

Meeting Agenda
Business Development Commission
March 10, 2021 6:30 p.m.
234 S. State St, Hampshire, IL 60140
(Virtual Meeting Optional)

1. Call to Order
2. Public Comments
3. Review of minutes from February 10, 2021 meeting
4. Ambassador Program
 - i. Update from Karen and Jeanie regarding conversations
 - ii. Next steps
5. Commercial Land Development
 - i. Any new thoughts from the group?
6. Entrepreneurial Discussion
 - A. Elaine's initial report
7. Brochure Discussion
 - A. Update (Hedges)
8. Beautification Committee Report
 - A. Façade updates (Swalwell)
 - B. Beautification Meeting Report (anything else?)
9. Update on Code Enforcement of downtown buildings
10. Hampshire's Very Own
 - A. List of remaining companies
 1. Stitching on State (new owner March)
 2. Hampshire Animal Hospital (April)
 3. Randy Ross Gas Pump (May)
 4. Roy's Place (June)
 5. Mama Toom (July)
 6. Jimmy's Sports Bar (August)
 7. Christina Michelle Salon (September)
11. Update on new or existing businesses in the village
12. Adjourn

video or tele conference, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than 24 hours prior to the meeting and a link to participate will be sent to your e-mail address the day of the meeting, including all exhibits and other documents (the packet) to be considered at the meeting. Public Comment: Comments or questions may be submitted to the Village Clerk no later than 4:00 PM on the day prior to the meeting, by email to Lvasquez@hampshireil.org. Any written comments so received shall be noted in the minutes of the meeting.



Business Development Commission
Meeting Minutes
234 S. State St, Hampshire, IL 60140
(Virtual Meeting Optional)

The regular meeting of the Business Development Commission of Hampshire was called to order by Trustee Ryan Krajecki in person and through a MS Teams video chat on February 10th, 2021

Call to order at 6:36 pm

Virtual: Commissioners Bill Swalwell, David Pizzolato, Susie Kopacz, Elaine Thomas, Ian Lamp, Trustee Ryan Krajecki and Assistant to the Village Manager Josh Wray

In-person: Village Administrator Hedges

Absent: Commissioner Karen Trzaska

Public Comments:

- None

Meeting Minutes Approval From 1/13/21:

- Commissioner Kopacz moved to make a motion to approve with noted changes to the 1/13/21 meeting minutes.
 - Second by Commissioner Pizzolato
 - Motion carried by voice vote:
 - Ayes: Swalwell, Pizzolato, Kopacz, Thomas and Krajecki
 - Nays: None
 - Absent: Trzaska, Lamp

BDC Ambassador Program

- Commissioner Trzaska and Jeanie Mayer (Chamber of Commerce) discussed the development of a local business ambassador program but were not in attendance to discuss. We will receive an update at the March's BDC meeting.

Commercial Land Development

- Commercial Land Development –The BDC had an open discussion of recommended areas, usage and criteria for land to be considered as commercial within the Village. This will be a topic at future BDC meetings, with the goal to collect and share a formal recommendation that can be used to update the Village's Comprehensive Plan. The final proposal to be shared with the Zoning board.

Marketing Brochure Update

- Village Administrator Hedges provided an update that Trustee Reid is close to finalizing the project now that the branding project is complete. Project draft will be presented at the March BDC meeting.

Main Street Program

- Formation of Main Street Committee – As Commissioner Kopacz and Trustee Krajecki discussed further and this topic is tabled until the pandemic eases in the coming months. Also discussed was the opportunity for a member of the Village to engage full time.

Beautification Committee Report

- Commissioner Swalwell presented the following updates:
 - Both the downtown Dollar Store and the former Palazzolo's owners have been in touch and will look to be updating their façade.

Property Code Enforcement Update

- No update

Hampshire's Very Own

- The current schedule of Hampshire's Very Own articles will be as follows:
 1. Stitching on State
 2. Hampshire Animal Hospital
 3. Ross' Gaspump Garage
 4. Roy's Place
 5. Mama Toom
 6. Jimmy's Sports Bar
 7. Christina Michelle Salon

New or Existing Business Update

- Potential Hotel & Restaurant (@ the truck stop)
- Freight Union (Truck Stop Industrial - HQ for a trucking company)

Other Updates

- Discussion around the potential to develop an incubator for new business owners at the downtown Dollar Store. The BDC to discuss ideas at the March BDC meeting of how to ideate before approaching the owner.

Adjourn

- Commissioner Lamp moved to make a motion to adjourn at 8:16 pm.
 - Second by Commissioner Pizzolato

- Motion carried by voice vote:
 - Ayes: Swalwell, Pizzolato, Kopacz, Thomas, Lamp and Krajecki
 - Nays: None
 - Absent: Trzaska