



# 50 / 50 Parkway TREE PLANTING PERMIT Application

Village of Hampshire  
234 S. State Street  
Hampshire, IL 60140  
Phone: 847-683-2181  
Fax: 847-683-4915

Please complete the following form and attach the required documents. This form must be completed before a permit can be issued. Permit review times can vary, but typically are completed within 3-5 business days.

***THERE IS NO PERMIT FEE ASSOCIATED WITH THIS APPLICATION.***

## REQUIREMENT FOR PARKWAY TREE PLANTING

1. Tree must be a minimum of 2" in diameter.
2. Tree must be species approved and planted in the location specified by Public Works.
3. Tree must be mulched (3" deep) 12-18" inches radius around tree.
4. Parkway around tree must be graded and restored with sod/grass seed.

## DOCUMENTS REQUIRED TO BE SUBMITTED

1. A legible copy of your plat of survey or site plan that clearly denotes where the tree is to be planted. A drawing may be submitted in lieu of a plat of survey if one is not available.
2. Completed Application.

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

Property Type:     Single Family Home     Townhome Home     Non-Residential

Proposed Tree(s) to be Planted (*include quantity, species, size and condition*):

\_\_\_\_\_

### OFFICE USE ONLY:

Approved     Denied    Reviewed by: \_\_\_\_\_    Date: \_\_\_\_\_

Approved Tree Type:

\_\_\_\_\_

Reason for Denial:

\_\_\_\_\_