

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
April 21, 2022**

The regular meeting of the Village Board of Hampshire was called to order by Village Clerk Vasquez at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, April 21, 2022.

Roll call by Village Clerk Vasquez:

Present: Heather Fodor, Arron Kelly, Toby Koth, Lionel Mott, Laura Pollastrini, and Erik Robinson.

Absent: Michael Reid

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Finance Director Lori Lyons, Village Attorney Mark Schuster and Police Chief Brian Thompson. Also, present electronically: Tim Paulson - EEI

Trustee Pollastrini moved to appoint Toby Koth as Interim Presiding Officer.

Seconded by Trustee Kelly

Motion carried by roll call vote.

Ayes: Fodor, Koth, Mott, Pollastrini, and Robinson

Nays: None

Absent: Reid

Interim Presiding Officer Koth led the Pledge of Allegiance.

MINUTES

Trustee Fodor moved to approve the minutes of April 7, 2022, with changes on page 5 in the fourth paragraph from the bottom, it should read "final license agreement," and on page 11 under Public Relations, "announced" is misspelled.

Seconded by Trustee Pollastrini

Motion carried by roll call vote.

Ayes: Robinson, Mott, Koth, Pollastrini, Kelly, Fodor

Nays: None

Absent: Reid

Proclamation for Arbor Day

Interim Presiding Officer Koth read the proclamation and signed it.

Proclamation for Clerk's Week

Interim Presiding Officer Koth read the proclamation and signed it

VILLAGE MANAGER'S REPORT

A motion to award a façade improvement grant for the Hampshire Social project at 124 S. State Street, excluding the rear patio and privacy wall, at 75% of project costs up to \$47,943.

Bill Swalwell introduced Brandon Roberts who will be the new owner at this establishment

along with his partner Chris Jones.

Trustee Kelly confirmed that money for this grant would come out of next year fiscal's budget.

Mr. Swalwell noted part of the façade work is in the rear of the building facing the alley and the municipal parking lot.

Trustee Kelly explained that the BDC's recommendation was 75% of the project cost without the patio and fence in the back rear of the building.

Trustee Kelly asked Mr. Hedges to confirm the amount that would be awarded if the Village Board chose to award 75% of the total project, including the patio and fence. Mr. Hedges replied that the amount would be \$55,563.

The business will be coffee and bakery in the morning and wine, craft beers, and charcuterie in the evening.

The Board discussed that it would like to preserve and enhance the patio in the back.

Mr. Roberts said he is working with Ed Reiser from Dreymler Kray.

Trustee Robinson moved to award a façade improvement grant for the Hampshire Social Project at 124 S. State Street, for up to 75% of the original request, or \$55,563.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Kelly, Fodor, Robinson
Nays: None
Absent: Reid

A presentation of concept plan for the subdivision of the Hampshire 90 Logistics Park

The developers for this project could not make it tonight due to sickness.

Trustee Robinson moved to table item 9. b, a presentation of concept plan for the subdivision of the Hampshire 90 Logistics Park.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Koth, Mott, Kelly, Fodor, Pollastrini, Robinson
Nays: None
Absent: Reid

A motion to authorize the purchase of three Dodge Durango Squads and One Ram 3500 Cab and Chassis from James Motors for \$165,488.96.

Finance Director Lyons mentioned this is just for vehicle purchases, which are budgeted, and up-fitting costs are not finalized.

Trustee Kelly moved to authorize the purchase of three Dodge Durango Squads and One Ram 3500 Cab and Chassis from James Motors for \$165,488.96.

Seconded by Trustee Robinson

Motion carried by roll call vote.
Ayes: Koth, Mott, Kelly, Fodor, Pollastrini, Robinson
Nays: None
Absent: Reid

An Ordinance prohibiting Dry-Cutting as an allowable method for cutting concrete.

Interim Presiding Officer Koth reminded everyone that saw-cut dust travels for blocks. It ruins everything, and it is bad for kids, older people, and pets.

Sections 116.3 and 115.3 in the ordinance require a permit, but some masonry work, like brick pavers, does not usually require one.

Trustee Pollastrini moved to amend the ordinance by removing Section 116.3 and Section 115.3.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Kelly, Fodor, Robinson
Nays: None
Absent: Reid

Trustee Fodor moved to approve Ordinance 22-07 as amended; amending the building code and the residential code for one-and two-family dwellings to add regulations governing cutting of concrete and like materials.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Kelly, Fodor, Robinson
Nays: None
Absent: Reid

MONTHLY REPORTS

March Financial Report

Trustee Pollastrini asked why police legal services was so high. Ms. Lyons explained it is for labor related matters.

March Police Incidents Report

No comments

March Engineering Report

No comments

ACCOUNTS PAYABLE

A Motion to approve the April 21, 2022 Accounts Payable to Personnel

Trustee Robinson moved to approve the Accounts Payable for James Neblock in the sum of \$17.94 paid on or before April 27, 2022.

Seconded by Trustee Mott
Motion carried by roll call vote.

Ayes: Fodor, Kelly, Pollastrini, Robinson, Koth, Mott, Pollastrini
Nays: None
Absent: Reid

A Motion to approve the April 21, 2022 Regular Accounts Payable

Trustee Kelly had a question about the bond refund at the HMS culvert.

Trustee Pollastrini asked what the payments to SAFEbuilt include. Ms. Lyons explained that the Village collect all permit fees then pays 80% of plan review and inspection fees back to SAFEbuilt.

Trustee Robinson moved to approve the Accounts Payable in the sum of \$278,531.49 paid on or before April 27, 2022.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Pollastrini, Koth, Mott, Robinson
Nays: None
Absent: Reid

COMMITTEE / COMMISSION REPORTS

a) Business Development Commission - Trustee Kelly reported on the BDC meeting last week. They discussed the façade program and the application from Brandon Roberts. Trustee Kelly thanked the Village Board and Brandon Roberts. The BDC discussed the need to reserve funds for projects that may come later in the fiscal year and potentially setting an application period with an end date when all applications should be turned in for consideration at the same time. The BDC also worked more on the economic development strategy.

Trustee Kelly also announced the BDC has two members resigning. First, Ian Lamp said he has too many other commitments. Everyone thanked him for his service on the BDC. Second, Susie Kopacz will be moving away. Everyone wished her the best and thanked her for her hard work.

Trustee Kelly also thanked Mr. Hedges and Mr. Wray for all their hard work with the BDC.

- b) Public Relations - Trustee Fodor announced a PR meeting on April 28 at 6:30 p.m. If the meeting is done in time, everyone can go to the Hampshire Historical Society meeting to hear the history of the schools in Hampshire. It starts at 7 p.m. at the Hampshire Township building.
- c) Public Works - Trustee Koth announced that a few public works personnel achieved their aquatic license to spray herbicides and pesticides. Great job guys.
- d) Budget Committee - No report.

ANNOUNCEMENTS

Village Manager Hedges reported the Village was awarded our Safe Routed to School Grant for \$250,000.

Downtown construction for the Streetscape project should begin May 2, 2022. Staff held a meeting for downtown businesses after the pre-con meeting to inform everyone further of what

will happen during construction. About 15 business representatives attended to listen and ask questions. Stitching on State will be hosting an event on May 3-4. The street will be closed to thru traffic by then so we are working with the owner to provide parking. If all goes as planned, Streetscape will be completed in 16 weeks from start of construction, or the day before Coon Creek Country Days begins. Streetlight improvements will be last - toward the end of October. President Reid is working with a light vendor here in town to see if the canopy lights can be brought back into the project.

Trustee Pollastrini thanked Police Chief Thompson for the March 2022 KaneComm Report and for the incidents report.

ADJOURNMENT

Trustee Robinson moved to adjourn the Village Board meeting at 8:05 p.m.

Seconded by Trustee Fodor

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Pollastrini, Koth, Mott, and Robinson

Nays: None

Absent: Reid



Linda Vasquez, Village Clerk