

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
July 11, 2019**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 PM in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, July 11, 2019.

Present: Aaron Kelly, Christine Klein, Ryan Krajecki, Toby Koth, Erik Robinson, Michael Reid.

Absent: None

Also Present: Village Clerk Linda Vasquez, Village Finance Director Lori Lyons, Village Police Chief Brian Thompson, Village Engineer Brad Sanderson, and Village Attorney Mark Schuster.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

CITIZENS COMMENTS

Carl Palmisano discussed the traffic detour for Coon Creek Country Days. The only change is that northbound State Street from Keyes to Allen Road will be one way all four days for the festival. The rest of the detours are the same as past years. He mentioned that he just needed a verbal approval from the board, so he can tell Kane County the board was all in agreement.

Village President Magnussen announced that the Seeger's from 806 Kathi Drive were supposed to be here. We have reports from Service Pro and seem to be ok. She needs to schedule WM Ryan and her people at the same time and go over her issues.

MINUTES

Trustee Krajecki moved to approve the minutes of June 20, 2019, Trustee Kelly mentioned that under finance he asked for MSI reports to be presented at the next board meeting. The clerk will add that into the minutes.

Seconded by Trustee Klein
Motion carried by voice vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid
Nays: None
Absent: None

VILLAGE PRESIDENT REPORT

Trustee Robinson moved to approve Raffle License to Hampshire Coon Creek Days to Sell August 1 through August 4, 2019, and waive the \$10 fee.

Seconded by Trustee Kelly
Motion carried by roll call vote
Ayes: Kelly, Klein, Krajecki, Robinson, and Reid
Nays: None

Absent: None
Abstain: Koth

Discussion – TRZ-Zoning application for 44-acre parcel (Allen Road), The board didn't see a problem with having a warehouse on Allen Road, they will need approval from Kane County for the road they want to put in. But the Village would like the property off of N. State Street up to Allen Road retail or offices. We will invite TRZ at the next board meeting July 25 and go over their plans.

Trustee Robinson moved to approve Ordinance 19-16; amending the Village's Liquor regulations to create an additional license in the B-1 License Category in the Village.

Seconded by Trustee Kelly
Motion carried by roll call vote
Ayes: Kelly, Klein, Robinson, and Reid
Nays: Krajecki, Koth
Absent: None

Trustee Koth moved to authorize the purchase of a JD Z997R Diesel Lawn Mower at Buck Brothers for the state bid quoted price of \$16,200.60.

Seconded by Trustee Kelly
Motion carried by roll call vote
Ayes: Kelly, Klein, Krajecki, Robinson, and Koth
Nays: None
Absent: None
Abstain: Reid

Trustee Robinson moved to authorize the purchase one 2020 Ford Explorer Police Interceptor AWD vehicle in the amount of \$43,487(up fitted and adjusted to exclude the radar quoted) with the spending about \$8,000 out of two funds for the camera and radar system and \$750 from striping which is included from other professional services.

Seconded by Trustee Koth
Motion carried by roll call vote
Ayes: Kelly, Klein, Krajecki, Robinson, Koth and Reid
Nays: None
Absent: None

Trustee Koth mentioned that the Park District did contact someone from ComEd and they were going out to fix the mess they made on the bike path by Jake. Then the Village can get Champion paving to pave the walkway. With that being said the board decided to table this item until we know all the facts before us.

Trustee Reid moved to table item f under the Village Presidents report: Repair/Partial Replacement and restoration Tuscany Woods Multipurpose Path and Surrounding Landscaping.

Seconded by Trustee Krajecki
Motion carried by voice vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid
Nays: None
Absent: None

VILLAGE BOARD COMMITTEE REPORTS

- a. **Village Services**: Trustee Kelly reported he will be meeting with Comcast people next Thursday.

The Waste Management "At your door" service cost is \$1.40 every 2 months. Waste Management is auditing our recycling.

- b. **Public Works**: Trustee Koth reported a new employee will be starting next week. The camera for the sewer is doing a great job and mosquito spray was done last week. Not sure about spraying for Coon Creek Country Days, but will keep everyone posted.

- c. **Business Development Commission**: Trustee Krajecki moved to approve the invoices in the amount of \$40,206 for Roy's Hot Rod Shop who participated in the beautification program.

Seconded by Trustee Reid
Motion carried by roll call vote
Ayes: Klein, Krajecki, Robinson, Koth and Reid
Nays: None
Absent: None
Abstain: Kelly

Trustee Krajecki wasn't quite sure about the budget and line item for these projects. He thought last year's projects will come out of last year's budget but the fiscal year is over and we start with the new working budget 2019-20. More discussion on this to make sure everyone understands and decided what to do.

Trustee Krajecki reported Mr. Swalwell has been doing a great job on these programs and Mr. Petersen has changed his facade look for his business. We will see it when he brings in his paperwork.

Also, Mr. Von Keudell has made his changes on his building and has submitted his paperwork, which was not the correct way. So the committee has not approved him.

After much discussion about the Wayfinding signs, the board would like the BDC to pick a style and font plus inform the board of the cost of these signs and exactly where they should be placed downtown.

- d. **Accounts Payable**:

Trustee Klein moved to approve the Accounts Payable in the sum of \$31.98 to employees Bryce Renningers and James Neblock to be paid on or before July 17, 2019.

Seconded by Trustee Robinson
Motion carried by roll call vote
Ayes: Kelly, Klein, Krajecki, Robinson, Koth and Reid
Nays: None
Absent: None

Trustee Klein moved to approve the Accounts Payable in the sum of \$362,076.91 to be paid on or before July 17, 2019.

Seconded by Trustee Robinson
Motion carried by roll call vote
Ayes: Kelly, Klein, Krajecki, Koth, Reid, and Robinson
Nays: None
Absent: None

Finance Committee will be going over the first draft on the employee handbook at their next meeting July 17, 2019 at 6:30 p.m., also Village Administrator-job description and timeline.

Trustee Reid asked if he may join, it will be a Finance Committee including work session of the Village Board.

- e. **Public Relations**: Radio stations for Coon Creek Country Days: The committee was thinking about not having the radio stations on site this year and to work out the prices to see if we can get a good deal for advertising.
- f. **Planning/Zoning**: Planning/Zoning meet to discuss the beer garden and the apartments upstairs on top of the businesses.
- g. **Public Safety**- No report
- h. **Fields & Trails**: Trustee Krajecki examined the Jake Lane walking path and said it was terrible and we need to keep up with the up keeping there once we get the grass and sidewalk fixed. Another bad place is across the street from Harmony Road; that walking path also needs attention badly.

NEW BUSINESS/ANNOUNCEMENTS

Village President Magnussen would like the clerk to survey other communities through Metro west about funding to their townships by transition or other ways.

Trustee Reid mentioned that the Hampshire Park District will be holding their Movie in the Park event on Friday evening.

Trustee Robinson congratulated the Hampshire Fire District for receiving an award from Flight for Life.

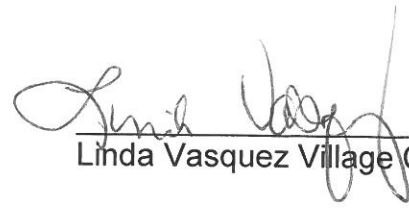
Minerallac has their solar panels up and running.

Trustee Kelly asked about the MSI reports he didn't receive, Trustee Klein said that the reports will be available Wednesday at the finance meeting.

ADJOURNMENT

Trustee Kelly moved to adjourn the Village Board meeting at 8:55 PM.

Seconded by Trustee Koth
Motion carried by voice vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, and Reid
Nays: None
Absent: None



Linda Vasquez Village Clerk