



Village of Hampshire
Village Board Meeting
Thursday, December 7, 2023 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments
5. A Motion to Approve the Meeting Minutes from December 7, 2023
6. Village Manager's Report
 - a. A Motion to Authorize the Village Manager to Negotiate a Professional Services Agreement with Lamp Incorporated for Design and Construction Management Services for a New Public Works Facility (PSA will return to Board for approval once negotiated)
 - b. A Resolution Approving Front Yard Public Utility Easements for Prairie Ridge and Oakstead
 - c. An Ordinance Amending Chapter 2, Police Regulations, Regarding No Parking Areas
7. Corporate Tax Levy
 - a. A Public Hearing and Presentation for the Annual Corporate Tax Levy for Tax Year 2023
 - b. An Ordinance for the Annual Corporate Tax Levy for Tax Year 2023
8. SSA Tax Levies
 - a. A Presentation for all SSA Tax Levies for Tax Year 2023
 - b. A Public Hearing for SSA #7 Tax Levy for Tax Year 2023, Proposed for an Increase in Amount Over 5% Compared to the Prior Year
 - c. A Public Hearing for SSA #10 Tax Levy for Tax Year 2023, Proposed for an Increase in Amount Over 5% Compared to the Prior Year
 - d. A Motion to Approve the Consent Agenda
 - i. An Ordinance for Levy and Assessment of Taxes for SSA No. 2
 - ii. An Ordinance for Levy and Assessment of Taxes for SSA No. 3
 - iii. An Ordinance for Levy and Assessment of Taxes for SSA No. 6
 - iv. An Ordinance for Levy and Assessment of Taxes for SSA No. 7
 - v. An Ordinance for Levy and Assessment of Taxes for SSA No. 8
 - vi. An Ordinance for Levy and Assessment of Taxes for SSA No. 10
 - vii. An Ordinance for Levy and Assessment of Taxes for SSA No. 11
 - viii. An Ordinance for Levy and Assessment of Taxes for SSA No. 12
9. Staff Reports
 - a. Building Report
 - b. Streets Report
10. Accounts Payable
 - a. A Motion to Approve the December 7, 2023, Accounts Payable to Personnel
 - b. A Motion to Approve the December 7, 2023, Regular Accounts Payable

11. Village Board Committee Reports
 - a. Business Development Commission
 - b. Public Works Committee
 - c. Budget Committee
12. New Business
13. Announcements
14. Executive Session
15. Adjournment

Public Comments: The Board will allow each person who is properly registered to speak a maximum time of five (5) minutes, provided the Village President may reduce the maximum time to three (3) minutes before public comments begin if more than five (5) persons have registered to speak. Public comment is meant to allow for expression of opinion on, or for inquiry regarding, public affairs but is not meant for debate with the Board or its members. Good order and proper decorum shall always be maintained.

Recording: Please note that all meetings held by videoconference may be recorded, and all recordings will be made public. While State Law does not require consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
November 16, 2023**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, November 16, 2023.

Roll call by Village Clerk, Karen Stuehler:

Present: Aaron Kelly, Toby Koth, Lionel Mott, Laura Pollastrini, Erik Robinson

Remote: Heather Fodor

Absent: none

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Finance Director Lori Lyons, Village Attorney James Vasselli, Police Chief Doug Pann, and Asst. to the Village Manager Josh Wray. Village Engineer Tim Paulson attended remotely.

Trustee Kelly moved to approve Trustee Fodor join remotely.

Seconded by Trustee Pollastrini

Motion carried by roll call vote.

Ayes: Kelly, Koth, Mott, Pollastrini, Robinson

Nays: None

Absent: None

President Reid led the Pledge of Allegiance.

PUBLIC COMMENTS

None

MINUTES

Trustee Mott moved to approve the minutes of November 2, 2023.

Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson

Nays: None

Absent: None

VILLAGE MANAGER'S REPORT

- a. Dan Olsem from Crown and Rick Murphy from Lennar presented information regarding utility easements in front vs rear yards. The Board asked several questions and agreed with Trustee Kelly's suggestion that Crown come back with a reimagined concept for the front yard easements.

- b. Trustee Pollastrini moved to refer the application for façade improvement grant for improvement to the Kave at 123 Washington Ave. to the Business Development Commission for consideration in the next fiscal year.
 Seconded by Trustee Koth
 Motion carried by roll call vote.
 Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
 Nays: None
 Absent: None

- c. Trustee Pollastrini moved to approve a façade improvement grant in an amount not to exceed \$27,012.50, not to include any reimbursement for roof work, for improvements to Roger Larson Insurance at 242 S State St.
 Seconded by Trustee Mott
 Motion carried by roll call vote.
 Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
 Nays: None
 Absent: None

- d. Trustee Robinson moved to approve a façade improvement grant in an amount not to exceed \$19,350.00 for improvement to Stitching on State at 290 S State St.
 Seconded by Trustee Koth
 Motion carried by roll call vote.
 Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
 Nays: None
 Absent: None

- e. Trustee Koth moved to approve a façade improvement grant in an amount not to exceed \$678.22 for improvement to Magnussen Benefit Consultants at 278 N State St.
 Seconded by Trustee Kelly
 Motion carried by roll call vote.
 Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
 Nays: None
 Absent: None

- f. President Reid opened the Public Hearing for discussion regarding the Enlargement of Special Services Area #21 to Include Additional Territory in the Oakstead Residential development at 8:40 PM.

There were no public comments. Staff explained the purpose of the enlargement to capture the additional property annexed to the Oakstead development in 2021 but not the school property since the school district is tax exempt. President Reid noted that all public notices required for this hearing were completed. The Board asked several questions.

President Reid closed the Public Hearing at 8:49 PM.

- g. Trustee Fodor moved to approve the exclusion from SSA #21 the Property Conveyed to CUSD 300 in 2021 and Now Improved with an Elementary School.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Fodor, Mott, Pollastrini, Reid
Nayes: Kelly, Koth, Robinson
Absent: None

- h. Trustee Kelly moved to approve Ordinance 23-23 Approving the Enlargement of SSA #21.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
Nayes: None
Absent: None

- i. Trustee Pollastrini moved to approve Resolution 23-24 Approving and Expenditure of \$30,492.80 for Rehab of the UV Process at the Water Treatment Plant.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
Nayes: None
Absent: None

- j. Trustee Kelly moved to approve Resolution 23-25 Approving the Expenditure of \$88,986.00 for Sludge Transfer Pumps at the Wastewater Treatment Plant.

Seconded by Trustee Pollastrini
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
Nayes: None
Absent: None

- k. Trustee Robinson moved to approve Resolution 23-26 Determining the Amount to be Levied for the 2023 Tax Year through Real Estate Taxes and Scheduling of the Associated Public Hearing.

Seconded by Trustee Pollastrini
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
Nayes: None
Absent: None

- l. A Presentation on the 2023 Tax Year SSA Levies was given by Lori Lyons.

STAFF REPORTS

Chief Pann made some comments about the monthly police report. There were a few questions from the Board.

ACCOUNTS PAYABLE

Trustee Kelly moved to table the Accounts Payable to Personnel indefinitely.

Seconded by Trustee Robinson

Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
Nays: None
Absent: None

Trustee Koth moved to approve the Regular Accounts Payable in the Amount of \$570,854.05 to be paid on or before November 22, 2023.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
Nays: None
Absent: None

COMMITTEE/COMMISSION REPORT

The BDC will be meeting Wednesday, December 13, 2023.

The Public Works Committee will be meeting November 18, 2023, at 9 AM.

NEW BUSINESS

Trustee Kelly asked if the Budget Committee could be added back to the agenda starting the second meeting in December since he will start working with staff starting with a budget process calendar.

ANNOUNCEMENTS

Trustee Pollastrini would like to wish everyone a Happy Thanksgiving.

December 9 is the Jingle Fest Parade. Trustee Kelly talked about having a food donation the night of the parade. He will reach out to the pantry to organize something.

Linda Vasquez is now a first-time grandma of a baby boy.

Jay Hedges became grandpa of a new baby boy.

EXECUTIVE SESSION

No executive session was held.

ADJOURNMENT

Trustee Kelly moved to adjourn the Village Board meeting at 10:00 p.m.

Seconded by Trustee Robinson
Motion carried by voice vote.

Karen Stuehler Village Clerk



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO: **President Reid; Board of Trustees**
FROM: **Josh Wray, Asst. to the Village Manager**
FOR: **Village Board Meeting on December 7, 2023**
RE: **Public Works Garage Design Firm**

Background: One of the Village Board’s top priorities has been building a new Street Department’s headquarters. Multiple proposals have been discussed in the last several years including a small expansion on the current site and new buildings on multiple prospective sites, all of which will require significant expenditure. To fund this project, staff proposed a new revenue source in FY2024 budget in the form of a capital fee similar to the water and sewer capital fees. While the Board has not yet given approval to implement a fee or other new revenue source, the Board did approve revenue from the proposed fee in the budget, communicating to staff that this project is a high priority and to move forward.

Staff held internal meetings to review the existing and new statutes governing construction of public facilities and the needs in a design firm to start the process. Staff also held several meetings with contractors and architects to discuss the processes and methods being used today. Then, on November 10, staff released a request for qualifications for design and construction management services. We received 8 responses and evaluated each based on several criteria related to each firm’s qualifications, project experience, and ability to complete the Village’s proposed project by the target delivery date of December 1, 2024.

Analysis: The following criteria were used to evaluate the RFQ responses received:

- Past Project Record & Experience
- Qualifications of Firm(s) and Key Personnel
- Description of Project Approach
- Workload of Key Personnel
- Anticipated Project Timeline
- Location of Key Project Personnel

The three top-scoring firms were invited to present to staff as the final evaluation factor.

Those presentations resulted in the following final ranking:

1. Lamp Incorporated
2. Wight & Company
3. Stenstrom Construction Group

While all three firms are well-qualified and could assuredly deliver a quality building, Lamp was chosen primarily because they best communicated their understanding of the design and construction process and the interaction with their customer throughout both. They made the best presentation discussing potential design concepts, detailing how current and future needs will be assessed and incorporated in the design with flexibility, and explaining the clearest timeline for design, construction, and closeout. They also demonstrated the best awareness of design considerations specific to the operations of public works facilities.

If approved by the Board, Lamp will include Kluber Architects + Engineers as a subcontractor to provide all required design and construction management services, but Lamp will serve as the primary project firm with the ultimate responsibility to deliver the finished product on time and within budget.

[Click here for the Lamp & Kluber RFO Submittal](#)

[Click here for 3D Building Concept](#)

Recommendation: Staff recommends approving a motion to authorize the village manager to negotiate a professional services agreement with Lamp Incorporated for design and construction management services.

Since the statute does not allow costs to be considered in evaluating the submittals, the next step is for an agreement to be negotiated including costs. The PSA itself will come back to the Village Board, and, upon approval, Lamp will begin design work starting with a needs assessment. Prior to bidding, Lamp will provide a guaranteed maximum price for the construction, at which time the Village will have to decide on a funding mechanism. When the time comes to bid the construction contracts, the Village Board will be asked to approve awards to the lowest qualified bidders.

NOTICE OF INTENT

Request for Qualifications for Design and Construction Management Services for a New Public Works Facility for the Village of Hampshire, Illinois

The Village of Hampshire will accept sealed Statements of Qualifications until 12:00 P.M. (noon), November 22, 2023, to provide comprehensive design and construction management services for a new public works facility. It is the intent of the Village to negotiate a final agreement for services after selection as approved by the Board of Trustees.

This Request for Qualifications (RFQ) is available upon request through the Village Clerk.

The terms “response” and “submittal” as well as the terms “respondent,” “firm,” and “company” will be used interchangeably throughout this RFQ.

Firms may utilize subcontractors/consultants to fulfill all services.

The Village reserves the right to reject any or all submittals in whole or in part, or to withhold selections to shortlisted firms for any reason it may determine, or to waive or decline irregularities in any submittal. The Village reserves the right to make discretionary decisions in the process. Minor errors may be waived. The Village reserves the right to select multiple applicants to concurrently complete portions of the project.

Interpretation or corrections of the RFQ documents will be made only by written addendum, which will be delivered to each respondent on record. The Village is not responsible for any other explanations or interpretations of the RFQ and/or RFQ documents.

Inquiries for additional information about this RFQ, any other aspect of the selection process or the project in general, may be submitted in writing (via email) and must be received no later than 12:00 P.M. (noon), November 17, 2023. Inquiries received after this deadline will not be accepted or reviewed. Please direct all written communications to:

Jay Hedges, Village Manager
jhedges@hampshireil.org

No informal communication shall occur regarding this RFQ, including requests for information, or speculation between respondent or any of their individual members and any Village Elected Official, employee, or independently contracted employees or consultants. Failure to comply with this provision may result in respondent’s submittal being removed from consideration and consideration in future Village projects.

Any cost incurred by the respondent in preparation, transmittal, or presentation of any information or material submitted in response to the RFQ shall be borne solely by the respondent.

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SECTION 1. Background & General Project Description

The Village of Hampshire is a non-home rule municipality located approximately 50 miles west of Chicago and 40 miles southeast of Rockford in Kane County and neighboring McHenry County. The Village is generally bordered by I-90 to the north, Rt. 72 to the south, and US Hwy 20 to the east. Hampshire has a downtown area that spans both sides of the Canadian-Pacific railroad tracks and provides an identity that makes Hampshire functionally distinct and different from its neighbors. This historic center is surrounded by additional commercial and industrial areas, residential neighborhoods, agricultural fields, and rural housing. The Village has an approximate population of 8,000 residents, but that is expected to grow significantly over the next two decades.

The Streets Maintenance Division of the Public Works Department is presently located at 100 Klick St. on approximately two acres in three primary buildings totaling 5,400 sqft (the Village recently approved a one-year lease for an additional 7,000 sqft building on Allen Rd.). Growth trends have made the existing buildings spatially inadequate and functionally obsolete, so the Village is seeking to construct a larger, more modern public works facility.

The new facility is estimated by staff to be between 20,000-25,000 sqft including office space, other staff areas, vehicle and equipment storage, and service bays. It is planned to be located on approximately five (5) acres of a 15-acre site already owned by the Village on the south side and west end of Town Place Rd (PINs: 01-21-200-055 and 01-21-426-031). It is expected that salt storage will be located in a separate structure on the same site and will be included in the design of the site, potentially as an alternate package for construction contract bidding.

SECTION 2. Scope of Services

The Village has established the following scope of work for design and construction management of a new public works facility.

- Needs assessment and space planning for current and future (30 years) needs pertaining to the following:
 - Vehicle/equipment storage
 - Salt and other materials storage
 - Staffing growth
 - Office space for department administration
 - Breakroom
 - Meeting room
 - Restrooms / Locker rooms
 - Sign shop
 - IT equipment
 - Emergency power sufficiency
 - Facility security
 - Sustainability (energy, environment, and efficiency)
- All design services necessary to create construction plans for site work and building construction.
- Project budget development with guaranteed maximum price.

- Permitting and compliance.
- Construction contract bidding.
- Construction management post-award through completion.

The firm will be expected to have exemplary communication with Village staff throughout the project and will be expected to make informal presentations to staff as well as formal presentations to the Board of Trustees during open meetings.

Self-performed construction work will be allowed but only through competitive public bidding. All sealed construction bids will be delivered to the Village Clerk, opened at Village Hall, and awarded by the Board of Trustees (if there are any contracts under \$25,000, they may be awarded by the Village Manager).

SECTION 3. Submission Instructions

In order for a submittal to be considered, it must be submitted via email with subject line as “RFQ Submittal for Public Works Facility.” Submittals not received by 12:00 P.M. (noon), on November 22, 2023, will be considered disqualified. Submittals must be sent to:

Jay Hedges, Village Manager
jhedges@hampshireil.org

SECTION 4. Submittal Requirements

If subcontractors/consultants are to be utilized, the submittal should clearly identify the primary firm and which firms will be performing which services. All corporate information required in this RFQ must be included for each subcontractor/consultant.

The respondent shall submit the following information in the order and format indicated below.

Cover Letter

Provide a cover letter introducing the firm. Include business address, local office address if different, and primary contact information.

Corporate Information

Provide an overview detailing the history of the company, the ownership structure, total number of professional staff, professional services offered, and the office/division that will be responsible for this project.

Indicate the percentage of company’s work completed in the municipal facility sector during the last seven (7) years.

Provide a statement on the company’s bonding capacity.

Provide a statement that the firm has no conflict of interest or financial ties with any Village Official/Advisor and that they are not legally barred from performing work with the Village.

Firm Experience

Provide a listing of example projects completed by the firm in the last seven (7) years similar to this project. Clearly describe the firm's experience in all aspects of design and construction management including but not limited to site planning, architectural and engineering design, space planning and interior design, estimating and guaranteed maximum price delivery, construction contract bidding including with alternates, permitting and compliance, and construction administration through completion.

Include a minimum of two example projects of municipal public works facilities or substantially similar facilities. Provide other project examples that you feel best represent your team's capability to complete these projects.

Each example project should have a project description indicating at a minimum:

- facility owner
- facility primary purpose/function
- facility size,
- project budget,
- final cost,
- planned completion date,
- delivery date,
- professional services provided, and
- key staff involved including subcontractors/consultants.

If the respondent will be partnering with subcontractors/consultants to fulfill all design and construction management services, describe the history of the relationship with the subcontractor/consultants including a minimum of two example projects similar to this project completed with the subcontractors/consultants.

Proposed Project Team

Provide a Project Team organization chart identifying key personnel proposed for this project.

Key Project Personnel

Provide detailed resumes for key staff to be assigned to this project. Resumes should include professional qualifications and licensing, years of experience, and recent pertinent project experience. At a minimum, key staff resumes should be provided for the following personnel:

- Project Principal
- Project Manager
- Project Architect / Lead Designer
- Lead Engineer for each engineering discipline
- Other key staff and consultants

Describe the firm's workload with attention to current and future commitments of key project personnel in the upcoming twelve (12) months.

Project Approach

Briefly describe the firm's approach to plan development, organization, and management of a project, including communication procedures, approach to problem solving, data gathering methods, evaluation techniques, quality assurance/quality control, and similar factors.

Summarize the firm's view of current and future trends in public works facilities and identify opportunities for innovation that you see in this project.

Describe how the firm intends to use technology in design and/or construction.

Identify any anticipated self-performance construction work the firm intends to compete for.

Anticipated Project Timeline

Provide an anticipated project timeline starting with December 15, 2023, as the services agreement execution date and through delivery. Indicate a point in the timeline where a guaranteed maximum price will be provided.

Availability For Presentations

Provide availability for in-person presentations on November 28 – December 1. Attendees must include at least the project principal, project manager, and project architect / lead designer.

SECTION 5. Evaluation of Submittals

A selection team made up of Village staff will review the RFQ submittals. Each submittal will be rated and evaluated, applying the following evaluation factors:

1. Qualifications of firm(s) and key personnel
2. Past project record and experience
3. Location of key project personnel
4. Workload of key project personnel
5. Description of project approach
6. Anticipated project timeline
7. Availability for in-person presentations
8. In-person submittal presentations (top 3 firms only)

SECTION 6. Anticipated Selection Timeline

Nov. 10	RFQ Published
Nov. 22	Submittals Due at 12:00 P.M. (noon)
Nov. 22 – 27	Staff Committee Review and Ranking of Submittals
Nov. 28 – Dec. 1	In-Person Presentation from Top 3 Ranked Firms
Dec. 7	Board of Trustees Authorization for Top-Ranked Firm
Dec. 8 – 15	Negotiation of Service Agreement



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

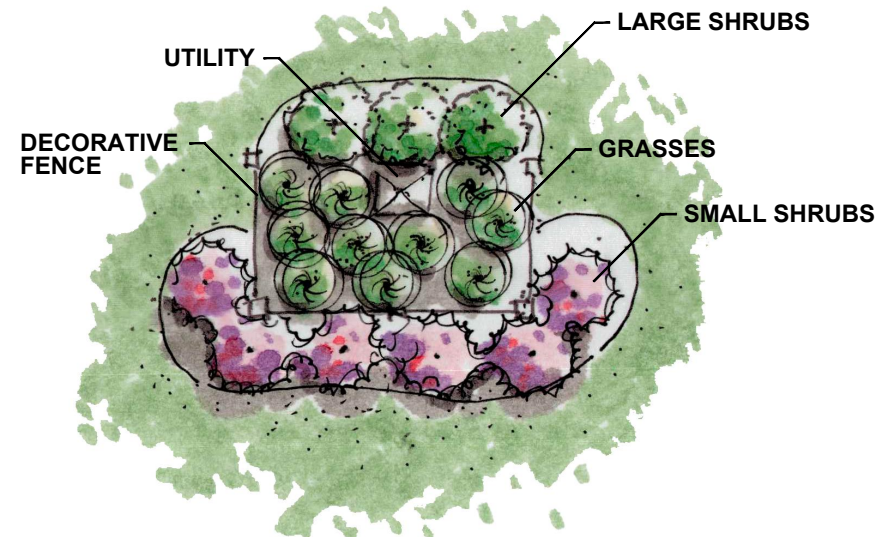
TO: President Reid; Board of Trustees
FROM: Jay Hedges, Village Manager
FOR: Village Board Meeting, December 7, 2023
RE: Front Yard Utilities Prairie Ridge & Oakstead

Background: In 2020, ComEd issued a policy that all new home construction from that point forward required that Public Utilities Easements (PUEs) be located in front yard easements. Front Yard easements are currently designated Village Utility Easements (VUEs). As an alternative, ComEd allows that Develop/Builders may put the Utilities in rear yard PUEs at their own expense. At the 11/16 Village Board Meeting, Crown requested that the Village Board allow Public Utility pedestals and transformers in the front yard VUEs. In order to consider their request, the Village Board asked that Crown “reimagine” the concept of screening front yard utilities.

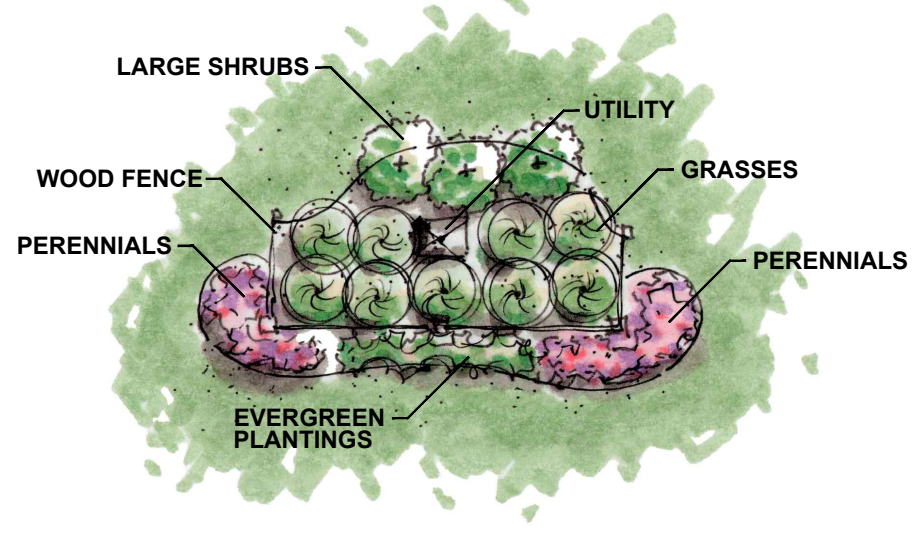
Analysis: We expect that, ultimately, all utilities will be in front yard easements. However, Crown’s plans for Prairie Ridge North and Oakstead show Public Utilities in rear-year easements as submitted and approved. There is no ordinance or other prohibition of front yard PUEs in the Village, so it could be permitted if the Village Board so chooses.

Action Needed: In order for the Village Board to approve Public Utilities in the front yard VUEs, the Village Board could allow a notational revision to the Plats of Subdivision to relocate the utilities to the front of the residences and/or include a public utility easement. Following is a Resolution approving the revision to allow Public Utilities in the front yard for the Crown Properties.

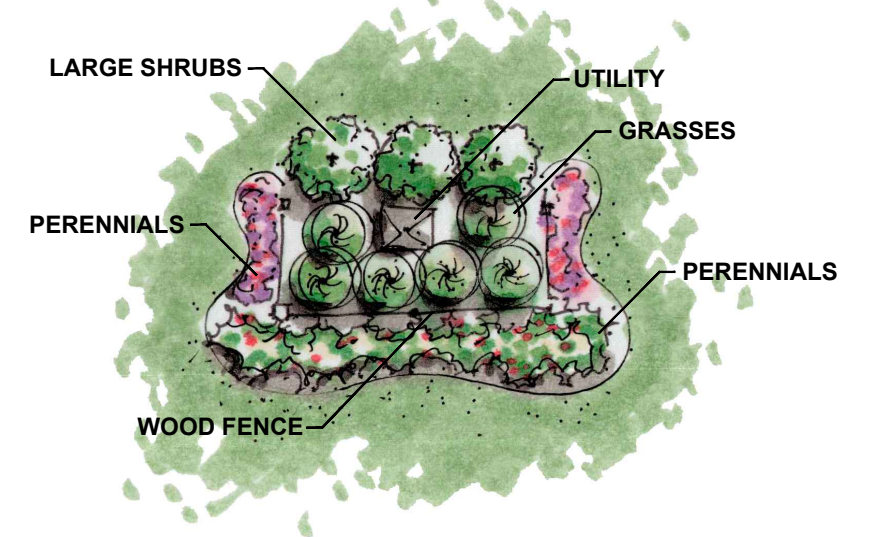
- An affirmative vote would allow Public Utilities in Village Utility Easements.
- A no vote would require Public Utilities remain in rear yard Public Utility Easements.



RENDERED PLAN VIEW



RENDERED PLAN VIEW



RENDERED PLAN VIEW



PAINTED PICKET FENCE WITH
WITH ENHANCED LANDSCAPING



SPLIT RAIL FENCE
WITH ENHANCED LANDSCAPING



PICKET FENCE WITH
WITH ENHANCED LANDSCAPING

VILLAGE OF HAMPSHIRE

RESOLUTION NO. 23-_____

A RESOLUTION REGARDING A PLAT OF SUBDIVISION FOR PROPERTY LOCATED IN THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS

(Crown Community Development, LP Developments)

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (the “Village Board” and with the President, the “Corporate Authorities”) are committed to furthering the growth of the Village and enabling the Village to control development in the area; and

WHEREAS, Chapter 7 of the Municipal Code of Hampshire of 1985 (the “Village Code”) sets forth the subdivision regulations for the Village and governs the process by which lots or parcels of land are subdivided and land is platted within the Village; and

WHEREAS, the Planning and Zoning Commission (the “PZC”) is authorized to approve plats of subdivision and make recommendations to the Village Board upon proposed subdivisions; and

WHEREAS, Crown Community Development, LP or an authorized designee or related entity (“Crown”), is undertaking residential developments within the Village (the “Crown Developments”); and

WHEREAS, in connection with the Crown Developments, proper notices were given and hearings were held regarding the approval of plats of subdivision; and

WHEREAS, at the hearings, the PZC was presented with evidence, comments were solicited, and due consideration given to the Crown’s application/request to subdivide the lots

VILLAGE OF HAMPSHIRE

comprising some or a portion of the Crown Developments (the “Subdivision”); and

WHEREAS, the PZC previously determined that the plats of Subdivision generally met the requirements of: (1) Chapter 7 of the Village Code; (2) Chapter 6 of the Village Code, known as the Zoning Ordinance for the Village of Hampshire, County of Kane, State of Illinois (the “Zoning Ordinance”); (3) the official map of the Village; and (4) other applicable provisions of the Village Code; and

WHEREAS, the PZC voted to recommend that the Corporate Authorities grant the requested Subdivision and approve the plats and the Village Board (or Corporate Authorities if required by law) approved of the plats of Subdivision; and

WHEREAS, Crown is requesting to relocate the utilities to the front of the residences and/or include a public utility easement as set forth in the depiction, which will be imposed on the final plat of Subdivision (the “Depiction”), attached hereto and incorporated herein as Exhibit A; and

WHEREAS, the Subdivision will promote the public health, safety, comfort, morals and/or welfare of the Village and will allow for development of land within the Village; and

WHEREAS, the Corporate Authorities have determined and hereby find that it is advisable, necessary and in the best interests of the Village and its residents to grant, approve and authorize the final plat Subdivision with the Depiction;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

VILLAGE OF HAMPSHIRE

SECTION 1. The Corporate Authorities hereby find that all of the recitals as contained in the preambles to this Resolution are full, true and correct and hereby incorporate and make them part of this Resolution.

SECTION 2. After thoughtful consideration, the Corporate Authorities hereby waive any requirements of the Chapter 7 of the Village Code, the Zoning Ordinance, other provisions of the Village Code and any other applicable requirements regarding additional hearings or findings concerning the final plat of Subdivision or the Depiction and hereby find and determine that the Subdivision will not cause substantial injury to the value of other property in the neighborhood in which it is to be situated and is in the best interests of the health, safety and welfare of the Village and its residents.

SECTION 3. Based on the foregoing findings, the Corporate Authorities hereby authorize, approve and grant the Subdivision in accordance with the final plat of Subdivision with the Depiction. The officers, agents and/or employees of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to and effectuate the purpose of this Resolution and shall take all action necessary in conformity therewith, which may include filing and recording a copy of this Resolution and all other documentation required by law.

SECTION 4. That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 5. That the provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed

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inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 7. If required by law, a full, true and complete copy of this Resolution shall be published in book or pamphlet form or in a newspaper published and of general circulation within the Village.

SECTION 8. This Resolution shall be effective and in full force immediately upon passage and approval as provided by law.

ADOPTED THIS __ DAY OF _____, 2023.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

ADOPTED THIS __ DAY OF _____, 2023.

Michael J. Reid, Jr., Village President

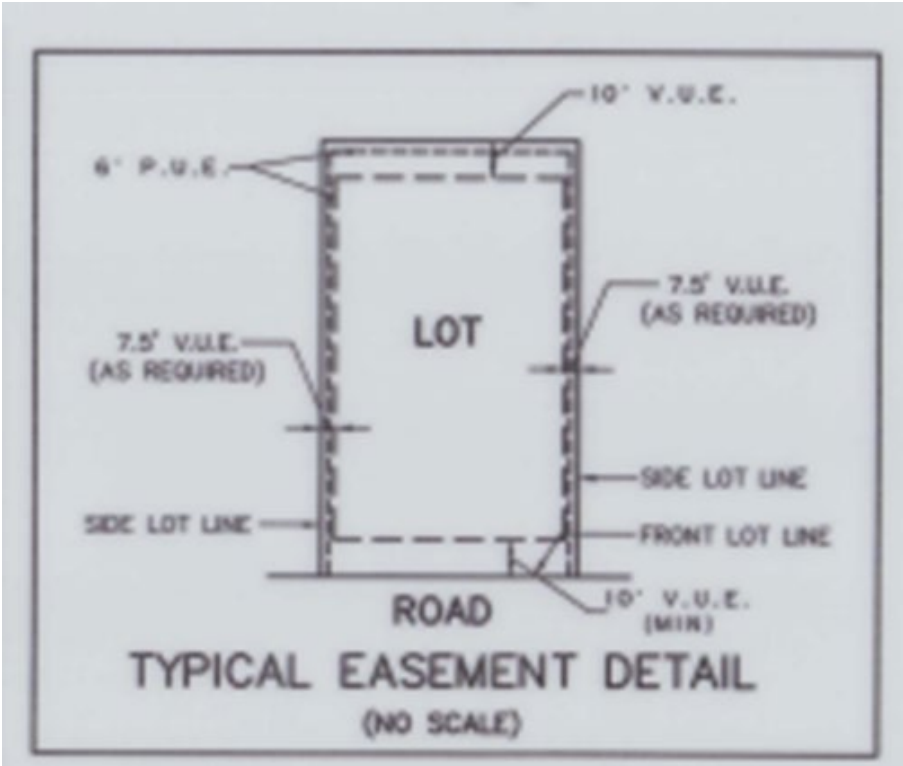
ATTEST:

Karen L. Stuehler, Village Clerk

VILLAGE OF HAMPSHIRE

EXHIBIT A
(DEPICTION)

For front yard, change “10’ V.U.E.” to “10’ U.E.”



VILLAGE OF HAMPSHIRE

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CLERK’S CERTIFICATE
(RESOLUTION)

I, Karen L. Stuehler, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane and McHenry Counties, Illinois, and I do hereby certify that I am currently the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution titled:

**A RESOLUTION REGARDING A PLAT OF SUBDIVISION FOR PROPERTY
LOCATED IN THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES,
ILLINOIS**
(Crown Community Development, LP Developments)

I certify that on _____, 2023, the Board of Trustees of Hampshire (or the Corporate Authorities, if required by law) passed and adopted Resolution No. _____, which was approved by the Village President on the _____ day of _____, 2023.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at the meeting and that the meeting was held in compliance with all requirements of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

A copy of such Resolution was available for public inspection upon request in the office of the Village Clerk.

DATED at Hampshire, Illinois, this _____ day of _____, 2023.

Karen L. Stuehler, Village Clerk
Village of Hampshire

(Seal)



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO: President Reid; Board of Trustees
FROM: Josh Wray, Asst. to the Village Manager
FOR: Village Board Meeting on December 7, 2023
RE: No Parking Areas

Background: The Village designates certain streets to be no parking areas from time to time for many reasons including safety, congestion, and snow removal operations.

Analysis: The Streets Department would like to add the following public streets in the Love's/Metrix and Hampshire Woods business parks as no parking areas as has typically been done in business parks with heavy automobile and semi-truck traffic:

- Gast Road
- Flannigan Road
- Ryan Drive
- Loves Crossing
- Metrix Drive

The Police Department would also like to add the section of Prairie Street from Terwilliger to Edgewood as a no parking area during school pick-up and drop-off.

Recommendation: Staff recommends approving the attached ordinance adding certain streets as no parking areas.

THE VILLAGE OF HAMPSHIRE

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SECTION 2-6-1
OF THE MUNICIPAL CODE OF HAMPSHIRE OF 1985 PROHIBITING PARKING ON
CERTAIN STREETS WITHIN THE VILLAGE OF HAMPSHIRE, KANE AND
MCHENRY COUNTIES, ILLINOIS**

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF HAMPSHIRE**

THIS ___ DAY OF _____, 2023

Published in pamphlet form by authority
of the President and the Board of Trustees
of the Village of Hampshire, Illinois this
____ day of _____, 2023

**VILLAGE OF HAMPSHIRE
ORDINANCE NO. 23 – _____**

**AN ORDINANCE AMENDING SECTION 2-6-1
OF THE MUNICIPAL CODE OF HAMPSHIRE OF 1985 PROHIBITING PARKING ON
CERTAIN STREETS WITHIN THE VILLAGE OF HAMPSHIRE, KANE AND
MCHENRY COUNTIES, ILLINOIS**

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (with the President, the “Corporate Authorities”) are committed to protecting the health, safety and welfare of residents and visitors of the Village; and

WHEREAS, pursuant to Section 11-80-2 of the Illinois Municipal Code (65 ILCS 5/11-80-2), the Corporate Authorities may regulate the use of the streets and other municipal property; and

WHEREAS, Subsection 11-208(a) of the Illinois Vehicle Code (625 ILCS 5/11-208(a)) provides that the Illinois Vehicle Code shall not be deemed to prevent local authorities from exercising their police power to reasonably regulate the standing or parking of vehicles, except in limited circumstances; and

WHEREAS, Section 11-1303 of the Illinois Vehicle Code (625 ILCS 5/11-1303) states that, except when necessary to avoid conflict with other traffic, or in compliance with law or the directions of a police officer or official traffic-control device, no person shall stop, stand or park a vehicle at any place where official signs prohibit stopping, standing or parking; and

WHEREAS, Chapter 2, Article VI of the Municipal Code of Hampshire of 1985 (the “Village Code”) sets forth the Village’s parking regulations; and

WHEREAS, Subsection 2-6-1 N. of the Village Code sets forth certain streets within the Village where parking is prohibited at all times (the “No Parking Streets”); and

WHEREAS, to ensure that motorists, pedestrians, bicyclists and residents of the Village are protected, the Corporate Authorities have determined that additional streets should be included in the No Parking Streets; and

WHEREAS, to better improve traffic control and help ensure the safety of individuals crossing and parking around local schools, the Corporate Authorities have also determined that it is advisable, necessary and in the best interests of the Village to add Subsection GG to Section 2-6-1 of the Village Code to restrict parking on Prairie Street during certain times; and

WHEREAS, based on the foregoing, the Corporate Authorities find that it is advisable, necessary and in the best interests of the Village and its residents to amend the Village Code as set forth herein;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true and correct and hereby incorporate and make them part of this Ordinance.

SECTION 2. That the Village Code is hereby amended, notwithstanding any provision, ordinance, resolution or Village Code section to the contrary, by amending the language of Subsection N and adding Subsection GG to Section 2-6-1 as set forth below (additions underlined; deletions ~~stricken~~):

2-6-1: NO PARKING PLACES:

It shall be unlawful for any person at any time to stop, stand or park any vehicle at any of the following locations, except when necessary to avoid conflict with other traffic or in compliance with the direction of a police officer or traffic control device:

N. On the following streets in the Village, at all times:

1. Tang Boulevard.
2. Hauk Road.
3. Elgiloy Drive.
4. The north side of Terwilliger Street, from Prairie Street west to the park entrance.
5. Dietrich Road.
6. On Keyes Avenue, on the north side only, between State Street and Industrial Drive.
7. Terwilliger Street:
 - a. On both sides of the street between State Street and Klick Street (except that parking shall be allowed on the south side of the street only, between 8:00 A.M. and 12:00 noon, on Sundays only).
 - b. On the south side of the street, west of the westerly entrance to the semicircle driveway serving Hampshire Elementary School, for a distance west of thirty feet (30').
8. Prairieview Parkway, on the east side of the street, between State Route 72 (Oak Knoll Street) and Terwilliger Street.
9. Rowell Road.
10. Industrial Drive.
11. Brandt Drive.
12. Arrowhead Drive.
13. Gast Road.
14. Flannigan Road.
15. Ryan Drive.
16. Loves Crossing.
17. Metrix Drive.

GG. On both sides of Prairie Street between Terwilliger Street and Edgewood Avenue between the hours of seven o'clock (7:00) A.M. and eight o'clock (8:00) A.M. and between the hours of two o'clock (2:00) P.M. and three o'clock (3:00) P.M. on school days.

SECTION 3. That the officers, employees, and/or agents of the Village shall take all action necessary or reasonably required to carry out, give effect to, and consummate the amendment contemplated by this Ordinance and shall take all action necessary in conformity therewith, including installing and maintaining no parking signs.

SECTION 4. That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Ordinance are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 5. That the provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute, or regulation, said provision shall be excluded and deemed inoperative and unenforceable and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6. In the event of any conflict between the terms of this Ordinance and the terms of the Village Code, or any other code, ordinance or regulation of the Village, the terms of this Ordinance shall control and prevail in all instances.

SECTION 7. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 8. A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 9. This Ordinance shall be in full force and effect ten (10) days after passage, approval, and publication in pamphlet form or as otherwise provided by applicable law.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

ADOPTED THIS __ DAY OF _____, 2023.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

ADOPTED THIS __ DAY OF _____, 2023.

Michael J. Reid, Jr., Village President

ATTEST:

Karen L. Stuehler, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CLERK’S CERTIFICATE

I, Karen L. Stuehler, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane and McHenry Counties, Illinois, and I do hereby certify that I am currently the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance titled:

**AN ORDINANCE AMENDING SECTION 2-6-1
OF THE MUNICIPAL CODE OF HAMPSHIRE OF 1985 PROHIBITING PARKING ON
CERTAIN STREETS WITHIN THE VILLAGE OF HAMPSHIRE, KANE AND
MCHENRY COUNTIES, ILLINOIS**

I certify that on _____, 2023, the Board of Trustees of Hampshire (or the Corporate Authorities, if required by law), at a regular meeting, passed and adopted Ordinance No. _____, which was approved by the Village President on the _____ day of _____, 2023.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at the meeting and that the meeting was held in compliance with all requirements of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

The pamphlet form of Ordinance No. _____, including the Ordinance and cover sheet thereof, was prepared and a copy of such Ordinance was posted in the municipal building, commencing on _____, 2023 and continuing for at least ten (10) days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the Village Clerk and online.

DATED at Hampshire, Illinois, this _____ day of _____, 2023.

Karen L. Stuehler, Village Clerk
Village of Hampshire

(Seal)

AGENDA SUPPLEMENT

TO: President Reid and Village Board

FROM: Lori Lyons, Finance Director

FOR: December 7, 2023 Village Board Meeting

RE: Annual Tax Levy Ordinance of the Village of Hampshire for 2023
(Collected in 2024)

Background. The 2023 Tax Levy Ordinance is attached for your review. Each year corporate authorities for the Village of Hampshire are required to estimate the revenues required to operate the various functions of the Village. Included in the revenues are those amounts funded through the property tax. Consequently, the Village Board must estimate the amounts required for the property tax levy so that the funds generated through this revenue instrument will become available during the 2024-2025 fiscal year. The Tax Levy Ordinance must be approved by the Village Board and submitted to both Kane and McHenry Counties by the last Tuesday in December (the 26th of the month this year).

Analysis. The 2024 levy request is \$1,405,200, an increase of 10% over the prior year's 2extension of \$1,277,449. The actual levy extension is expected to be reduced, however, after the County Clerk has applied the property tax extension limitation. In March of 2023, the County Clerks will provide the limiting tax extension and, if the Village's request has exceeded the tax extension limitation, the levy amount will be reduced accordingly. If, on the other hand, the request for the levy extension is underestimated and does not meet the limitation figure, the Village will not have the ability to levy more to make up the difference. Therefore, it is critical that the original request is considerably higher than the actual anticipated levy in order to capture all new growth in the community.

Since the tax levy request shows an increase of greater than 5% when compared to the previous extension, a public hearing is needed to meet the requirements of the Truth-in-Taxation law and will be held at the start of the meeting on Thursday. A resolution was approved by the Village Board determining the levy request on November 16th which exceeded the 20-day advance notice requirement to act upon the ordinance and the statutory requirement to publish the notice of hearing was published in the Daily Herald on November 29, 2023. The Village has met the legal requirements and is free to consider and act on the Tax Levy Ordinance at this time.

Recommendation. Staff recommends approval of the 2023 Tax Levy Ordinance in the amount of \$1,405,200.00.

Ordinance No. 23 - XX

**THE ANNUAL TAX LEVY ORDINANCE
OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS
FOR THE FISCAL YEAR BEGINNING
MAY 1, 2023 AND ENDING APRIL 30, 2024**

WHEREAS, the Village Board of the Village of Hampshire, Kane County, Illinois did on the 20th day of April, 2023 pass the Annual Budget Ordinance for the Village for the fiscal year beginning May 1, 2023 and ending April 30, 2024, the amount of which is ascertained to be the aggregate sum of Twenty six million, nine hundred eighty-two thousand, eight hundred ninety-eight dollars (\$26,982,898) which said Budget Ordinance was duly published in pamphlet form on April 24, 2023 and a certified copy thereof filed with the County Clerk of Kane County, Illinois.

NOW THEREFORE, BE IT ORDAINED BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, ILLINOIS, AS FOLLOWS:

Section 1: That there be and is hereby levied upon all taxable property within the corporate limits of the Village of Hampshire, Illinois, subject to taxation for fiscal year 2024, the sum of one million, four hundred five thousand two hundred dollars and zero cents (\$1,405,200.00) for the following specific purposes designated in said Budget Ordinance and in the respective sums as follows:

			Total Budget	To be Paid From Sources other than the Tax Levy	To be paid from the Tax Levy	Levy
Administration	01-001-001-4000	SALARIES - FULL TIME	505,719	320,516	200,000	Corporate Levy
	01-001-001-4002	SALARIES - TRUSTEES	23,300	11,300	12,000	Corporate Levy
	01-001-001-4010	EMPLOYER S.S.	32,845	19,590	20,000	Social Security
	01-001-001-4030	EMPLOYER I.M.R.F.	20,064	10,255	10,000	IMRF
	01-001-001-4031	EMPLOYER HEALTH INS.	73,700	29,494	25,000	Corporate Levy
	01-001-002-4210	LIABILITY INSURANCE	76,644	34,332	48,000	Liability
	01-001-002-4360	ENGINEERING SERVICES - VILLAGE	50,600	15,480	20,000	Corporate Levy
	01-001-002-4370	LEGAL SERVICES - VILLAGE	53,622	25,000	53,600	Corporate Levy
	01-001-002-4375	AUDIT	40,000	15,000	25,000	Audit
Police	01-002-001-4000	SALARIES - FULL TIME	1,288,163	852,050	495,000	Police Protection
	01-002-001-4010	EMPLOYER S.S.	5,642	1,534	4,100	Social Security
	01-002-001-4029	EMPLOYER PENSION CONTRIBUTION	530,000	154,112	355,000	Corporate Levy
	01-002-001-4030	EMPLOYER I.M.R.F.	1,683	1,029	750	IMRF
	01-002-001-4031	EMPLOYER HEALTH INS.	287,350	159,356	136,750	Corporate Levy
		Other fund Expenditures	4,382,811	3,580,461	802,350	
		IL Municipal Retirement Funds	40,688	29,938	10,750	
		Police Protection	2,932,927	2,437,927	495,000	
		Audit	40,000	15,000	25,000	
		Liability Ins/Risk Management	72,332	24,332	48,000	
		Social Security	<u>68,072</u>	<u>43,972</u>	<u>24,100</u>	
		Total General Fund Expenditures	7,536,830		1,405,200	Total Levy
		Other Fund Expenditures	19,446,068			
		Total Aggregate Budget	26,982,898			

Section 2. The Village Clerk of the Village of Hampshire, Illinois is hereby ordered and directed to file with the County Clerks of Kane and McHenry Counties, Illinois on or before the time required by law, a properly certified copy of this ordinance.

Section 3. This Ordinance shall take effect from and after its passage, approval and publication according to law.

Section 4. This Ordinance shall be published in pamphlet form by and under the authority of the corporate authorities of the Village of Hampshire, Illinois.

ADOPTED THIS 7TH DAY OF DECEMBER, 2023 pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

APPROVED THIS 7TH DAY OF DECEMBER, 2023.

Michael J. Reid, Jr.
Village President

ATTEST:

Karen Stuehler
Village Clerk

AGENDA SUPPLEMENT

TO: President Reid, and Village Board

FROM: Lori Lyons, Finance Director

FOR: December 7, 2023 Village Board Meeting

RE: Ordinances for Levy and Assessment of Taxes in 2023 for collection in 2024 in and for the Village of Hampshire Special Service Areas No. 2, 3, 6, 7, 8, 10, 11 and 12.

Background. As has been discussed, several subdivisions or business parks within the Village of Hampshire have Special Service Areas designed to generate sufficient funds to maintain certain improvements specific to the given subdivision or special service area (SSA).

Analysis. Staff is bringing forward eight ordinances setting the amount of the levy for maintenance SSAs. The Village Board must levy the amounts specified in the ordinances against the properties in the SSA to be able to fund the services provided to the areas. Typically, the special services provided are drainage related, but they also may include landscape maintenance such as mowing and weed control. The actual levy amounts are to accommodate the payment of costs incurred in maintaining the applicable area.

SSA #	Description	2022 Levy	Proposed 2023 Levy
2	Old Mill Manor	2,000	1,800
3	Panama	310	300
6	Hampshire Prairie	6,500	6,000
7	Hampshire Hills	6,500	9,000
8	Hampshire Fields	3,500	2,500
10	White Oak Ponds	16,600	18,270
11	Hampshire Highlands	11,000	11,330
12	Hampshire Meadows	<u>5,500</u>	<u>5,000</u>
	Total	<u>\$ 51,910,</u>	<u>\$ 54,200</u>

The Special Service Area statute requires the Village hold a public hearing for any increase in SSA amount over 5% as compared to the prior year and notice provided as required in the Open Meetings Act.

Staff has worked to establish an appropriate maintenance schedule for each of the SSAs and will continue to challenge our contractor to recommend only the services that are required to provide for properly functioning detention areas that operate as designed. The Village has brought a

significant amount of work previously performed by others in-house and will also continue to look for additional ways to perform maintenance tasks.

Two SSAs will require a public hearing this year: Hampshire Hills, and White Oak Ponds, and this agenda supplement will concentrate on those SSAs.

Hampshire Hills SSA #7's levy request has been increased from \$6,500 to \$9,000. The levy request is 38% higher than 2022's levy. This SSA has undergone clearing, extensive herbicide applications and burning in both units.

Hampshire SSA #10 - White Oak Ponds levy request is proposed at \$18,27000 for 2023, an increase of 15% over 2022. The stormwater facilities in this SSA are scheduled to be burned in the spring of 2024 after the start of the Village's FY25.

Further comments will be provided in a presentation at the board meeting per the agenda, and will include the starting fund balance, tax collection and SSA expenses by fund.

Recommendation. Staff recommends approving the Levies for SSAs 2, 3, 6, 7, 8, 10, 11 and 12 by ordinances via approval of the consent agenda.



ORDINANCE NO. 23 - XX

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024, IN AND FOR VILLAGE OF HAMPSHIRE SPECIAL SERVICE AREA NO. 2

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

Section 1: Village of Hampshire Special Service Area No. 2 has been created by an ordinance entitled “An Ordinance Establishing Village of Hampshire Special Service Area No. 2,” adopted May 17, 1990, no petition having been filed opposing the creation of the Special Service Area, pursuant to Chapter 120, Ill. Rev. Stat. Sec. 1309. Said Special Service Area No. 2 consists of the territory described in the ordinance described above (**Old Mill Manor**). The Village of Hampshire is now authorized to levy taxes for special services to be provided in said special service area, i.e., care and maintenance of the overland drainage system.

Section 2: The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year is Special Service Area No. 2 is ascertained to be the sum of \$1,800.00.

Section 3: The following sums shall be, and the same hereby are, levied upon the taxable property, as defined in the Revenue Act of 1939, in the Village of Hampshire, Special Service Area No. 2, said tax to be levied for the fiscal year beginning May 1, 2023, and ending April 30, 2024.

TAX LEVY

Special Service Area No. 2:

	<u>Amount Appropriated</u>	<u>Amount Levied</u>
1. Maintenance	\$1,800	\$1,800
Total Levy		\$1,800

Section 4: This tax is levied pursuant to Article VII, Sec. 6A and 6L of the Constitution of the State of Illinois and Ill. Rev. Stat. 1987, Ch. 120, Sec. 1301 et seq., and pursuant to Ordinance 90-4 establishing Village of Hampshire Special Service Area No. 2.

Section 5: There is hereby certified to the County Clerk of Kane County, Illinois, the sum aforesaid, constituting the total amount the Village of Hampshire Special Service Area No. 2 requires to be raised by taxation for the current fiscal year of said Village, and the Village Clerk

is hereby ordered and directed to file with the County Clerk of Kane County on or before the time required by law a certified copy of this ordinance.

Section 6: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 7th day of December, 2023, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED this 7th day of December, 2023.

Michael J. Reid, Jr., Village President

ATTEST:

Karen Stuehler, Village Clerk

ORDINANCE NO. 23 - XX

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2023, IN AND FOR VILLAGE OF HAMPSHIRE SPECIAL SERVICE AREA NO. 3

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE and MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

Section 1: Village of Hampshire Special Service Area No. 3 has been created by an ordinance entitled “An Ordinance Establishing Village of Hampshire Special Service Area No. 3,” adopted September 19, 1991, no petition having been filed opposing the creation of the Special Service Area, pursuant to Chapter 120, Ill. Rev. Stat. Sec. 1309. Said Special Service Area No. 3 consists of the territory described in the ordinance described above (**Panama Street**). The Village of Hampshire is now authorized to levy taxes for special services to be provided in said special service area, i.e., care and maintenance of the overland drainage system.

Section 2: The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year is Special Service Area No. 3 is ascertained to be the sum of \$300.00.

Section 3: The following sums shall be, and the same hereby are, levied upon the taxable property, as defined in the Revenue Act of 1939, in the Village of Hampshire, Special Service Area No. 3, said tax to be levied for the fiscal year beginning May 1, 2023, and ending April 30, 2024.

TAX LEVY

Special Service Area No. 3:

	<u>Amount Appropriated</u>	<u>Amount Levied</u>
1. Maintenance	\$300	\$300
Total Levy		\$300

Section 4: This tax is levied pursuant to Article VII, Sec. 6A and 6L of the Constitution of the State of Illinois and Ill. Rev. Stat. 1987, Ch. 120, Sec. 1301 et seq., and pursuant to Ordinance 91-13 establishing Village of Hampshire Special Service Area No. 3.

Section 5: There is hereby certified to the County Clerk of Kane County, Illinois, the sum aforesaid, constituting the total amount the Village of Hampshire Special Service Area No. 3 requires to be raised by taxation for the current fiscal year of said Village, and the Village Clerk

is hereby ordered and directed to file with the County Clerk of Kane County on or before the time required by law a certified copy of this ordinance.

Section 6: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 7th day of December, 2023, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED this 7th day of December, 2023.

Michael J. Reid, Jr., Village President

ATTEST:

Karen Stuehler, Village Clerk

ORDINANCE NO. 23 - XX

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024, IN AND FOR VILLAGE OF HAMPSHIRE SPECIAL SERVICE AREA NO. 6

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

Section 1: Village of Hampshire Special Service Area No. 6 has been created by an ordinance entitled “An Ordinance Establishing Village of Hampshire Special Service Area No. 6,” adopted April 6, 1995, no petition having been filed opposing the creation of the Special Service Area, pursuant to Chapter 120, Ill. Rev. Stat. Sec. 1309. Said Special Service Area No. 6 consists of the territory described in the ordinance described above (**Hampshire Prairie**). The Village of Hampshire is now authorized to levy taxes for special services to be provided in said special service area, i.e., care and maintenance of the drainage system, including but not limited to the creekway of the Hampshire Creek Tributary, and detention and retention area.

Section 2: The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year is Special Service Area No. 6 is ascertained to be the sum of \$6,000.

Section 3: The following sums shall be, and the same hereby are, levied upon the taxable property, as defined in the Revenue Act of 1939, in the Village of Hampshire, Special Service Area No. 6, said tax to be levied for the fiscal year beginning May 1, 2023, and ending April 30, 2024.

TAX LEVY

Special Service Area No. 6:

	<u>Amount Appropriated</u>	<u>Amount Levied</u>
1. Maintenance	\$6,000	\$6,000
Total Levy		\$6,000

Section 4: This tax is levied pursuant to Article VII, Sec. 6A and 6L of the Constitution of the State of Illinois and Ill. Rev. Stat. 1987, Ch. 120, Sec. 1301 et seq., and pursuant to Ordinance 95-5 establishing Village of Hampshire Special Service Area No. 6.

Section 5: There is hereby certified to the County Clerk of Kane County, Illinois, the sum aforesaid, constituting the total amount the Village of Hampshire Special Service Area No. 6

requires to be raised by taxation for the current fiscal year of said Village, and the Village Clerk is hereby ordered and directed to file with the County Clerk of Kane County on or before the time required by law a certified copy of this ordinance.

Section 6: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 7TH day of December, 2023, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED this 7TH day of December, 2023.

Michael J. Reid, Jr., Village President

ATTEST:

Karen Stuehler, Village Clerk

ORDINANCE NO. 23 - XX

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024, IN AND FOR VILLAGE OF HAMPSHIRE SPECIAL SERVICE AREA NO. 7

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE and MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

Section 1: Village of Hampshire Special Service Area No. 7 has been created by an ordinance entitled “An Ordinance Establishing Village of Hampshire Special Service Area No. 7,” adopted October 7, 1996, no petition having been filed opposing the creation of the Special Service Area, pursuant to Chapter 120, Ill. Rev. Stat. Sec. 1309. Said Special Service Area No. 7 consists of the territory described in the ordinance described above (**Hampshire Hills**). The Village of Hampshire is now authorized to levy taxes for special services to be provided in said special service area, i.e., maintenance of wetlands area, drainage and detention areas, outfall storm sewer, vehicular access easement and utility easement for rear yard sanitary sewer mains.

Section 2: The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in Special Service Area No. 7 is ascertained to be the sum of \$9,000.

Section 3: The following sums shall be, and the same hereby are, levied upon the taxable property, as defined in the Revenue Act of 1939, in the Village of Hampshire, Special Service Area No. 7, said tax to be levied for the fiscal year beginning May 1, 2023, and ending April 30, 2024

TAX LEVY

Special Service Area No. 7:

	<u>Amount Appropriated</u>	<u>Amount Levied</u>
1. Maintenance	\$9,000	\$9,000
Total Levy		\$9,000

Section 4: This tax is levied pursuant to Article VII, Sec. 6A and 6L of the Constitution of the State of Illinois and Ill. Rev. Stat. 1987, Ch. 120, Sec. 1301 et seq., and pursuant to Ordinance 96-25 establishing Village of Hampshire Special Service Area No. 7.

Section 5: There is hereby certified to the County Clerk of Kane County, Illinois, the sum aforesaid, constituting the total amount the Village of Hampshire Special Service Area No. 7 requires to be raised by taxation for the current fiscal year of said Village, and the Village Clerk is hereby ordered and directed to file with the County Clerk of Kane County on or before the time required by law a certified copy of this ordinance.

Section 6: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 7th day of December, 2023, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED this 7th day of December, 2023.

Michael J. Reid, Jr., Village President

ATTEST:

Karen Stuehler, Village Clerk

ORDINANCE NO. 23 - XX

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024, IN AND FOR VILLAGE OF HAMPSHIRE SPECIAL SERVICE AREA NO. 8

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE and MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

Section 1: Village of Hampshire Special Service Area No. 8 has been created by an ordinance entitled “An Ordinance Establishing Village of Hampshire Special Service Area No. 8,” adopted October 7, 1996, no petition having been filed opposing the creation of the Special Service Area, pursuant to Chapter 120, Ill. Rev. Stat. Sec. 1309. Said Special Service Area No. 8 consists of the territory described in the ordinance described above (**Hampshire Fields**). The Village of Hampshire is now authorized to levy taxes for special services to be provided in said special service area, i.e., maintenance of drainage and detention improvements.

Section 2: The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in Special Service Area No. 8 is ascertained to be the sum of \$2,500.00.

Section 3: The following sums shall be, and the same hereby are, levied upon the taxable property, as defined in the Revenue Act of 1939, in the Village of Hampshire, Special Service Area No. 8, said tax to be levied for the fiscal year beginning May 1, 2023, and ending April 30, 2024.

TAX LEVY

Special Service Area No. 8:

	<u>Amount Appropriated</u>	<u>Amount Levied</u>
1. Maintenance	\$2,500	\$2,500
Total Levy		\$2,500

Section 4: This tax is levied pursuant to Article VII, Sec. 6A and 6L of the Constitution of the State of Illinois and Ill. Rev. Stat. 1987, Ch. 120, Sec. 1301 et seq., and pursuant to Ordinance 96-26 establishing Village of Hampshire Special Service Area No. 8.

Section 5: There is hereby certified to the County Clerk of Kane County, Illinois, the sum aforesaid, constituting the total amount the Village of Hampshire Special Service Area No. 8 requires to be raised by taxation for the current fiscal year of said Village, and the Village Clerk

is hereby ordered and directed to file with the County Clerk of Kane County on or before the time required by law a certified copy of this ordinance.

Section 6: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 7th day of December, 2023, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED this 7th day of December, 2023.

Michael J. Reid, Jr., Village President

ATTEST:

Karen Stuehler, Village Clerk

ORDINANCE NO. 23 - XX

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024, IN AND FOR VILLAGE OF HAMPSHIRE SPECIAL SERVICE AREA NO. 10

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

Section 1: Village of Hampshire Special Service Area No. 10 has been created by an ordinance entitled “An Ordinance Establishing Village of Hampshire Special Service Area No. 10,” adopted October 2, 1997, no petition having been filed opposing the creation of the Special Service Area, pursuant to Chapter 120, Ill. Rev. Stat. Sec. 1309. Said Special Service Area No. 10 consists of the territory described in the ordinance described above (**White Oak Ponds**). The Village of Hampshire is now authorized to levy taxes for special services to be provided in said special service area, i.e., maintenance of the stormwater detention/retention area or areas created for stormwater management.

Section 2: The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in Special Service Area No. 10 is ascertained to be the sum of \$19,090.

Section 3: The following sums shall be, and the same hereby are, levied upon the taxable property, as defined in the Revenue Act of 1939, in the Village of Hampshire, Special Service Area No. 10, said tax to be levied for the fiscal year beginning May 1, 2023, and ending April 30, 2024.

TAX LEVY

Special Service Area No. 10:

	<u>Amount Appropriated</u>	<u>Amount Levied</u>
1. Maintenance	\$19,090	\$19,090
Total Levy		\$19,090

Section 4: This tax is levied pursuant to Article VII, Sec. 6A and 6L of the Constitution of the State of Illinois and Ill. Rev. Stat. 1987, Ch. 120, Sec. 1301 et seq., and pursuant to Ordinance 97-33 establishing Village of Hampshire Special Service Area No. 10.

Section 5: There is hereby certified to the County Clerk of Kane County, Illinois, the sum aforesaid, constituting the total amount the Village of Hampshire Special Service Area No. 10

requires to be raised by taxation for the current fiscal year of said Village, and the Village Clerk is hereby ordered and directed to file with the County Clerk of Kane County on or before the time required by law a certified copy of this ordinance.

Section 6: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 7th day of December, 2023, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED this 7th day of December, 2023.

Michael J. Reid, Jr., Village President

ATTEST:

Karen Stuehler, Village Clerk

ORDINANCE NO. 23-XX

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024, IN AND FOR VILLAGE OF HAMPSHIRE SPECIAL SERVICE AREA NO. 11

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

Section 1: Village of Hampshire Special Service Area No. 11 has been created by an ordinance entitled “An Ordinance Establishing Village of Hampshire Special Service Area No. 11,” adopted September 2, 2004, no petition having been filed opposing the creation of the Special Service Area, pursuant to Chapter 120, Ill. Rev. Stat. Sec. 1309. Said Special Service Area No. 11 consists of the territory described in the ordinance described above (**Hampshire Highlands**). The Village of Hampshire is now authorized to levy taxes for special services to be provided in said special service area, i.e., maintenance of the stormwater management and landscape easements in Hampshire Highlands Subdivision.

Section 2: The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in Special Service Area No. 11 is ascertained to be the sum of \$11,330.

Section 3: The following sums shall be, and the same hereby are, levied upon the taxable property, as defined in the Revenue Act of 1939, in the Village of Hampshire, Special Service Area No. 11, said tax to be levied for the fiscal year beginning May 1, 2023, and ending April 30, 2024.

TAX LEVY

Special Service Area No. 11:

	<u>Amount Appropriated</u>	<u>Amount Levied</u>
1. Maintenance	\$11,330	\$11,330
Total Levy		\$11,330

Section 4: This tax is levied pursuant to Article VII, Sec. 6A and 6L of the Constitution of the State of Illinois and Ill. Rev. Stat. 1987, Ch. 120, Sec. 1301 et seq., and pursuant to Ordinance 03-33 establishing Village of Hampshire Special Service Area No. 11.

Section 5: There is hereby certified to the County Clerk of Kane County, Illinois, the sum aforesaid, constituting the total amount the Village of Hampshire Special Service Area No. 11

requires to be raised by taxation for the current fiscal year of said Village, and the Village Clerk is hereby ordered and directed to file with the County Clerk of Kane County on or before the time required by law a certified copy of this ordinance.

Section 6: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 7th day of December, 2023, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED this 7th day of December, 2023.

Michael J. Reid, Jr., Village President

ATTEST:

Karen Stuehler, Village Clerk

ORDINANCE NO. 23 - XX

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024, IN AND FOR VILLAGE OF HAMPSHIRE SPECIAL SERVICE AREA NO. 12

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

Section 1: Village of Hampshire Special Service Area No. 12 has been created by an ordinance entitled “An Ordinance Establishing Village of Hampshire Special Service Area No. 12,” adopted September 2, 2004, no petition having been filed opposing the creation of the Special Service Area, pursuant to Chapter 120, Ill. Rev. Stat. Sec. 1309. Said Special Service Area No. 12 consists of the territory described in the ordinance described above (**Hampshire Meadows**). The Village of Hampshire is now authorized to levy taxes for special services to be provided in said special service area, i.e., maintenance of stormwater management and landscape easements in the Hampshire Meadows Subdivision.

Section 2: The total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in Special Service Area No. 12 is ascertained to be the sum of \$5,000.

Section 3: The following sums shall be, and the same hereby are, levied upon the taxable property, as defined in the Revenue Act of 1939, in the Village of Hampshire, Special Service Area No. 12, said tax to be levied for the fiscal year beginning May 1, 2023, and ending April 30, 2024.

TAX LEVY

Special Service Area No. 12:

	<u>Amount Appropriated</u>	<u>Amount Levied</u>
1. Maintenance	\$5,000	\$5,000
Total Levy		\$5,000

Section 4: This tax is levied pursuant to Article VII, Sec. 6A and 6L of the Constitution of the State of Illinois and Ill. Rev. Stat. 1987, Ch. 120, Sec. 1301 et seq., and pursuant to Ordinance 03-33 establishing Village of Hampshire Special Service Area No. 12.

Section 5: There is hereby certified to the County Clerk of Kane County, Illinois, the sum aforesaid, constituting the total amount the Village of Hampshire Special Service Area No. 12

requires to be raised by taxation for the current fiscal year of said Village, and the Village Clerk is hereby ordered and directed to file with the County Clerk of Kane County on or before the time required by law a certified copy of this ordinance.

Section 6: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 17^h day of December, 2023, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED this 7th day of December, 2023.

Michael J. Reid, Jr., Village President

ATTEST:

Karen Stuehler, Village Clerk



Village of Hampshire
 234 S. State Street, Hampshire IL 60140
 Phone: 847-683-2181 www.hampshireil.org

Monthly Report

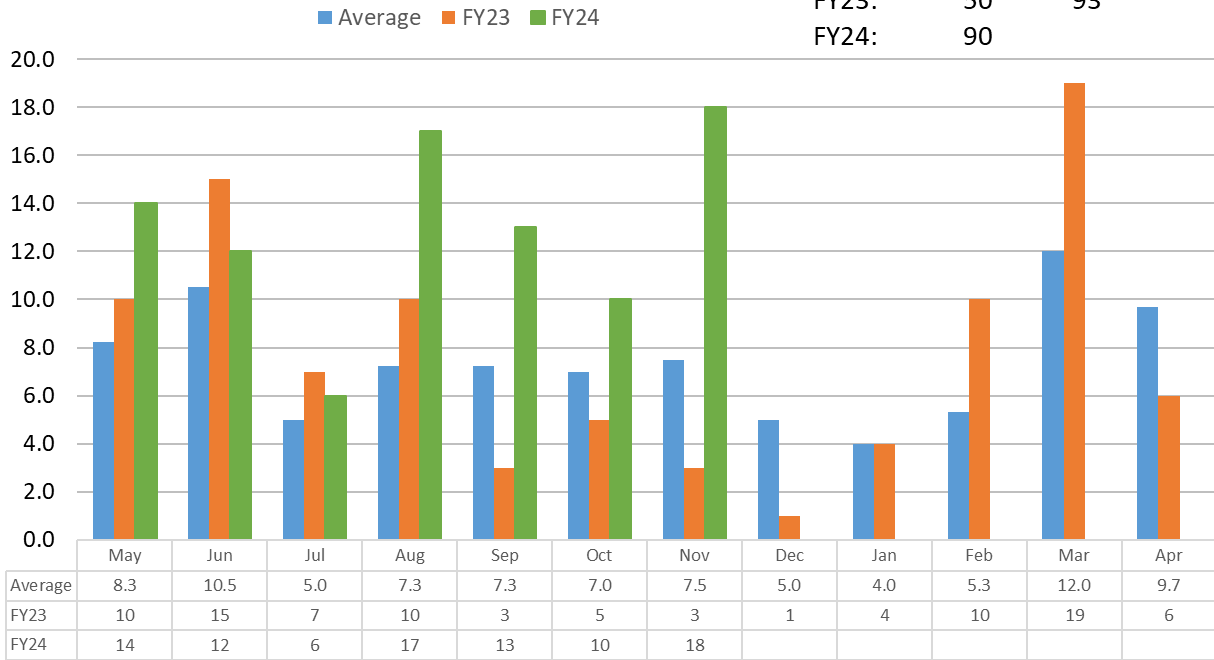
TO: President Reid; Board of Trustees
FROM: Josh Wray, Assistant to the Village Manager
FOR: Village Board Meeting on November 2, 2023
RE: Building Report - November 2023

Building Performance Metrics	<u>November</u>	<u>Monthly Avg.</u>	<u>FY24 TTD</u>
• Total permits issued	58	54	537
o New single-family homes	18	7	90
o Townhome/duplex units	14	11	84
• Avg. plan review time	2.1 days	2.0 days	n/a
• Inspections	897	367	5,198
• Permit fees collected	\$49,961	\$34,448	\$475,856
• Other Village fees collected	\$134,446	\$56,845	\$852,487
Code Enforcement Performance Metrics	<u>November</u>	<u>Monthly Avg.</u>	<u>FY24 TTD</u>
• No. of complaints	0	1	9
• No. of new cases	0	1	8
• No. of active cases	9	7	n/a

New Single-Family Detached Home Permits Issued

Average: 53
 FY23: 50
 FY24: 90

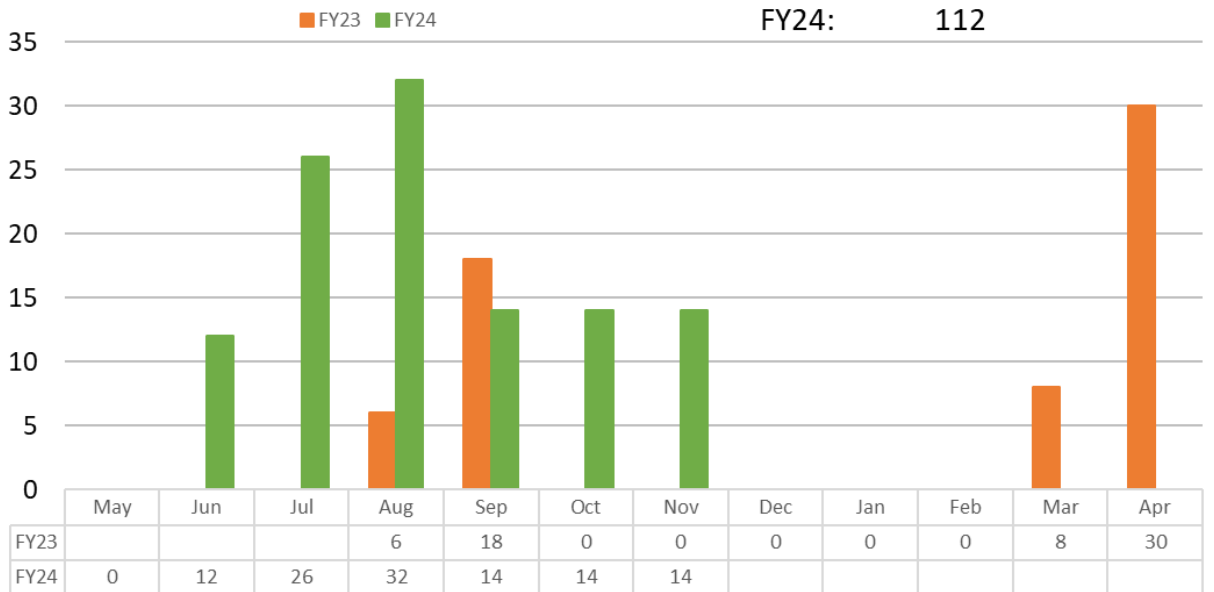
TTD 53
 FY Total 89



New Duplex/Townhome Units Permits Issued

FY23: 24
 FY24: 112

TTD 24
 FY Total 62



Village of Hampshire Street Department

Monthly Report: November 2023

Sidewalk Program

The Village of Hampshire started a sidewalk safety pilot program this fall with a company called Safe Step. Safe Step is a safe sidewalk solutions company "say that 3 times fast" specializing in repairing trip hazards using a unique saw-cutting method. This program is designed to start the process of eliminating sidewalk trip hazards throughout the Village, which gives us access to an online portal with realtime sidewalk defects in progress. The portal also has pictures of before and after repairs along with a map showing pins for each location.

I've attached a report showing all locations that were repaired along with before and after photos.

Snow Storms

Sunday 11/26/2023 - 1.5" snow (11 hour storm with light snow)

Sweeper

Swept the town twice: Done for 2023

SSA and Street department mowing

Mowed one last time for 2023

Utility Locates

Normal 231

Emergency 12

Asphalt Usage

33.37 Tons of asphalt for various patches and potholes

Tree Trimming

Misc

Work Performed

Vehicle and Equipment Maintenance

Street Light Repair

Other Miscellaneous Projects

Time	AM	PM	Day of Week	Date	Temp	Depth of Snow
Storm Started	3:00		Sunday	11/26/2023	30°	1.5"
Storm Ended		2:00				
Road Cleared	11:30					
Procedures		Results		Comments		
Salt	Yes	Salt				
Plowing	Yes	Plowing				
Labor, Equipment, Times and Materials						
Personnel	Reg hrs	O.T. hrs	Total hrs	Equipment	Pre-Wet Gallons	Salt Tons
Dave		7.5		Loader		
Bill		6.5		W2020		8
Garrett		6.5		P2020		7
Andy		6.5		2021		8
Adam		6.5		2011		12
Jake		6.5		2006		6
Dawid		6.5		Dodge 5500		5
Tony		6.5		2017		8
Sean		6.5		2003		7
Austin		6.5		2008		8
Christian		6.5		Ford F550		6
				Total		75 tons
Comments: The storm was long and light for the most part. Warm roads and warm temps made for an easy clean-up.						
Completed By: David Starrett				Title: Street Supervisor		



Saw Cut Report

Jay Hedges
 Village of Hampshire
 234 S State St
 Hampshire, IL 60140
 PO: Proposal 201655
 11/20/23

THIS IS NOT AN INVOICE. INVOICE WILL BE SENT SEPARATELY

Safe Step LLC
 PO Box 411
 Hortonville, WI 54944
 (920) 202-0954
 EIN: 20-2754406

Inv Number 4169
 Inv Amount \$ 10,000.00

Sq. Ft. saved over R&R
 3,527.00

Total LF 587.8
 Total IF 253.69

No.	Pin	GPS Coordinates*		Address	Notes	High	Low	Lineal Feet	Inch Feet	
		Latitude	Longitude							
1	26	42.0890312	-88.542236	610 Bluestem Ln	Longside	On Hampshire Dr	8	4	4	3.00
2	27	42.0890312	-88.541801	610 Bluestem Ln	XC	Keystone; Flare 1 side	5	0	4.2	1.31
3	28	42.0890656	-88.541809	610 Bluestem Ln	XC, Tree		9	0	4	2.25
4	29	42.0891416	-88.541812	610 Bluestem Ln	XC	Adj panel has slight Negative cross slope but no Waterpooling	4	0	4	1.00
5	30	42.089138	-88.541817	610 Bluestem Ln	XC, Tree	Adj panel has slight Negative cross slope but no Waterpooling	7	0	4	1.75
6	31	42.0891953	-88.541794	610 Bluestem Ln	XC, 6 Inch		7	0	4	1.75
7	32	42.0892715	-88.541817	610 Bluestem Ln	Tree		6	2	4	2.00
8	33	42.0893822	-88.541817	608 Bluestem Ln			8	7	4	3.75
9	34	42.0895348	-88.541817	606 Bluestem Ln		Property line of 608	6	0	4	1.50
10	36	42.0899048	-88.541817	604 Bluestem Ln		Top of sidewalk to ramp	5	0	4	1.25
11	38	42.0900459	-88.54184	602 Bluestem Ln			7	3	4	2.50
12	39	42.0900764	-88.54184	602 Bluestem Ln	XC, 6 Inch		6	0	4	1.50
13	80	42.0894915	-88.541579	607 Bluestem Ln	XC, Tree		6	0	4	1.50
14	81	42.0894674	-88.541585	607 Bluestem Ln	Tree		9	2	4	2.75
15	82	42.0894	-88.541596	607 Bluestem Ln	XC, 6 Inch		4	0	4	1.00
16	83	42.0893784	-88.541595	607 Bluestem Ln	XC, Tree		3	0	4	0.75
17	84	42.0892868	-88.541542	607 Bluestem Ln		Property line of 609	12	8	4	5.00
18	85	42.0891571	-88.541573	609 Bluestem Ln	Tree		4	1	4	1.25
19	86	42.0891609	-88.541595	609 Bluestem Ln			4	2	4	1.50
20	87	42.0891342	-88.541588	609 Bluestem Ln	Tree		5	4	4	2.25
21	88	42.0890427	-88.541115	609 Bluestem Ln	Longside	On Hampshire Dr	8	7	4	3.75
22	47	42.0901947	-88.541595	600 Clover Cir	Tree, Longside	On Bluestem Ln	3	0	3.8	0.71
23	48	42.0900879	-88.541573	600 Clover Cir	XC, Tree, Longside	On Bluestem Ln	3	0	4	0.75
24	49	42.0899561	-88.541352	600 Clover Cir			3	2	4	1.25
25	50	42.0899467	-88.541367	600 Clover Cir	Tree		4	3	4	1.75
26	51	42.0899658	-88.541283	600 Clover Cir			4	4	4	2.00
27	52	42.0899582	-88.541054	602 Clover Cir	6 Inch		4	3	4	1.75
28	53	42.0899658	-88.54097	602 Clover Cir	Tree		6	6	4	3.00
29	54	42.0899658	-88.54084	604 Clover Cir	6 Inch		7	3	4	2.50
30	55	42.08992	-88.540665	606 Clover Cir			4	4	4	2.00
31	56	42.0899317	-88.540639	606 Clover Cir	Tree		5	4	4	2.25
32	57	42.089798	-88.540451	608 Clover Cir	Tree	Property line of 606	9	5	4	3.50
33	58	42.0898056	-88.540405	608 Clover Cir	XC, Tree		6	0	4	1.50
34	59	42.0896759	-88.540344	608 Clover Cir	Tree		8	0	4	2.00
35	60	42.0895348	-88.540359	610 Clover Cir	Tree		5	4	4	2.25
36	61	42.0894737	-88.540329	612 Clover Cir	XC		3	0	4	0.75
37	62	42.089344	-88.540337	612 Clover Cir	XC		6	0	4	1.50
38	63	42.0893059	-88.540367	612 Clover Cir			4	3	4	1.75
39	64	42.0892181	-88.540337	614 Clover Cir		High near middle	6	5	4	2.75
40	66	42.0891724	-88.540596	607 Clover Cir	XC		6	0	4	1.50
41	67	42.0892754	-88.540573	607 Clover Cir	Tree		7	7	4	3.50
42	69	42.0894699	-88.54055	603 Clover Cir			3	2	4	1.25
43	70	42.089756	-88.540733	603 Clover Cir	Tree		4	2	4	1.50
44	71	42.0897713	-88.540924	603 Clover Cir			3	3	4	1.50
45	72	42.0897713	-88.540962	603 Clover Cir			4	0	3.6	0.90
46	73	42.0897636	-88.541191	601 Clover Cir	Tree		4	0	4	1.00
47	74	42.0897675	-88.541367	601 Clover Cir	XC		3	0	4	0.75
48	75	42.0897942	-88.541595	601 Clover Cir			3	2	4	1.25
49	76	42.0897713	-88.541603	601 Clover Cir	Longside	On Bluestem Ln	5	0	5.8	1.81
50	77	42.0897713	-88.541603	601 Clover Cir	Longside	On Bluestem Ln; Keystone; Flare 1 side	6	0	4.3	1.61
51	78	42.0897293	-88.541588	601 Clover Cir	Tree, Longside	On Bluestem Ln	8	0	4	2.00
52	79	42.0896187	-88.541588	601 Clover Cir	XC, Longside	On Bluestem Ln	3	0	4	0.75
53	89	42.0890388	-88.541039	607 Clover Cir	XC, Longside	On Hampshire Dr	3	0	4	0.75

*The accuracy of GPS coordinates is dependent on the technology available on smart phones and should be relied upon as approximations only.

		GPS Coordinates*									
No.	Pin	Latitude	Longitude	Address	Notes		High	Low	Lineal Feet	Inch Feet	
54	90	42.0890388	-88.540993	607 Clover Cir	Longside	On Hampshire Dr	4	1	4	1.25	
55	91	42.089077	-88.540146	614 Clover Cir	XC, Tree, Longside	On Hampshire Dr	4	0	4	1.00	
56	92	42.0890348	-88.539958	614 Clover Cir	XC, Tree, Longside	On Hampshire Dr	4	0	4	1.00	
57	93	42.0890541	-88.539978	614 Clover Cir	XC, Tree, Longside	On Hampshire Dr	5	0	4	1.25	
58	94	42.0890503	-88.539886	614 Clover Cir	Longside	On Hampshire Dr	8	4	4	3.00	
59	1	42.0890465	-88.544373	686 Hampshire Dr	XC, Tree		4	0	4	1.00	
60	3	42.0890465	-88.544296	686 Hampshire Dr	6 Inch		6	3	4	2.25	
61	4	42.0890617	-88.544235	686 Hampshire Dr			4	0	4	1.00	
62	5	42.0890236	-88.544067	684 Hampshire Dr		Property line of 686	4	3	4	1.75	
63	6	42.0890503	-88.544006	684 Hampshire Dr			3	0	3.8	0.71	
64	7	42.0890293	-88.5439	684 Hampshire Dr		High near middle	4	0	4	1.00	
65	8	42.0890388	-88.543884	684 Hampshire Dr	6 Inch		5	1	4	1.50	
66	9	42.0890503	-88.543762	684 Hampshire Dr	6 Inch		3	0	4	0.75	
67	10	42.0890541	-88.543785	684 Hampshire Dr			5	2	4	1.75	
68	11	42.0890436	-88.54364	682 Hampshire Dr	XC, 6 Inch		4	0	4	1.00	
69	12	42.0890487	-88.543531	682 Hampshire Dr		Low near middle	3	1	4	1.00	
70	13	42.0890425	-88.543466	680 Hampshire Dr		Property line of 682	4	3	4	1.75	
71	14	42.089035	-88.543419	680 Hampshire Dr	XC		3	0	4	0.75	
72	15	42.0890884	-88.543236	680 Hampshire Dr	XC, Tree		4	0	4	1.00	
73	16	42.0890541	-88.54319	680 Hampshire Dr	Tree	Property line of 678	16	10	4	6.50	
74	17	42.0890414	-88.543036	678 Hampshire Dr	XC, Tree	Adj panel has a hole at joint	10	0	4	2.50	
75	18	42.0890388	-88.542854	678 Hampshire Dr	Tree	Prior repair	14	13	4	6.75	
76	19	42.0890541	-88.542755	676 Hampshire Dr	XC		7	0	4	1.75	
77	20	42.089035	-88.542709	676 Hampshire Dr	6 Inch	Cutting hazard will leave a small lip to homeowner driveway and apron	13	8	4	5.25	
78	21	42.0890441	-88.542538	674 Hampshire Dr		Property line of 676	3	3	4	1.50	
79	22	42.0890541	-88.542526	674 Hampshire Dr			4	0	3.8	0.95	
80	23	42.0890427	-88.54248	674 Hampshire Dr			4	3	4	1.75	
81	24	42.0890465	-88.542458	676 Hampshire Dr			3	0	4	0.75	
82	25	42.089035	-88.542351	674 Hampshire Dr	6 Inch		7	6	4	3.25	
83	99	42.0885225	-88.539357	633 Hampshire Dr	Longside	On Prairieview Pkwy	4	4	4	2.00	
84	100	42.0886078	-88.539375	633 Hampshire Dr	Tree, Longside	On Prairieview Pkwy	5	1	4	1.50	
85	101	42.0886879	-88.539383	633 Hampshire Dr	XC, Longside	On Prairieview Pkwy	3	0	4	0.75	
86	102	42.0887527	-88.539391	633 Hampshire Dr	XC, Tree, Longside	On Prairieview Pkwy	4	0	4	1.00	
87	103	42.0887642	-88.539368	633 Hampshire Dr	XC, Tree, Longside	On Prairieview Pkwy	5	0	4	1.25	
88	104	42.0887909	-88.539391	633 Hampshire Dr	Tree, Longside	On Prairieview Pkwy	3	0	3.6	0.68	
89	105	42.0888786	-88.539406	633 Hampshire Dr	XC		4	0	4	1.00	
90	106	42.0888519	-88.539482	633 Hampshire Dr	XC		3	0	4	0.75	
91	107	42.0888596	-88.539673	635 Hampshire Dr	XC, 6 Inch		5	0	4	1.25	
92	109	42.0888557	-88.539734	635 Hampshire Dr	XC, 6 Inch		4	0	4	1.00	
93	110	42.0888519	-88.539871	635 Hampshire Dr	XC, Tree		4	0	4	1.00	
94	112	42.088871	-88.540146	639 Hampshire Dr	XC		3	0	4	0.75	
95	113	42.088871	-88.540161	639 Hampshire Dr			4	0	4	1.00	
96	114	42.088871	-88.540215	641 Hampshire Dr			4	3	4	1.75	
97	115	42.0888672	-88.540329	641 Hampshire Dr	XC		3	0	4	0.75	
98	116	42.0888672	-88.54039	643 Hampshire Dr	XC		4	0	4	1.00	
99	118	42.0888672	-88.540504	643 Hampshire Dr			7	4	4	2.75	
100	120	42.088871	-88.540726	647 Hampshire Dr	XC		4	0	4	1.00	
101	121	42.088871	-88.540802	647 Hampshire Dr	XC		6	0	4	1.50	
102	122	42.0888672	-88.540794	647 Hampshire Dr		Prior repair	12	12	4	6.00	
103	123	42.088871	-88.540894	649 Hampshire Dr	XC, Tree		5	0	4	1.25	
104	124	42.0888557	-88.540947	649 Hampshire Dr	6 Inch		4	0	3	0.75	
105	127	42.0888367	-88.54126	653 Hampshire Dr	XC		6	0	4	1.50	
106	128	42.0888653	-88.541378	653 Hampshire Dr	XC	Property line of 655	5	0	4	1.25	
107	130	42.0888596	-88.541504	655 Hampshire Dr			7	0	4	1.75	
108	131	42.0888824	-88.541603	655 Hampshire Dr		Parallel Cut to crosswalk ramp; Flare both sides	3	2	4.4	1.38	
109	134	42.0888596	-88.541862	661 Hampshire Dr	XC		3	0	4	0.75	
110	135	42.0888634	-88.541908	663 Hampshire Dr	XC, Tree		3	0	4	0.75	
111	138	42.0888634	-88.542076	665 Hampshire Dr			4	0	3.8	0.95	
112	139	42.0888443	-88.542122	665 Hampshire Dr	XC		6	0	4	1.50	
113	140	42.088871	-88.542213	665 Hampshire Dr	XC	Property line of 667	4	0	4	1.00	
114	141	42.0888557	-88.542336	667 Hampshire Dr		Adj panel may have slight Waterpooling	6	2	4	2.00	
115	142	42.0888596	-88.542366	669 Hampshire Dr	Tree		4	4	4	2.00	
116	143	42.0888596	-88.542412	669 Hampshire Dr	Tree	Prior repair	14	12	4	6.50	
117	147	42.0888443	-88.542717	671 Hampshire Dr	Tree	Property line of 673	3	2	4	1.25	
118	148	42.0888519	-88.542755	673 Hampshire Dr	XC, Tree		5	0	4	1.25	
119	150	42.0888519	-88.542831	673 Hampshire Dr	XC		5	0	4	1.25	
120	151	42.0888596	-88.542961	675 Hampshire Dr	XC		5	0	4	1.25	
121	153	42.0888557	-88.543091	677 Hampshire Dr	XC		4	0	4	1.00	
122	155	42.0888443	-88.543243	679 Hampshire Dr	XC, Tree		6	0	4	1.50	
123	156	42.0888443	-88.543335	679 Hampshire Dr	XC		3	0	4	0.75	
124	157	42.0888557	-88.543404	681 Hampshire Dr	Tree		7	2	4	2.25	

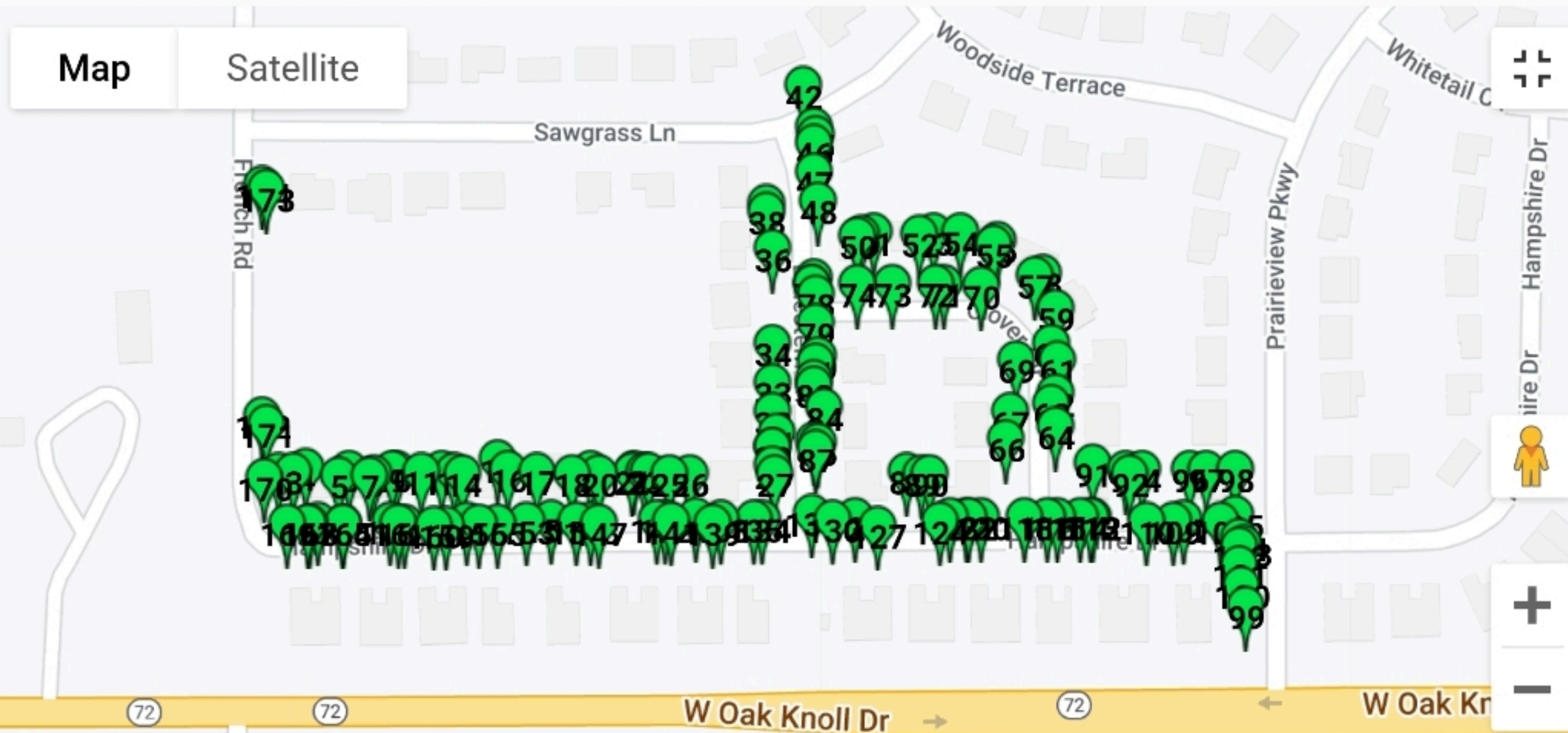
*The accuracy of GPS coordinates is dependent on the technology available on smart phones and should be relied upon as approximations only.

No.	Pin	GPS Coordinates*		Address	Notes	High	Low	Lineal Feet	Inch Feet	
		Latitude	Longitude							
125	159	42.0888329	-88.54351	681 Hampshire Dr	XC	Adj panel is Fractured	4	0	4	1.00
126	160	42.0888367	-88.543571	683 Hampshire Dr	XC		4	0	4	1.00
127	161	42.0888443	-88.543716	683 Hampshire Dr	Tree		7	7	4	3.50
128	162	42.0888405	-88.543755	685 Hampshire Dr	Tree	High near middle	5	2	4	1.75
129	163	42.0888519	-88.543793	684 Hampshire Dr	6 Inch	High near middle	3	1	4	1.00
130	164	42.0888443	-88.544044	689 Hampshire Dr	Tree		6	5	4	2.75
131	165	42.0888405	-88.544044	689 Hampshire Dr	Tree		6	3	4	2.25
132	166	42.0888481	-88.544174	689 Hampshire Dr	Tree	Adj panel has slight Negative cross slope but no Waterpooling	8	0	4	2.00
133	167	42.0888405	-88.544228	691 Hampshire Dr	XC, Tree	Adj panel has slight Negative cross slope but no Waterpooling	5	0	4	1.25
134	168	42.0888405	-88.544212	689 Hampshire Dr	XC		7	0	4	1.75
135	169	42.0888443	-88.544334	691 Hampshire Dr			3	3	4	1.50
136	170	42.089016	-88.544449	686 Hampshire Dr	Longside	On French Rd	4	2	4	1.50
137	171	42.0892296	-88.544441	686 Hampshire Dr	Longside	On French Rd	3	2	4	1.25
138	172	42.0892601	-88.544464	686 Hampshire Dr	XC, Longside	On French Rd	5	0	4	1.25
139	96	42.0890503	-88.539642	612 Prairieview Pkwy	XC, Longside	On Hampshire Dr	3	0	4	0.75
140	97	42.089047	-88.539555	612 Prairieview Pkwy	Longside	On Hampshire Dr	5	5	4	2.50
141	98	42.0890503	-88.539406	612 Prairieview Pkwy	Longside	On Hampshire Dr	3	2	4	1.25
142	42	42.0905342	-88.541649	503 Sawgrass Ln	Longside	On Bluestem Ln	6	4	4	2.50
143	44	42.0903702	-88.541595	503 Sawgrass Ln	6 Inch, Longside	On Bluestem Ln	4	0	3.9	0.98
144	45	42.0903397	-88.541588	503 Sawgrass Ln	Tree, Longside	On Bluestem Ln	4	0	3.8	0.95
145	46	42.0903053	-88.541595	503 Sawgrass Ln	Longside	On Bluestem Ln	3	0	4	0.75
146	173	42.0901299	-88.544441	519 Sawgrass Ln	Longside	On French Rd	6	2	4	2.00
147	174	42.0901527	-88.544464	519 Sawgrass Ln	Tree, Longside	On French Rd	6	5	4	2.75

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Map

Satellite



French Rd
Sawgrass Ln
Woodside Terrace
Whitetail C
Prairieview Pkwy
Hampshire Dr



Before Image

09-21-2023 09:55 AM



After Image

11-14-2023 08:37 PM

