



Village of Hampshire
Village Board Meeting
Thursday, February 15, 2024 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments
5. A Motion to Approve the Meeting Minutes from February 1, 2024
6. Promotional Swearing in of Sergeant John Rufo.
7. Village Manager's Report
 - a. Discussion and Possible Action for an Ordinance Approving Text Amendments to Chapter 2 - Police Regulations of the Municipal Code regarding Noise & Nuisance Regulations.
 - b. A Resolution to Waive Bidding Requirements and Accepting a Quote from Vafcom for Surge Protection Devices in the Thickening Building at the Wastewater Treatment Plant in the Amount of \$45,900.
8. Staff Reports
 - a. Financial Report
 - b. Building Report
 - c. Streets Report
9. Accounts Payable
 - a. A Motion to Approve the February 15, 2024, Accounts Payable to Personnel
 - b. A Motion to Approve the February 15, 2024, Regular Accounts Payable
10. Village Board Committee Reports
 - a. Business Development Commission
 - b. Public Works Committee
 - c. Budget Committee
11. New Business
 - a. Attorney Update: EEI Standard Contract Form
12. Announcements
13. Executive Session
14. Adjournment

Public Comments: The Board will allow each person who is properly registered to speak a maximum time of five (5) minutes, provided the Village President may reduce the maximum time to three (3) minutes before public comments begin if more than five (5) persons have registered to speak. Public comment is meant to allow for expression of opinion on, or for inquiry regarding, public affairs but is not meant for debate with the Board or its members. Good order and proper decorum shall always be maintained.

Recording: Please note that all meetings held by videoconference may be recorded, and all recordings will be made public. While State Law does not require consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.



Village of Hampshire
Village Board Meeting Minutes
Thursday, February 1, 2024 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

1. **Call to Order**

Village President Michael J. Reid, Jr. called to order the Village Board Meeting at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, February 1, 2024.

2. **Roll Call by Village Clerk, Karen Stuehler:**

Present: Village President Michael J. Reid, Jr., Trustee Heather Fodor, Trustee Aaron Kelly, Trustee Toby Koth, Trustee Lionel Mott, Trustee Pollastrini, Trustee Erik Robinson.

Absent: None.

A Quorum was Established.

Others Present: Village Manager Jay Hedges, Village Clerk Karen Stuehler, Chief Pann, Village Finance Lori Lyons, Assistant Village Manager for Development Mo Khan, Village Attorney James Vasselli. Tim Paulson from EEI joined remotely.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Approved.

Condolences, words from Linda to Mike were shared as well as information of her funeral were given by President Reid about Linda Vasquez. She will be missed by all.

3. **Pledge of Allegiance**

Village President Michael J. Reid, Jr. led the Pledge of Allegiance.

4. **Public Comments**

None

5. **A Motion to Approve the Meeting Minutes from January 18, 2023**

Trustee Pollastrini moved to approve Meeting Minutes for the Village Board

Meeting of January 18, 2023.

Seconded by: Trustee Fodor.

All Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Approved.

6. Carlos Gonzalez was sworn in as Police Officer by Chief Pann.

7. **Village Manager's Report**

- a. **A Motion to Approve Ordinance 24-04 Approving Text Amendments to Chapter 2- Police Regulation of the Municipal code regarding Noise & Nuisance Regulations.**

After much discussion Trustee Robinson made a motion to table the Ordinance until changes were made.

Seconded by: Trustee Kelly

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Approved.

- b. **A Motion to Award Well No. 9 Media Replacement Contract to Global Water Service in the Amount of \$146, 900.**

Trustee Mott moved to approve the motion.

Seconded by: Trustee Kelly

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Approved.

- c. **A Motion to Approve Resolution 24-05 Authorizing the Expenditure of \$25,098 for the Purchase and Installation of Brine Pumps.**

Trustee Koth moved to Approve the motion.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Approved.

8. **Staff Reports:**

- a. Chief Pann explained and answered questions of information in packet, comparison charts from year to year. Chief Pann also stated that body worn cameras have been fully deployed and chief Pann was just informed of a Camera Grant that has been Awarded by the State. He will have more information by March.
- b. Engineering Report: Tim Paulson from EEI was asked the status of the utility master plan. Tim stated a final document would be given to the Village.

9. **Accounts Payable**

- a. **A Motion to Approve Accounts Payable to Personnel.**

Trustee Kelly moved to approve to table Accounts Payable to Personnel indefinitely.

Seconded by: Trustee Koth.

Roll call vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None

- b. **A Motion to Approve February 1, 2024, Regular Accounts Payable.**

Trustee Koth moved to approve the February 1, 2024, Regular Accounts Payable.

Seconded by: Trustee Mott.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None

10. **Village Board Committee Reports**

- a. Business Development Commission

The Business Development Committee will be meeting February 14 at 6:30 p.m.

b. Public Works Committee

Mr. Koth said the Village Streets Crew really appreciates having the vehicles inside and the warmth.

c. Budget Committee

Mr. Kelly reported there would be a meeting February 21 at 6:30 p.m. for staff to present capital projects and options for revenue generations. The second meeting would be Tuesday, March 5 at 6:30 p.m. for anyone to ask questions about the budget.

11. New Business

None

12. Announcements

- a. Chief Pann announced that they have an attentive job offer and if everything goes through, they would be able to go to academy in May. The Police would then be fully staffed.
- b. Trustee Kelly thanked chief Pann for the Open House. Officer Hueramo and Sgt. Edwardson did a great job. Members of the board were completely impressed with the training simulator that is up and running at the Hampshire Police Department.
- c. President Reid expressed condolences to Bonnie Keegan for the loss of her husband John and Anne Armlet for the passing of her husband, Mike Armato.
- d. President Reid wished Lori Lyons of the Village a Happy Birthday.

13. Executive Session

Trustee Kelly motioned to go into Executive Session at 8:27 p.m.

Seconded by: Trustee Robinson.

Roll call vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Carried.

- a. Executive Session Recording #18

Trustee Robinson motioned to adjourn executive session at 9:12 p.m.

Seconded by: Trustee Kelly.

All call vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Carried.

14. **Open Session**

Trustee Kelly motioned to go into Open Session and Adjourn at 9:13 p.m.

Seconded by: Trustee Koth

All call vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Carried.



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO: President Reid; Board of Trustees
FROM: Douglas Pann, Chief of Police
FOR: Village Board Meeting on February 1, 2024
RE: Nuisance Noise and Offensive Use of Property Ordinances

Background: The Village of Hampshire has neither a nuisance noise ordinance nor an offensive use of in place to address public concerns or complaints about excessive noise or noise that may interfere with legitimate business and recreational activities, depress property values, create public nuisances, and reduce the quality of life in the community.

Analysis: The Police Department responded to at least 40 noise complaints in 2023, 22 noise complaints in 2022, and 34 noise complaints in 2021. Most of these noise complaints are generated by loud music, boisterous parties, fireworks, or overnight operation of equipment outside. Officers responding to these calls for service in the community have thus far relied upon the goodwill and cooperation of the individuals creating the nuisances to resolve these issues. There have been numerous times in which the officers have been forced to walk away from a loud party or other nuisance noise complaint with no enforceable ordinance to resolve the issue, and officers have even been reminded of the lack of enforceable ordinance by those encountered on calls.

The proposed offensive use of property ordinances is complimentary and supporting ordinances to allow for the Village to hold property owners accountable for ongoing nuisance violations occurring on their properties. The offensive use of property ordinances expands the scope of enforcement potential beyond nuisance noise to include other boisterous behavior, dangerous conditions, or conditions detrimental to the public health, safety and/or welfare.

The proposed ordinances were modeled after similar ordinances in other communities which have been successfully enforced for years.

Recommendation: Staff recommends the approval of the proposed ordinance regarding unreasonable noise and offensive use of property.

THE VILLAGE OF HAMPSHIRE

ORDINANCE NO. _____

**AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE MUNICIPAL CODE
OF HAMPSHIRE OF 1985 REGARDING UNREASONABLE NOISE
WITHIN THE VILLAGE OF HAMPSHIRE, KANE AND
MCHENRY COUNTIES, ILLINOIS**

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF HAMPSHIRE**

THIS ____ DAY OF _____, 2024

Published in pamphlet form by authority
of the President and the Board of Trustees
of the Village of Hampshire, Illinois this
____ day of _____, 2024

**VILLAGE OF HAMPSHIRE
ORDINANCE NO. _____**

**AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE MUNICIPAL CODE
OF HAMPSHIRE OF 1985 REGARDING UNREASONABLE NOISE
WITHIN THE VILLAGE OF HAMPSHIRE, KANE AND
MCHENRY COUNTIES, ILLINOIS**

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (with the President, the “Corporate Authorities”) are committed to protecting the health, safety and welfare of residents and visitors of the Village; and

WHEREAS, pursuant to Section 11-60-2 of the Illinois Municipal Code (65 ILCS 5/11-60-2) the Corporate Authorities may define, prevent, and abate nuisances; and

WHEREAS, Section 11-5-2 of the Illinois Municipal Code (65 ILCS 5/11-5-2) authorizes the Corporate Authorities to prevent or suppress riots, noises, disturbances, trespasses and disorderly assemblies in public or private places; and

WHEREAS, excessive noise may interfere with legitimate business and recreational activities, depress property values, create public nuisances and reduce the quality of the community; and

WHEREAS, responding to residential noise complaints results in the Village expending valuable time and resources; and

WHEREAS, the Corporate Authorities have determined that unreasonable noises and offensive uses of property are public nuisances; and

WHEREAS, to help ensure that residents of the Village can use and enjoy their property, the Corporate Authorities find that it is advisable, necessary and in the best interests of the Village and its residents to amend the Municipal Code of Hampshire of 1985 (the “Village Code”) as set forth herein;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true and correct and hereby incorporate and make them part of this Ordinance.

SECTION 2. That the Village Code is hereby amended, notwithstanding any provision, ordinance, resolution or Village Code section to the contrary, by adding Article XXV and Sections 2-25-1 through 2-25-12, to Chapter 2 as set forth below (additions underlined; deletions ~~stricken~~):

ARTICLE XXV UNREASONABLE NOISE AND OFFENSIVE USE OF PROPERTY

2-25-1: VEHICULAR NOISE:

- A. No horn or audible signal device of any motor vehicle of any kind shall be sounded under any circumstances except as allowed by law, nor shall a horn or audible signal device be sounded for any unnecessary or unreasonable period of time.
- B. No person shall operate any motor vehicle that is subject to registration in such a manner as to exceed the noise limits set forth in Title 35, Part 902 of the Illinois Administrative Code (Ill. Admin. Code tit. 35, part 902).

2-25-2: NUISANCE NOISE AND OPERATION OF CERTAIN VEHICLES:

- A. No person shall operate or permit to be operated any device used to receive broadcast sound or reproduce any recorded sound if the device is located:
 - 1. On the public way; or

2. In any motor vehicle on a public way if the sound can be heard from seventy-five feet (75') or more from the device. This section does not apply to authorized emergency vehicles, trains or vehicles owned or operated by the village. This section does not apply when the device is being operated solely to request assistance or warn of a hazardous condition or when the device is part of a public event approved by the village.

B. For purposes of this section the term "public way" means all streets, alleys, sidewalks, boulevards, public parking lots and other public rights-of-way located in the village.

2-25-3: CONSTRUCTION NOISE:

Construction activities shall comply with the construction hours set forth in section 5-25-1 of this code. Repairs to public utilities and construction undertaken by the village shall not have to comply with the construction hours set forth in section 5-25-1 of this code.

2-25-4: GROUNDS MAINTENANCE EQUIPMENT NOISE:

It shall be unlawful to operate any power-driven lawn or garden maintenance equipment between the hours of 10:00 p.m. and 7:00 a.m. or any snow blower between the hours of 10:00 p.m. and 5:30 a.m. within six hundred feet (600') of any building used for residential or hospital purposes. Notwithstanding the foregoing, a snowblower may be used at any time within twelve (12) hours of a snowfall of two (2) or more inches. Tree-removal services and snow-removal services conducted by or at the direction of the village shall be exempt from this section.

2-25-5: MISCELLANEOUS NOISE SOURCES:

A. It shall be unlawful to operate the following equipment between the hours of 10:00 p.m. and 7:00 a.m. outdoors within six hundred feet (600') of any building used for residential or hospital purposes or indoors if such equipment is audible from any adjacent property used for residential or hospital purposes:

1. Power-operated toy models including automobiles, boats and aircraft;
2. Sound trucks and public address systems;
3. Musical instruments;
4. Radios, television sets, turntables, stereos and speakers; and
5. Factory time whistles;

B. It shall also be unlawful to conduct garbage, yard waste or recycling collection between the hours of 10:00 p.m. and 6:00 a.m. anywhere within the limits of the village

C. This section shall not apply to authorized emergency vehicles, trains, vehicles owned or operated by the village or public events approved by the village. This section shall not apply to

third parties providing services on behalf of the village if the village manager has approved different hours based upon a written request from the third party.

2-25-6: NUISANCE NOISES:

A. It shall be unlawful to cause or create any unnecessary or unusual noise at any time which unreasonably annoys, injures or endangers the comfort, repose, health or safety of others unless such noise is necessary for the protection or preservation of property or of the health, safety or life of some person.

B. No person owning or in possession or control of any building or premises shall use the same, permit the use of the same or rent the same to be used for any business, employment or residential use, or for purpose of pleasure or recreation, if such use shall, by its boisterous nature, disturb or destroy the peace of the neighborhood in which such building or premises is situated, or be dangerous or detrimental to health.

2-25-7: NOISY EQUIPMENT:

No person or entity issued a license or permit by the village, shall operate or permit an agent, servant or employee to operate a baler, crane, pneumatic hammer, derrick or similar equipment if the use of which is attended by loud or unusual noise before the hour of 7:00 a.m. or after the hour of 10:00 p.m. each day. Construction activities shall be exempt from this section and shall comply with the construction hours set forth in section 5-25-1 of this code.

2-25-8: EXEMPTIONS TO NOISE REGULATIONS:

The following are exempt from the regulations in sections 2-25-6 and 2-25-7 of this code:

- A. Sirens and bells on emergency vehicles;
- B. Fire and burglar alarms;
- C. Emergency management warning systems;
- D. Train whistles and horns; and
- E. Village-authorized events, including fireworks displays, concerts and parades.

2-25-9: OFFENSIVE USE OF PROPERTY:

No owner or person in possession, charge or control of any building or premises shall use, rent or permit the use of the same, for any business or employment or for any purpose of pleasure or recreation, if such use shall, from its boisterous nature, disturb or tend to disturb the peace of the neighborhood in which such building or premises are situated, or be dangerous or detrimental to health.

2-25-10: PERMITTING OFFENSIVE USE OF PROPERTY:

No person owning, possessing or occupying any building or premises shall use, rent or permit the same to be used for any business or employment or for any purpose of pleasure or recreation, if such use shall, from its boisterous nature, disturb or destroy the peace of the neighborhood in which such building or premises are situated, or be dangerous or detrimental to health.

2-25-11: PENALTIES:

Any person violating any of the terms and provisions of this article shall be subject to a fine of up to seven hundred fifty dollars (\$750.00) for each offense. Each day that a violation continues shall constitute a separate and distinct offense to which a separate fine shall apply.

2-25-12: ENFORCEMENT:

This article may be enforced by the Hampshire Police Department and other appropriate entities having jurisdiction over the same.

SECTION 4. The officers, employees, and/or agents of the Village shall take all action necessary or reasonably required to carry out, give effect to, and consummate the amendments contemplated by this Ordinance and shall take all action necessary in conformity therewith.

SECTION 5. All past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Ordinance are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 6. The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative and unenforceable and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 7. In the event of any conflict between the terms of this Ordinance and the terms of the Village Code, or any other code, ordinance or regulation of the Village, the terms of this Ordinance shall control and prevail in all instances.

SECTION 8. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 9. A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 10. This Ordinance shall be in full force and effect ten (10) days after passage, approval and publication in pamphlet form or as otherwise provided by applicable law.

ADOPTED THIS __ DAY OF _____, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

ADOPTED THIS __ DAY OF _____, 2024.

Michael J. Reid, Jr., Village President

ATTEST:

Karen L. Stuehler, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CLERK’S CERTIFICATE

I, Karen L. Stuehler, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane and McHenry Counties, Illinois, and I do hereby certify that I am currently the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance titled:

**AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE MUNICIPAL CODE
OF HAMPSHIRE OF 1985 REGARDING UNREASONABLE NOISE
WITHIN THE VILLAGE OF HAMPSHIRE, KANE AND
MCHENRY COUNTIES, ILLINOIS**

I certify that on _____, 2024, the Board of Trustees of Hampshire (or the Corporate Authorities, if required by law), at a regular meeting, passed and adopted Ordinance No. _____, which was approved by the Village President on the _____ day of _____, 2024.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at the meeting and that the meeting was held in compliance with all requirements of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

The pamphlet form of Ordinance No. _____, including the Ordinance and cover sheet thereof, was prepared and a copy of such Ordinance was posted in the municipal building, commencing on _____, 2024 and continuing for at least ten (10) days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the Village Clerk and online.

DATED at Hampshire, Illinois, this _____ day of _____, 2024.

Karen L. Stuehler, Village Clerk
Village of Hampshire

(Seal)

AGENDA SUPPLEMENT

TO: President Reid and Village Board

FROM: Lori Lyons, Finance Director

FOR: Feburary15, 2024 Village Board Meeting

RE: Resolution Waiving Bidding Requirement and accepting a Quote. from Vafcon for Surge Protection Devices in the Thickening Building at the Wastewater Treatment Plant

Background. Several years ago, the Village initiated a multi-year initiative to add surge protection devices in facilities within the utility systems. These devices are designed to protect equipment by minimizing the effects of power surge events.

Analysis. Vafcon is a long-term trusted partner of the Village and has provided electronic system design, repair and improvements throughout our utility facilities. For this reason, staff is requesting the board approve waiving the formal bidding requirement of this project which exceeds the \$25,000 threshold. Vafcon provided a quote for labor and materials to place equipment-saving surge protection devices in the Thickening Building at the Wastewater Treatment Plant at a cost of \$45,900 (Exhibit A incorporated in the Resolution that follows this agenda supplement). The Village FY24 budget includes more than \$165,000 for surge protection devices at the plant so we will be monitoring the overall expenditures in this line item knowing that this quote is \$5,045 over the FY project budget amount of \$40,855. After this expenditure, there will be \$49,935 remaining for additional SPD installations in the FY24 budget.

Recommendation. Staff recommends approval of the resolution that follows this document waiving the formal bidding requirements and accepting the quote from Vafcon for the purchase and installation of surge protection devices in the thickening building at the Village's wastewater treatment plan for \$45,900.00.

RESOLUTION NO. 24- XX

A RESOLUTION WAIVING THE FORMAL BIDDING REQUIREMENT AND ACCEPTING
A QUOTE FROM VAFCON FOR SURGE PROTECTION DEVICES IN THE
THICKENING BUILDING AT THE WASTEWATER TREATMENT PLANT
FOR THE VILLAGE OF HAMPSHIRE

WHEREAS, THE Village of Hampshire, Kane & McHenry Counties, Illinois (the “Village”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, the Village has determined surge protection devices are needed in the Village’s Thickening Building at the Wastewater Treatment Plant, and

WHEREAS, the Village Board approved expenditures of \$165,715 for surge protection devices in the FY24 sewer fund budget including the Thickening Building for \$ 40,855, and

WHEREAS, Vafcon submitted a quote attached hereto as Exhibit A and incorporated herein, for labor and materials to install surge protection devices for a cost of \$45,900, and

WHEREAS, 65 ILCS 5/8-9-1 provides that any work exceeding \$25,000 shall be performed pursuant to a contract that shall be competitively bid, except that such contract may be entered into by the proper officers without advertising for bids if authorized by a vote of two-thirds (2/3) of all the trustees then holding office; and

WHEREAS, in light of Vafcon’s extensive knowledge of the Village’s utility systems and satisfactory work completed in the past, the Village wishes to waive formal bidding for the purchase and installation of the surge protection devices in the Thickening Building, and

WHEREAS, the corporate authorities of the Village of Hampshire hereby accept and approve Vafcon’s proposal, Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION ONE: The preambles of this Resolution are hereby incorporated into this text as if set out herein in full.

SECTION TWO: The corporate authorities of the Village of Hampshire hereby waive formal bidding for the labor and installation of surge protections devices in the Thickening Building at the Wastewater Treatment Plant.

SECTION THREE: The corporate authorities of the Village of Hampshire hereby accept Vafcon’s proposal attached hereto as Exhibit A and incorporated herein by reference and authorize the purchase and installation surge protection devices in the Thickening building at the Wastewater Treatment Plant.

SECTION FOUR: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

ADOPTED THIS 15th day of February 2024, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED THIS 15th day of February 2024.

Michael J. Reid, Jr.
Village President

ATTEST:

Karen Stuehler
Village Clerk



EXHIBIT A

VAFCON

ELECTRONIC SYSTEM DESIGN, REPAIR, AND IMPROVEMENT

Quote

Date

Quote #

2/1/2024

V240405

BILL TO

Village of Hampshire
234 S. State Street
P.O. Box 457
Hampshire, IL 60140-0457
mmontgomery@hampshireil.org

Project

V240405 WWTP Thickening SPD Improve 2024	Terms:	Upon Receipt
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Qty.	Description	Net Price	Total
	VILLAGE OF HAMPSHIRE, IL WWTP THICKENING BUILDING INSTALLATION OF SURGE PROTECTIVE DEVICES Attn: Mr. Mark Montgomery		
	THICKENING SPD IMPROVEMENTS		
1	ASCO 3000 amp ATS – PTX400-NN400CD-SD (480 volt 3 phase 3 wire with integrated circuit breaker/external disconnect and SMART Diagnostics options)	21,674.00	21,674.00
1	M1 Distribution Panel - PTX160-NN400 (480 volt 3 phase 3 wire)	8,316.00	8,316.00
1	M1 MCC1 – PTE080-NN400 (480 volt 3 phase 3 wire)	6,380.00	6,380.00
1	M1 MCC2 – PTE080-NN400 (480 volt 3 phase 3 wire)	6,380.00	6,380.00
1	PLC Control Cabinet - HS-120-10A (120 volt 10 amp)	1,200.00	1,200.00
1	Online double conversion uninterruptable power supply (UPS) for PLC	1,650.00	1,650.00
1	Shiping	300.00	300.00

QUOTE GOOD FOR 30 DAYS	Total	\$45,900.00
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Village of Hampshire
 Budget Versus Actual Report Overview
 Seven Months Ended November 30, 2023

General Fund						% of Budget	
7 MONTHS ENDED				2023-2024			
YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET			
Revenue	4,920,456	5,577,234	656,778	13%	7,539,226		74%
Expenditures/Expense	4,396,486	4,329,443	(67,043)	-2%	7,536,830		57%
YTD Surplus/(Deficit)	523,970	1,247,791	723,821		2,396		
Special Revenue Funds						% of Budget	
7 MONTHS ENDED				2023-2024			
YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET			
Revenue	624,784	701,880	77,096	12%	793,836		88%
Expenditures/Expense	392,079	186,801	(205,278)	-52%	672,136		28%
YTD Surplus/(Deficit)	232,705	515,079	282,374		121,700		
Capital Project Funds						% of Budget	
7 MONTHS ENDED				2023-2024			
YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET			
Revenue	301,624	572,470	270,846	90%	517,070		111%
Expenditures/Expense	307,443	74,790	(232,653)	-76%	527,045		14%
YTD Surplus/(Deficit)	(5,819)	497,680	503,499		(9,975)		
Enterprise Funds						% of Budget	
7 MONTHS ENDED				2023-2024			
YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET			
Revenue	2,342,108	2,408,769	66,661	3%	4,015,042		60%
Expenditures/Expense	2,340,605	2,026,206	(314,399)	-13%	4,012,464		50%
YTD Surplus/(Deficit)	1,503	382,563	381,060		2,578		
Total Village						% of Budget	
7 MONTHS ENDED				2023-2024			
YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET			
Revenue	8,188,972	9,260,353	1,071,381	13%	12,865,174		72%
Expenditures/Expense	7,436,613	6,617,240	(819,373)	-11%	12,748,475		52%
YTD Surplus/(Deficit)	752,359	2,643,113	1,890,754		116,699		



Agency Funds						% of Budget	
7 MONTHS ENDED				2023-2024			
YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET			
Revenue	1,179,168	1,238,092	58,924	5%	1,184,584		105%
Expenditures/Expense	712,927	237,080	(475,847)	-67%	1,222,160		19%
YTD Surplus/(Deficit)	466,241	1,001,012	534,771		(37,576)		

Pension Trust Fund						% of Budget	
7 MONTHS ENDED				2023-2024			
YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET			
Revenue	448,649	162,394	(286,255)	-64%	769,112		21%
Expenditures/Expense	153,930	124,447	(29,483)	-19%	263,879		47%
YTD Surplus/(Deficit)	294,719	37,947	(256,772)		505,233		

Village of Hampshire
 Budget Versus Actual Report - General Fund Summary
 Seven Months Ended November 30, 2023

	General Fund Revenues (01)				
	7 MONTHS ENDED				2023-2024
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
GENERAL FUND REVENUE					
Property Tax	1,254,177	1,278,162	23,985	2%	1,254,177
Intergovernmental	1,980,738	1,952,734	(28,004)	-1%	3,395,551
Service Fees	49,292	50,633	1,341	3%	84,500
Investment Income	23,013	88,905	65,892	286%	39,450
Reimbursable	123,100	98,410	(24,690)	-20%	211,029
Licenses, Fines, Permits, Fees	311,150	734,689	423,539	136%	533,400
Grant Income	419,469	-	(419,469)	-100%	719,090
Other Income	229,489	288,922	59,433	26%	393,409
Transfers In	214,057	-	(214,057)	-100%	366,955
TOTAL GENERAL FUND REVENUE	4,604,485	4,492,455	(112,030)	-2%	6,997,561
	General Fund Expenses (01)				
	7 MONTHS ENDED				2023-2024
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
GENERAL FUND EXPENSE					
ADMINISTRATION					
Personal Services	391,147	393,912	2,765	1%	670,537
Contractual Services	374,526	554,161	179,635	48%	642,044
Commodities	41,341	48,543	7,202	17%	70,870
Other Expenses	184,042	2,755	(181,287)	-99%	315,500
Capital Outlay	28,087	6,797	(21,290)	-76%	48,150
Transfers	108,500	-	(108,500)	-100%	186,000
TOTAL ADMINISTRATION	1,127,643	1,006,168	(121,475)	-11%	1,933,101
POLICE					
Personal Services	1,404,067	1,051,414	(352,653)	-25%	2,406,971
Contractual Services	203,902	260,484	56,582	28%	349,545
Commodities	45,981	34,112	(11,869)	-26%	78,825
Capital Outlay	61,198	57,834	(3,364)	-5%	104,911
TOTAL POLICE	1,715,148	1,403,844	(311,304)	-18%	2,940,252
STREET DEPARTMENT					
Personal Services	393,271	335,299	(57,972)	-15%	674,179
Contractual Services	163,742	180,712	16,970	10%	280,700
Commodities	60,375	37,298	(23,077)	-38%	103,500
Other Expenses	20,581	35,678	15,097	73%	35,282
Capital Outlay	578,674	307,459	(271,215)	-47%	992,012
TOTAL STREET DEPARTMENT	1,216,643	896,446	(320,197)	-26%	2,085,673
PLANNING AND ZONING DEPARTMENT					
Personal Services	1,318	1,539	221	17%	2,260
TOTAL PLANNING AND ZONING DEPT.	1,318	1,539	221	17%	2,260
POLICE COMMISSION					
Personal Services	565	969	404	72%	969
Contractual Services	5,892	-	(5,892)	-100%	10,100
Other Expenses	-	-	-	0%	-
Commodities	29	-	(29)	-100%	50
TOTAL POLICE COMMISSION	6,486	969	(5,517)	-85%	11,119
PROMOTIONS COMMITTEE					
Contractual Services	13,767	7,458	(6,309)	-46%	23,600
Commodities	583	-	(583)	-100%	1,000
TOTAL PROMOTIONS COMMITTEE	14,350	7,458	(6,892)	-48%	24,600
SUB TOTAL GENERAL FUND EXPENSE	4,081,588	3,316,424	(765,164)	-19%	6,997,005
SUB TOTAL YEAR-TO-DATE SURPLUS/(DEFICIT)	522,897	1,176,031	653,134	125%	556
GENERAL FUND SUBFUNDS	1,073	71,760	70,687	6588%	1,840
TOTAL YEAR-TO-DATE SURPLUS/(DEFICIT)	523,970	1,247,791	723,821	138%	2,396

Village of Hampshire
 Budget Versus Actual Report - General Fund Subfunds
 Seven Months Ended November 30, 2023

	School Impact Fees (60)					Library Impact Fees (61)				
	7 MONTHS ENDED				2023-2024	7 MONTHS ENDED				2023-2024
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	87	280	193	222%	150	219	423	204	93%	375
Licenses, Fines, Permits, Fees	212,315	728,004	515,689	243%	363,968	12,862	52,502	39,640	308%	22,050
TOTAL REVENUE	212,402	728,284	515,882	243%	364,118	13,081	52,925	39,844	305%	22,425
EXPENSE										
Other Expenses	212,402	746,135	533,733	251%	364,118	13,081	23,063	9,982	76%	22,425
TOTAL EXPENSE	212,402	746,135	533,733	251%	364,118	13,081	23,063	9,982	76%	22,425
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	(17,851)	(17,851)	-100%	-	-	29,862	29,862	100%	-

	Parks Impact Fees (62)					Fire Impact Fees (63)				
	7 MONTHS ENDED				2023-2024	7 MONTHS ENDED				2023-2024
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	12	32	20	167%	20	59	149	90	153%	100
Licenses, Fines, Permits, Fees	19,302	66,184	46,882	243%	33,089	59,484	204,066	144,582	243%	101,973
TOTAL REVENUE	19,314	66,216	46,902	243%	33,109	59,543	204,215	144,672	243%	102,073
EXPENSE										
Other Expenses	19,314	67,832	48,518	251%	33,109	59,543	152,414	92,871	156%	102,073
TOTAL EXPENSE	19,314	67,832	48,518	251%	33,109	59,543	152,414	92,871	156%	102,073
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	(1,616)	(1,616)	-100%	-	-	51,801	51,801	100%	-

	Cemetery Impact Fees (66)					Township Impact Fees (67)				
	7 MONTHS ENDED				2023-2024	7 MONTHS ENDED				2023-2024
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	20	17	(3)	-15%	35	3	7	4	133%	5
Licenses, Fines, Permits, Fees	4,900	10,000	5,100	104%	8,400	6,708	23,115	16,407	245%	11,500
TOTAL REVENUE	4,920	10,017	5,097	104%	8,435	6,711	23,122	16,411	245%	11,505
EXPENSE										
Other Expenses	4,920	-	(4,920)	-100%	8,435	5,638	23,575	17,937	318%	9,665
TOTAL EXPENSE	4,920	-	(4,920)	-100%	8,435	5,638	23,575	17,937	318%	9,665
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	10,017	10,017	100%	-	1,073	(453)	(1,526)	-142%	1,840

	Total General Fund Subfunds				
	7 MONTHS ENDED				2023-2024
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE					
Investment Income	400	908	508	127%	685
Licenses, Fines, Permits, Fees	315,571	1,083,871	768,300	243%	540,980
TOTAL REVENUE	315,971	1,084,779	768,808	243%	541,665
EXPENSE					
Other Expenses	314,898	1,013,019	698,121	222%	539,825
TOTAL EXPENSE	314,898	1,013,019	698,121	222%	539,825
YEAR-TO-DATE SURPLUS/(DEFICIT)	1,073	71,760	70,687	6588%	1,840

Village of Hampshire
 Budget Versus Actual Report - Special Revenue Fund Summary
 Seven Months Ended November 30, 2023

	Tax Increment Financing (05)					Hotel/Motel Tax (07)				
	7 MONTHS ENDED		2023-2024			7 MONTHS ENDED		2023-2024		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	208,756	213,002	4,246	2%	208,756	-	-	-	0%	-
Intergovernmental	-	-	-	0%	-	-	-	-	0%	-
Investment Income	117	699	582	497%	200	3	110	107	3567%	5
Licenses, Fines, Permits, Fees	-	-	-	0%	-	17,500	18,834	1,334	8%	30,000
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	14,583	-	(14,583)	-100%	25,000	-	-	-	0%	-
TOTAL REVENUE	223,456	213,701	(9,755)	-4%	233,956	17,503	18,944	1,441	8%	30,005
EXPENSE										
Contractual Services	1,458	660	(798)	-55%	2,500	11,083	19,000	7,917	71%	19,000
Commodities	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	34,741	59,942	25,201	73%	59,555	3,500	6,000	2,500	71%	6,000
Transfers	-	-	-	0%	-	2,917	-	(2,917)	-100%	5,000
TOTAL EXPENSE	36,199	60,602	24,403	67%	62,055	17,500	25,000	7,500	43%	30,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	187,257	153,099	(34,158)	-18%	171,901	3	(6,056)	(6,059)	-201967%	5

	Road and Bridge (10)					Motor Fuel Tax (15)				
	7 MONTHS ENDED		2023-2024			7 MONTHS ENDED		2023-2024		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	128,483	128,396	(87)	0%	128,483	-	-	-	0%	-
Intergovernmental	3,500	-	(3,500)	-100%	6,000	186,232	196,799	10,567	6%	319,255
Investment Income	146	133	(13)	-9%	250	14,583	37,147	22,564	155%	25,000
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Grant Income	-	-	-	0%	-	-	54,330	54,330	100%	-
TOTAL REVENUE	132,129	128,529	(3,600)	-3%	134,733	200,815	288,276	87,461	44%	344,255
EXPENSE										
Contractual Services	78,750	-	(78,750)	-100%	135,000	75,833	-	(75,833)	-100%	130,000
Commodities	-	-	-	0%	-	145,833	69,863	(75,970)	-52%	250,000
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	78,750	-	(78,750)	-100%	135,000	221,666	69,863	(151,803)	-68%	380,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	53,379	128,529	75,150	141%	(267)	(20,851)	218,413	239,264	-1147%	(35,745)

	SSA #2-26 (52)					Total Special Revenue Funds				
	7 MONTHS ENDED		2023-2024			7 MONTHS ENDED		2023-2024		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	50,872	51,858	986	2%	50,872	388,111	393,256	5,145	1%	388,111
Intergovernmental	-	-	-	0%	-	189,732	196,799	7,067	4%	325,255
Investment Income	9	572	563	6256%	15	14,858	38,661	23,803	160%	25,470
Licenses, Fines, Permits, Fees	-	-	-	0%	-	17,500	18,834	1,334	8%	30,000
Grant Income	-	-	-	0%	-	-	54,330	54,330	100%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	14,583	-	(14,583)	-100%	25,000
TOTAL REVENUE	50,881	52,430	1,549	3%	50,887	624,784	701,880	77,096	12%	793,836
EXPENSE										
Personal Services	14,048	13,652	(396)	-3%	24,082	14,048	13,652	(396)	-3%	24,082
Contractual Services	-	-	-	0%	-	167,124	19,660	(147,464)	-88%	286,500
Commodities	-	-	-	0%	-	145,833	69,863	(75,970)	-52%	250,000
Other Expenses	23,916	17,684	(6,232)	-26%	40,999	62,157	83,626	21,469	35%	106,554
Transfers	-	-	-	0%	-	2,917	-	(2,917)	-100%	5,000
TOTAL EXPENSE	37,964	31,336	(6,628)	-17%	65,081	392,079	186,801	(205,278)	-52%	672,136
YEAR-TO-DATE SURPLUS/(DEFICIT)	12,917	21,094	8,177	63%	(14,194)	232,705	515,079	282,374	121%	121,700

Village of Hampshire
 Budget Versus Actual Report - Capital Project Fund Summary
 Seven Months Ended November 30, 2023

	Equipment Replacement (03)					Capital Improvement (04)				
	7 MONTHS ENDED				2023-2024	7 MONTHS ENDED				2023-2024
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	70	122	52	74%	120	-	135	135	100%	-
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Grant Income	-	-	-	0%	-	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	108,500	-	(108,500)	-100%	186,000
TOTAL REVENUE	70	122	52	74%	120	108,500	135	(108,365)	-100%	186,000
EXPENSE										
Contractual Services	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	50,967	30,366	(20,601)	-40%	87,372	-	3,962	3,962	100%	-
Transfer to General Fund	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	50,967	30,366	(20,601)	-40%	87,372	-	3,962	3,962	100%	-
YEAR-TO-DATE SURPLUS/(DEFICIT)	(50,897)	(30,244)	20,653	-41%	(87,252)	108,500	(3,827)	(112,327)	-104%	186,000
	Public Use Fees (06)					Capital Projects/Debt Service (33)				
	7 MONTHS ENDED				2023-2024	7 MONTHS ENDED				2023-2024
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	2,042	3,824	1,782	87%	3,500	146	1,640	1,494	1023%	250
Licenses, Fines, Permits, Fees	95,433	231,845	136,412	143%	163,600	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	97,475	235,669	138,194	142%	167,100	146	1,640	1,494	1023%	250
EXPENSE										
Contractual Services	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	27,888	-	(27,888)	-100%	47,808
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfers Out	14,583	-	(14,583)	-100%	25,000	-	-	-	0%	-
TOTAL EXPENSE	14,583	-	(14,583)	-100%	25,000	27,888	-	(27,888)	-100%	47,808
YEAR-TO-DATE SURPLUS/(DEFICIT)	82,892	235,669	152,777	184%	142,100	(27,742)	1,640	29,382	-106%	(47,558)
	Transportation Impact Fees (64)					Early Warning (65)				
	7 MONTHS ENDED				2023-2024	7 MONTHS ENDED				2023-2024
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	95,433	327,200	231,767	243%	163,600	-	7,704	7,704	100%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	95,433	327,200	231,767	243%	163,600	-	7,704	7,704	100%	-
EXPENSE										
Contractual Services	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	151,667	40,462	(111,205)	-73%	260,000	-	-	-	0%	-
Transfer to General	26,807	-	(26,807)	-100%	45,955	-	-	-	0%	-
TOTAL EXPENSE	178,474	40,462	(138,012)	-77%	305,955	-	-	-	0%	-
YEAR-TO-DATE SURPLUS/(DEFICIT)	(83,041)	286,738	369,779	-445%	(142,355)	-	7,704	7,704	100%	-
	Capital Improvement (70)					Total Capital Project Funds				
	7 MONTHS ENDED				2023-2024	7 MONTHS ENDED				2023-2024
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Investment Income	-	-	-	0%	-	2,258	5,721	3,463	153%	3,870
Licenses, Fines, Permits, Fees	-	-	-	0%	-	190,866	566,749	375,883	197%	327,200
Grant Income	-	-	-	0%	-	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	108,500	-	(108,500)	-100%	186,000
TOTAL REVENUE	-	-	-	0%	-	301,624	572,470	270,846	90%	517,070
EXPENSE										
Contractual Services	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	27,888	-	(27,888)	-100%	47,808
Capital Outlay	35,531	-	(35,531)	-100%	60,910	238,165	74,790	(163,375)	-69%	408,282
Transfers	-	-	-	0%	-	41,390	-	(41,390)	-100%	70,955
TOTAL EXPENSE	35,531	-	(35,531)	-100%	60,910	307,443	74,790	(232,653)	-76%	527,045
YEAR-TO-DATE SURPLUS/(DEFICIT)	(35,531)	-	35,531	-100%	(60,910)	(5,819)	497,680	503,499	-8653%	(9,975)

Village of Hampshire
 Budget Versus Actual Report - Enterprise Fund Summary
 Seven Months Ended November 30, 2023

	ARRA Loan Debt Serv Fund (28)					Garbage (29)				
	7 MONTHS ENDED				2023-2024 TOT BUDGET	7 MONTHS ENDED				2023-2024 TOT BUDGET
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %		YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	
REVENUE										
Service Fees	211,802	207,307	(4,495)	-2%	363,090	406,012	390,264	(15,748)	-4%	696,020
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	2,396	1,181	(1,215)	-51%	4,107	6,131	1,960	(4,171)	-68%	10,511
Other Income	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	214,198	208,488	(5,710)	-3%	367,197	412,143	392,224	(19,919)	-5%	706,531
EXPENSE										
Personal Services	-	-	-	0%	-	-	-	-	0%	-
Contractual Services	-	-	-	0%	-	399,892	401,179	1,287	0%	685,529
Commodities	-	-	-	0%	-	59	-	(59)	-100%	100
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfers	225,584	-	(225,584)	-100%	386,715	6,883	6,883	-	0%	11,800
TOTAL EXPENSE	225,584	-	(225,584)	-100%	386,715	406,834	408,062	1,228	0%	697,429
YEAR-TO-DATE SURPLUS/(DEFICIT)	(11,386)	208,488	219,874	-1931%	(19,518)	5,309	(15,838)	(21,147)	-398%	9,102

	Water (30)					Sewer (31)				
	7 MONTHS ENDED				2023-2024 TOT BUDGET	7 MONTHS ENDED				2023-2024 TOT BUDGET
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %		YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	
REVENUE										
Service Fees	646,808	719,427	72,619	11%	1,108,813	806,150	897,186	91,036	11%	1,381,971
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	23,909	101,104	77,195	323%	40,986	139,325	2,974	(136,351)	-98%	238,844
Other Income	64,283	-	(64,283)	-100%	110,200	29,750	9,000	(20,750)	-70%	51,000
TOTAL REVENUE	735,000	820,531	85,531	12%	1,259,999	975,225	909,160	(66,065)	-7%	1,671,815
EXPENSE										
Personal Services	145,489	141,610	(3,879)	-3%	249,410	145,489	142,645	(2,844)	-2%	249,410
Contractual Services	326,148	274,772	(51,376)	-16%	559,110	343,878	279,462	(64,416)	-19%	589,505
Commodities	76,783	73,161	(3,622)	-5%	131,627	58,699	43,149	(15,550)	-26%	100,628
Other Expenses	105,264	87,742	(17,522)	-17%	180,453	256,618	309,250	52,632	21%	439,916
Capital Outlay	57,485	83,395	25,910	45%	98,546	148,584	27,906	(120,678)	-81%	254,715
Transfers	21,875	21,875	-	0%	37,500	21,875	21,875	-	0%	37,500
TOTAL EXPENSE	733,044	682,555	(50,489)	-7%	1,256,646	975,143	824,287	(150,856)	-15%	1,671,674
YEAR-TO-DATE SURPLUS/(DEFICIT)	1,956	137,976	136,020	6954%	3,353	82	84,873	84,791	103404%	141

	Water Construction (34)					Sewer Construction (40)				
	7 MONTHS ENDED				2023-2024 TOT BUDGET	7 MONTHS ENDED				2023-2024 TOT BUDGET
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %		YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	
REVENUE										
Service Fees	-	-	-	0%	-	-	-	-	0%	-
Investment Income	-	1,948	1,948	100%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	2,625	2,500	(125)	-5%	4,500	2,917	7,000	4,083	140%	5,000
Other Income	-	66,918	66,918	100%	-	-	-	-	0%	-
TOTAL REVENUE	2,625	71,366	68,741	2619%	4,500	2,917	7,000	4,083	140%	5,000
EXPENSE										
Personal Services	-	-	-	0%	-	-	-	-	0%	-
Contractual Services	-	111,302	111,302	100%	-	-	-	-	0%	-
Commodities	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	-	111,302	111,302	100%	-	-	-	-	0%	-
YEAR-TO-DATE SURPLUS/(DEFICIT)	2,625	(39,936)	(42,561)	-1621%	4,500	2,917	7,000	4,083	140%	5,000

	Total Enterprise Funds				
	7 MONTHS ENDED				2023-2024 TOT BUDGET
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	
REVENUE					
Service Fees	2,070,772	2,214,184	143,412	7%	3,549,894
Investment Income	-	1,948	1,948	100%	-
Licenses, Fines, Permits, Fees	177,303	116,719	(60,584)	-34%	303,948
Other Income	94,033	75,918	(18,115)	-19%	161,200
TOTAL REVENUE	2,342,108	2,408,769	66,661	3%	4,015,042
EXPENSE					
Personal Services	290,978	284,255	(6,723)	-2%	498,820
Contractual Services	1,069,918	1,066,715	(3,203)	0%	1,834,144
Commodities	135,541	116,310	(19,231)	-14%	232,355
Other Expenses	361,882	396,992	35,110	10%	620,369
Capital Outlay	206,069	111,301	(94,768)	-46%	353,261
Transfers	276,217	50,633	(225,584)	-82%	473,515
TOTAL EXPENSE	2,340,605	2,026,206	(314,399)	-13%	4,012,464
YEAR-TO-DATE SURPLUS/(DEFICIT)	1,503	382,563	381,060	25353%	2,578

Village of Hampshire
 Budget Versus Actual Report - Agency Fund Summary
 Seven Months Ended November 30, 2023

	SSA#14 B&I (43)					SSA#13 B&I (45)				
	7 MONTHS ENDED			2023-2024		7 MONTHS ENDED			2023-2024	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	809,544	809,546	2	0%	809,544	362,040	367,233	5,193	1%	362,040
Investment Income	2,917	40,152	37,235	1276%	5,000	4,667	21,161	16,494	353%	8,000
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	812,461	849,698	37,237	5%	814,544	366,707	388,394	21,687	6%	370,040
EXPENSE										
Other Expenses	483,839	165,719	(318,120)	-66%	829,438	229,088	71,361	(157,727)	-69%	392,722
TOTAL EXPENSE	483,839	165,719	(318,120)	-66%	829,438	229,088	71,361	(157,727)	-69%	392,722
YEAR-TO-DATE SURPLUS/(DEFICIT)	328,622	683,979	355,357	108%	(14,894)	137,619	317,033	179,414	130%	(22,682)

	Total Agency Funds				
	7 MONTHS ENDED			2023-2024	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE					
Property Tax	1,171,584	1,176,779	5,195	0%	1,171,584
Investment Income	7,584	61,313	53,729	708%	13,000
Licenses, Fines, Permits, Fees	-	-	-	0%	-
TOTAL REVENUE	1,179,168	1,238,092	58,924	5%	1,184,584
EXPENSE					
Other Expenses	712,927	237,080	(475,847)	-67%	1,222,160
TOTAL EXPENSE	712,927	237,080	(475,847)	-67%	1,222,160
YEAR-TO-DATE SURPLUS/(DEFICIT)	466,241	1,001,012	534,771	115%	(37,576)

Village of Hampshire
 Budget Versus Actual Report - Pension Trust Summary
 Seven Months Ended November 30, 2023

	Pension Trust Fund Revenues (90)				
	7 MONTHS ENDED				2023-2024
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE					
Investment Income	91,000	25,476	(65,524)	-72%	156,000
Realized and Unrealized Gain/(Loss)	-	75,110	75,110	100%	-
Less: Investment Fees	-	(891)	(891)	-100%	-
Member Contributions	63,583	62,699	(884)	-1%	109,000
Employer Contributions	294,066	-	(294,066)	-100%	504,112
Creditable Service Transfer In	-	-	-	0%	-
Miscellaneous Income	-	-	-	0%	-
TOTAL REVENUE	448,649	162,394	(286,255)	-64%	769,112

	Pension Trust Fund Expenses (90)				
	7 MONTHS ENDED				2023-2024
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
EXPENSE					
Pension Payments	111,455	110,180	(1,275)	-1%	191,066
Refund of Contributions	11,042	13,054	2,012	18%	18,928
Transfer to Other Pension Funds	-	-	-	0%	-
Contractual Services	30,042	1,093	(28,949)	-96%	51,500
Other Expenses	1,391	120	(1,271)	-91%	2,385
TOTAL EXPENSE	153,930	124,447	(29,483)	-19%	263,879
YEAR-TO-DATE SURPLUS/(DEFICIT)	294,719	37,947	(256,772)	-87%	505,233



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Monthly Report

TO: President Reid; Board of Trustees
FROM: Mo Khan, Assistant Village Manager for Development
FOR: Village Board Meeting on February 15, 2024
RE: Building Report - January 2024

Building Performance Metrics	<u>January</u>	<u>Monthly Avg.</u>	<u>CY24 TTD</u>
• Total permits issued	21	21	21
○ New single-family homes	4	4	4
○ Townhome/duplex units	0	0	0
• Avg. plan review time	1.48 days	1.48 days	n/a
• Inspections	606	606	606
• Permit fees collected	\$21,150	\$21,150	\$21,150
• Other Village fees collected	\$7,919	\$7,919	\$7,919
Code Enforcement Performance Metrics	<u>January</u>	<u>Monthly Avg.</u>	<u>CY24 TTD</u>
• No. of complaints	0	0	0
• No. of new cases	0	0	0
• No. of active cases	10	n/a	n/a



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Monthly Report

TO: President Reid; Board of Trustees
FROM: David Starrett, Streets Supervisor
FOR: Village Board Meeting on February 15, 2024
RE: Streets Report - December 2023

Tasks Summary:

1. Installed snowflake decorations on light poles.
2. Set and decorated Christmas Tree in Downtown.
3. Cleaned and decorated trucks for Christmas Lighting Parade.
4. Participated in space planning for new Public Works Garage.
5. Installed posts and banding for "No Parking" signs on Metrix, Loves, Tang, Elgiloy, Hauk, Gast, and Flannigan Rd.
6. Conducted vehicle maintenance after each snow event and washed trucks.

Snow Storms:

1. December 5, 2024: 1 in.
2. December 31, 2023: Freezing Rain

Utility Locates:

1. 207 Normal
2. 11 Emergency

Asphalt Usage:

1. 6.16 tons for various potholes and patches

Tree Trimming:

1. Started tree trimming in Hampshire Prairie

Work Performed Summary:

1. Vehicle & Equipment Maintenance
2. Pothole Patching
3. Street Light Repairs
4. Storm Sewer Maintenance

5. Other miscellaneous projects/work

Time	AM	PM	Day of Week	Date	Temp	Depth of Snow
Storm Started	1:00		Tuesday	12/5/2023	32.2°	1"
Storm Ended	8:00					
Road Cleared	7:30					
Procedures		Results			Comments	
Salt	Yes	Salt				
Plowing	Yes	Plowing				
Labor, Equipment, Times and Materials						
Personnel	Reg hrs	O.T. hrs	Total hrs	Equipment	Pre-Wet Gallons	Salt Tons
Dave		3		Loader		N/A
Bill		3		2024		6
Garrett		3		P2020		6
Andy		3		2003		7
Adam		3		2011		5
Jake		3		W2020		5
Dawid		3		Dodge 5500		2
Tony		3		2017		8
Sean		3		2006		6
Austin		3		2008		7
Christian		3		Ford F550		4
				Total		56 Tons
Comments: Moderate snow fall early morning with temps hovering around 32° made for slick roadways.						
Completed By: David Starrett				Title: Street Supervisor		

Time	AM	PM	Day of Week	Date	Temp	Depth of Snow
Storm Started	5:00		Sunday	12/31/2023	30°	Freezing Drizzle
Storm Ended		3:00				
Road Cleared						
Procedures			Results		Comments	
Salt	Yes		Salt			
Plowing	No		Plowing			
Labor, Equipment, Times and Materials						
Personnel	Reg hrs	O.T. hrs	Total hrs	Equipment	Pre-Wet Gallons	Salt Tons
Dave		3		Loader		N/A
Bill		3		W2020		5
Garrett		3		P2020		4
Andy		3		2021		5
Adam		3		2011		5
Jake		3		2006		4
Dawid		3		Dodge 5500		1.5
Tony		3		2017		6
Sean		3		2003		5
Austin		3		2008		5
Christian		3		Ford F550		3
				Total		43.5 tons
Comments: Freezing rain with cold road temps created a thin layer of ice. Eventually turning over to flurries.						
Completed By: David Starrett				Title: Street Supervisor		



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Monthly Report

TO: President Reid; Board of Trustees
FROM: David Starrett, Streets Supervisor
FOR: Village Board Meeting on February 15, 2024
RE: Streets Report - January 2024

Month Summary:

This month was very challenging with long back-to-back days, heavy snowfall, freezing rain, negative 15 degree days, high wind gusts, and multiple truck breakdowns. At one point, three plow trucks (2003, 2006, 2017 International) were unavailable due to mechanical and electrical failures.

It is imperative that the Village builds a new public works building to keep everything under one roof protecting the approximately \$3 million worth of vehicles and equipment. This would be one of the greatest investments the Village could make not only for the protection of the vehicles and equipment but also for staff operations serving the public.

Snow Storms:

1. January 6: ¾"
2. January 9-10: 5"
3. January 12-14: 14+"
4. January 18-19: ¾"
5. January 22: Freezing Rain
6. January 23: Freezing Rain

Utility Locates:

1. 259 Normal
2. 10 Emergency

Asphalt Usage:

1. 2 tons of Cold Patch

Tree Trimming:

1. Continued tree trimming in Hampshire Prairie - Completed west side of Prairieview Pkwy.

Work Performed Summary:

1. Vehicle & Equipment Maintenance
2. Pothole Patching
3. Street Light Repairs
4. Storm Sewer Maintenance
5. Other miscellaneous projects/work

Time	AM	PM	Day of Week	Date	Temp	Depth of Snow
Storm Started	3:30		Saturday	1/6/2024	32°	0.75"
Storm Ended		9:00				
Road Cleared						
Procedures			Results		Comments	
Salt	Yes		Salt			
Plowing			Plowing			
Labor, Equipment, Times and Materials						
Personnel	Reg hrs	O.T. hrs	Total hrs	Equipment	Pre-Wet Gallons	Salt Tons
Dave		7.5		Loader		N/A
Bill		6.5		W2020		8
Garrett		6		P2020		7
Andy		6.75		2021		8
Adam		6.5		2011		8
Jake		6.5		2006		7
Dawid		6.75		Dodge 5500		4
Tony		6		2017		8
Sean		6		2003		8
Austin		6		2008		8
Christian		6		Ford F550		5
				Total		71 Tons
Comments: Two part storm with snow in the morning and returning in the evening. Salted both times.						
Completed By: David Starrett				Title: Street Supervisor		

Time	AM	PM	Day of Week	Date	Temp	Depth of Snow	
Storm Started		9:00	Tuesday	1/9/2024	33°	5"	
Storm Ended	1:00		Wednesday	1/10/2024			
Road Cleared	5:00						
Procedures		Results			Comments		
Salt	Yes	Salt					
Plowing	Yes	Plowing					
Labor, Equipment, Times and Materials							
Personnel	Reg hrs	O.T. hrs	Total hrs	Equipment	Pre-Wet Gallons	Salt Tons	
Dave	8	9	17	Loader	N/A	N/A	
Bill	8	8.5	16.5	W2020		22	
Garrett	8	9	17	P2020		21	
Andy	8	9	17	2021		24	
Adam	8	9	17	2011		20	
Jake	8	9	17	2006		22	
Dawid	8	9	17	Dodge 5500		12	
Tony	8	9	17	2017		23	
Sean	8	9	17	2003		16	
Austin	8	9	17	2008		24	
Christian	8	9	17	Ford F550		16	
				Total		200 tons	
Comments: Storm started on Monday night with light snow. The temps were at or a degree above freezing and the road temps were warm. Snow melted on contact until 3 am Tuesday when I dispatched the fleet. This was an all day event plowing and salting.							
Completed By: David Starrett				Title: Street Supervisor			

Time	AM	PM	Day of Week	Date	Temp	Depth of Snow
Storm Started	5:00		Friday	1/12/2024	33°	14"
Storm Ended		12:30	Saturday	1/13/2024	Neg 12°	
Road Cleared	11:00		Sunday	1/14/2024	6°	
Procedures			Results		Comments	
Salt			Salt			
Plowing			Plowing			
Labor, Equipment, Times and Materials						
Personnel	Reg hrs	O.T. hrs	Total hrs	Equipment	Pre-Wet Gallons	Salt Tons
Dave	8	22.25	30.25	Loader		
Bill	8	29.5	37.5	2024	60	32
Garrett	8	26	34	P2020	60	30
Andy	8	29.25	37.25	2021	80	32
Adam	8	29.5	37.5	2011	60	32
Jake	8	32.5	40.5	W2020	50	28
Dawid	8	29	37	Dodge 5500		12
Tony	8	26	34	Pickup Truck	0	0
Sean	8	26	34	2003	50	33
Austin	8	26	34	2008	60	34
Christian	8	26	34	Ford F550	40	24
				Total	460 Gallons	257 Tons
Comments: Winter Storm Warning...Heavy wet snow with a total of 14+" by the end. Starting with warm temps and ending with a low on Sunday of -16° and wind gusts of 40 - 50 mph. We had 2 trucks go down during the storm 2006 and 2017 both electrical issues.						
Completed By: David Starrett				Title: Street Supervisor		

Time	AM	PM	Day of Week	Date	Temp	Depth of Snow
Storm Started		8:00	Thursday	1/18/2024	21°	3/4"
Storm Ended	4:00		Friday	1'19/2024	3°	
Road Cleared	10:00		Friday			Drifting
Procedures		Results		Comments		
Salt	Yes	Salt				
Plowing	Yes	Plowing				
Labor, Equipment, Times and Materials						
Personnel	Reg hrs	O.T. hrs	Total hrs	Equipment	Pre-Wet Gallons	Salt Tons
Dave	3	3		Loader		
Bill	3	6		2024	30	14
Garrett	3	6		P2020	40	13
Andy	3	6		2021	50	14
Adam	3	6		2011	30	12
Jake	3	6		W2020	30	12
Dawid	3	6		Dodge 5500	0	6
Tony	3	6		2017	0	14
Sean	3	6		2003	30	14
Austin	3	6		2008	0	14
Christian	3	6		Ford F550	20	12
				Total	230 Gallons	125 Tons
Comments: Late night snow Thursday into Friday morning. Salted Thursday night as well as Friday morning. Temps were still cold and roads were covered in ice and packed snow.						
Completed By: David Starrett				Title: Street Supervisor		

Time	AM	PM	Day of Week	Date	Temp	Depth of Snow
Storm Started	5:00		Monday	1/22/2024	30°	Freezing Rain
Storm Ended		2:00	Monday			
Road Cleared		3:30	Monday			
Procedures			Results		Comments	
Salt	Yes		Salt			
Plowing			Plowing			
Labor, Equipment, Times and Materials						
Personnel	Reg hrs	O.T. hrs	Total hrs	Equipment	Pre-Wet Gallons	Salt Tons
Dave	8	3	11	Loader		
Bill	8	3	11	2024	80	16
Garrett	8	3	11	P2020	50	12
Andy	8	3	11	2021	70	16
Adam	8	3	11	2011	50	14
Jake	8	3	11	W2020	60	10
Dawid	8	3	11	Dodge 5500	0	8
Tony	8	3	11	2017	60	16
Sean	8	3	11	2003	50	14
Austin	8	3	11	2008	70	16
Christian	8	3	11	Ford F550	40	12
				Total	530 Gallons	134 Tons
Comments: Local channels forecasted snow for our area but we ended up getting all freezing rain. The air temps prior were in the negative teens and single digits so the pavement was very cold with a deep frost. Multiple applications required to melt the refreezing precipitation.						
Completed By: David Starrett				Title: Street Supervisor		

Time	AM	PM	Day of Week	Date	Temp	Depth of Snow
Storm Started	4:00		Tuesday	1/23/2024	32°	Freezing Rain
Storm Ended	10:00					
Road Cleared						
Procedures			Results		Comments	
Salt	Yes		Salt			
Plowing			Plowing			
Labor, Equipment, Times and Materials						
Personnel	Reg hrs	O.T. hrs	Total hrs	Equipment	Pre-Wet Gallons	Salt Tons
Dave	3	4	7	Loader		
Bill	3	3	6	2024	70	8
Garrett	3	1.25	4.25	P2020	70	7
Andy	3	3	6	2021	80	8
Adam	3	2.5	5.5	2011	60	6
Jake	3	2.25	5.25	W2020	60	7
Dawid	3	2	5	Dodge 5500	0	4
Tony	3	3	6	2017	80	8
Sean	3	3	6	2003	60	7
Austin	3	3	6	2008	70	8
Christian	3	3	6	Ford F550	40	8
				Total	590 Gallons	68 Tons
Comments: Freezing rain continued into Tuesday morning until it turned over to plain rain. Salted once through town and pavement temps started to rise above freezing.						
Completed By: David Starrett				Title: Street Supervisor		