



Village of Hampshire
Village Board Meeting
Thursday, January 6, 2022 - 7:00 PM
Hampshire Village Hall – 234 S. State Street

AGENDA

1. Call to Order
2. Roll Call to Establish Quorum
3. Pledge of Allegiance
4. Public Comments
5. Approval of Minutes from December 16, 2021
6. Village Manager's Report
 - a. Discussion Regarding an Increase in the Registration Fee for Video Gaming Terminals, Effective for the Calendar 2023 Licensing Period
 - b. Discussion of Code Enforcement Challenges
 - i. Gravel Parking – Residential
 - ii. Gravel Parking – Industrial
 - iii. Shipping Containers and COVID Testing Sites
 - iv. Chicken Regulations
 - c. Presentation of the FY 2023 Budget Calendar
7. Monthly Reports
 - a. November Financial Report
 - b. December Building Report
 - c. December Streets Report
8. Accounts Payable
 - a. A Motion to Approve the January 6, 2022 Regular Accounts Payable
9. Village Board Committee Reports
 - a. Business Development Commission
 - b. Public Relations
 - c. Public Works
 - d. Budget
10. New Business
11. Announcements
12. Executive Session
13. Adjournment

Attendance: By Public Act 101-0640, all public meetings and public hearings for essential governmental services may be held by video or tele conference during a public health disaster, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend this meeting by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than noon (12 PM) two days prior to the meeting, and a link to participate will be sent to your e-mail address the day of the meeting, including all exhibits and other documents (the packet) to be considered at the meeting.

Recording: Please note that all meetings held by videoconference will be recorded, and the recordings will be made public. While State Law does not required consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.

REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
December 16, 2021

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, December 16, 2021.

Roll Call by Deputy Village Clerk Wray:

Present: Heather Fodor, Aaron Kelly, Toby Koth, Lionel Mott, Laura Pollastrini, and Erik Robinson.

Absent: none

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Finance Director Lori Lyons, Deputy Village Clerk Josh Wray, Village Attorney Mark Schuster, and Police Chief Brian Thompson. Also, present electronically: Tim Paulson – EEI

President Reid led the Pledge of Allegiance.

PUBLIC COMMENTS

Robert Oury, President of Rotec – Mr. Oury described the move from Elmhurst to Hampshire and said Hampshire has been a wonderful place to work with its county atmosphere. He hopes it stays that way. He then shared a personal story about the Hampshire police department stopping him and appreciated their understanding and service. He gave many compliments to the officers. He also explained Rotec is going to get the business community more actively involved in the community because he wants to help solve the problems of the day. Finally, he thanked the Village and asked everyone to please protect the kids and teach them the love of work.

MINUTES

Corrections:

- Trustee Kelly noted his vote was counted twice under the vote on the consent agenda and the vote on SSA No. 12; both should be abstentions.
- Trustee Kelly also clarified his reasoning for his comments about the additional items on the consent agenda – he said he would not have voted to approve the consent agenda because they had not had any discussion or description of the additional items.

Trustee Robinson moved to approve the minutes of December 2, 2021, with the changes as stated.

Seconded by Trustee Kelly

Motion carried by roll call vote.

Ayes: Koth, Mott, Pollastrini, Robinson, Kelly, Fodor

Nays: None

Absent: None

VILLAGE MANAGER'S REPORT

A Resolution Approving Release of Certain Closed Session Minutes and Authorizing the Village Clerk to Destroy the Tape Recordings of Certain Closed Sessions

In its pervious executive session, the Village Board individually voted to approve the release of all closed session minutes and to destroy all tape recording of closed session minutes as listed in the packet.

Trustee Koth moved to approve Resolution 21-18: A Resolution Approving Release of Certain Closed Session Minutes and Authorizing the Village Clerk to Destroy the Tape Recordings of Certain Closed Sessions.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Robinson, Koth, Mott, Pollastrini
Nays: None
Absent: None

A Resolution Approving an Intergovernmental Agreement with Hampshire Township Road District for Snow Removal Operations

Mr. Hedges explained that this agreement allows the Village and the Township to split some snowplowing responsibilities. The sharing is almost equal, so no money will be paid on either side. This agreement will allow for more efficient services since neither entity will have to stop plowing in the middle of a stretch of road as we both do now. He noted the Township already approved the agreement.

President Reid discussed this with Township Highway Commissioner Walker, and everyone is on board with it.

Trustee Pollastrini asked if this agreement would continue until one party decides to end it. Mr. Hedges noted that is a one-year contract with autorenewal.

Trustee Koth moved to approve Resolution 21-19: A Resolution Approving an Intergovernmental Agreement with Hampshire Township Road District for Snow Removal Operations.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Robinson, Koth, Mott, Pollastrini
Nays: None
Absent: None

A Motion Authorizing Staff to Bind Insurance Coverage Offered by Arthur J. Gallagher

Ms. Lyons explained the Village started partnering with A.J. Gallagher in 2015 because of increases in premiums with the former service provider. Current coverage includes cyber liability, general liability, public officials liability, LEO liability, crime policy, workers' comp

insurance among many other coverages. Several policies cover the Village up to \$1 million, and the umbrella policy takes it to \$7 million. It is standard to look for new service provider every 3 years – more often than that limits choices. There will be an overall premium increase is 8.5%, which is very competitive for the market right now; some people are seeing increases of over 20%. The current carrier had the best offer for package premium. The next-lowest bid was approximately \$7,000 higher.

Ms. Lyons also asked for the motion to be amended slightly to include a payment of \$109,689 on or before Dec. 31.

Trustee Pollastrini asked why cyber liability is increasing by 53%. It seems excessive. President Reid noted that such an increase is not bad given the current word of drastic rise in cybercrime causing much more risk in the industry. Mr. Hedges added that the dollar increase is not very high even though the percentage seems so. Ms. Lyons noted that cybercrimes have been attempted on the Village, so this is a real threat facing us today. Trustee Pollastrini asked if we report those incidents to the police. President Reid explained that there are options for reporting with the federal government, but local departments often do not have the resources to do anything about it. Chief Thompson noted that a crime should be reported if it actually happens (as opposed to a failed attempt). Trustee Kelly asked if there is an education requirement for staff to watch out for phishing and other issues. Ms. Lyons responded no, but the Village email accounts will now have multifactor authentication.

Trustee Pollastrini moved to authorize staff to bind insurance coverage offered by Arthur J. Gallagher and to make payment of \$109,689.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Robinson, Koth, Mott, Pollastrini
Nays: None
Absent: None

A Motion to Approve a Change Order and Final Pay Request for the Highland Avenue Storm Sewer Project

Mr. Paulsen explained the Highland Ave. storm sewer improvements and project restoration have been completed. We have a change order now based on the actual dollars from the project. This project resulted in a reduction of just over \$22,000. The Village Board will also authorize the final payment.

Trustee Koth asked when the punch list was completed. Mr. Paulsen responded June or July. The final closeout would normally be much quicker, but there were delays in paperwork.

Trustee Kelly asked who provides initial estimate. Mr. Paulsen responded that EEI provides an estimate before bid, but the contract price is based on the contractor's bid. The number of units for line-items are determined by EEI, which can be guesswork for something like soil borings for example. Trustee Kelly asked if a 25% overall reduction typical. Mr. Paulsen responded that such a large reduction is not typical, but it is not out of the realm. Trustee Kelly noted that other larger projects, such as Streetscape, that may be estimated higher

than what the project will end up being may cause staff or the Village Board to delay or cancel the project due to perceived lack of funds because of the overestimation, so we should try to do better than this moving forward.

Trustee Koth moved to approve a change order and final pay request for the Highland Avenue storm sewer project.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Pollastrini, Robinson, Koth, Mott
Nays: None
Absent: None

A Motion to Accept the 2021 Municipal Compliance Report Regarding the Hampshire Police Pension Fund

Ms. Lyons briefly explained this is a statutorily required report. The report includes a condition of the police pension fund as of April 30, 2021.

Trustee Koth asked when the fund is going to the shared investment fund with the state. Ms. Lyons responded that it was initially going to be March 2022, but that has been retracted, so it is unknown right now. She also noted the Hampshire fund has statutory limits on what it can invest in because of its small amount, so combining with others at the state level to create a much larger fund will allow more investment tools that should result in better returns like IMRF.

Trustee Kelly asked if there is a timeline for projected payments until 2040 when we are supposed to be fully funded. Ms. Lyons said we do, but we have been very inconsistent due to the changing statuses (e.g., disabilities) and employment levels in our department, so it's not very reliable right now.

Trustee Pollastrini moved to accept the 2021 Municipal Compliance Report regarding the Hampshire Police Pension Fund.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Robinson, Koth, Pollastrini, Mott
Nays: None
Absent: None

An Ordinance Establishing Special Service Area #29, for the TRZ/NCI shared Stormwater Management Facility

Mr. Hedges reminded the Village Board that the public hearing for this was held before the Board 60 days ago.

President Reid reminded the Board this back-up SSA is required by Kane County stormwater ordinances.

Trustee Koth moved, to approve Ordinance 21-60: An Ordinance Establishing Special

Service Area #29, for the TRZ/NCI shared Stormwater Management Facility.

Seconded by Trustee Robinson

Trustee Pollastrini asked about the gentleman who was here at the hearing and was concerned about getting access due to a gate. Mr. Hedges responded that TRZ will be maintaining the facility, so the proper process would be for the other party to contact TRZ with any access issues per their private agreement.

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Pollastrini, Robinson, Koth, Mott

Nays: None

Absent: None

A Motion to Approve a Letter of Credit Reduction Request for the D300 School at Oakstead

Mr. Hedges noted that this is just a step of progress on the project.

Trustee Kelly asked Mr. Paulsen if the project is 70% complete. Mr. Paulsen responded that the public improvements under the bond are complete as noted in the documents. The remainder of the bond is held until all items are completed.

Trustee Robinson moved to approve a letter of credit reduction request for the D300 school at Oakstead.

Seconded by Trustee Mott

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Pollastrini, Robinson, Koth, Mott

Nays: None

Absent: None

MONTHLY REPORTS

Police Report

Chief Thompson summarized the police department's activity in November. They are about half-way through the training for the new officers, and he believes they are progressing extremely well. They are also moving forward on the schedule change to 12-hour shifts, which Chief believes will be a good change to better match the trends of current day. There have been a couple serious traffic accidents in the last few weeks unfortunately, but no area of criminal activity is up.

Trustee Koth asked if the citations total are all tickets. Chief Thompson responded that some are warnings, but most are tickets.

Trustee Mott asked if 92 parking tickets is normal. Chief Thompson responded that the number is high, largely due to the overnight parking ban for winter. He expects it to drop as people acclimate to the restriction.

Engineering Report

Mr. Paulsen noted the water main connection project is getting ready to go out for bid. He also noted the Rt. 72 water line project is done, and restoration should be completed soon.

President Reid said Utilities Supervisor Mark Montgomery was ecstatic that the Rt. 72 line project is finished and suggested we go out and celebrate. Mr. Hedges noted there were some issues with the contractor on this project, but it is all being handled.

ACCOUNTS PAYABLE

A Motion to approve the December 16, 2021 Accounts Payable to Personnel

Trustee Kelly moved to approve the Accounts Payable for Cody Grindley, Doug Brox, John Huff and Linda Vasquez in the sum of \$144.64 paid on or before December 22, 2021.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Pollastrini, Robinson, Koth, Mott
Nays: None
Absent: None

A Motion to approve the December 16, 2021 Regular Accounts Payable

Trustee Robinson moved to approve the Accounts Payable in the sum of \$189,765.72 paid on or before December 22, 2021.

Seconded by Trustee Mott

Trustee Pollastrini asked what the item for hazardous trees is for. Ms. Lyons said it is a routine service of removing trees that may be falling or are on the ground in the roadway or across sidewalks. Mr. Hedges noted that the Streets Department is taking really good care of the parkway trees, so there were no issues with the wind last night. President Reid added that the Streets Department did a great job putting up the Christmas tree downtown; many other towns' trees fell in the storm but not Hampshire's.

Motion carried by roll call vote.
Ayes: Fodor, Kelly, Pollastrini, Robinson, Koth, Mott
Nays: None
Absent: None

COMMITTEE / COMMISSION REPORTS

- a) Business Development Commission – Trustee Kelly reported a meeting will be held on Thursday, January 13 at 6:30 p.m. at Village Hall. Some commissioners had conflicts with that Wednesday.
- b) Public Relations – Trustee Fodor reported several items were discussed at the last PR Committee meeting. The next meeting will be on January 27 barring any conflicts.

- c) Public Works – Trustee Koth reported that Public Works is ready for snow. They did a great job during the parade. Merry Christmas and Happy New Year's.
- d) Budget Committee – No report

ANNOUNCEMENTS

Mr. Robinson thanked Ms. Vasquez for her work on the holiday parade. It went off great.

Mr. Robinson announced there has been a viral Tic-Tok threat for school violence tomorrow. He thanked Chief Thompson for the department's work with the schools. Please call 911 immediately if you see something. Chief Thompson echoed to please call 911 and do not just post on Facebook.

President Reid wished everyone a Merry Christmas and Happy New Year's. This Village Board has been doing great for the last 7 months. Thank you to everyone who helped with the holiday parade. It was cold but a lot of fun.

Trustee Robinson asked if the trucks were supposed to pick up food donations during the parade. President Reid said that they did, but some people were missed. 8 containers were filled in total. Trustee Robinson said we should have a plan communicated to the public on how collections are being taken so we can get all the donations.

Trustee Pollastrini gave a big thank you to Public Works for their effort for the parade. She noted we do need to figure out a way to get kids to not jump in front of the trucks, especially since this is at night. Bill did a great job watching out in the plow, but it was very unnerving for her.

Trustee Reid introduced the idea of establishing an official parade route so that it is standard for things like police blocking intersections. Trustee Koth just reminded everyone that it can only be on certain streets because of large vehicles like the hook and ladder. He also believes we should not throw candy at night parades to keep the kids from running in front of vehicles. Trustee Robinson noted that Dundee does a standard route, and it works well for them.

ADJOURNMENT

Trustee Robinson moved to adjourn the Village Board meeting at 8:00 p.m.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Pollastrini, Robinson, Koth, Mott
Nays: None
Absent: None

Linda Vasquez, Village Clerk



Village of Hampshire
 234 S. State Street, Hampshire IL 60140
 Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO: President Reid; Board of Trustees
FROM: Josh Wray, Assistant to the Village Manager
FOR: Village Board Meeting on January 6, 2022
RE: Increase in Video Gaming Fees

Background: The State recently passed HB 3136, a law modifying the video gaming regulations. One feature is to raise the annual non-home rule registration fee from \$25.00 to \$250.00 per terminal. This new law also prohibits the use of a "push tax" charged each time a player starts a game.

Analysis: The calculations below show the potential increase in annual revenue with a fee increase to \$50, \$150, and \$250 starting in 2023.

Number of Gaming Terminals in Hampshire: 68

Fee	Total Annual Revenue	Incremental Annual Revenue
\$25	\$1,700	-
\$50	\$3,400	\$1,700
\$150	\$10,200	\$8,500
\$250	\$17,000	\$15,300

This revenue in addition to the 5% of net income the Village receives from each terminal, budgeted at \$106,000 this year.

South Elgin and Sleepy Hollow intend to vote on increasing the local fee to \$250, and Pingree Grove, Burlington, Montgomery, and Sugar Grove are also considering increases.

Current per-terminal fees of home rule communities in the area include:

Huntley	\$500	Crystal Lake	\$500
West Dundee	\$250	Woodstock	\$100
East Dundee	\$250	Elgin	\$25
Lake in the Hills	\$300 - \$500	DeKalb	\$25
Algonquin	\$500	Belvidere	\$500

Most of these home rule communities also have additional licensure and application fees ranging from \$250 to \$1,000 annually.

Action Needed: Consider raising the per terminal license fee for video gaming.



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Agenda Supplement

TO: President Reid; Board of Trustees
FROM: Josh Wray, Assistant to the Village Manager
FOR: Regular Village Board Meeting on January 6, 2022
RE: Code Enforcement of Gravel Driveways - Residential

Background: In starting a more comprehensive code enforcement program, staff has realized there are many residential properties in the old town area that have gravel driveways as opposed to paved driveways as required by code.

Analysis: The Village's Police Regulations currently require all parking to be on paved surfaces, and the Zoning Regulations require off-street parking areas to be surfaced with an all-weather, dustless material, usually concrete or asphalt. However, many residential properties in the downtown area predate this surfacing regulation, so the challenge becomes whether the Village should write citations for parking on unpaved surfaces when it may be impractical for many homeowners to pay for installing a paved driveway. An additional point to consider is that many of the Village alleys are also unpaved, which may be cause for conflicting policy if the Village were to start strictly enforcing these provisions for driveways.

Action Needed: Staff would like the Village Board's direction on how it would like these provisions to be enforced. Two options to consider are:

1. Do not enforce the parking restriction on properties grandfathered-in to the zoning requirement by passing an ordinance to also grandfather them into the parking regulations.
2. Enforce the parking restriction, potentially after some period given to property owners to gain compliance by paving their driveways.

In either case, the Village will continue to require any new driveways to be paved.



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Agenda Supplement

TO: President Reid; Board of Trustees
FROM: Josh Wray, Assistant to the Village Manager
FOR: Regular Village Board Meeting on January 6, 2022
RE: Code Enforcement of Gravel Parking in Industrial Areas

Background: In starting a more comprehensive code enforcement program, staff has learned there are many industrial properties along Mill St. and Keyes Ave. that have gravel parking areas. Furthermore, there have been two industrial companies that have recently inquired about having gravel parking areas instead of paving as required by the Village Code.

Analysis: The Village's Police Regulations currently require all parking to be on paved surfaces, and the Zoning Regulations require off-street parking areas to be surfaced with an all-weather, dustless material, generally concrete or asphalt. However, many industrial properties in the downtown area predate this surfacing regulation, so the challenge becomes whether the Village should write citations for parking on unpaved surfaces when it may be impractical for a business to pay for installing a paved parking area.

Additionally, potential industrial companies have commented that requiring pavement in every part of the property is burdensome because of the high cost. They understand that driveways that are used by many vehicles throughout the day should be paved to avoid too much dust in the air, but they believe certain areas should be able to be gravel (e.g., for storage of trucks or equipment).

Staff found the following regulations for parking in industrial areas in other communities:

<u>Municipality</u>	<u>Surfacing Requirement in Industrial Districts</u>
Huntley	"impervious all weather, durable and dustless"
Pingree Grove	"all weather, dustless material"
Marengo	"asphalt, concrete, brick or brick pavers"
Gilberts	"paved"
West Dundee	"bituminous asphalt or reinforced concrete"

Elburn	"hard surface, as approved by the Village Engineer"
Genoa	"concrete or asphalt"

If a change to allow for gravel is desired, potential amendments could be written with all, some, or none of the following provisions:

1. Allow gravel to be used for parking in heavier industrial areas, specifically M2 and M3 industrial districts.
2. Limit use of gravel to only areas on site that do not see high volumes of vehicle movement (i.e., do not allow gravel driveways or employee parking lots).
3. Limit use of gravel in certain areas of the parcel, such as front yards.
4. Limit use of gravel in certain areas of the Village, such as industrial parcels that abut a residential parcel.

Action Needed:

1. Staff would like the Village Board's direction on how it would like the current provisions to be enforced.
2. Consider amendments to the police and zoning regulations to allow for gravel parking surfaces in industrial areas.



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Agenda Supplement

TO: President Reid; Board of Trustees
FROM: Josh Wray, Assistant to the Village Manager
FOR: Village Board Meeting on January 6, 2022
RE: Shipping Containers & COVID Testing Sites

Background: COVID testing sites have become more prevalent as the pandemic continues. One method for setting up testing sites has been with shipping containers. The Village Board has asked if the Village can do anything to restrict the placement of shipping containers along major roads that see high traffic because of the aesthetic.

Analysis: Multiple avenues of regulation are available to the Village Board. One such avenues are through licensing of COVID testing sites that would give the Village Board or staff the ability to restrict the use of shipping containers. Another avenue is to amend the zoning code to restrict shipping containers as accessory structures, which would be more widely applicable to other uses for the containers such as for storage in industrial areas. Such restrictions could include, but are not limited to:

- Screening from arterial roads/streets
- Screening from residential properties
- Screening from all public and/or private properties
- Restricting location to certain zoning districts
- Restricting placement to rear yards only
- Restricting the size of the containers

One note is that a new zoning regulation would not be applicable to existing shipping containers that would be grandfathered in.

Action Needed: Consider an amendment to the Village's business and/or zoning regulations regarding COVID testing sites and the use of shipping containers.



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Agenda Supplement

TO: President Reid; Board of Trustees
FROM: Josh Wray, Assistant to the Village Manager
FOR: Village Board Meeting on January 6, 2022
RE: Chicken Regulations

Background: The Village Board has expressed an interest in discussing potential chicken regulations in residential areas and asked staff to compile what other communities do.

Analysis: In summary, 6 of 11 communities surveyed do not allow chickens in residential areas at all, and the 5 that do have similar regulations.

The table below depicts a summary of information collected from the communities surveyed, including how many chickens are permitted, the coop size/setback regulations, and any license/fee to be paid for such use. Communities chosen include those nearby communities used for comparisons in the past as well as other communities referenced during public comments at a previous board meeting.

Municipality	# Permitted	Coop Regulations	License/Fee
East Dundee	4	25 ft from adjacent homes Rear yard only Min 10 sqft per hen	\$50 one time
Elgin	4	25 ft from adjacent homes Rear yard only 6 ft from property line	\$30 one time
Genoa	6	Side or rear yard only 25 ft from property line	\$20 annually
Sugar Grove	4	Min 10 sqft per hen Max 50 sqft total 5 ft from property line Screened by 6 ft fence 25 ft from adjacent homes	\$65 one time
West Dundee	4	40-100 sqft; 10 ft from property line 15 ft from adjacent homes	\$25 annually
Elburn	0	-	-
Gilberts	0	-	-

Huntley	0	-	-
Marengo	0	-	-
McHenry	0	-	-
Pingree Grove	0	-	-

Other notable points:

- No municipality surveyed allows roosters.
- No municipality surveyed allows chickens in multifamily districts.
- Building permits are required for construction of coops.
- Sugar Grove and Elgin limit the number of licenses, similar to liquor licenses.

Additionally, in conversations with staff from Genoa, West Dundee, and Sugar Grove, the only complaints the staff has gotten is the seldom case where someone raises a rooster that makes noise, so the owner just has to get rid of it. No other complaints about noise, messiness, etc. have been an issue.

Action Needed: Consideration of potential regulations regarding the keeping of chickens in residential areas.

AGENDA SUPPLEMENT

TO: President Reid, Village Board and Village Manager Hedges

FROM: Lori Lyons, Finance Director

FOR: January 6, 2022 Village Board Meeting

RE: Fiscal Year 2022-2023 Budget Development and Calendar

Background. The Village begins its formal work on the preparation of the 2022-2023 fiscal year budget with the presentation of a budget development calendar at tonight's meeting. The calendar follows this agenda supplement.

Analysis. Over the next few months, we will review the Village's current year financials and develop departmental, fund and capital budgets based on the projected revenue and expenditure totals. The calendar allows for two meetings with the budget committee which will be posted as working sessions of the board so that all can attend and provide input. The objectives will be:

- ❖ Focus on Village services and funding these activities at adequate levels
- ❖ Demonstrate commitment to existing infrastructure and proactive repair and replacement through continued long term planning and multi-year capital budgeting
- ❖ Provide sufficient funding for equipment replacement, building maintenance and information technology
- ❖ Balance budget growth commensurate with growth in the Village

Recommendation. No action is required at this time.

Village of Hampshire FY 2022-2023 Budget Calendar

January 14, 2022	Budget memorandum and distributions of department worksheets.
January 21, 2022	Departments discuss budget progress with Village Manager & Finance Director.
January 28, 2022	Department budgets due to Finance Director
February 7, 2022	Village Administrator & Finance Director meets with Police & Public Works to review budget requests.
February 18, 2022	Complete initial draft of budget
Week of February 21, 2022	Staff presentation of draft budget to Budget Committee (agenda to include Working Session of Village Board)
Week of March 7, 2022	Second meeting with Budget Committee (and working session of Village Board), if necessary.
March 17, 2022	Presentation of Tentative budget to Board and scheduling of Public Hearing
March 18, 2022	Tentative budget available for public inspection.
March 28-31, 2022	Public Notice appears in newspaper
April 7, 2022	Village Board Meeting – Public Hearing for budget
April 7, 2022	Village Board Meeting – Board approves budget by ordinance
April 15, 2022	Post total compensation package per Public Act 97-609
No later than April 30, 2022	File budget with Kane County Clerk

AGENDA SUPPLEMENT

TO: President Reid, Village Board and Village Manager Hedges

FROM: Lori Lyons, Finance Director

FOR: January 6, 2022 Village Board Meeting

RE: Treasurer’s Report as of November 30, 2021

Background. The Village Finance Director will supply a monthly treasurer’s report for review. Following this agenda supplement is the report for the 7 months ending November 30, 2021 (58.3%).

Analysis. Discussion will be centered around the Village’s main operating funds: General Fund (01) and Water Fund (30) and Sewer Fund (31).

The following General Fund revenue accounts are monitored closely to assure we are on track to meet budgetary needs for the fiscal year:

State Municipal Share Revenues

Description	FY22 Budget	Through November 2021	Percent Received
Sales Tax	786,826	647,307	82.2%
Income Tax	678,275	459,399	67.7%
Use Tax	272,166	116,613	42.8%
Video Gaming	106,000	97,733	92.2%

Other Tax & Fee Revenue

Description	FY22 Budget	Through November 2021	Percent Received
Utility Taxes	357,660	220,984	61.8%
Places for Eating	225,000	125,675	55.8%
Building Permits	144,000	81,869	56.9%
Fines, Fees, & Reports	75,000	37,609	50.1%
Towing Fees	15,000	15,000	100.0%
Public Use Transition Fees	43,120	14,120	32.7%

Staff projected and included 55 new home permits in the FY22 budget. As of November 30, twenty new home permits have been issued (36.4%). There were three new home permits issued in November.

As of November 30, 2021, the Village has received all eight expected distributions of property tax from the Kane County Treasurer’s office, and has received 101.9% of the budget revenue.

On a monthly basis, there will be accounts in which expenditures make the percentage expended seem abnormal. These are the account categories for the month of November, 2021:

Description	FY22 Budget	Through November 2021	Percent Expended
Maintenance Building	30,000	27,683	92.2%
Admin Meals & Travel	1,000	867	86.6%
Admin Print/Advertising/Forms	5,100	7,499	147.0%
Dues	4,784	5,665	118.4%
Admin Capital Outlay	6,825	6,701	98.1%
Admin Computer Software/Lic	10,480	8,405	80.2%
Equipment	500	5,500	1,100.0%
911 Services	102,509	102,509	100.0%
Police Legal Services	12,000	9,631	80.2%
Police Other Prof Services	59,557	44,301	74.3%
Street Division – Maintenance – Equipment	10,000	8,544	85.4%
Street Division – Tree Removal	20,000	25,030	75.7%
Street Capital Outlay	139,513	259,111	185.7%

- *Maintenance Building* – exterior improvements to Village Hall
- *Admin Meals & Travel* – additional meals, conferences, etc.
- *Admin Printing/Advertising/Forms* – additional expenses due to rebranding, newsletter
- *Dues* – additional membership dues
- *Admin Capital Outlay* – includes boardroom branding which was unbudgeted.
- *Admin Software/License* – annual ERP license fee paid
- *Admin Equipment* – deposit on memorial sign replacement (French & 72) while unbudgeted the cost will be offset by insurance proceeds
- *Police 911 Services* – annual dispatch fee paid to Kane County paid.
- *Police Legal Services* – labor and other legal services required.
- *Police Other Prof Services* – annual licenses fees paid.
- *Street Equipment Maintenance* – equipment repair & maintenance
- *Street Tree Removal* – lots of dangerous trees discovered in the parkway

- *Street Capital Outlay* – cash basis timing & recording due to purchase and financing of the Street Sweeper.

The following water and sewer revenue accounts are monitored closely to assure we are on track to meet budgetary needs for the fiscal year:

Description	FY22 Budget	Through November 2021	Percent Received
Water Sales	1,038,115	621,126	59.8%
Sewerage Service	1,348,429	770,793	57.1%

Much of the variance from month to month in these categories can be attributed to the timing of the Village’s bi-monthly billing cycle. At November 30, we remain on track after July reflected revenues below expectation.

As with the General Fund and on a monthly basis, there will be accounts in which expenditures make the percentage expended seem abnormal. These are the account categories for the month of November 2021:

Description	FY22 Budget	Through November 2021	Percent Expended
Water – Maintenance Utility System	117,500	151,908	129.2%
Water Engineering Services	55,000	64,607	117.4%
Water – Other Professional Services	9,765	7,238	74.1%
Sewer – Training	865	900	96.0%
Sewer Gasoline – Oil	3,000	3,525	117.41%

- *Water Maintenance Utility System* – Includes the installation of an 8” main on Cameron Drive
- *Water Engineering* – Projects related to connecting the north and south water system (corrosion study, preliminary engineering), Risk & Resiliency, Route 72 water main replacement
- *Water – Other Professional Services* – testing of drinking water to IEPA standards
- *Sewer Training* – additional training due to additional certified staff
- *Sewer Gasoline – Oil* - purchase of fuel for vehicles was budgeted but periodic machine oil purchase was not

Recommendation. For informational purposes only; no action required.

Village of Hampshire
 Budget Versus Actual Report Overview
 Seven Months Ended November 30, 2021

General Fund (01)						% of Budget
	7 MONTHS ENDED				2021-2022	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	
Revenue	2,808,700	3,420,829	612,129	22%	4,814,914	71%
Expenditures/Expense	2,813,560	2,328,432	(485,128)	-17%	4,823,246	48%
YTD Surplus/(Deficit)	(4,860)	1,092,397	1,097,257		(8,332)	
Special Revenue Funds						
Revenue	498,701	456,455	(42,246)	-8%	854,915	53%
Expenditures/Expense	857,637	511,341	(346,296)	-40%	1,470,235	35%
YTD Surplus/(Deficit)	(358,936)	(54,886)	304,050		(615,320)	
Capital Project Funds						
Revenue	709,327	47,028	(662,299)	-93%	1,215,989	4%
Expenditures/Expense	880,951	40,252	(840,699)	-95%	1,510,200	3%
YTD Surplus/(Deficit)	(171,624)	6,776	178,400		(294,211)	
Enterprise Funds						
Revenue	2,245,167	2,432,794	187,627	8%	3,848,858	63%
Expenditures/Expense	2,365,823	1,741,229	(624,594)	-26%	4,055,696	43%
YTD Surplus/(Deficit)	(120,656)	691,565	812,221		(206,838)	
Total Village						
Revenue	6,261,895	6,357,106	95,211	2%	10,734,676	59%
Expenditures/Expense	6,917,971	4,621,254	(2,296,717)	-33%	11,859,377	39%
YTD Surplus/(Deficit)	(656,076)	1,735,852	2,391,928		(1,124,701)	



Agency Funds						
	7 MONTHS ENDED				2021-2022	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	
Revenue	840,517	1,251,114	410,597	49%	1,440,888	87%
Expenditures/Expense	863,955	494,825	(369,130)	-43%	1,481,064	33%
YTD Surplus/(Deficit)	(23,438)	756,289	779,727		(40,176)	
Pension Trust Fund						
	7 MONTHS ENDED				2021-2022	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	
Revenue	450,200	60,351	(389,849)	-87%	771,771	8%
Expenditures/Expense	43,708	96,770	53,062	121%	74,928	129%
YTD Surplus/(Deficit)	406,492	(36,419)	(442,911)		696,843	

Village of Hampshire
 Budget Versus Actual Report - General Fund Summary
 Seven Months Ended November 30, 2021

	General Fund Revenues (01)				
	7 MONTHS ENDED				2021-2022
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
GENERAL FUND REVENUE					
Property Tax	646,463	1,129,555	483,092	75%	1,108,223
Intergovernmental	1,237,086	1,570,789	333,703	27%	2,120,719
Service Fees	42,607	46,357	3,750	9%	73,040
Investment Income	2,917	1,688	(1,229)	-42%	5,000
Reimbursable	107,713	93,156	(14,557)	-14%	184,650
Licenses, Fines, Permits, Fees	186,675	192,551	5,876	3%	320,015
Other Income	263,455	386,733	123,278	47%	451,637
Transfers In	321,784	-	(321,784)	-100%	551,630
TOTAL GENERAL FUND REVENUE	2,808,700	3,420,829	612,129	22%	4,814,914

	General Fund Expenses (01)				
	7 MONTHS ENDED				2021-2022
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
GENERAL FUND EXPENSE					
ADMINISTRATION					
Personal Services	342,852	318,527	(24,325)	-7%	587,747
Contractual Services	281,329	207,214	(74,115)	-26%	482,279
Commodities	14,630	13,926	(704)	-5%	25,080
Other Expenses	54,062	33,418	(20,644)	-38%	92,677
Capital Outlay	3,981	12,201	8,220	206%	6,825
Transfers	-	-	-	0%	-
TOTAL ADMINISTRATION	696,855	585,286	(111,569)	-16%	1,194,608

POLICE					
Personal Services	1,267,696	845,769	(421,927)	-33%	2,173,193
Contractual Services	163,827	207,899	44,072	27%	280,846
Commodities	37,392	30,344	(7,048)	-19%	64,100
Capital Outlay	77,187	4,596	(72,591)	-94%	132,320
TOTAL POLICE	1,546,101	1,088,608	(457,493)	-30%	2,650,459

STREET DEPARTMENT					
Personal Services	277,918	230,038	(47,880)	-17%	476,430
Contractual Services	148,540	99,471	(49,069)	-33%	254,640
Commodities	34,708	28,232	(6,476)	-19%	59,500
Other Expenses	20,873	35,845	14,972	72%	35,782
Capital Outlay	81,383	259,111	177,728	218%	139,513
TOTAL STREET DEPARTMENT	563,421	652,697	89,276	16%	965,865

PLANNING AND ZONING DEPARTMENT					
Personal Services	697	872	175	25%	1,195
TOTAL PLANNING AND ZONING DEPT.	697	872	175	25%	1,195

POLICE COMMISSION					
Personal Services	565	969	404	72%	969
Contractual Services	5,892	-	(5,892)	-100%	10,100
Other Expenses	-	-	-	0%	-
Commodities	29	-	(29)	-100%	50
TOTAL POLICE COMMISSION	6,486	969	(5,517)	-85%	11,119

TOTAL GENERAL FUND EXPENSE	2,813,560	2,328,432	(485,128)	-17%	4,823,246
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YEAR-TO-DATE SURPLUS/(DEFICIT)	(4,860)	1,092,397	1,097,257	-22577%	(8,332)
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Village of Hampshire
 Budget Versus Actual Report - Special Revenue Fund Summary
 Seven Months Ended November 30, 2021

	Tax Increment Financing (05)					Hotel/Motel Tax (07)				
	7 MONTHS ENDED		2021-2022			7 MONTHS ENDED		2021-2022		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	31,038	54,181	23,143	75%	53,208	-	-	-	0%	-
Intergovernmental	-	-	-	0%	-	-	-	-	0%	-
Investment Income	6	2	(4)	-67%	10	15	4	(11)	-73%	25
Licenses, Fines, Permits, Fees	-	-	-	0%	-	7,000	16,701	9,701	139%	12,000
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	14,584	-	(14,584)	-100%	25,000	-	-	-	0%	-
TOTAL REVENUE	45,627	54,183	8,556	19%	78,218	7,015	16,705	9,690	138%	12,025
EXPENSE										
Contractual Services	1,458	1,422	(36)	-2%	2,500	11,083	626	(10,457)	-94%	19,000
Commodities	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	35,643	61,490	25,847	73%	61,103	18,084	35,000	16,916	94%	31,000
TOTAL EXPENSE	37,102	62,912	25,810	70%	63,603	29,167	35,626	6,459	22%	50,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	8,525	(8,729)	(17,254)	-202%	14,615	(22,152)	(18,921)	3,231	-15%	(37,975)

	Road and Bridge (10)					Motor Fuel Tax (15)				
	7 MONTHS ENDED		2021-2022			7 MONTHS ENDED		2021-2022		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	67,953	118,727	50,774	75%	116,492	-	-	-	0%	-
Intergovernmental	-	-	-	0%	-	238,157	148,787	(89,370)	-38%	408,269
Investment Income	3	4	1	33%	5	490	128	(362)	-74%	840
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Other Income	-	-	-	0%	-	106,932	61,104	(45,828)	-43%	183,312
TOTAL REVENUE	67,957	118,731	50,774	75%	116,497	345,579	210,019	(135,560)	-39%	592,421
EXPENSE										
Contractual Services	145,877	83,449	(62,428)	-43%	250,074	189,370	265,232	75,862	40%	324,635
Commodities	-	-	-	0%	-	145,833	40,275	(105,558)	-72%	250,000
Other Expenses	-	-	-	0%	-	277,918	-	(277,918)	-100%	476,430
TOTAL EXPENSE	145,877	83,449	(62,428)	-43%	250,074	613,121	305,507	(307,614)	-50%	1,051,065
YEAR-TO-DATE SURPLUS/(DEFICIT)	(77,920)	35,282	113,202	-145%	(133,577)	(267,542)	(95,488)	172,054	-64%	(458,644)

	SSA #2-26 (52)					Total Special Revenue Funds				
	7 MONTHS ENDED		2021-2022			7 MONTHS ENDED		2021-2022		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	32,479	56,794	24,315	75%	55,679	131,470	229,702	98,232	75%	225,379
Intergovernmental	-	-	-	0%	-	238,157	148,787	(89,370)	-38%	408,269
Investment Income	44	23	(21)	-48%	75	558	161	(397)	-71%	955
Licenses, Fines, Permits, Fees	-	-	-	0%	-	7,000	16,701	9,701	139%	12,000
Other Income	-	-	-	0%	-	106,932	61,104	(45,828)	-43%	183,312
Transfers	-	-	-	0%	-	14,584	-	(14,584)	-100%	25,000
TOTAL REVENUE	32,523	56,817	24,294	75%	55,754	498,701	456,455	(42,246)	-8%	854,915
EXPENSE										
Personal Services	10,938	16,337	5,399	49%	18,750	10,938	16,337	5,399	49%	18,750
Contractual Services	-	-	-	0%	-	347,788	350,729	2,941	1%	596,209
Commodities	-	-	-	0%	-	145,833	40,275	(105,558)	-72%	250,000
Other Expenses	21,433	7,510	(13,923)	-65%	36,743	353,078	104,000	(249,078)	-71%	605,276
TOTAL EXPENSE	32,371	23,847	(8,524)	-26%	55,493	857,637	511,341	(346,296)	-40%	1,470,235
YEAR-TO-DATE SURPLUS/(DEFICIT)	152	32,970	32,818	21591%	261	(358,936)	(54,886)	304,050	-85%	(615,320)

Village of Hampshire
 Budget Versus Actual Report - Capital Project Fund Summary
 Seven Months Ended November 30, 2021

	Equipment Replacement (03)					Capital Improvement (04)				
	7 MONTHS ENDED				2021-2022 TOT BUDGET	7 MONTHS ENDED				2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %		YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	
REVENUE										
Investment Income	9	11	2	22%	15	12	2	(10)	-83%	20
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Grant Income	-	-	-	0%	-	601,087	-	(601,087)	-100%	1,030,435
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfer from Capital Improv.	17,500	-	(17,500)	-100%	30,000	-	-	-	0%	-
TOTAL REVENUE	17,509	11	(17,498)	-100%	30,015	601,099	2	(601,097)	-100%	1,030,455

EXPENSE										
Contractual Services	-	-	-	0%	-	-	180	180	100%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	81,667	-	(81,667)	-100%	140,000	618,917	39,992	(578,925)	-94%	1,061,000
Transfer to General Fund	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	81,667	-	(81,667)	-100%	140,000	618,917	40,172	(578,745)	-94%	1,061,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	(64,158)	11	64,169	-100%	(109,985)	(17,818)	(40,170)	(22,352)	125%	(30,545)

	Public Use Fees (06)					Capital Projects/Debt Service (33)				
	7 MONTHS ENDED				2021-2022 TOT BUDGET	7 MONTHS ENDED				2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %		YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	
REVENUE										
Investment Income	58	44	(14)	-24%	100	-	11	11	100%	-
Licenses, Fines, Permits, Fees	22,844	14,240	(8,604)	-38%	39,160	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	15,329	-	(15,329)	-100%	26,279
TOTAL REVENUE	22,902	14,284	(8,618)	-38%	39,260	15,329	11	(15,318)	-100%	26,279

EXPENSE										
Contractual Services	40,250	-	(40,250)	-100%	69,000	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	81,667	-	(81,667)	-100%	140,000
Transfers Out	14,583	-	(14,583)	-100%	25,000	-	-	-	0%	-
TOTAL EXPENSE	54,833	-	(54,833)	-100%	94,000	81,667	-	(81,667)	-100%	140,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	(31,931)	14,284	46,215	-145%	(54,740)	(66,338)	11	66,349	-100%	(113,721)

	Transportation Impact Fees (64)					Early Warning (65)				
	7 MONTHS ENDED				2021-2022 TOT BUDGET	7 MONTHS ENDED				2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %		YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	
REVENUE										
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	52,488	32,720	(19,768)	-38%	89,980	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	52,488	32,720	(19,768)	-38%	89,980	-	-	-	0%	-

EXPENSE										
Contractual Services	-	80	80	100%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfer to General	43,867	-	(43,867)	-100%	75,200	-	-	-	0%	-
TOTAL EXPENSE	43,867	80	(43,787)	-100%	75,200	-	-	-	0%	-
YEAR-TO-DATE SURPLUS/(DEFICIT)	8,621	32,640	24,019	279%	14,780	-	-	-	0%	-

	Capital Improvement (70)					Total Capital Project Funds				
	7 MONTHS ENDED				2021-2022 TOT BUDGET	7 MONTHS ENDED				2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %		YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	
REVENUE										
Investment Income	-	-	-	0%	-	79	68	(11)	-14%	135
Licenses, Fines, Permits, Fees	-	-	-	0%	-	75,332	46,960	(28,372)	-38%	129,140
Grant Income	-	-	-	0%	-	601,087	-	(601,087)	-100%	1,030,435
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	32,829	-	(32,829)	-100%	56,279
TOTAL REVENUE	-	-	-	0%	-	709,327	47,028	(662,299)	-93%	1,215,989

EXPENSE										
Contractual Services	-	-	-	0%	-	40,250	260	(39,990)	-99%	69,000
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	782,251	39,992	(742,259)	-95%	1,341,000
Transfers	-	-	-	0%	-	58,450	-	(58,450)	-100%	100,200
TOTAL EXPENSE	-	-	-	0%	-	880,951	40,252	(840,699)	-95%	1,510,200
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	-	-	0%	-	(171,624)	6,776	178,400	-104%	(294,211)

Village of Hampshire
 Budget Versus Actual Report - Enterprise Fund Summary
 Seven Months Ended November 30, 2021

	ARRA Loan Debt Serv Fund (28)					Garbage (29)				
	7 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET	7 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Service Fees	200,884	197,579	(3,305)	-2%	344,372	509,833	373,358	(136,475)	-27%	874,000
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	1,556	2,923	1,367	88%	2,667	7,118	8,144	1,026	14%	12,203
Other Income	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	202,439	200,502	(1,937)	-1%	347,039	516,952	381,502	(135,450)	-26%	886,203
EXPENSE										
Personal Services	-	-	-	0%	-	-	-	-	0%	-
Contractual Services	-	-	-	0%	-	510,067	388,389	(121,678)	-24%	874,400
Commodities	-	-	-	0%	-	-	22	22	100%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfers	329,302	-	(329,302)	-100%	564,518	6,883	-	(6,883)	-100%	11,800
TOTAL EXPENSE	329,302	-	(329,302)	-100%	564,518	516,950	388,411	(128,539)	-25%	886,200
YEAR-TO-DATE SURPLUS/(DEFICIT)	(126,863)	200,502	327,365	-258%	(217,479)	2	(6,909)	(6,911)	-345550%	3

	Water (30)					Sewer (31)				
	7 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET	7 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Service Fees	605,568	621,126	15,558	3%	1,038,115	786,584	770,794	(15,790)	-2%	1,348,429
Investment Income	6	2	(4)	-67%	10	-	-	-	0%	-
Licenses, Fines, Permits, Fees	19,259	21,737	2,478	13%	33,015	29,626	12,205	(17,421)	-59%	50,787
Other Income	81,813	-	(81,813)	-100%	140,250	-	-	-	0%	-
GO Bond/Loan Proceeds	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	706,644	642,865	(63,779)	-9%	1,211,390	816,209	782,999	(33,210)	-4%	1,399,216
EXPENSE										
Personal Services	140,658	130,357	(10,301)	-7%	241,128	142,752	128,312	(14,440)	-10%	244,718
Contractual Services	373,095	328,043	(45,052)	-12%	639,591	359,337	182,957	(176,380)	-49%	616,006
Commodities	85,167	69,360	(15,807)	-19%	146,000	65,678	54,862	(10,816)	-16%	112,590
Other Expenses	68,225	102,156	33,931	50%	116,957	200,683	330,456	129,773	65%	344,028
Capital Outlay	71,143	26,315	(44,828)	-63%	121,960	12,833	-	(12,833)	-100%	22,000
Bond Issuance and Escrow Agent Costs	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	738,288	656,231	(82,057)	-11%	1,265,636	781,283	696,587	(84,696)	-11%	1,339,342
YEAR-TO-DATE SURPLUS/(DEFICIT)	(31,644)	(13,366)	18,278	-58%	(54,246)	34,926	86,412	51,486	147%	59,874

	Water Construction (34)					Total Enterprise Funds				
	7 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET	7 MONTHS ENDED		DELTA \$	DELTA %	2021-2022 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Service Fees	-	-	-	0%	-	2,102,869	1,962,857	(140,012)	-7%	3,604,916
Investment Income	3	32	29	967%	10	9	34	25	278%	20
Licenses, Fines, Permits, Fees	2,917	-	(2,917)	-100%	5,000	60,476	45,009	(15,467)	-26%	103,672
Other Income	-	-	-	0%	-	81,813	-	(81,813)	-100%	140,250
Grant Income	-	424,894	424,894	100%	-	-	424,894	424,894	100%	-
GO Bond/Loan Proceeds	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	2,923	424,926	422,003	14437%	5,010	2,245,167	2,432,794	187,627	8%	3,848,858
EXPENSE										
Personal Services	-	-	-	0%	-	283,410	258,669	(24,741)	-9%	485,846
Contractual Services	-	-	-	0%	-	1,242,499	899,389	(343,110)	-28%	2,129,997
Commodities	-	-	-	0%	-	150,845	124,244	(26,601)	-18%	258,590
Other Expenses	-	-	-	0%	-	268,908	432,612	163,704	61%	460,985
Capital Outlay	-	-	-	0%	-	83,976	26,315	(57,661)	-69%	143,960
Transfers	-	-	-	0%	-	336,185	-	(336,185)	-100%	576,318
Bond Issuance and Escrow Agent Costs	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	-	-	-	0%	-	2,365,823	1,741,229	(624,594)	-26%	4,055,696
YEAR-TO-DATE SURPLUS/(DEFICIT)	2,923	424,926	422,003	14437%	5,010	(120,656)	691,565	812,221	-673%	(206,838)

Village of Hampshire
 Budget Versus Actual Report - Agency Fund Summary
 Seven Months Ended November 30, 2021

	SSA#14 B&I (43)					SSA#13 B&I (45)				
	7 MONTHS ENDED		2021-2022			7 MONTHS ENDED		2021-2022		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	448,011	768,021	320,010	71%	768,018	222,116	380,772	158,656	71%	380,770
Investment Income	2,333	49	(2,284)	-98%	4,000	-	111	111	100%	-
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	450,344	768,070	317,726	71%	772,018	222,116	380,883	158,767	71%	380,770
EXPENSE										
Other Expenses	474,216	189,948	(284,268)	-60%	812,942	221,680	94,011	(127,669)	-58%	380,022
TOTAL EXPENSE	474,216	189,948	(284,268)	-60%	812,942	221,680	94,011	(127,669)	-58%	380,022
YEAR-TO-DATE SURPLUS/(DEFICIT)	(23,872)	578,122	601,994	-2522%	(40,924)	436	286,872	286,436	65696%	748

	School Impact Fees (60)					Library Impact Fees (61)				
	7 MONTHS ENDED		2021-2022			7 MONTHS ENDED		2021-2022		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	-	-	-	0%	-	-	-	-	0%	-
Investment Income	3	4	1	33%	5	9	18	9	100%	15
Licenses, Fines, Permits, Fees	116,773	71,436	(45,337)	-39%	200,182	8,422	5,208	(3,214)	-38%	14,438
TOTAL REVENUE	116,776	71,440	(45,336)	-39%	200,187	8,431	5,226	(3,205)	-38%	14,453
EXPENSE										
Other Expenses	116,776	143,847	27,071	23%	200,187	8,431	6,758	(1,673)	-20%	14,453
TOTAL EXPENSE	116,776	143,847	27,071	23%	200,187	8,431	6,758	(1,673)	-20%	14,453
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	(72,407)	(72,407)	-100%	-	-	(1,532)	(1,532)	-100%	-

	Parks Impact Fees (62)					Fire Impact Fees (63)				
	7 MONTHS ENDED		2021-2022			7 MONTHS ENDED		2021-2022		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	3	1	(2)	-67%	5	3	6	3	100%	5
Licenses, Fines, Permits, Fees	10,616	6,494	(4,122)	-39%	18,199	30,622	17,992	(12,630)	-41%	52,496
TOTAL REVENUE	10,619	6,495	(4,124)	-39%	18,204	30,626	17,998	(12,628)	-41%	52,501
EXPENSE										
Other Expenses	10,619	20,132	9,513	90%	18,204	30,626	40,129	9,503	31%	52,501
TOTAL EXPENSE	10,619	20,132	9,513	90%	18,204	30,626	40,129	9,503	31%	52,501
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	(13,637)	(13,637)	-100%	-	-	(22,131)	(22,131)	-100%	-

	Cemetery Impact Fees (66)					Total Agency Funds				
	7 MONTHS ENDED		2021-2022			7 MONTHS ENDED		2021-2022		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	-	-	-	0%	-	670,127	1,148,793	478,666	71%	1,148,788
Investment Income	3	2	(1)	-33%	5	2,354	191	(2,163)	-92%	4,035
Licenses, Fines, Permits, Fees	1,603	1,000	(603)	-38%	2,750	168,036	102,130	(65,906)	-39%	288,065
TOTAL REVENUE	1,607	1,002	(605)	-38%	2,755	840,517	1,251,114	410,597	49%	1,440,888
EXPENSE										
Other Expenses	1,607	-	(1,607)	-100%	2,755	863,955	494,825	(369,130)	-43%	1,481,064
TOTAL EXPENSE	1,607	-	(1,607)	-100%	2,755	863,955	494,825	(369,130)	-43%	1,481,064
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	1,002	1,002	100%	-	(23,438)	756,289	779,727	-3327%	(40,176)

Village of Hampshire
 Budget Versus Actual Report - Pension Trust Summary
 Seven Months Ended November 30, 2021

	Pension Trust Fund Revenues (90)				
	7 MONTHS ENDED				2021-2022
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE					
Investment Income	7,700	1,214	(6,486)	-84%	13,200
Member Contributions	64,644	59,137	(5,507)	-9%	110,819
Employer Contributions	377,855	-	(377,855)	-100%	647,752
Miscellaneous Income	-	-	-	0%	-
TOTAL REVENUE	450,200	60,351	(389,849)	-87%	771,771

	Pension Trust Fund Expenses (90)				
	7 MONTHS ENDED				2021-2022
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
EXPENSE					
Pension Payments	19,775	19,577	(198)	-1%	33,900
Refund of Contributions	11,041	74,321	63,280	573%	18,928
Contractual Services	11,667	1,622	(10,045)	-86%	20,000
Other Expenses	1,225	1,250	25	2%	2,100
TOTAL EXPENSE	43,708	96,770	53,062	121%	74,928
YEAR-TO-DATE SURPLUS/(DEFICIT)	406,492	(36,419)	(442,911)	-109%	696,843



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO: President Reid; Board of Trustees
FROM: Josh Wray, Assistant to the Village Manager
FOR: Village Board Meeting on January 6, 2022
RE: Building Report – December 2021

Building Performance Metrics	<u>December</u>	<u>Average</u>	<u>2021 Total</u>
• Number of permits issued	25	37	446
• Number of new home permits issued	11	4	49
• Average plan review time	2.9 days	2.1 days	2.1 days
• Number of inspections	98	168	2021
• Permit fees collected	\$18,665	\$12,339	\$148,069
• Other Village fees collected	\$46,090	\$16,029	\$192,349

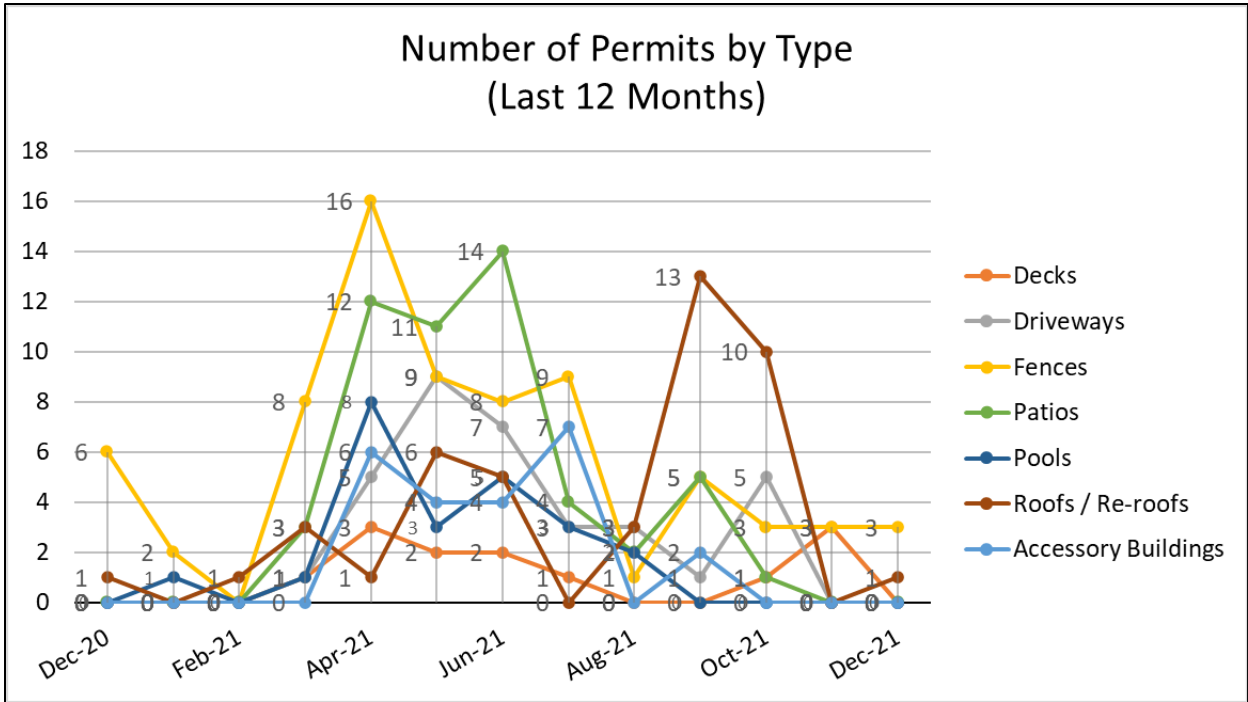
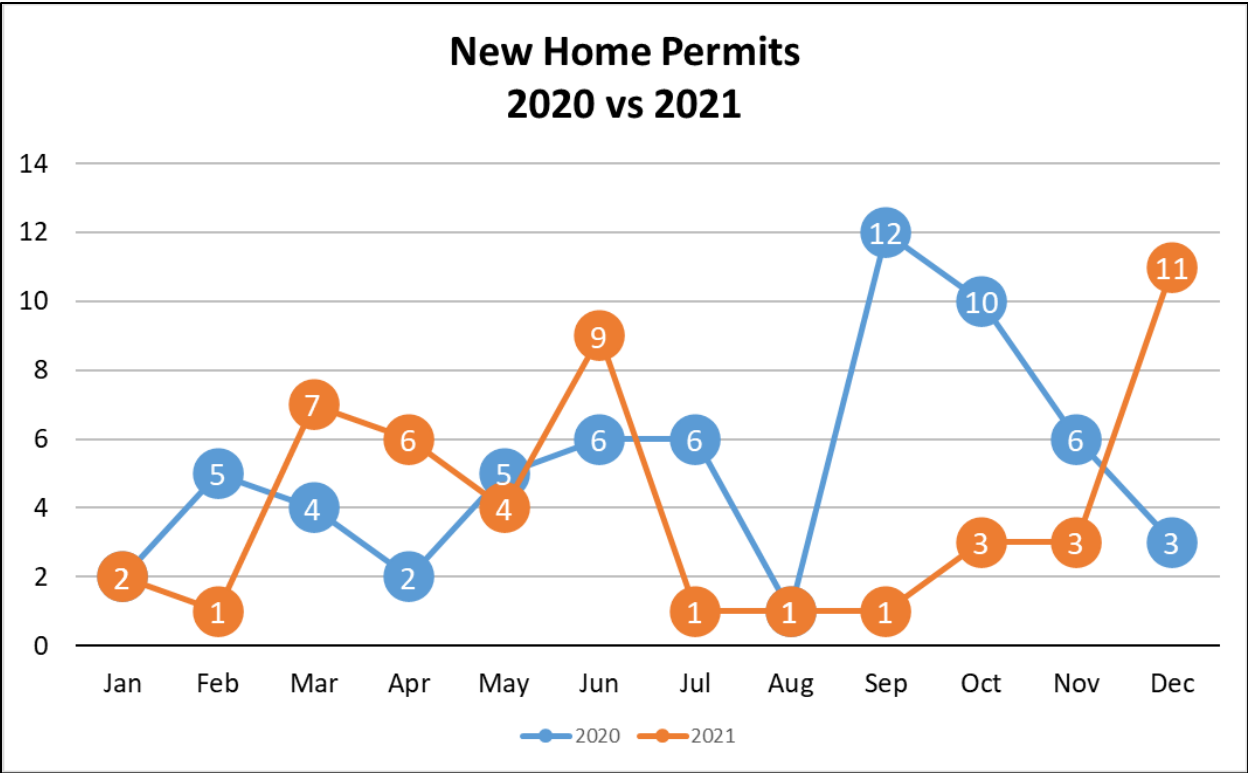
Code Enforcement Performance Metrics	<u>December</u>	<u>Average</u>	<u>2021 Total</u>
• Number of complaints	1	2.3	7
• Number of new cases	3	1.7	5
• Number of active cases	5	2.3	5

December Notes

- Lennar has applied for 11 new home permits in the Tamms Farm subdivision.
- Many code enforcement issues are related to exterior structure and appearance which cannot be resolved until spring, but all have made progress and/or have agreed to a deadline for completion.

Year-End Notes

- Total new home permits were down in 2021 at 49 versus 62 in 2020.
- Average plan review time for 2021 at 2.1 days, which was well under both the contractual obligation of 5 days as well as the former average review time with B&F of over 7 days.



Village of Hampshire Street Department

Monthly Report: December 2021

Christmas Wreaths and Banners were hung along with the installation of a donated Christmas Tree.

Unseasonably warm temps for December lead to a couple storms with high wind gusts. This resulted in minimal storm damage cleanup.

Rainfall Amounts for December

1.86"

Plow and Salting Events

11/27/2021 Salted - Freezing Rain

12/14/2021 Salted - Black Ice in Shaded Areas

12/28/2021 Plow and Salted - 3" Snow

Storm Drain Repairs

12/16/2021 Drain tile Romke rd right of way

Utility Locates

109 Locates Normal

3 Locates Emergency

Emergency Callouts

1

Asphalt Usage

Cold Patch 3.5 Tons

Tree Trimming

Kelley rd East

Started Widmeyer rd

Work Performed

Vehicle and Equipment Maintenance

Pothole Patching

Street Light Repair

Storm Sewer Maintenance

Other Miscellaneous Projects

Time	AM	PM	Day of Week	Date	Temp	Depth of Snow
Storm Started	7:00		Tuesday	12/14/2021	31°	Freezing Fog
Storm Ended	9:00		Tuesday			
Road Cleared						
Procedures			Results		Comments	
Salt	Yes		Salt	Melting		
Plowing			Plowing			
Labor, Equipment, Times and Materials						
Personnel	Reg hrs	O.T. hrs	Total hrs	Equipment	Pre-Wet Gallons	Salt Tons
Dave				2017 one ton		
Bill				W2020		
Garrett				P2020		
Andy				2021		
Adam	2		2	2006		1.5
Jake				2017		
Tony				2008		
Brett				2011		
Sean				2003		
Austin						
				Total		1.5
Comments: Black ice formed in the early part of the morning in shaded areas that don't get sunlight during the day. The areas affected were on country roads outside of downtown.						
Completed By: David Starrett				Title: Street Supervisor		

Time	AM	PM	Day of Week	Date	Temp	Depth of Snow
Storm Started	11:00		Tuesday	12/28/2021	33°	3"
Storm Ended		7:00	Tuesday			
Road Cleared						
Procedures		Results		Comments		
Salt	Yes	Salt	Melting			
Plowing	Yes	Plowing				
Labor, Equipment, Times and Materials						
Personnel	Reg hrs	O.T. hrs	Total hrs	Equipment	Pre-Wet Gallons	Salt Tons
Dave	4.5	3.5		Loader		
Bill	4.5	3.5		W2020	40	12
Garrett	4.5	3.5		P2020	40	11
Andy	4.5	3.5		2021	60	16
Adam	4.5	3.5		2011	40	14
Jake	4.5	3.5		2006	30	16
Tony	4.5	3.5		2017	60	16
Brett	4.5	3.5		2017 One Ton	0	10
Sean	4.5	3.5		2003	40	14
Austin	4.5	3.5		Pickup	0	0
				Total	310 Gal	109 Tons
Comments: Warm pavement at the start of the storm created icy conditions. We salted at the start of snowfall and plowed the center to keep a path open. 4p.m. We went through and plowed and salted with great results. 2008 International was down during this storm due to a hydraulic cylinder repair.						
Completed By: David Starrett				Title: Street Supervisor		

VILLAGE OF HAMPSHIRE

Accounts Payable

January 6, 2022

The President and Board of Trustees of the Village of Hampshire
Recommends the following Warrant in the amount of

Total: \$336,310.40

To be paid on or before
January 12, 2022

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

DATE: 01/04/22
 TIME: 12:34:44
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/31/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

AEC	ASSOC ELECTRICAL CONTRACTORS							
350073852	12/15/21	01	AEC ELECTRICAL LABOR	300010024120			01/15/22	405.00
							INVOICE TOTAL:	405.00
							VENDOR TOTAL:	405.00
AJGC	ARTHUR J GALLAGHER & CO							
4098198	12/21/21	01	RENEWAL PREMIUM	010010024210			12/31/21	36,269.66
		02	RENEWAL PREMIUM	300010024210				36,269.67
		03	RENEWAL PREMIUM	310010024210				36,269.67
							INVOICE TOTAL:	108,809.00
							VENDOR TOTAL:	108,809.00
AWFI	AWARDS & FINE GIFTS, INC							
12761	12/26/21	01	EMPLOYEE GIFTS	010010044800			12/26/21	1,927.68
							INVOICE TOTAL:	1,927.68
							VENDOR TOTAL:	1,927.68
B&F	B&F CONSTRUCTION CODE SERVICES							
15300	12/28/21	01	NOV'S INSPECTIONS	010010024390			01/28/22	55.00
							INVOICE TOTAL:	55.00
							VENDOR TOTAL:	55.00
B&KPO	B & K POWER EQUIPMENT INC.							
161689	12/15/21	01	CHAINSAW CHAINS	010030034670			01/15/22	51.89
							INVOICE TOTAL:	51.89
161697	12/20/21	01	CHAIN SAW	010030034680			01/20/22	342.00
							INVOICE TOTAL:	342.00
161700	12/20/21	01	SHARPEN CHAIN SAW CHAINS	010030034670			01/20/22	55.00
							INVOICE TOTAL:	55.00
							VENDOR TOTAL:	448.89

INVOICES DUE ON/BEFORE 03/31/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

BPCI	BENEFIT PLANNING CONSULTANTS,							
BPCI00273200	12/14/21	01	MONTHLY FLEX AND COBRA	010010024380			01/20/22	318.75
							INVOICE TOTAL:	318.75
							VENDOR TOTAL:	318.75
COCA	COMCAST							
121121	12/11/21	01	VH INTERNET	010010024230			01/08/22	168.40
							INVOICE TOTAL:	168.40
							VENDOR TOTAL:	168.40
COMA	CORE & MAIN LP							
P959236	11/17/21	01	BUCKHEAD BEEF METER	300010054960			12/17/21	1,003.87
							INVOICE TOTAL:	1,003.87
							VENDOR TOTAL:	1,003.87
COPS	C.O.P.S. TESTING SERVICE, INC.							
106902	12/21/21	01	REGISTERS - LAW ENFORCEMENT	010060024330			01/21/22	250.00
							INVOICE TOTAL:	250.00
106930	12/22/21	01	GH PRE-EMPLOYMENT PSYCH	010020024380			01/22/22	450.00
							INVOICE TOTAL:	450.00
							VENDOR TOTAL:	700.00
DYEN	DYNEGY ENERGY SERVICES							
121021	12/10/21	01	386293321121	010030024260			02/09/22	96.72
		02	386293521121	010030024260				30.72
		03	386294021121	010030024260				1,018.14
		04	386293221121	010030024260				1,733.33
		05	386293821121	010030024260				56.02
		06	386293621121	010030024260				54.36
		07	386293021121	010030024260				9.78

INVOICES DUE ON/BEFORE 03/31/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

DYEN	DYNEGY ENERGY SERVICES							
121021	12/10/21	08	386292921121	010030024260			02/09/22	69.68
		09	386293921121	010030024260				153.49
		10	386299721121	310010024260				163.75
		11	386300521121	300010024260				444.64
		12	386300121121	300010024260				52.56
		13	386299921121	300010024260				28.03
		14	386293721121	300010024260				68.16
		15	386300221121	300010024260				233.20
		16	386299621121	310010024260				391.21
		17	386300321121	310010024260				221.82
		18	386299521121	300010024260				2,024.20
		19	386293421121	300010024260				86.35
		20	386300021121	300010024260				99.20
		21	386299821121	310010024260				80.26
		22	386300421121	310010024260				420.87
							INVOICE TOTAL:	7,536.49
							VENDOR TOTAL:	7,536.49
ENCS	ENTRE COMPUTER SOLUTIONS							
00142916	08/26/21	01	PRE-PURCHASED TECH SUPPORT	010000001800			09/10/21	3,600.00
							INVOICE TOTAL:	3,600.00
00146033	12/28/21	01	MS OFFICE 2019 BOX PACK	310010034650			01/03/22	253.53
							INVOICE TOTAL:	253.53
00146088	12/28/21	01	PRE-PURCHASED TECH SUPPORT	010000001800			01/07/22	3,600.00
							INVOICE TOTAL:	3,600.00
00146575	12/31/21	01	REPLACES INV 146138	010000001800			01/10/22	3,600.00
							INVOICE TOTAL:	3,600.00
							VENDOR TOTAL:	11,053.53
FLTE	FLOW-TECHNICS, INC							

INVOICES DUE ON/BEFORE 03/31/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

FLTE	FLOW-TECHNICS, INC							
INV000009225	12/14/21	01	ELGILOY LS NEW PUMP	310010024160			01/14/22	7,337.00
							INVOICE TOTAL:	7,337.00
							VENDOR TOTAL:	7,337.00
GEBR	GEHRINGER BROS							
1137	12/16/21	01	PRE-WET FRAME	010030024120			01/16/22	332.50
							INVOICE TOTAL:	332.50
1138	12/20/21	01	PRE-WET FRAME	010030024120			01/20/22	123.00
							INVOICE TOTAL:	123.00
							VENDOR TOTAL:	455.50
HAAUPA	HAMPSHIRE AUTO PARTS							
609068	12/13/21	01	FUEL FILTER	010030024110			01/13/22	173.58
							INVOICE TOTAL:	173.58
609328	12/15/21	01	SAND PAD	010030034670			01/15/22	4.49
							INVOICE TOTAL:	4.49
609476	12/16/21	01	BATTERY CABLE CONNECTOR	010030024110			01/16/22	13.13
							INVOICE TOTAL:	13.13
609498	12/16/21	01	BATTERY CABLE	010030024110			01/16/22	6.52
							INVOICE TOTAL:	6.52
6095335	12/17/21	01	MACHINE SCREWS	010030034670			01/17/22	5.98
							INVOICE TOTAL:	5.98
609811	12/21/21	01	WINDSHIELD WASH	310010034670			01/21/22	34.88
							INVOICE TOTAL:	34.88
610259	12/28/21	01	SUPPLIES	010030034670			01/28/22	23.26
							INVOICE TOTAL:	23.26

DATE: 01/04/22
 TIME: 12:34:44
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/31/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

HAAUPA	HAMPSHIRE AUTO PARTS							
610779	01/03/22	01	FUEL ADDITIVE	010030034660			02/03/22	79.96
							INVOICE TOTAL:	79.96
							VENDOR TOTAL:	341.80
HAFD	HAMPSHIRE FIRE PROTECTION							
CPR20211216	12/16/21	01	HEARTSAVER/CPR	010020024310			12/16/21	252.00
							INVOICE TOTAL:	252.00
							VENDOR TOTAL:	252.00
IPRF	ILLINOIS PUBLIC RISK FUND							
74063	12/14/21	01	FEB WORKERS' COMP	010010024210			01/14/22	2,285.00
		02	FEB WORKERS' COMP	300010024210				2,285.00
		03	FEB WORKERS' COMP	310010024210				2,285.00
							INVOICE TOTAL:	6,855.00
							VENDOR TOTAL:	6,855.00
ISTP	ILLINOIS STATE POLICE							
113021	11/30/21	01	COST CENTER 06356	010010024380			01/15/22	26.50
							INVOICE TOTAL:	26.50
							VENDOR TOTAL:	26.50
KACTY	KANE CNTY CIRCUIT COURT CLERK							
122221A	12/22/21	01	BOND REMITTANCE	010000001000			12/22/21	500.00
							INVOICE TOTAL:	500.00
							VENDOR TOTAL:	500.00
KCCC	JEFFREY R KEEGAN							
010322	01/03/22	01	VH JANITORIAL SERVICE	010010024380			02/03/22	160.00
		02	PD JANITORIAL SERVICE	010020024380				360.00
							INVOICE TOTAL:	520.00
							VENDOR TOTAL:	520.00

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KONICA	KONICA MINOLTA PREMIER FINANCE							
5018141201	12/17/21	01	PD COPIER	010020024280			02/02/22	170.09
							INVOICE TOTAL:	170.09
							VENDOR TOTAL:	170.09
MARSCH	MARK SCHUSTER, P.C.							
121421	12/14/21	01	100.001 MISC MATTERS	010010024370			01/14/22	1,740.00
		02	100.002 MEETINGS	010010024370				860.00
		03	100.007 PROSECUTION	010010024370				807.50
		04	100.041 PD	010020024370				230.00
		05	100.101 CROWN	010000002111				270.00
		06	100.141 TIF	050010024380				78.75
		07	100.164 DUI PROSECUTION	010020024370				840.00
		08	100.172 STANLEY	010000002087				78.75
		09	100.231 WATER MAIN CONNECTION	340010024370				70.00
		10	100.250 IL72 @ ROMKE RD	010000002192				63.00
		11	100.251 TULLY	010000002196				252.00
		12	100.252 WILLIAMS INVESTMENT	010000002198				1,190.60
							INVOICE TOTAL:	6,480.60
							VENDOR TOTAL:	6,480.60
MENA	MENARDS - SYCAMORE							
58469	12/06/21	01	CHRISTMAS/ICE MELT	010030024130			01/06/22	297.69
							INVOICE TOTAL:	297.69
58529	12/07/21	01	SUPPLIES	010030034680			01/07/22	315.21
							INVOICE TOTAL:	315.21
58536	12/07/21	01	CONCRETE BREAKER	010030024100			01/07/22	11.34
							INVOICE TOTAL:	11.34
58645	12/09/21	01	CHRISTMAS	010030024130			01/09/22	56.67
							INVOICE TOTAL:	56.67

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MENA	MENARDS - SYCAMORE							
58985	12/15/21	01	SUPPLIES	300010034670			01/15/22	330.71
							INVOICE TOTAL:	330.71
59047	12/16/21	01	SUPPLIES	010030034680			01/16/22	325.37
							INVOICE TOTAL:	325.37
59104	12/17/21	01	GREEN TREATED GROUND CONTACT	300010034670			01/17/22	71.75
							INVOICE TOTAL:	71.75
							VENDOR TOTAL:	1,408.74
MIAM	MIDAMERICAN ENERGY SERVICES							
121321	12/13/21	01	455570	300010024260			02/11/22	4,138.13
		02	455571	310010024260				9,468.78
		03	455526	300010024260				508.58
		04	455525	300010024260				4,115.99
							INVOICE TOTAL:	18,231.48
							VENDOR TOTAL:	18,231.48
MISA	MIDWEST SALT							
P460747	12/27/21	01	WATER TREATMENT SALT	300010034680			01/27/22	2,838.23
							INVOICE TOTAL:	2,838.23
P460762	12/28/21	01	WATER TREATMENT SALT	300010034680			01/28/22	3,108.20
							INVOICE TOTAL:	3,108.20
							VENDOR TOTAL:	5,946.43
MUWESE	MUNIWEB							
122221	12/22/21	01	UPSU-BI UPDATE AND SUPPORT	010010024230			01/22/22	11.00
							INVOICE TOTAL:	11.00
							VENDOR TOTAL:	11.00
NCPERS	NCPERS GROUP LIFE INS							

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NCPERS	NCPERS GROUP LIFE INS							
122921	12/29/21	01	GF PREMIUM - JANUARY	010000222085			01/29/22	16.00
							INVOICE TOTAL:	16.00
							VENDOR TOTAL:	16.00
OFDE	OFFICE DEPOT, INC.							
214852756001	12/08/21	01	COFFEE, COFFEEMATE, PAPER	010020034650			01/08/22	55.30
							INVOICE TOTAL:	55.30
214853263001	12/08/21	01	SUGAR	010020034650			01/08/22	2.56
							INVOICE TOTAL:	2.56
							VENDOR TOTAL:	57.86
PEBASO	PETER BAKER & SON CO.							
121521A	12/15/21	01	JULIE LANE RESURFACING	100010024790			12/15/21	134,491.16
							INVOICE TOTAL:	134,491.16
							VENDOR TOTAL:	134,491.16
PITB	PITNEY BOWES GLOBAL FINANCIAL							
3105238513	12/26/21	01	PD LEASING CHARGES	010020024280			01/29/22	142.53
							INVOICE TOTAL:	142.53
							VENDOR TOTAL:	142.53
RAOH	RAY O'HERRON CO., INC.							
2161917-IN	12/13/21	01	RIFLE TARGET/PRACTICE AMMO	010020034680			01/13/22	499.50
							INVOICE TOTAL:	499.50
2162427-IN	12/15/21	01	UNIFORM	010020034690			01/15/22	2,064.62
							INVOICE TOTAL:	2,064.62
2163010	12/17/21	01	UNIFORM	010020034690			01/17/22	17.97
							INVOICE TOTAL:	17.97

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RAOH	RAY O'HERRON CO., INC.							
2164654	12/27/21	01	UNIFORM	010020034690			01/27/22	74.93
							INVOICE TOTAL:	74.93
							VENDOR TOTAL:	2,657.02
REGA	REMKE'S GARAGE LLC							
0069998	12/29/21	01	HYDRAULIC CYLINDER REPAIR	010030024110			01/29/22	1,312.62
							INVOICE TOTAL:	1,312.62
							VENDOR TOTAL:	1,312.62
RKQUSE	RK QUALITY SERVICES							
19671	12/17/21	01	OIL CHANGE AND FILTER	310010024110			01/17/22	124.83
							INVOICE TOTAL:	124.83
							VENDOR TOTAL:	124.83
RODB	ROGER BURNIDGE							
010122	01/01/22	01	PD LEASE	010020024280			02/01/22	4,906.27
							INVOICE TOTAL:	4,906.27
							VENDOR TOTAL:	4,906.27
RUTC	INTERSTATE BILLING SERVICE							
3025584189C	11/16/21	01	INV CORRECTION '11 FUEL PUMP	010030024110			12/16/21	287.28
							INVOICE TOTAL:	287.28
							VENDOR TOTAL:	287.28
STAPLES	STAPLES							
3495359334	12/16/21	01	BATTERY BACKUP	010030034650			01/16/22	154.99
							INVOICE TOTAL:	154.99
							VENDOR TOTAL:	154.99
STCO	STERLING CODIFIERS, INC.							

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STCO	STERLING CODIFIERS, INC.							
13154	12/13/21	01	ANNUAL WEB HOSTING FEE	010010024470			12/13/21	500.00
							INVOICE TOTAL:	500.00
							VENDOR TOTAL:	500.00
STRE	STREICHER'S							
I1539723	12/13/21	01	UNIFORM	010020034690			01/13/22	7.99
							INVOICE TOTAL:	7.99
I1539735	12/13/21	01	UNIFORM	010020034690			01/13/22	124.99
							INVOICE TOTAL:	124.99
							VENDOR TOTAL:	132.98
TEK	TEKLAB, INC							
267976	12/22/21	01	SLUDGE	310010024380			01/21/22	58.35
							INVOICE TOTAL:	58.35
267977	12/22/21	01	SLUDGE	310010024380			01/21/22	28.35
							INVOICE TOTAL:	28.35
267978	12/22/21	01	SLUDGE	310010024380			01/21/22	28.35
							INVOICE TOTAL:	28.35
							VENDOR TOTAL:	115.05
THHI	THOMAS HICKS							
010322	01/03/22	01	REFUND UTILITY OVERPAYMENT	300000002200			02/03/22	12.89
							INVOICE TOTAL:	12.89
							VENDOR TOTAL:	12.89
THPOSHPR	THE POLICE AND SHERIFFS PRESS							
156506	12/15/21	01	SP ID CARD	010020034690			01/15/22	17.58
							INVOICE TOTAL:	17.58
							VENDOR TOTAL:	17.58

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TRSO	TRYAD SOLUTIONS, INC.							
86122-FALL APPAREL 2	12/16/21	01	DS UNIFORM	010030034690			01/16/22	219.85
		02	WP UNIFORM	010030034690				44.60
		03	AK UNIFORM	010030034690				58.45
		04	AS UNIFORM	010030034690				66.60
		05	JB UNIFORM	010030034690				170.75
		06	DECORATIONS	010030024130				96.20
		07	FREIGHT	010030024130				76.58
							INVOICE TOTAL:	733.03
							VENDOR TOTAL:	733.03
TRUN	TREES UNLIMITED C P INC							
8389	12/29/21	01	HAZARDOUS BRANCH	010030024160			01/29/22	875.00
							INVOICE TOTAL:	875.00
							VENDOR TOTAL:	875.00
ULIN	ULINE							
142222807	12/06/21	01	GLOVES	010020034680			01/06/22	178.59
							INVOICE TOTAL:	178.59
							VENDOR TOTAL:	178.59
VEIL	VERMEER-ILLINOIS, INC							
182428	12/22/21	01	CHIPPER CUTTING EDGE	010030024120			01/22/22	177.78
							INVOICE TOTAL:	177.78
							VENDOR TOTAL:	177.78
VUMA	VULCAN MATERIALS							
32806093	11/22/21	01	STREET BEDDING STONE	010030024130			12/15/21	620.52
							INVOICE TOTAL:	620.52
32811315	11/30/21	01	STREET BEDDING STONE	010030024130			12/15/21	466.17
							INVOICE TOTAL:	466.17
							VENDOR TOTAL:	1,086.69

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VWPD	VERIZON WIRELESS							
9895185578	12/15/21	01	PD CELLULAR	010020024230			01/07/22	395.89
							INVOICE TOTAL:	395.89
							VENDOR TOTAL:	395.89
VWVH	VERIZON WIRELESS							
9895185579	12/15/21	01	ADM	010010024230			01/07/22	59.47
		02	PD	010020024230				199.59
		03	STREETS	010030024230				457.94
		04	WATER	300010024230				179.80
		05	SEWER	310010024230				143.78
							INVOICE TOTAL:	1,040.58
							VENDOR TOTAL:	1,040.58
WADI	WAREHOUSE DIRECT							
5134705-0	12/29/21	01	BINDERS/TOWELS/PENS	010010034650			01/29/22	92.21
							INVOICE TOTAL:	92.21
							VENDOR TOTAL:	92.21
WEXE	WEX BANK - ENTERPRISE							
76904329	12/23/21	01	PD FUEL	010020034660			01/18/22	3,241.07
		02	STREETS FUEL	010030034660				1,894.85
		03	STREETS OPERATING SUPPLIES	010030034680				80.22
		04	WATER FUEL	300010034660				329.10
		05	SEWER FUEL	310010034660				293.58
							INVOICE TOTAL:	5,838.82
							VENDOR TOTAL:	5,838.82
							TOTAL ALL INVOICES:	336,310.40