

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**MINUTES**  
**May 18, 2023**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, May 4, 2023.

Roll call by Deputy Village Clerk Wray:

Present: Aaron Kelly, Lionel Mott, Laura Pollastrini, Heather Fodor, and Erik Robinson.

Absent: none

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Village Attorney James Vasselli, Finance Director Lori Lyons, and Police Lt. Jim Neblock. Also, present electronically: Tim Paulson from EEI.

President Reid led the Pledge of Allegiance.

**PUBLIC COMMENTS**

Mr. Buckwinkler asked what can be done by the Village Board, Planning and Zoning Commission, or Kane County about the business operating on the Shireland property. He expressed he believes the area looks bad and needs to be cleaned up to reflect the positive image of the Hampshire community.

**MINUTES**

Trustee Robinson moved to approve the minutes of May 4, 2023.

Seconded by Trustee Pollastrini

Motion carried by voice vote.

Abstain: Fodor

**PRESENTATION FROM KANE COUNTY BOARD CHAIR CORINNE PIEROG**

Chair Pierog presented information on several topics and areas the County is currently involved in including infrastructure improvements in and around Hampshire, the Ride in Kane transportation program for veterans, updates to solar and wind energy regulations, economic development and the creation of the Kane County Economic Development Council, and national awards the County expects to earn.

**PRESENTATION FROM BDC CHAIR RYAN KRAJECKI**

Chair Krajecki presented an economic development strategy created by the BDC over the last 15 months for the Board's consideration. He explained the process the Commission took to generate and adopt goals for economic development to include attracting and retaining local businesses, diversifying the local economy, enhancing the community's image, and providing additional recourses to local businesses and residents. He then explained the use of lenses to look at these goals comprehensively and the resulting strategies the Commission brainstormed to reach the four goals. The Commission recommended the top eight strategies the members felt were most important to start with, and they identified the owner and stakeholders that they

believe should be tasked and involved with each strategy. For example, the first strategy recommended was to develop a new comprehensive land use plan is a strategy that the Planning and Zoning commission would own and that all taxing bodies, community organizations, and unincorporated community organizations should be involved in.

President Reid thanked Chair Krajecki and the BDC for their dedicated work on this and all other endeavors they participate in. The BDC's involvement in the Village has had a noticeable impact, especially downtown.

## **APPOINTMENTS**

### A Motion to Approve the Appointment of Elizabeth Martin as Chair of the Business Development Commission for a Term Ending April 30, 2026

Trustee Koth moved to approve the appointment of Elizabeth Martin as Chair of the Business Development Commission for a term ending April 30, 2026.

Seconded by Trustee Kelly  
Motion carried by roll call vote.  
Ayes: Kelly, Koth, Pollastrini, Fodor, Mott, Robinson  
Nays: None

### A Motion to Approve the Appointment of Jill Van Riet to the Business Development Commission for a Term Ending April 30, 2026

Trustee Kelly moved to approve the appointment of Jill Van Riet to the Business Development Commission for a term ending April 30, 2026.

Seconded by Trustee Mott  
Motion carried by roll call vote.  
Ayes: Kelly, Koth, Pollastrini, Fodor, Mott, Robinson  
Nays: None

### A Motion to Approve the Appointment of Lori Lyons to the Police Pension Board of Trustees for a Term Ending April 30, 2024

President Reid noted that, although Ms. Lyons is highly qualified for this appointment, it is unusual to have a staff person on a board like this, but filling the position is very much needed for statutory functions. The Village has not been able to recruit another volunteer, so Ms. Lyons has agreed to serve for now.

Trustee Pollastrini moved to approve the appointment of Lori Lyons to the Police Pension Board of Trustees for a term ending April 30, 2024.

Seconded by Trustee Robinson  
Motion carried by roll call vote.  
Ayes: Kelly, Koth, Pollastrini, Fodor, Mott, Robinson  
Nays: None

## **VILLAGE MANAGER'S REPORT**

### A Public Hearing for the Community Development Block Grant Closeout to Report Outcomes of the Streetscape Project

President Reid opened the public hearing at 7:53 p.m.

Mr. Hedges read statements prepared by grant consultant Fredi Beth Schmutte about the Streetscape project and its effect on downtown.

Ryan Krajecki gave big thanks to Fredi Beth Schmutte for her work guiding the Village through this grant program.

Trustee Koth moved to close the public hearing at 7:59 p.m.

Seconded by Trustee Kelly  
Motion carried by roll call vote.  
Ayes: Kelly, Koth, Pollastrini, Fodor, Mott, Robinson  
Nays: None

A Resolution Waiving the Bidding Requirements and Accepting the Quote of Entre Computer Solutions for the Server Replacement at the Police Department in the Amount of \$28,569.76

Trustee Koth asked if staff had compared this quote to other prices to see if it was reasonable. Mr. Hedges stated that they did not do so in a competitive way, and President Reid noted that it is difficult to price these without an official quote because of the installation and labor work but that it is reasonable in his experience.

Trustee Robinson moved to approve Resolution 23-11: a resolution waiving the bidding requirements and accepting the quote of Entre Computer Solutions for the server replacement at the police department in the amount of \$28,569.76.

Seconded by Trustee Mott  
Motion carried by roll call vote.  
Ayes: Kelly, Mott, Pollastrini, Fodor, Robinson  
Nays: Koth

**STAFF REPORTS**

The Board asked several questions related to the staff reports.

**ACCOUNTS PAYABLE**

A Motion to Approve the May 18, 2023 Accounts Payable to Personnel

Trustee Robinson moved to approve the Accounts Payable to Carley Mayer and William Panzloff in the amount of \$545.13 paid on or before May 24, 2023.

Seconded by Trustee Kelly  
Motion carried by roll call vote.  
Ayes: Kelly, Mott, Pollastrini, Fodor, Koth, Robinson  
Nays: none

A Motion to Approve the May 18, 2023 Regular Accounts Payable

Trustee Robinson moved to approve the Accounts Payable in the sum of \$889,219.40 paid on or before May 24, 2023.

Seconded by Trustee Mott  
Motion carried by roll call vote.  
Ayes: Kelly, Mott, Pollastrini, Fodor, Koth, Robinson  
Nays: none

## **COMMITTEE / COMMISSION REPORTS**

- a) Business Development Commission - Trustee Kelly reported a BDC meeting was held the night before. It was Ryan Krajecki's last meeting on the Commission, and Trustee Kelly thanked him for his many years of service to the Village and in other roles in the community. The Commission also discussed the next area of focus it might take on under Chair Martin's leadership, the status of the façade program projects and the new year of funding, Hampshire's Very Own, and new development.
- b) Public Relations - No report
- c) Public Works - No report
- c) Budget Committee - Ms. Lyons provided a list of budget items that were moved from last fiscal year into the current fiscal year or beyond in response to Trustees Kelly's and Pollastrini's questions. One of the items was a crack sealer, to which Trustee Koth expressed he believes that was a poor decision because the Village needs to be more proactive about crack sealing since we are not resurfacing roads fast enough. Ms. Lyons noted the Streets Dept. still plans to rent a crack sealer until they purchase one in a future year, and Trustee Koth stated the time we rent it for is not enough. Mr. Hedges also noted that nearby communities have discussed purchasing a machine together to share the cost and usage since it's not needed by any one of us all the time.

## **COMMITTEE ASSIGNMENTS**

President Reid presented the following committee assignments:

| <u>Public Works Committee</u> | <u>Budget Committee</u> | <u>Public Relations Committee</u> |
|-------------------------------|-------------------------|-----------------------------------|
| Toby Koth (chair)             | Aaron Kelly (chair)     | Erik Robinson (chair)             |
| Erik Robinson                 | Laura Pollastrini       | Heather Fodor                     |
| Laura Pollastrini             | Toby Koth               | Lionel Mott                       |

Trustee Kelly moved to approve the trustee committee assignments as presented from this date until the end of President Reid's current term.

Seconded by Trustee Robinson  
Motion carried by roll call vote.  
Ayes: Koth, Mott, Pollastrini, Kelly, Fodor, Robinson  
Nays: None

## **ANNOUNCEMENTS**

Trustee Pollastrini announced her resignation from the Village Board effective June 1, 2023. She has accepted a job opportunity with a U.S. Congress member which will involve significant travel, and she feels she cannot fully commit to her service on the Village Board as she wants to with this new role. President Reid, the trustees, and staff all congratulated her and wished her the best in her new position.

President Reid wished a happy birthday to Village of Burlington President Wlezen.

Mr. Hedges announced that the zoning public hearings for the two Light property petitions is set for the Planning and Zoning Commission meeting on June 12, 2023 at Hampshire Middle School starting at 7:00 p.m. President Reid asked Mr. Vasselli to clarify the required process for these petitions. Mr. Vasselli explained that state statute requires the Village Board to hear petitions for annexation; neither the Board nor staff can refuse to accept or hear them. Furthermore, the Village process is for the zoning portion of the petition to go before the Planning and Zoning Commission before coming to the Village Board for consideration, and the trustees all agreed we should maintain that process.

Trustee Robinson wished all the graduates good luck and for all the kids to have a safe summer break.

Trustee Kelly thanked Mr. Hedges for connecting the new sponsors of the Memorial Day ceremony so that it will continue to happen.

### **ADJOURNMENT**

Trustee Koth moved to adjourn the Village Board meeting at 8:34 p.m.

Seconded by Trustee Kelly  
Motion carried by voice vote.

  
Josh Wray, Deputy Village Clerk