

**VILLAGE OF HAMPSHIRE  
BUSINESS DEVELOPMENT COMMISSION  
BEAUTIFICATION SUB-COMMITTEE**

**January 22, 2019  
6:30pm  
Resource Bank  
135 W. Oak Knoll Drive  
Hampshire, IL 60140**

**AGENDA**

- A. Call to Order
- B. Roll Call / Establish Quorum
- C. Approval of Minutes
- D. New Business:
  - 1. Discussion of façade applications received to date in order to make a recommendation to BDC for Village Board Submission.
- H. Public Comment:
- I. Announcements: Next meeting date – TBA
- J. Adjournment

## Minutes of January 8<sup>th</sup>, 2019

Called meeting to order at 6:45pm

Attendees: Eileen, Jeanie, Mickey, Bill

Motion to approve minutes of Dec. 4<sup>th</sup> meeting: Bill motion, Mickey 2<sup>nd</sup>, all approved

### Façade Applications

Reviewed Offspring Properties. Work predates our program. We are referring this back to the village board thru Ryan to respond in writing that the work does not qualify because it was completed 2016-2017.

Reviewed Harvest Real Estate. Preliminary review suggests it meets scope, but there are no bids to help determine how much grant money is needed. We will send letter asking for actual bids for the full costs of the project so we can determine how much we can provide from the grant.

Copper Kettle Submitted application. Michelle will recuse herself during discussions about Copper Barrel.

Bill suggested we review the applications and our guidelines and meet in two weeks to discuss. We agreed January 22 will be the meeting date. Final approval dates will be Feb 5<sup>th</sup>. BDC will have to accept our recommendations and then forward to Village Board for final approval.

Jeanie will draft a few template responses to send back to applicants that do not qualify for funds or need to provide more information in order to be considered.

### Streetlights:

We reviewed a few proposals for street lights. The proposals don't offer information about how many lights are needed per foot or guidance on specs.

Bill recommended use what was already outlined in the Downtown improvement plan produced by EEI in 2003. We are forwarding this back to the board for an analysis by engineering to determine what is needed.

Eileen shared the parking survey. Recommended wayfinding signs be put up indicating where there is municipal parking. Need signs for the municipal parking lots.

We discussed the scope of our committee and how to go about getting tasks approved and completed. Eileen will reach out to the BDC and Ryan to get clarification.

Eileen reviewed the BDC meeting minutes from last month –Profiles on the website are coming for Copper Barrel, Pet Resort, Pharmacy, Luxor, Tuscan Sun and Stitches on State. The next BDC meeting is Wednesday at 6:30pm at Village. Jeanie and Michelle will attend with Eileen to offer support and listen to recommendations.

Next Meeting Jan 22 6:30pm

Motion to Adjourn at 8:45pm made by Michelle, 2<sup>nd</sup> Bill, Approved by all