

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
March 4, 2021**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, March 4, 2021.

Present: Aaron Kelly, Christine Klein, Mike Reid, and Jeffrey Magnussen.

Electronically: Ryan Krajecki, Toby Koth, and Erik Robinson.

Absent: None

A quorum was established.

Also Present: Village Manager Jay Hedges, Village Clerk Linda Vasquez, Finance Director Lori Lyons, Police Chief Brian Thompson, and Assistant to the Village Manager Josh Wray.

Also electronically: Village Attorney Mark Schuster and Tim Paulson – EEI

President Magnussen led the Pledge of Allegiance.

CITIZEN COMMENT

Carl Palmisano announced that he is running for Hampshire Township Assessor. He received his certificate in 2020 and took all the required classes. He also announced Coon Creek Country Days will be held this year on July 29 - August 1. He would like to know what the plan are for the streetscape project this summer so he can figure out how the project affects CCCD.

MINUTES

Trustee Kelly moved to approve the minutes of February 18, 2021.

Seconded by Trustee Klein
Motion carried by roll call vote.
Ayes: Kelly, Klein, Krajecki, Robinson, Reid
Nays: None
Absent: None
Present: Koth

VILLAGE MANAGER'S REPORT

Trustee Krajecki moved to approve the reappointment of Bill Swalwell to the Business Development Commission and the Downtown Beautification Subcommittee both for a 3-year term.

Seconded by Trustee Klein
Motion carried by roll call vote.
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid
Nays: None

Absent: None

Trustee Krajecki said Mr. Swalwell is such a great person to have and does a fantastic job leading the façade improvement program.

Trustee Krajecki moved to approve the reappointment of Ian Lamp to the Business Development Commission for a 3-year term.

Seconded by Trustee Klein
Motion carried by roll call vote.
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid
Nays: None
Absent: None

Trustee Krajecki mention Mr. Lamp is also a great asset to the commission.

Trustee Klein moved to approve Resolution 21-03; Concerning Construction in State-Maintained Rights of Way.

Seconded by Trustee Reid
Motion carried by roll call vote.
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid
Nays: None
Absent: None

VILLAGE BOARD COMMITTEE REPORTS

- a) **Planning/Zoning** – Trustee Robinson notified that there will be a Zoning Board of Appeals meeting on March 9 that will include public hearings for the Oakstead Subdivision as well as two zoning code text amendments to amend signage requirements in the Interchange Overlay District and to combine the ZBA and Plan Commission into one body.
On March 18 at 7 p.m., the Village Board will have a public hearing for the Oakstead Subdivision before considering approval of the amendment to the 2005 annexation agreement.
- b) **Public Safety** – Police Chief Thompson reported the department is working on a few cases, but information is still confidential until further progress is made. Other than that, everything is going well.
- c) **Fields & Trails** – No report
- d) **Village Services** – Trustee Kelly mentioned the committee will be having a quick meeting on March 9 at 5 p.m. to discuss if we should renew the contract with Waste Management or go out for bid.
- e) **Public Works** – Trustee Koth reported one of the plow trucks is getting repairs done again, and another one exploded oil into the cab – fortunately, no one was in it at the time. Streets will be receiving more salt soon even though the season is mostly over due to the state-mandated purchase agreement.

f) **Business Development** – Trustee Krajecki reported the BDC will meet on March 10 at 6:30 PM to continue reviewing the 2004 Comprehensive Plan and thinking of future commercial land use. The commission will also be working on the new CEO ambassador program as well as the new entrepreneurship program. There may also be another business owner interested in the façade improvement program.

g) **Finance** –

a. **Accounts Payable**

Trustee Robinson moved to approve the Accounts Payable for Hobert Jones, Nicholas Orsolini, and Ryan Granias in the sum of \$252.11 paid on or before March 10, 2021.

Seconded by Trustee Krajecki
Motion carried by roll call vote.
Ayes: Kelly, Klein, Krajecki, Koth, Robinson, Reid
Nays: None
Absent: None

Trustee Kelly moved to approve the Accounts Payable in the sum of \$197,835.28 paid on or before March 10, 2021.

Seconded by Trustee Klein
Motion carried by roll call vote.
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid
Nays: None
Absent: None

Trustee Klein announced there will be a Finance Committee meeting on Monday March 8 at 7 p.m. It will be scheduled as a working session with the Village Board.

h) **Public Relations** – Trustee Reid reported that the Village will go live with the new brand on March 10. We will also be promoting autopay for our water bills – anyone who signs up will be receiving a coffee mug with the new logo. The Chamber of Commerce will also go live with its version of the new branding on March 10.

ANNOUNCEMENTS

Village Manager Hedges reported that staff will have a “walkabout” meeting next week with EEI and PRI to discuss the Streetscape plans and schedule.

Trustee Klein inquired about the Greer Farm on Route 20. Mr. Hedges noted that the owners would like to put crushed asphalt in for their driveway, which is taking time to engineer from scratch. They do know they need to move their large equipment and bring the rest of the property up to code.

Trustee Robinson asked about the zoning process for future apartments that may be going up at Route 72 and Romke Road. Village President Magnussen reported that the conversations are in the very early concept stage, so no action needs to be taken yet.

Trustee Kelly expressed an interest in developing a collaboration strategy within the Village organization using MS Teams and SharePoint. Mr. Hedges said he has wanted to start fully

utilizing those tools since he started. It just has not been a top priority yet, but it will be as other priorities start to closeout.

ADJOURNMENT

Trustee Klein moved to adjourn the Village Board meeting at 7:40 p.m.

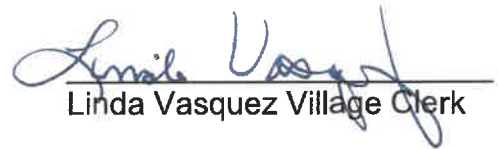
Seconded by Trustee Kelly

Motion carried by roll call vote

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, and Reid

Nays: None

Absent: None



Linda Vasquez Village Clerk