

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
February 17, 2022**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, February 17, 2022.

Roll Call by Village Clerk Vasquez:

Present: Heather Fodor, Aaron Kelly, Toby Koth, Lionel Mott, Laura Pollastrini, Erik Robinson.

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Finance Director Lori Lyons, Assistant to the Village Manager Josh Wray, Village Attorney Mark Schuster and Police Chief Brian Thompson. Village Engineer Tim Paulson attended remotely.

President Reid led the Pledge of Allegiance.

MINUTES

Trustee Pollastrini noted corrections: (1) Mr. Daugherty's name is misspelled under public comments, (2) salt is misspelled as sale on page 5, and (3) "until" should be reworded as "when" in the last sentence on page 5.

Trustee Koth moved to approve the minutes of February 3, 2022 with the changes as noted.

Seconded by Trustee Pollastrini

Motion carried by roll call vote.

Ayes: Koth, Mott, Pollastrini, Kelly, Fodor

Nays: None

Abstained: Robinson

Absent: None

VILLAGE PRESIDENT'S COMMENTS

Village President Reid shared positive news regarding an officer in the Police Department. Clerk Vasquez read a letter addressed to Chief Thompson regarding Officer Davis, the SRO at Gary D. Wright Elementary School. Officer Davis was asked to speak to a class after a student told his teacher he was afraid after seeing a Police Officer in school. Officer Davis took the time to speak to the student and his class. After that, the student was fine, and Officer Davis made 20 new friends.

President Reid read another letter regarding Officer Davis, noting that she does very well with the young students. She spent time with a class, explaining what a police officer does and letting the students ask questions. At the end, Officer Davis asked how many of the students wanted to be police officers, and half the class raised their hands.

Chief Thompson thanked the Village Board and the teachers who wrote for the recognition, and said he would post the letters in the department.

APPOINTMENTS

President Reid introduced Scott McBride as his appointment to the Planning and Zoning Commission. He is a firefighter and fire marshal in another community.

Trustee Kelly asked why the term was only until 2025. PZC Chairman Mroch responded that this appointment will fill the remainder of the open term after a resignation.

Trustee Robinson moved to approve the appointment of Scott McBride to the Planning and Zoning Commission for the term ending May 2025

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Kelly, Fodor, Robinson
Nays: None
Absent: None

PROCLAMATION

President Reid thanked EEI for what they do and proclaimed February 20-26 as National Engineers Week in the Village.

VILLAGE MANAGER'S REPORT

A Motion to Approve Easement Acquisitions for the Water System Connection Project in the Sum of \$31,020.50.

Mr. Hedges noted that the Village Board authorized staff to negotiate these easements several months ago.

Trustee Pollastrini noted the number in the agenda supplement does not match the agenda.

Trustee Koth moved to approve easements acquisitions for the water system connection project not to exceed \$31,100.

Seconded by Trustee Pollastrini
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Kelly, Fodor, Robinson
Nays: None
Absent: None

MONTHLY REPORTS

January Financial Report

Ms. Lyons presented the financial report for the first nine (9) months in FY22. She highlighted that General Fund revenues are very strong at 14% over budget. The over budget expense for admin capital outlay is due to the replacement sign at Rt. 72 and French Rd., but that will be offset by revenue from the insurance claim. In the Water and Sewer Funds, engineering expenses are higher than budget due to unplanned State mandates and Utility system maintenance is high due the unplanned water main repair on Cameron Dr.

January Police Incidents Report

Chief Thompson reported that tickets are up again, and domestic incidents continue to be high.

Trustee Kelly asked if domestic issues are up in other communities as well. Chief Thompson responded yes; they are up all over, seemingly due to mental health issues.

January Engineering Report

Tim Paulson from EEI presented highlights of the monthly report. He noted that the bid openings for the water system connection project and the streetscape project will be next week on Tuesday and Thursday respectively.

Trustee Pollastrini asked if we know how many bids have come in for streetscape. Mr. Paulsen noted that seven (7) contractors attended a pre-bid meeting last week, but we do not know how many will submit until next week.

Trustee Kelly asked what is the deadline for using the CDBG money. Mr. Hedges responded the deadline is April 2023, so we are not at risk of losing the funds if spend this calendar year, as planned.

Trustee Pollastrini asked if there has been any progress made on the punch list for the Love's project. Mr. Paulsen responded yes; they have addressed almost of the items on the list except for some restoration work to take place in the spring.

Trustee Fodor asked when the crossing plans for the new D300 elementary school in Oakstead would be available. Mr. Paulsen noted that Crown is working with KDOT on the final design that should be available soon. Mr. Hedges added that there will not be a traffic light, but KDOT has approved the proposal by the Village, Crown, and D300 for a 25 mph school speed zone, a full crosswalk with a total of four (4) flashers at the crosswalk and on approach to the crosswalk in both directions. Recently, KDOT also approved a deceleration speed zone approaching the school zone. We will budgeted for a crossing guard for one-hour in the morning and one hour in the evening as requested by D300. President Reid and several trustees noted they believe a crossing guard is essential at that crossing. Trustee Kelly asked if D300 still plans to bus students from Lakewood across Big Timber Rd. to the school. Mr. Hedges noted that has never D300's plan, although there was mention of the possibility during the public hearings a year ago. He added that is why D300 is anxious to have the enhanced school crossing and a crossing guard.

ACCOUNTS PAYABLE

A Motion to approve the February 17, 2022 Accounts Payable to Personnel

Trustee Pollastrini moved to approve the Accounts Payable to Personnel in the sum of \$40.00 paid on or before February 23, 2022.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Pollastrini, Robinson, Koth, Mott
Nays: None
Absent: None

A Motion to approve the February 17, 2022 Regular Accounts Payable

Trustee Fodor commented that the façade project at 129 S. State looks great and she is very grateful the Village has the Façade Program.

Trustee Mott moved to approve the Regular Accounts Payable in the sum of \$300,491.43 paid on or before February 23, 2022.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Pollastrini, Koth, Mott, Robinson
Nays: None
Absent: None

COMMITTEE / COMMISSION REPORTS

- a) Business Development Commission – Trustee Kelly said he was not able to attend the last meeting. Mr. Wray reported that he presented an economic development presentation to the BDC to guide the group as it begins to create an economic development strategy. They discussed their mission, goals, and potential strategies for how they will approach economic development in the Village. Commissioner Swalwell updated the Commission on the façade program. Trustee Kelly thanked Mr. Wray for his work guiding the BDC through its planning process on the economic development strategy.

Trustee Koth asked if the BDC sees the façade renderings when someone applies for a grant. Trustee Kelly responded that the process starts with the Beautification Subcommittee where they review renderings, quotes, materials, etc. before moving to the BDC and the Village Board for final approval. Materials may change, but the plans are to be substantially the same. Trustee Kelly further said there was discussion at the BDC about adding a sense of conformity to the downtown area for look and feel. However, the BDC felt we are too far into the program, and that the current review process assures the quality of the projects approved.

- b) Public Relations – Trustee Fodor noted the newsletter should come out in the water bills before the next PR meeting.
- c) Public Works – No report.
- d) Budget Committee – Trustee Pollastrini reported the first Budget Committee be held on February 23 at 6:30 p.m. Ms. Lyons noted the agenda will include a presentation of the operating funds.

ANNOUNCEMENTS

Trustee Pollastrini announced that Thursday, February 24 at 7pm the Historical Society will have a free program at the Fire Protection District. There have been about 40 people attending these events, and they have been great.

Trustee Pollastrini also noted that people on Facebook and other platforms sometimes complain about Hampshire losing its small-town feel, but the Village does not always have control over what happens. There is quite a lot of land for sale in the area, and the Village often does not approve or disapprove of private land sales.

Trustee Robinson thanked the Chief Thompson and our Police Officers for keeping the schools safe and having the best interest of the kids. Trustee Fodor added that February 15 was National

School Resource Office Appreciation Day, so thank you to the Hampshire SROs.

ADJOURNMENT

Trustee Koth moved to adjourn the Village Board meeting at 7:35 p.m.

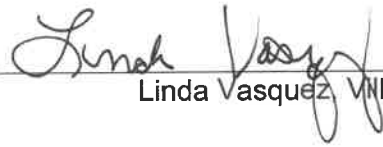
Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Pollastrini, Koth, Mott, and Robinson

Nays: None

Absent: None

A handwritten signature in cursive script, appearing to read "Linda Vasquez", is written over a horizontal line.

Linda Vasquez, Village Clerk