



Village of Hampshire
Village Board Meeting
Thursday, April 18, 2024 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments
5. A Motion to Approve the Meeting Minutes from April 4, 2024
6. Swearing-in of Police Officer Annie Rohrdantz
7. Proclamations
 - a. Municipal Clerk's Week
 - b. Arbor Day
8. Public Hearings
 - a. Public Hearing for Fiscal Year 2025 Budget
9. Village Manager's Report
 - a. An Ordinance Approving the Fiscal Year 2025 Budget
 - b. An Ordinance Approving Utility Fees and Reference to Chicago-Naperville-Elgin MSA
 - c. A Resolution Approving Garbage Fees
 - d. An Ordinance Approving Capital Improvement Fees
 - e. A Resolution Approving a Professional Services Agreement with EEI for North State Street Resurfacing - Design Engineering in the Amount of \$44,976
 - f. A Resolution Approving a Letter of Credit Reduction for Prairie Ridge Neighborhoods T, Z, & AA
 - g. A Resolution Approving a Letter of Credit Reduction for Prairie Ridge Neighborhood J
 - h. A Resolution Authorizing Village staff to Submit Certificate of Authority for Rock Salt Purchase for FY25 and FY26 in the Amount of \$217,000
10. Staff Reports
 - a. Police Report
 - b. Streets Report
11. Accounts Payable
 - a. A Motion to Approve the April 18, 2024, Accounts Payable to Personnel
 - b. A Motion to Approve the April 18, 2024, Regular Accounts Payable

12. Village Board Committee Reports
 - a. Business Development Commission
 - b. Public Works Committee
 - c. Budget Committee
13. New Business
14. Announcements
15. Executive Session
16. Adjournment

Public Comments: The Board will allow each person who is properly registered to speak a maximum time of five (5) minutes, provided the Village President may reduce the maximum time to three (3) minutes before public comments begin if more than five (5) persons have registered to speak. Public comment is meant to allow for expression of opinion on, or for inquiry regarding, public affairs but is not meant for debate with the Board or its members. Good order and proper decorum shall always be maintained.

Recording: Please note that all meetings held by videoconference may be recorded, and all recordings will be made public. While State Law does not require consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.



Village of Hampshire
Village Board Meeting Minutes
Thursday, April 4, 2024 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

1. **Call to Order**

Village President Michael J. Reid, Jr. called to order the Village Board Meeting at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, April 4, 2024.

2. **Roll Call by Village Clerk, Karen Stuehler:**

Present: Village President Michael J. Reid, Jr., Trustee Heather Fodor, Trustee Aaron Kelly, Trustee Toby Koth, Trustee Lionel Mott, Trustee Laura Pollastrini, Trustee Erik Robinson.

Absent: None.

A Quorum was Established.

Others Present: Village Manager Jay Hedges, Village Clerk Karen Stuehler, Chief Pann, Assistant Village Manager for Development Mo Khan, Finance Director Lori Lyons, Village Attorney James Vasselli. Tim Paulson from EEL joined remotely.

3. **Pledge of Allegiance**

Village President Michael J. Reid, Jr. led the Pledge of Allegiance.

4. **Public Comments**

None

5. **A Motion to Approve the Meeting Minutes from March 21, 2024**

Trustee Pollastrini moved to approve meeting minutes with corrections for the Village Board Meeting of March 21, 2024.

Seconded by: Trustee Mott

All Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

6. Village Manager's Report

- a. A Resolution Authorizing Village staff to Sign the Illinois Joint Purchasing Program Agreement for Rock Salt for FY'25 & FY'26 in the Amount of \$217,000.00.

Trustee Koth moved to approve Resolution 24-08 Authorizing Village staff to Sign the Illinois Joint Purchasing Program Agreement for Rack Salt for FY'25 & FY '26 in the Amount of \$217,000.00.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

- b. A Resolution to Waive Bidding for Purchase of Two End Suction Pumps, Other Equipment, and Installation for the Filter Building at the Wastewater Treatment Plant in the Amount of \$29,888.00.

Trustee Robinson moved to approve Resolution 24-09 Waiving Bidding for Purchase of Two End Suction Pumps, Other Equipment, and Installation for the Filter Building at the Wastewater Treatment Plant in the Amount of \$29,888.00.

Seconded by: Trustee Koth.

Roll Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved

- c. A Motion to Set the Public Hearing for the Proposed Fiscal Year 2024-2025 Budget for April 18, 2024, at 7:00 p.m.

Trustee Kelly moved to Set the Public Hearing for the Proposed Fiscal Year 2024-2025 Budget for April 18, 2024, at 7:00 p.m.

Seconded by: Trustee Fodor.

All Call Vote:

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved

- d. A Presentation and Discussion of the Proposed Budget for Fiscal Year 2024-2025 Budget.

Lori Lyons presented a slide show of the Proposed Budget for the Fiscal Year 2024-2025.

7. **Staff Reports**

- a. Building Report

None

- b. Engineering Report

None

- c. Financial Report

Trustee Kelly would like to thank the Staff, Budget Committee and Lori Lyons for a great job and all the hard work on the Budget for the 2024-2025 year.

Village Manager Hedges passed that thanks on to Finance Director Lyons for another well prepared Budget.

Lori Lyons reported that a Public Notice will be published in the Daily Herald for the Public Hearing for the Proposed Fiscal Year 2024-2025 Budget for April 18, 2024.

8. **Accounts Payable**

- a. A Motion to Approve the April 4, 2024, Accounts Payable to Personnel in the amount of \$209.94.

Trustee Fodor moved to approve the April 4, 2024, Accounts Payable to Personnel in the amount of \$209.94.

Seconded by: Trustee Mott.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Motion Approved.

- b. A Motion to Approve the April 4, 2024, Regular Accounts Payable in the amount of \$299,254.08.

Trustee Kelly moved to approve the April 4, 2024, Regular Accounts Payable in the amount of \$299, 254.08.

Seconded by: Trustee Fodor.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None

Motion Approved.

9. **Village Board Committee Reports**

- a. Business Development Commission

Trustee Kelly reported that there will be a meeting on April 10, 2024, at 6:30 p.m.

- b. Public Works Committee

Jay Hedges reported that they are continuing to work on the Public Work Garage and funding options.

- c. Budget Committee

Mr. Kelly reported that there was a meeting held March 20, 2024. A printed copy of the budget minutes was given to all Board Members. An official recommended detailed version of the budget will be put forth before the Board for consideration. There will be a vote for budget approval on April 18, 2024, by the Village Board at the Village Board meeting.

10. **New Business**

- a. Trustee Kelly asked about the red bricks in the downtown walkways that need repair. Village Manager, Jay Hedges reported that the company would be redoing them at no cost even though it is out of warranty. The reason being that they are a good company and care about the work that they have done. Further maintenance will be discussed.

11. **Announcements**

- a. President Reid would like to thank the Lions Club for donating the new bench downtown.
- b. Trustee Mott would like to invite everyone to join the Lions Club Meat Raffle on April 20 at Copper Barrel. All Proceeds will go to the Hampshire/Burlington

Food Pantry.

- c. Trustee Pollastrini would like to remind everyone of the monthly program for the Hampshire Historical Society. This month they will have speakers talking about Dairy Farming and Colorful Country Stories on April 25, 2024, 7:00 p.m. at the Hampshire Township Building.

Trustee Pollastrini also wanted to thank the Historical Society for streaming on Face Book Live for anyone that are not able to join in person but can still enjoy the program. She also mentioned that Alumni or people from out of state have been enjoying their programs as well.

- d. Trustee Pollastrini would like to thank Dave Starett and the Public Works Department for the new street signs on Old Mill and everything they do on a daily basis.
- e. President Reid would like to invite everyone to Newmans Corner Pub for the Mayors Celebrity Bartending evening. Presidents from Burlington, Huntley, Gilberts and Hampshire will be serving the local communities on Saturday April 13, 2024, from 6-8 p.m. All proceeds will for donated to GABR and Lurie Children's Hospital.
- f. President Reid would like to extend an invite to everyone for the Metro West monthly meeting on Thursday, May 23 5:30 p.m. at the Guardian Angel Bassett Rescue (GABR) Building. This is the first time Metro West have held their meeting in Hampshire and all are welcome.

12. **Executive Session**

None

13. **Adjournment**

Trustee Kelly motion to adjourn at 8:34 p.m.

Seconded by: Trustee Mott.

All call vote.

Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Proclamation

55th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK
May 5 - 11, 2024

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore, I, Michael J. Reid, Jr., Mayor of the Village of Hampshire, do recognize the week of May 5 through 11, 2024, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Karen Stuehler and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this _____ day of _____, 2024

Mayor: _____

Attest: _____

Proclamation

Arbor Day
April 26, 2024

Whereas, in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees; and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

Whereas, Arbor Day is now observed throughout the nation and the world; and

Whereas, trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife; and

Whereas, trees are renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

Whereas, trees - wherever they are planted - are a source of joy and spiritual renewal.

Now, Therefore, I, Michael J. Reid, Jr., Mayor of the Village of Hampshire, do recognize April 26, 2024 as Arbor Day in the Village of Hampshire, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands; and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this _____ day of _____, 2024

Mayor: _____

Attest: _____

AGENDA SUPPLEMENT

TO: President Reid and Village Board

FROM: Lori Lyons, Finance Director

FOR: April 18, 2024 Village Board Meeting

RE: FY2024-2025 Budget

Background. The Illinois Municipal Code, Section 8-2-9.4 states, “The annual budget shall be adopted by the corporate authorities before the beginning of the fiscal year to which it applies.” Therefore, the Budget must be passed and filed with the Kane and McHenry County Clerks on or before April 30, 2024.

Analysis. The Budget Committee and working group of the board met two times to review and discuss the budget in detail. Meetings were held on February 21, 2024 and March 20, 2024 at Village Hall. The Public Hearing for the fiscal year 2024-2025 budget was held tonight, April 18, 2024 following the required notice published in the Daily Herald.

While there have been no changes to the budget since the last board meeting, and any items adjusted at this meeting prior to the adoption will be included in the final budget to be filed with the County Clerks after the Board’s approval.

Attached is the Budget Ordinance with the proposed budget attached as Exhibit A; the Certification of the Budget Ordinance and the Certification of Estimated Revenues are also attached.

Recommendation. Staff recommends approval of the FY2024-2025 Budget Ordinance as presented to meet the April 30, 2024 deadline.

No. 24-XX

**AN ORDINANCE ADOPTING THE BUDGET OF THE VILLAGE OF HAMPSHIRE,
KANE AND MCHENRY COUNTIES, ILLINOIS
FOR THE FISCAL YEAR
BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025**

WHEREAS, the Village of Hampshire has adopted the statutory budget system provided for in the Illinois Municipal Code, 65 ILCS 5/8-2-9.1 through 5/8-2-9.11; and

WHEREAS, the Village of Hampshire, Illinois (the "Village") is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, et seq.); and

WHEREAS, the Village's Budget Officer has compiled a tentative budget for the fiscal year beginning May 1, 2024; and,

WHEREAS, a public hearing has been held on the tentative annual budget pursuant to public notice duly given to publication in the Daily Herald, a newspaper having general circulation in the Village of Hampshire, at least one week prior to the time of the public hearing; and,

WHEREAS, the corporate authorities of the Village of Hampshire find that it is in the best interests of the Village to adopt the budget attached hereto as Exhibit "A" as the annual budget of the Village of Hampshire for the fiscal year beginning May 1, 2024 and ending April 30, 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES, OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS AS FOLLOWS:

SECTION 1. The corporate authorities of the Village of Hampshire do hereby approve and adopt the budget attached to this Ordinance as Exhibit "A" as the annual budget for the Village of Hampshire for the fiscal year beginning May 1, 2024 and ending April 30, 2025.

SECTION 2. Any and all ordinances, resolutions, motions or parts thereof, in the conflict with the terms and provisions of this Ordinance, shall be and hereby are, to the extent of any such conflict, superseded and waived.

SECTION 3. This ordinance shall take effect upon its passage, approval and publication according to the law.

ADOPTED THIS 18th DAY OF April, 2024, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED THIS 18th DAY OF April, 2024.

Michael J. Reid, Jr.
Village President

ATTEST:

Karen Stuehler
Village Clerk



Fiscal Year 2024-2025

Budget

Village of Hampshire
234 S. State Street
Hampshire, IL 60140

FY 23/24 MO	9	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/2025 BUDGET	FY25 Budget over FY24 Projected	FY25 Budget over FY24 Budget
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GENERAL FUND (01)

REVENUE

PROPERTY TAXES

01-000-100-3011	PROPERTY TAX - CORPORATE	731,298	731,298	717,498	781,252	6.83%	8.89%
01-000-100-3012	PROPERTY TAX - POLICE	468,154	468,154	459,315	481,985	2.95%	4.94%
01-000-100-3013	PROPERTY TAX - AUDIT	14,786	14,786	14,505	24,345	64.65%	67.84%
01-000-100-3014	PROPERTY TAX - SOCIAL SECURITY	14,786	14,786	14,505	23,464	58.69%	61.76%
01-000-100-3015	PROPERTY TAX - I.M.R.F.	9,364	9,364	9,186	10,468	11.79%	13.96%
01-000-100-3016	PROPERTY TAX - LIABILITY	37,454	37,454	36,745	46,738	24.79%	27.20%
01-000-100-3029	PROPERTY TAX - REVENUE RECOVERY	2,321	2,321	2,292	1,404	-39.51%	-38.75%
TOTAL PROPERTY TAXES		1,278,163	1,278,163	1,254,046	1,369,656	7.16%	9.22%

INTERGOVERNMENTAL REVENUE

01-000-200-3040	SALES TAX	866,291	1,155,055	1,275,791	1,166,606	1.00%	-8.56%
01-000-200-3050	STATE INCOME TAX	945,550	1,260,733	1,164,617	1,284,836	1.91%	10.32%
01-000-200-3070	USE TAX	214,660	286,213	308,060	315,574	10.26%	2.44%
01-000-200-3080	CANNABIS EXCISE TAX	8,590	11,453	13,449	11,721	2.34%	-12.85%
01-000-200-3090	PPR TAX	44,244	58,992	49,667	58,217	-1.31%	17.21%
01-000-200-3107	TELECOM TAX G.F 50%	34,063	45,417	44,542	44,054	-3.00%	-1.10%
01-000-200-3108	TELECOM TAX 25% RESERV STR.	17,032	22,709	22,270	22,028	-3.00%	-1.09%
01-000-200-3109	TELECOM TAX 25% RESERV STR DBT	17,032	22,709	22,270	22,028	-3.00%	-1.09%
01-000-200-3110	UTILITY TAX-G.F.50%	108,433	144,577	166,543	145,300	0.50%	-12.76%
01-000-200-3111	UTILITY TAX 25% RESERV. STR	54,216	72,288	83,271	72,649	0.50%	-12.76%
01-000-200-3112	UTILITY TAX 25% RESERV.STR DBT	54,216	72,288	83,271	72,649	0.50%	-12.76%
TOTAL INTERGOVERNMENTAL REVENUE		2,364,327	3,152,434	3,233,751	3,215,662	2.01%	-0.56%

REIMBURSEABLE REVENUE

01-000-400-3590	ADM SERVICE REIMB FRM REFUSE	8,850	11,800	7,500	7,500	-36.44%	0.00%
01-000-400-3591	ADM SERVICE REIMB FRM WTR/SWR	56,250	75,000	75,000	75,000	0.00%	0.00%
01-000-400-3592	ADM SERVICE REIMB SSA LEVY	-	-	2,000	2,000	100.00%	0.00%
01-000-400-3610	REIMBURSEMENT - LEGAL	-	-	-	-	0.00%	0.00%
01-000-400-3611	REIMBURSEMENT - ENGINEERING	-	-	2,000	-	0.00%	-100.00%
01-000-400-3612	REIMBURSEMENT - OTHER	98,410	131,213	209,029	231,206	76.21%	10.61%
TOTAL REIMBURSEABLE REVENUE		163,510	218,013	295,529	315,706	44.81%	6.83%

OTHER INCOME

01-000-500-3730	INTEREST	115,978	173,967	39,450	163,520	-6.01%	314.50%
01-000-600-3917	150 YEAR CELEBRATION	140	140	-	-	-100.00%	0.00%
01-000-600-3918	MISCELLANEOUS CONTRIBUTIONS	2,800	-	-	-	0.00%	0.00%
01-000-000-3919	TREE CONTRIBUTIONS	-	-	-	-	0.00%	0.00%
01-000-600-3920	MISCELLANEOUS INCOME	-	-	2,000	2,000	#DIV/0!	0.00%
01-000-600-3921	VIDEO GAMING	129,027	193,541	161,800	198,500	2.56%	22.68%
01-000-600-3922	WORKERS COMP RECOVERY	1,819	1,819	-	-	-100.00%	0.00%
01-000-600-3923	INSTALLMENT CONTRACT PROCEEDS	-	-	-	-	0.00%	0.00%
01-000-600-3924	FRANCHISE FEE/RENT	94,203	109,651	110,409	114,335	4.27%	3.56%
01-000-600-3926	TRANSFER FROM CAPITAL IMP FUND	-	(186,000)	(186,000)	-	-100.00%	-100.00%
01-000-600-3928	POLICE CONTRIBUTIONS - EQUIPMENT	500	3,250	-	2,500	-23.08%	100.00%
01-000-600-3932	TRANSFER - TRANSPORTATION	-	-	-	-	0.00%	0.00%
01-000-600-3933	TRANSFER - WATER FUND	-	-	-	-	0.00%	0.00%
01-000-600-3934	TRANSFER - PUBLIC USE	-	-	-	345,000	0.00%	0.00%
01-000-600-3960	TRANSFER - MOTOR FUEL TAX	-	-	44,955	-	100.00%	-100.00%
01-000-600-3935	LAND SALES	-	-	-	-	0.00%	0.00%
01-000-600-3936	GAIN/LOSS ON SALE OF FA/EQUIP	10,000	10,000	-	-	-100.00%	100.00%
01-000-600-3938	PLACES FOR EATING	247,520	371,280	281,000	374,000	0.73%	33.10%
01-000-600-3939	ROAD INFRASTRUCTURE FEE	-	-	186,000	-	-100.00%	-100.00%
01-000-600-3940	GRANT - SAFETY PROGRAMS	6,023	6,023	3,390	4,323	-28.23%	27.52%
01-000-600-3941	GRANT - SIDEWALK	-	-	-	250,000	100.00%	100.00%
01-000-600-3942	GRANT - ARPA	-	-	-	-	0.00%	0.00%
01-000-600-3943	GRANT - RINN & PARK	-	-	668,000	533,000	100.00%	-20.21%
01-000-600-3944	GRANT- BODYWORN CAMERAS	-	45,200	45,200	-	-100.00%	-100.00%
01-000-600-3945	GRANT - SPEED MONITORING	-	-	-	6,347	100.00%	100.00%
01-000-600-3952	GRANT - MISCELLANEOUS	-	-	2,500	1,081	100.00%	-56.76%
TOTAL OTHER INCOME		608,010	728,871	1,358,704	1,994,606	173.66%	46.80%

LICENSES, FINES, PERMITS, FEES

01-000-700-3200	LIQUOR LICENSES	24,950	24,950	29,550	24,950	0.00%	-15.57%
01-000-700-3270	OTHER LICENSES & FEES	43,130	37,120	42,850	42,850	15.44%	0.00%
01-000-700-3300	BUILDING PERMITS	520,520	550,520	209,400	355,000	-35.52%	69.53%
01-000-700-3310	BUILDING PERMIT - ADM FEE	16,382	16,982	5,000	12,500	-26.39%	150.00%
01-000-700-3350	ZONING FEES	-	-	1,200	1,200	100.00%	0.00%
01-000-700-3360	TRANSITION FEE	166,308	175,716	65,856	139,225	-20.77%	111.41%
01-000-700-3400	FINES,FEES,REPORTS	58,574	78,099	73,500	78,000	-0.13%	6.12%

01-000-700-3410	POLICE IMPOUND FEES	12,260	19,000	22,000	20,000	5.26%	-9.09%
01-000-700-3420	ALARM REGISTRATION & FEES	1,875	3,000	7,500	2,000	-33.33%	-73.33%
TOTAL LICENSES, FINES, PERMITS, FEES		843,999	905,387	456,856	675,725	-25.37%	47.91%
TOTAL GENERAL FUND REVENUE		5,258,009	6,282,868	6,598,886	7,571,355	20.51%	14.74%

FY 23/24 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/2025 BUDGET	FY25 Budget over FY24 Projected	FY25 Budget over FY24 Budget
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GENERAL FUND -ADMINISTRATION (01-001)

WAGES & BENEFITS

01-001-001-4000	SALARIES - FULL TIME	398,905	505,719	505,719	559,256	10.6%	10.6%
01-001-001-4001	SALARIES - PART TIME	360	4,375	-	9,600	0.0%	0.0%
01-001-001-4002	SALARIES - BOARDS & COMMISSIONS	15,000	22,500	23,300	23,300	3.6%	0.0%
01-001-001-4006	OVERTIME	-	-	690	736	0.0%	6.7%
01-001-001-4010	EMPLOYER S.S.	25,298	33,021	32,845	36,166	9.5%	10.1%
01-001-001-4020	EMPLOYER MEDICARE	5,917	7,723	7,679	8,456	9.5%	10.1%
01-001-001-4030	EMPLOYER I.M.R.F.	9,913	13,217	20,064	22,207	68.0%	10.7%
01-001-001-4031	EMPLOYER HEALTH INS.	50,193	66,924	73,700	72,000	7.6%	-2.3%
01-001-001-4033	EMPLOYER DENTAL INS.	2,547	3,396	3,000	3,100	-8.7%	3.3%
01-001-001-4035	EMPLOYER LIFE INS.	692	923	1,100	1,200	30.1%	9.1%
01-001-001-4037	EMPLOYER VISION INS.	420	560	460	480	-14.3%	4.3%
01-001-001-4040	EDUCATION ASSISTANCE	-	-	-	-	0.0%	100.0%
01-001-001-4050	UNEMPLOYMENT TAX	423	2,063	1,980	3,190	54.6%	61.1%
01-001-001-4038	OTHER EMPLOYEE BENEFITS	-	-	-	118	100.0%	100.0%
TOTAL WAGES & BENEFITS		509,668	660,421	670,537	739,808	12.0%	10.3%

01-001-002-4100	BUILDING AND FACILITY MAINTENANCE	988	5,000	5,000	5,000	0.0%	0.0%
01-001-002-4120	EQUIPMENT MAINTENANCE & REPAIR	-	-	500	500	100.0%	0.0%
01-001-002-4121	SOFTWARE SUBSCRIPTIONS				58,430	100.0%	100.0%
01-001-002-4210	LIABILITY INSURANCE PREMIUM	68,115	76,644	76,644	82,914	8.2%	8.2%
01-001-002-4230	TELEPHONE & INTERNET SERVICES	8,169	10,892	11,400	16,000	46.9%	40.4%
01-001-002-4280	RENTALS & LEASES	437	583	1,000	1,000	71.5%	0.0%
01-001-002-4290	TRAVEL	1,012	1,349	3,000	-	-100.0%	-100.0%
01-001-002-4310	TRAINING, TRAVEL & MEETINGS	800	1,067	2,050	9,170	759.4%	347.3%
01-001-002-4320	POSTAGE & FREIGHT	348	464	1,200	1,200	158.6%	0.0%
01-001-002-4340	PRIINTING & PUBLISHING	3,164	4,219	6,650	4,450	5.5%	-33.1%
01-001-002-4345	AWARDS & RECOGNITION				750	100.0%	100.0%
01-001-002-4360	ENGINEERING SERVICES	23,757	31,676	50,600	51,380	62.2%	1.5%
01-001-002-4361	ENGINEERING SERVICES - REIMB	-	-	-	-	0.0%	0.0%
01-001-002-4370	LEGAL SERVICES - VILLAGE	84,134	112,179	53,622	80,850	-27.9%	50.8%
01-001-002-4371	LEGAL SERVICES - REIMB	-	-	-	-	0.0%	0.0%
01-001-002-4372	LEGAL SERVICES LABOR	-	-	3,700	2,500	100.0%	-32.4%

		FY 23/24 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/2025 BUDGET	FY25 Budget over FY24 Projected	FY25 Budget over FY24 Budget
01-001-002-4375	ACCOUNTING & FINANCIAL SERVICES	-	40,000	40,000	44,000	10.0%	10.0%
01-001-002-4376	EMPLOYEE ASST PROGRAM	179	239	400	-	-100.0%	-100.0%
01-001-002-4380	OTHER PROF. SERV.	31,216	41,621	25,906	437,410	950.9%	1588.5%
01-001-002-4382	ECONOMIC DEVELOPMENT	-	-	3,800	1,300	100.0%	-65.8%
01-001-002-4383	VILLAGE BEAUTIFICATION	89,203	100,000	100,000	119,862	19.9%	19.9%
01-001-002-4390	BUILDING INSPECTIONS	374,386	499,181	222,720	294,000	-41.1%	32.0%
01-001-002-4391	PROPERTY MAINTENANCE INSPECTIONS	5,376	7,168	1,900	7,200	100.0%	278.9%
01-001-002-4400	DIAL-A-RIDE PROGRAM	4,285	4,285	3,335	5,000	16.7%	49.9%
01-001-002-4430	DUES & PUBLICATIONS	6,962	7,500	8,230	8,710	16.1%	5.8%
01-001-002-4435	MOSQUITO CONTROL	15,446	15,446	15,887	15,446	0.0%	-2.8%
01-001-002-4470	CODIFICATION	4,598	6,131	4,500	6,500	6.0%	44.4%
TOTAL CONTRACTUAL SERVICES		722,575	965,644	642,044	1,253,572	29.8%	95.2%
COMMODITIES							
01-001-003-4260	ELECTRICITY	312	-	840	-	0.0%	0.0%
	NATURAL GAS						
01-001-003-4650	OFFICE SUPPLIES	14,907	22,361	23,550	28,580	27.8%	21.4%
01-001-003-4670	MAINTENANCE SUPPLIES	-	-	500	500	100.0%	0.0%
01-001-003-4685	COMPUTER SOFTWARE	48,730	48,730	45,980	45,980	-5.6%	0.0%
TOTAL COMMODITIES		63,949	71,091	70,870	75,060	5.6%	5.9%
OTHER EXPENSES							
01-001-004-4785	SALES TAX INCENTIVE AGREEMENTS	-	32,203	302,250	83,839	160.3%	-72.3%
01-001-004-4800	MISCELLANEOUS EXPENSE	479	719	3,250	3,250	352.0%	0.0%
01-001-004-4850	GRANT FUNDING	-	-	-	5,000		
01-001-004-4910	CONTINGENCY	2,500	3,300	10,000	10,000	100.0%	0.0%
TOTAL OTHER EXPENSES		2,979	36,222	315,500	102,089	181.8%	-67.6%
CAPTIAL OUTLAY							
01-001-005-4906	CAPITAL PROJECTS	-	-	-	-	100.0%	100.0%
01-001-005-4990	BUILDING AND FACILITY IMPROVEMENTS	-	-	-	-	0.0%	0.0%
01-001-005-4992	BUILDING AND STRUCTURES	-	-	-	20,000	100.0%	100.0%
01-001-005-4907	STORM SIGNAL SYSTEM	5,164	5,164	41,825	6,825	32.2%	-83.7%
01-001-005-4940	EQUIPMENT - GENERAL GOVERNMENT	2,652	5,152	6,325	-	-100.0%	-100.0%
01-001-005-4941	PARK DEVELOPMENT/FIELDS & TRAILS	-	-	-	-	0.0%	0.0%
TOTAL CAPITAL OUTLAY		7,816	10,316	48,150	26,825	160.0%	-44.3%

		FY 23/24 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/2025 BUDGET	FY25 Budget over FY24 Projected	FY25 Budget over FY24 Budget
TOTAL ADMINISTRATION		1,306,987	1,743,694	1,747,101	2,197,355	26.0%	25.8%
GENERAL FUND - POLICE (01-002)							
WAGES & BENEFITS							
01-002-001-4000	SALARIES - FULL TIME	955,576	1,274,101	1,288,163	1,504,384	15.3%	16.8%
01-002-001-4001	SALARIES - PART TIME	9,812	13,083	91,000	12,742	-2.7%	-86.0%
01-002-001-4008	OVERTIME	127,259	169,679	99,480	73,000	-132.4%	-26.6%
01-002-001-4007	COURT OVERTIME	3,029	4,039	11,040	11,848	65.9%	7.3%
01-002-001-4006	OFFICER IN CHARGE	18,200	24,267	23,159	9,969	-143.4%	-57.0%
01-002-001-4005	FIELD TRAINING OFFICER	3,977	5,303	4,435	9,109	41.8%	105.4%
01-002-001-4003	SPECIALTY PAY	-	-	-	7,000	100.0%	0.0%
01-002-001-4009	PEDA PAYMENTS	2,447	2,447	-	-	-100.0%	0.0%
01-002-001-4010	EMPLOYER S.S.	7,596	10,128	5,642	11,710	13.5%	107.5%
01-002-001-4020	EMPLOYER MEDICARE	15,637	20,849	22,134	23,610	11.7%	6.7%
01-002-001-4050	UNEMPLOYMENT TAX	650	867	5,849	9,440	90.8%	61.4%
01-002-001-4028	RETIREMENT	9,231	12,303	12,000	12,600	100.0%	5.0%
01-002-001-4029	EMPLOYER PENSION CONTRIBUTION	-	530,000	530,000	575,000	7.8%	8.5%
01-002-001-4030	EMPLOYER I.M.R.F.	816	1,088	1,683	1,750	37.8%	4.0%
01-002-001-4031	EMPLOYER HEALTH INS.	183,800	245,067	287,350	355,220	31.0%	23.6%
01-002-001-4033	EMPLOYER DENTAL INS.	14,407	19,209	21,157	23,827	19.4%	12.6%
01-002-001-4037	EMPLOYER VISION INS.	1,393	1,857	2,312	2,800	33.7%	21.1%
01-002-001-4035	EMPLOYER LIFE INS.	1,238	1,651	1,566	1,824	9.5%	16.5%
01-002-001-4038	OTHER EMPLOYEE BENEFIT PROGRAMS	-	-	-	2,250	100.0%	100.0%
TOTAL WAGES & BENEFITS		1,355,068	2,335,938	2,406,971	2,648,083	11.8%	10.0%
CONTRACTUAL SERVICES							
01-002-002-4100	BUILDING & FACILITY MAINTENANCE	7,947	10,596	1,000	2,000	-429.8%	100.0%
01-002-002-4110	VEHICLE MAINTENANCE & REPAIR	7,700	10,267	14,500	14,500	29.2%	0.0%
01-002-002-4120	EQUIPMENT MAINTENANCE & REPAIR	3,580	4,773	2,000	2,839	-68.1%	42.0%
01-002-002-4121	SOFTWARE SUBSCRIPTIONS	-	-	-	63,602	100.0%	100.0%
01-002-002-4230	TELEPHONE AND INTERNET SERVICES	8,980	11,973	16,240	19,756	39.4%	21.6%
01-002-002-4280	LEASES & RENTALS	63,222	84,296	75,436	100,735	16.3%	33.5%
01-002-002-4285	RADIO DISPATCH SERVICES	113,016	113,016	113,016	118,667	4.8%	5.0%
01-002-002-4290	TRAINING, TRAINING & MEETINGS	827	1,103	2,220	37,550	97.1%	1591.4%
01-002-002-4310	TRAINING (TRAINING & MEETINGS)	10,679	14,239	17,025	-	-100.0%	-100.0%

		FY 23/24 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/2025 BUDGET	FY25 Budget over FY24 Projected	FY25 Budget over FY24 Budget
01-002-002-4320	POSTAGE & FREIGHT	342	456	910	910	49.9%	0.0%
01-002-002-4340	PRINTING & PUBLISHING	4,452	5,936	5,460	4,500	-31.9%	-17.6%
01-002-002-4345	AWARDS & RECOGNITION	-	-	-	500	100.0%	100.0%
01-002-002-4370	LEGAL SERVICES	36,621	48,828	19,500	55,225	11.6%	183.2%
01-002-002-4380	OTHER PROFESSIONAL SERVICES	68,328	91,104	79,853	51,836	-75.8%	-35.1%
01-002-002-4430	DUES & PUBLICATIONS	1,360	1,813	2,385	2,585	29.9%	8.4%
01-002-002-4450	ANIMAL CONTROL SERVICES	-	-	-	300	100.0%	100.0%
TOTAL CONTRACTUAL SERVICES		327,054	398,400	349,545	475,505	16.2%	36.0%
COMMODITIES							
01-002-003-4650	OFFICE SUPPLIES & EXPENSE	2,527	3,369	4,500	4,000	15.8%	-11.1%
01-002-003-4655	COMMUNITY POLICING SUPPLIES	-	-	-	5,000	100.0%	100.0%
01-002-003-4670	MAINTENANCE SUPPLIES	57	76	300	300	74.7%	0.0%
01-002-003-4660	FUEL & OIL	27,003	36,004	45,500	45,500	20.9%	0.0%
01-002-003-4665	BUILDING SUPPLIES	-	-	-	-	0.0%	0.0%
01-002-003-4675	SAFETY SUPPLIES AND EQUIPMENT	-	-	-	6,200	100.0%	100.0%
01-002-003-4685	INVESTIGATIVE SUPPLIES	-	-	-	500	100.0%	100.0%
01-002-003-4690	UNIFORMS & PROTECTIVE CLOTHING	8,533	11,377	21,000	16,000	28.9%	-23.8%
01-002-003-4695	NEW SWORN OFFICER EXPENDITURES	-	-	-	6,000	100.0%	100.0%
01-002-003-4680	MISCELLANEOUS OPERATING SUPPLIES	5,911	7,881	7,525	10,125	22.2%	34.6%
01-002-003-4696	SMALL TOOLS AND EQUIPMENT	-	-	-	4,690	100.0%	10.0%
01-002-003-4697	PATROL CAMERAS AND EQUIPMENT	-	-	-	200	100.0%	100.0%
TOTAL COMMODITIES		44,031	58,707	78,825	98,515	40.4%	
OTHER FINANCING							
01-002-005-4940	INSTALLMENT PAYMENTS	14,845	22,268	22,272	24,660	9.7%	10.7%
01-002-005-4840	DEBT SERVICE - PRINCIPAL	-	-	-	-	0.0%	0.0%
01-002-005-4850	DEBT SERVICE - INTEREST	-	-	-	-	0.0%	0.0%
		14,845	22,268	22,272	24,660	9.7%	
CAPITAL EXPENDITURES							
01-002-005-4990	BUILDING & FACILITY IMPROVEMENTS	-	-	-	4,920	100.0%	100.0%
01-002-005-4991	LAND	-	-	-	-	0.0%	0.0%
01-002-005-4992	BUILDING & STRUCTURES	-	-	-	-	0.0%	0.0%

		FY 23/24 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/2025 BUDGET	FY25 Budget over FY24 Projected	FY25 Budget over FY24 Budget
01-002-005-4906	EQUIPMENT-POLICE	39,483	39,483	82,639	74,693	47.1%	-9.6%
01-002-005-4930	VEHICLES	-	-	-	105,000	-100.0%	100.0%
01-002-005-4907	TOW FUND PURCHASES	11,453	11,453	-	-	-100.0%	-100.0%
01-002-005-4993	INFORMATION SYSTEMS - HARDWARE	-	-	-	1,500	100.0%	100.0%
01-002-005-4991	INFORMATION SYSTEMS - SOFTWARE	-	-	-	-	0.0%	0.0%
01-002-005-4931	CAPITAL OUTLAY	-	-	-	-	0.0%	0.0%
TOTAL CAPITAL EXPENDITURES		50,936	50,936	82,639	181,193	71.9%	119.3%
OTHER FINANCING							
01-002-600-3923	DEBT ISSUANCE	-	-	-	(84,000)	100.0%	100.0%
01-002-600-3936	DISPOSAL OF CAPITAL ASSETS	-	-	-	(12,000)	100.0%	100.0%
TOTAL OTHER FINANCING		-	-	-	(96,000)	100.0%	100.0%
TOTAL POLICE		1,791,934	2,866,249	2,940,252	3,331,957	14.0%	13.3%
GENERAL FUND - STREET (01-003)							
WAGES & BENEFITS							
01-003-001-4000	SALARIES - FULL TIME	317,731	423,641	437,776	455,685	7.6%	4.1%
01-003-001-4001	SALARIES - PART TIME	-	-	-	-	0.0%	0.0%
01-003-001-4006	OVERTIME	25,445	33,927	51,881	57,939	70.8%	11.7%
01-003-001-4010	EMPLOYER S.S.	20,454	27,272	29,585	30,796	12.9%	4.1%
01-003-001-4020	EMPLOYER MEDICARE	4,783	6,377	7,100	7,448	16.8%	4.9%
01-003-001-4030	EMPLOYER I.M.R.F.	8,645	11,527	18,941	18,483	60.3%	-2.4%
01-003-001-4031	EMPLOYER HEALTH INS.	71,291	95,055	116,100	106,200	11.7%	-8.5%
01-003-001-4033	EMPLOYER DENTAL INS.	5,646	7,528	8,300	8,000	6.3%	-3.6%
01-003-001-4035	EMPLOYER LIFE INS.	594	792	800	800	1.0%	0.0%
01-003-001-4037	EMPLOYER VISION INS.	705	940	1,400	1,400	48.9%	0.0%
01-003-001-4050	UNEMPLOYMENT TAX	26	35	2,296	3,332	9511.5%	45.1%
01-003-001-4038	OTHER EMPLOYEE BENEFIT PROGRAMS	-	-	-	50	100.0%	100.0%
TOTAL WAGES & BENEFITS		455,320	607,093	674,179	690,133	13.7%	2.4%
CONTRACTUAL SERVICES							
01-003-002-4100	BUILDING & FACILITY MAINTENANCE	2,825	3,767	3,500	5,000	32.7%	42.9%
01-003-002-4110	VEHICLE MAINTENANCE & REPAIR	43,832	58,443	43,700	52,000	-11.0%	19.0%
01-003-002-4120	EQUIPMENT MAINTENANCE & REPAIR	5,019	6,692	10,000	10,000	49.4%	0.0%
01-003-002-4130	STREET MAINTENANCE & REPAIR	71,339	95,119	77,000	95,000	-0.1%	23.4%

		FY 23/24 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/2025 BUDGET	FY25 Budget over FY24 Projected	FY25 Budget over FY24 Budget
01-003-002-4140	SIDEWALK MAINTENANCE & REPAIR	15,080	20,107	30,000	35,000	74.1%	16.7%
01-003-002-4150	GROUNDS MAINTENANCE	270	360	2,000	2,000	455.6%	0.0%
01-003-002-4160	TREE REMOVAL & REPLACEMENT	23,655	31,540	30,000	32,000	1.5%	6.7%
01-003-002-4200	CONTRACTURAL SERVICE - SNOW	-	-	25,000	25,000	100.0%	0.0%
01-003-002-4210	CONTRACTURAL SERVICE TREE REPL	-	-	2,000	-	0.0%	-100.0%
01-003-002-4230	TELEPHONE AND INTERNET SERVICES	4,365	5,820	6,500	6,500	11.7%	0.0%
01-003-002-4255	TRAFFIC SIGNAL MAINTENANCE	1,677	2,236	-	5,100	128.1%	100.0%
01-003-002-4121	SOFTWARE SUBSCRIPTIONS				3,280	100.0%	100.0%
01-003-002-4260	STREET LIGHTING	34,440	45,920	32,500	52,808	15.0%	62.5%
01-003-002-4270	STREET LIGHT MAINTENANCE	6,974	9,299	12,000	12,000	0.0%	0.0%
01-003-002-4280	RENTALS AND LEASES	21,262	28,349	2,000	78,500	176.9%	3825.0%
01-003-002-4310	TRAINING & MEETINGS	154	205	2,000	3,158	1438.0%	57.9%
01-300-002-4320	POSTAGE & FREIGHT		-		100	100.0%	100.0%
01-003-002-4340	PRINTING & PUBLISHING	-	-	-	-		
01-003-002-4380	OTHER PROFESSIONAL SERVICES	35	47	2,000	2,050	4292.9%	2.5%
01-003-002-4345	AWARDS & RECOGNITION	-	-	-	500	100.0%	100.0%
01-003-002-4430	DUES & PUBLICATIONS	-	-	500	500	100.0%	0.0%
TOTAL CONTRACTUAL SERVICES		230,927	307,903	280,700	420,496	36.6%	49.8%
COMMODITIES							
01-003-003-4650	OFFICE SUPPLIES	1,960	2,613	2,500	1,700	-34.9%	-32.0%
01-003-003-4660	FUEL & OIL	22,271	29,695	48,000	48,000	61.6%	0.0%
01-003-003-4670	MAINTENANCE SUPPLIES	5,782	7,709	10,000	4,000	-48.1%	-60.0%
01-003-003-4680	OPERATING SUPPLIES	23,009	30,679	34,000	39,500	28.8%	16.2%
01-003-003-4690	UNIFORMS & PROTECTIVE CLOTHING	1,478	1,971	4,000	8,100	311.0%	102.5%
01-003-003-4696	SMALL TOOLS AND EQUIPMENT				4,000	100.0%	100.0%
01-003-003-4700	STORM SEWER MAINTENANCE	1,515	2,020	5,000	7,000	246.5%	40.0%
TOTAL COMMODITIES		56,015	74,687	103,500	112,300		
DEBT SERVICES							
01-003-004-4790	INSTALLMENT PAYMENTS	35,678	47,571	35,282	131,144	175.7%	271.7%
01-003-004-4790	DEBT SERVICE - PRINCIPAL	-	-	-	25,900	100.0%	100.0%
01-003-004-4790	DEBT SERVICE - INTEREST	-	-	-	4,914	0.0%	0.0%
		35,678	35,678	35,282	161,958	353.9%	359.0%
CAPITAL OUTLAY							

		FY 23/24 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/2025 BUDGET	FY25 Budget over FY24 Projected	FY25 Budget over FY24 Budget
01-003-005-4993	STREET IMPROVEMENTS	-		-	-	0.0%	0.0%
01-003-005-4997	STORMWATER IMPROVEMENTS	-	-	-	518,000	100.0%	100.0%
01-003-005-4990	BUILDING AND FACILITY IMPROVEMENTS	-	-	-	30,000	0.0%	0.0%
01-003-005-4991	LAND	-	-	-	-	0.0%	0.0%
01-003-005-4992	BUILDINGS & STRUCTURES	-	-	-	200,000	0.0%	0.0%
01-003-005-4906	EQUIPMENT	-	-	93,000	77,467	100.0%	-16.7%
01-003-005-4940	INSTALLMENT PAYMENTS	65,147	86,863	117,307	-	-100.0%	-100.0%
01-003-005-4945	VEHICLES	250,280	250,280	48,750	286,398	14.4%	487.5%
01-003-005-4995	INFORMATION SYSTEMS - HARDWARE		-		-	0.0%	0.0%
01-003-005-4996	INFORMATION SYSTEMS - SOFTWARE		-		-	0.0%	0.0%
01-003-005-4951	SIDEWALK IMPROVEMENTS	-	-	732,955	376,000	100.0%	-48.7%
TOTAL CAPITAL OUTLAY		315,427	337,143	992,012	1,487,865	341.3%	50.0%
OTHER FINANCING							
	DEBT ISSUANCE	-	-	-	(188,000)	100.0%	100.0%
	PREMIUM ON DEBT ISSUANCE	-	-	-		0.0%	0.0%
	PAYMENT TO ESCROW AGENT	-	-	-		0.0%	0.0%
	DISPOSAL OF CAPITAL ASSETS	-	-	-		0.0%	0.0%
	TRANSFERS IN MFT	-	-	-	(214,301)	100.0%	100.0%
	TRANSFERS IN ROAD & BRIDGE	-	-	-	-	100.0%	100.0%
	TRANSFERS OUT	-	-	-		0.0%	0.0%
TOTAL OTHER FINANCING		-	-	-	(402,301)	100.0%	100.0%
TOTAL STREET		1,093,367	1,362,503	2,085,673	2,470,451	81.3%	18.4%
GENERAL FUND -PLANNING & ZONING COMMISSION (01-004)							
01-004-001-4000	SALARIES	1,715	2,287	2,100	2,300	0.6%	9.5%
01-004-001-4010	EMPLOYER S.S.	106	141	130	143	1.4%	10.0%
01-004-001-4020	EMPLOYER MEDICARE	25	33	30	33	0.0%	10.0%
TOTAL WAGES		1,846	2,461	2,260	2,476	0.6%	9.6%
TOTAL PLANNING COMMISSION		1,846	2,461	2,260	2,476	0.6%	9.6%
GENERAL FUND -POLICE COMMISSION (01-006)							
01-006-001-4000	SALARIES	900	900	900	900	0.0%	0.0%

		FY 23/24 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/2025 BUDGET	FY25 Budget over FY24 Projected	FY25 Budget over FY24 Budget
01-006-001-4010	EMPLOYER S.S.	56	56	56	56	0.0%	0.0%
01-006-001-4020	EMPLOYER MEDICARE	13	13	13	13	0.0%	0.0%
TOTAL WAGES		969	969	969	969	0.0%	0.0%
CONTRACTUAL SERVICES							
01-006-002-4300	TRAVEL	-	-	250	250	0.0%	0.0%
01-006-002-4310	TRAINING	400	400	500	500	0.0%	0.0%
01-006-002-4330	TESTING SERVICES	-	-	6,800	-	0.0%	-100.0%
01-006-002-4340	PRINT/ADV/FORMS	-	-	550	550	0.0%	0.0%
01-006-002-4370	LEGAL SERVICES	-	-	2,000	2,000	100.0%	0.0%
01-006-002-4430	DUES	-	-	-	-	0.0%	0.0%
TOTAL CONTRACTUAL SERVICES		400	400	10,100	3,300	100.0%	-67.3%
COMMODITIES							
01-006-003-4380	OPERATING SUPPLIES	-	-	50	50	100.0%	0.0%
TOTAL COMMODITIES		-	-	50	50	100.0%	0.0%
TOTAL POLICE COMMISSION		1,369	1,369	11,119	4,319	215.5%	-61.2%
GENERAL FUND -PROMOTIONS COMMITTEE							
01-006-001-4000	SALARIES	-	-	-	-	0.0%	0.0%
01-006-001-4010	EMPLOYER S.S.	-	-	-	-	0.0%	0.0%
01-006-001-4020	EMPLOYER MEDICARE	-	-	-	-	0.0%	0.0%
TOTAL WAGES		-	-	-	-		
CONTRACTUAL SERVICES							
01-003-002-4380	OTHER PROF.SERV.	-	-	11,600	-	100.0%	100.0%
01-006-002-4340	PRINT/ADV/FORMS	9,497	12,663	12,000	13,125	3.6%	0.0%
TOTAL CONTRACTUAL SERVICES		9,497	12,663	23,600	13,125		
COMMODITIES							
01-006-003-4380	OPERATING SUPPLIES	-	-	1,000	1,000	100.0%	0.0%
TOTAL COMMODITIES		-	-	1,000	1,000		
TOTAL PROMOTIONS COMMITTEE		9,497	12,663	24,600	14,125		

	FY 23/24 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/2025 BUDGET	FY25 Budget over FY24 Projected	FY25 Budget over FY24 Budget
TOTAL GENERAL FUND EXPENSES	4,205,000	5,988,939	6,811,005	8,020,683	33.9%	17.8%
TOTAL GENERAL FUND REVENUE						
EXPENSES IN EXCESS OF REVENUE	5,258,009	6,282,868	6,598,886	7,571,355	20.5%	14.7%
	1,053,009	293,929	(212,119)	(449,327)		
STARTING FUND BALANCE		2,781,455		3,075,384		
ENDING FUND BALANCE		3,075,384		2,626,057		

		FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24	FY25 Budget over FY24
EQUIPMENT REPLACEMENT FUND (03)							
REVENUES							
03-000-100-3730	INTEREST INCOME	146	219	120	50	-77.2%	-58.3%
03-000-100-3920	MISC REVENUE	-	-	-	-	0.0%	0.0%
03-000-100-3930	TRANS FROM GENERAL FUND	-	-	-	-	0.0%	0.0%
03-000-100-3950	TRANSFER FROM CIP (28)	-	-	-	-	0.0%	0.0%
TOTAL REVENUES		146	219	120	50	-77.2%	-58.3%
EXPENSES							
03-002-005-4920	HARDWARE & SOFTWARE	30,366	52,628	87,372	39,000	-25.9%	-55.4%
03-002-005-4930	CAPITAL - VEHICLES	-	-	-	-	0.0%	0.0%
TOTAL EXPENSES		30,366	52,628	87,372	39,000	-25.9%	-55.4%
REVENUE VERSUS EXPENSES		(30,220)	(52,409)	(87,252)	(38,950)		
Estimated Starting Fund Balance			91,753		39,344		
Estimated Ending Fund Balance			39,344		394		

	FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
CAPITAL IMPROVEMENTS (04)						
REVENUES						
04-000-100-3730 INTEREST	169	225	-	-	0.0%	0%
04-000-100-3920 DCEO STREETScape GRANT FUNDS	-	-	-	-	0.0%	0%
04-000-100-3925 VEHICLE TAX	-	-	-	859,590	100.0%	100%
04-000-100-3921 ARPA FUNDS	-	-	-	-	0.0%	0.0%
04-000-100-3930 TRANSFER FROM (TO) GENERAL FUND	-	-	-	-	0.0%	0.0%
TOTAL REVENUES	169	225	-	859,590	100.0%	100%
EXPENSES						
CONTRACTUAL SERVICES						
04-001-002-4210 LIABILITY/WRKS COMP INS	-	-	-	-	0.0%	0%
04-001-002-4340 PRINTING/PUBLISHING/FORMS	-	-	-	-	0.0%	0%
04-001-002-4360 ENGINEERING SERVICES	-	-	-	-	0.0%	0%
04-001-002-4380 OTHER PROFESSIONAL SERVICES	-	-	-	-	0.0%	0%
TOTAL CONTRACTUAL	-	-	-	-	0.0%	0%
OTHER FINANCING						
04-002-005-4940 INSTALLMENT PAYMENTS	-	-	-	-	0.0%	0%
04-002-005-4840 DEBT SERVICE - PRINCIPAL	-	-	-	335,345	100.0%	100.0%
04-002-005-4850 DEBT SERVICE - INTEREST	-	-	-	513,000	100.0%	100.0%
TOTAL OTHER FINANCING	-	-	-	848,345		
CAPITAL						
04-003-006-4380 SANITARY REHAB & STORM IMPROV	-	-	-	-	0.0%	0%
04-003-600-4790 CONSTRUCTION	-	-	-	10,800,000	100.0%	100%
TOTAL CAPITAL	-	-	-	10,800,000		
OTHER FINANCING						
04-000-600-3923 DEBT ISSUANCE	-	-	-	10,800,000	100.0%	100.0%
04-000-600-3936 TRANSFER IN	-	186,000	186,000	-	-100.0%	100.0%
04-000-600-3936 DISPOSAL OF CAPITAL ASSETS	-	-	-	-	-100.0%	100.0%
TOTAL OTHER FINANCING	-	186,000	186,000	10,800,000	98.3%	100.0%
TOTAL EXPENSES	-	(186,000)	(186,000)	848,345		
REVENUE VERSUS EXPENSES	169	186,225	186,000	11,245		
STARTING FUND BALANCE		(279,177)		(92,952)		
ENDING FUND BALANCE		(92,952)		(81,707)		

	FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget	
HOTEL/MOTEL TAX FUND (07)							
REVENUES							
07-001-001-3730	INTEREST	144	192	5	5	-97.4%	0.0%
07-001-001-4370	HOTEL/MOTEL TAX	18,834	25,112	24,000	25,000	-0.4%	4.2%
TOTAL REVENUES		18,978	25,304	24,005	25,005	-1.2%	4.2%
EXPENSES							
OTHER EXPENSES							
07-002-002-4376	COON CREEK & ASSOCIATED	19,000	19,000	19,000	19,000	100.0%	0.0%
07-002-002-4377	CHAMBER INITIATIVES	6,000	6,000	6,000	6,000	0.0%	0.0%
07-002-002-4378	HAMPSHIRE HISTORICAL SOCIETY	-	-	-	-	0.0%	0.0%
07-002-002-4385	OTHER CONTRACTURAL SERVICES	-	-	-	-	0.0%	0.0%
TOTAL OTHER		25,000	25,000	25,000	25,000	0.0%	0.0%
TOTAL EXPENSES		25,000	25,000	25,000	25,000	0.0%	0.0%
REVENUE VERSUS EXPENSES		(6,022)	304	(995)	5		
STARTING FUND BALANCE			51,012		51,316		
ENDING FUND BALANCE			51,316		51,321		

FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
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ROAD AND BRIDGE FUND (10)

REVENUES

10-000-001-3730	INTEREST INCOME	209	279	250	5	-98.2%	-98.0%
10-000-100-3010	PROPERTY TAX	128,396	128,396	128,483	133,532	4.0%	3.9%
10-000-100-3090	PERS PROP REPLACEMENT TAX TWP	-	4,522	6,000	4,612	-100.0%	0%
TOTAL REVENUES		128,605	133,197	134,733	138,149	2.5%	3,416

EXPENSES

10-001-002-4360	ENGINEERING SERVICES	-	-	-	-	0.0%	-
10-001-002-4790	CONSTRUCTION	-	135,000	135,000	100,000	100.0%	100
10-001-002-4790	TRANSFERS	-	-	-	-	0.0%	-
TOTAL EXPENSES		-	135,000	135,000	100,000		

REVENUE VERSUS EXPENSES		128,605	(1,803)	(267)	38,149		
STARTING FUND BALANCE			(29,006)		(30,809)		
ENDING FUND BALANCE			(30,809)		7,340		

		FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
MOTOR FUEL TAX FUND (15)							
REVENUES							
15-000-100-3060	MFT FUND DISTRIBUTION	173,574	277,579	309,563	327,596	18.0%	5.8%
15-000-100-3065	GRANT FUNDS	-	-	-	-	0.0%	0.0%
15-000-100-3070	OTHER GRANT	61,104	61,104	61,104	-	-100.0%	-100.0%
15-000-100-3730	INVESTMENT INCOME	14,968	24,705	150	25,000	1.2%	16566.7%
TOTAL REVENUES		249,646	363,388	370,817	352,596	-3.0%	-4.9%
EXPENSES							
WAGES & BENEFITS							
15-001-001-4090	STREET SALARIES & BENEFITS	-	-	-	-	100.0%	100.0%
TOTAL SALARIES & BENEFITS		-	-	-	-	100.0%	100.0%
CONTRACTUAL SERVICES							
15-001-006-4362	CONSTRUCTION	-	-	-	55,000	100.0%	100.0%
15-001-006-4365	MAINTENANCE	-	-	-	-	0.0%	0.0%
TOTAL CONTRACTUAL		-	-	-	55,000		
COMMODITIES							
15-003-003-4600	ICE CONTROL	49,607	188,759	250,000	250,000	32.4%	0.0%
TOTAL COMMODITIES		49,607	188,759	250,000	250,000	32.4%	0.0%
TOTAL EXPENSES		49,607	188,759	250,000	305,000	61.6%	22.0%
REVENUE VERSUS EXPENSES		200,039	174,629	120,817	47,596		
STARTING FUND BALANCE			1,097,025		1,271,654		
ENDING FUND BALANCE			1,271,654		1,319,250		

		FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
WATER/SEWER IMPROVEMENT FUND (28)							
REVENUES							
28-000-100-3530	W/S IMPROVEMENT CHARGE	269,414	359,219	363,090	950,400	164.6%	161.8%
28-000-100-3531	PENALTY - W/S CAPITAL CHARGE	2,083	4,389	4,107	7,128	62.4%	73.6%
TOTAL REVENUES		271,497	363,608	367,197	957,528	163.3%	160.8%
EXPENSES							
28-001-006-4700	INTEREST ARRA	-	-	-	-	0.0%	-
28-001-006-4701	PRINCIPAL ARRA	-	-	-	-	0.0%	-
TOTAL EXPENSE		-	68,242	-	-	0.0%	-
OTHER EXPENSES							
28-001-002-4790	TRANSFERS	-	100,000	564,518	789,500	689.5%	39.9%
TOTAL OTHER EXPENSES		-	100,000	564,518	789,500	39.9%	39.9%
REVENUES VERSUS EXPENSES		271,497	195,366	(197,321)	168,028		
STARTING FUND BALANCE			1,382,704		1,578,070		
ENDING FUND BALANCE			1,578,070		1,746,098		

	FY 2023/24 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
GARBAGE FUND (29)						
REVENUES						
29-000-100-3550	508,484	677,979	696,020	777,706	14.7%	11.7%
29-000-100-3551	3,760	5,013	6,611	5,833	16.4%	-11.8%
29-000-100-3921	-	-	3,900	-	0.0%	-100.0%
TOTAL REVENUES	512,244	682,992	706,531	783,539	14.7%	10.9%
EXPENSES						
29-001-001-4000	8,850	11,800	11,800	11,800	0.0%	0.0%
29-001-002-4320	3,432	4,576	4,100	5,093	11.3%	24.2%
29-001-002-4330	513,697	684,929	678,129	741,946	8.3%	9.4%
29-001-002-4340	2,437	3,249	3,300	3,850	18.5%	16.7%
29-001-002-4380	-	-	-	-	0.0%	0.0%
29-001-002-4650	-	-	100	100	100.0%	0.0%
TOTAL EXPENSES	528,416	704,554	697,429	762,789	8.3%	9.4%
REVENUES VERSUS EXPENDITURES	(16,172)	(21,562)	9,102	20,750		
STARTING FUND BALANCE		78,727		57,165		
ENDING FUND BALANCE		57,165		77,915		

FY 2023/24 9 MO	FY 2023/24 Projected	FY 2023/24 BUDGET	FY 2024/25 BUDGET
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WATER FUND (30)

WATER REVENUE

30-000-100-3500	WATER SALES	905,879	1,207,839	1,103,813	1,328,623
30-000-100-3501	WATER - PENALTY	6,591	8,789	10,486	9,965
30-000-100-3502	WATER - ADJUSTMENTS	1,078	1,438	5,000	-
30-000-100-3521	METER SALES	102,531	136,708	30,500	67,500
30-000-100-3350	W/S IMPROVEMENT CHARGE TRANS	-	100,000	110,000	500,000
30-000-100-3920	MISCELLANEOUS REVENUE	-	-	200	-
TOTAL WATER REVENUE		1,016,080	1,454,774	1,259,999	1,906,088

FY 2023/24 9 MO	FY 2023/24 Projected	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY24 Projected	FY25 Budget over FY24 Budget
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WATER FUND

WAGES & BENEFITS

30-002-001-4000	SALARIES - FULL TIME	126,020	168,027	167,968	200,425	19.3%	19.3%
30-002-001-4001	SALARIES - PART TIME	-	-	-	-	0.0%	0.0%
30-001-001-4006	OVERTIME	5,582	7,443	6,622	8,149	9.5%	23.1%
30-001-001-4010	EMPLOYER S.S.	7,806	10,408	10,824	12,931	24.2%	19.5%
30-001-001-4020	EMPLOYER MEDICARE	1,825	2,433	2,532	3,023	24.2%	19.4%
30-001-001-4030	EMPLOYER I.M.R.F.	3,302	4,403	6,984	7,821	77.6%	12.0%
30-001-001-4031	EMPLOYER HEALTH INS.	36,737	48,983	49,880	73,130	49.3%	46.6%
30-001-001-4033	EMPLOYER DENTAL INS.	1,866	2,488	2,940	4,280	72.0%	45.6%
30-001-001-4035	EMPLOYER LIFE INS.	212	283	270	396	39.9%	46.7%
30-001-001-4037	EMPLOYER VISION INS.	206	275	390	500	81.8%	28.2%
30-001-001-4038	OTHER EMPLOYEE BENEFITS	-	-	-	48	100.0%	100.0%
30-001-001-4050	UNEMPLOYMENT TAX	8	820	1,000	1,440	75.6%	44.0%
TOTAL WAGES & BENEFITS		183,564	245,563	249,410	312,143	27.1%	25.2%

CONTRACTUAL SERVICES

30-001-002-4100	BUILDING & FACILITY MAINTENANCE	8,336	11,115	17,100	9,500	-14.5%	-44.4%
30-001-002-4110	VEHICLE MAINTENANCE & REPAIR	5,721	7,628	3,000	6,000	-21.3%	100.0%
30-001-002-4120	EQUIPMENT MAINTENANCE & REPAIR	46,154	61,539	209,780	211,771	244.1%	0.9%
30-001-002-4150	GROUNDS MAINTENANCE	-	-	1,500	1,500	100.0%	0.0%
30-001-002-4121	SOFTWARE SUBSCRIPTIONS				-	100.0%	100.0%
30-001-002-4160	MAINTENANCE - UTILITY SYSTEM	103,329	137,772	94,766	-	-100.0%	-100.0%
30-001-002-4380	WARRANTIES & MAINTENANCE AGREEMENTS				-	100.0%	100.0%
30-001-002-4210	INSURANCE/RISK MANAGEMENT	67,662	90,216	76,644	82,914	-8.1%	8.2%
30-001-002-4230	TELEPHONE AND INTERNET SERVICES	16,158	21,544	15,814	15,814	-26.6%	0.0%
30-001-002-4260	ELECTRICITY - FORMERLY UTILITIES	114,210	152,280	82,500	151,250	-0.7%	83.3%
30-001-002-4260	NATURAL GAS				3,300	100.0%	100.0%
30-001-002-4280	RENTALS AND LEASES	1,718	2,291	3,500	3,500	52.8%	0.0%
30-001-002-4290	TRAVEL EXPENSE	-	-	1,000	-	100.0%	-100.0%
30-001-002-4310	TRAINING & MEETINGS	530	707	2,000	4,800	578.9%	140.0%
30-001-002-4320	POSTAGE & FREIGHT	3,624	4,832	4,300	5,093	5.4%	18.4%
30-001-002-4340	PRINTING & PUBLISHING	2,437	3,249	1,000	3,850	18.5%	285.0%
30-001-002-4360	ENGINEERING SERVICES	54,192	72,256	30,711	425,000	488.2%	1283.9%

		FY 2023/24 9 MO	FY 2023/24 Projected	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY24 Projected	FY25 Budget over FY24 Budget
30-001-002-4380	COMPUTER CONSULTANTS				4,200	100.0%	100.0%
30-001-002-4380	SCADA CONSULTANTS				11,200	100.0%	100.0%
30-001-002-4120	RESTORATION	-	-	-	29,600	100.0%	100.0%
30-001-002-4380	WATER & WASTEWATER SAMPLE TESTING				23,000	100.0%	100.0%
30-001-002-4370	LEGAL SERVICES	-	-	5,000	5,000	100.0%	0.0%
30-001-002-4380	OTHER PROF.SERV.	7,252	9,669	10,195	47,000	386.1%	361.0%
30-001-002-4430	DUES & PUBLICATIONS	-	-	300	300	100.0%	0.0%
TOTAL CONTRACTUAL SERVICES		431,323	575,098	559,110	1,044,592	81.6%	86.8%
COMMODITIES							
30-001-003-4650	OFFICE SUPPLIES	(1,345)	511	1,500	1,700	232.7%	13.3%
30-001-003-4660	FUEL & OIL	3,496	4,661	5,200	6,000	28.7%	15.4%
30-001-003-4690	LAB SUPPLIES & MINOR EQUIPMENT				3,398	100.0%	100.0%
30-001-005-4960	METERS				120,000	100.0%	100.0%
30-001-003-4670	MAINTENANCE SUPPLIES	7,122	9,496	15,000	17,000	79.0%	13.3%
30-001-003-4680	OPERATING SUPPLIES	89,502	119,336	108,427	130,256	9.2%	20.1%
30-001-003-4680	SMALL TOOLS & EQUIPMENT				-	0.0%	0.0%
30-001-003-4680	HYDRANT AND VALVE SUPPLIES				-	0.0%	0.0%
30-001-003-4690	UNIFORMS & PROTECTIVE CLOSING	447	596	1,500	-	-100.0%	-100.0%
TOTAL COMMODITIES		99,222	134,600	131,627	278,354	106.8%	111.5%
OTHER EXPENSE							
30-001-004-4703	DEBT SERVICE INTEREST	1,843	2,457	2,153	-	-100.0%	-100.0%
30-001-004-4704	DEBT SERVICE PRINCIPAL	78,300	104,400	78,300	-	-100.0%	-100.0%
30-001-004-4770	ADMIN SERVICES TO GF	28,125	37,500	37,500	-	-100.0%	-100.0%
30-001-004-4940	CONTINTENCY	7,599	10,132	100,000	77,000	100.0%	-23.0%
		115,867	154,489	217,953	77,000	-50.2%	-64.7%
CAPITAL OUTLAY							
30-001-005-4920	BUILDING & FACILITY IMPROVEMENTS	-	147,000	-	-	-100.0%	-100.0%
30-001-005-4920	WATER INFRASTRUCTURE IMPROVEMENTS		-		23,055	100.0%	100.0%
30-001-005-4920	LAND		-		-	0.0%	0.0%
30-001-005-4920	BUILDINGS & STRUCTURES		-		-	0.0%	0.0%
30-001-005-4920	EQUIPMENT - WATER		-		69,000	100.0%	100.0%

	FY 2023/24 9 MO	FY 2023/24 Projected	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY24 Projected	FY25 Budget over FY24 Budget
30-001-005-4940 VEHICLES - WATER	-	-	-	25,000	100.0%	100.0%
30-001-005-4960 METERS & EQUIPMENT	127,113	169,484	96,546	-	-100.0%	-100.0%
30-001-005-4980 FIRE HYDRANTS	410	547	2,000	-	-100.0%	-100.0%
	127,523	317,031	98,546	117,055	-63.1%	18.8%
TOTAL WATER	957,499	1,426,781	1,256,645	1,829,144	28.2%	45.6%
WATER REV	1,016,080	1,454,774	1,259,999	1,906,088	31.0%	51.3%
REVENUE IN EXCESS OF EXPENSES	58,581	27,993	3,354	76,944	174.9%	2194.2%
Starting Fund Balance		20,121		48,114		
Ending Fund Balance		48,114		125,058		

FY 2023/24 9 MO	FY 2023/24 Projected	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY24 Projected
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SEWER FUND (31)

WATER REVENUE

31-000-100-3510	WATER SALES	1,134,096	1,360,915	1,381,971	1,405,825	3.30%
31-000-100-3511	WATER - PENALTY	6,548	8,731	13,129	10,544	20.76%
30-000-100-3530	W/S IMPROVEMENT CHARGE TRANS	-	-	225,715	270,000	100.00%
30-000-100-3920	MISCELLANEOUS REVENUE	9,000	-	51,000	-	-100.00%
TOTAL WATER REVENUE		1,149,644	1,369,646	1,671,815	1,686,369	23.12%

FY 2023/24 9 MO	FY 2023/24 Projected	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY24 Projected	FY25 Budget over FY24 Budget
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SEWER FUND

WAGES & BENEFITS

31-001-001-4000	SALARIES - FULL TIME	127,024	169,365	167,968	200,425	18.3%	19.3%
31-001-001-4001	SALARIES - PART TIME	-	-	-	-	0.0%	0.0%
31-001-001-4006	OVERTIME	5,472	7,296	6,622	8,149	11.7%	23.1%
31-001-001-4010	EMPLOYER S.S.	7,901	10,535	10,824	12,931	22.7%	19.5%
31-001-001-4020	EMPLOYER MEDICARE	1,848	2,464	2,532	3,023	22.7%	19.4%
31-001-001-4030	EMPLOYER I.M.R.F.	3,326	4,435	6,984	7,821	76.3%	12.0%
31-001-001-4031	EMPLOYER HEALTH INS.	36,737	48,983	49,880	73,130	49.3%	46.6%
31-001-001-4033	EMPLOYER DENTAL INS.	1,865	2,487	2,940	4,280	72.1%	45.6%
31-001-001-4035	EMPLOYER LIFE INS.	212	283	270	396	39.9%	46.7%
31-001-001-4037	EMPLOYER VISION INS.	206	275	390	500	81.8%	28.2%
31-001-001-4038	OTHER EMPLOYEE BENEFITS	-	-	-	48	100.0%	100.0%
31-001-001-4050	UNEMPLOYMENT TAX	8	820	1,000	1,440	75.6%	44.0%
TOTAL WAGES & BENEFITS		184,599	246,943	249,410	312,143	26.4%	25.2%

CONTRACTUAL SERVICES

31-001-002-4100	BUILDING & FACILITY MAINTENANCE	30,902	41,203	47,700	67,520	63.9%	41.6%
31-001-002-4110	VEHICLE MAINTENANCE & REPAIR	-	-	3,000	6,000	100.0%	100.0%
31-001-002-4120	EQUIPMENT MAINTENANCE & REPAIR	64,522	86,029	133,525	285,125	231.4%	113.5%
31-001-002-4150	GROUNDS MAINTENANCE	-	-	1,500	5,700	100.0%	280.0%
31-001-002-4121	SOFTWARE SUBSCRIPTIONS	-	-	-	3,120	100.0%	100.0%
31-001-002-4160	MAINTENANCE - UTILITY SYSTEM	9,025	12,033	8,000	-	-100.0%	-100.0%
31-001-002-4180	SLUDGE HAUL	20,101	26,801	25,000	36,000	34.3%	44.0%
31-001-002-4380	WARRANTIES & MAINTENANCE AGREEMENTS	-	-	-	-	0.0%	0.0%
31-001-002-4210	INSURANCE/RISK MANAGEMENT	67,662	90,216	76,644	82,914	-8.1%	8.2%
31-001-002-4230	TELEPHONE AND INTERNET SERVICES	9,942	13,256	10,474	11,136	-16.0%	6.3%
31-001-002-4260	ELECTRICITY - FORMERLY UTILITIES	129,933	173,244	72,840	158,200	-8.7%	117.2%
31-001-002-4260	NATURAL GAS	-	-	-	21,818	100.0%	100.0%
31-001-002-4280	RENTALS AND LEASES	513	684	1,000	1,000	46.2%	0.0%
31-001-002-4290	TRAVEL EXPENSE	-	-	1,000	-	100.0%	-100.0%
31-001-002-4310	TRAINING & MEETINGS	600	800	1,800	5,110	538.8%	183.9%
31-001-002-4320	POSTAGE & FREIGHT	3,432	4,576	4,300	5,093	11.3%	18.4%
31-001-002-4340	PRINTING & PUBLISHING	2,438	3,251	3,672	3,850	18.4%	4.8%

		FY 2023/24 9 MO	FY 2023/24 Projected	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY24 Projected	FY25 Budget over FY24 Budget
31-001-002-4360	ENGINEERING SERVICES	100,357	133,809	178,000	202,000	51.0%	13.5%
31-001-002-4380	COMPUTER CONSULTANTS	-	-	-	3,000	100.0%	100.0%
31-001-002-4380	SCADA CONSULTANTS	-	-	-	6,200	100.0%	100.0%
31-001-002-4380	WATER & WASTEWATER SAMPLE TESTING	-	-	-	22,000	100.0%	100.0%
31-001-002-4370	LEGAL SERVICES	-	-	5,000	5,000	100.0%	0.0%
31-001-002-4380	OTHER PROF.SERV.	12,640	16,853	15,950	-	-100.0%	-100.0%
31-001-002-4430	DUES & PUBLICATIONS	300	400	100	100	100.0%	0.0%
TOTAL CONTRACTUAL SERVICES		452,368	603,155	589,505	930,886	54.3%	57.9%
COMMODITIES							
31-001-003-4650	OFFICE SUPPLIES	674	511	1,500	2,500	389.2%	66.7%
31-001-003-4660	FUEL & OIL	6,096	8,128	11,978	3,000	-63.1%	-75.0%
31-001-003-4690	LAB SUPPLIES & MINOR EQUIPMENT	-	-	-	7,000	100.0%	100.0%
31-001-003-4670	MAINTENANCE SUPPLIES	16,608	22,144	26,250	17,750	-19.8%	-32.4%
31-001-003-4680	CHEMICALS	-	-	-	67,000	100.0%	100.0%
31-001-003-4680	OPERATING SUPPLIES	48,592	64,789	59,400	-	-100.0%	-100.0%
31-001-003-4680	SMALL TOOLS & EQUIPMENT	-	-	-	-	0.0%	0.0%
31-001-003-4690	UNIFORMS & PROTECTIVE CLOTHING	447	596	1,500	2,400	302.7%	60.0%
TOTAL COMMODITIES		72,417	96,168	100,628	99,650	3.6%	-1.0%
OTHER EXPENSE							
31-001-004-4792	DEBT SERVICE INTEREST	5,107	6,809	35,687	-	-100.0%	-100.0%
31-001-004-4793	DEBT SERVICE PRINCIPAL	253,993	338,657	253,993	-	-100.0%	-100.0%
31-001-004-4770	ADMIN SERVICES TO GF	28,125	37,500	37,500	-	-100.0%	-100.0%
31-001-004-4794	DEBT SERVICE 2012	32,650	43,533	32,736	-	-100.0%	-100.0%
31-001-004-4810	LICENSES & PERMITS	17,500	17,500	17,500	17,500	100.0%	0.0%
31-001-004-4940	CONTINTENCY	-	-	100,000	202,000	100.0%	102.0%
		337,375	443,999	477,416	219,500	-50.6%	-54.0%
CAPITAL OUTLAY							
31-001-005-4920	EQUIPMENT - WASTEWATER	27,906	37,208	254,715	96,886	160.4%	-62.0%
31-001-005-4940	VEHICLES - WASTEWATER	-	-	-	25,000	100.0%	100.0%
		27,906	37,208	254,715	121,886	227.6%	-52.1%

	FY 2023/24 9 MO	FY 2023/24 Projected	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY24 Projected	FY25 Budget over FY24 Budget
TOTAL WATER	1,074,665	1,427,473	1,671,673	1,684,065	18.0%	0.7%
WATER REV	1,149,644	1,369,646	1,671,815	1,686,369	23.1%	0.9%
REVENUE IN EXCESS OF EXPENSES	74,979	(57,827)	142	2,304	-104.0%	1523.7%
Starting Fund Balance		1,516,670		1,458,843		
Ending Fund Balance		1,458,843		1,461,147		

	FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
CAPITAL PROJECTS (33) - DEBT SERVICE						
REVENUES						
33-000-002-3800	-	-	-	-	0.0%	-
33-000-100-3520	-	-	-	-	0.0%	-
33-000-100-3530	-	-	-	-	0.0%	-
33-000-100-3531	-	-	-	-	0.0%	-
33-000-100-3540	-	-	-	-	0.0%	-
33-000-100-3550	-	-	-	-	0.0%	-
33-000-100-3551	-	-	-	-	0.0%	-
33-000-100-3730	2,122	2,829	250	900	-68.2%	260%
TOTAL REVENUES	2,122	2,829	250	900	0.0%	260%
EXPENSES						
CONTRACTUAL SERVICES						
33-001-003-4650	-	-	-	-	0.0%	0.0%
33-001-006-4350	-	-	-	-	0.0%	0.0%
33-001-006-4440	-	-	-	-	0.0%	0.0%
33-001-006-4750	-	-	-	-	0.0%	0.0%
33-001-006-4751	-	-	-	-	0.0%	0.0%
33-001-006-4752	-	-	-	-	0.0%	0.0%
TOTAL CONTRACTUAL SERVICES	-	-	-	-	0.0%	0.0%
OTHER						
33-000-500-4950	-	-	-	-	0.0%	0.0%
33-005-004-4910	-	-	-	-	0.0%	0.0%
33-005-004-4915	-	-	-	-	0.0%	0.0%
33-005-004-4920	-	-	-	-	0.0%	0.0%
33-005-004-4930	-	3,808	3,808	4,914	29.0%	29%
33-005-004-4999	-	-	-	-	0.0%	0.0%
33-005-005-4910	-	-	-	-	0.0%	0.0%
33-005-005-4920	-	-	-	-	0.0%	0.0%
33-005-005-4930	-	44,000	44,000	25,900	-41.1%	-41%
33-005-005-4990	-	-	-	-	100.0%	0.0%
TOTAL OTHER	-	47,808	47,808	30,814	-35.5%	-36%
TOTAL EXPENSES	-	47,808	47,808	30,814	-35.5%	-36%
REVENUES VERSUS EXPENSES	2,122	(44,979)	(47,558)	(29,914)		
STARTING FUND BALANCE		102,935		57,956		
ENDING FUND BALANCE		57,956		28,042		

	FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget	
WATER CONSTRUCTION FUND (34)							
REVENUES							
34-000-001-3540	CONNECTION/TAP ON	2,500	2,500	4,500	80.0%	0.0%	
34-000-001-3550	WATER SUPPLY/STORAGE	-	-	-	0.0%	0.0%	
34-000-001-3560	W/S IMPROVEMENT CHARGE	-	-	-	0.0%	0.0%	
34-000-001-3730	INTEREST-CONNECTION/STORAGE	2,482	3,210	-	-62.6%	100.0%	
34-000-001-3910	TRAN FROM WATER FUND	-	-	-	0.0%	0.0%	
34-000-001-3950	DCEO GRANT WELL #9	-	-	-	0.0%	0.0%	
34-000-001-3911	DCEO GRANT WATER CONNECTION 1	-	60,736	-	-100.0%	0.0%	
34-000-001-3912	DCEO GRANT WATER CONNECTION 2	66,918	66,918	-	-100.0%	0.0%	
34-000-001-3951	ARPA FUNDS	-	-	-	0.0%	0.0%	
34-000-001-3960	IEPA LOAN PROCEEDS	-	-	-	0.0%	0.0%	
TOTAL REVENUES		71,900	133,364	4,500	5,700	-95.7%	-
EXPENSES							
CONTRACTUAL SERVICES							
34-001-002-4360	ENGINEERING SERVICES	-	-	-	0.0%	0%	
34-001-002-4370	LEGAL SERVICES	-	-	-	0.0%	0%	
34-001-002-4380	OTHER PROFESSIONAL SERVICES	-	-	-	0.0%	0%	
34-001-002-4370	CONSTRUCTION	111,302	111,302	-	-100.0%	0%	
TOTAL CONTRACTUAL SERVICES		111,302	111,302	-	-100.0%	0%	
OTHER							
34-001-002-4375	EASEMENT ACQUISITON	-	-	-	0.0%	0%	
34-000-005-4790	MISCELLANEOUS EXPENSE	-	-	-	0.0%	0%	
34-000-005-4910	SCADA	-	-	-	0.0%	0%	
34-001-006-5500	SSA #16 BOND INDENTURE	-	-	-	0.0%	0%	
TOTAL OTHER EXPENSES		-	-	-	0.0%	0%	
TOTAL EXPENSES		111,302	111,302	-	-		
REVENUES VERSUS EXPENSES		(39,403)	22,062	4,500	5,700		
STARTING FUND BALANCE			647,551		669,613		
ENDING FUND BALANCE			669,613		675,313		

		FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
SANITARY & STORM SEWER IMPROV (35)							
REVENUES							
35-000-100-3551	BOND PROCEEDS	-	-	-	-	0%	0%
35-000-100-3730	INTEREST	-	-	-	-	0%	0%
TOTAL REVENUES		-	-	-	-	0%	0%
EXPENSES							
CONTRACTUAL SERVICES							
35-001-003-4650	OFFICE EXPENSE	-	-	-	-	0%	0%
35-001-006-4350	AUDIT	-	-	-	-	0%	0%
35-001-006-4440	FISCAL AGENT FEES	-	-	-	-	0%	0%
35-001-006-4370	ENGINEERING	-	-	-	-	0%	0%
35-001-006-4750	CONSTRUCITON IMPROVEMENTS	-	-	-	-	0%	0%
TOTAL CONTRACTUAL SERVICES		-	-	-	-	0%	0%
OTHER							
35-000-500-4950	TRANSFERS (IN)/OUT	-	-	-	-	0%	0%
TOTAL OTHER		-	-	-	-		
TOTAL EXPENSES		-	-	-	-	0%	-
REVENUES VERSUS EXPENSES		-	-	-	-		
STARTING FUND BALANCE			(49,434)		(49,434)		
ENDING FUND BALANCE			(49,434)		(49,434)		

FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
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SEWER CONSTRUCTION FUND (40)

REVENUES

40-000-001-3540	CONNECTION/TAP-ON	7,000	16,000	5,000	5,000	100%	100%
40-000-001-3560	W/S IMPROVEMENT CHARGE	-			-	0%	0%
40-000-001-3730	INTEREST	-	-	-	-	0%	0%
40-000-001-3921	WASTEWATER TREATMENT/IMPACT	-	-	-	-	0%	0%
TOTAL REVENUES		7,000	16,000	5,000	5,000	100%	100%

EXPENSES

CONTRACTUAL SERVICES

40-001-002-4340	PRINTING	-	-	-	-	0%	0%
40-001-002-4360	ENGINEERING SERVICES	-	-	-	-	0%	0%
TOTAL CONTRACTUAL		-	-	-	-	0%	0%

CAPITAL

40-001-005-4910	SCADA	-	-	-	-	0%	0%
40-001-005-4915	SEWER CONSTRUCTION PROJECTS	-			789,500	0%	0%
TOTAL CAPITAL		-	-	-	789,500	0%	0%

OTHER

40-001-006-5105	INTEREST	-	-	-	-	0%	0%
40-001-006-5200	TRANSFER TO SEWER FUND	-			(789,500)	0%	0%
40-001-006-5500	SSA#16 BOND INDENTURE	-			-	0%	0%
TOTAL OTHER		-	-	-	(789,500)	0%	0%

TOTAL EXPENSES

REVENUES VERSUS EXPENSES		7,000	16,000	5,000	5,000		
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STARTING FUND BALANCE

57,020	73,020
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ENDING FUND BALANCE

73,020	78,020
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		FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
SEWER CONSTRUCTION FUND (41)							
41-000-100-3640	EXPANSION RECEIPTS	-	-	-	-	0%	0%
41-000-100-3730	INTEREST	-	-	-	-	0%	0%
TOTAL REVENUES		-	-	-	-	0%	0%
EXPENSES							
CONTRACTUAL SERVICES							
41-002-006-4370	EINGENEERING	-	-	-	-	0%	0%
TOTAL CONTRACTUAL		-	-	-	-	0%	0%
CAPITAL							
41-003-006-4380	CONSTRUCTION	-	-	-	-	0%	0%
41-001-006-5200	TRANSFER TO FUND 40	-	-	-	-		
TOTAL CAPITAL		-	-	-	-	0%	0%
TOTAL EXPENSES		-	-	-	-		
REVENUES VERSUS EXPENSES		-	-	-	-		
STARTING FUND BALANCE			-		-		
ENDING FUND BALANCE			-		-		

FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
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SSA #14 LAKEWOOD CROSSING (43)

REVENUES

43-000-100-3094	PROP TAX - SSA #14	818,887	818,887	809,544	805,149	-1.7%	-1%
43-104-300-3730	INTEREST	54,563	65,476	5,000	30,000	-54.2%	500%
TOTAL REVENUES		873,450	884,363	814,544	835,149	-5.6%	3%

EXPENSES

43-105-004-4790	ADMIN EXP FUND - MISC DISB	3,500	18,000	18,000	20,000	11.1%	11%
43-104-300-4500	DEBT SERVICE PAYMENT	165,718	811,438	811,438	823,478	1.5%	1%
TOTAL EXPENSES		169,218	829,438	829,438	843,478	1.7%	2%

REVENUES VERSUS EXPENSES		704,232	54,925	(14,894)	(8,329)	-115.2%	-44%
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FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
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SSA #13 TUSCANY WOODS (45)

REVENUES

45-102-200-4880	PROPERTY TAX - SSA #14	367,233	367,233	362,040	365,200	-0.6%	1%
45-102-300-3093	INTEREST	28,596	38,128	125	15,000	-60.7%	11900%
TOTAL REVENUES		395,829	405,361	362,165	380,200	-6.2%	5%

EXPENSES

45-102-004-4790	MISC DISBURSEMENT	4,500	20,000	20,000	25,000	25.0%	25%
45-102-300-4500	DEBIT SERVICE	71,361	367,722	367,722	370,973	0.9%	1%
TOTAL EXPENSES		75,861	387,722	387,722	395,973	2.1%	2%

REVENUES VERSUS EXPENSES		319,968	17,639	(25,557)	(15,773)		
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FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
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SPECIAL SERVICES AREAS (52)

REVENUES

52-000-100-3010	PROP TAX SSA #2	1,988	1,988	1,960	1,764	-11.3%	-10.0%
52-000-100-3011	PROP TAX SSA #10	16,587	16,587	16,268	18,708	12.8%	15.0%
52-000-100-3030	PROP TAX SSA #3	310	310	304	294	-5.2%	-3.2%
52-000-100-3060	PROP TAX SSA #6	6,494	6,494	6,370	5,880	-9.5%	-7.7%
52-000-100-3070	PROP TAX SSA #7	6,500	6,500	6,370	8,820	35.7%	38.5%
52-000-100-3080	PROP TAX SSA #8	3,494	3,494	3,430	2,450	-29.9%	-28.6%
52-000-100-3091	PROP TAX SSA #11	10,993	10,993	10,780	11,103	1.0%	3.0%
52-000-100-3092	PROP TAX SSA #12	5,491	5,491	5,390	4,900	-10.8%	-9.1%
52-000-100-3094	PROP TAX SSA #15	-	-	-	-	0.0%	0.0%
52-000-100-3093	PROP TAX SSA #23	-	-	-	-	0.0%	0.0%
52-000-100-3730	INTEREST	734	979	15	500	-48.9%	100.0%
TOTAL REVENUES		52,591	52,836	50,887	54,419	6.9%	6.9%

EXPENSES

PERSONAL SERVICES

52-001-001-4000	SALARIES FULL TIME	12,418	17,075	14,293	14,560	-14.7%	1.9%
52-001-001-4001	SALARIES PART TIME	-	-	5,720	6,720	100.0%	17.5%
52-001-001-4010	EMPLOYER SS	749	1,059	1,241	1,319	24.6%	6.3%
52-001-001-4020	EMPLOYER - MEDICARE	175	248	290	309	24.6%	6.6%
52-001-001-4030	EMPLOYER IMRF	309	683	572	582	-14.8%	1.7%
52-001-001-4050	UNEMPLOYMENT COMP.	-	152	152	592	289.5%	289.5%
TOTAL PERSONAL SERVICES		13,651	19,217	22,268	24,082	25.3%	8.1%

OTHER

52-001-002-4920	SSA #2	68	368	433	260	100.0%	-40.0%
52-001-002-4921	SSA #10	4,818	11,318	6,690	6,800	-39.9%	1.6%
52-001-002-4923	SSA #3	14	114	260	30	100.0%	-88.5%
52-001-002-4926	SSA #6	272	1,372	810	1,330	-3.1%	64.2%
52-001-002-4927	SSA #7	7,014	7,114	4,655	7,135	0.3%	53.3%
52-001-002-4928	SSA #8	41	106	480	145	36.8%	-69.8%
52-001-002-4931	SSA #11	4,385	5,485	4,620	5,505	0.4%	19.2%
52-001-002-4932	SSA #12	-	700	860	790	12.9%	-8.1%
52-001-002-4934	SSA #15	-	-	-	-	0.0%	0.0%
52-001-002-4933	SSA #23	-	-	-	-	0.0%	0.0%

52-001-002-4998	ADMIN EXP TRANSFERS	-	-	-	-	0.0%	0.0%
52-001-002-4999	SSA EXPENSES	3,552	9,736	5,594	9,931	2.0%	77.5%
TOTAL OTHER		20,164	36,313	24,402	31,926	-12.1%	30.8%
TOTAL EXPENSES		33,815	55,530	46,670	56,008	0.9%	20.0%
REVENUES VERSUS EXPENSES		18,776	(2,694)	4,217	(1,588)		
Estimated Starting Fund Balance			35,220		32,526		
Estimated Ending Fund Balance			32,526		30,938		

FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
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SCHOOL IMPACT FEES FUND (60)

REVENUES

60-000-100-3730	INTEREST	334	501	150	500	-0.2%	233%
60-000-100-3800	IMPACT FEES - DIST. 300	-	-	-	-	0.0%	0%
60-000-100-3825	IMPACT FEES - DIST. 158	-	-	-	-	0.0%	0%
60-000-100-3850	TRANSITION FEES - DIST 300	771,680	1,028,907	363,968	555,233	-46.0%	53%
60-000-100-3855	TRANSITION FEES - DIST 158	-	-	-	-	0.0%	0%
TOTAL REVENUES		772,014	1,029,408	364,118	555,733	-46.0%	53%

EXPENSES

60-001-004-4780	SCHOOL IMPACT - DIST 300	-	-	-	-	0.0%	0%
60-001-004-4785	SCHOOL IMPACT - DIST 158	-	-	-	-	0.0%	0%
60-001-004-4800	SCHOOL TRANS FEE - DIST 300	888,150	1,028,907	363,968	555,233	-46.0%	53%
60-001-004-4850	SCHOOL TRANS FEE - DIST 158	-	-	-	-	0.0%	0%
60-001-004-4860	INTEREST - DIST 300	-	501	150	500	-0.2%	233%
TOTAL EXPENSES		888,150	1,029,408	364,118	555,733	-46.0%	53%

REVENUES VERSUS EXPENSES

(116,136)	-	-	-
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FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
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LIBRARY IMPACT FEES (61)

REVENUES

61-000-100-3730	INTEREST	543	724	375	800	10.5%	113%
61-000-100-3800	LIBRARY IMPACT FEES - ELLA JOHNSON	11,700	15,600	12,600	26,250	68.3%	108%
61-000-100-3825	LIBRARY IMPACT FEES - HUNTLEY	-	-	-	-	0.0%	0%
61-000-100-3850	LIBRARY TRANS FEES - ELLA JOHNSON	23,852	31,803	9,450	17,162	-46.0%	82%
61-000-100-3855	LIBRARY TRANS FEES - HUNTLEY	-	-	-	-	0.0%	0%
TOTAL REVENUES		36,095	48,127	22,425	44,212	-8.1%	97%

EXPENSES

61-001-004-4780	LIBRARY IMPACT - ELLA JOHNSON	-	15,600	12,600	26,250	68.3%	108%
61-001-004-4785	LIBRARY IMPACT - HUNTLEY	-	-	-	-	0.0%	0%
61-001-004-4800	LIBRARY TRANS - ELLA JOHNSON	10,462	31,803	9,450	17,162	-46.0%	82%
61-001-004-4850	LIBRARY TRANS - HUNTLEY	-	-	-	-	0.0%	0%
61-001-004-4860	LIBRARY INTEREST - ELLA JOHNSON	-	724	375	800	10.5%	113%
61-001-004-4865	LIBRARY INTEREST - HUNTLEY	-	-	-	-	0.0%	0%
TOTAL EXPENSES		10,462	48,127	22,425	44,212	-8.1%	97%

REVENUES VERSUS EXPENSES

25,633	-	-	-
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FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
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PARK IMPACT FEES (62)

REVENUES

62-000-100-3730	INTEREST	39	52	20	40	-23.1%	100%
62-000-100-3800	PARK IMPACT FEES	-	-	-	-	0.0%	0%
62-000-100-3850	PARK TRANSITION FEES	70,155	93,540	27,795	28,740	-69.3%	3%
TOTAL REVENUES		70,194	93,592	27,815	28,780	-69.2%	3%

EXPENSES

62-001-004-4780	PARK IMPACT - HTPD	-	-	-	-	0.0%	0%
62-001-004-4800	PARK TRANS FEE - HTPD	30,773	93,540	27,795	28,740	-69.3%	3%
62-001-004-4860	PARK INTEREST	-	52	20	40	-23.1%	100%
62-001-002-4901	VILLAGE PARK IMPROVEMENTS	-	-	-	-	0.0%	0%
TOTAL EXPENSES		30,773	93,592	27,815	28,780		

REVENUES VERSUS EXPENSES

39,421	-	-	-
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FIRE PROTECTION DISTRICT IMPACT FEES (63)

REVENUES

	FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
63-000-100-3730 INTEREST	202	303	7	100	-67.0%	1329%
63-000-100-3800 FIRE IMPACT FEE - HAMPSHIRE	58,671	88,007	16,575	48,344	-45.1%	192%
63-000-100-3825 FIRE IMPACT FEE - HUNTLEY	-	-	-	-	0.0%	0%
63-000-100-3850 FIRE TRANSITION FEE - HAMPSHIRE	157,632	236,448	44,609	113,418	-52.0%	154%
63-000-100-3855 FIRE TRANSITION FEE - HUNTLEY	-	-	-	-	0.0%	0%
TOTAL REVENUES	216,505	324,758	61,191	161,862	-50.2%	165%

EXPENSES

63-001-004-4780 FIRE IMPACT - HAMPSHIRE	56,990	88,007	44,609	48,344	-45.1%	8%
63-001-004-4785 FIRE IMPACT - HUNTLEY	-	-	-	-	0.0%	0%
63-001-004-4800 FIRE TRANS - HAMPSHIRE	73,508	236,448	16,575	113,418	-52.0%	584%
63-001-004-4850 FIRE TRANS - HUNTLEY	-	-	-	-	0.0%	0%
63-001-004-4860 HAMPSHIRE INTEREST	5,180	303	7	100	-67.0%	1329%
63-001-004-4685 HUNTLEY INTEREST	-	-	-	-	0.0%	0%
TOTAL EXPENSES	135,678	324,758	61,191	161,862		

REVENUES VERSUS EXPENSES

	80,827	-	-	-		
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FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
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TRANSPORTATION POLICY FUND (64)

REVENUE

64-000-100-3800	TRANSPORTATION IMPACT FEE	346,832	520,248	163,600	286,300	-45.0%	75%
64-000-100-3950	RESURFACING PROJECT	-	-	-	-	0.0%	0%
TOTAL REVENUE		346,832	520,248	163,600	286,300	75.0%	75%

EXPENSES

64-001-004-4356	DESIGN ENG - BRIER HILL RESURFACING	-	-	-	-	0.0%	0%
64-001-004-4357	DESIGN ENG - N STATE	-	-	-	60,000	100.0%	100%
64-001-004-4360	DESIGN ENG - STATE AND ALLEN	-	-	-	-	0.0%	0%
64-001-004-4361	DESIGN ENG - US 20 AND BIG TIMBER	-	-	-	-	0.0%	0%
64-001-004-4362	DESIGN ENG - US 20 AND ALLEN RD INT	-	-	-	-	0.0%	0%
64-001-004-4363	BIG TIMBER RD & KETCHUM	-	-	-	-	0.0%	0%
64-001-004-4366	DESIGN ENG - STATE AND RT 72	-	-	-	-	0.0%	0%
64-001-004-4800	MISC EXPENSE	-	-	-	-	0.0%	0%
64-001-004-4905	TRANSFER TO GENERAL	-	-	45,955	-	100.0%	-100%
64-003-006-4371	CONSTRUCTION	248	248	-	166,500	67037.1%	100%
64-004-004-4910	TRANS TO DEBT P&I	-	-	-	-	0.0%	0%
TOTAL EXPENSES		248	248	45,955	226,500	91230.6%	393%

REVENUES VERSUS EXPENSES

346,584	520,000	117,645	59,800
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STARTING FUND BALANCE

1,436,503	1,956,503
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ENDING FUND BALANCE

1,956,503	2,016,303
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		FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
EARLY WARNING FUND (65)							
REVENUES							
65-000-100-3730	EARLY WARNING - INTEREST	-	-	-	-	0%	0%
65-000-100-3800	EARLY WARNING - IMPACT FEE	8,164	9,071	-	6,708	-26.1%	100%
65-000-100-3920	MISC INCOME	-	-	-	-	0%	0%
TOTAL REVENUES		8,164	9,071	-	6,708	-26.1%	100%
MISCELLANEOUS EXP							
65-001-004-4800	OTHER PROFESSIONAL SERVICES	-	-	-	-	0%	0%
65-000-600-3926	TRANSFER TO GENERAL	-	-	-	-	0%	0%
TOTAL MISCELLANEOUS EXPENSE		-	-	-	-	0%	0%
CAPITAL OUTLAY							
65-001-005-4992	BUILDING AND STRUCTURES	-	-	-	30,000	100.0%	100%
TOTAL CAPITAL OUTLAY		-	-	-	30,000	100.0%	100%
OTHER FINANCING							
65-000-600-3934	TRANSFER IN PUBLIC USE	-	-	-	(25,000)	100%	100
TOTAL OTHER FINANCING		-	-	-	(25,000)		
REVENUES VERSUS EXPENSES		8,164	9,071	-	1,708		
STARTING FUND BALANCE			4,621		13,692		
ENDING FUND BALANCE			13,692		15,400		

FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
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CEMETARY IMPACT FUND (66)

REVENUES

66-000-100-3730	INTEREST	25	33	35	35	6.1%	0%
66-000-100-3800	CEMETARY IMPACT FEE	10,600	14,133	8,400	8,750	-38.1%	4%
TOTAL REVENUES		10,625	14,166	8,435	8,785	-38.0%	4%

EXPENSES

66-001-004-4780	CEMETARY IMPACT	-	33	8,400	8,750	100.0%	4%
66-001-004-4860	CEMETARY INTEREST	-	14,133	35	35	100.0%	0%
TOTAL EXPENSES		-	14,166	8,435	8,785	-38.0%	4%

REVENUES VERSUS EXPENSES

10,625	-	-	-
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FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
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TOWNSHIP TRANSITION FUND (67)

REVENUES

67-000-100-3730	INTEREST	8	11	5	7	-36.4%	40%
67-000-100-3800	TOWNSHIPTRANSITION FEE	24,495	32,660	11,500	17,543	-46.3%	53%
TOTAL REVENUES		24,503	32,671	11,505	17,550	-46.3%	53%

EXPENSES

67-001-004-4780	TOWNSHIP TRANSITION	28,175	32,660	9,665	17,543	-46.3%	82%
67-001-004-4860	TOWNSHIP INTEREST	-	11	5	7	-36.4%	40%
TOTAL EXPENSES		28,175	32,671	9,670	17,550	-46.3%	81%

REVENUES VERSUS EXPENSES		(3,672)	-	1,835	0		
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FY 2023/24 9 MO	FY 2023/24 PROJECTED	FY 2023/24 BUDGET	FY 2024/25 BUDGET	FY25 Budget over FY 24 Projected	FY25 Budget over FY24 Budget
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CAPITAL IMPROVEMENTS/DEBT (70)

REVENUE

70-000-000-3930	KEYES AVE - IDOT GRANT	-	-	-	-	0%	0%
70-000-000-3931	DIETRICH ROAD IDOT GRANT	-	-	-	-	0%	0%
70-000-000-3932	IDOT GRANT - ROMKE ROAD	-	-	-	-	0%	0%
70-000-000-3960	MISCELLANEOUS INCOME	-	-	-	-	0%	0%
70-000-100-3730	INTEREST INCOME	-	-	-	-	0%	0%
TOTAL REVENUE		-	-	-	-	0%	0%

EXPENSES

70-003-006-4371	KEYES AVE RECONSTRUCTION	-	-	-	-	0%	0%
70-003-006-4372	STATE STREET LAPP	-	-	-	-	0%	0%
70-003-006-4373	DIETRICH ROAD LAPP	-	-	-	-	0%	0%
70-003-006-4374	TUSCANY WOODS CAPITAL	-	-	60,910	60,910	0%	0%
70-003-006-4375	TUSCANY WOODS MAINTENANCE	-	-	-	-	0%	0%
70-003-006-4376	TW ENGINEERING SERVICES	-	-	-	-	0%	0%
70-003-006-4677	ROMKE ROAD CONSTRUCTION	-	-	-	-	0%	0%
70-003-007-4471	CROWN DEVELOPMENT PROJECTS	-	-	-	-	0%	0%
70-003-008-4550	2011 INTERNATIONAL PLOW TRUCK	-	-	-	-	0%	0%
TOTAL EXPENSES		-	-	60,910	60,910	0%	0%

REVENUES VERSUS EXPENSES

-	-	(60,910)	(60,910)
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STARTING FUND BALANCE

60,910	60,910
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ENDING FUND BALANCE

60,910	-
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AGENDA SUPPLEMENT

TO: President Reid and Village Board

FROM: Lori Lyons, Finance Director

FOR: April 18, 2024 Village Board Meeting

RE: Ordinance Regarding Water and Sewer Rates and Reference to the CPI index for the Chicago-Naperville-Elgin MSA

Background. In support of the FY24-25 operating and capital needs of the Village and in response to the Master Utility Plan completed by EEI, staff prepared the FY2024-2025 budget with a 10% increase in water usage rates and a 3.3% increase in sewer rates. In addition, this ordinance cleans up the referenced CPI index for the auto-increase in rates to the name change adopted by the US Bureau of Labor Statistics effective with the publication of January 2018 data.

Analysis. Rates will change as follows:

Water	\$6.24 per thousand gallons of water used
Sewer	\$7.30 per thousand

This ordinance will also codify the bulk water sale rate at \$21.78 per 1,000 gallons and fractions thereof; and references the Chicago-Naperville-Elgin CPI index (rather than the Chicago-Gary-Kenosha index).

Recommendation. Staff recommends the adoption of the attached ordinance adopting water and sewer billing rate changes beginning with the July 2024 billing and changing the auto increase reference to the Chicago-Napervisll-Elgin metropolitan statistical area index.

No. 24 – XX

**AN ORDINANCE
ADOPTING WATER AND SEWER BILLING RATES
AND
PROVIDING FOR THE US CENSUS BUREAU OF LABOR STATISTIC’S NAME CHANGE
OF THE CHICAGO-GARY- KENOSHA METROPOLITAN STATISTICAL AREA
IN THE VILLAGE OF HAMPSHIRE,
KANE AND MCHENRY COUNTIES, ILLINOIS**

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, et seq.); and

WHEREAS, The Village provides for the operation of a combined Waterworks and Sewerage System and has heretofore established charges or rates for use and service of said Combined Waterworks and Sewerage System; and

WHEREAS, the Village desires to amend its code of ordinances providing for an increase to certain user fees and charges in order to offset increasing operation expenses; and

WHEREAS, the Village desires to further amend its code of ordinances providing for the US Census Bureau of Labor Statistics’ name change for the Chicago-Gary-Kenosha metropolitan statistical area to the Chicago-Naperville-Elgin metropolitan statistical area; and

WHEREAS, the Village has recently completed a comprehensive analysis of the utility system that has determined that adjustments to the rates and charges associated with the Water and Sewer utility are required to support the operational and financial health of the utility system; and

WHEREAS, the Village the Corporate Authorities of the Village of Hampshire are of the opinion that it is in the best interests of the safety, health and welfare of the residents to amend the Village’s code of ordinances as referenced herein.

NOW THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

Section 1. That Chapter 8 Article 1 Section 9 Subsection A1 of the Hampshire Municipal Code of 1985, as previously amended, is hereby replaced in its entirety so that the same shall be read as follows:

Rates Established Effective with the July 2024 billing:

For each 1,000 gallons	\$6.24 per thousand gallons
For water to be sold in bulk quantities, for uses which will not result in discharge to the village's wastewater conveyance and treatment system	\$21.78 per thousand gallons and fractions thereof

Section 2. Chapter 8 Article 1 Section 9 Subsection A2 of the Hampshire Municipal Code of 1985, as previously amended, is hereby replaced in its entirety so that the same shall be read as follows:

Annual Adjustment of Rates: Water rates shall be adjusted July 1 annually based on the U.S. Bureau of Labor Statistics Consumer Price Index - all urban consumers for the Chicago-Naperville-Elgin area. This adjustment shall be automatic unless the village board takes official action to waive the adjustment based on the consumer price index or determines the adjustment shall be based on a different factor.

Section 3. Chapter 8 Article 1 Section 9 Subsection A5 of the Hampshire Municipal Code of 1985, as previously amended, is hereby replaced in its entirety so that the same shall be read as follows:

5. Sewer User Service Charge: Effective with the July 2024 billing:

a. The sewer user service charge to be paid bimonthly by all metered sewer users shall be a minimum charge of one dollar (\$1.00) for billing plus a basic user rate of seven dollars thirty cents (\$7.30) per one thousand (1,000) gallons of metered water usage.

Sewer user service charge rates shall be adjusted July 1 annually based on the U.S. Bureau of Labor Statistics Consumer Price Index - all urban consumers for the Chicago-Naperville-Elgin area. This adjustment shall be automatic unless the village board takes official action to waive the adjustment based on the consumer price index or determines the adjustment shall be based on a different factor.

Section 4. The new rates established by this Ordinance shall take effect with the July 2024 billing.

Section 5. Any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 6. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ADOPTED THIS 18th day of APRIL, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS 18th day of APRIL, 2024.

Michael J. Reid
Village President

ATTEST:

Karen Stuehler
Village Clerk

AGENDA SUPPLEMENT

TO: President Reid and Village Board
FROM: Lori Lyons, Finance Director
FOR: April 18, 2025 Village Board Meeting
RE: Resolution Adopting Garbage Collection Fees

Background. In July 2016, corporate authorities adopted an ordinance amending Article VIII of Chapter 9 of the Village code adjusting the structure of garbage collection fees to allow the board of trustees to establish from time to time the charges assessed to residents. As we move into the third year of the contract with Flood Brothers, it is time to reset the Village’s garbage collection rates for senior and non-senior residents.

Analysis. Flood Brothers monthly fees will be July 1, 2024 as follows:

Senior Garbage Collection/Unit	\$	13.76 up from 13.49
Non-Senior Garbage Collection/Unit		21.17 up from 20.76

Current monthly resident charges are as follows:

Senior Rate	\$	14.14
Non-senior Rate		21.76

Proposed charges are as follows:

Senior Rate	\$	14.43
Non-senior Rate		22.19

The bi-monthly amount on utility bills will be as follows:

Senior Rate	\$	28.86
Non-senior Rate		44.38

Charges must cover Flood Brothers fees, printing, postage and administrative costs, and reflect an increase to seniors of \$.58/billing cycle and \$.86 for non-seniors.

Recommendation. Staff recommends the adoption of the attached resolution adopting the garbage collection fees in the Village as noted above.

No. 24 – XX

**A RESOLUTION
ADOPTING GARBAGE COLLECTION FEES
IN THE VILLAGE OF HAMPSHIRE,
KANE AND MCHENRY COUNTIES, ILLINOIS**

WHEREAS, the Village of Hampshire, Illinois (the "Village") is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, et seq.); and

WHEREAS, the Corporate Authorities previously established an ordinance for the collection of garbage fees for the purpose of paying for the costs charged by the contractor providing those services and the associated administrative expenses; and

WHEREAS, in accordance with said ordinance, the board of trustees shall establish the garbage collection charges assessed to residents from time to time; and

WHEREAS, it is the desire of the Board to continue the garbage collection fees that are in place and were previously established by prior Village Code.

NOW THEREFORE BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The garbage collection fees shall be as follows:

Non-Senior garbage, yard waste and recycling collection - \$22.19 per unit per month
Senior refuse, yard waste and recycling collection - \$14.43 per unit per month

Section 2. This Resolution shall be in full force and effect with billing on or after July 1, 2024 after its passage and approval as provided by law.

ADOPTED THIS 18th day of APRIL, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS 18th day of APRIL, 2024.

Michael J. Reid
Village President

ATTEST:

Karen Stuehler
Village Clerk

AGENDA SUPPLEMENT

TO: President Reid and Village Board

FROM: Lori Lyons, Finance Director

FOR: April 18, 2024 Village Board Meeting

RE: Ordinance Regarding the Capital Improvement Fees for Water and Sewer Users

Background. In response to the capital needs identified in the Master Utility Plan, the FY24-25 Budget calls for increases in the water and sewer capital improvement and depreciation fees, more commonly known as capital improvement fees, assessed on customer utility bills.

Analysis. Capital improvement fees for a bi-monthly billing will increase to the following:

Water	\$30.00 per bi-monthly billing cycle
Sewer	\$20.00 per bi-monthly billing cycle

These fees along with the \$1.00 sewer billing charge will increase the Village’s minimum utility bill from \$21.00 per billing cycle to \$51.00 per billing cycle.

Recommendation. Staff recommends the adoption of the attached ordinance adopting increases in water and sewer capital improvement fees beginning with the July 2024 billing cycle.

No. 24 - XX

**AN ORDINANCE
ADDING ADDITIONAL CHARGES FOR CAPITAL IMPROVEMENTS
AND DEPRECIATION TO THE RATES CHARGED FOR USE OF WATER
AND SEWER SERVICES IN THE VILLAGE OF HAMPSHIRE,
KANE AND MCHENRY COUNTIES, ILLINOIS**

WHEREAS, the Village of Hampshire, Illinois (the "Village") is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, et seq.); and

WHEREAS, the Village has previously established a certain rate to be charged for the use of water in the Village, to wit: \$6.24 per 1,000 gallons of water used, for the first 1,000 gallons, and \$6.24 for every 1,000 gallons used thereafter, Hampshire Municipal Code, Section 8-1-9(A); and

WHEREAS, the Village has previously established a certain rate to be charged for the use of its sewerage system in the Village, to wit: \$7.30 per 1,000 gallons of metered water usage, together with certain surcharges, and subject to the special conditions set forth in the Hampshire Municipal Code, Section 8-1-9(B); and

WHEREAS, there are and will be capital improvements and regular maintenance matters for the Village's water supply and distribution system, and sanitary sewer conveyance and treatment system, which are necessary and advisable for the operation, maintenance, repair, and replacement of the components of the combined waterworks and sewerage system in the Village; and

WHEREAS, in order to provide continued sufficient funds to finance rehabilitation and improvement projects, and for other future expenses in the combined waterworks and sewerage system, the Corporate Authorities deem it necessary and advisable to add to the rates to be charged for the use of water in the Village a surcharge for construction purposes equal to \$15.00 per month, an increase of \$10.00 per month over what is currently charged for this purpose; and

WHEREAS, in order to provide continued sufficient funds to finance rehabilitation and improvement projects, and for other future expenses in the combined waterworks and sewerage system, the Corporate Authorities deem it necessary and advisable to add to the rates to be charged for the use of sewerage in the Village a surcharge for construction purposes equal to \$10.00 per month, an increase of \$5.00;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS AS FOLLOWS:

Section 1. The Hampshire Municipal Code of 1985, as previously amended, shall be and hereby is further amended, to provide for a change in the rate to be charged for the use of water and sewer in the Village, as follows:

CHAPTER 8	WATER AND SEWER
ARTICLE 1	WATER
SECTION 8-1-9	WATER AND SEWER RATES; BILLING; DELINQUENCY

* * *

C. Capital Improvements and Depreciation Charge:

1. Commencing with billing on May 1, 2024, there shall be and is imposed a charge, in addition to the rates otherwise charged for water and/or sewer service, for capital improvements and depreciation in the combined waterworks and sewerage system of the Village, to be assessed on and added to the regular bi-monthly billing statements rendered to users of water and sewer services, in the following amount:

- a. For users of water and sewer: \$ 25.00 per month
- b. For users of water alone \$ 15.00 per month
- c. For users of sewer alone \$ 10.00 per month

Section 2. All ordinances, resolutions and orders, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby superseded and waived.

Section 3. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance.

Section 4. This Ordinance shall be in full force and effect upon passage, approval and publication as provided by law.

ADOPTED THIS 18th DAY OF APRIL 2024, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED THIS 18th DAY OF APRIL, 2024.

Michael J. Reid, Jr.
Village President

ATTEST:

Karen Stuehler
Village Clerk



To: Village of Hampshire

From: Engineering Enterprises, Inc.

Date: April 10, 2024

Re: North State Street Resurfacing - Agenda Supplement

EEI Job #: HA2406-V

Background

The Village received funding approval for 'North State Street Resurfacing from unnamed Creek to Allen Road' from the Kane/Kendall Council of Mayors (KKCOM) in 2020. The project has been scheduled and budgeted for preliminary and design engineering in FY2025 and construction in FY26. KKCOM will utilize federal funds for construction and construction engineering with a 75% federal and 25% local funding split. The current construction estimate is \$379,480.00. The Village is responsible for design engineering costs.

The Village has asked EEI to provide Preliminary and Design Engineering services for this project. EEI has experience with similar projects and will prepare the required preliminary and design engineering documents for the project. EEI has prepared the attached Professional Services Agreement (PSA) in the amount of \$44,976.00. EEI will initiate the project in May of 2024 and anticipate the project being included in the IDOT letting for June 2025.

***N. State Street Resurfacing
Village of Hampshire
Professional Services Agreement – Preliminary & Design Engineering***

THIS AGREEMENT, by and between the Village of Hampshire, hereinafter referred to as the "Village" or "OWNER" and Engineering Enterprises, Inc. hereinafter referred to as the "Contractor" or "ENGINEER" agrees as follows:

A. Services:

The ENGINEER shall furnish the necessary personnel, materials, equipment and expertise to make the necessary investigations, analysis and calculations along with exhibits, cost estimates and narrative, to complete all necessary engineering services to the Village as indicated on the included Attachment B. Preliminary & Design Engineering for all roadways indicated on Attachment D will be provided. All Engineering will be in accordance with all Village and Illinois Department of Transportation requirements.

B. Term:

Services will be provided beginning on the date of execution of this agreement and continuing, until terminated by either party upon 7 days written notice to the non-terminating party or upon completion of the Services. Upon termination the Contractor shall be compensated for all work performed for the Village prior to termination.

C. Compensation and maximum amounts due to Contractor:

ENGINEER shall receive as compensation for all work and services to be performed herein, an amount based on the Estimated Level of Effort and Associated Cost included in Attachment C. Preliminary and Design Engineering will be paid for as a Fixed Fee (FF) in the amount of \$44,976, of which direct expenses are estimated at \$3,370. The hourly rates for this project are shown in the attached 2023 Standard Schedule of Charges (Attachment F). All payments will be made according to the Illinois State Prompt Payment Act and not less than once every thirty days.

D. Changes in Rates of Compensation:

In the event that this contract is designated in Section B hereof as an Ongoing Contract, ENGINEER, on or before February 1st of any given year, shall provide written notice of any change in the rates specified in Section C hereof (or on any attachments hereto) and said changes shall only be effective on and after May 1st of that same year.

E. Ownership of Records and Documents:

Contractor agrees that all books and records and other recorded information developed specifically in connection with this agreement shall remain the property of the Village. Contractor agrees to keep such information confidential and not to disclose or disseminate the information to third parties without the consent of the Village. This confidentiality shall not apply to material or information, which would otherwise be subject to public disclosure through the freedom of information act or if already previously disclosed by a third party. Upon termination of this agreement, Contractor agrees to return all such materials to the Village. The Village agrees not to modify any original documents produced by Contractor without contractors consent. Modifications of any signed duplicate original document not authorized by ENGINEER will be at OWNER's sole risk and without legal liability to the ENGINEER. Use of any incomplete, unsigned document will, likewise, be at the OWNER's sole risk and without legal liability to the ENGINEER.

F. Governing Law:

This contract shall be governed and construed in accordance with the laws of the State of Illinois. Venue shall be in Kane County, Illinois.

G. Independent Contractor:

Contractor shall have sole control over the manner and means of providing the work and services performed under this agreement. The Village's relationship to the Contractor under this agreement shall be that of an independent contractor. Contractor will not be considered an employee to the Village for any purpose.

H. Certifications:

Employment Status: The Contractor certifies that if any of its personnel are an employee of the State of Illinois, they have permission from their employer to perform the service.

Anti-Bribery: The Contractor certifies it is not barred under 30 Illinois Compiled Statutes 500/50-5(a) - (d) from contracting as a result of a conviction for or admission of bribery or attempted bribery of an officer or employee of the State of Illinois or any other state.

Loan Default: If the Contractor is an individual, the Contractor certifies that he/she is not in default for a period of six months or more in an amount of \$600 or more on the repayment of any educational loan guaranteed by the Illinois State Scholarship Commission made by an Illinois institution of higher education or any other loan made from public funds for the purpose of financing higher education (5 ILCS 385/3).

Felony Certification: The Contractor certifies that it is not barred pursuant to 30 Illinois Compiled Statutes 500/50-10 from conducting business with the State of Illinois or any agency as a result of being convicted of a felony.

Barred from Contracting: The Contractor certifies that it has not been barred from contracting as a result of a conviction for bid-rigging or bid rotating under 720 Illinois Compiled Statutes 5/33E or similar law of another state.

Drug Free Workplace: The Contractor certifies that it is in compliance with the Drug Free Workplace Act (30 Illinois Compiled Statutes 580) as of the effective date of this contract. The Drug Free Workplace Act requires, in part, that Contractors, with 25 or more employees certify and agree to take steps to ensure a drug free workplace by informing employees of the dangers of drug abuse, of the availability of any treatment or assistance program, of prohibited activities and of sanctions that will be imposed for violations; and that individuals with contracts certify that they will not engage in the manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the contract.

Non-Discrimination, Certification, and Equal Employment Opportunity: The Contractor agrees to comply with applicable provisions of the Illinois Human Rights Act (775 Illinois Compiled Statutes 5), the U.S. Civil Rights Act, the Americans with Disabilities Act, Section 504 of the U.S. Rehabilitation Act and the rules applicable to each. The equal opportunity clause of Section 750.10 of the Illinois Department of Human Rights Rules is specifically incorporated herein. The Contractor shall comply with Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375, and as supplemented by U.S. Department of Labor regulations (41 C.F.R. Chapter 60). The Contractor agrees to incorporate this clause into all subcontracts under this Contract.

International Boycott: The Contractor certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act (30 ILCS 582).

Record Retention and Audits: If 30 Illinois Compiled Statutes 500/20-65 requires the Contractor (and any subcontractors) to maintain, for a period of 3 years after the later of the date of completion of this Contract or the date of final payment under the Contract, all books and records relating to the performance of the Contract and necessary to support amounts charged to the Village under the Contract. The Contract and all books and records related to the Contract shall be available for review and audit by the Village and the Illinois Auditor General. If this Contract is funded from contract/grant funds provided by the U.S. Government, the Contract, books, and records shall be available for review and audit by the Comptroller General of the U.S. and/or the Inspector General of the federal

sponsoring agency. The Contractor agrees to cooperate fully with any audit and to provide full access to all relevant materials.

United States Resident Certification: (This certification must be included in all contracts involving personal services by non-resident aliens and foreign entities in accordance with requirements imposed by the Internal Revenue Services for withholding and reporting federal income taxes.) The Contractor certifies that he/she is a: United States Citizen ___ Resident Alien ___ Non-Resident Alien
The Internal Revenue Service requires that taxes be withheld on payments made to non resident aliens for the performance of personal services at the rate of 30%.

Tax Payer Certification : Under penalties of perjury, the Contractor certifies that its Federal Tax Payer Identification Number or Social Security Number is (provided separately) and is doing business as a (check one): ___ Individual ___ Real Estate Agent ___ Sole Proprietorship ___ Government Entity ___ Partnership ___ Tax Exempt Organization (IRC 501(a) only) Corporation ___ Not for Profit Corporation ___ Trust or Estate ___ Medical and Health Care Services Provider Corp.

I. Indemnification:

Contractor shall indemnify and hold harmless the Village and Village's agents, servants, and employees against all loss, damage, and expense which it may sustain or for which it will become liable on account of injury to or death of persons, or on account of damage to or destruction of property resulting from the performance of work under this agreement by Contractor or its Subcontractors, or due to or arising in any manner from the wrongful act or negligence of Contractor or its Subcontractors of any employee of any of them. In the event that the either party shall bring any suit, cause of action or counterclaim against the other party, the non-prevailing party shall pay to the prevailing party the cost and expenses incurred to answer and/or defend such action, including reasonable attorney fees and court costs. In no event shall the either party indemnify any other party for the consequences of that party's negligence, including failure to follow the ENGINEER's recommendations.

J. Insurance:

The ENGINEER agrees that it has either attached a copy of all required insurance certificates or that said insurance is not required due to the nature and extent of the types of services rendered hereunder. (Not applicable as having been previously supplied)

K. Additional Terms or Modification:

The terms of this agreement shall be further modified as provided on the attached Exhibits. Except for those terms included on the Exhibits, no additional terms are

included as a part of this agreement. All prior understandings and agreements between the parties are merged into this agreement, and this agreement may not be modified orally or in any manner other than by an agreement in writing signed by both parties. In the event that any provisions of this agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties. The list of Attachments are as follows:

- Attachment A:** Standard Terms and Conditions
- Attachment B:** Scope of Services
- Attachment C:** Estimate of Level of Effort and Associated Cost
- Attachment D:** Estimated Schedule
- Attachment E:** Location Map
- Attachment F:** 2023 Standard Schedule of Charges

L. Notices:

All notices required to be given under the terms of this agreement shall be given mail, addressed to the parties as follows:

For the Village:

For the ENGINEER:

Village Manager
Village of Hampshire
234 South State Street
Hampshire, IL 60140

Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove Illinois 60554

Either of the parties may designate in writing from time to time substitute addresses or persons in connection with required notices.

Agreed to this ____ day of _____, 2024.

Village of Hampshire:

Engineering Enterprises, Inc.:

Jay Hedges
Village Manager

Timothy N. Paulson, PE, CFM
Senior Project Manager

Karen Stuehler
Village Clerk

Angie Smith
Executive Assistant



STANDARD TERMS AND CONDITIONS

Agreement: These Standard Terms and Conditions, together with the Professional Services Agreement, constitute the entire integrated agreement between the OWNER and Engineering Enterprises, Inc. (EEI) (hereinafter "Agreement"), and take precedence over any other provisions between the Parties. These terms may be amended, but only if both parties consent in writing. However, to the extent that the Scope of Work differs from the Standard Terms and Conditions, the Scope of Work document controls.

Standard of Care: In providing services under this Agreement, the ENGINEER will endeavor to perform in a matter consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under same circumstances in the same locality. ENGINEER makes no other warranties, express or implied, written or oral under this Agreement or otherwise, in connection with ENGINEER'S service.

Construction Engineering and Inspection: The ENGINEER shall not supervise, direct, control, or have authority over any contractor work, nor have authority over or be responsible for the means, methods, techniques sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety of the site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work.

The ENGINEER neither guarantees the performance of any contractor nor assumes responsibility for contractor's failure to furnish and perform the work in accordance with the contract documents.

The ENGINEER is not responsible for the acts or omissions of any contractor, subcontractor, or supplies, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work.

Shop drawing and submittal review by the ENGINEER shall apply to only the items in the submissions and only for the purpose of assessing if upon installation or incorporation in the project work they are generally consistent with the construction documents. OWNER agrees that the contractor is solely responsible for the submissions and for compliance with the construction documents. OWNER further agrees that the ENGINEER'S review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend or safety programs or precautions. The ENGINEER'S consideration of a component does not constitute acceptance of the assembled items.

The ENGINEER'S site observation during construction shall be at the times agreed upon in the Project Scope. Through standard, reasonable means the ENGINEER will become generally familiar with observable completed work. If the ENGINEER observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and OWNER for them to address.

Opinion of Probable Construction Costs: ENGINEER'S opinion of probable construction costs represents ENGINEER'S best and reasonable judgment as a professional engineer. OWNER acknowledges that ENGINEER has no control over construction costs of contractor's methods of determining pricing, or over competitive bidding by contractors, or of market conditions or changes thereto. ENGINEER cannot and does not guarantee that proposals, bids or actual construction costs will not vary from ENGINEER'S opinion of probable construction costs.

Copies of Documents & Electronic Compatibility: Copies of Documents that may be relied upon by OWNER are limited to the printed copies (also known as hard copies) that are signed or sealed by the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by ENGINEER to OWNER are only for convenience of OWNER. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, ENGINEER makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by ENGINEER at the beginning of the project.

Changed Conditions: If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the ENGINEER are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks, or other material terms of this Agreement, the ENGINEER may call for renegotiation of appropriate portions of this Agreement. The ENGINEER shall notify the OWNER of the changed conditions necessitating renegotiation, and the ENGINEER and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement, in accordance with the termination provision hereof.

Hazardous Conditions: OWNER represents to ENGINEER that to the best of its knowledge no Hazardous Conditions (environmental or otherwise) exist on the project site. If a Hazardous Condition is encountered or alleged, ENGINEER shall have the obligation to notify OWNER and, to the extent of applicable Laws and Regulations, appropriate governmental officials. It is acknowledged by both parties that ENGINEER's scope of services does not include any services related to a Hazardous Condition. In the event ENGINEER or any other party encounters a Hazardous Condition, ENGINEER may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the project affected thereby until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Hazardous Condition; and (ii) warrants that the project site is in full compliance with applicable Laws and Regulations. ENGINEER agrees to cooperate with the OWNER, as necessary, to remediate a Hazardous Condition, but same may result in additional costs to the OWNER.

Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the ENGINEER, their respective officers, directors, partners, employees, contractors, or subcontractors shall be liable to the other or shall make any claim for any incidental, indirect, or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation, or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract, and breach of strict or implied warranty. Both the OWNER and the ENGINEER shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

Termination: This Agreement may be terminated for convenience, without cause, upon fourteen (14) days written notice of either party. In the event of termination, the ENGINEER shall prepare a final invoice and be due compensation as set forth in the Professional Services Agreement for all costs incurred through the date of termination.

Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days' written notice for the following reasons:

- (a) Substantial failure by the other party to comply with or perform in accordance with the terms of the Agreement and through no fault of the terminating party;
- (b) Assignment of the Agreement or transfer of the project without the prior written consent of the other party;
- (c) Suspension of the project or the ENGINEER'S services by the OWNER for a period of greater than ninety (90) calendar days, consecutive or in the aggregate.
- (d) Material changes in the conditions under which this Agreement was entered into, the scope of services or the nature of the project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

Payment of Invoices: Invoices are due and payable within 30 days of receipt unless otherwise agreed to in writing.

Third Party Beneficiaries: Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the OWNER or the ENGINEER. The ENGINEER'S services under this Agreement are being performed solely and exclusively for the OWNER'S benefit, and no other party or entity shall have any claim against the ENGINEER because of this Agreement or the performance or nonperformance of services hereunder. The OWNER and ENGINEER agree to require a similar provision in all contracts with contractors, subcontractors, vendors and other entities involved in this Project to carry out the intent of this provision.

Force Majeure: Each Party shall be excused from the performance of its obligations under this Agreement to the extent that such performance is prevented by force majeure (defined below) and the nonperforming party promptly provides notice of such prevention to the other party. Such excuse shall be continued so long as the condition constituting force majeure continues. The party affected by such force majeure also shall notify the other party of the anticipated duration of such force majeure, any actions being taken to avoid or minimize its effect after such occurrence, and shall take reasonable efforts to remove the condition constituting such force majeure. For purposes of this Agreement, "force majeure" shall include conditions beyond the control of the parties, including an act of God, acts of terrorism, voluntary or involuntary compliance with any regulation, law or order of any government, war, acts of war (whether war be declared or not), labor strike or lock-out, civil commotion, epidemic, failure or default of public utilities or common carriers, destruction of production facilities or materials by fire, earthquake, storm or like catastrophe. The payment of invoices due and owing hereunder shall in no event be delayed by the payer because of a force majeure affecting the payer.

Additional Terms or Modification: All prior understandings and agreements between the parties are merged into this Agreement, and this Agreement may not be modified orally or in any manner other than by an Agreement in writing signed by both parties. In the event that any provisions of this Agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties.

Assignment: Neither party to this Agreement shall transfer or assign any rights or duties under or interest in this Agreement without the prior written consent of the other party. Subcontracting normally contemplated by the ENGINEER shall not be considered an assignment for purposes of this Agreement.

Waiver: A party's waiver of, or the failure or delay in enforcing any provision of this Agreement shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

Attorney's Fees: In the event of any action or proceeding brought by either party against the other under this Agreement, the prevailing party shall be entitled to recover from the other all costs and expenses including without limitation the reasonable fees of its attorneys in such action or proceeding, including costs of appeal, if any, in such amount as the Court may adjudge reasonable.

Fiduciary Duty: Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed to either party to the other party. EEI makes no warranty, express or implied, as to its professional services rendered.

Headings: The headings used in this Agreement are inserted only as a matter of convenience only, and in no way define, limit, enlarge, modify, explain or define the text thereof nor affect the construction or interpretation of this Agreement.

**N. State Street Resurfacing
Village of Hampshire, IL
Professional Services Agreement – Preliminary & Design Engineering**

Attachment B – Scope of Services

The Village of Hampshire requires Preliminary & Design Engineering services for the Village's N. State Street Resurfacing project. This project will be funded through the Kane/Kendall Council of Mayors and will utilize federal funding for Construction and Construction Engineering. A map of the roadway to be included in the program can be found in Attachment E of this proposal.

In order to successfully complete this project, various items will need to be addressed during the preliminary planning and the design engineering for this project. Our proposed scope of services will include the following:

Preliminary Engineering:

- 1.1 Preliminary Project Management, Coordination and QC/QA
 - Initial Coordination with Illinois Department of Transportation for Processing Federally Funded Projects Including a Section Number Request
 - Subconsultant Coordination and Review
 - Project Scheduling
 - Project Management
- 1.2 Project Meetings
 - Project Kick-Off Meeting with Village
 - Attend IDOT District One Phase 1 Kick-Off Meeting
- 1.3 Phase I Engineering
 - Prepare Preliminary Plans
 - Prepare Categorical Exclusion Group I Report (BLR 19100) for Approval
 - Revise Categorical Exclusion Group I Report (BLR 19100) Based on IDOT Comments
 - Submit Final Categorical Exclusion Group I Report (BLR 19100) for Approval
- 1.4 Environmental Survey Request & Special Waste Screening
 - Create Environmental Survey Request Exhibit
 - Submit Environmental Survey Request
 - Special Waste Screening

Design Engineering:

- 2.1 Design Project Management, Coordination and QC/QA
 - Attend IDOT District One Phase 2 Kick-Off Meeting
 - Subconsultant Coordination and Review
 - Project Scheduling
 - QC/QA of Plans, Specifications and Estimate of Cost
- 2.2 Site Review of Existing Conditions
 - Conduct Site Visit to Assess Condition of Existing Pavement, Curb and Gutter and Drainage Structures
 - Confirm Pavement Design and Pavement Rehabilitation Strategy
 - Obtain Pavement Cores for Pavement Design (Performed by Rubino)

- 2.3 Prepare Existing Condition Plan Sheets
 - Obtain, Review and Inventory Existing Utility, Roadway and Right-of-Way Information
 - Utilize GIS & Aerial to Develop Base Plan Sheets
- 2.4 Pre-Final Plans, Specifications & Estimates
 - Coordinate Documentation for CCDD Management of Soils (Performed by Huff & Huff)
 - Coordinate with Village Staff the Final Scope of Improvements
 - Prepare Prefinal Final Plans Including the Following:
 - Prepare Base Plan Set, IDOT Format
 - General Notes, Legend and List of Highway Standards
 - Summary of Quantities
 - Typical Sections
 - Plan Sheets
 - Village Details
 - District One Details
 - Prepare Specifications
 - Project Specific Special Provisions
 - Bureau of Design and Environment Provisions
 - District One Special Provisions
 - Bureau of Local Roads and Streets Special Provisions
 - Prepare Cost Estimate (BDE 213)
 - Prepare Estimate of Time (BDE 220A)
 - Prepare Lump Sum Item Breakdown
- 2.5 Final Plans, Specifications & Estimates
 - Prepare Disposition of Comments for Any Comments Provided by IDOT
 - Make Any Necessary Revisions to Plans, Specifications & Estimate of Cost
 - Submit Final Plans, Estimate of Cost, Estimate of Time, Lump Sum Item Breakdown and Special Provisions to IDOT for Approval

Exclusions:

- No allowance has been made for public information meetings.
- No allowance has been made for Full Project Development report (BLR 22210)
- No Construction Engineering services have been included.

**ATTACHMENT C: ESTIMATED LEVEL OF EFFORT AND ASSOCIATED COST
PROFESSIONAL ENGINEERING SERVICES**

CLIENT		PROJECT NUMBER	
Village of Hampshire		HA2407	
PROJECT TITLE		DATE	PREPARED BY
N. State Street Resurfacing - Preliminary and Design Engineering		4/10/24	CJO

TASK NO.	TASK DESCRIPTION	ROLE	SPM	PM	SPE 1	PE	SPT 2	SPT 1	ADMIN	HOURS	COST
		PERSON									
		RATE	\$227	\$204	\$179	\$162	\$167	\$156	\$70		
PRELIMINARY ENGINEERING											
1.1	Preliminary Project Management, Coordination and QC/QA		2	8	2					12	\$ 2,444
1.2	Project Meetings		2	4	2	4				12	\$ 2,276
1.3	Phase I Engineering			6		36	2	8		52	\$ 8,638
1.4	Environmental Survey Request & Non-Special Waste Screening			4		8	4		2	18	\$ 2,920
Insert Task Subtotal:			4	22	4	48	6	8	2	94	\$ 16,278
PRELIMINARY ENGINEERING											
2.1	Design Project Management, Coordination and QC/QA		2	6	2					10	\$ 2,036
2.2	Site Review of Existing Conditions				2	8				10	\$ 1,654
2.3	Prepare Existing Conditions Plan Sheets					2	4	8		14	\$ 2,240
2.4	Prepare and Submit Pre-Final Plans, Specifications & Estimates			4	8	32	8	12		64	\$ 10,640
2.5	Revisions and Disposition of Comments			2		6	4	6		18	\$ 2,984
2.6	Submit Final Plans, Specifications & Estimates			2	6	12	4	4		28	\$ 4,718
2.7	Bidding, Letting and Contracting			2		4				6	\$ 1,056
Insert Task Subtotal:			2	16	18	64	20	30	-	150	\$ 25,328
PROJECT TOTAL:			6	38	22	112	26	38	2	244	41,606

EEl STAFF

SPM Senior Project Manager
 PM Project Manager
 SPE 1 Senior Project Engineer I
 PE Project Engineer
 SPT 2 Senior Project Technician II
 SPT 1 Senior Project Technician II
 ADMIN Administrative Assistant

DIRECT EXPENSES

Printing/Scanning =	\$ 150
Rubino (Cores) =	\$ 3,220
DIRECT EXPENSES =	\$ 3,370

LABOR SUMMARY

EEl Labor Expenses =	\$ 41,606
TOTAL LABOR EXPENSES	\$ 41,606

TOTAL COSTS \$ 44,976



ATTACHMENT D: ESTIMATED SCHEDULE

CLIENT		PROJECT NUMBER	
Village of Hampshire		HA2407	
PROJECT TITLE		DATE	PREPARED BY
N. State Street Resurfacing		4/10/24	CJO

TASK NO.	TASK DESCRIPTION	2024												2025					
		MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN				
		PRELIMINARY ENGINEERING																	
1.1	Preliminary Project Management, Coordination and QC/QA																		
1.2	Project Meetings																		
1.3	Phase I Engineering																		
1.4	Environmental Survey Request																		
DESIGN ENGINEERING																			
2.1	Design Project Management, Coordination and QC/QA																		
2.2	Site Review of Existing Conditions																		
2.3	Prepare Existing Conditions Plan Sheets																		
2.4	Prepare and Submit Pre-Final Plans, Specifications and Estimates																		
2.5	Revisions and Disposition of Comments																		
2.6	Submit Final Plans, Specifications & Estimates																		
2.7	Bidding, Letting & Contracting																		



Legend

 Project Limits



 **Engineering Enterprises, Inc.**
52 Wheeler Road
Sugar Grove, Illinois 60554
(630) 466-6700
www.eeiweb.com

Village of Hampshire
234 S. State Street - P.O. Box 457
Hampshire, IL 60140-0457
(847) 683-2181
www.hampshireil.org

DATE:	FEBRUARY 2020
BY:	MJT
CHK:	
PATH:	H:\GIS\Public\Hampshire\2020\HA2000
FILE:	HA200 - French Rd & RT 72 (WM)

VILLAGE OF HAMPSHIRE, ILLINOIS

ATTACHMENT E
NORTH STATE STREET
LOCATION MAP



NORTH



Engineering Enterprises, Inc.

STANDARD SCHEDULE OF CHARGES ~ JANUARY 1, 2023

EMPLOYEE DESIGNATION	CLASSIFICATION	HOURLY RATE
Senior Principal	E-4	\$239.00
Principal	E-3	\$234.00
Senior Project Manager	E-2	\$227.00
Project Manager	E-1	\$204.00
Senior Project Engineer/Surveyor II	P-6	\$192.00
Senior Project Engineer/Surveyor I	P-5	\$179.00
Project Engineer/Surveyor	P-4	\$162.00
Senior Engineer/Surveyor	P-3	\$149.00
Engineer/Surveyor	P-2	\$135.00
Associate Engineer/Surveyor	P-1	\$122.00
Senior Project Technician II	T-6	\$167.00
Senior Project Technician I	T-5	\$156.00
Project Technician	T-4	\$146.00
Senior Technician	T-3	\$135.00
Technician	T-2	\$122.00
Associate Technician	T-1	\$107.00
GIS Technician II	G-2	\$119.00
GIS Technician I	G-1	\$110.00
Engineering/Land Surveying Intern	I-1	\$ 79.00
Executive Administrative Assistant	A-4	\$ 75.00
Administrative Assistant	A-3	\$ 70.00

VEHICLES. REPROGRAPHICS, DIRECT COSTS, DRONE AND EXPERT TESTIMONY

Vehicle for Construction Observation		\$ 15.00
In-House Scanning and Reproduction	\$0.25/Sq. Ft. (Black & White)	
	\$1.00/Sq. Ft. (Color)	
Reimbursable Expenses (Direct Costs)	Cost	
Services by Others (Direct Costs)	Cost + 10%	
Unmanned Aircraft System / Unmanned Aerial Vehicle / Drone		\$ 216.00
Expert Testimony		\$ 271.00

VILLAGE OF HAMPSHIRE

RESOLUTION NO. 24-_____

A RESOLUTION AUTHORIZING AND APPROVING A PROFESSIONAL SERVICE AGREEMENT WITH ENGINEERING ENTERPRISES, INC. FOR THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, STATE OF ILLINOIS *(North State Street Resurfacing)*

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (the “Village Board” and with the President, the “Corporate Authorities”) are committed to protecting the health, safety and welfare of the residents of the Village; and

WHEREAS, the Village received funding approval for the North State Street Resurfacing from unnamed Creek to Allen Road from Kane/Kendall Council of Mayors (KKCOM) in 2020; and;

WHEREAS, the Village is responsible for design engineering costs and has budgeted funds in Fiscal Year 2025 for design engineering services for the North State Street Resurfacing Project; and

WHEREAS, the Corporate Authorities have decided to engage an engineer to provide engineering services to complete the design engineering for the North State Street Resurfacing Project (the “Services”); and

WHEREAS, Engineering Enterprises, Inc. has offered to provide the Services to the Village in accordance with the terms of a professional services agreement (the “Agreement”), attached hereto and incorporated herein as Exhibit A; and

WHEREAS, the Local Government Professional Services Selection Act (the “Act”) (50 ILCS 510/0.01, *et seq.*) allows the Village to negotiate and enter into contracts for engineering

VILLAGE OF HAMPSHIRE

services on the basis of demonstrated competence and qualifications for the type of services required and at fair and reasonable compensation; and

WHEREAS, the Village and Engineering Enterprises, Inc. have a satisfactory relationship for engineering services; and

WHEREAS, the Corporate Authorities have determined that it is advisable, necessary and in the best interests of the Village and its residents to authorize and approve an agreement with terms substantially the same as the Agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all of the recitals as contained in the preambles to this Resolution are full, true and correct and hereby incorporate and make them part of this Resolution.

SECTION 2. The Corporate Authorities hereby approve of and authorize the Agreement and authorize the President or his designee to execute and enter into the Agreement, with such insertions, omissions and changes as shall be approved by the Corporate Authorities. The Village Clerk is hereby authorized and directed to attest to, countersign and affix the Seal of the Village to any documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The officers, agents and/or employees of the Village shall take all action necessary or reasonably required to carry out, give effect to and effectuate the purpose of this Resolution and shall take all action necessary in conformity therewith. The Village is authorized to allocate and spend all necessary funds to fulfill the requirements of the Agreement and this Resolution.

VILLAGE OF HAMPSHIRE

SECTION 3. The officers, agents, and/or employees of the Village shall take all action necessary or reasonably required to carry out, give effect to and effectuate the purpose of this Resolution.

SECTION 4. That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 5. That the provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 7. If required by law, a full, true and complete copy of this Resolution shall be published in book or pamphlet form or in a newspaper published and of general circulation within the Village.

SECTION 8. This Resolution shall be effective and in full force immediately upon passage and approval as provided by law.

ADOPTED THIS 18th DAY OF APRIL, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

VILLAGE OF HAMPSHIRE

APPROVED THIS 18th DAY OF APRIL, 2024.

Michael J. Reid, Jr., Village President

ATTEST:

Karen L. Stuehler, Village Clerk

Exhibit A
(Agreement)

VILLAGE OF HAMPSHIRE



April 10, 2024

Mr. Jay Hedges (Via Email)
Village Manager
Village of Hampshire
234 S. State Street
Hampshire, IL 60140-0457

**Re: Prairie Ridge Neighborhood T, Z & AA
Letter of Credit Reduction Request No.1
Village of Hampshire**

Mr. Hedges:

We have reviewed the Letter of Credit (LOC) reduction requests for Prairie Ridge Neighborhood T, Z, & AA as documented by the attached spreadsheets submitted by the Developer's Engineer.

We recommend a reduction of LOC NUSCGS047827 for the above-referenced project in the amount of **\$2,690,247.90**. The new value of the LOC would be **\$346,434.60**.

We also recommend a reduction of LOC NUSCGS048588 for the above-referenced project in the amount of **\$1,589,570.25**. The new value of the LOC would be **\$8,454,809.75**.

The Letters of Credit were put in place by the Developer as a performance guarantee for the Soil Erosion and Earthwork and Public Improvements respectively. The amount of the reductions are based upon the value of the improvements that have been completed to date. The new value represents 125% of the cost of the remaining improvements plus 10% of the value of the completed improvements.

If you have any questions or need additional information, please contact our office.

Very truly yours,
ENGINEERING ENTERPRISES, INC.

Timothy N. Paulson, P.E., CFM
Senior Project Manager

TNP/pgw2

Enclosures

pc: Karen Stuehler, Village Clerk (via email)
Lori Lyons, Finance Director (via email)
Mo Kahn, Assistant Village Manager (via email)
James Vasselli, Village Attorney (via email)
Jason Hinkle, Crown (via email)
Mike May, Cemcon, Ltd. (via email)
BPS, EEI (via email)

G:\Public\Hampshire\2023\HA2309-D Prairie Ridge North, Neighborhoods T, Z & AA\Construction\Docs\LOC Reduction\LLOCReduction01.doc

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "T, Z & AA" - SOIL EROSION AND EARTHWORK

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 05-09-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
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LETTER OF CREDIT NO. NUSCGS047827

I. EROSION CONTROL IMPROVEMENTS - Neighborhoods T,Z,AA

1.	Silt Fence	12,224	EA.	1.50	18,336.00	(18,336.00)
2.	Construction Entrance	1	EA.	6,500.00	6,500.00	(6,500.00)
3.	Hydro Mulch and Seed - Temporary Stabilization	30	Ac.	3,000.00	90,000.00	-
4.	Rip-Rap Ditch Check (At SWMF Outlet)	1	EA,	5,500.00	5,500.00	(5,500.00)
5.	Triangular Silt Dike	7	EA,	300.00	2,100.00	(2,100.00)

Sub-Total Neighborhood T,Z,AA Erosion Control Improvements **\$ 122,436.00 \$ (32,436.00)**

II. MASS EARTHWORK IMPROVEMENTS - Neighborhoods T,Z,AA

1.	Site Preparation, Tree Clearing	1	L.S.	\$ 45,240.00	\$ 45,240.00	\$ (45,240.00)
2.	Topsoil Strip - Site	144,350	C.Y.	5.00	721,750.00	(721,750.00)
3.	Clay Excavation	112,240	C.Y.	5.50	617,320.00	(617,320.00)
4.	Unclassified Excavation	27,080	C.Y.	5.50	148,940.00	(148,940.00)
5.	Topsoil Respread - Park site and open areas, 6" Depth	55,000	C.Y.	5.00	275,000.00	(275,000.00)
6.	Topsoil Respread - Stormwater Management, 1' Depth	5,200	C.Y.	5.00	26,000.00	(26,000.00)

Sub-Total Neighborhood Z Erosion Control Improvements **\$ 1,834,250.00 \$ (1,834,250.00)**

III. MASS EARTHWORK IMPROVEMENTS - Kelly Road Park

1.	Topsoil Strip	40,600	C.Y.	5.00	\$ 203,000.00	\$ (203,000.00)
2.	Clay Excavation	12,120	C.Y.	5.50	66,660.00	(66,660.00)
3.	Topsoil Respread - Park site and open areas, 6" Depth	40,600	C.Y.	5.00	203,000.00	(203,000.00)

Sub-Total Mass Earthwork Improvements **\$ 472,660.00 \$ (472,660.00)**

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "T, Z & AA" - SOIL EROSION AND EARTHWORK

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 05-09-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
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SUMMARY

LETTER OF CREDIT NO. NUSCGS048588

I.	EROSION CONTROL IMPROVEMENTS - Neighborhoods T,Z,AA				\$ 122,436.00	\$ (32,436.00)
II.	MASS EARTHWORK IMPROVEMENTS - Neighborhoods T,Z,AA				\$ 1,834,250.00	\$ (1,834,250.00)
III.	MASS EARTHWORK IMPROVEMENTS - Kelly Road Park				\$ 472,660.00	\$ (472,660.00)
	TOTAL IMPROVEMENTS LOC NO. NUSCGS047827				\$ 2,429,346.00	\$ (2,339,346.00)
	LETTER OF CREDIT AMOUNT (125% OF TOTAL ESTIMATE)				\$ 3,036,682.50	\$ (2,924,182.50)
	LETTER OF CREDIT REDUCTION/COMPLETED IMPROVEMENTS					\$ (2,924,182.50)

	TOTAL IMPROVEMENT COST	\$ 2,429,346.00
	TOTAL VALUE OF COMPLETED IMPROVEMENTS	\$ (2,339,346.00)
	COST TO COMPLETE IMPROVEMENTS	\$ 90,000.00
	EXISTING BALANCE LETTER OF CREDIT NUSCGS041625	\$ 3,036,682.50
125%	NEW BALANCE LETTER OF CREDIT	\$ 346,434.60
	(% COST TO COMPLETE + 10% TOTAL COMPLETED IMPROVEMENTS)	
	LOC NO. NET ALLOWABLE REDUCTION	\$ 2,690,247.90

CEMCON, Ltd.

LETTER OF CREDIT REDUCTION REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "T, Z & AA"

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 05-09-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
<u>LETTER OF CREDIT NO. NUSCGS048588</u>						
I. <u>EROSION CONTROL IMPROVEMENTS - Neighborhood T</u>						
1.	Inlet Protectors	69	EA.	\$ 250.00	\$ 17,250.00	\$ (17,250.00)
Sub-Total Neighborhood T Erosion Control Improvements					\$ 17,250.00	\$ (17,250.00)
II. <u>EROSION CONTROL IMPROVEMENTS - Neighborhood Z</u>						
1.	Inlet Protectors	103	EA.	\$ 250.00	\$ 25,750.00	\$ -
Sub-Total Neighborhood Z Erosion Control Improvements					\$ 25,750.00	\$ -
III. <u>EROSION CONTROL IMPROVEMENTS - Neighborhood AA</u>						
1.	Inlet Protectors	93	EA.	\$ 250.00	\$ 23,250.00	\$ -
Sub-Total Neighborhood AA Erosion Control Improvements					\$ 23,250.00	\$ -
IV. <u>SANITARY SEWER IMPROVEMENTS - Neighborhood T</u>						
1.	Sanitary Sewer, 8" PVC SDR 26, 8 - 12' Deep	459	L.F.	\$ 45.00	\$ 20,655.00	\$ (20,655.00)
2.	Sanitary Sewer, 8" PVC SDR 26, 12 - 16' Deep	522	L.F.	48.00	25,056.00	(25,056.00)
3.	Sanitary Sewer, 8" PVC SDR 26, 16 - 20' Deep	235	L.F.	52.00	12,220.00	(12,220.00)
4.	Sanitary Forcemain, 12" PVC SDR 26	557	L.F.	65.00	36,205.00	(36,205.00)
5.	AUGER 16" Steel Casing Pipe	190	L.F.	450.00	85,500.00	(85,500.00)
6.	Sanitary Sewer, 18" PVC DR 25, 16 - 20' Deep	928	L.F.	70.00	64,960.00	(64,960.00)
7.	Sanitary M.H. 4', Ty. A w/ Ty. 1 Fr & SS Lid, 4 - 8' Deep	2	E.A.	3,800.00	7,600.00	(7,600.00)
8.	Sanitary M.H. 4', Ty. A w/ Ty. 1 Fr & SS Lid, 8 - 12' Deep	3	E.A.	4,000.00	12,000.00	(12,000.00)
9.	Sanitary M.H. 4', Ty. A w/ Ty. 1 Fr & SS Lid, 12 - 16' Deep	3	E.A.	4,500.00	13,500.00	(13,500.00)
10.	Sanitary M.H. 4', Ty. A w/ Ty. 1 Fr & SS Lid, 16 - 20' Deep	4	E.A.	5,000.00	20,000.00	(20,000.00)
11.	Sanitary Service, 6" PVC SDR 26 w/ 8x6" Tee (Short)	25	E.A.	800.00	20,000.00	(20,000.00)
12.	Sanitary Service, 6" PVC SDR 26 w/ 8x6" Tee (Long)	33	E.A.	2,200.00	72,600.00	(72,600.00)
13.	Connect to Existing Sanitary Sewer	1	E.A.	1,000.00	1,000.00	(1,000.00)
14.	Trench Backfill	324	L.F.	55.00	17,820.00	(17,820.00)
Sub-Total Neighborhood T Sanitary Sewer Improvements					\$ 409,116.00	\$ (409,116.00)

CEMCON, Ltd.

LETTER OF CREDIT REDUCTION REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "T, Z & AA"

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 05-09-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
V. <u>SANITARY SEWER IMPROVEMENTS - Neighborhood Z</u>						
1.	Sanitary Sewer, 8" PVC SDR 21, 12 - 16' Deep	355	L.F.	\$ 50.00	\$ 17,750.00	\$ -
2.	Sanitary Sewer, 8" PVC SDR 26, 8 - 12' Deep	2,372	L.F.	45.00	106,740.00	-
3.	Sanitary Sewer, 8" PVC SDR 26, 12 - 16' Deep	1,501	L.F.	48.00	72,048.00	-
4.	Sanitary Sewer, 8" PVC SDR 26, 16 - 20' Deep	173	L.F.	52.00	8,996.00	-
5.	Sanitary Sewer, 18" PVC DR 25, 16 - 20' Deep	241	L.F.	70.00	16,870.00	-
6.	Sanitary Sewer, 18" PVC DR 25, 20 - 24' Deep	453	L.F.	75.00	33,975.00	-
7.	Sanitary M.H. 4', Ty. A w/ Ty. 1 Fr & SS Lid, 8 - 12' Deep	13	E.A.	4,000.00	52,000.00	-
8.	Sanitary M.H. 4', Ty. A w/ Ty. 1 Fr & SS Lid, 12-16' Deep	12	E.A.	4,500.00	54,000.00	-
9.	Sanitary M.H. 4', Ty. A w/ Ty. 1 Fr & SS Lid, 16-20' Deep	3	E.A.	5,000.00	15,000.00	-
10.	Sanitary M.H. 4', Ty. A w/ Ty. 1 Fr & SS Lid, 20-24' Deep	2	E.A.	5,800.00	11,600.00	-
11.	Sanitary Service, 6" PVC SDR 26 w/ 8x6" Tee (Short)	45	E.A.	800.00	36,000.00	-
12.	Sanitary Service, 6" PVC SDR 26 w/ 8x6" Tee (Long)	40	E.A.	2,200.00	88,000.00	-
13.	Trench Backfill	708	L.F.	55.00	38,940.00	-
Sub-Total Neighborhood Z Sanitary Sewer Improvements					\$ 551,919.00	\$ -
VI. <u>SANITARY SEWER IMPROVEMENTS - Neighborhood AA</u>						
1.	Sanitary Sewer, 8" PVC SDR 26, 8 - 12' Deep	3,082	L.F.	\$ 45.00	\$ 138,690.00	\$ -
2.	Sanitary Sewer, 8" PVC SDR 26, 12 - 16' Deep	718	L.F.	50.00	35,900.00	-
3.	Sanitary Sewer, 24" PVC DR 25, 16 - 20' Deep	626	L.F.	80.00	50,080.00	-
4.	Sanitary Sewer, 24" PVC DR 25, 24 - 28' Deep	426	L.F.	86.00	36,636.00	-
5.	Sanitary M.H. 4', Ty. A w/ Ty. 1 Fr & SS Lid, 8 - 12' Deep	15	E.A.	4,000.00	60,000.00	-
6.	Sanitary M.H. 4', Ty. A w/ Ty. 1 Fr & SS Lid, 12-16' Deep	3	E.A.	4,500.00	13,500.00	-
7.	Sanitary M.H. 5', Ty. A w/ Ty. 1 Fr & SS Lid, w/Drop Connection	2	E.A.	8,500.00	17,000.00	-
8.	Sanitary M.H. 5', Ty. A w/ Ty. 1 Fr & SS Lid, 16-20' Deep	1	E.A.	6,500.00	6,500.00	-
9.	Sanitary M.H. 5', Ty. A w/ Ty. 1 Fr & SS Lid, 24-28' Deep	1	E.A.	7,000.00	7,000.00	-
10.	Sanitary Service, 6" PVC SDR 26 w/ 8x6" Tee (Short)	41	E.A.	800.00	32,800.00	-
11.	Sanitary Service, 6" PVC SDR 26 w/ 8x6" Tee (Long)	37	E.A.	2,200.00	81,400.00	-
12.	Sanitary Service, 6" PVC SDR 26 - Kelly Rd Park Service	285	L.F.	35.00	9,975.00	-
13.	Core Existing Sanitary Manhole	2	E.A.	2,500.00	5,000.00	-
14.	Reconstruct Existing Sanitary Manhole	2	E.A.	1,500.00	3,000.00	-
15.	Adjust Existing Sanitary Manhole	3	E.A.	500.00	1,500.00	-
16.	Plug and Abandon Exist 24" Sanitary Interceptor	1	L.S.	5,000.00	5,000.00	-
17.	Trench Backfill	707	L.F.	55.00	38,885.00	-
Sub-Total Neighborhood AA Sanitary Sewer Improvements					\$ 542,866.00	\$ -

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "T, Z & AA"

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 05-09-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
VII. WATERMAIN IMPROVEMENTS - Neighborhood T						
1.	DIWM 8", Cl. 52 w/ Polyethylene Wrap	1,523	L.F.	\$ 70.00	\$ 106,610.00	\$ (106,610.00)
2.	DIWM 16", Cl. 52 w/ Polyethylene Wrap	1,343	L.F.	95.00	127,585.00	(127,585.00)
3.	8" Valve in 4' Dia. Vault	3	E.A.	4,000.00	12,000.00	(12,000.00)
4.	8" Valve in 5' Dia. Vault w/Pressure Connection	1	E.A.	9,000.00	9,000.00	(9,000.00)
5.	16" Valve in 5' Dia. Vault	4	E.A.	5,000.00	20,000.00	(20,000.00)
6.	Hydrant w/Aux. Valve	8	E.A.	7,000.00	56,000.00	(56,000.00)
7.	Water Service 1 1/2", Ty. K w/ Box (Short)	33	E.A.	1,800.00	59,400.00	(59,400.00)
8.	Water Service 1 1/2", Ty. K w/ Box (Long)	25	E.A.	3,500.00	87,500.00	(87,500.00)
9.	Trench Backfill	178	L.F.	30.00	5,340.00	(5,340.00)
10.	Plug and Abandon Exist 16" Watermain	1	L.S.	5,000.00	5,000.00	(5,000.00)
11.	Remove and Dispose Exist Hydrant	1	E.A.	1,000.00	1,000.00	(1,000.00)
12.	Remove and Dispose Exist Valve	1	E.A.	1,000.00	1,000.00	(1,000.00)
13.	Reconstruct exist Valve Vault	1	E.A.	500.00	500.00	(500.00)
14.	Adjust Exist Hydrant	2	E.A.	500.00	1,000.00	(1,000.00)
15.	Remove and Dispose Exist Watermain	88	L.F.	35.00	3,080.00	(3,080.00)
16.	Connect to Existing Watermain	1	E.A.	2,000.00	2,000.00	(2,000.00)

Sub-Total Neighborhood T Watermain Improvements **\$ 497,015.00 \$ (497,015.00)**

VIII. WATERMAIN IMPROVEMENTS - Neighborhood Z

1.	DIWM 8", Cl. 52 w/ Polyethylene Wrap	5,095	L.F.	\$ 70.00	\$ 356,650.00	\$ -
2.	DIWM 12", Cl. 52 w/ Polyethylene Wrap	25	L.F.	80.00	2,000.00	-
3.	DIWM 16", Cl. 52 w/ Polyethylene Wrap	285	L.F.	95.00	27,075.00	-
4.	8" Valve in 4' Dia. Vault	11	E.A.	4,000.00	44,000.00	-
5.	Hydrant w/Aux. Valve	16	E.A.	7,000.00	112,000.00	-
6.	Water Service 1 1/2", Ty. K w/ Box (Short)	40	E.A.	1,800.00	72,000.00	-
7.	Water Service 1 1/2", Ty. K w/ Box (Long)	45	E.A.	3,500.00	157,500.00	-
8.	Plug and Block	2	E.A.	500.00	1,000.00	-
9.	Trench Backfill	467	L.F.	30.00	14,010.00	-

Sub-Total Neighborhood Z Watermain Improvements **\$ 786,235.00 \$ -**

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "T, Z & AA"

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 05-09-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
IX. WATERMAIN IMPROVEMENTS - Neighborhood AA						
1.	DIWM 8", Cl. 52 w/ Polyethylene Wrap	4,055	L.F.	\$ 70.00	\$ 283,850.00	\$ -
2.	DIWM 16", Cl. 52 w/ Polyethylene Wrap	1,078	L.F.	95.00	102,410.00	-
3.	8" Valve in 4' Dia. Vault	9	E.A.	4,000.00	36,000.00	-
4.	Hydrant w/Aux. Valve	14	E.A.	7,000.00	98,000.00	-
5.	Water Service 1 1/2", Ty. K w/ Box (Short)	37	E.A.	1,800.00	66,600.00	-
6.	Water Service 1 1/2", Ty. K w/ Box (Long)	41	E.A.	3,500.00	143,500.00	-
7.	Water Service 4" DIWM - Kelly Road Park Service	180	L.F.	55.00	9,900.00	-
8.	Valve Box for Kelly Road Park Service	1	E.A.	2,500.00	2,500.00	-
9.	Trench Backfill	548	L.F.	30.00	16,440.00	-
10.	Connect to Existing Watermain	1	E.A.	2,000.00	2,000.00	-
Sub-Total Neighborhood AA Watermain Improvements					\$ 761,200.00	\$ -

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "T, Z & AA"

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 05-09-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	PRICE	AMOUNT	REDUCTION AMOUNT
X. <u>STORM SEWER IMPROVEMENTS - Neighborhood T</u>						
1.	Storm Sewer, RCP, Ty. 1, 12"	972	L.F.	\$ 40.00	\$ 38,880.00	\$ (38,880.00)
2.	Storm Sewer, RCP, Ty. 1, 12", w/C-361 Joints	126	L.F.	41.00	5,166.00	(5,166.00)
3.	Storm Sewer, RCP, Ty. 1, 15"	559	L.F.	42.00	23,478.00	(23,478.00)
4.	Storm Sewer, RCP, Ty. 1, 15", w/C-361 Joints	42	L.F.	43.00	1,806.00	(1,806.00)
5.	Storm Sewer, RCP, Ty. 1, 18"	431	L.F.	48.00	20,688.00	(20,688.00)
6.	Storm Sewer, RCP, Ty. 1, 18", w/C-361 Joints	126	L.F.	49.00	6,174.00	(6,174.00)
7.	Storm Sewer, RCP, Ty. 1, 21"	144	L.F.	60.00	8,640.00	(8,640.00)
8.	Storm Sewer, RCP, Ty. 1, 24"	405	L.F.	68.00	27,540.00	(27,540.00)
9.	Storm Sewer, RCP, Ty. 1, 27"	116	L.F.	73.00	8,468.00	(8,468.00)
10.	Storm Sewer, RCP, Ty. 1, 27", w/C-361 Joints	121	L.F.	74.00	8,954.00	(8,954.00)
11.	Storm Sewer, RCP, Ty. 1, 30"	263	L.F.	80.00	21,040.00	(21,040.00)
12.	Storm Sewer, RCP, Ty. 1, 42"	131	L.F.	120.00	15,720.00	(15,720.00)
13.	Storm Sewer, RCP, Ty. 1, 42", w/C-361 Joints	85	L.F.	121.00	10,285.00	(10,285.00)
14.	Storm Sewer, RCP, Ty. 1, 60"	21	L.F.	160.00	3,360.00	(3,360.00)
15.	Storm Sewer, RCP, Ty. 1, 60", w/C-361 Joints	255	L.F.	161.00	41,055.00	(41,055.00)
16.	Catch Basin Ty. A w/ R-3278-A FR. & GR., 3' Dia.	2	EA.	2,250.00	4,500.00	(4,500.00)
17.	Catch Basin Ty. A w/ R-3278-A FR. & GR., 4' Dia.	2	EA.	2,800.00	5,600.00	(5,600.00)
18.	Catch Basin Ty. A w/ R-3278-A FR. & GR., 5' Dia.	1	EA.	3,500.00	3,500.00	(3,500.00)
19.	Catch Basin Ty. A w/ R-3278-A FR. & GR., 6' Dia.	1	EA.	5,200.00	5,200.00	(5,200.00)
20.	Catch Basin Ty. C w/ R-3278-A FR. & GR., 2' Dia.	1	EA.	1,800.00	1,800.00	(1,800.00)
21.	Catch Basin Ty. C w/ R-3278-AL FR. & GR., 2' Dia.	1	EA.	1,800.00	1,800.00	(1,800.00)
22.	Inlet Ty. A w/ Ty. 1 FR. & O.L., 2' Dia.	9	EA.	1,600.00	14,400.00	(14,400.00)
23.	Inlet Ty. A w/R-3278-A FR. & GR., 2' Dia.	1	EA.	1,600.00	1,600.00	(1,600.00)
24.	Inlet Ty. A w/R-3278-AL FR. & GR., 2' Dia.	1	EA.	1,600.00	1,600.00	(1,600.00)
25.	Inlet Ty. B w/ Ty. 1 FR. & O.L., 3' Dia.	4	EA.	2,000.00	8,000.00	(8,000.00)
26.	Inlet Ty. B w/R-3278-A FR. & GR., 3' Dia.	2	EA.	2,000.00	4,000.00	(4,000.00)
27.	Storm M.H. Ty A w/TY. 1 FR. & C.L., 4' Dia.	2	EA.	2,800.00	5,600.00	(5,600.00)
28.	Storm M.H. Ty A w/TY. 1 FR. & O.L., 4' Dia.	7	EA.	2,800.00	19,600.00	(19,600.00)
29.	Storm M.H. Ty A w/R-3278-A FR. & GR , 4' Dia.	2	EA.	2,800.00	5,600.00	(5,600.00)
30.	Storm M.H. Ty A w/TY. 1 FR. & C.L., 5' Dia.	2	EA.	3,400.00	6,800.00	(6,800.00)
31.	Storm M.H. Ty A w/TY. 1 FR. & O.L., 5' Dia.	4	EA.	3,400.00	13,600.00	(13,600.00)
32.	Storm M.H. Ty A w/R-3278-A FR. & GR , 5' Dia.	1	EA.	3,400.00	3,400.00	(3,400.00)
33.	Storm M.H. Ty A w/TY. 1 FR. & O.L., 6' Dia.	2	EA.	4,600.00	9,200.00	(9,200.00)
34.	Storm M.H. Ty A w/R-3278-A FR. & GR , 6' Dia.	1	EA.	4,600.00	4,600.00	(4,600.00)
35.	Storm M.H. Ty A w/TY. 1 FR. & C.L., 7' Dia.	3	EA.	7,200.00	21,600.00	(21,600.00)
36.	Flared End Section, RCP w/ Grate and Rip-Rap, 24"	1	EA.	3,300.00	3,300.00	(3,300.00)
37.	Flared End Section, RCP w/ Grate and Rip-Rap, 42"	1	EA.	5,000.00	5,000.00	(5,000.00)
38.	Flared End Section, RCP w/ Grate and Rip-Rap, 60"	1	EA.	7,500.00	7,500.00	(7,500.00)
39.	Trench Backfill	700	L.F.	26.00	18,200.00	(18,200.00)
40.	Sump Connections	47	EA.	300.00	14,100.00	(14,100.00)

Sub-Total Neighborhood T Storm Sewer Improvements

\$ 431,354.00 \$ (431,354.00)

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "T, Z & AA"

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 05-09-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
XI. STORM SEWER IMPROVEMENTS - Neighborhood Z						
1.	Storm Sewer, RCP, Ty. 1, 12"	1,242	L.F.	\$ 40.00	\$ 49,680.00	\$ -
2.	Storm Sewer, RCP, Ty. 1, 12", w/C-361 Joints	53	L.F.	41.00	2,173.00	-
3.	Storm Sewer, RCP, Ty. 1, 15"	365	L.F.	43.00	15,695.00	-
4.	Storm Sewer, RCP, Ty. 1, 15", w/C-361 Joints	64	L.F.	44.00	2,816.00	-
5.	Storm Sewer, RCP, Ty. 1, 18"	222	L.F.	48.00	10,656.00	-
6.	Storm Sewer, RCP, Ty. 1, 18", w/C-361 Joints	24	L.F.	49.00	1,176.00	-
7.	Storm Sewer, RCP, Ty. 1, 21"	159	L.F.	60.00	9,540.00	-
8.	Storm Sewer, RCP, Ty. 1, 24"	183	L.F.	68.00	12,444.00	-
9.	Storm Sewer, RCP, Ty. 1, 27"	26	L.F.	73.00	1,898.00	-
10.	Storm Sewer, RCP, Ty. 1, 27", w/C-361 Joints	140	L.F.	74.00	10,360.00	-
11.	Storm Sewer, RCP, Ty. 1, 30"	1,392	L.F.	80.00	111,360.00	-
12.	Storm Sewer, RCP, Ty. 1, 36"	558	L.F.	95.00	53,010.00	-
13.	Storm Sewer, RCP, Ty. 1, 36", w/C-361 Joints	22	L.F.	96.00	2,112.00	-
14.	Storm Sewer, RCP, Ty. 1, 42"	284	L.F.	120.00	34,080.00	-
15.	Catch Basin Ty. A w/ R-3278-A FR. & GR., 3' Dia.	3	EA.	2,250.00	6,750.00	-
16.	Catch Basin Ty. A w/ R-3278-AL FR. & GR., 3' Dia.	1	EA.	2,250.00	2,250.00	-
17.	Catch Basin Ty. A w/ R-3278-A FR. & GR., 4' Dia.	2	EA.	2,800.00	5,600.00	-
18.	Catch Basin Ty. A w/ R-3278-A FR. & GR., 5' Dia.	2	EA.	3,500.00	7,000.00	-
19.	Catch Basin Ty. C w/ R-3278-A FR. & GR., 2' Dia.	2	EA.	1,800.00	3,600.00	-
20.	Catch Basin Ty. C w/ R-3278-AL FR. & GR., 2' Dia.	4	EA.	1,800.00	7,200.00	-
21.	Inlet Ty. A w/ Ty. 1 FR. & O.L., 2' Dia.	1	EA.	1,600.00	1,600.00	-
22.	Inlet Ty. A w/ Ty. 8 GR, 2' Dia.	7	EA.	1,600.00	11,200.00	-
23.	Inlet Ty. A w/R-3278-A FR. & GR., 2' Dia.	1	EA.	1,600.00	1,600.00	-
24.	Inlet Ty. A w/R-3278-AL FR. & GR., 2' Dia.	4	EA.	1,600.00	6,400.00	-
25.	Inlet Ty. A w/ Ty. 1 FR. & O.L., 3' Dia.	4	EA.	2,000.00	8,000.00	-
26.	Inlet Ty. B w/Ty. 1 FR. & C.L., 3' Dia.	1	EA.	2,000.00	2,000.00	-
27.	Inlet Ty. B w/Ty. 1 FR. & O.L., 3' Dia.	1	EA.	2,000.00	2,000.00	-
28.	Inlet Ty. B w/R-3278-A FR. & GR., 3' Dia.	2	EA.	2,000.00	4,000.00	-
29.	Storm M.H. Ty A w/TY. 1 FR. & C.L., 4' Dia.	2	EA.	2,800.00	5,600.00	-
30.	Storm M.H. Ty A w/TY. 1 FR. & O.L., 4' Dia.	1	EA.	2,800.00	2,800.00	-
31.	Storm M.H. Ty A w/TY. 1 FR. & C.L., 5' Dia.	5	EA.	3,400.00	17,000.00	-
32.	Storm M.H. Ty A w/TY. 1 FR. & O.L., 5' Dia.	3	EA.	3,400.00	10,200.00	-
33.	Storm M.H. Ty A w/R-3278-A FR. & GR., 5' Dia.	18	EA.	3,400.00	61,200.00	-
34.	Storm M.H. Ty A w/HIGH CAPACITY GRATE, 5' Dia.	2	EA.	4,000.00	8,000.00	-
35.	Storm M.H. Ty A w/TY. 1 FR. & C.L., 6' Dia.	1	EA.	4,600.00	4,600.00	-
36.	Storm M.H. Ty A w/TY. 1 FR. & O.L., 6' Dia.	4	EA.	4,600.00	18,400.00	-
37.	Trench Backfill	775	L.F.	26.00	20,150.00	-
38.	Sump Connections	85	EA.	300.00	25,500.00	-
Sub-Total Neighborhood Z Storm Sewer Improvements					\$ 559,650.00	\$ -

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "T, Z & AA"

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 05-09-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	PRICE	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
XII. STORM SEWER IMPROVEMENTS - Neighborhood AA							
1.	Storm Sewer, RCP, Ty. 1, 12"	1,234	L.F.	\$ 40.00	\$	49,360.00	\$ -
2.	Storm Sewer, RCP, Ty. 1, 12", w/C-361 Joints	112	L.F.	41.00		4,592.00	-
3.	Storm Sewer, RCP, Ty. 1, 15"	484	L.F.	43.00		20,812.00	-
4.	Storm Sewer, RCP, Ty. 1, 15", w/C-361 Joints	146	L.F.	44.00		6,424.00	-
5.	Storm Sewer, RCP, Ty. 1, 18"	82	L.F.	48.00		3,936.00	-
6.	Storm Sewer, RCP, Ty. 1, 18", w/C-361 Joints	137	L.F.	49.00		6,713.00	-
7.	Storm Sewer, RCP, Ty. 1, 24"	26	L.F.	68.00		1,768.00	-
8.	Storm Sewer, RCP, Ty. 1, 27"	96	L.F.	73.00		7,008.00	-
9.	Storm Sewer, RCP, Ty. 1, 27", w/C-361 Joints	104	L.F.	74.00		7,696.00	-
10.	Storm Sewer, RCP, Ty. 1, 30"	170	L.F.	80.00		13,600.00	-
11.	Storm Sewer, RCP, Ty. 1, 36"	400	L.F.	95.00		38,000.00	-
12.	Storm Sewer, RCP, Ty. 1, 48"	311	L.F.	135.00		41,985.00	-
13.	Storm Sewer, PVC, SDR 35, 8"	149	L.F.	25.00		3,725.00	-
14.	Catch Basin Ty. A w/ R-3278-A FR. & GR., 3' Dia.	2	EA.	2,250.00		4,500.00	-
15.	Catch Basin Ty. A w/ R-3278-AL FR. & GR., 3' Dia.	1	EA.	2,250.00		2,250.00	-
16.	Catch Basin Ty. A w/ R-3278-A FR. & GR., 4' Dia.	1	EA.	2,800.00		2,800.00	-
17.	Catch Basin Ty. A w/ R-3278-A FR. & GR., 5' Dia.	1	EA.	3,500.00		3,500.00	-
18.	Catch Basin Ty. C w/ R-3278-A FR. & GR., 2' Dia.	4	EA.	1,800.00		7,200.00	-
19.	Catch Basin Ty. C w/ R-3278-AL FR. & GR., 2' Dia.	2	EA.	1,800.00		3,600.00	-
20.	Inlet Ty. A w/ Ty. 1 FR. & O.L., 2' Dia.	7	EA.	1,600.00		11,200.00	-
21.	Inlet Ty. A w/R-3278-A FR. & GR., 2' Dia.	4	EA.	1,600.00		6,400.00	-
22.	Inlet Ty. A w/R-3278-AL FR. & GR., 2' Dia.	3	EA.	1,600.00		4,800.00	-
23.	Inlet Ty. B w/Ty. 1 FR. & O.L., 3' Dia.	6	EA.	2,000.00		12,000.00	-
24.	Inlet Ty. B w/R-3278-AL FR. & GR., 3' Dia.	3	EA.	2,000.00		6,000.00	-
25.	Storm M.H. Ty A w/TY. 1 FR. & O.L., 4' Dia.	3	EA.	2,800.00		8,400.00	-
26.	Storm M.H. Ty A w/TY. 1 FR. & C.L., 4' Dia.	3	EA.	2,800.00		8,400.00	-
27.	Storm M.H. Ty A w/R-3278-A FR. & GR , 4' Dia.	1	EA.	2,800.00		2,800.00	-
28.	Storm M.H. Ty A w/TY. 1 FR. & C.L., 5' Dia.	5	EA.	3,400.00		17,000.00	-
29.	Flared End Section, RCP w/ Grate and Rip-Rap, 12"	1	EA.	2,400.00		2,400.00	-
30.	Flared End Section, RCP w/ Grate and Rip-Rap, 24"	1	EA.	3,300.00		3,300.00	-
31.	Flared End Section, RCP w/ Grate and Rip-Rap, 36"	1	EA.	4,000.00		4,000.00	-
32.	Flared End Section, RCP w/ Grate and Rip-Rap, 48"	1	EA.	5,500.00		5,500.00	-
33.	Replace existing restrictor	1	EA.	5,000.00		5,000.00	-
34.	Trench Backfill	600	L.F.	26.00		15,600.00	-
35.	Sump Connections	78	EA.	300.00		23,400.00	-
Sub-Total Neighborhood AA Storm Sewer Improvements						\$ 365,669.00	\$ -

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "T, Z & AA"

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 05-09-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
XIII. PAVEMENT IMPROVEMENTS - Neighborhood T						
1.	Fine Grading	8,678	S.Y.	\$ 1.50	\$ 13,017.00	\$ (13,017.00)
2.	Agg. Base Cse. Ty. B (CA-6) 12"	7,052	S.Y.	13.00	91,676.00	(91,676.00)
3.	Bit. Binder Cse., Superpave IL-19, N50 CL 2 1/2"	1,014	TON	90.00	91,260.00	(91,260.00)
4.	Bit. Surface Cse., Superpave, Mix C, N50, 1 1/2"	608	TON	95.00	57,760.00	-
5.	Bit Material Prime Coat @ 0.3 Gal./SY	2,116	GAL.	1.50	3,174.00	(3,174.00)
6.	Bit Material Tack Coat @ 0.1 Gal./SY	705	GAL.	3.50	2,467.50	-
7.	PCC Curb & Gutter Ty. B-6.12	4,880	L.F.	18.00	87,840.00	(87,840.00)
8.	Backfill Curb	4,880	L.F.	1.50	7,320.00	(7,320.00)
9.	Agg. Base Cse. Ty. B (CA-6) 4", Curb	813	S.Y.	3.50	2,845.50	(2,845.50)
10.	PCC Sidewalk 5' Wide, 5" Thick w/4" CA-6 Subbase	5,130	S.F.	8.00	41,040.00	-
Sub-Total Neighborhood T Pavement Improvements					\$ 398,400.00	\$ (297,132.50)

XIV. PAVEMENT IMPROVEMENTS - Neighborhood Z

1.	Fine Grading	17,240	S.Y.	\$ 1.50	\$ 25,860.00	\$ -
2.	Agg. Base Cse. Ty. B (CA-6) 12"	14,030	S.Y.	13.00	182,390.00	-
3.	Bit. Binder Cse., Superpave IL-19, N50 CL 2 1/2"	2,020	TON	90.00	181,800.00	-
4.	Bit. Surface Cse., Superpave, Mix C, N50, 1 1/2"	1,210	TON	95.00	114,950.00	-
5.	Bit Material Prime Coat @ 0.3 Gal./SY	42,010	GAL.	1.50	63,015.00	-
6.	Bit Material Tack Coat @ 0.1 Gal./SY	1,400	GAL.	3.50	4,900.00	-
7.	PCC Curb & Gutter Ty. B-6.12	9,630	L.F.	18.00	173,340.00	-
8.	Backfill Curb	9,630	L.F.	1.50	14,445.00	-
9.	Agg. Base Cse. Ty. B (CA-6) 4", Curb	1,610	S.Y.	3.50	5,635.00	-
10.	PCC Sidewalk 5' Wide, 5" Thick w/4" CA-6 Subbase	6,750	S.F.	8.00	54,000.00	-
Sub-Total Neighborhood Z Pavement Improvements					\$ 820,335.00	\$ -

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "T, Z & AA"

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 05-09-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
XV. PAVEMENT IMPROVEMENTS - Neighborhood AA						
1.	Fine Grading	16,370	S.Y.	\$ 1.50	\$ 24,555.00	\$ -
2.	Agg. Base Cse. Ty. B (CA-6) 12"	13,110	S.Y.	13.00	170,430.00	-
3.	Bit. Binder Cse., Superpave IL-19, N50 CL 2 1/2"	1,890	TON	90.00	170,100.00	-
4.	Bit. Surface Cse., Superpave, Mix C, N50, 1 1/2"	1,130	TON	95.00	107,350.00	-
5.	Bit Material Prime Coat @ 0.3 Gal./SY	3,930	GAL.	1.50	5,895.00	-
6.	Bit Material Tack Coat @ 0.1 Gal./SY	1,310	GAL.	3.50	4,585.00	-
7.	PCC Curb & Gutter Ty. B-6.12	9,010	L.F.	18.00	162,180.00	-
8.	Backfill Curb	9,010	L.F.	1.50	13,515.00	-
9.	Agg. Base Cse. Ty. B (CA-6) 4", Curb	1,500	S.Y.	3.50	5,250.00	-
10.	PCC Sidewalk 5' Wide, 5" Thick w/4" CA-6 Subbase	2,800	S.F.	8.00	22,400.00	-
11.	Bike Path, 8" Stone, 2" Asphalt	2,750	S.Y.	35.00	96,250.00	-
Sub-Total Neighborhood AA Pavement Improvements					\$ 782,510.00	\$ -

XVI. PAVEMENT IMPROVEMENTS - Collector Road

1.	Fine Grading	12,640	S.Y.	\$ 1.50	\$ 18,960.00	\$ 9,480.00
2.	Agg. Base Cse. Ty. B (CA-6) 12"	10,430	S.Y.	13.00	135,590.00	67,795.00
3.	Bit. Binder Cse., Superpave IL-19, N50 CL 4 1/2"	2,700	TON	90.00	243,000.00	121,500.00
4.	Bit. Surface Cse., Superpave, Mix C, N50, 1 1/2"	900	TON	95.00	85,500.00	-
5.	Bit Material Prime Coat @ 0.3 Gal./SY	3,130	GAL.	1.50	4,695.00	2,347.50
6.	Bit Material Tack Coat @ 0.1 Gal./SY	1,040	GAL.	3.50	3,640.00	-
7.	PCC Curb & Gutter Ty. B-6.12	6,630	L.F.	18.00	119,340.00	59,670.00
8.	Backfill Curb	6,630	L.F.	1.50	9,945.00	4,972.50
9.	Agg. Base Cse. Ty. B (CA-6) 4", Curb	2,210	S.Y.	3.50	7,735.00	3,867.50
10.	Bike Path, 8" Stone, 2" Asphalt	2,520	S.Y.	35.00	88,200.00	-
Sub-Total Collector Rd. Pavement Improvements					\$ 716,605.00	\$ 269,632.50

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "T, Z & AA"

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 05-09-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
XVII. LIGHTING AND SIGNAGE IMPROVEMENTS - Neighborhood T						
1.	64 Watt 4000K LED Luminaire	7	EA.	\$ 7,500.00	\$ 52,500.00	\$ -
2.	64 Watt 4000K LED Luminaire w/ Mounted Street Sign	6	EA.	8,000.00	48,000.00	-
3.	Stop Signs	6	EA.	850.00	5,100.00	-
4.	Pavement Markings	200	L.F.	4.00	800.00	-
Sub-Total Neighborhood T Lighting Improvements					\$ 106,400.00	\$ -
XVIII. LIGHTING AND SIGNAGE IMPROVEMENTS - Neighborhood Z						
1.	64 Watt 4000K LED Luminaire	6	EA.	\$ 7,500.00	\$ 45,000.00	\$ -
2.	64 Watt 4000K LED Luminaire w/ Mounted Street Sign	8	EA.	8,000.00	64,000.00	-
3.	Stop Signs	9	EA.	850.00	7,650.00	-
4.	Pavement Markings	260	L.F.	4.00	1,040.00	-
Sub-Total Neighborhood Z Lighting Improvements					\$ 117,690.00	\$ -
XIX. LIGHTING AND SIGNAGE IMPROVEMENTS - Neighborhood AA						
1.	64 Watt 4000K LED Luminaire	9	EA.	\$ 7,500.00	\$ 67,500.00	\$ -
2.	64 Watt 4000K LED Luminaire w/ Mounted Street Sign	6	EA.	8,000.00	48,000.00	-
3.	Stop Signs	7	EA.	850.00	5,950.00	-
4.	Pavement Markings	210	L.F.	4.00	840.00	-
Sub-Total Neighborhood AA Lighting Improvements					\$ 122,290.00	\$ -

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "T, Z & AA"

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 05-09-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
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SUMMARY

LETTER OF CREDIT NO. NUSCGS041625

I.	EROSION CONTROL IMPROVEMENTS - Neighborhood T				\$ 17,250.00	\$ (17,250.00)
II.	EROSION CONTROL IMPROVEMENTS - Neighborhood Z				\$ 25,750.00	\$ -
III.	EROSION CONTROL IMPROVEMENTS - Neighborhood AA				\$ 23,250.00	\$ -
IV.	SANITARY SEWER IMPROVEMENTS - Neighborhood T				\$ 409,116.00	\$ (409,116.00)
V.	SANITARY SEWER IMPROVEMENTS - Neighborhood Z				\$ 551,919.00	\$ -
VI.	SANITARY SEWER IMPROVEMENTS - Neighborhood AA				\$ 542,866.00	\$ -
VII.	WATERMAIN IMPROVEMENTS - Neighborhood T				\$ 497,015.00	\$ (497,015.00)
VIII.	WATERMAIN IMPROVEMENTS - Neighborhood Z				\$ 786,235.00	\$ -
IX.	WATERMAIN IMPROVEMENTS - Neighborhood AA				\$ 761,200.00	\$ -
X.	STORM SEWER IMPROVEMENTS - Neighborhood T				\$ 431,354.00	\$ (431,354.00)
XI.	STORM SEWER IMPROVEMENTS - Neighborhood Z				\$ 559,650.00	\$ -
XII.	STORM SEWER IMPROVEMENTS - Neighborhood AA				\$ 365,669.00	\$ -
XIII.	PAVEMENT IMPROVEMENTS - Neighborhood T				\$ 398,400.00	\$ (297,132.50)
XIV.	PAVEMENT IMPROVEMENTS - Neighborhood Z				\$ 820,335.00	\$ -
XV.	PAVEMENT IMPROVEMENTS - Neighborhood AA				\$ 782,510.00	\$ -
XVI.	PAVEMENT IMPROVEMENTS - Collector Road				\$ 716,605.00	\$ 269,632.50
XVII.	LIGHTING AND SIGNAGE IMPROVEMENTS - Neighborhood T				\$ 106,400.00	\$ -
XVIII.	LIGHTING AND SIGNAGE IMPROVEMENTS - Neighborhood Z				\$ 117,690.00	\$ -
XIX.	LIGHTING AND SIGNAGE IMPROVEMENTS - Neighborhood AA				<u>\$ 122,290.00</u>	<u>\$ -</u>

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "T, Z & AA"

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 05-09-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
	TOTAL IMPROVEMENTS LOC NO. NUSCGS048588				\$ 8,035,504.00	\$ (1,382,235.00)
	LETTER OF CREDIT AMOUNT (125% OF TOTAL ESTIMATE)				\$10,044,380.00	\$ (1,727,793.75)
	LETTER OF CREDIT REDUCTION/COMPLETED IMPROVEMENTS					\$ (1,727,793.75)

	TOTAL IMPROVEMENT COST	\$ 8,035,504.00
	TOTAL VALUE OF COMPLETED IMPROVEMENTS	\$ (1,382,235.00)
	COST TO COMPLETE IMPROVEMENTS	\$ 6,653,269.00
	EXISTING BALANCE LETTER OF CREDIT NUSCGS041625	\$ 10,044,380.00
125	NEW BALANCE LETTER OF CREDIT	\$ 8,454,809.75
125	% COST TO COMPLETE + 10% TOTAL COMPLETED IMPROVEMENTS)	
	LOC NO. NET ALLOWABLE REDUCTION	\$ 1,589,570.25

RESOLUTION NO. 24-

RESOLUTION FOR A LETTER OF CREDIT NO. NUSCGS047287 & NO. NUSCGS048588 FOR PRAIRIE RIDGE SUBDIVISION NEIGHBORHOODS T, Z, AA

WHEREAS, The Village of Hampshire, Kane & McHenry Counties, Illinois (the “Village”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, as part of the construction and development of Prairie Ridge Neighborhoods T, Z, AA, the Developer provided the Village of Hampshire with a Letter of Credit No. NUSCGS047827 and No. NUSCGS048588 in the amounts of \$2,690,247.90 and \$1589,570.25, respectively; and

WHEREAS, the Developer is now requesting a reduction in its Letter of Credit No. NUSCGS047827 and No. NUSCGS048588; and

WHEREAS, the Village Engineer has determined that the Developer has completed some of the required public improvements and other items required by the Stormwater Ordinance in conformance with the approved plans and specifications; however, there remains a number of construction items that need to be completed and addressed; and

WHEREAS, in light of the partial completion of the public improvements and other items required by the Stormwater Ordinance and Municipal Code, the Village Engineer recommends reducing the Letter of Credit No. NUSCGS047827 in the amount of \$2,690,247.90 to \$346,434.60 and Letter of Credit No. NUSCGS048588 in the amount of \$1,589,570.25 to \$8,454,809.75.

NOW THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Hampshire, Kane & McHenry Counties, Illinois as follows:

SECTION ONE: The preambles of this Resolution are hereby incorporated into this text as if set out herein in full.

SECTION TWO: The corporate authorities of the Village of Hampshire hereby approved a reduction in the Letter of Credit No. NUSCGS047827 to \$346,434.60 and Letter of Credit No. NUSCGS048588 to \$8,454,809.75 as recommended by the Village Engineer.

SECTION THREE: The Village President and/or Village Engineer is hereby authorized to certify, if requested, such reduction to the financial institution which issued Letter of Credit No. NUSCGS047827 and No. NUSCGS048588.

SECTION FOUR: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

ADOPTED THIS 18th day of April 2024, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED THIS 18th day of April 2024.

Michael J. Reid, Jr.
Village President

ATTEST:

Karen Stuehler
Village Clerk



April 10, 2024

Mr. Jay Hedges (Via Email)
Village Manager
Village of Hampshire
234 S. State Street
Hampshire, IL 60140-0457

**Re: Prairie Ridge Neighborhood J
Letter of Credit Reduction Request No.1
Village of Hampshire**

Mr. Hedges:

We have reviewed the Letter of Credit (LOC) reduction requests for Prairie Ridge Neighborhood J as documented by the attached spreadsheets submitted by the Developer's Engineer.

We recommend a reduction of LOC NUSCGS047828 for the above-referenced project in the amount of **\$1,336,845.10**. The new value of the LOC would be **\$224,434.90**.

We also recommend a reduction of LOC NUSCGS041625 for the above-referenced project in the amount of **\$3,856,179.86**. The new value of the LOC would be **\$1,928,258.74**.

The Letters of Credit were put in place by the Developer as a performance guarantee for the Soil Erosion and Earthwork and Phase 1 improvements respectively. The amount of the reduction is based upon the value of the improvements that have been completed to date. The new value represents 125% of the cost of the remaining improvements plus 10% of the value of the completed improvements.

If you have any questions or need additional information, please contact our office.

Very truly yours,
ENGINEERING ENTERPRISES, INC.

Timothy N. Paulson, P.E., CFM
Senior Project Manager

TNP/pgw2

Enclosures

pc: Karen Stuehler, Village Clerk (via email)
Lori Lyons, Finance Director (via email)
Mo Kahn, Assistant Village Manager (via email)
James Vasselli, Village Attorney (via email)
Jason Hinkle, Crown (via email)
Mike May, Cemcon, Ltd.
BPS, EEL (via email)

G:\Public\Hampshire\2023\HA2310-D Prairie Ridge North, Neighborhood J\Construction\Docs\LOC Reduction\LLOCReduction01.doc

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "J" - SOIL EROSION AND EARTHWORK

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 06-21-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
<u>LETTER OF CREDIT NO. NUSCGS047828</u>						
I. <u>EROSION CONTROL IMPROVEMENTS</u>						
1	Silt Fence	15,000	EA.	\$ 1.50	\$ 22,500.00	\$ (22,500.00)
2	Construction Entrance	1	EA.	6,500.00	6,500.00	(6,500.00)
3	Hydro Mulch and Seed - Temporary Stabilization	28.9	Ac.	3,000.00	86,550.00	-
4	Rip-Rap Ditch Check (At SWMF Outlet)	3	EA.	5,500.00	16,500.00	(16,500.00)
5	Triangular Silt Dike	2	EA.	300.00	600.00	(600.00)
6	Inlet Protectors	112	EA,	250.00	28,000.00	(28,000.00)
Sub-Total Erosion Control Improvements					\$ 160,650.00	\$ (74,100.00)
II. <u>MASS EARTHWORK IMPROVEMENTS</u>						
1	Site Preparation, Tree Clearing	1	L.S.	\$14,599.00	\$ 14,599.00	\$ (14,599.00)
2	Topsoil Strip - Site	99,500	C.Y.	5.00	497,500.00	(497,500.00)
3	Clay Excavation	78,350	C.Y.	5.50	430,925.00	(430,925.00)
4	Topsoil Respread - Park site, Right of Way, and Open Areas	25,280	C.Y.	5.00	126,400.00	(126,400.00)
5	Topsoil Respread - Stormwater Management	3,790	C.Y.	5.00	18,950.00	(18,950.00)
Sub-Total Mass Earthwork Improvements					\$ 1,088,374.00	\$ (1,088,374.00)

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "J" - SOIL EROSION AND EARTHWORK

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 06-21-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
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SUMMARY

LETTER OF CREDIT NO. NUSCGS041625

I.	EROSION CONTROL IMPROVEMENTS	\$ 160,650.00	\$ (74,100.00)
II.	MASS EARTHWORK IMPROVEMENTS	\$ 1,088,374.00	\$ (1,088,374.00)
	TOTAL IMPROVEMENTS LOC NO. NUSCGS047828	\$ 1,249,024.00	\$ (1,162,474.00)
	LETTER OF CREDIT AMOUNT (125% OF TOTAL ESTIMATE)	\$ 1,561,280.00	\$ (1,453,092.50)
	LETTER OF CREDIT REDUCTION/COMPLETED IMPROVEMENTS		\$ (1,453,092.50)

TOTAL IMPROVEMENT COST	\$ 1,249,024.00
TOTAL VALUE OF COMPLETED IMPROVEMENTS	\$ (1,162,474.00)
COST TO COMPLETE IMPROVEMENTS	\$ 86,550.00
EXISTING BALANCE LETTER OF CREDIT	\$ 1,561,280.00
NEW BALANCE LETTER OF CREDIT	\$ 224,434.90
125% COST TO COMPLETE + 10% TOTAL COMPLETED IMPROVEMENTS)	
LOC NO. NET ALLOWABLE REDUCTION	\$ 1,336,845.10

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "J" - PHASE 1

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 06-21-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
<u>LETTER OF CREDIT NO. NUSCGS048673</u>						
I. <u>SANITARY SEWER IMPROVEMENTS</u>						
1	Sanitary Sewer, 8" PVC SDR 26, 4-8' Deep	368	L.F.	\$ 42.00	\$ 15,456.00	\$ (15,456.00)
2	Sanitary Sewer, 8" PVC SDR 26, 8 - 12' Deep	1,915	L.F.	45.00	86,175.00	(86,175.00)
3	Sanitary Sewer, 8" PVC SDR 26, 12 - 16' Deep	496	L.F.	48.00	23,808.00	(23,808.00)
4	Sanitary Sewer, 8" PVC SDR 26, 16 - 20' Deep	484	L.F.	52.00	25,168.00	(25,168.00)
5	Sanitary Sewer, 10" PVC SDR 26, 16 - 20' Deep	806	L.F.	68.00	54,808.00	(54,808.00)
6	Sanitary Sewer, 12" PVC SDR 26, Force Main	1,118	L.F.	40.00	44,720.00	(44,720.00)
7	Sanitary M.H. 4', Ty. A w/ Ty. 1 Fr & SS Lid, 4 - 8' Deep	4	E.A.	3,800.00	15,200.00	(15,200.00)
8	Sanitary M.H. 4', Ty. A w/ Ty. 1 Fr & SS Lid, 8 - 12' Deep	12	E.A.	4,000.00	48,000.00	(48,000.00)
9	Sanitary M.H. 4', Ty. A w/ Ty. 1 Fr & SS Lid, 12 -16' Deep	7	E.A.	4,500.00	31,500.00	(31,500.00)
10	Sanitary M.H. 4', Ty. A w/ Ty. 1 Fr & SS Lid, 16 - 20' Deep	2	E.A.	5,000.00	10,000.00	(10,000.00)
11	Sanitary Service, 6" PVC SDR 26 w/ 8x6" Tee (Short)	27	E.A.	800.00	21,600.00	(21,600.00)
12	Sanitary Service, 6" PVC SDR 26 w/ 8x6" Tee (Long)	40	E.A.	2,200.00	88,000.00	(88,000.00)
13	Connect to Existing Sanitary Sewer	1	E.A.	1,000.00	1,000.00	(1,000.00)
14	Trench Backfill	1,596	L.F.	55.00	87,780.00	(87,780.00)
Sub-Total Sanitary Sewer Improvements					\$ 553,215.00	\$ (553,215.00)
II. <u>WATERMAIN IMPROVEMENTS</u>						
1	DIWM 8", Cl. 52 w/ Polyethelene Wrap	5,928	L.F.	\$ 70.00	\$ 414,960.00	\$ (414,960.00)
2	DIWM 16", Cl. 52 w/ Polyethelene Wrap	600	L.F.	95.00	57,000.00	(57,000.00)
3	8" Valve in 4' Dia. Vault	10	E.A.	4,000.00	40,000.00	(40,000.00)
4	Hydrant w/Aux. Valve	18	E.A.	7,000.00	126,000.00	(126,000.00)
5	Water Service 1 1/2", Ty. K w/ Box (Short)	41	E.A.	1,800.00	73,800.00	(73,800.00)
6	Water Service 1 1/2", Ty. K w/ Box (Long)	26	E.A.	3,500.00	91,000.00	(91,000.00)
7	Trench Backfill	388	L.F.	30.00	11,640.00	(11,640.00)
8	Connect to Existing Watermain	2	E.A.	500.00	1,000.00	(1,000.00)
Sub-Total Watermain Improvements					\$ 815,400.00	\$ (815,400.00)

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "J" - PHASE 1

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 06-21-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
III. STORM SEWER IMPROVEMENTS						
1.	Storm Sewer, RCP, Ty. 1, 12"	3,534	L.F.	\$ 40.00	141,360.00	\$ (141,360.00)
2.	Storm Sewer, RCP, Ty. 1, 15"	871	L.F.	42.00	36,582.00	(36,582.00)
3.	Storm Sewer, RCP, Ty. 1, 18"	1,101	L.F.	48.00	52,848.00	(52,848.00)
4.	Storm Sewer, RCP, Ty. 1, 21"	644	L.F.	60.00	38,640.00	(38,640.00)
5.	Storm Sewer, RCP, Ty. 1, 24"	641	L.F.	68.00	43,588.00	(43,588.00)
6.	Storm Sewer, RCP, Ty. 1, 27"	2,157	L.F.	73.00	157,461.00	(157,461.00)
7.	Storm Sewer, RCP, Ty. 1, 30"	1,385	L.F.	80.00	110,800.00	(110,800.00)
8.	Storm Sewer, RCP, Ty. 1, 36"	3,013	L.F.	100.00	301,300.00	(301,300.00)
9.	Storm Sewer, RCP, Ty. 1, 42"	141	L.F.	120.00	16,920.00	(16,920.00)
10.	Storm Sewer, RCP, Ty. 1, 48"	320	L.F.	133.33	42,665.60	(42,665.60)
11.	Storm Sewer, RCP, Ty. 1, 54"	734	L.F.	146.67	107,655.78	(107,655.78)
12.	Storm Sewer, RCP, Ty. 1, 60"	335	L.F.	160.00	53,600.00	(53,600.00)
13.	Storm Sewer, RCP, Ty. 1, 66"	169	L.F.	180.00	30,420.00	(30,420.00)
14.	Storm Sewer, P.V.C., SDR 35, 8"	211	L.F.	35.00	7,385.00	(7,385.00)
15.	Catch Basin Ty. A w/ R-3278-A FR. & GR., 2' Dia.	3	EA.	1,800.00	5,400.00	(5,400.00)
16.	Catch Basin Ty. A w/ R-3278-AL FR. & GR., 2' Dia.	2	EA.	1,800.00	3,600.00	(3,600.00)
17.	Catch Basin Ty. A w/ R-3278-A FR. & GR., 3' Dia.	3	EA.	2,250.00	6,750.00	(6,750.00)
18.	Catch Basin Ty. A w/ R-3278-AL FR. & GR., 3' Dia.	4	EA.	2,250.00	9,000.00	(9,000.00)
19.	Catch Basin Ty. A w/ R-3278-A FR. & GR., 4' Dia.	5	EA.	2,800.00	14,000.00	(14,000.00)
20.	Catch Basin Ty. A w/ R-3278-AL FR. & GR., 4' Dia.	1	EA.	2,800.00	2,800.00	(2,800.00)
21.	Catch Basin Ty. A w/ R-3278-A FR. & GR., 5' Dia.	4	EA.	3,500.00	14,000.00	(14,000.00)
22.	Catch Basin Ty. A w/ R-3278-AL FR. & GR., 5' Dia.	1	EA.	3,500.00	3,500.00	(3,500.00)
23.	Catch Basin Ty. A w/ Ty. 1 FR. & C.L., 6' Dia. w/Rest.	1	EA.	8,000.00	8,000.00	(8,000.00)
24.	Catch Basin Ty. A w/ R-3278-A FR. & GR., 6' Dia.	1	EA.	5,200.00	5,200.00	(5,200.00)
25.	Catch Basin Ty. A w/ R-3278-AL FR. & GR., 6' Dia.	1	EA.	5,200.00	5,200.00	(5,200.00)
26.	Inlet Ty. A w/ Ty. 1 FR. & O.L., 2' Dia.	12	EA.	1,600.00	19,200.00	(19,200.00)
27.	Inlet Ty. A w/R-3278-A FR. & GR., 2' Dia.	5	EA.	1,600.00	8,000.00	(8,000.00)
28.	Inlet Ty. A w/R-3278-AL FR. & GR., 2' Dia.	7	EA.	1,600.00	11,200.00	(11,200.00)
29.	Inlet Ty. B w/ Ty. 1 FR. & O.L., 3' Dia.	6	EA.	2,000.00	12,000.00	(12,000.00)
30.	Inlet Ty. A w/R-3278-AL FR. & GR., 3' Dia.	1	EA.	2,000.00	2,000.00	(2,000.00)
31.	Storm M.H. Ty A w/TY. 1 FR. & C.L., 4' Dia.	9	EA.	2,800.00	25,200.00	(25,200.00)
32.	Storm M.H. Ty A w/TY. 1 FR. & O.L., 4' Dia.	18	EA.	2,800.00	50,400.00	(50,400.00)
33.	Storm M.H. Ty A w/R-3278-A FR. & GR , 4' Dia.	5	EA.	2,800.00	14,000.00	(14,000.00)
34.	Storm M.H. Ty A w/TY. 1 FR. & C.L., 5' Dia.	7	EA.	3,400.00	23,800.00	(23,800.00)
35.	Storm M.H. Ty A w/TY. 1 FR. & O.L., 5' Dia.	35	EA.	3,400.00	119,000.00	(119,000.00)
36.	Storm M.H. Ty A w/R-3278-A FR. & GR , 5' Dia.	4	EA.	3,400.00	13,600.00	(13,600.00)
37.	Storm M.H. Ty A w/R-3278-AL FR. & GR , 5' Dia.	2	EA.	3,400.00	6,800.00	(6,800.00)
38.	Storm M.H. Ty A w/TY. 1 FR. & C.L., 6' Dia.	6	EA.	4,600.00	27,600.00	(27,600.00)
39.	Storm M.H. Ty A w/TY. 1 FR. & O.L., 6' Dia.	8	EA.	4,600.00	36,800.00	(36,800.00)
40.	Storm M.H. Ty A w/R-3278-AL FR. & GR , 6' Dia.	1	EA.	4,600.00	4,600.00	(4,600.00)
41.	Storm M.H. Ty A w/TY. 1 FR. & C.L., 7' Dia.	7	EA.	7,200.00	50,400.00	(50,400.00)
42.	Storm M.H. Ty A w/TY. 1 FR. & C.L., 8' Dia.	2	EA.	8,500.00	17,000.00	(17,000.00)

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "J" - PHASE 1

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 06-21-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
III. <u>STORM SEWER IMPROVEMENTS (CONTINUED)</u>						
43.	Storm M.H. Ty A w/TY. 1 FR. & O.L., 8' Dia.	1	EA.	9,800.00	9,800.00	(9,800.00)
44.	Storm M.H. Ty A w/TY. 1 FR. & C.L., 9' Dia.	1	EA.	11,000.00	11,000.00	(11,000.00)
45.	Cleanout Structure w/ 5235 FR & GR.	3	EA.	1,000.00	3,000.00	(3,000.00)
46.	Flared End Section, RCP w/ Grate and Rip-Rap, 15"	1	EA.	2,000.00	2,000.00	(2,000.00)
47.	Flared End Section, RCP w/ Grate and Rip-Rap, 24"	2	EA.	3,300.00	6,600.00	(6,600.00)
48.	Flared End Section, RCP w/ Grate and Rip-Rap, 27"	1	EA.	3,600.00	3,600.00	(3,600.00)
49.	Flared End Section, RCP w/ Grate and Rip-Rap, 30"	1	EA.	4,000.00	4,000.00	(4,000.00)
50.	Flared End Section, RCP w/ Grate and Rip-Rap, 36"	1	EA.	4,500.00	4,500.00	(4,500.00)
51.	Flared End Section, RCP w/ Grate and Rip-Rap, 42"	1	EA.	5,000.00	5,000.00	(5,000.00)
52.	Flared End Section, RCP w/ Grate and Rip-Rap, 48"	1	EA.	5,800.00	5,800.00	(5,800.00)
53.	Flared End Section, RCP w/ Grate and Rip-Rap, 66"	1	EA.	8,000.00	8,000.00	(8,000.00)
54.	Trench Backfill	1,100	L.F.	26.00	28,600.00	(28,600.00)
55.	Sump Connections	68	EA.	300.00	20,400.00	(20,400.00)
56.	Lower Exist Raw Watermain	2	EA.	6,000.00	12,000.00	(12,000.00)

Sub-Total Storm Sewer Improvements **\$ 1,784,575.38** **\$ (1,784,575.38)**

IV. PAVEMENT IMPROVEMENTS

1.	Fine Grading	8,142	S.Y.	\$ 1.50	\$ 12,213.00	\$ 11,480.00
2.	Agg. Base Cse. Ty. B (CA-6) 12"	6,487	S.Y.	13.00	84,331.00	80,114.00
3.	Bit. Binder Cse., Superpave IL-19, N50 CL 2 1/2"	933	TON	90.00	83,970.00	78,932.00
4.	Bit. Surface Cse., Superpave, Mix C, N50, 1 1/2"	560	TON	95.00	53,200.00	-
5.	Bit Material Prime Coat @ 0.3 Gal./SY	1,946	GAL.	1.50	2,919.00	2,744.00
6.	Bit Material Tack Coat @ 0.1 Gal./SY	649	GAL.	3.50	2,271.50	-
7.	PCC Curb & Gutter Ty. B-6.12	4,963	L.F.	18.00	89,334.00	83,974.00
8.	Backfill Curb	4,963	L.F.	1.50	7,444.50	6,998.00
9.	Agg. Base Cse. Ty. B (CA-6) 4", Curb	827	S.Y.	3.50	2,894.50	2,721.00
10.	PCC Sidewalk 5' Wide, 5" Thick w/4" CA-6 Subbase	40,040	S.F.	8.00	320,320.00	-
11.	Bike Path	1,000	S.Y.	35.00	35,000.00	-
12.	Limestone Path	500	S.Y.	25.00	12,500.00	-

Sub-Total Pavement Improvements **\$ 706,397.50** **\$ 266,963.00**

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "J" - PHASE 1

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 06-21-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
V. <u>PAVEMENT IMPROVEMENTS - COLLECTOR ROAD</u>						
1.	Fine Grading	10,924	S.Y.	\$ 1.50	\$ 16,386.00	\$ (16,386.00)
2.	Agg. Base Cse. Ty. B (CA-6) 12"	8,827	S.Y.	13.00	114,751.00	(114,751.00)
3.	Bit. Binder Cse., Superpave IL-19, N50 CL 4 1/2"	2,284	TON	90.00	205,560.00	(205,560.00)
4.	Bit. Surface Cse., Superpave, Mix C, N50, 1 1/2"	761	TON	95.00	72,295.00	-
5.	Bit Material Prime Coat @ 0.3 Gal./SY	2,648	GAL.	1.50	3,972.00	(3,972.00)
6.	Bit Material Tack Coat @ 0.1 Gal./SY	883	GAL.	3.50	3,090.50	-
7.	PCC Curb & Gutter Ty. B-6.12	6,289	L.F.	18.00	113,202.00	(113,202.00)
8.	Backfill Curb	6,289	L.F.	1.50	9,433.50	(9,433.50)
9.	Agg. Base Cse. Ty. B (CA-6) 4", Curb	1,048	S.Y.	3.50	3,668.00	(3,668.00)
10.	PCC Sidewalk 5' Wide, 5" Thick w/4" CA-6 Subbase	185	S.F.	8.00	1,480.00	-
11.	Bike Path	2,425	S.Y.	35.00	84,875.00	-
Sub-Total Pavement Improvements					\$ 628,713.00	\$ (466,972.50)

VI. LIGHTING AND SIGNAGE IMPROVEMENTS

1.	64 Watt 4000K LED Luminaire	9	EA.	\$ 7,500.00	\$ 67,500.00	\$ -
2.	64 Watt 4000K LED Luminaire w/ Mounted Street Sign	8	EA.	8,000.00	\$ 64,000.00	-
3.	Stop Signs	9	EA.	850.00	7,650.00	-
4.	Pavement Markings	25	L.F.	4.00	100.00	-
Sub-Total Lighting Improvements					\$ 139,250.00	\$ -

CEMCON, Ltd.
LETTER OF CREDIT REDUCTION
REQUEST NO. 1

PROJECT: PRAIRIE RIDGE NEIGHBORHOOD "J" - PHASE 1

DATE: February 19, 2024 MJM

JOB NO.: 456.275

REVISED:

Estimate based on plans dated 06-21-2023, Revision 1

NO.	ITEM	APPROX. QUANTITY UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
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SUMMARY

LETTER OF CREDIT NO. NUSCGS041625

I.	SANITARY SEWER IMPROVEMENTS			\$ 553,215.00	\$ (553,215.00)
II.	WATERMAIN IMPROVEMENTS			\$ 815,400.00	\$ (815,400.00)
III.	STORM SEWER IMPROVEMENTS			\$ 1,784,575.38	\$ (1,784,575.38)
IV.	PAVEMENT IMPROVEMENTS			\$ 706,397.50	\$ 266,963.00
V.	PAVEMENT IMPROVEMENTS - COLLECTOR ROAD			\$ 628,713.00	\$ (466,972.50)
VI.	LIGHTING AND SIGNAGE IMPROVEMENTS			\$ 139,250.00	\$ -
	TOTAL IMPROVEMENTS LOC NO. NUSCGS048673			\$ 4,627,550.88	\$ (3,353,199.88)
	LETTER OF CREDIT AMOUNT (125% OF TOTAL ESTIMATE)			\$ 5,784,438.60	\$ (4,191,499.85)
	LETTER OF CREDIT REDUCTION/COMPLETED IMPROVEMENTS				\$ (4,191,499.85)

TOTAL IMPROVEMENT COST	\$ 4,627,550.88
TOTAL VALUE OF COMPLETED IMPROVEMENTS	\$ (3,353,199.88)
COST TO COMPLETE IMPROVEMENTS	\$ 1,274,351.00
EXISTING BALANCE LETTER OF CREDIT	\$ 5,784,438.60
NEW BALANCE LETTER OF CREDIT	\$ 1,928,258.74
<i>(125% COST TO COMPLETE + 10% TOTAL COMPLETED IMPROVEMENTS)</i>	
LOC NO. NET ALLOWABLE REDUCTION	\$ 3,856,179.86

RESOLUTION NO. 24-

RESOLUTION FOR A LETTER OF CREDIT NO. NUSCGS047287 & NO. NUSCGS048588 FOR PRAIRIE RIDGE SUBDIVISION NEIGHBORHOODS T, Z, AA

WHEREAS, The Village of Hampshire, Kane & McHenry Counties, Illinois (the “Village”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, as part of the construction and development of Prairie Ridge Neighborhoods T, Z, AA, the Developer provided the Village of Hampshire with a Letter of Credit No. NUSCGS047827 and No. NUSCGS048588 in the amounts of \$3,036,682.50 and \$10,044,380, respectively; and

WHEREAS, the Developer is now requesting a reduction in its Letter of Credit No. NUSCGS047827 and No. NUSCGS048588; and

WHEREAS, the Village Engineer has determined that the Developer has completed some of the required public improvements and other items required by the Stormwater Ordinance in conformance with the approved plans and specifications; however, there remains a number of construction items that need to be completed and addressed; and

WHEREAS, in light of the partial completion of the public improvements and other items required by the Stormwater Ordinance and Municipal Code, the Village Engineer recommends reducing the Letter of Credit No. NUSCGS047827 in the amount of \$2,690,247.90 to \$346,434.60 and Letter of Credit No. NUSCGS048588 in the amount of \$1,589,570.25 to \$8,454,809.75.

NOW THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Hampshire, Kane & McHenry Counties, Illinois as follows:

SECTION ONE: The preambles of this Resolution are hereby incorporated into this text as if set out herein in full.

SECTION TWO: The corporate authorities of the Village of Hampshire hereby approved a reduction in the Letter of Credit No. NUSCGS047827 to \$346,434.60 and Letter of Credit No. NUSCGS048588 to \$8,454,809.75 as recommended by the Village Engineer.

SECTION THREE: The Village President and/or Village Engineer is hereby authorized to certify, if requested, such reduction to the financial institution which issued Letter of Credit No. NUSCGS047827 and No. NUSCGS048588.

SECTION FOUR: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

ADOPTED THIS 18th day of April 2024, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED THIS 18th day of April 2024.

Michael J. Reid, Jr.
Village President

ATTEST:

Karen Stuehler
Village Clerk



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO: President Reid; Board of Trustees
FROM: Mo Khan, Assistant Village Manager for Development
David Starrett, Streets Supervisor
FOR: Village Board Meeting on April 18, 2024
RE: Resolution Authorizing the Village Manager to Sign Certificate of Authority for the Illinois Joint Purchasing Program Agreement for Rock Salt for Fiscal Year 2025 & 2026

Background: The Village of Hampshire Streets Department purchases rock salt through a Joint Purchasing Program coordinated by the State of Illinois. The Joint Purchasing Program allows for the Village to purchase rock salt at a bulk rate, saving the Village funds.

Analysis: The Village purchases approximately 2,200 tons of rock salt for road maintenance during the winter season. Village staff is requesting approval to purchase up to 120% of previous year's amount, which is 2,640 tons. The rate for the previous year was \$82.12 per ton for a total of approximately \$217,000.

At the April 4, 2024 Village Board Meeting, Village staff brought forward a similar request. The previous request was to authorize to execute the contract with the Illinois Department of Transportation. Upon submittal of the executed documents, Village staff were informed a Certificate of Authority (see attached) needs to be provided to the Illinois Department of Central Management Services.

Recommendation: Staff requests approval of the Resolution authorizing the Village Manager to sign the Certificate of Authority for the Illinois Joint Purchasing Program Agreement for Fiscal Year 2025 & 2026 in the amount of \$217,000.

Exhibits/Attachments:

1. Resolution #23-XX

RESOLUTION NO. 24-

A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CERTIFICATE OF AUTHORITY FOR THE PURCHASE OF ROCK SALT FOR FY2025 & FY2026 FOR THE VILLAGE OF HAMPSHIRE

WHEREAS, THE Village of Hampshire, Kane & McHenry Counties, Illinois (the “Village”) is a duly organized and existing municipal corporation created under the provisions of the laws of the State of Illinois and under the provisions of the Illinois Municipal Code, as from time to time supplemented and amended; and

WHEREAS, the Village is in need rock salt for the maintenance of Village streets during inclement weather; and

WHEREAS, the Village has participated in the Bulk Purchasing Program through the Illinois Department of Central Management Services; and

WHEREAS, the Village is proposing to purchase up to one-hundred and twenty percent (120%) of the previous year’s purchase of 2,200 tons of rock salt in the amount of \$217,000.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION ONE: The preambles of this Resolution are hereby incorporated into this text as if set out herein in full.

SECTION TWO: The corporate authorities of the Village of Hampshire hereby approve the authorization of the Village Manager to execute the Certificate of Authority with the Illinois Department of Central Management Services for the bulk purchase of rock salt, as specified in Exhibit A attached hereto.

SECTION THREE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in effect immediately from and after its passage and approval.

ADOPTED THIS 18th day of April 2024, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED THIS 18th day of April 2024.

Michael J. Reid, Jr.
Village President

ATTEST:

Karen Stuehler
Village Clerk

Certificate of Authority by Vote

I, **Karen Stuehler**, **hereby certify** that I am duly elected Clerk/Secretary of Village of Hampshire (“Governmental Unit”). I hereby certify the following is a true copy of a vote taken at a meeting of the Board of Directors (or equivalent governing body), duly called and held on April 18, 2024, at which a quorum of the Members were present and voting.

Voted: That Jay Hedges, Village Manager (may list more than one person) is duly authorized to enter into contracts, to include joint participation agreements, on behalf of the Village of Hampshire with the State of Illinois and any of its agencies or departments and further is authorized to execute any documents which may in his/her judgment be desirable or necessary to affect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract or joint participation agreement to which this certificate is attached. I further certify that it is understood that the State of Illinois will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the Governmental Unit. To the extent that there are any limits on the authority of any listed individual to bind the Governmental Unit in contracts with the State of Illinois, all such limitations are expressly stated herein.

Dated: _____

Attest: _____
(Name & Title)



EMBRACE OPPORTUNITY

HONOR TRADITION

HAMPSHIRE POLICE DEPARTMENT MONTHLY REPORT

March 2024

Chief Doug Pann

HAMPSHIRE POLICE DEPARTMENT MARCH SCORECARD



Hampshire Police Department Scorecard

Mar-24

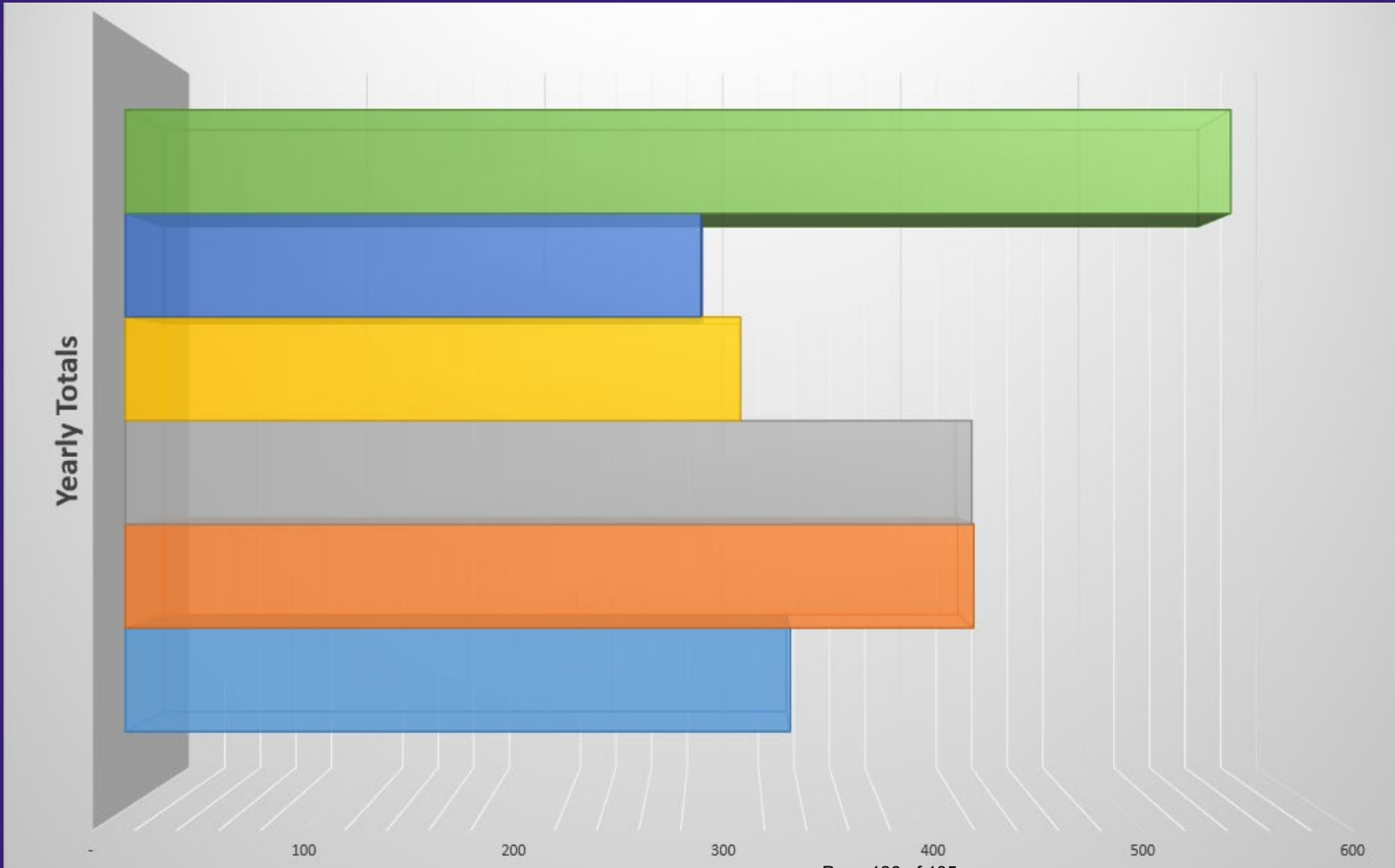
OFFENSES

	Previous Month	Current Month	% Change	YTD	YTD '23	YTD '22
Group A Offenses	1	6	500.0%	16	6	4
All Dispatched Calls for Service	212	217	2.4%	780	497	411
Burglary	0	1	100.0%	1	0	0
Burglary to Motor Vehicle and Theft from Motor Vehicle	0	0	0.0%	0	0	0
Auto Theft	0	0	0.0%	1	0	0
Theft	1	3	200.0%	5	3	6
Domestic Violence Cases	1	2	100.0%	9	5	4
Mental Health Calls for Service	4	4	0.0%	11	4	
Alarm Responses	7	15	114.3%	36	23	41
Assists to Neighboring Communities / KCSO	21	17	-19.0%	59	38	79

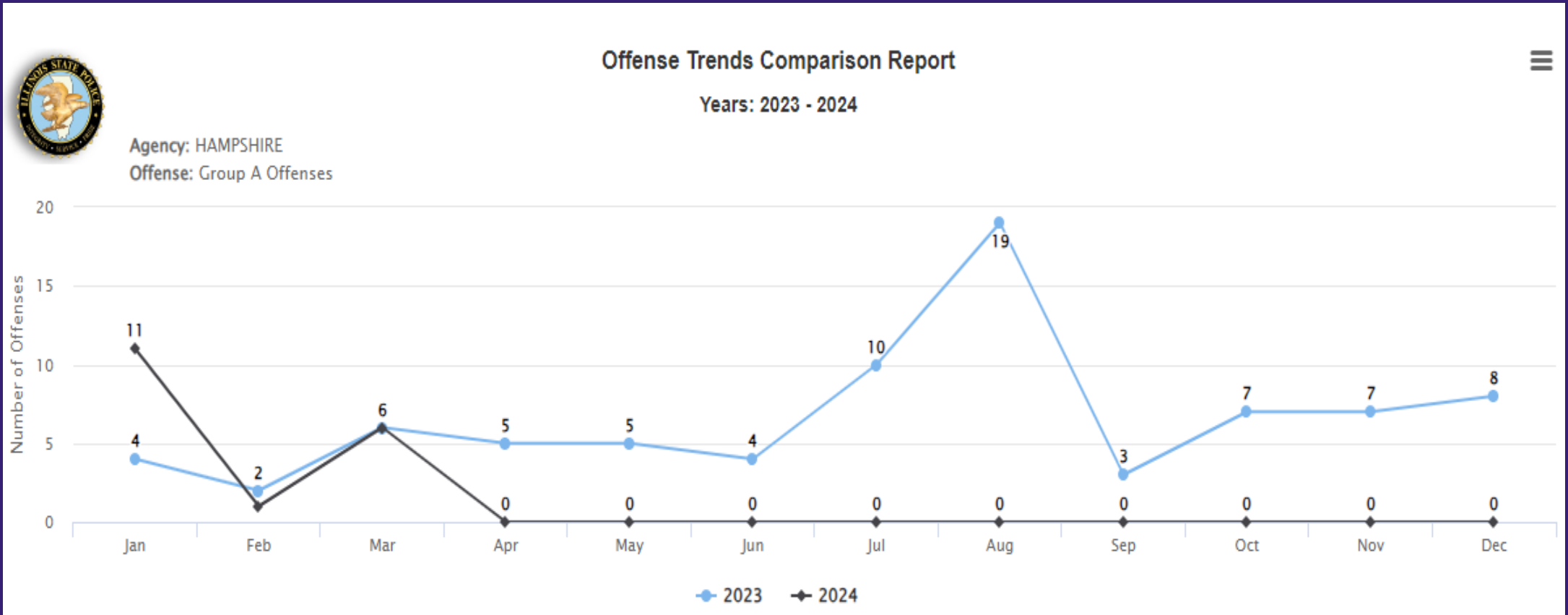
ACTIVITY

	Previous Month	Current Month	% Change	YTD
# Traffic Stops	165	187	13.3%	428
# Traffic Tickets	80	78	-2.5%	190
# Traffic Warnings	99	143	44.4%	287
# Parking Tickets	14	51	264.3%	116

MARCH CALLS FOR SERVICE - 5 YEAR COMPARISON



OFFENSE TRENDS COMPARISON 2023-2024



GROUP A OFFENSES - CRIMES AGAINST PERSONS



Offense	Reported in 2024	Reported in 2023	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	0	0	NA	0	0.00%	0.00%	0.00
Negligent Manslaughter	0	0	NA	0	0.00%	0.00%	0.00
Justifiable Homicide	0	0	NA	0	0.00%	0.00%	0.00
Non-consensual Sex Offenses:							
Rape	0	0	NA	0	0.00%	0.00%	0.00
Sodomy	0	0	NA	0	0.00%	0.00%	0.00
Sexual Assault with Object	0	0	NA	0	0.00%	0.00%	0.00
Fondling	0	0	NA	0	0.00%	0.00%	0.00
Aggravated Assault	0	0	NA	0	0.00%	0.00%	0.00
Simple Assault	4	1	300.00%	3	75.00%	66.67%	62.28
Intimidation	2	0	NA	2	100.00%	33.33%	31.13
Kidnapping/Abduction	0	0	NA	0	0.00%	0.00%	0.00
Consensual Sex Offenses:							
Incest	0	0	NA	0	0.00%	0.00%	0.00
Statutory Rape	0	0	NA	0	0.00%	0.00%	0.00
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00%	0.00%	0.00
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00%	0.00%	0.00
Crimes Against Persons Total	6	1	500%	5	83.33%	33.33%	93.39

GROUP A OFFENSES - PROPERTY CRIMES AND CRIMES AGAINST SOCIETY



Offense	Reported in 2024	Reported in 2023	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Robbery	0	0	NA	0	0.00%	0.00%	0.00
Burglary/Breaking & Entering	2	0	NA	0	0.00%	18.18%	31.13
Larceny/Theft Offenses	4	3	33.33%	1	25.00%	36.36%	62.26
Motor Vehicle Theft	0	0	NA	0	0.00%	0.00%	0.00
Arson	0	0	NA	0	0.00%	0.00%	0.00
Destruction Of Property	4	6	-33.33%	0	0.00%	36.36%	62.26
Counterfeiting/Forgery	0	0	NA	0	0.00%	0.00%	0.00
Fraud Offense	1	0	NA	1	100.00%	9.09%	15.56
Embezzlement	0	0	NA	0	0.00%	0.00%	0.00
Extortion/Blackmail	0	0	NA	0	0.00%	0.00%	0.00
Bribery	0	0	NA	0	0.00%	0.00%	0.00
Stolen Property Offenses	0	0	NA	0	0.00%	0.00%	0.00
Crimes Against Property Total	11	9	22.22%	2	18.18%	61.11%	171.21
Drug/Narcotic Violations	0	1	-100.00%	0	0.00%	0.00%	0.00
Drug Equipment Violations	0	2	-100.00%	0	0.00%	0.00%	0.00
Gambling Offenses	0	0	NA	0	0.00%	0.00%	0.00
Pornography/Obscene Material	0	0	NA	0	0.00%	0.00%	0.00
Prostitution	0	0	NA	0	0.00%	0.00%	0.00
Weapons Law Violation	1	2	-50.00%	1	100.00%	100.00%	15.56
Animal Cruelty	0	0	NA	0	0.00%	0.00%	0.00
Crimes Against Society Total	1	5	-80%	1	100%	5.56%	15.56

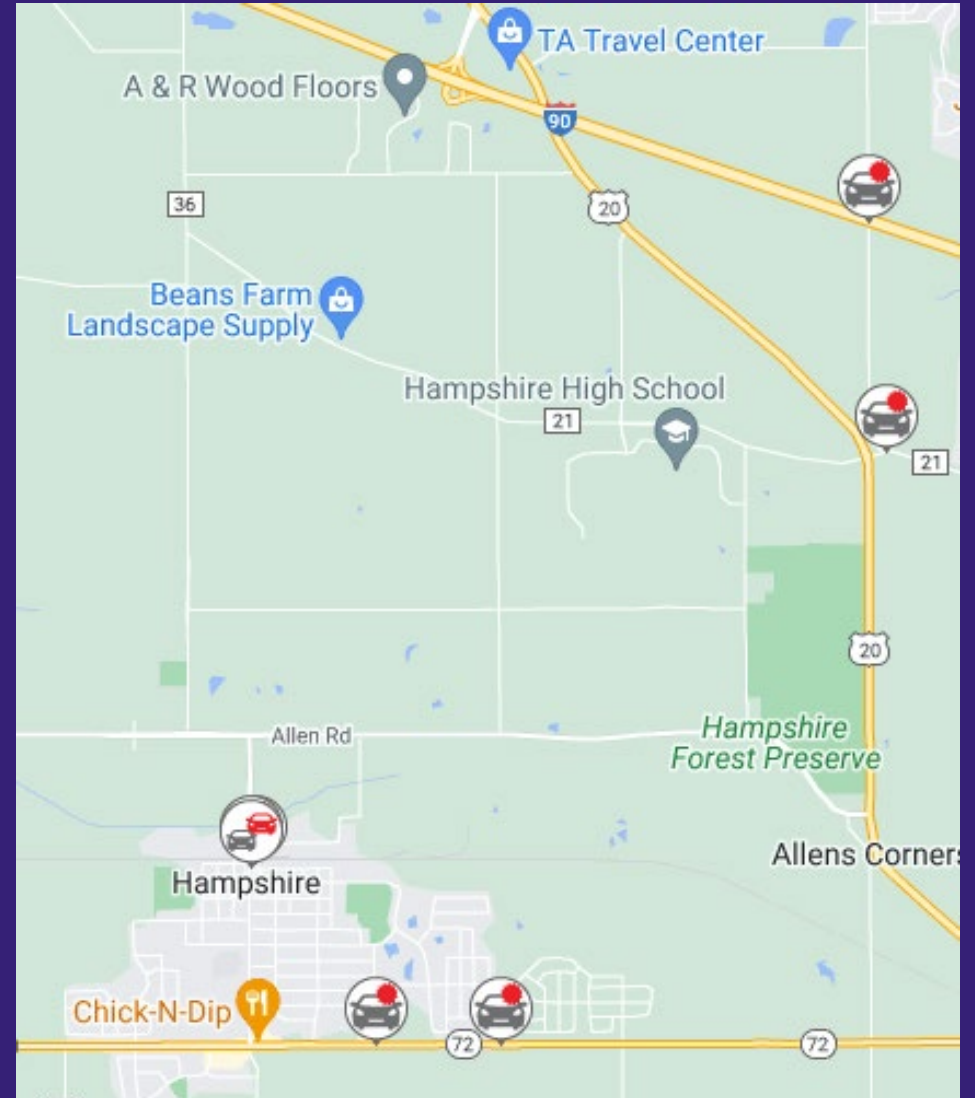
MARCH TRAFFIC CRASHES

TOP Locations

State/Washington (3)

Route 72 (2)

State / Rynn



CURRENT PROJECTS



Project	Start Date	Status
Install In-car printers and transition to digital ticketing	11/01/2022	Waiting for Final Approval from Kane County Circuit Clerk's Office - All Training Complete
Transition to County RMS	05/01/2023	Delayed by KaneComm until July 2024
Developing Lesson Plans - De-Escalation Training	04/10/2023	Lesson plans in development
BWC Grant	01/01/2023	Awaiting award
Host community open house(s) - Virtra 300	10/13/2023	On-Going
Revise and Update Village Emergency Operations Plan with HFPD	02/01/2024	Work in progress
Plan and Implement National Night Out / Cop on a Rooftop	02/01/2024	Officer Carly Mayer and Officer Rush Rudolph assigned and planning
Develop and Implement Chaplain Program	03/01/2024	Revising policy and contacting local pastors
Develop Officer Wellness Program / Peer-to-Peer Support	03/01/2024	Revising draft policy / Seeking Volunteers

GOALS ACCOMPLISHED



Project	Start Date	Status
Hired Officer Sean McGreevy	03/08/2024	Fully deployed
Held Community Open House - Virtra 300	03/20/2024	Completed - Well attended



COMMUNITY EVENTS



Coffee With the Chiefs



Hampshire Police Chief Doug Pann and Hampshire Fire Chief Trevor Herrmann will give an update on their respective departments at the Hampshire Social (124 South State Street) on Wednesday March 6th at 9 a.m. Stop in for a coffee, listen to the presentations and ask any questions you may have.



Village of Hampshire Street Department

Monthly Report: March 2024

Cleaned and monitored pond restrictors.

Repaired lawns damaged by the snow plows.

Weeded and Mulched downtown Street Scape, Henpeck Park, and Ryan Drive Memorial.

Installed Lion's Club Bench Downtown.

2 Large Group Gathering set-up and take downs.

Swept the entire Village.

Garrett Ferrell passed his Pesticide Exams Through the Illinois Department of Agriculture (General Standards, Right of way and Aquatics).

Removed all posted "No Soliciting" signs.

Pre-con for Duchess pavement resurfacing.

Washed all snow removal Vehicles and Equipment.

Utility Locates

192 Normal

3 Emergency

Snow Storms

3/22/2024 - 1" snow

Asphalt Usage

Pothole Patched Entire Village

Tree Trimming in Hampshire Prairie, Meadows, Fields and Hills

Over 500 trees

Work Performed

Vehicle and Equipment Maintenance

Street Light Repair

Storm Sewer Maintenance

Sidewalk Grinding - 305 Jake In

Other Miscellaneous Projects

Time	AM	PM	Day of Week	Date	Temp	Depth of Snow
Storm Started	5:30		Friday	3/22/2024	32°	1"
Storm Ended		2:00	Friday			
Road Cleared						
Procedures		Results			Comments	
Salt	Yes	Salt				
Plowing		Plowing				
Labor, Equipment, Times and Materials						
Personnel	Reg hrs	O.T. hrs	Total hrs	Equipment	Pre-Wet Gallons	Salt Tons
Dave	2	3		Loader		N/A
Bill	2	3		2024		8
Garrett	2	3		P2020		7
Andy	2	3		2021		8
Adam	2	3		2011		7
Jake	2	3		W2020		6
Dawid	2	3		Dodge 5500		8
Tony	2	3		2017		8
Sean	2	3		2003		7
Austin				2008		
Christian	2	3		Ford F550		6
				Total		65 tons
Comments: Salted twice at a half load per treatment. Warm pavement started off melting but quickly covered the roads making them very slick. The snow returned in the afternoon with temps dropping below freezing.						
Completed By: David Starrett				Title: Street Supervisor		