

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
November 21, 2019**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:02 PM in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday November 21, 2019.

Present: Christine Klein, Ryan Krajecki, Michael Reid, and Erik Robinson

Absent: Aaron Kelly, Toby Koth

Also Present: Village Clerk Linda Vasquez, Village Finance Director Lori Lyons, Village Attorney Mark Schuster, Village Engineer Julie Morrison, and Village Police Chief Brian Thompson

A quorum was established.

President Magnussen led the Pledge of Allegiance.

CITIZENS COMMENTS

Lynn Acker had two comments. First, his name was misspelled in the minutes from November 7, 2019. Second, Mr. Acker commented on cannabis allowed in B-2 zoning district. It has to be so many feet from schools and churches. Mr. Acker questioned the allowable distance from the Ella Johnson Library, as the library is in the B-2 district. The distance hasn't yet been specified and is currently left blank pending the public hearing.

MINUTES

Trustee Robinson moved to approve the minutes of November 7, 2019, with the changes on page one (Mr. Acker's name should be spelled correctly).

Seconded by Trustee Klein
Motion carried by voice vote
Ayes: Klein, Krajecki, Reid, Robinson
Nays: None
Absent: Kelly, Koth

At this time, Village President made a motion to amend the agenda moving the second item b. (Ron Deutsch) to follow Planning Commission presentation.

Seconded by Trustee Reid
Motion carried by voice vote
Ayes: Klein, Krajecki, Reid, Robinson
Nays: None
Absent: Kelly, Koth

VILLAGE PRESIDENT REPORT:

Village President Magnussen presented a Plaque to Bill Robinson, Former Chair of the Planning Commission, for serving the Planning Commission for 14 years and chairing the committee for 2 years. Mr. Robinson did a fine job and was congratulated. President Magnussen wished Mr. Robinson a happy retirement and best wishes to him and his wife.

Trustee Krajecki moved to appoint Ron Deutsch to Police Commission to fill term of Victor Jones (July 2021)

Seconded by Trustee Klein
Motion carried by voice vote
Ayes: Klein, Krajecki, Reid, Robinson
Nays: None
Absent: Kelly, Koth

ISTHA's LOU: Kevin Hayes, the construction manager, explained how the contractor who took the water from the Village's Fire Hydrant has been reprimanded. The plans and permit were all in order, some comments were removed.

The Village wanted the water metered, but for some unknown reason, the meter was never put in and now the room is way too small to have a meter in there. That was part of the comments to have a meter in place but somehow that was removed.

Trustee Krajecki moved to approve the Letter of Understanding with the Illinois State Toll Highway Authority with regard to metering and usage of fire hydrants and building fire suppression equipment at the M-6 facility. Trustee Krajecki also mentioned that the Village pay closer attention so that things of this nature do not get missed in the future.

Seconded by Trustee Robinson
Motion carried by voice vote
Ayes: Klein, Krajecki, Robinson
Nays: Reid
Absent: Kelly, Koth

Trustee Krajecki moves to approve the changes in hourly rates and expenses for Engineering Enterprises, Inc.

Seconded by Trustee Robinson
Motion carried by roll call vote
Ayes: Klein, Krajecki, Robinson
Nays: Reid
Absent: Kelly, Koth

VILLAGE BOARD COMMITTEE REPORTS

1. **Public Works**: No report
2. **Business Development Commission**: Trustee Krajecki wanted to say a big thank you to our Village Clerk Linda Vasquez for all her work setting up, along with a thank you to Trustee Reid for his expert IT who helped in a big way for the Main Street Presentation. In attendance were Village President Magnussen, Trustee Klein, Finance Director Lori Lyons, and Water/Sewer Supervisor Mark Montgomery. Thank you all for coming. There were about 30 people in attendance for the two-hour meeting. The meeting brought those in attendance up to speed on our goals and objectives. Thank you to Mr. Hedges for coming and join our meeting, as well.

Mr. Lazar has stepped down from the BDC. Elaine Thomas from Stitching on State has filled the position previously held by Mr. Lazar.

Village Brochure – a meeting will be with the BDC and public relations.

Trustee Krajecki moved to approve not to exceed \$500 to Jeanie Mayer for writing the content in the village brochure.

Seconded by Trustee Reid
Motion carried by roll call vote
Ayes: Klein, Krajecki, Robinson, Reid
Nays: None
Absent: Kelly, Koth

Trustee Krajecki wanted to give a big thank you to Ms. Mayer for all the help she has done for the Village.

3. **Accounts Payable**:

Trustee Klein moved to approve the Accounts Payable in the sum of \$115.99 to employee Brian Haydysch, Mark Montgomery, and Nick Orsolini to be paid on or before November 27, 2019.

Seconded by Trustee Krajecki
Motion carried by roll call vote
Ayes: Klein, Krajecki, Reid, Robinson
Nays: None
Absent: Kelly, Koth

Trustee Klein moved to approve the Accounts Payable in the sum of \$596,601.58 to be paid on or before November 27, 2019.

Seconded by Trustee Robinson
Motion carried by roll call vote
Ayes: Klein, Krajecki, Reid, Robinson
Nays: None
Absent: Kelly, Koth

Trustee Klein will be having a Finance Committee meeting Tuesday November 26, 2019 at 6 p.m. to discuss the handbook.

4. **Public Relations**- Trustee Reid reported we had some issues with our website but it now has been taken care of, in case anyone was having any problems.

We have a new Census representative who has reached out to us and will try to get some dates soon to setup a meeting.

Santa letters will start November 29 and stop December 20, drop them off at the Village mailbox and we will deliver them to Santa.

Mistletoe Market is December 8 from 10 to 4, we will setup ahead of time and we need volunteers to help set up and to work the booth with a schedule of breaks.

5. **Planning/Zoning**- Trustee Robinson reported the Zoning Board of Appeals will be having a meeting December 10 at 7:00 PM. There will be a public hearing in regard to cannabis. There will be a Planning Commission meeting on November 25 at 7:00 PM for the final plat approval for Mr. Montemayor and a recommendation on cannabis.

6. **Public Safety**- No report

7. **Fields & Trails**: No report

8. **Village Services**: Last day of leaf pickup is Friday, November 29.

Trustee Krajecki and Village President mentioned State House Representative Ugaste mentioned we should receive \$150,000 sometime within six years for a water construction project, but a nicer check will come from State Senator DeWitt for the same project. Mr. Brust was a very crucial in helping us out and we must give him credit.

Our consultant Fredi Beth Schmutte is working on the Highland & Park issues and we will be having a meeting with her in the near future.

Our new Village Administrator Mr. Hedges will be starting on Monday, December 2, 2019.

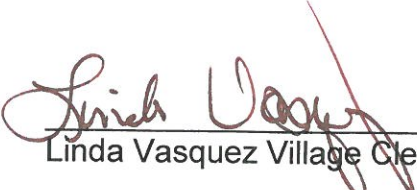
Village President Magnussen announced Happy Thanksgiving to everyone.

Trustee Klein mentioned that she seen the street sweeper pass her house then it hit a bump and all the leaves fell right in front of her house on the street.

ADJOURNMENT

Trustee Robinson moved, to adjourn the Village Board meeting at 7:51 p.m.

Seconded by Trustee Klein
Motion carried by voice vote
Ayes: Klein, Robinson, Magnussen
Nays: Reid, Krajecki
Absent: Koth, Kelly


Linda Vasquez Village Clerk