	23.75
247915	03/13/13	01	ACCT#104711	01-002-003-4680		03/13/13	23.75
				OPERATING SUPPLIES			
						INVOICE TOTAL:	23.75
248244	03/13/13	01	ACCT#93732	01-003-002-4280		03/13/13	10.50
				RENTALS			

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CUBE	CULLIGAN OF BELVIDERE						
248244	03/13/13	02	ACCT#93732	30-001-002-4280		03/13/13	2.00
				RENTAL SERVICE			
		03	ACCT#93732	31-001-002-4280			4.00
				RENTAL SERVICES			
						INVOICE TOTAL:	16.50
248246	03/13/13	01	ACCT#104711	01-002-002-4280		03/13/13	16.50
				RENTALS			
						INVOICE TOTAL:	16.50
248606	03/13/13	01	ACCT#93732	01-003-002-4280		03/13/13	14.75
				RENTALS			
		02	ACCT#93732	30-001-002-4280			3.00
				RENTAL SERVICE			
		03	ACCT#93732	31-001-002-4280			6.00
				RENTAL SERVICES			
						INVOICE TOTAL:	23.75
248609	03/13/13	01	ACCT#104711	01-002-002-4280		03/13/13	16.50
				RENTALS			
						INVOICE TOTAL:	16.50
MARCH 2013	03/13/13	01	ACCT#85662	01-001-002-4280		03/13/13	32.50
				RENTAL - CARPET-WATER COOL			
		02	ACCT#104711	01-002-002-4280			18.00
				RENTALS			
		03	ACCT#93732	30-001-002-4280			5.50
				RENTAL SERVICE			
		04	ACCT#93732	31-001-002-4280			5.50
				RENTAL SERVICES			
		05	ACCT#93740	01-003-002-4280			11.00
				RENTALS			
						INVOICE TOTAL:	72.50
						VENDOR TOTAL:	193.25

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CURR	CURRAN CONTRACTING COMPANY						
1011	03/18/13	01	INV#1011	01-003-002-4130		03/18/13	257.40
				MAINTENANCE - STREETS			
						INVOICE TOTAL:	257.40
						VENDOR TOTAL:	257.40
E EI	ENGINEERING ENTERPRISES						
MARCH 2013	03/15/13	01	HA0733 INV#52288	01-000-000-2157		03/15/13	142.00
		02	HA0757 INV#52289	SECURITY DEP-CRN PRAIRIE -			
				31-001-002-4360			1,134.00
				ENGINEERING SERVICES			
		03	HA1026 INV#52291	01-000-000-2169			532.50
				SECURITY DEP - RYLAND HOME			
		04	HA1035 INV#52291	31-001-002-4360			2,079.00
				ENGINEERING SERVICES			
		05	HA1111 INV#52292	31-001-002-4360			378.00
				ENGINEERING SERVICES			
		06	HA1112 INV#52293	01-001-002-4360			351.00
				ENGINEERING SERVICES - VIL			
		07	HA1125 INV#52294	70-003-006-4371			162.00
				KEYES AVENUE RECONSTRUCTIO			
		08	HA1210 INV#52295	01-000-000-2112			363.00
				SECURITY DEP. AMG HOMES			
		09	HA1224 INV#52296	31-001-002-4360			243.00
				ENGINEERING SERVICES			
		10	HA1300 INV#52303	01-001-002-4360			726.00
				ENGINEERING SERVICES - VIL			
		11	HA1301 INV#52297	31-001-002-4360			630.00
				ENGINEERING SERVICES			
		12	HA1302 INV#52298	31-001-002-4360			1,034.78
				ENGINEERING SERVICES			
		13	HA1303 INV#52299	31-001-002-4360			504.00
				ENGINEERING SERVICES			
		14	HA1305 INV#52300	01-001-002-4360			175.50
				ENGINEERING SERVICES - VIL			

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EEI ENGINEERING ENTERPRISES							
MARCH 2013	03/15/13	15	HA1306 INV#52301	01-001-002-4360		03/15/13	234.00
		16	HA1307 INV#52302	01-001-002-4360	ENGINEERING SERVICES - VIL		34.50
		17	HA1308 INV#52304	01-001-002-4360	ENGINEERING SERVICES - VIL		175.50
						INVOICE TOTAL:	8,898.78
						VENDOR TOTAL:	8,898.78
FBINAAI FBI NATIONAL ACADEMY							
MARCH 2013	03/12/13	01	2013 FBI DUES	01-002-002-4430		03/12/13	85.00
						INVOICE TOTAL:	85.00
						VENDOR TOTAL:	85.00
GALL CALLS, AN ARAMARK COMPANY							
000415842	03/12/13	01	ACCT#5153586	01-002-003-4690		03/12/13	46.48
					UNIFORMS		
						INVOICE TOTAL:	46.48
						VENDOR TOTAL:	46.48
GRAI GRAINGER							
9089200225	03/18/13	01	ACCT#813439940	30-001-003-4670		03/18/13	8.59
					MAINTENANCE SUPPLIES		
						INVOICE TOTAL:	8.59
						VENDOR TOTAL:	8.59
HDSUWA HD SUPPLY WATERWORKS LTD							
6283862	03/12/13	01	INV#6283862	30-001-002-4160		03/12/13	83.82
					MAINT. UTILITY SYSTEM		
						INVOICE TOTAL:	83.82
						VENDOR TOTAL:	83.82

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IPODBA IPO/DBA CARDUNAL OFFICE SUPPLY							
549621-0	03/19/13	01	INV#549621-0	01-001-CC3-4650 OFFICE SUPPLIES		03/19/13	14.99
						INVOICE TOTAL:	14.99
						VENDOR TOTAL:	14.99
KMPFPD KONICA MINOLTA PREMIER FINANCE							
223211368	03/12/13	01	INV#223211368	01-001-002-4280 RENTAL - CARPET-WATER COOL		03/12/13	211.81
						INVOICE TOTAL:	211.81
						VENDOR TOTAL:	211.81
KONMIN KONICA MINOLTA BUSINESS SOLUTI							
223860543	03/12/13	01	INV#223860543	01-001-002-4280 RENTAL - CARPET-WATER COOL		03/12/13	358.13
						INVOICE TOTAL:	358.13
						VENDOR TOTAL:	358.13
LENE LEXIS NEXIS RISK DATA							
1581041-20130228	03/12/13	01	ACCT#1581041	09-001-006-4800 EVIDENCE RELATED EXPENSE		03/12/13	155.00
						INVOICE TOTAL:	155.00
						VENDOR TOTAL:	155.00
MARA MARATHON PETROLEUM LLC							
MARCH 2013	03/12/13	01	ACCT#10 040 44 010	01-002-003-4660 GASOLINE/OIL		03/12/13	1,887.76
						INVOICE TOTAL:	1,887.76
						VENDOR TOTAL:	1,887.76
MARSCH MARK SCHUSTER P.C.							

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MARSCH MARK SCHUSTER P.C.							
MARCH 2013	03/12/13	01	100.00 MISCELLANEOUSE MATTERS	01-001-002-4370		03/12/13	1,041.60
				LEGAL SERVICES - VILLAGE			
		02	100.002 MEETING	01-001-002-4370			269.70
				LEGAL SERVICES - VILLAGE			
		03	100.007 PROSECUTION	01-001-002-4370			667.50
				LEGAL SERVICES - VILLAGE			
		04	100.103 PASQUINELLI-TUSCANY WO	01-001-002-4370			127.80
				LEGAL SERVICES - VILLAGE			
		05	100.140 TUSCANY WOODS WORKOUT	01-001-002-4370			8,860.80
				LEGAL SERVICES - VILLAGE			
		06	100.144 PHI/UNIT2 MR SMALL	01-001-002-4371			465.00
				LEGAL SERVICES - REIMB.			
		07	100.145 ELECTROMAX INC	01-001-002-4370			373.60
				LEGAL SERVICES - VILLAGE			
						INVOICE TOTAL:	11,806.00
						VENDOR TOTAL:	11,806.00
MEDIA MEDIACOM							
MARCH 2013	03/18/13	01	ACCT#8384 91 238 0000096	01-001-002-4230		03/18/13	49.95
				COMMUNICATION SERVICES			
						INVOICE TOTAL:	49.95
						VENDOR TOTAL:	49.95
MENA MENARDS - SYCAMORE							
17401	03/18/13	01	ACCT#31450268	01-003-003-4680		03/18/13	-25.02
				OPERATING SUPPLIES			
						INVOICE TOTAL:	-25.02
19059	03/18/13	01	ACCT#31450268	01-003-003-4670		03/18/13	67.42
				MAINTENANCE SUPPLIES			
		02	ACCT#31450268	31-001-002-4370			103.17
				LEGAL SERVICES			
						INVOICE TOTAL:	170.59
						VENDOR TOTAL:	145.57

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MOSA MORTON SALT, INC							
5400118910	03/15/13	01	INV#5400118910	15-003-003-4600 ICE CONTROL		03/15/13	4,969.65
						INVOICE TOTAL:	4,969.65
5400120026	03/18/13	01	INV#5400120026	15-003-003-4600 ICE CONTROL		03/18/13	5,086.32
						INVOICE TOTAL:	5,086.32
5400121001	03/18/13	01	INV#5400121001	15-003-003-4600 ICE CONTROL		03/18/13	1,338.01
						INVOICE TOTAL:	1,338.01
						VENDOR TOTAL:	11,393.98
NICOR NICOR							
31313	03/13/13	01	ACCT#33-90-06-1311 9	31-001-002-4260 UTILITIES		03/13/13	19.18
						INVOICE TOTAL:	19.18
						VENDOR TOTAL:	19.18
NORAMESA NORTH AMERICAN SALT CO							
70848142	03/12/13	01	INV#70949142	30-001-003-4680 OPERATING SUPPLIES		03/12/13	2,949.17
						INVOICE TOTAL:	2,949.17
70947165	03/12/13	01	INV#70947165	30-001-003-4680 OPERATING SUPPLIES		03/12/13	2,339.03
						INVOICE TOTAL:	2,339.03
						VENDOR TOTAL:	5,288.20
PECA PETTY CASH							
MARCH 2013	03/13/13	01	POSTAGE DUE	01-002-002-4320 POSTAGE		03/13/13	0.63

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PECA	PETTY CASH						
MARCH 2013	03/13/13	02	LINDA TO COUNTY MILAGE	01-001-002-4290		03/13/13	24.00
				TRAVEL EXPENSE			
		03	TREES FOR TONY'S SIS MEMORIAL	01-001-004-4800			35.00
				MISCELLANEOUS EXPENSE			
		04	POSTAGE DUE	01-002-002-4320			0.44
				POSTAGE			
		05	POSTAGE	01-002-002-4320			3.48
				POSTAGE			
		06	POSTAGE DUE	01-001-002-4320			0.65
				POSTAGE			
						INVOICE TOTAL:	64.20
						VENDOR TOTAL:	64.20
PITB	PITNEY BOWES						
6208210-MR13	03/18/13	01	ACCT#6208210	01-001-002-4280		03/18/13	42.00
				RENTAL - CARPET-WATER COOL			
		02	ACCT#6208210	01-003-002-4280			42.00
				RENTALS			
		03	ACCT#6208210	30-001-002-4280			42.00
				RENTAL SERVICE			
		04	ACCT#6208210	31-001-002-4280			42.00
				RENTAL SERVICES			
						INVOICE TOTAL:	168.00
						VENDOR TOTAL:	168.00
POPH	PURCHASE POWER						
031313	03/13/13	01	ACCT#8000-9090-0333-7198	01-002-002-4320		03/13/13	107.99
				POSTAGE			
						INVOICE TOTAL:	107.99
						VENDOR TOTAL:	107.99
RKQUSE	R.K. SERVICES INC.						

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RKQUSE R.K. SERVICES INC.							
10193	03/12/13	01	INV#10193	01-002-002-4110 MAINTENANCE - VEHL.		03/12/13	39.30
						INVOICE TOTAL:	39.30
10198	03/12/13	01	INV#10198	01-002-002-4110 MAINTENANCE - VEHL.		03/12/13	160.95
						INVOICE TOTAL:	160.95
10204	03/12/13	01	INV#10204	01-002-002-4110 MAINTENANCE - VEHL.		03/12/13	301.29
						INVOICE TOTAL:	301.29
10221	03/12/13	01	INV#10221	01-002-002-4110 MAINTENANCE - VEHL.		03/12/13	39.20
						INVOICE TOTAL:	39.20
10223	03/12/13	01	INV#10223	01-002-002-4110 MAINTENANCE - VEHL.		03/12/13	39.20
						INVOICE TOTAL:	39.20
10238	03/15/13	01	INV#10238	01-002-002-4110 MAINTENANCE - VEHL.		03/15/13	43.00
						INVOICE TOTAL:	43.00
						VENDOR TOTAL:	622.94
RODB ROGER & DONNA BURNIDGE							
APRIL 2013	03/13/13	01	APRIL 2013 POLICE RENT	01-002-002-4280 RENTALS		03/13/13	3,892.00
						INVOICE TOTAL:	3,892.00
						VENDOR TOTAL:	3,892.00
SEMESY SENSUS METERING SYSTEMS							
ZAI3016912	03/18/13	01	INV#ZAI3016912	31-001-003-4680 OPERATING SUPPLIES		03/18/13	762.30

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SEMESY	SENSUS METERING SYSTEMS						
ZAI3016912	03/18/13	02	INV#ZAI3016912	30-001-003-4680 OPERATING SUPPLIES		03/18/13	762.30
						INVOICE TOTAL:	1,524.60
						VENDOR TOTAL:	1,524.60
SIGA	SIKICH, LLP						
155991	03/19/13	01	INV#155991	01-001-002-4380 OTHER PROF.SERVICES-VILLAG		03/19/13	14,884.50
						INVOICE TOTAL:	14,884.50
						VENDOR TOTAL:	14,884.50
STAINS	STANDARD INSURANCE COMPANY						
APRIL 2013	03/12/13	01	ADM	01-001-001-4035 EMPLOYER LIFE INS.		03/12/13	51.39
		02	PD	01-002-001-4035 EMPLOYER LIFE INS.			86.14
		03	STR	01-003-001-4035 EMPLOYER LIFE INS.			31.32
		04	WTR	30-001-001-4035 EMPLOYER LIFE INS			15.66
		05	SWR	31-001-001-4035 EMPLOYER LIFE INS			15.66
						INVOICE TOTAL:	200.17
						VENDOR TOTAL:	200.17
SUBLAB	SUBURBAN LABORATORIES, INC						
25538	03/13/13	01	INV#25538	31-001-002-4380 OTHR PROF. SERVICES		03/13/13	108.50
						INVOICE TOTAL:	108.50
25601	03/13/13	01	INV#25601	30-001-002-4380 OTHR PROF. SERVICES		03/13/13	78.00
						INVOICE TOTAL:	78.00

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SUBLAB SUBURBAN LABORATORIES, INC							
25713	03/13/13	01	INV#25713	31-001-002-4380 OTHR PROF. SERVICES		03/13/13	583.50
						INVOICE TOTAL:	583.50
25850	03/13/13	01	INV#25850	31-001-002-4380 OTHR PROF. SERVICES		03/13/13	258.50
						INVOICE TOTAL:	258.50
						VENDOR TOTAL:	1,028.50
TOBA TONY BACHERA							
031813	03/18/13	01	WORK BOOTS	31-001-003-4690 UNIFORMS		03/18/13	27.00
						INVOICE TOTAL:	27.00
						VENDOR TOTAL:	27.00
TRCOPR TRAFFIC CONTROL & PROTECTION							
76394	03/15/13	01	INV#76394	07-002-002-4385 OTHER CONTRACTUAL SERVICES		03/15/13	1,383.90
						INVOICE TOTAL:	1,383.90
76395	03/15/13	01	INV#76395	01-003-003-4680 OPERATING SUPPLIES		03/15/13	52.10
						INVOICE TOTAL:	52.10
						VENDOR TOTAL:	1,436.00
TRDESE VILLAGE OF HAMPSHIRE							
MARCH 2013	03/15/13	01	33-000-100-3530	31-001-004-4790 TRANS DEBT SERV FND-STAG G		03/15/13	6,250.00
		02	33-000-100-3540	64-004-004-4910 TRANS TO DEBT P & I			3,750.00
		03	33-000-100-3550	01-003-004-4790 TRAN TO DEBT SERV(U.T)			796.80
						INVOICE TOTAL:	10,796.80
						VENDOR TOTAL:	10,796.80

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VSP	VISION SERVICE PLAN (III)						
APRIL 2013	03/12/13	01	ADM	01-001-001-4037		03/12/13	5.39
				EMPLOYER VISION INS.			
		02	PD	01-002-001-4037			127.02
				EMPLOYER VISION INS.			
		03	STR	01-003-001-4037			37.11
				EMPLOYER VISION INS.			
		04	WTR	30-001-001-4037			10.78
				EMPLOYER VISION INS			
		05	SWR	31-001-001-4037			22.88
				EMPLOYER VISION INS			
						INVOICE TOTAL:	198.18
						VENDOR TOTAL:	198.18
WATR	WASCO TRUCK REPAIR CO.						
123291	03/15/13	01	TICKET #123291	01-003-002-4110		03/15/13	21.50
				MAINTENANCE - VEHICLES			
						INVOICE TOTAL:	21.50
						VENDOR TOTAL:	21.50
						TOTAL ALL INVOICES:	111,874.64