



Village of Hampshire
Village Board Meeting
Thursday, January 15, 2026 – 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments
5. Motion to Approve the Meeting Minutes from December 18, 2025
6. Motion to Approve the Accounts Payable for January 15, 2026
7. New Business
 - a. Resolution Approving a Professional Services Agreement with Engineering Enterprises, Inc. for Well No. 10 & 13 Media Replacement Project in the Amount of \$29,999
 - b. Resolution Approving the Release of a Letter of Credit for the Minerallac Project
 - c. Ordinance Approving Text Amendments to Sec. 2-6-1 of the Hampshire Municipal Code regarding Inclement Weather Parking Rules
 - d. Ordinance Approving the Purchase of Filters for the Wastewater Treatment Plant in the Amount of \$45,936
 - e. Ordinance Approving an Intergovernmental Agreement with Community Unit School District #300 for the Use of Police Training Simulator
 - f. Discussion on Downtown Parking Restrictions
 - g. Discussion on Changing from Fiscal Year Budget to Calendar Year Budget
8. Old Business
9. Staff Reports
 - a. Building Report
 - b. Police Report
 - c. Financial Report
 - d. Streets Report
10. Village Board Committee Reports
 - a. Business Development Commission
11. Announcements
12. Executive Session
13. Adjournment

Public Comments: The Board will allow each person who is properly registered to speak a maximum time of five (5) minutes, provided the Village President may reduce the maximum time to three (3) minutes before public comments begin if more than five (5) persons have registered to speak. Public comment is meant to allow for expression of opinion on, or for inquiry regarding, public affairs but is not meant for debate with the Board or its members. Good order and proper decorum shall always be maintained.

Recording: Please note that all meetings held by videoconference may be recorded, and all recordings will be made public. While State Law does not require consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.



Village of Hampshire
Village Board Meeting Minutes
Thursday, December 18, 2025 - 7:00 PM
Hampshire Village Hall
234 South State Street, Hampshire, IL 60140

1. **Call to Order**

Village President Michael J. Reid Jr. called to order the Village Board Meeting at 7:01 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, December 18, 2025.

2. **Roll Call by Village Clerk, Karen Stuehler**

Present: Village President Michael J. Reid Jr., Trustee Fodor, Trustee Jarnebro, Trustee Kelly, Trustee Koth joined at 7:06 p.m., Trustee Pollastrini, Trustee Robinson.

A Quorum was Established.

Others Present: Village Manager Mary Jo Seehausen, Village Clerk Karen Stuehler, Chief Pann, Assistant Village Manager for Development Mo Khan, Village Attorney James Vasselli, Finance Director Lori Lyons. Steve Dennison and Tim Paulson from EEI joined remotely.

3. **Pledge of Allegiance**

President Michael J. Reid Jr. led the Pledge of Allegiance.

4. **Public Comments**

No discussion.

5. **A Motion to Approve the Meeting Minutes with corrections for December 4, 2025.**

Trustee Fodor moved to Approve the Meeting Minutes with corrections for December 4, 2025.

Seconded by: Trustee Jarnebro.

All Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

6. **A Motion to Approve December 18, 2025, Accounts Payable in the amount of \$546,102.50.**

Trustee Robinson moved to Approve December 18, 2025, Accounts Payable in the amount of \$546,102.50

Seconded by: Trustee Fodor.

Roll Call Vote.

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

7. **New Business**

a. **Ordinance Approving a Text Amendment to Chapter 2 Article VIII of the Hampshire Municipal Code regarding Golf Carts & UTV's**

Trustee Kelly moved to Approve Ordinance 25- 46 Approving a Text Amendment to Chapter 2 Article VIII of the Hampshire Municipal Code regarding Golf Carts & UTV's.

Seconded by: Robinson.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

b. **Ordinance 25-47 for Levy and Assessment for Special Service Area No. 2.**

Trustee Robinson moved to Approve Ordinance 25-47 for Levy and Assessment for Special Service Area No. 2.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Koth, Pollastrini, Robinson.

Nayes: Kelly.

Absent: None.

Abstain: None.

Motion Approved.

c. **Ordinance for Levy and Assessment for Special Service Area No. 3.**

Trustee Jarnebro moved to Approve Ordinance 25-48 for Levy and Assessment for Special Service Area No. 3.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Koth, Pollastrini, Robinson.

Nayes: Kelly.

Absent: None.

Abstain: None.

Motion Approved.

d. **Ordinance for Levy and Assessment for Special Service Area No. 6.**

Trustee Robinson moved to Approve Ordinance 25-49 for Levy and Assessment for Special Service Area No. 6.

Seconded by: Trustee Jarnebro.

Roll Call Vote:

Ayes: Fodor Jarnebro, Koth, Pollastrini, Robinson.

Nayes: Kelly

Absent: None.

Abstain: None.

Motion Approved.

e. **Ordinance for Levy and Assessment for Special Service Area No. 7.**

Trustee Robinson moved to Approve Ordinance 25-50 for Levy and Assessment for Special Service Area No.7.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor Jarnebro, Koth, Pollastrini, Robinson.

Nayes: Kelly.

Absent: None.

Abstain: None.

Motion Approved.

f. **Ordinance for Levy and Assessment for Special Service Area No. 8.**

Trustee Robinson moved to Approve Ordinance 25-51 for Levy and Assessment for Special Service Area No. 8.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor Jarnebro, Koth, Pollastrini, Robinson.

Nayes: Kelly.

Absent: None.

Abstain: None

Motion Approved.

g. **Ordinance for Levy and Assessment for Special Service Area No. 10.**

Trustee Jarnebro moved to Approve Ordinance 25-52 for Levy and Assessment for Special Service Area No. 10.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor Jarnebro, Koth, Pollastrini, Robinson.

Nayes: Kelly

Absent: None.

Abstain: None

Motion Approved.

h. **Ordinance for Levy and Assessment for Special Service Area No. 11.**

Trustee Jarnebro moved to Approve Ordinance 25-53 for Levy and Assessment for Special Service Area No. 11.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor Jarnebro, Koth, Pollastrini, Robinson.

Nayes: Kelly.

Absent: None.

Abstain: None

i. **Ordinance for Levy and Assessment for Special Service Area No. 12.**

Trustee Fodor moved to Approve Ordinance 25-54 for Levy and Assessment for Special Service Area No. 12.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor, Jarnebro, Koth, Pollastrini, Robinson.

Nayes: Kelly.

Absent: None.

Abstain: None

Motion Approved.

j. **Motion to Authorize Staff to Bind Coverage to Workers Compensation and Business Package Insurances.**

Trustee Robinson moved to Approve to Authorize Staff to Bind Coverage to Workers Compensation and Business Package Insurances.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Robinson.

Nayes: Pollastrini.

Absent: None.

Abstain: None.

Motion Approved.

k. **Resolution Awarding Contract to Water Well Solutions for Well No. 13 Rehabilitation Project in the Amount of \$706,616.**

Trustee Koth moved to Approve Resolution 25-59 Awarding Contract to Water Well Solutions for Well No. 13 Rehabilitation Project in the Amount of \$706,616.

Seconded by: Trustee Fodor.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

l. **Resolution Approving the Release of a Performance Guarantee Bond for Old Dominion Project.**

Trustee Pollastrini moved to Approve Resolution 25-60 Approving the Release of a Performance Guarantee Bond for Old Dominion Project.

Seconded by: Trustee Kelly.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

m. **Ordinance Waiving Competitive Bidding Requirements and Accepting the Quote of Altec NEUCO for the Purchase of a Bucket Truck in the Amount of \$99,000.**

Trustee Kelly moved to Approve Ordinance 25-55 Waiving Competitive Bidding Requirements and Accepting the Quote of Altec NEUCO for the Purchase of a Bucket Truck in the Amount of \$99,000.

Seconded by: Trustee Robinson.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

n. **Motion to Approve Progress payment #8 to Lamp, Inc. for the Public Works Facility Project in the Amount of \$1,079,082.**

Trustee Fodor moved to approved Progress payment #8 to Lamp, Inc. for the Public Works Facility Project in the Amount of \$1,079,082.

Seconded by: Trustee Koth.

Roll Call Vote:

Ayes: Fodor Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

8. **Old Business**

No Discussion.

9. **Staff Report:**

a. Police Report

Trustee Kelly inquired about some increases in the report shared. Chief Pann reported that some changes occurred in the new system and codes differently. Therefor in some instances it may be reporting the same offense in two areas.

Officer Steven Korus will be starting academy.

Chief Pann would like to add a full-time detective to his staff.

Chief Pann reposted that they received a green light to schedule the onsite portion of the accreditation.

Trustee Pollastrini asked about emergency OP Plan. Chief Pann does attend these meeting quarterly and has received directions in how he should proceed with the plan.

Trustee Kelly thanked the Hampshire Police Department for working with the Girl Scouts and the giving tree.

b. Streets Report:

Thank you to Dave Starrett and staff for a great job cleaning up streets during and after the snowfall.

President Reid informed all that we have a new a navigation map form Mr. Paulsen so we can know who is responsible for taking care of the different routes.

Trustee Robinson reiterated the awesome job our streets department does.

c. Financial Report:

No discussion.

10. **Village Board Committee Reports**

a. Business Development Commission:

Trustee Kelly reported that they met last week. There are continuing to talk

about the comprehensive plan. Looking at the RFP (request for proposal) to send out for the comprehensive plan. This is all in preparation for the upcoming budget. Thank you to the entire commission as this is a big project and having this vision will impact many.

Thank you to Mo Khan for leading us through and continuing to encourage the businesses and developers.

11. **Announcement**

President Reid would like to thank the Public Works and staff for their help and involvement for the Jingle Fest Parade.

There have been new keypads placed on the doors throughout the building. This will make the Board Room accessible for outside groups to use the Board Room yet keep office areas secure.

President Reid reported that tomorrow Friday, December 19 at 4:00 p.m. a new phone system will be replacing a 20-year-old system. Netrix is a team-based phone system. The phone system allows the residents to choose options to take them to the departments needed without having to be redirected with being given another number to call.

A special thank you to Jimmy Neice for doing all the recordings.

Due to the Chicago Bears announcing their extended search for a new location of the Chicago Bears Football Team, President Reid asked the Board how they felt regarding sending a letter to extend an invite to our Hampshire location for consideration. The Board agreed and a letter will be sent tomorrow.

Merry Christmas Happy New Year to all.

12. **Executive Session**

No discussion.

Adjournment

Trustee Fodor moved to adjourn at 8:28 p.m.

Seconded by: Trustee Koth.

All Call Vote.

Ayes: Fodor, Jarnebro, Kelly, Koth, Pollastrini, Robinson.

Nayes: None.

Absent: None.

Abstain: None.

Motion Approved.

Meeting Video Available Online at www.hamsphireil.org



To: Village of Hampshire

From: Engineering Enterprises, Inc.

Date: December 23, 2025

Re: Wells 10 & 13 Water Treatment Plant Media Replacement - Agenda Supplement

EEI Job #: HA2406-V

Background

The Village's Wells No. 10 & 13 Water Treatment Plant has been in operation since 2008. It utilizes four (4) vertical pressure vessels with cation exchange media for removal of radium and barium from the water for compliance with regulatory standards, and this media also softens the water (removes Hardness). The media has a typical lifespan of 10-15 years and is impacted by many variables. The media at this facility is at the end of its useful life and requires replacement to maintain proper water treatment. Additionally, one of the vessels recently began leaking due to degradation of the steel and was taken offline. There are steel repairs and recoating of the vessels that will be needed for continued long-term utilization of this critical infrastructure. This project is not in the budget, but it is recommended to proceed with the work as soon as possible to prevent further degradation of the tanks, potential additional failures, and allow the offline tank to be utilized again.

The Village has asked EEI to assist with Design and Construction Engineering for this project. EEI has experience with similar projects, including the Well 9 WTP Media Replacement Project several years ago. EEI will prepare a Project Manual for soliciting bids for this work. The Manual will include specifications for the replacement media and repairs to the steel vessels and internal piping. EEI has prepared the attached Professional Services Agreement (PSA) in an amount of \$29,999.00. If approved in January 2026, and assuming no significant delays related to bidding and procurement of replacement media, we expect construction to be complete in July 2026.

**Agreement for Professional Services
Wells 10 & 13 Water Treatment Plant Media Replacement
Village of Hampshire, Kane County, IL**

THIS AGREEMENT, by and between the Village of Hampshire, hereinafter referred to as the "Village" or "OWNER" and Engineering Enterprises, Inc. hereinafter referred to as the "Contractor" or "ENGINEER" agrees as follows:

A. Services:

The Engineer shall furnish the necessary personnel, materials, equipment and expertise to make the necessary investigations, analysis and calculations along with exhibits, cost estimates and narrative, to complete all necessary engineering services to the Village as indicated on the included Attachment B. Services to be provided include Engineering Services for the Village's Wells 10 & 13 Water Treatment Plant Media Replacement.

B. Term:

Services will be provided beginning on the date of execution of this agreement and continuing, until terminated by either party upon 7 days written notice to the non-terminating party or upon completion of the Services. Upon termination the Contractor shall be compensated for all work performed for the Village prior to termination.

C. Compensation and maximum amounts due to Contractor:

Engineer shall receive as compensation for all work and services to be performed herein an amount based on the Estimated Level of Effort and Associated Cost included in Attachment C. Engineering will be paid for monthly based on the percentage of the project that is complete, and will be paid for as a Fixed Fee (FF) in the amount of \$29,999. The hourly rates for this project are shown in Attachment E. All payments will be made according to the Illinois State Prompt Payment Act and not less than once every thirty days.

D. Changes in Rates of Compensation:

In the event that this contract is designated in Section B hereof as an Ongoing Contract, Contractor, on or before February 1st of any given year, shall provide written notice of any change in the rates specified in Section C hereof (or on any attachments hereto) and said changes shall only be effective on and after May 1st of that same year

E. Ownership of Records and Documents:

Contractor agrees that all books and records and other recorded information developed specifically in connection with this agreement shall remain the property of the Village. Contractor agrees to keep such information confidential and not to disclose or disseminate the information to third parties without the consent of the Village. This confidentiality shall not apply to material or information, which would otherwise be subject to public disclosure



through the freedom of information act or if already previously disclosed by a third party. Upon termination of this agreement, Contractor agrees to return all such materials to the Village. The Village agrees not to modify any original documents produced by Contractor without contractors consent. Modifications of any signed duplicate original document not authorized by ENGINEER will be at OWNER's sole risk and without legal liability to the ENGINEER. Use of any incomplete, unsigned document will, likewise, be at the OWNER's sole risk and without legal liability to the ENGINEER.

F. Governing Law:

This contract shall be governed and construed in accordance with the laws of the State of Illinois. Venue shall be in Kane County, Illinois.

G. Independent Contractor:

Contractor shall have sole control over the manner and means of providing the work and services performed under this agreement. The Village's relationship to the Contractor under this agreement shall be that of an independent contractor. Contractor will not be considered an employee to the Village for any purpose.

H. Certifications:

Employment Status: The Contractor certifies that if any of its personnel are an employee of the State of Illinois, they have permission from their employer to perform the service.

Anti-Bribery: The Contractor certifies it is not barred under 30 Illinois Compiled Statutes 500/50-5(a) - (d) from contracting as a result of a conviction for or admission of bribery or attempted bribery of an officer or employee of the State of Illinois or any other state.

Loan Default: If the Contractor is an individual, the Contractor certifies that he/she is not in default for a period of six months or more in an amount of \$600 or more on the repayment of any educational loan guaranteed by the Illinois State Scholarship Commission made by an Illinois institution of higher education or any other loan made from public funds for the purpose of financing higher education (5 ILCS 385/3).

Felony Certification: The Contractor certifies that it is not barred pursuant to 30 Illinois Compiled Statutes 500/50-10 from conducting business with the State of Illinois or any agency as a result of being convicted of a felony.

Barred from Contracting: The Contractor certifies that it has not been barred from contracting as a result of a conviction for bid-rigging or bid rotating under 720 Illinois Compiled Statutes 5/33E or similar law of another state.

Drug Free Workplace: The Contractor certifies that it is in compliance with the Drug Free Workplace Act (30 Illinois Compiled Statutes 580) as of the effective date of this contract. The Drug Free Workplace Act requires, in part, that Contractors, with 25 or more employees



certify and agree to take steps to ensure a drug free workplace by informing employees of the dangers of drug abuse, of the availability of any treatment or assistance program, of prohibited activities and of sanctions that will be imposed for violations; and that individuals with contracts certify that they will not engage in the manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the contract.

Non-Discrimination, Certification, and Equal Employment Opportunity: The Contractor agrees to comply with applicable provisions of the Illinois Human Rights Act (775 Illinois Compiled Statutes 5), the U.S. Civil Rights Act, the Americans with Disabilities Act, Section 504 of the U.S. Rehabilitation Act and the rules applicable to each. The equal opportunity clause of Section 750.10 of the Illinois Department of Human Rights Rules is specifically incorporated herein. The Contractor shall comply with Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375, and as supplemented by U.S. Department of Labor regulations (41 C.F.R. Chapter 60). The Contractor agrees to incorporate this clause into all subcontracts under this Contract.

International Boycott: The Contractor certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act (30 ILCS 582).

Record Retention and Audits: If 30 Illinois Compiled Statutes 500/20-65 requires the Contractor (and any subcontractors) to maintain, for a period of 3 years after the later of the date of completion of this Contract or the date of final payment under the Contract, all books and records relating to the performance of the Contract and necessary to support amounts charged to the Village under the Contract. The Contract and all books and records related to the Contract shall be available for review and audit by the Village and the Illinois Auditor General. If this Contract is funded from contract/grant funds provided by the U.S. Government, the Contract, books, and records shall be available for review and audit by the Comptroller General of the U.S. and/or the Inspector General of the federal sponsoring agency. The Contractor agrees to cooperate fully with any audit and to provide full access to all relevant materials.

United States Resident Certification: (This certification must be included in all contracts involving personal services by non-resident aliens and foreign entities in accordance with requirements imposed by the Internal Revenue Services for withholding and reporting federal income taxes.) The Contractor certifies that he/she is a: x United States Citizen Resident Alien Non-Resident Alien The Internal Revenue Service requires that taxes be withheld on payments made to non resident aliens for the performance of personal services at the rate of 30%.

Tax Payer Certification : Under penalties of perjury, the Contractor certifies that its Federal Tax Payer Identification Number or Social Security Number is (provided separately) and is doing business as a (check one): Individual Real Estate Agent Sole Proprietorship Government Entity Partnership Tax Exempt Organization



(IRC 501(a) only) x Corporation Not for Profit Corporation Trust or Estate
Medical and Health Care Services Provider Corp.

I. Indemnification:

Contractor shall indemnify and hold harmless the Village and Village's agents, servants, and employees against all loss, damage, and expense which it may sustain or for which it will become liable on account of injury to or death of persons, or on account of damage to or destruction of property resulting from the performance of work under this agreement by Contractor or its Subcontractors, or due to or arising in any manner from the wrongful act or negligence of Contractor or its Subcontractors of any employee of any of them. In the event that the either party shall bring any suit, cause of action or counterclaim against the other party, the non-prevailing party shall pay to the prevailing party the cost and expenses incurred to answer and/or defend such action, including reasonable attorney fees and court costs. In no event shall the either party indemnify any other party for the consequences of that party's negligence, including failure to follow the ENGINEER's recommendations.

J. Insurance:

The contractor agrees that it has either attached a copy of all required insurance certificates or that said insurance is not required due to the nature and extent of the types of services rendered hereunder. (Not applicable as having been previously supplied).

K. Additional Terms or Modification:

The terms of this agreement shall be further modified as provided on the attached Exhibits. Except for those terms included on the Exhibits, no additional terms are included as a part of this agreement. All prior understandings and agreements between the parties are merged into this agreement, and this agreement may not be modified orally or in any manner other than by an agreement in writing signed by both parties. In the event that any provisions of this agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties. The list of Attachments are as follows:

Attachment A: Standard Terms and Conditions

Attachment B: Scope of Services

Attachment C: Estimated Level of Effort and Associated Cost

Attachment D: Anticipated Project Schedule

Attachment E: 2024 Standard Schedule of Charges

L. Notices:

All notices required to be given under the terms of this agreement shall be given mail, addressed to the parties as follows:



For the Village:

Village Manager and Village Clerk
Village of Hampshire
234 S. State Street
P.O. Box 457
Hampshire, IL 60140

For the Contractor:

Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove Illinois 60554

Either of the parties may designate in writing from time to time substitute addresses or persons in connection with required notices.

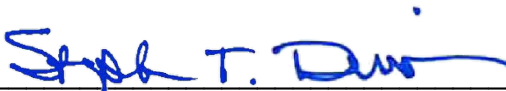
Agreed to this ____ day of _____, 2025.

Village of Hampshire:

Mike Reid
Village President

Karen Stuehler
Village Clerk

Engineering Enterprises, Inc.:


Stephen T. Dennison, P.E.
Vice President



Tim Paulson, P.E.
Village Engineer



STANDARD TERMS AND CONDITIONS

Agreement: These Standard Terms and Conditions, together with the Professional Services Agreement, constitute the entire integrated agreement between the OWNER and Engineering Enterprises, Inc. (EEI) (hereinafter "Agreement"), and take precedence over any other provisions between the Parties. These terms may be amended, but only if both parties consent in writing. However, to the extent that the Scope of Work differs from the Standard Terms and Conditions, the Scope of Work document controls.

Standard of Care: In providing services under this Agreement, the ENGINEER will endeavor to perform in a matter consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under same circumstances in the same locality. ENGINEER makes no other warranties, express or implied, written or oral under this Agreement or otherwise, in connection with ENGINEER'S service.

Construction Engineering and Inspection: The ENGINEER shall not supervise, direct, control, or have authority over any contractor work, nor have authority over or be responsible for the means, methods, techniques sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety of the site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work.

The ENGINEER neither guarantees the performance of any contractor nor assumes responsibility for contractor's failure to furnish and perform the work in accordance with the contract documents.

The ENGINEER is not responsible for the acts or omissions of any contractor, subcontractor, or supplies, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work.

Shop drawing and submittal review by the ENGINEER shall apply to only the items in the submissions and only for the purpose of assessing if upon installation or incorporation in the project work they are generally consistent with the construction documents. OWNER agrees that the contractor is solely responsible for the submissions and for compliance with the construction documents. OWNER further agrees that the ENGINEER'S review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend or safety programs or precautions. The ENGINEER'S consideration of a component does not constitute acceptance of the assembled items.

The ENGINEER'S site observation during construction shall be at the times agreed upon in the Project Scope. Through standard, reasonable means the ENGINEER will become generally familiar with observable completed work. If the ENGINEER observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and OWNER for them to address.

Opinion of Probable Construction Costs: ENGINEER'S opinion of probable construction costs represents ENGINEER'S best and reasonable judgment as a professional engineer. OWNER acknowledges that ENGINEER has no control over construction costs of contractor's methods of determining pricing, or over competitive bidding by contractors, or of market conditions or changes thereto. ENGINEER cannot and does not guarantee that proposals, bids or actual construction costs will not vary from ENGINEER'S opinion of probable construction costs.

Copies of Documents & Electronic Compatibility: Copies of Documents that may be relied upon by OWNER are limited to the printed copies (also known as hard copies) that are signed or sealed by the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by ENGINEER to OWNER are only for convenience of OWNER. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, ENGINEER makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by ENGINEER at the beginning of the project.

Changed Conditions: If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the ENGINEER are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks, or other material terms of this Agreement, the ENGINEER may call for renegotiation of appropriate portions of this Agreement. The ENGINEER shall notify the OWNER of the changed conditions necessitating renegotiation, and the ENGINEER and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement, in accordance with the termination provision hereof.

Hazardous Conditions: OWNER represents to ENGINEER that to the best of its knowledge no Hazardous Conditions (environmental or otherwise) exist on the project site. If a Hazardous Condition is encountered or alleged, ENGINEER shall have the obligation to notify OWNER and, to the extent of applicable Laws and Regulations, appropriate governmental officials. It is acknowledged by both parties that ENGINEER's scope of services does not include any services related to a Hazardous Condition. In the event ENGINEER or any other party encounters a Hazardous Condition, ENGINEER may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the project affected thereby until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Hazardous Condition; and (ii) warrants that the project site is in full compliance with applicable Laws and Regulations. ENGINEER agrees to cooperate with the OWNER, as necessary, to remediate a Hazardous Condition, but same may result in additional costs to the OWNER.



Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the ENGINEER, their respective officers, directors, partners, employees, contractors, or subcontractors shall be liable to the other or shall make any claim for any incidental, indirect, or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation, or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract, and breach of strict or implied warranty. Both the OWNER and the ENGINEER shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

Termination: This Agreement may be terminated for convenience, without cause, upon fourteen (14) days written notice of either party. In the event of termination, the ENGINEER shall prepare a final invoice and be due compensation as set forth in the Professional Services Agreement for all costs incurred through the date of termination.

Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days' written notice for the following reasons:

- (a) Substantial failure by the other party to comply with or perform in accordance with the terms of the Agreement and through no fault of the terminating party;
- (b) Assignment of the Agreement or transfer of the project without the prior written consent of the other party;
- (c) Suspension of the project or the ENGINEER'S services by the OWNER for a period of greater than ninety (90) calendar days, consecutive or in the aggregate.
- (d) Material changes in the conditions under which this Agreement was entered into, the scope of services or the nature of the project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

Payment of Invoices: Invoices are due and payable within 30 days of receipt unless otherwise agreed to in writing.

Third Party Beneficiaries: Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the OWNER or the ENGINEER. The ENGINEER'S services under this Agreement are being performed solely and exclusively for the OWNER'S benefit, and no other party or entity shall have any claim against the ENGINEER because of this Agreement or the performance or nonperformance of services hereunder. The OWNER and ENGINEER agree to require a similar provision in all contracts with contractors, subcontractors, vendors and other entities involved in this Project to carry out the intent of this provision.

Force Majeure: Each Party shall be excused from the performance of its obligations under this Agreement to the extent that such performance is prevented by force majeure (defined below) and the nonperforming party promptly provides notice of such prevention to the other party. Such excuse shall be continued so long as the condition constituting force majeure continues. The party affected by such force majeure also shall notify the other party of the anticipated duration of such force majeure, any actions being taken to avoid or minimize its effect after such occurrence, and shall take reasonable efforts to remove the condition constituting such force majeure. For purposes of this Agreement, "force majeure" shall include conditions beyond the control of the parties, including an act of God, acts of terrorism, voluntary or involuntary compliance with any regulation, law or order of any government, war, acts of war (whether war be declared or not), labor strike or lock-out, civil commotion, epidemic, failure or default of public utilities or common carriers, destruction of production facilities or materials by fire, earthquake, storm or like catastrophe. The payment of invoices due and owing hereunder shall in no event be delayed by the payer because of a force majeure affecting the payer.

Additional Terms or Modification: All prior understandings and agreements between the parties are merged into this Agreement, and this Agreement may not be modified orally or in any manner other than by an Agreement in writing signed by both parties. In the event that any provisions of this Agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties.

Assignment: Neither party to this Agreement shall transfer or assign any rights or duties under or interest in this Agreement without the prior written consent of the other party. Subcontracting normally contemplated by the ENGINEER shall not be considered an assignment for purposes of this Agreement.

Waiver: A party's waiver of, or the failure or delay in enforcing any provision of this Agreement shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

Attorney's Fees: In the event of any action or proceeding brought by either party against the other under this Agreement, the prevailing party shall be entitled to recover from the other all costs and expenses including without limitation the reasonable fees of its attorneys in such action or proceeding, including costs of appeal, if any, in such amount as the Court may adjudge reasonable.

Fiduciary Duty: Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed to either party to the other party. EEI makes no warranty, express or implied, as to its professional services rendered.

Headings: The headings used in this Agreement are inserted only as a matter of convenience only, and in no way define, limit, enlarge, modify, explain or define the text thereof nor affect the construction or interpretation of this Agreement.



Wells 10 & 13 Water Treatment Plant Media Replacement Village of Hampshire, IL

Attachment B – Scope of Services

The Village of Hampshire intends to replace the cation exchange media at its Wells 10 & 13 Water Treatment Plant and make repairs to the steel tanks and coating systems.

General Scope of the project is anticipated to be the following:

- Testing of the ion exchange media for radiological content and metals (for disposal requirements)
- Baseline Radiological Survey of working area – before and after work is complete to confirm Contractor does not contaminate working areas
- Removal/Disposal of existing resin and underdrain media
- Pressure Washing inside of vessels
- Repairs of damage to steel tanks
- Minor spot repairs of coating inside vessels
- Complete recoating outside of all vessels
- Minor repairs of brine headers inside the vessels
- Furnish/install new underdrain media and Purolite C100E resin
- Disinfections and testing

This project scope is specifically for Design and Construction Engineering services related to the media replacement, and the work items to complete the stated scope objectives are as follows:

DESIGN ENGINEERING

1.1 Project Management and Administration

- Management of Personnel and the Engineering Contract
- Budget Tracking
- Updates at Internal Meetings
- Coordination with Village
- Coordinate a Proposal from One (1) Contractor for Resin Sampling from Cation Exchange Units
- Coordinate Execution of Proposal and Scheduling with Village and Contractor for Sampling

1.2 Prepare Project Manual

- Preparation of 100% Project Manual. Project Manual Shall Include Bidding Documents with Base Bid and Mandatory Alternate Bid Schedules, General Conditions, Special Provisions, and Exhibits and Appendices
- Internal QA/QC

1.3 Prepare Engineer's Opinion of Probable Construction Cost

- Preparation of Engineer's Opinion of Probable Construction Cost

1.4 Bidding and Contracting

- Respond to Contractor's Questions and Prepare Addenda
- Attend Bid Opening
- Prepare Bid Tab and Coordinate with Village on Award Recommendation
- Execute Contract Documents



CONSTRUCTION ENGINEERING

2.1 Contract Administration

- Coordination with Village and Contractor on Construction Details, Schedule, and Status
- Review and Respond to RFIs
- Correspondence Regarding Tank Rehabilitation Recommendations and Observations
- Review and Process Contractor's Pay Applications (Maximum of 5) and Final Change Order (Maximum of 1)

2.2 Observation and Documentation

- Part-Time Onsite Observation and Documentation During Removal and Reinstallation of Media/Resin, Inspection of Tanks, Repairs and Coating of Tanks, and Startup and Testing of the System

EXCLUSIONS

- Excludes any sampling or testing by EEI
- Excludes modifications to face piping and valves on the tanks
- Excludes Project Meetings
- Excludes any Village Board Meeting attendance or presentations.
- Excludes IEPA Construction Permit Application, which is not required based on EEI's understanding of the scope.

The above scope summarizes the work items that will be completed for this contract. Additional work items shall be considered outside the scope of the base contract and will be billed in accordance with the current Standard Schedule of Charges at the time the work occurs.



ATTACHMENT C: ESTIMATED LEVEL OF EFFORT AND ASSOCIATED COST PROFESSIONAL ENGINEERING SERVICES

CLIENT						PROJECT NUMBER		
Village of Hampshire						HA2406-V		
PROJECT TITLE						DATE		PREPARED BY
WELLS 10 & 13 WATER TREATMENT PLANT CATION EXCHANGE MEDIA REPLACEMENT PROJECT						12/23/25		ZAS, STD

TASK NO.	TASK DESCRIPTION	ROLE	P	SPM	SPE2	PE	SPT2	ST	ADMIN	HOURS	COST
		PERSON									
		RATE	\$241	\$234	\$200	\$168	\$175	\$140	\$72		
DESIGN ENGINEERING											
1.1	Project Management and Administration		2	-	-	-	-	-	-	2	\$ 482
1.2	Prepare Project Manual		8	-	8	32	-	-	-	48	\$ 8,904
1.3	Prepare Engineer's Opinion of Probable Construction Cost		1	-	1	4	-	-	-	6	\$ 1,113
1.4	Bidding and Contracting		6	-	2	16	-	-	-	24	\$ 4,534
Design Engineering Subtotal:			17	-	11	52	-	-	-	80	\$ 15,033
CONSTRUCTION ENGINEERING											
2.1	Contract Administration		12	-	4	20	-	-	-	36	\$ 7,052
2.2	Observation and Documentation		2	-	16	24	-	-	-	42	\$ 7,714
Construction Engineering Subtotal:			14	-	20	44	-	-	-	78	\$ 14,766
PROJECT TOTAL:			31	-	31	96	-	-	-	158	29,799

EEI STAFF

P Principal
 SPM Senior Project Manager
 PM Project Manager
 SPE 2 Senior Project Engineer II
 PE Project Engineer
 SPT 2 Senior Project Technician II
 ST Senior Technician
 ADMIN Administrative Assistant

DIRECT EXPENSES

Printing/Scanning =	\$	-
Mileage =	\$	200
DIRECT EXPENSES = \$ 200		

LABOR SUMMARY

EEI Labor Expenses =	\$	29,799
TOTAL LABOR EXPENSES	\$	29,799

TOTAL COSTS	\$	29,999
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ATTACHMENT D: ESTIMATED SCHEDULE

CLIENT								PROJECT NUMBER					
Village of Hampshire								HA2406-V					
PROJECT TITLE								DATE		PREPARED BY			
WELLS 10 & 13 WATER TREATMENT PLANT CATION EXCHANGE MEDIA REPLACEMENT								12/23/25		ZAS, STD			
TASK NO.	TASK DESCRIPTION												
		2026											
		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
DESIGN ENGINEERING													
1.1	Project Management and Administration												
1.2	Prepare Project Manual												
1.3	Prepare Engineer's Opinion of Probable Construction Cost												
1.4	Bidding and Contracting												
CONSTRUCTION ENGINEERING													
2.1	Contract Administration												
2.2	Observation and Documentation												



Engineering Enterprises, Inc.

ATTACHMENT E - STANDARD SCHEDULE OF CHARGES ~ JANUARY 1, 2024

EMPLOYEE DESIGNATION	CLASSIFICATION	HOURLY RATE
Senior Principal	E-4	\$246.00
Principal	E-3	\$241.00
Senior Project Manager	E-2	\$234.00
Project Manager	E-1	\$210.00
Senior Project Engineer/Surveyor II	P-6	\$200.00
Senior Project Engineer/Surveyor I	P-5	\$186.00
Project Engineer/Surveyor	P-4	\$168.00
Senior Engineer/Surveyor	P-3	\$155.00
Engineer/Surveyor	P-2	\$140.00
Associate Engineer/Surveyor	P-1	\$127.00
Senior Project Technician II	T-6	\$175.00
Senior Project Technician I	T-5	\$164.00
Project Technician	T-4	\$153.00
Senior Technician	T-3	\$140.00
Technician	T-2	\$127.00
Associate Technician	T-1	\$111.00
GIS Technician II	G-2	\$125.00
GIS Technician I	G-1	\$114.00
Engineering/Land Surveying Intern	I-1	\$ 82.00
Executive Administrative Assistant	A-4	\$ 77.00
Administrative Assistant	A-3	\$ 72.00

VEHICLES. REPROGRAPHICS, DIRECT COSTS, DRONE AND EXPERT TESTIMONY

Vehicle for Construction Observation		\$ 20.00
In-House Scanning and Reproduction	\$0.25/Sq. Ft. (Black & White)	
	\$1.00/Sq. Ft. (Color)	
Reimbursable Expenses (Direct Costs)		Cost
Services by Others (Direct Costs)	Cost + 10%	
Unmanned Aircraft System / Unmanned Aerial Vehicle / Drone		\$ 225.00
Expert Testimony		\$ 275.00

VILLAGE OF HAMPSHIRE

RESOLUTION NO. 26-_____

**A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT FOR
PROFESSIONAL SERVICES WITH ENGINEERING ENTERPRISES, INC.
FOR THE VILLAGE OF HAMPSHIRE, COUNTIES OF KANE AND
MCHENRY, STATE OF ILLINOIS
(*Wells No. 10 & 13 Water Treatment Plant Media Replacement and Related Services*)**

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (the “Village Board” and with the President, the “Corporate Authorities”) are committed to furthering the growth of the Village and protecting the health, safety and welfare of the residents of the Village; and

WHEREAS, pursuant to Section 2-3-8 of the Illinois Municipal Code (65 ILCS 5/2-3-8) the Village may contract and be contracted with; and

WHEREAS, Village well No. 10 and well No. 13 (“Wells 10 & 13”) have been in operation since approximately 2008 and use vertical pressure vessels with cation exchange media to remove earth metals and soften water; and

WHEREAS, there is a leak in one of the vessels and the media is at the end of its useful life; and

WHEREAS, to ensure proper water treatment, it is essential to undertake steel repairs and recoating of the vessels and to replace the media for Wells 10 & 13 (the “Project”); and

WHEREAS, the Village has requested Engineering Enterprises, Inc. to provide design and construction engineering services in connection with the Project (the “Services”) in accordance with the terms of an agreement for professional services (the “Agreement”), attached hereto and incorporated herein as Exhibit A; and

VILLAGE OF HAMPSHIRE

WHEREAS, the Local Government Professional Services Selection Act (the “Act”) (50 ILCS 510/0.01, *et seq.*) allows the Village to negotiate and enter into contracts for engineering services on the basis of demonstrated competence and qualifications for the type of services required and at fair and reasonable compensation; and

WHEREAS, the Village and Engineering Enterprises, Inc. have a satisfactory relationship for engineering services; and

WHEREAS, to the extent applicable, the Village may and does waive Sections 4, 5, and 6 of the Act as the cost of the Services is expected to be less than forty thousand dollars (\$40,000); and

WHEREAS, the Corporate Authorities have determined that it is advisable, necessary and in the best interests of the Village and its residents to authorize and approve an agreement with terms substantially the same as the Agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all of the recitals as contained in the preambles to this Resolution are full, true and correct and hereby incorporate and make them part of this Resolution.

SECTION 2. The Corporate Authorities hereby approve of and authorize the Agreement and authorize the President or his designee to execute and enter into the Agreement, with such insertions, omissions and changes as shall be approved by the Corporate Authorities. The Village Clerk is hereby authorized and directed to attest to, countersign and affix the Seal of the Village to any documentation as may be necessary to carry out and effectuate the purpose of this

VILLAGE OF HAMPSHIRE

Resolution. The Village is authorized to allocate and spend all necessary funds to fulfill the requirements of the Agreement and this Resolution.

SECTION 3. The officers, agents, and/or employees of the Village shall take all action necessary or reasonably required to carry out, give effect to and effectuate the purpose of this Resolution.

SECTION 4. That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 5. That the provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 7. If required by law, a full, true and complete copy of this Resolution shall be published in book or pamphlet form or in a newspaper published and of general circulation within the Village.

SECTION 8. This Resolution shall be effective and in full force immediately upon passage and approval as provided by law.

[REMAINDER OF PAGE LEFT BLANK]

VILLAGE OF HAMPSHIRE

ADOPTED THIS __ DAY OF _____, 2026.

AYES/YEAS: _____

NAYS/NOES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS __ DAY OF _____, 2026.

Michael J. Reid, Jr., Village President

ATTEST:

Karen L. Stuehler, Village Clerk

VILLAGE OF HAMPSHIRE

Exhibit A **(Agreement)**

VILLAGE OF HAMPSHIRE

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CLERK'S CERTIFICATE
(RESOLUTION)

I, Karen L. Stuehler, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane and McHenry Counties, Illinois, and I do hereby certify that I am currently the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution titled:

**A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT FOR
PROFESSIONAL SERVICES WITH ENGINEERING ENTERPRISES, INC.
FOR THE VILLAGE OF HAMPSHIRE, COUNTIES OF KANE AND
MCHENRY, STATE OF ILLINOIS**

(Wells No. 10 & 13 Water Treatment Plant Media Replacement and Related Services)

I certify that on _____, 2026, the Board of Trustees of Hampshire (or the Corporate Authorities, if required by law) passed and adopted Resolution No. _____, which was approved by the Village President on the _____ day of _____, 2026.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at the meeting and that the meeting was held in compliance with all requirements of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

A copy of such Resolution was available for public inspection upon request in the office of the Village Clerk.

DATED at Hampshire, Illinois, this _____ day of _____, 2026.

Karen L. Stuehler, Village Clerk
Village of Hampshire

(Seal)



ENGINEERING ENTERPRISES, INC.

52 Wheeler Road, Sugar Grove, IL 60554
Ph: 630.466.6700 • Fx: 630.466.6701
www.eeiweb.com

December 18, 2025

Ms. Mary Jo Seehausen (Via Email)
Village Manager
Village of Hampshire
234 S. State Street
Hampshire, IL 60140-0457

Re: *Minerallac Parking Addition*
 Record Drawing Review and Letter of Credit Reduction Request
 Village of Hampshire

Ms. Seehausen:

We have reviewed the following documents:

- Record Drawings (1 sheet) dated November 13, 2025, and prepared by Cemcon Ltd.
- Letter of Credit (LOC) Reduction Request dated November 13, 2025, and prepared by Cemcon, Ltd.

Minerallac completed their parking addition project this fall and is requesting a reduction of their letter of credit. The project required a stormwater management permit and rain gardens were constructed to meet the ordinance Best Management Practice requirements.

We have reviewed the Record Drawings and the rain garden volume calculations and find that they meet ordinance requirements. We also confirmed completion of the rain garden installation.

We have reviewed the attached LOC reduction request and find it to be acceptable. There are no public improvements to accept with this project; however, the stormwater ordinance does require a three-year maintenance and monitoring period for Best Management Practices. Therefore, the \$4500 line item for 'Maintenance and Monitoring – Rain Gardens' needs to be held and the remainder may be released at this time.

The owner had requested that the entire LOC be released and they be allowed to post a \$4500 cash deposit for the maintenance and monitoring period.

We recommend release of Letter of Credit No. 10002250 in the amount of \$59,218.75 upon receipt of the \$4500 deposit from the owner.

Ms. Mary Jo Seehausen

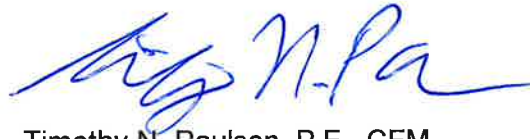
December 18, 2025

Page 2 of 2

If you have any questions or need additional information, please contact our office.

Respectfully Submitted,

ENGINEERING ENTERPRISES, INC.



Timothy N. Paulson, P.E., CFM
Senior Project Manager

Attachment

TNP/me

pc: Karen Stuehler, Village Clerk (via email)
Lori Lyons, Finance Director (via email)
Mo Kahn, Assistant Village Manager (via email)
James Vasselli, Village Attorney (via email)
Tim Molenda, Minerallac (via email)
Mike May, Cemcon, Ltd. (via email)

CEMCON, Ltd.
ENGINEER'S OPINION OF PROBABLY CONSTRUCTION COSTS

PROJECT: Minerallac Parking Addition

DATE November 13, 2025

JOB NO.: 904.519

REVISED:

Per Engineering Plans Dated August 19, 2025

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
<u>LETTER OF CREDIT NO. 10002250</u>						
I. <u>EROSION CONTROL AND GRADING IMPROVEMENTS</u>						
1.	Silt Fence w/Maintenance	286	L.F.	\$ 1.50	\$ 429.00	\$ (429.00)
2.	Inlet Protection w/Maintenance	4	E.A.	250.00	1,000.00	(1,000.00)
3.	Excavation	560	C.Y.	15.00	8,400.00	(8,400.00)
4.	Class 1 Seed Mix	0.1	Ac.	4,000.00	400.00	(400.00)
5.	SC-250 Erosion Control Blanket	3,400	S.F.	0.35	1,190.00	(1,190.00)
6.	Native Plantings - Rain Gardens	3,440	S.F.	1.50	5,160.00	(5,160.00)
7.	Maintenance and Monitoring - Rain Gardens	3	Yr.	1,500.00	4,500.00	-

Sub-Total Erosion Control Improvements

\$ 21,079.00 \$ (16,579.00)

II. STORM SEWER IMPROVEMENTS

1.	Storm Sewer, ADS, HP Storm, 12"	236	L.F.	\$ 40.00	\$ 9,440.00	\$ (9,440.00)
2.	Storm Sewer, HDPE, N-12, 4" w/Filter Fabric	143	L.F.	42.00	6,006.00	(6,006.00)
3.	Catch Basin Ty. A w/ Ty. 8 Gr., 4' Dia.	1	EA.	2,250.00	2,250.00	(2,250.00)
4.	Inlet Ty. A w/ Ty. 8 Gr., 2' Dia.	2	EA.	1,600.00	3,200.00	(3,200.00)
5.	Core Existing Catch Basin	1	EA.	1,500.00	1,500.00	(1,500.00)
6.	Trench Backfill	150	L.F.	26.00	3,900.00	(3,900.00)

Sub-Total Storm Sewer Improvements

\$ 26,296.00 \$ (26,296.00)

CEMCON, Ltd.
ENGINEER'S OPINION OF PROBABLY CONSTRUCTION COSTS

PROJECT: Minerallac Parking Addition

DATE November 13, 2025
 REVISED:

JOB NO.: 904.519

Per Engineering Plans Dated August 19, 2025

NO.	ITEM	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	REDUCTION AMOUNT
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SUMMARY

LETTER OF CREDIT NO. 10002250

I. EROSION CONTROL AND GRADING IMPROVEMENTS	\$	21,079.00	\$	(16,579.00)
II. STORM SEWER IMPROVEMENTS	\$	26,296.00	\$	(26,296.00)
TOTAL IMPROVEMENTS LOC NO. 10002250	\$	47,375.00	\$	(42,875.00)
LETTER OF CREDIT AMOUNT (125% OF TOTAL ESTIMATE)	\$	59,218.75	\$	(10,718.75)
LETTER OF CREDIT REDUCTION/COMPLETED IMPROVEMENTS			\$	(53,593.75)

TOTAL IMPROVEMENT COST	\$	47,375.00
TOTAL VALUE OF COMPLETED IMPROVEMENTS	\$	(42,875.00)
COST TO COMPLETE IMPROVEMENTS	\$	4,500.00
EXISTING BALANCE LETTER OF CREDIT 10002250	\$	59,218.75
LETTER OF CREDIT (125% COST TO COMPLETE + 10% TOTAL COMPLETED IMPROVEMENTS)	\$	9,912.50
CONTINGENCY ALSO REDUCED AS THESE ARE PRIVATE IMPROVEMENTS	\$	5,412.50
NEW BALANCE LETTER OF CREDIT	\$	4,500.00
LOC NO. 10002250 NET ALLOWABLE REDUCTION	\$	54,718.75

VILLAGE OF HAMPSHIRE

RESOLUTION NO. 26-_____

A RESOLUTION AUTHORIZING AND APPROVING A LETTER OF CREDIT REDUCTION/RELEASE IN CONNECTION WITH THE MINERALLAC PARKING ADDITION PROJECT LOCATED IN THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (the “Village Board” and with the President, the “Corporate Authorities”) are committed to furthering the growth of the Village, enabling the Village to control development in the area and promoting public health, safety, comfort, morals and welfare; and

WHEREAS, pursuant to Section 11-1-1 of the Municipal Code of Hampshire of 1985 (the “Village Code”), the Village adopted the Kane County Stormwater Management Ordinance (the “Stormwater Ordinance”); and

WHEREAS, as part of the Minerallac parking addition project (the “Project”) and in accordance with the requirements of the Stormwater Ordinance, the owner, developer and/or engineer of the Project (the “Owner”) was required to obtain a stormwater management permit and construct rain gardens; and

WHEREAS, in accordance with the Stormwater Ordinance and/or the Village Code, the Owner was required to provide a letter of credit to the Village in connection with the Project; and

WHEREAS, the Owner provided the Village with a Letter of Credit No. 10002250 (the “Letter of Credit”), which currently has a balance of \$59,218.75; and

WHEREAS, the Owner is now requesting a reduction or release of the Letter of Credit; and

VILLAGE OF HAMPSHIRE

WHEREAS, Engineering Enterprises, Inc. (“EEI”), the Village engineer, has confirmed the completion of the rain garden installation and has reviewed the record drawings for the Project; and

WHEREAS, the Stormwater Ordinance requires a three-year maintenance and monitoring period for the rain gardens and EEI is recommending a \$4,500 deposit from the Owner (the “Deposit”), as set forth in EEI’s recommendation (the “Recommendation”), attached hereto and incorporated herein as Exhibit A; and

WHEREAS, the Corporate Authorities have determined that it is necessary, advisable and in the best interests of the Village and its residents to release the Letter of Credit after receipt of the Deposit in accordance with the Recommendation;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all of the recitals as contained in the preambles to this Resolution are full, true and correct and hereby incorporate and make them part of this Resolution.

SECTION 2. The Village hereby reduces and releases the Letter of Credit in accordance with the Recommendation. The President or his designee is hereby authorized to execute any documentation and take any action necessary to effectuate the intent of this Resolution. The Village Clerk is hereby authorized and directed to attest to, countersign, and affix the Seal of the Village to any documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The officers, agents, and/or employees of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to, and effectuate the purpose of this

VILLAGE OF HAMPSHIRE

Resolution and shall take all action necessary in conformity therewith. The Village is authorized to allocate, spend and/or receive all necessary funds to fulfill the requirements of this Resolution.

SECTION 3. That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Resolution are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 4. That the provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 5. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 6. If required by law, a full, true and complete copy of this Resolution shall be published in book or pamphlet form or in a newspaper published and of general circulation within the Village.

SECTION 7. This Resolution shall be effective and in full force immediately upon passage and approval as provided by law.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

ADOPTED THIS __ DAY OF _____, 2026.

VILLAGE OF HAMPSHIRE

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

ADOPTED THIS __ DAY OF _____, 2026.

Michael J. Reid, Jr., Village President

ATTEST:

Karen L. Stuehler, Village Clerk

VILLAGE OF HAMPSHIRE

EXHIBIT A **(RECOMMENDATION)**

VILLAGE OF HAMPSHIRE

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CLERK'S CERTIFICATE (RESOLUTION)

I, Karen L. Stuehler, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane and McHenry Counties, Illinois, and I do hereby certify that I am currently the keeper of its books and records and that the attached hereto is a true and correct copy of a Resolution titled:

A RESOLUTION AUTHORIZING AND APPROVING A LETTER OF CREDIT REDUCTION/RELEASE IN CONNECTION WITH THE MINERALLAC PARKING ADDITION PROJECT LOCATED IN THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS

I certify that on _____, 2026, the Board of Trustees of Hampshire (or the Corporate Authorities, if required by law) passed and adopted Resolution No. _____, which was approved by the Village President on the _____ day of _____, 2026.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at the meeting and that the meeting was held in compliance with all requirements of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

A copy of such Resolution was available for public inspection upon request in the office of the Village Clerk.

DATED at Hampshire, Illinois, this _____ day of _____, 2026.

Karen L. Stuehler, Village Clerk
Village of Hampshire

(Seal)

THE VILLAGE OF HAMPSHIRE

ORDINANCE NO. _____

AN ORDINANCE CORRECTING A SCRIVENER'S ERROR IN ORDINANCE NO. 24-47 REGARDING OVERNIGHT PARKING AND PARKING DURING INCLEMENT WEATHER WITHIN THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF HAMPSHIRE**

THIS ____ DAY OF _____, 2026

Published in pamphlet form by authority
of the President and the Board of Trustees
of the Village of Hampshire, Illinois this
____ day of _____, 2026

**VILLAGE OF HAMPSHIRE
ORDINANCE NO. _____**

AN ORDINANCE CORRECTING A SCRIVENER’S ERROR IN ORDINANCE NO. 24-47 REGARDING OVERNIGHT PARKING AND PARKING DURING INCLEMENT WEATHER WITHIN THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (the “Village Board” and with the President, the “Corporate Authorities”) are committed to protecting the health, safety and welfare of residents and visitors of the Village; and

WHEREAS, pursuant to Section 11-80-2 of the Illinois Municipal Code (65 ILCS 5/11-80-2), the Corporate Authorities may regulate the use of the streets and other Village property; and

WHEREAS, previously, the Village Board approved and adopted Ordinance No. 24-47, which amended Sections 2-6-1 and 2-7-1 of the Municipal Code of Hampshire of 1985 (the “Village Code”); and

WHEREAS, to effectuate the actual intent of Ordinance No. 24-47, it is necessary and desirable to correct a certain scrivener’s error contained in Ordinance No. 24-47; and

WHEREAS, the Corporate Authorities have determined that it is advisable, necessary and in the best interests of the Village and its residents to approve and authorize the correction of the scrivener’s error as set forth herein;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all of the recitals as contained in the preambles to this Ordinance are full, true and correct and hereby incorporate and make them part of this Ordinance.

SECTION 2. The Corporate Authorities hereby approve of and authorize the correction of the scrivener's error in Ordinance No. 24-47. It was the intent of Ordinance No. 24-47 that only Section 2-7-1 of the Village Code be amended; however, a scrivener's error inadvertently deleted Subsection 2-6-1.O. To ensure that the intent of Ordinance No. 24-47 is carried out and the scrivener's error is corrected, Subsection 2-6-1.O of the Village Code shall read as follows:

2-6-1: NO PARKING PLACES

O. On all streets in the Village, between the hours of one o'clock (1:00) A.M. and six o'clock (6:00) A.M. each day, notwithstanding any other provision of this Code; provided, this prohibition shall apply only from and after November 1 of each year up to and including April 1 of the following year.

SECTION 3. That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Ordinance are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 4. That the provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative and unenforceable and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 5. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 6. A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 7. This Ordinance shall be effective and in full force immediately upon passage, approval and publication in pamphlet form or as otherwise provided by applicable law.

ADOPTED THIS __ DAY OF _____, 2026.

AYES/YEAS: _____

NAYS/NOES: _____

ABSENT: _____

ABSTAIN: _____

ADOPTED THIS __ DAY OF _____, 2026.

Michael J. Reid, Jr., Village President

ATTEST:

Karen L. Stuehler, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CLERK’S CERTIFICATE

I, Karen L. Stuehler, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane and McHenry Counties, Illinois, and I do hereby certify that I am currently the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance titled:

AN ORDINANCE CORRECTING A SCRIVENER’S ERROR IN ORDINANCE NO. 24-47 REGARDING OVERNIGHT PARKING AND PARKING DURING INCLEMENT WEATHER WITHIN THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS

I certify that on _____, 2026, the Board of Trustees of Hampshire (or the Corporate Authorities, if required by law), at a regular meeting, passed and adopted Ordinance No. _____, which was approved by the Village President on the _____ day of _____, 2026.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at the meeting and that the meeting was held in compliance with all requirements of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

The pamphlet form of Ordinance No. _____, including the Ordinance and cover sheet thereof, was prepared and a copy of such Ordinance was posted in the municipal building, commencing on _____, 2026 and continuing for at least ten (10) days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the Village Clerk and online.

DATED at Hampshire, Illinois, this _____ day of _____, 2026.

Karen L. Stuehler, Village Clerk
Village of Hampshire

(Seal)

AGENDA SUPPLEMENT

TO: President Reid and Village Board

FROM: Lori Lyons, Finance Director

FOR: January 15, 2026 Village Board Meeting

RE: Ordinance Authorizing and Approving the Purchase of Filters for the Wastewater Treatment Plant

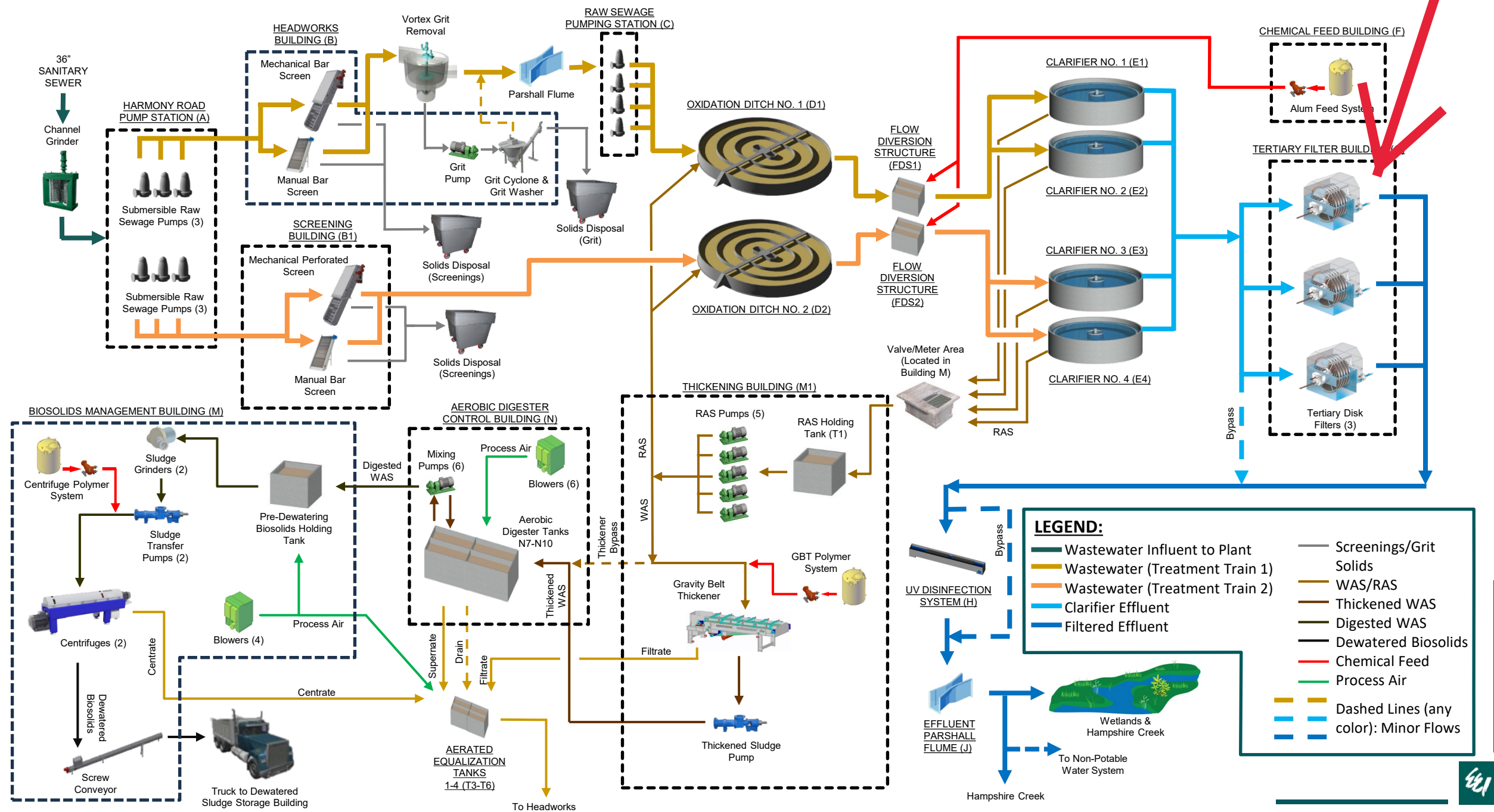
Background. Following the clarifying process in Hampshire/s wastewater treatment plant, effluent is conveyed to a Tertiary Filter Building where the water is filtered prior to undergoing UV disinfection and subsequent release to the wetlands and then Hampshire Creek. A process flow diagram of the wastewater treatment process is attached for reference. The Village has three filtering units and two were scheduled for filter replacement this fiscal year and included in the budget.

Analysis. Village staff requested and received a quote from Aqua-Aerobic Systems, Inc., Loves Park, IL, for filters needed. Aqua-Aerobics has been a Village vendor for more than ten years. Board authorization is required for this purchase due ordinance requirement and cost.

Recommendation. Staff recommends approval of the attached ordinance authorizing and approving the purchase of 144 cloth filters for Aqua-Aerobic Systems, Inc., in the amount of \$45,936.00.

Wastewater Treatment Plant Process Flow Diagram

Village of Hampshire, IL



THE VILLAGE OF HAMPSHIRE

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING AND APPROVING THE PURCHASE OF
ESSENTIAL EQUIPMENT FOR THE VILLAGE OF HAMPSHIRE, KANE AND
MCHENRY COUNTIES, ILLINOIS
(*Filters for the Wastewater Treatment Plant*)**

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF HAMPSHIRE**

THIS ____ DAY OF _____, 2026

Published in pamphlet form by authority
of the President and the Board of Trustees
of the Village of Hampshire, Illinois this
____ day of _____, 2026

**VILLAGE OF HAMPSHIRE
ORDINANCE NO. _____**

**AN ORDINANCE AUTHORIZING AND APPROVING THE PURCHASE OF
ESSENTIAL EQUIPMENT FOR THE VILLAGE OF HAMPSHIRE, KANE AND
MCHENRY COUNTIES, ILLINOIS
*(Filters for the Wastewater Treatment Plant)***

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (with the President, the “Corporate Authorities”) are committed to protecting the health, safety and welfare of the residents of the Village; and

WHEREAS, the Village’s department of public works (the “Public Works Department”) is responsible for providing public services and maintaining all Village infrastructure and property, including water and wastewater treatment equipment and processes; and

WHEREAS, the Public Works Department is in need of essential equipment, namely filters for the Village’s wastewater treatment plant (the “Equipment”); and

WHEREAS, the Equipment is necessary to ensure the proper continued operation of the Village’s wastewater treatment plant; and

WHEREAS, Aqua-Aerobic Systems, Inc. or a related entity (“Aqua-Aerobic”) has provided the Public Works Department with a proposal for the Equipment (the “Proposal”), attached hereto and incorporated herein as Exhibit A; and

WHEREAS, the Equipment is needed to ensure that wastewater can be treated and safely returned to the environment and to ensure that Village residents and visitors don’t have contaminated water, therefore, to the extent that any bidding requirements would apply to the

purchase of the Equipment, including any set forth in the Municipal Code of Hampshire of 1985 (the "Village Code") the Corporate Authorities hereby waive the same and find that the purchase of the Equipment is in the best interests of the public; and

WHEREAS, to ensure that the Village continues to operate in a safe, proper and efficient manner, the Corporate Authorities have determined that it is advisable, necessary and in the best interests of the Village and its residents to authorize and approve the purchase of the Equipment in accordance with the terms of the Proposal;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all of the recitals as contained in the preambles to this Ordinance are full, true and correct and hereby incorporate and make them part of this Ordinance.

SECTION 2. The purchase of the Equipment is in the best interests of the public and, therefore, the Corporate Authorities hereby waive any bidding requirements in connection with the same, including any set forth in the Village Code. The Corporate Authorities hereby approve of and authorize the purchase of the Equipment in accordance with the terms of the Proposal and authorize the President or his designee to execute and enter into the Proposal, with such insertions, omissions and changes as are authorized by the Corporate Authorities. The Village Clerk is hereby authorized and directed to attest to, countersign and affix the Seal of the Village to any documentation as may be necessary to carry out and effectuate the purpose of this Ordinance. The officers, agents and/or employees of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to and effectuate the purpose of this Ordinance and

shall take all action necessary in conformity therewith. The Village is authorized to allocate, spend and/or receive all necessary funds to fulfill the requirements of this Ordinance.

SECTION 3. That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Ordinance are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 4. That the provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative and unenforceable and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 5. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 6. A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 7. This Ordinance shall be effective and in full force immediately upon passage, approval and publication in pamphlet form or as otherwise provided by applicable law.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

ADOPTED THIS __ DAY OF _____, 2026.

AYES/YEAS: _____

NAYS/NOES: _____

ABSENT: _____

ABSTAIN: _____

ADOPTED THIS __ DAY OF _____, 2026.

Michael J. Reid, Jr., Village President

ATTEST:

Karen L. Stuehler, Village Clerk

EXHIBIT A
(PROPOSAL)

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CLERK’S CERTIFICATE

I, Karen L. Stuehler, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane and McHenry Counties, Illinois, and I do hereby certify that I am currently the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance titled:

**AN ORDINANCE AUTHORIZING AND APPROVING THE PURCHASE OF
ESSENTIAL EQUIPMENT FOR THE VILLAGE OF HAMPSHIRE, KANE AND
MCHENRY COUNTIES, ILLINOIS
(*Filters for the Wastewater Treatment Plant*)**

I certify that on _____, 2026, the Board of Trustees of Hampshire (or the Corporate Authorities, if required by law), at a regular meeting, passed and adopted Ordinance No. _____, which was approved by the Village President on the _____ day of _____, 2026.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at the meeting and that the meeting was held in compliance with all requirements of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

The pamphlet form of Ordinance No. _____, including the Ordinance and cover sheet thereof, was prepared and a copy of such Ordinance was posted in the municipal building, commencing on _____, 2026 and continuing for at least ten (10) days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the Village Clerk and online.

DATED at Hampshire, Illinois, this _____ day of _____, 2026.

Karen L. Stuehler, Village Clerk
Village of Hampshire

(Seal)



Aftermarket Proposal # 82028

TO: Hampshire WWTP, IL
350 West Mill Street
Hampshire, Illinois 60140
USA

PROJECT: HAMPSHIRE WWTP
Hampshire, IL
USA-MUN

ATN: Mark Montgomery

PROPOSAL DATE: December 10, 2025

CC: Drydon Equipment, Inc., George Argiris

If billing and/or shipping address is different, please advise.

Qty	Description	Unit Price	Total Price
<p>We are pleased to quote, for acceptance within 30 days of this date, prices and terms on equipment listed below. Shipment of equipment will be completed after receipt of purchase order with mutually acceptable terms and conditions, subject to credit approval. *Note: Availability is quoted on an in-stock basis and may vary at the time of order.</p> <p>***Lead Time: 1 to 2 Business Weeks***</p>			
144	Filter Cloth Sock OptiFiberPES-13® Polyester type Chlorine resistant Part number 2966911	\$319.00	\$45,936.00

PROPOSAL NOTES:

1. Freight charges are NOT included in this proposal. Freight charges will be prepaid with actual charges to be added to invoice.
2. Start-up supervision is NOT included.
3. Payable net 30 days from date of shipment subject to credit review, no retainage allowed.
4. State and/or local taxes will be charged unless we receive a valid tax exemption certificate, direct pay permit, or other documentation required specifically by the taxing entity prior to shipment.
5. Aqua-Aerobic Systems' offer is based upon the supply of Aqua-Aerobic Systems' standard equipment as described within this proposal, including the warranty as included within Terms and Conditions of Aqua-Aerobic Systems, Inc., and Aqua-Aerobic Systems' standard factory test(s) prior to shipment. Aqua-Aerobic Systems' scope of supply does not include any process or performance guarantees or warranties or process or performance testing unless specifically detailed within this proposal.

Pricing Summary

Equipment and/or Accessories:	\$45,936.00
--------------------------------------	--------------------

Total Job Price:	\$45,936.00
-------------------------	--------------------

Material and/or services not specifically listed in this proposal are not included in the quoted TOTAL JOB PRICE and are to be supplied by others.

Goods quoted above will be sold subject to the terms and conditions of sale set forth on the face hereof and the following pages entitled "Terms and Conditions of Aqua-Aerobic Systems, Inc. (A MetaWater Company)": Any different or additional terms are hereby objected to.

TERMS AND CONDITIONS OF AQUA-AEROBIC SYSTEMS, INC. (A Metawater Company)**Page 1 of 2**

This offer and all of the goods and sales of Aqua-Aerobic Systems, Inc. are subject only to the following terms and conditions. The acceptance of any order resulting from this proposal is based on the express condition that the Buyer agrees to all the terms and conditions herein contained. Any terms and conditions in any order, which are in addition to or inconsistent with the following, shall not be binding upon Aqua-Aerobic Systems, Inc. This proposal and any contract resulting therefrom, shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to conflicts of laws principles.

PAYMENT

Unless specifically stated otherwise, quoted terms are Net 30 Days from shipping date. Past-due charges are 1.5% per month and will apply only on any past-due balance. Aqua-Aerobic Systems, Inc. does not allow retainage of any invoice amount, unless authorized in writing by an authorized representative of our Loves Park, Illinois office.

DURATION OF QUOTATION

This proposal of Aqua-Aerobic Systems, Inc. shall in no event be effective more than 30 days from date thereof, unless specifically stated otherwise, and is subject to change at any time prior to acceptance.

SHIPMENT

Shipping dates are not a guarantee of a particular day of shipment and are approximate, being based upon present production information, and are subject to change per the production schedules existing at time of receipt of purchase order. Aqua-Aerobic Systems, Inc. shall not be responsible for any delay in shipment for causes beyond its control including, but not limited to, war, riots, strikes, labor trouble causing interruption of work, fires, other casualties, transportation delays, modification of order, any act of governmental authorities or acts of God. Quoted shipment dates in this proposal are approximate dates goods will be shipped and, unless agreed to in writing by Aqua-Aerobic Systems, Inc., Buyer may not postpone or delay the dates of shipment of goods from our plant or from our supplier's plants beyond the dates set forth in this proposal.

TITLE AND RISK OF LOSS

All prices and all shipments of goods are F.O.B. Aqua-Aerobic Systems, Inc.'s plant at Loves Park, Illinois unless specifically stated otherwise. Delivery of the goods sold hereunder to the carrier shall be deemed delivery to the Buyer, and upon such delivery, title to such goods and risk of loss or damage shall be upon Buyer.

TAXES

Prices quoted do not include any taxes, customs duties, or import fees. Buyer shall pay any and all use, sales, privilege or other tax or customs duties or import fees levied by any governmental authority with respect to the sale or transportation of any goods covered hereby. If Aqua-Aerobic Systems, Inc. is required by any taxing authority to collect or to pay any such tax, duty or fee, the Buyer shall be separately billed at such time for the amounts Aqua-Aerobic Systems, Inc. is required to pay.

INSURANCE

Unless the goods are sold on a CIF basis, the Buyer shall provide marine insurance for all risks, including war and general coverage.

SECURITY

If at any time the financial responsibility of the Buyer becomes unsatisfactory to Aqua-Aerobic Systems, Inc., or Aqua-Aerobic Systems, Inc. otherwise deems itself insecure as to receipt of full payment of the purchase price from Buyer hereunder, Aqua-Aerobic Systems, Inc. reserves the right to require payment in advance or security or guarantee satisfactory to Aqua-Aerobic Systems, Inc. of payment in full of the purchase price.

LIMITATION OF ACTION

No action shall be brought against Aqua-Aerobic Systems, Inc. for any breach of its contract of sale more than two years after the accrual of the cause of action thereof, and, in no event, unless the Buyer shall first have given written notice to Aqua-Aerobic Systems, Inc., of any claim of breach of contract within 30 days after the discovery thereof.

CANCELLATION CLAUSE

No acceptance of this proposal, by purchase order or otherwise, may be modified except by written consent of Aqua-Aerobic Systems, Inc. nor may it be cancelled except by prior payment to Aqua-Aerobic Systems, Inc. the following sums as liquidated damages therefore: 1) If cancellation is prior to commencement of production and prior to the assumption of any obligations by Aqua-Aerobic Systems, Inc. for any materials or component parts, a sum equal to 15% of the total purchase price; 2) If cancellation is after the commencement of production or after the assumption of any obligations by Aqua-Aerobic Systems, Inc. for any materials or component parts, a sum equal to the total of the direct, out-of-pocket expenses incurred to the date of cancellation for labor, machine time, materials and any charges made to us by suppliers for cancellation, plus 30% of the total purchase price. All charges and expenses shall be as determined by Aqua-Aerobic Systems, Inc. In the event any items are used by Aqua-Aerobic Systems, Inc. to fill a subsequent order, then upon receipt of payment for such order, Aqua-Aerobic Systems, Inc. shall pay the Buyer a sum equal to the direct out-of-pocket expenses previously charged and received from Buyer.

PROPRIETARY INFORMATION

This proposal, including all descriptive data, drawings, material, information and know-how disclosed by Aqua-Aerobic Systems, Inc. to Buyer in relation hereto is confidential information intended solely for the confidential use of Buyer, shall remain the property of Aqua-Aerobic Systems, Inc. and shall not be disclosed or otherwise used to the disadvantage or detriment of Aqua-Aerobic Systems, Inc. in any manner.

TERMS AND CONDITIONS OF AQUA-AEROBIC SYSTEMS, INC. (A Metawater Company)

Page 2 of 2

QUALIFIED ACCEPTANCE AND INDEMNITY

In the event the acceptance of this proposal by Buyer either is contingent upon or subject to the approval by any third party such as, but not limited to, a consulting engineer, with respect to goods, parts, materials, descriptive data, drawings, calculations, or any other matter, then upon such approval by any third party, Aqua-Aerobic Systems, Inc. shall have no liability to Buyer or to any third party so long as the goods sold and delivered by Aqua-Aerobic Systems, Inc. conform to this proposal. In the event any such third party requires modifications in the proposal prior to the approval thereof, Aqua-Aerobic Systems, Inc. may at its sole option and without liability to any party elect to cancel this proposal or return the purchase order to Buyer. In the event Aqua-Aerobic Systems, Inc. elects to modify this proposal to conform to the requirements for approval by any third party, Aqua-Aerobic Systems, Inc. in such event shall have no liability to Buyer or to any third party so long as the goods sold and delivered by Aqua-Aerobic Systems, Inc. conform to this proposal as modified.

Buyer agrees to indemnify and save harmless Aqua-Aerobic Systems, Inc. from and against all costs and expenses and liability of any kind whatsoever arising out of or in connection with claims by third parties so long as the goods sold hereunder conform to the requirements of this proposal as approved by any third party.

WARRANTY; LIMITATION OF LIABILITY; AND DISCLAIMER

In return for purchase and full payment for Aqua-Aerobic Systems, Inc. goods, we warrant new goods provided by us to be free from defects in materials and workmanship under normal conditions and use for a period of one year from the date the goods are put into service, or eighteen months from date of shipment (whichever first occurs). If the goods include an "Endura Series" motor, the complete Endura Series unit shall be warranted by Aqua-Aerobic to be free from defects in materials and workmanship under normal conditions and use for three years from the date the product is put into service or 42 months from the date of shipment (whichever occurs first).

OUR OBLIGATION UNDER THIS WARRANTY IS EXPRESSLY AND EXCLUSIVELY LIMITED to replacing or repairing (at our factory at Loves Park, Illinois) any part or parts returned to our factory with transportation charges prepaid, and which our examination shall show to have been defective. Prior to return of any goods or its parts to our factory, Buyer shall notify Aqua-Aerobic Systems, Inc. of claimed defect, and Aqua-Aerobic Systems, Inc. shall have the privilege of examining the goods at Buyer's place of business at or where the goods have otherwise been placed in service. In the event this examination discloses no defect, Buyer shall have no authority to return the goods or parts to our factory for the further examination or repair. All goods or parts shall be returned to Buyer, F.O.B. Loves Park, Illinois. This warranty shall not apply to any goods or part which has been repaired or altered outside our factory, or applied, operated or installed contrary to our instruction, or subjected to misuse, chemical attack/degradation, negligence or accident. This warranty and any warranty and guaranty of process or performance shall no longer be applicable or valid if any product, including any software program, supplied by Aqua-Aerobic Systems, Inc., is modified or altered without the written approval of Aqua-Aerobic Systems, Inc. Our warranty on accessories and component parts not manufactured by us is expressly limited to that of the manufacturer thereof.

THE FOREGOING WARRANTY IS MADE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND OF ALL OTHER LIABILITIES AND OBLIGATIONS ON OUR PART, INCLUDING ANY LIABILITY FOR NEGLIGENCE, STRICT LIABILITY, OR OTHERWISE; AND ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE IS EXPRESSLY DISCLAIMED; AND WE EXPRESSLY DENY THE RIGHT OF ANY OTHER PERSON TO INCUR OR ASSUME FOR US ANY OTHER LIABILITY IN CONNECTION WITH THE SALE OF ANY GOODS PROVIDED BY US. THERE ARE NO WARRANTIES OR GUARANTEES OF PERFORMANCE UNLESS SPECIFICALLY STATED OTHERWISE.

UNDER NO CIRCUMSTANCES, INCLUDING ANY CLAIM OF NEGLIGENCE, STRICT LIABILITY, OR OTHERWISE, SHALL AQUA-AEROBIC SYSTEMS, INC. BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES, COSTS OF CONNECTING, DISCONNECTING, OR ANY LOSS OR DAMAGE RESULTING FROM A DEFECT IN THE GOODS. LIMIT OF LIABILITY: AQUA-AEROBIC SYSTEMS, INC.'S TOTAL LIABILITY UNDER THE ABOVE WARRANTY IS LIMITED TO THE REPAIR OR REPLACEMENT OF ANY DEFECTIVE PART. THE REMEDIES SET FORTH HEREIN ARE EXCLUSIVE, AND OUR LIABILITY WITH RESPECT TO ANY CONTRACT OR SALE, OR ANYTHING DONE IN CONNECTION THEREWITH, WHETHER IN CONTRACT, IN TORT, UNDER ANY WARRANTY, OR OTHERWISE, SHALL NOT, IN ANY CASE, EXCEED THE PRICE OF THE GOODS UPON WHICH SUCH LIABILITY IS BASED.

Final acceptance of this proposal must be given to Aqua-Aerobic Systems, Inc. at their office in Loves Park, Illinois. Please acknowledge acceptance by signing the proposal and returning it to Aqua-Aerobic Systems, Inc.

Accepted by:

Offer Respectfully Submitted,

By:

Date:

TS Mangione

**Thomas Mandione. AMS Senior Sales Engineer
Aqua-Aerobic Systems, Inc.**



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

Agenda Supplement

TO:	President Reid; Board of Trustees
FROM:	Douglas Pann, Chief of Police
FOR:	Village Board Meeting on January 15, 2026
RE:	Intergovernmental Agreement - Use of Facility and Virtra 300

Background: In April of 2025, the Village Board approved an Intergovernmental Agreement with School District 300 for the use of our facility and our Virtra 300 Training Simulator. In the agreement, the school district agreed to financially compensate the village for use of the facility and equipment.

Analysis: The agreement was a 12-month agreement and is up for renewal. School District staff prepared a renewed agreement, which has already been approved by the School Board and signed by the School District.

Recommendation: Staff recommends the approval of a renewed Intergovernmental Agreement with School District 300 for use of our facility and the Virtra 300 Training Simulator.

INTERGOVERNMENTAL AGREEMENT FOR SCHOOL RESOURCE OFFICER TRAINING

This Intergovernmental Agreement for School Resource Officer Training (this “**Agreement**”) is dated as of the effective date set forth in Section 11 (the “**Effective Date**”) by and between Community Unit School District 300 (the “**School District**”), and the Village of Hampshire (the “**Village**”) The School District and the Village may be referred to as a “**Party**” and jointly as the “**Parties**.”

WHEREAS, the Parties are committed to ensuring the health, safety and welfare of the employees, residents, students, teachers and administrators of the Village and the School District; and

WHEREAS, training simulators help prepare law enforcement personnel for real-life incidents so both officers and members of the community can remain safe; and

WHEREAS, the Hampshire Police Department has a V-300® police training simulator system from VirTra, Inc. or a similar police training simulator (the “**Simulator**”); and

WHEREAS, Article VII, Section 10 of the Illinois Constitution of 1970 provides that units of local government and school districts may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, provides that any power or powers, privileges, functions, or authority exercised, or which may be exercised by a public agency of this State, which includes units of local government and school districts, may be exercised, combined, transferred, and enjoyed jointly with any other public agency of this State; and

WHEREAS, the Parties desire to enter into this Agreement to set forth the terms under which the School District’s school resource officers (“**SROs**” and individually an “**SRO**”) may participate in Village training, which includes the use the Simulator;

NOW, THEREFORE, the School District and the Village have determined that entering into this Agreement is in their collective best interest and agree as follows:

1. **Recitals**. The above recitals are incorporated into and made a part of this Agreement as if fully stated in this Agreement.
2. **Village Training of SROs**. The Hampshire Police Department provides training sessions to law enforcement personnel, which includes the use of the Simulator (“**Village Training**”). There are numerous SROs assigned to various schools within the School District, and the School District and the municipalities that employ the SROs feel that the SROs would benefit from the Village Training.

3. **Scope.** The Village Training shall consist of, without limitation, the following:

A. Training for de-escalation, addressing mental health issues and responding to school violence and shall include, at a minimum:

i. Unlimited scheduled use of the Simulator, subject to the reasonable availability of a certified instructor, the Simulator and approval by the Chief of Police of the Hampshire Police Department or his designee; and

ii. One (1) annual eight (8) hour course taught by Hampshire Police Department personnel at the Hampshire Police Department.

B. Sufficient personnel, materials and equipment to administer the Village Training.

4. **Payment.** As compensation for the Village Training, the School District will pay the Village Two Hundred Fifty Dollars (\$250.00) per year, per SRO that is assigned by the School District and undertakes the Village Training. The Village will provide an invoice to the School District after the Village Training and the School District agrees to remit payment in accordance with the Local Government Prompt Payment Act, 50 ILCS 505/1, *et seq.*

5. **Term.** The term of this Agreement shall be from the Effective Date until December 31, 2026. The Agreement may be renewed upon the written agreement of the Parties.

6. **Termination.** The School District or the Village may terminate this Agreement upon thirty (30) days' prior written notice to the other Party. If this Agreement is so terminated, the Village shall be paid for Village Training provided, if any, prior to termination.

7. **Use of Village Equipment and Facilities; No Liability of the Village.** The Village does not insure the personal property of the School District or any SRO against damage or loss by any means. The SROs shall take all reasonable actions to assure their safety and to prevent damage to the Simulator and shall conform to the applicable policies, practices, procedures, rules and regulations set forth by VirTra when using and operating the Simulator. Except to the extent caused by willful acts or omissions of the Village, its employees, officers or officials, neither the Village nor any of its employees, officers or officials shall be liable to the School District, an SRO or a third party for any damages, injuries (including death) or claims relating to this Agreement or an SRO's use of the Simulator or the Village Training.

8. **Amendment.** No amendment or modification to this Agreement shall be effective unless and until the amendment or modification is in writing, properly approved in accordance with applicable procedures, and executed.

9. **Governing Law.** This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois. Jurisdiction and venue for all disputes hereunder shall be the Circuit Court located in Kane County, Illinois, or the federal district

court for the Central District of Illinois.

10. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties as it pertains the Village Training and supersedes all related prior agreements and negotiations between the Parties, whether written or oral relating to the subject matter of this Agreement.
11. **Authority to Execute.** Each individual signing this Agreement on behalf of the entity that constitutes the School District and the Village, represents and warrants that the individual is duly authorized to execute and deliver this Agreement on behalf of the entity, and that this Agreement is binding on the School District and the Village, as the case may be, in accordance with its terms.
12. **Severability.** If any provision, word or part of this Agreement is held to be void, invalid or contrary to law by a court of competent jurisdiction, it will be deemed removed from this Agreement, and the remainder of this Agreement will continue to have its intended full force and effect.
13. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall constitute an original, but altogether shall constitute the same Agreement. Electronic signatures shall be accepted.
14. **No Personal Liability.** No official, officer, director, agent, employee, consultant or attorney of the Village or the School District shall be personally liable under this Agreement or be subject to any personal liability or accountability by reason for or in connection with or arising out of the execution, delivery and performance of this Agreement or any failure in connection therewith.
15. **No Employment Relationship.** Nothing contained in this Agreement, nor any act of the Village or the School District, shall be deemed or construed by either of the Parties or by third persons to create any employment relationship or relationship of a third-party beneficiary, principal, agent, limited or general partnership, joint venture, or any association or relationship involving the Village, the School District or the SROs.
16. **Effective Date.** This Agreement shall be deemed dated and become effective on the date the last of the Parties signs as set forth below the signature of their duly authorized representatives.

[SIGNATURE PAGE TO FOLLOW]

COMMUNITY UNIT SCHOOL DISTRICT 300	VILLAGE OF HAMPSHIRE
Signature: _____	Signature: _____
Title: _____	Title: _____
Date: _____	Date: _____

THE VILLAGE OF HAMPSHIRE

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL
AGREEMENT BETWEEN COMMUNITY UNIT SCHOOL DISTRICT 300
AND THE VILLAGE OF HAMPSHIRE, KANE AND
MCHENRY COUNTIES, ILLINOIS
(*Use of Police Training Simulator*)**

**ADOPTED BY
THE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF HAMPSHIRE**

THIS ____ DAY OF _____, 2026

Published in pamphlet form by authority
of the President and the Board of Trustees
of the Village of Hampshire, Illinois this
_____ day of _____, 2026

**VILLAGE OF HAMPSHIRE
ORDINANCE NO. _____**

**AN ORDINANCE AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL
AGREEMENT BETWEEN COMMUNITY UNIT SCHOOL DISTRICT 300
AND THE VILLAGE OF HAMPSHIRE, KANE AND
MCHENRY COUNTIES, ILLINOIS
(*Use of Police Training Simulator*)**

WHEREAS, the Village of Hampshire, Illinois (the “Village”) is a duly organized and validly existing non-home rule municipality organized and operating under the Illinois Municipal Code (65 ILCS 5/1-1-1, *et seq.*); and

WHEREAS, the President of the Village (the “President”) and the Board of Trustees of the Village (with the President, the “Corporate Authorities”) are committed to ensuring the health, safety and welfare of the employees and residents of the Village; and

WHEREAS, training simulators help prepare law enforcement officers for real-life incidents so both officers and members of the community can remain safe; and

WHEREAS, the Hampshire Police Department has a V-300® police training simulator system from VirTra, Inc. or a similar police training simulator (the “Simulator”); and

WHEREAS, Section 5 of the Intergovernmental Cooperation Act (5 ILCS 220/5) provides that public agencies, including units of local government and school districts, may contract to perform any governmental service, activity or undertaking or to combine, transfer or exercise any powers, functions, privileges or authority not prohibited by law; and

WHEREAS, Article VII, Section 10 of the Illinois Constitution of 1970 provides that units of local government and school districts may contract or otherwise associate among themselves; and

WHEREAS, Community Unit School District 300 (the “School District”) has provided the Village with an intergovernmental agreement (the “Agreement”), attached hereto and

incorporated herein as Exhibit A, which sets forth the terms and conditions under which the Hampshire Police Department will provide training to school resource officers (“SROs”) assigned to the School District, which includes training with/using the Simulator; and

WHEREAS, to ensure that the SROs receive high-quality training and have access to the Simulator, the Corporate Authorities have determined that it is advisable, necessary and in the best interests of the Village and its residents to authorize and approve the Agreement;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE AND MCHENRY COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. The Corporate Authorities hereby find that all of the recitals as contained in the preambles to this Ordinance are full, true and correct and hereby incorporate and make them part of this Ordinance.

SECTION 2. The Corporate Authorities hereby approve of and authorize the Agreement and authorize the President or his designee to execute and enter into the Agreement, with such insertions, omissions and changes as are authorized by the Corporate Authorities. The Village Clerk is hereby authorized and directed to attest to, countersign and affix the Seal of the Village to any documentation as may be necessary to carry out and effectuate the purpose of this Ordinance. The officers, agents and/or employees of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to and effectuate the purpose of this Ordinance and shall take all action necessary in conformity therewith. The Village is authorized to allocate, spend and/or receive all necessary funds to fulfill the requirements of this Ordinance.

SECTION 3. That all past, present and future acts and doings of the officials of the Village that are in conformity with the purpose and intent of this Ordinance are hereby, in all respects, ratified, approved, authorized and confirmed.

SECTION 4. That the provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative and unenforceable and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 5. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 6. A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 7. This Ordinance shall be effective and in full force immediately upon passage, approval and publication in pamphlet form or as otherwise provided by applicable law.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

ADOPTED THIS __ DAY OF _____, 2026.

AYES/YEAS: _____

NAYS/NOES: _____

ABSENT: _____

ABSTAIN: _____

ADOPTED THIS __ DAY OF _____, 2026.

Michael J. Reid, Jr., Village President

ATTEST:

Karen L. Stuehler, Village Clerk

EXHIBIT A
(AGREEMENT)

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

CLERK’S CERTIFICATE

I, Karen L. Stuehler, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane and McHenry Counties, Illinois, and I do hereby certify that I am currently the keeper of its books and records and that the attached hereto is a true and correct copy of an Ordinance titled:

**AN ORDINANCE AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL
AGREEMENT BETWEEN COMMUNITY UNIT SCHOOL DISTRICT 300
AND THE VILLAGE OF HAMPSHIRE, KANE AND
MCHENRY COUNTIES, ILLINOIS
(*Use of Police Training Simulator*)**

I certify that on _____, 2026, the Board of Trustees of Hampshire (or the Corporate Authorities, if required by law), at a regular meeting, passed and adopted Ordinance No. _____, which was approved by the Village President on the _____ day of _____, 2026.

I do further certify, in my official capacity, that a quorum of said Board of Trustees was present at the meeting and that the meeting was held in compliance with all requirements of the Open Meetings Act (5 ILCS 120/1, *et seq.*).

The pamphlet form of Ordinance No. _____, including the Ordinance and cover sheet thereof, was prepared and a copy of such Ordinance was posted in the municipal building, commencing on _____, 2026 and continuing for at least ten (10) days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the Village Clerk and online.

DATED at Hampshire, Illinois, this _____ day of _____, 2026.

Karen L. Stuehler, Village Clerk
Village of Hampshire

(Seal)



Village of Hampshire
234 S. State Street, Hampshire IL 60140
Phone: 847-683-2181 www.hampshireil.org

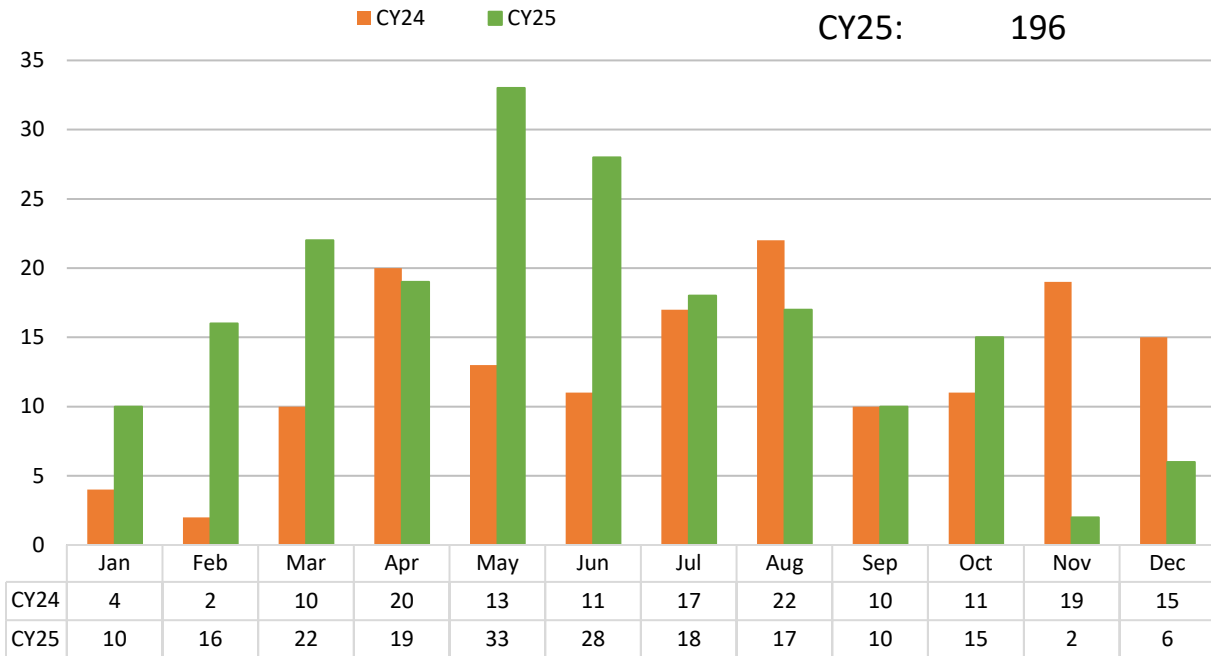
Monthly Report

TO: President Reid; Board of Trustees
FROM: Mo Khan, Assistant Village Manager for Development
FOR: Village Board Meeting on January 15, 2026
RE: Building Report - December 2025

Building Performance Metrics	<u>December</u>	<u>Monthly Avg.</u>	<u>CY25 TTD</u>
• Total permits issued	32	65	781
○ New single-family homes	6	16.33	196
○ Townhome/duplex units	0	2.9	35
• Avg. plan review time	6.12	5.12	n/a
• Inspections	498	817	9,808
• Permit fees collected	\$30,275	\$60,153	\$721,837
• Other Village fees collected	\$7,765	\$43,335	\$520,021
Code Enforcement Performance Metrics	<u>December</u>	<u>Monthly Avg.</u>	<u>CY25 TTD</u>
• No. of complaints	0	0.83	10
• No. of new cases	0	0.83	10
• No. of active cases	2	n/a	n/a

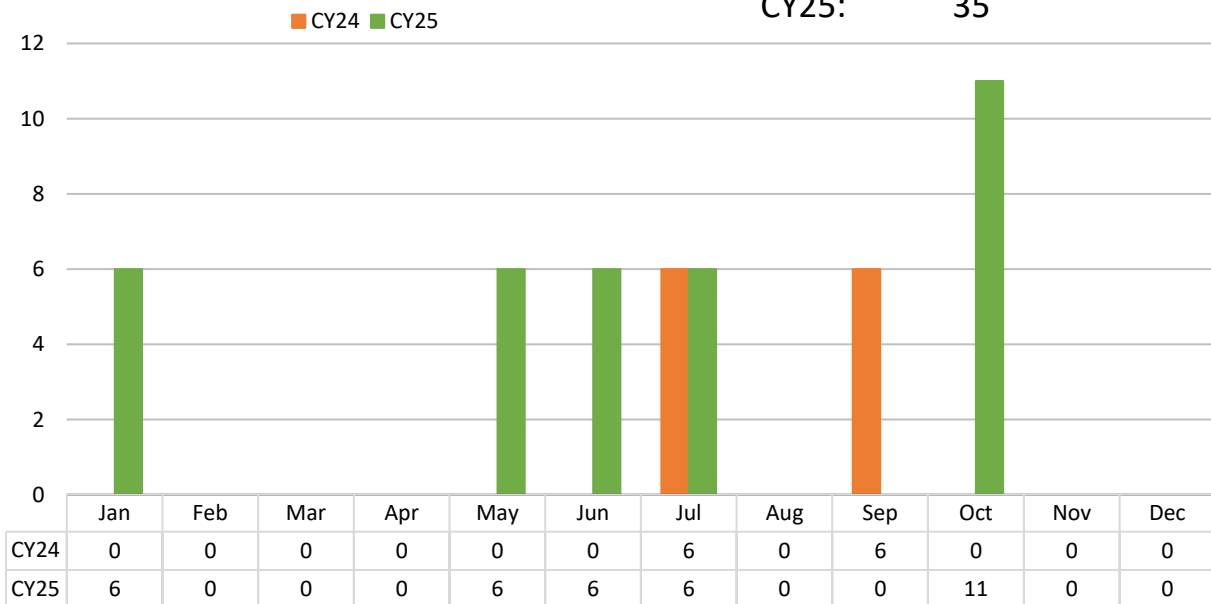
New Single-Family Detached Home Permits Issued

CY TTD
CY24: 154
CY25: 196



New Duplex/Townhome Units Permits Issued

CY TTD
CY24: 12
CY25: 35





EMBRACE OPPORTUNITY
HONOR TRADITION

HAMPSHIRE POLICE DEPARTMENT MONTHLY REPORT

January 2026
Chief Doug Pann

HAMPSHIRE POLICE DEPARTMENT DECEMBER SCORECARD



Hampshire Police Department Scorecard

Dec-25

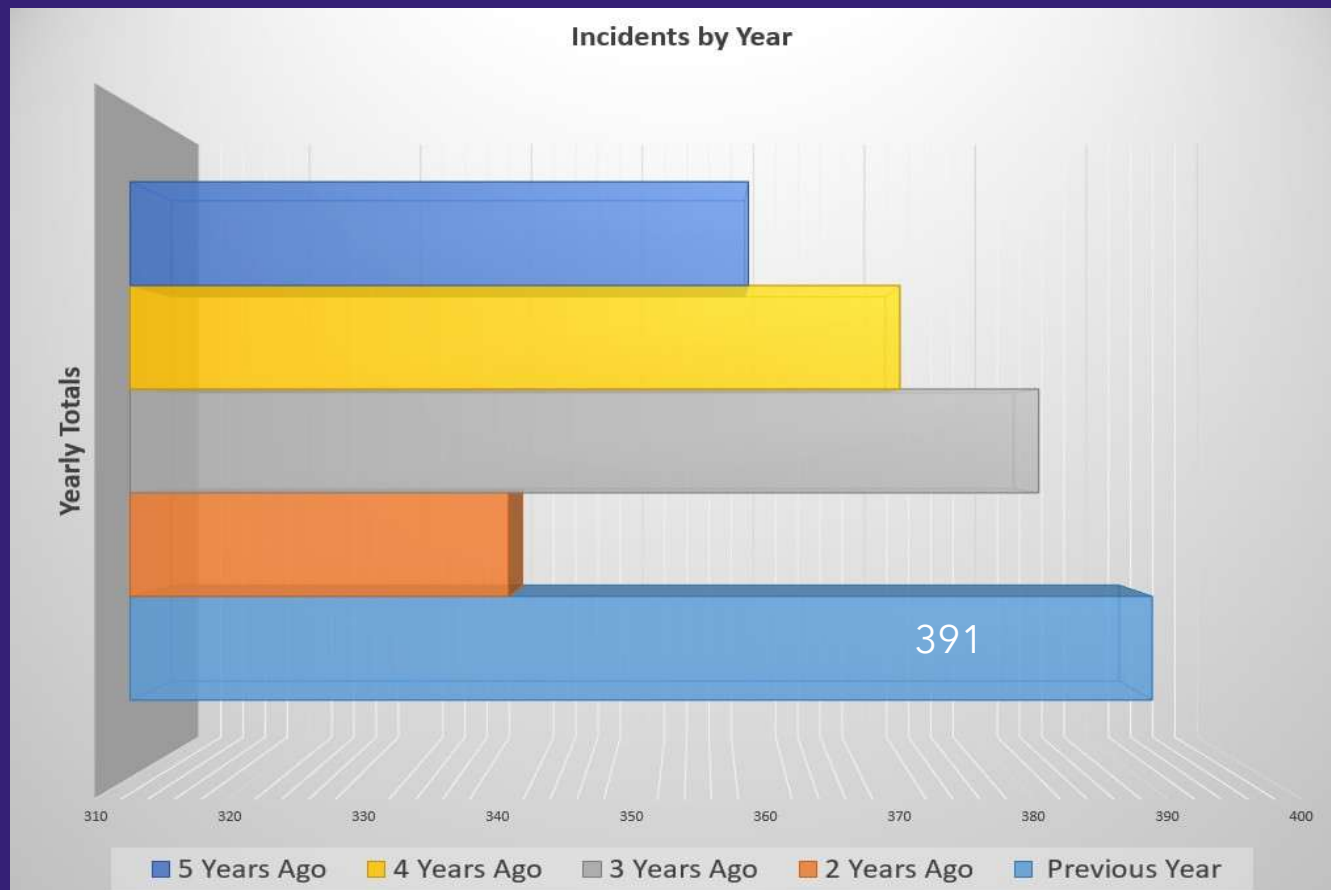
OFFENSES

	Previous Month	Current Month	% Change	YTD	YTD '24	YTD '23
Group A Offenses	17	8	-52.9%	139	93	80
All Dispatched Calls for Service	343	336	-2.0%	3600	3404	3203
Burglary	1	1	0.0%	5	2	2
Burglary to Motor Vehicle and Theft from Motor Vehicle	0	0	NC	14	7	11
Auto Theft	0	0	NC	5	5	2
Theft	0	4	100.0%	36	15	28
Domestic Violence Cases	6	5	-16.7%	41	33	10
Mental Health Calls for Service	6	4	-33.3%	71	35	28
Alarm Responses	13	10	-23.1%	165	147	115
Assists to Neighboring Communities / KCSO	20	30	50.0%	251	289	209

ACTIVITY

	Previous Month	Current Month	% Change	YTD
# Traffic Stops	71	56	-21.1%	1068
# Traffic Tickets	38	18	-52.6%	605
# Traffic Warnings	66	54	-18.2%	610
# Parking Tickets	49	62	0.0%	196

TOTAL DECEMBER CALLS FOR SERVICE - 5 YEAR COMPARISON



OFFENSE TRENDS COMPARISON 2024-2025

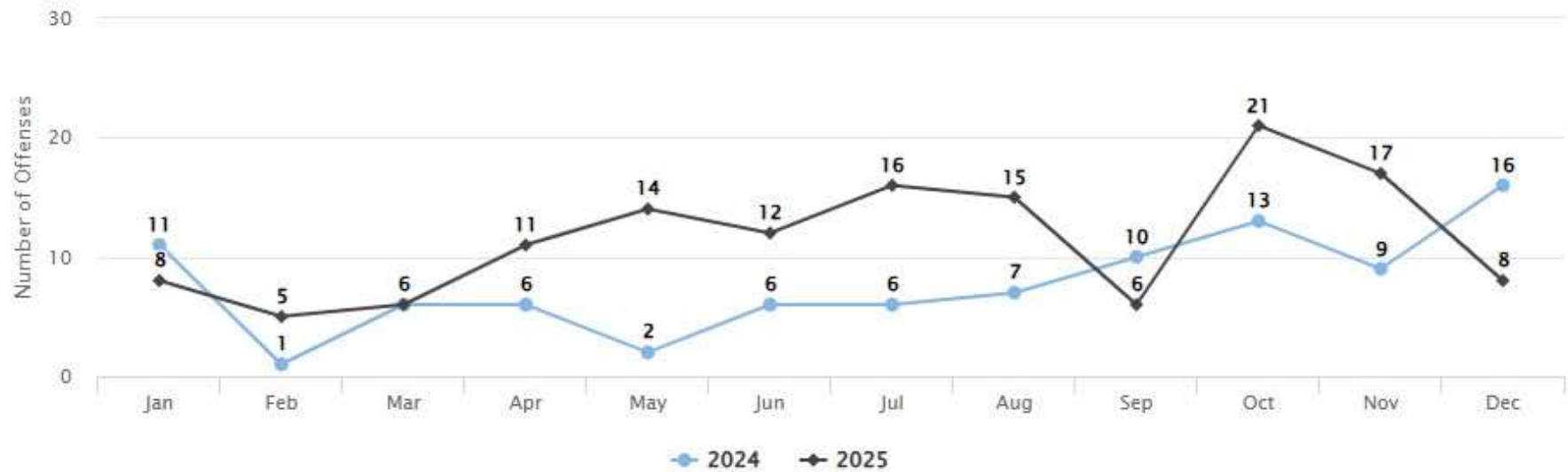


Offense Trends Comparison Report

Years: 2024 - 2025

Agency: HAMPSHIRE

Offense: Group A Offenses



CRIMES AGAINST PERSON 2025 - GROUP A OFFENSES



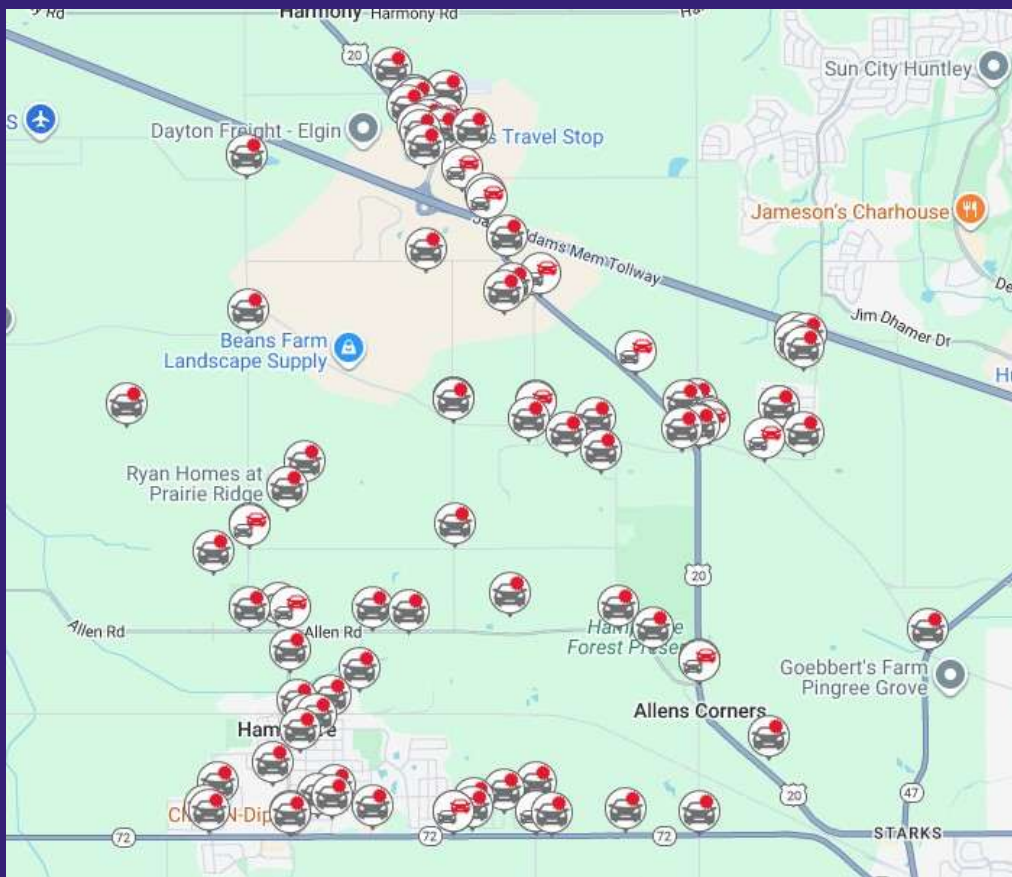
Offense	Reported in 2025	Reported in 2024	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Murder	0	0	NA	0	0.00%	0.00%	0.00
Negligent Manslaughter	1	0	NA	1	100.00%	2.94%	15.56
Justifiable Homicide	0	0	NA	0	0.00%	0.00%	0.00
Non-consensual Sex Offenses:							
Rape	4	2	100.00%	0	0.00%	11.76%	62.26
Sodomy	0	0	NA	0	0.00%	0.00%	0.00
Sexual Assault with Object	0	0	NA	0	0.00%	0.00%	0.00
Fondling	1	1	0.00%	0	0.00%	2.94%	15.56
Aggravated Assault	2	1	100.00%	2	100.00%	5.88%	31.13
Simple Assault	24	18	33.33%	13	54.17%	70.59%	373.54
Intimidation	2	4	-50.00%	2	100.00%	5.88%	31.13
Kidnapping/Abduction	0	0	NA	0	0.00%	0.00%	0.00
Consensual Sex Offenses:							
Incest	0	0	NA	0	0.00%	0.00%	0.00
Statutory Rape	0	0	NA	0	0.00%	0.00%	0.00
Human Trafficking, Commercial Sex Acts	0	0	NA	0	0.00%	0.00%	0.00
Human Trafficking, Involuntary Servitude	0	0	NA	0	0.00%	0.00%	0.00
Crimes Against Persons Total	34	26	30.77%	18	52.94%	24.46%	529.18

CRIMES AGAINST PROPERTY AND SOCIETY - GROUP A OFFENSES

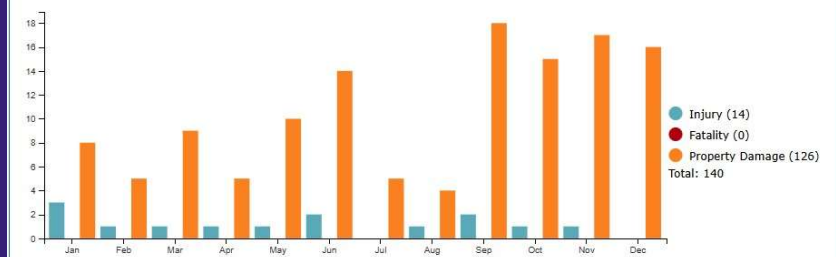


Offense	Reported in 2025	Reported in 2024	Percent Change	Offenses Cleared	Percent Cleared	Percent Of Category	Rate Per 100,000*
Crimes Against Persons Total	34	26	30.77%	18	52.94%	24.46%	529.18
Robbery	1	0	NA	1	100.00%	0.96%	15.56
Burglary/Breaking & Entering	4	9	-55.56%	0	0.00%	3.85%	62.26
Larceny/Theft Offenses	36	15	140.00%	0	0.00%	34.62%	560.31
Motor Vehicle Theft	2	5	-60.00%	0	0.00%	1.92%	31.13
Arson	0	0	NA	0	0.00%	0.00%	0.00
Destruction Of Property	33	17	94.12%	1	3.03%	31.73%	513.62
Counterfeiting/Forgery	0	0	NA	0	0.00%	0.00%	0.00
Fraud Offense	28	17	64.71%	0	0.00%	26.92%	435.80
Embezzlement	0	0	NA	0	0.00%	0.00%	0.00
Extortion/Blackmail	0	0	NA	0	0.00%	0.00%	0.00
Bribery	0	0	NA	0	0.00%	0.00%	0.00
Stolen Property Offenses	0	1	-100.00%	0	0.00%	0.00%	0.00
Crimes Against Property Total	104	64	62.5%	2	1.92%	74.82%	1618.68
Drug/Narcotic Violations	0	1	-100.00%	0	0.00%	0.00%	0.00
Drug Equipment Violations	0	0	NA	0	0.00%	0.00%	0.00
Gambling Offenses	0	0	NA	0	0.00%	0.00%	0.00
Pornography/Obscene Material	0	0	NA	0	0.00%	0.00%	0.00
Prostitution	0	0	NA	0	0.00%	0.00%	0.00
Weapons Law Violation	1	2	-50.00%	1	100.00%	100.00%	15.56
Animal Cruelty	0	0	NA	0	0.00%	0.00%	0.00
Crimes Against Society Total	1	3	-66.67%	1	100%	0.72%	15.56

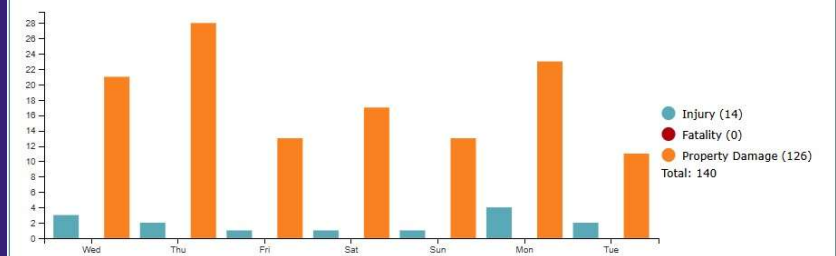
12-MONTH TRAFFIC CRASH DATA



By Month



By Day of Week



12-MONTH TRAFFIC CRASH DATA



Injury Total (Percentage)



● Injury (14)
● Fatality (0)
● Property Damage (126)
Total: 140

12-MONTH TRAFFIC CRASH DATA



Alcohol Related Crashes



3

Total Crashes

Injury: 3	Fatality: 0	Property Damage: 0
Injury: 100.00%	Fatality: 0.00%	Property Damage: 0.00%

2.14%

% of Alcohol Related Crashes

*Results exclude any crash reports requiring manual indexing

Commercial Crashes



33

Total Crashes

Injury: 1	Fatality: 0	Property Damage: 32
Injury: 3.03%	Fatality: 0.00%	Property Damage: 96.97%

23.57%

% of Commercial Crashes

*Results exclude any crash reports requiring manual indexing

ACCOMPLISHMENTS 2025



Technology & Equipment / Grants / Major Purchases

- Taser 10 package from Axon obtained through an ILEAS grant totaling **\$15,686.00**.
- **\$10,000.00** grant from Canadian Pacific Railroad for VirTra system improvements.
- Introduction of the **Shield 12 Radar Speed Sign**, grant application submitted.
- Launch of the **Frontline public access portal**, targeted mid-May completion.
- Deployment of the **speed trailer** on **July 17, 2025**.
- Department participation in the **Illinois STEP Grant Program** beginning in 2025.
- Department vehicles: ongoing rotation strategy for Dodge Durangos

ACCOMPLISHMENTS 2025



Training & Professional Development

- Hosted the **Safariland Less Lethal Instructor Course**, May 13-16, 2025.
- Conducted **High-Risk Traffic Stop Training** on **May 17** and **June 7, 2025**.
- Conducted **Active Shooter Training** on the night of **July 28, 2025**, with Pingree Grove PD/FD, Illinois Gaming Board, Burlington FD, and HPD.
- Conducted **Active Shooter Training for St. Charles Borromeo School staff** on **November 14, 2025**.
- Ongoing roll-call training sessions captured in Frontline.

ACCOMPLISHMENTS 2025



Community Engagement

- Hosted **National Night Out** on **August 1, 2025**, including dunk tank event.
- Ongoing development of comfort dog program planned for next year.

Special Programs & Initiatives

- Creation of ICS forms for **Coon Creek Country Days** operational planning (ICS-202, etc.).
- Implementation of the new report-writing system and compliance processes.
- Continued use and upgrades to the **VirTra V300** simulator, including grant support from CPR.
- Public-facing Frontline portal for community services.

ACCOMPLISHMENTS 2025



Policy, Accreditation & Professional Standards

- Multiple Lexipol-style policy
- Evidence room access logs; uniform inventory project; improvements to record keeping.
- Continued progress toward **ILEAP accreditation**, including new proofs and directives.

PUBLIC SAFETY RELATED LEGISLATIVE UPDATE FOR 2026



Safe Gun Storage Act (Senate Bill 8)

- Requires gun owners to securely store firearms where minors, at-risk individuals, or prohibited persons *could* access them.
- Unsecured storage can lead to fines up to **\$10,000**.
- Firearms lost or stolen must be reported to police within **48 hours** (down from 72).

Expanded FOID Eligibility for First-Time Offenders

- First-time gun offenders (Class 4 felony) can apply for a Firearm Owner's Identification (FOID) card after completing a diversion program, potentially easing reintegration.

PUBLIC SAFETY RELATED LEGISLATIVE UPDATE FOR 2026



Strengthened Police Background Checks (Senate Bill 1953)

- Law enforcement hires must authorize broad background checks, covering past employment, disciplinary records, and criminal history – aimed at reducing risk of violent incidents.

Missing Persons Reporting

- Departments can no longer impose arbitrary waiting periods before accepting a missing persons report, speeding early response.

Trauma-Informed Training (Anna's Law)

- Police training must include trauma-informed practices to reduce re-traumatization of sexual assault victims.

PUBLIC SAFETY RELATED LEGISLATIVE UPDATE FOR 2026



Fee Authority for Lift Assists

- Fire departments may charge assisted-living facilities for non-emergency “lift assist” calls (after six per calendar year), helping manage resource strain.

911 Telecommunicator CPR Training

- 911 operators must receive training to recognize cardiac arrest and instruct callers in CPR, potentially improving survival outcome.

Road Safety & Fairness Act (Effective July 1, 2026)

- Allows immediate family members to report unsafe drivers to the DMV.
- Raises age for mandatory behind-the-wheel tests from 79 to 87, aligning Illinois with national practice while maintaining safety checks.

DMV & Driver Rule Clarifications

- Expands safe sharing of the road rules, including lane changes for passing cyclists, and updates procedures against DMV exam cheating.

PUBLIC SAFETY RELATED LEGISLATIVE UPDATE FOR 2026



Workplace Protection for Violence Documentation

- Employees who use employer-provided devices to record incidents of domestic or gender-based violence are protected from retaliation (e.g., firing or discrimination).

Library Security Grants

- Libraries can apply for state grants to install safety measures like cameras or silent alarms, addressing threats and intimidation.

Squatter Removal Enforcement (Senate Bill 1563)

- Police can remove squatters without needing a court eviction order, enhancing property and community safety.

Juvenile Detention Age Increase

- Minimum age for juvenile detention raised from 10 to 12, with plans to increase to 13 in 2027; serious offenses still allow detention.

Village of Hampshire
Budget Versus Actual Report Overview
Seven Months Ended November 30, 2025

General Fund						% of Budget
7 MONTHS ENDED					2025-2026	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	
Revenue	6,836,364	6,429,316	(407,048)	-6%	10,631,197	60%
Expenditures/Expense	6,185,368	4,666,926	(1,518,442)	-25%	10,603,486	44%
YTD Surplus/(Deficit)	650,996	1,762,390	1,111,394		27,711	
Special Revenue Funds						
Revenue	775,203	852,890	77,687	10%	966,361	88%
Expenditures/Expense	409,739	283,943	(125,796)	-31%	702,409	40%
YTD Surplus/(Deficit)	365,464	568,947	203,483		263,952	
Capital Project Funds						
Revenue	12,101,041	18,422,149	6,321,108	52%	20,744,640	89%
Expenditures/Expense	11,129,921	10,256,588	(873,333)	-8%	19,079,862	54%
YTD Surplus/(Deficit)	971,120	8,165,561	7,194,441		1,664,778	
Enterprise Funds						
Revenue	3,403,891	3,146,962	(256,929)	-8%	5,835,241	54%
Expenditures/Expense	3,188,581	1,779,433	(1,409,148)	-44%	5,466,136	33%
YTD Surplus/(Deficit)	215,310	1,367,529	1,152,219		369,105	
Total Village						
Revenue	23,116,499	28,851,317	5,734,818	25%	38,177,439	76%
Expenditures/Expense	20,913,609	16,986,890	(3,926,719)	-19%	35,851,893	47%
YTD Surplus/(Deficit)	2,202,890	11,864,427	9,661,537		2,325,546	



Agency Funds						
7 MONTHS ENDED					2025-2026	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	
Revenue	1,235,903	1,264,231	28,328	2%	1,262,986	100%
Expenditures/Expense	733,367	240,240	(493,127)	-67%	1,257,200	19%
YTD Surplus/(Deficit)	502,536	1,023,991	521,455		5,786	
Pension Trust Fund						
7 MONTHS ENDED					2025-2026	
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	
Revenue	707,394	950,849	243,455	34%	1,212,675	78%
Expenditures/Expense	323,538	130,911	(192,627)	-60%	554,636	24%
YTD Surplus/(Deficit)	383,856	819,938	436,082		658,039	

Village of Hampshire
Budget Versus Actual Report - General Fund Summary
Seven Months Ended November 30, 2025

	General Fund Revenues (01)				
	7 MONTHS ENDED				2025-2026
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
GENERAL FUND REVENUE					
Property Tax	1,523,600	1,550,026	26,426	2%	1,523,600
Intergovernmental	2,712,542	2,822,162	109,620	4%	4,650,072
Service Fees	64,050	62,883	(1,167)	-2%	109,800
Investment Income	73,949	93,609	19,660	27%	126,770
Reimbursable	153,157	147,803	(5,354)	-3%	262,554
Licenses, Fines, Permits, Fees	444,754	700,845	256,091	58%	762,436
Grant Income	665,194	10,000	(655,194)	-98%	1,140,332
Other Income	214,025	206,470	(7,555)	-4%	366,900
Debt Issuance	340,766	-	(340,766)	-100%	584,170
Transfers In	145,833	-	(145,833)	-100%	250,000
TOTAL GENERAL FUND REVENUE	6,337,870	5,593,798	(744,072)	-12%	9,776,634

	General Fund Expenses (01)				
	7 MONTHS ENDED				2025-2026
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
GENERAL FUND EXPENSE					
ADMINISTRATION					
Personal Services	482,954	503,739	20,785	4%	827,920
Contractual Services	459,089	494,141	35,052	8%	787,010
Commodities	21,131	11,795	(9,336)	-44%	36,225
Other Expenses	58,094	3,428	(54,666)	-94%	99,589
Capital Outlay	22,910	42,232	19,322	84%	39,275
Transfers	-	-	-	0%	-
TOTAL ADMINISTRATION	1,044,178	1,055,335	11,157	1%	1,790,019

POLICE					
Personal Services	1,702,074	1,328,905	(373,169)	-22%	2,917,841
Contractual Services	306,617	348,374	41,757	14%	525,629
Commodities	103,705	41,636	(62,069)	-60%	177,780
Capital Outlay	168,356	189,293	20,937	12%	288,609
TOTAL POLICE	2,280,752	1,908,208	(372,544)	-16%	3,909,859

STREET DEPARTMENT					
Personal Services	453,343	414,438	(38,905)	-9%	777,159
Contractual Services	272,288	288,130	15,842	6%	466,780
Commodities	51,488	34,732	(16,756)	-33%	88,265
Other Expenses	69,348	2,198	(67,150)	-97%	118,882
Capital Outlay	878,124	106,080	(772,044)	-88%	1,505,356
Transfers	619,967	-	(619,967)	-100%	1,062,800
TOTAL STREET DEPARTMENT	2,344,558	845,578	(1,498,980)	-64%	4,019,242

PLANNING AND ZONING DEPARTMENT					
Personal Services	1,507	479	(1,028)	-68%	2,584
Contractual Services	642	324	(318)	-50%	1,100
TOTAL PLANNING AND ZONING DEPT.	2,149	803	(1,346)	-63%	3,684

POLICE COMMISSION					
Personal Services	566	969	403	71%	969
Contractual Services	1,575	-	(1,575)	-100%	2,700
Other Expenses	-	-	-	0%	-
Commodities	29	-	(29)	-100%	50
TOTAL POLICE COMMISSION	2,170	969	(1,201)	-55%	3,719

PROMOTIONS COMMITTEE					
Contractual Services	9,509	6,688	(2,821)	-30%	16,300
Commodities	3,558	1,157	(2,401)	-67%	6,100
TOTAL PROMOTIONS COMMITTEE	13,067	7,845	(5,222)	-40%	22,400

SUB TOTAL GENERAL FUND EXPENSE	5,686,874	3,818,738	(1,868,136)	-33%	9,748,923
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SUB TOTAL YEAR-TO-DATE SURPLUS/(DEFICIT)	650,996	1,775,060	1,124,064	173%	27,711
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GENERAL FUND SUBFUNDS	-	(12,670)	(12,670)	-100%	-
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TOTAL YEAR-TO-DATE SURPLUS/(DEFICIT)	650,996	1,762,390	1,111,394	171%	27,711
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Village of Hampshire
Budget Versus Actual Report - General Fund Subfunds
Seven Months Ended November 30, 2025

	School Impact Fees (60)					Library Impact Fees (61)				
	7 MONTHS ENDED		DELTA \$	DELTA %	2025-2026 TOT BUDGET	7 MONTHS ENDED		DELTA \$	DELTA %	2025-2026 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	146	172	26	18%	250	350	400	50	14%	600
Licenses, Fines, Permits, Fees	334,898	560,545	225,647	67%	574,111	25,664	39,455	13,791	54%	43,996
TOTAL REVENUE	335,044	560,717	225,673	67%	574,361	26,014	39,855	13,841	53%	44,596
EXPENSE										
Other Expenses	335,044	624,729	289,685	86%	574,361	26,014	19,311	(6,703)	-26%	44,596
TOTAL EXPENSE	335,044	624,729	289,685	86%	574,361	26,014	19,311	(6,703)	-26%	44,596
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	(64,012)	(64,012)	-100%	-	-	20,544	20,544	100%	-

	Parks Impact Fees (62)					Fire Impact Fees (63)				
	7 MONTHS ENDED		DELTA \$	DELTA %	2025-2026 TOT BUDGET	7 MONTHS ENDED		DELTA \$	DELTA %	2025-2026 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	15	26	11	73%	25	58	86	28	48%	100
Licenses, Fines, Permits, Fees	29,937	54,517	24,580	82%	51,321	92,448	155,235	62,787	68%	158,482
TOTAL REVENUE	29,952	54,543	24,591	82%	51,346	92,506	155,321	62,815	68%	158,582
EXPENSE										
Other Expenses	29,952	56,795	26,843	90%	51,346	92,506	127,614	35,108	38%	158,582
TOTAL EXPENSE	29,952	56,795	26,843	90%	51,346	92,506	127,614	35,108	38%	158,582
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	(2,252)	(2,252)	-100%	-	-	27,707	27,707	100%	-

	Cemetery Impact Fees (66)					Township Impact Fees (67)				
	7 MONTHS ENDED		DELTA \$	DELTA %	2025-2026 TOT BUDGET	7 MONTHS ENDED		DELTA \$	DELTA %	2025-2026 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	20	11	(9)	-45%	35	2	4	2	100%	3
Licenses, Fines, Permits, Fees	4,375	7,430	3,055	70%	7,500	10,581	17,637	7,056	67%	18,140
TOTAL REVENUE	4,395	7,441	3,046	69%	7,535	10,583	17,641	7,058	67%	18,143
EXPENSE										
Other Expenses	4,395	-	(4,395)	-100%	7,535	10,583	19,739	9,156	87%	18,143
TOTAL EXPENSE	4,395	-	(4,395)	-100%	7,535	10,583	19,739	9,156	87%	18,143
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	7,441	7,441	100%	-	-	(2,098)	(2,098)	-100%	-

	Total General Fund Subfunds				
	7 MONTHS ENDED		DELTA \$	DELTA %	2025-2026 TOT BUDGET
	YTD BUDGET	YTD ACTUAL			
REVENUE					
Investment Income	591	699	108	18%	1,013
Licenses, Fines, Permits, Fees	497,903	834,819	336,916	68%	853,550
TOTAL REVENUE	498,494	835,518	337,024	68%	854,563
EXPENSE					
Other Expenses	498,494	848,188	349,694	70%	854,563
TOTAL EXPENSE	498,494	848,188	349,694	70%	854,563
YEAR-TO-DATE SURPLUS/(DEFICIT)	-	(12,670)	(12,670)	-100%	-

Village of Hampshire
 Budget Versus Actual Report - Special Revenue Fund Summary
 Seven Months Ended November 30, 2025

	Tax Increment Financing (05)					Hotel/Motel Tax (07)				
	7 MONTHS ENDED		2025-2026			7 MONTHS ENDED		2025-2026		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	320,753	326,971	6,218	2%	320,753	-	-	-	0%	-
Intergovernmental	-	-	-	0%	-	-	-	-	0%	-
Investment Income	700	1,281	581	83%	1,200	3	63	60	2000%	5
Licenses, Fines, Permits, Fees	-	-	-	0%	-	12,600	16,038	3,438	27%	21,600
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	321,453	328,252	6,799	2%	321,953	12,603	16,101	3,498	28%	21,605
EXPENSE										
Contractual Services	1,458	252	(1,206)	-83%	2,500	11,083	19,000	7,917	71%	19,000
Commodities	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	111,069	13,502	(97,567)	-88%	190,404	3,500	6,000	2,500	71%	6,000
Transfers	58,334	-	(58,334)	-100%	100,000	-	-	-	0%	-
TOTAL EXPENSE	170,861	13,754	(157,107)	-92%	292,904	14,583	25,000	10,417	71%	25,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	150,592	314,498	163,906	109%	29,049	(1,980)	(8,899)	(6,919)	349%	(3,395)

	Road and Bridge (10)					Motor Fuel Tax (15)				
	7 MONTHS ENDED		2025-2026			7 MONTHS ENDED		2025-2026		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	132,663	132,735	72	0%	132,663	-	-	-	0%	-
Intergovernmental	1,015	-	(1,015)	-100%	1,740	223,790	205,580	(18,210)	-8%	383,640
Investment Income	56	182	126	225%	96	29,167	48,490	19,323	66%	50,000
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Grant Income	-	-	-	0%	-	-	65,806	65,806	100%	-
TOTAL REVENUE	133,734	132,917	(817)	-1%	134,499	252,957	319,876	66,919	26%	433,640
EXPENSE										
Contractual Services	75,833	130,000	54,167	71%	130,000	-	-	-	0%	-
Commodities	-	-	-	0%	-	116,667	97,605	(19,062)	-16%	200,000
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	75,833	130,000	54,167	71%	130,000	116,667	97,605	(19,062)	-16%	200,000
YEAR-TO-DATE SURPLUS/(DEFICIT)	57,901	2,917	(54,984)	-95%	4,499	136,290	222,271	85,981	63%	233,640

	SSA #2-26 (52)					Total Special Revenue Funds				
	7 MONTHS ENDED		2025-2026			7 MONTHS ENDED		2025-2026		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	54,164	55,020	856	2%	54,164	507,580	514,726	7,146	1%	507,580
Intergovernmental	-	-	-	0%	-	224,805	205,580	(19,225)	-9%	385,380
Investment Income	292	724	432	148%	500	30,218	50,740	20,522	68%	51,801
Licenses, Fines, Permits, Fees	-	-	-	0%	-	12,600	16,038	3,438	27%	21,600
Grant Income	-	-	-	0%	-	-	65,806	65,806	100%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	54,456	55,744	1,288	2%	54,664	775,203	852,890	77,687	10%	966,361
EXPENSE										
Personal Services	13,598	14,667	1,069	8%	23,311	13,598	14,667	1,069	8%	23,311
Contractual Services	-	-	-	0%	-	88,374	149,252	60,878	69%	151,500
Commodities	-	-	-	0%	-	116,667	97,605	(19,062)	-16%	200,000
Other Expenses	18,197	2,917	(15,280)	-84%	31,194	132,766	22,419	(110,347)	-83%	227,598
Transfers	-	-	-	0%	-	58,334	-	(58,334)	-100%	100,000
TOTAL EXPENSE	31,795	17,584	(14,211)	-45%	54,505	409,739	283,943	(125,796)	-31%	702,409
YEAR-TO-DATE SURPLUS/(DEFICIT)	22,661	38,160	15,499	68%	159	365,464	568,947	203,483	56%	263,952

Village of Hampshire
Budget Versus Actual Report - Capital Project Fund Summary
Seven Months Ended November 30, 2025

	Equipment Replacement (03)					Capital Improvement (04)				
	7 MONTHS ENDED		DELTA \$	DELTA %	2025-2026 TOT BUDGET	7 MONTHS ENDED		DELTA \$	DELTA %	2025-2026 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	29	61	32	110%	50	82	38,754	38,672	47161%	140
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Grant Income	-	-	-	0%	-	-	-	-	0%	-
Debt Issuance	-	-	-	0%	-	11,165,000	17,958,430	6,793,430	61%	19,140,000
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	619,500	-	(619,500)	-100%	1,062,000
TOTAL REVENUE	29	61	32	110%	50	11,784,582	17,997,184	6,212,602	53%	20,202,140
EXPENSE										
Contractual Services	-	-	-	0%	-	87,500	918	(86,582)	-99%	150,000
Other Expenses	-	-	-	0%	-	2,981,417	4,482,110	1,500,693	50%	5,111,000
Capital Outlay	-	-	-	0%	-	7,783,057	5,592,680	(2,190,377)	-28%	13,342,384
Transfer to General Fund	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	-	-	-	0%	-	10,851,974	10,075,708	(776,266)	-7%	18,603,384
YEAR-TO-DATE SURPLUS/(DEFICIT)	29	61	32	110%	50	932,608	7,921,476	6,988,868	749%	1,598,756
	Public Use Fees (06)					Capital Projects/Debt Service (33)				
	7 MONTHS ENDED		DELTA \$	DELTA %	2025-2026 TOT BUDGET	7 MONTHS ENDED		DELTA \$	DELTA %	2025-2026 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	2,917	4,516	1,599	55%	5,000	525	1,001	476	91%	900
Licenses, Fines, Permits, Fees	143,150	171,586	28,436	20%	245,400	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	146,067	176,102	30,035	21%	250,400	525	1,001	476	91%	900
EXPENSE										
Contractual Services	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	17,975	-	(17,975)	-100%	30,814
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfers Out	23,334	-	(23,334)	-100%	40,000	-	-	-	0%	-
TOTAL EXPENSE	23,334	-	(23,334)	-100%	40,000	17,975	-	(17,975)	-100%	30,814
YEAR-TO-DATE SURPLUS/(DEFICIT)	122,733	176,102	53,369	43%	210,400	(17,450)	1,001	18,451	-106%	(29,914)
	Transportation Impact Fees (64)					Early Warning (65)				
	7 MONTHS ENDED		DELTA \$	DELTA %	2025-2026 TOT BUDGET	7 MONTHS ENDED		DELTA \$	DELTA %	2025-2026 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	143,150	242,128	98,978	69%	245,400	3,354	5,673	2,319	69%	5,750
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	23,334	-	(23,334)	-100%	40,000
TOTAL REVENUE	143,150	242,128	98,978	69%	245,400	26,688	5,673	(21,015)	-79%	45,750
EXPENSE										
Contractual Services	29,126	30,327	1,201	4%	49,930	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	151,731	150,553	(1,178)	-1%	260,110	20,250	-	(20,250)	-100%	34,714
Transfer to General	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	180,857	180,880	23	0%	310,040	20,250	-	(20,250)	-100%	34,714
YEAR-TO-DATE SURPLUS/(DEFICIT)	(37,707)	61,248	98,955	-262%	(64,640)	6,438	5,673	(765)	-12%	11,036
	Capital Improvement (70)					Total Capital Project Funds				
	7 MONTHS ENDED		DELTA \$	DELTA %	2025-2026 TOT BUDGET	7 MONTHS ENDED		DELTA \$	DELTA %	2025-2026 TOT BUDGET
	YTD BUDGET	YTD ACTUAL				YTD BUDGET	YTD ACTUAL			
REVENUE										
Investment Income	-	-	-	0%	-	3,553	44,332	40,779	1148%	6,090
Licenses, Fines, Permits, Fees	-	-	-	0%	-	289,654	419,387	129,733	45%	496,550
Grant Income	-	-	-	0%	-	-	-	-	0%	-
Debt Issuance	-	-	-	0%	-	11,165,000	17,958,430	6,793,430	61%	19,140,000
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	642,834	-	(642,834)	-100%	1,102,000
TOTAL REVENUE	-	-	-	0%	-	12,101,041	18,422,149	6,321,108	52%	20,744,640
EXPENSE										
Contractual Services	-	-	-	0%	-	116,626	31,245	(85,381)	-73%	199,930
Other Expenses	-	-	-	0%	-	2,999,392	4,482,110	1,482,718	49%	5,141,814
Capital Outlay	35,531	-	(35,531)	-100%	60,910	7,990,569	5,743,233	(2,247,336)	-28%	13,698,118
Transfers	-	-	-	0%	-	23,334	-	(23,334)	-100%	40,000
TOTAL EXPENSE	35,531	-	(35,531)	-100%	60,910	11,129,921	10,256,588	(873,333)	-8%	19,079,862
YEAR-TO-DATE SURPLUS/(DEFICIT)	(35,531)	-	35,531	-100%	(60,910)	971,120	8,165,561	7,194,441	741%	1,664,778

Village of Hampshire
Budget Versus Actual Report - Enterprise Fund Summary
Seven Months Ended November 30, 2025

	ARRA Loan Debt Serv Fund (28)					Garbage (29)				
	7 MONTHS ENDED		2025-2026			7 MONTHS ENDED		2025-2026		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Service Fees	591,325	573,202	(18,123)	-3%	1,013,700	515,163	452,857	(62,306)	-12%	883,137
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	4,435	8,147	3,712	84%	7,603	4,894	7,005	2,111	43%	8,390
Other Income	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	595,760	581,349	(14,411)	-2%	1,021,303	520,057	459,862	(60,195)	-12%	891,527
EXPENSE										
Personal Services	-	-	-	0%	-	-	-	-	0%	-
Contractual Services	-	-	-	0%	-	498,794	488,745	(10,049)	-2%	855,076
Commodities	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfers	396,667	-	(396,667)	-100%	680,000	6,883	6,883	-	0%	11,800
TOTAL EXPENSE	396,667	-	(396,667)	-100%	680,000	505,677	495,628	(10,049)	-2%	866,876
YEAR-TO-DATE SURPLUS/(DEFICIT)	199,093	581,349	382,256	192%	341,303	14,380	(35,766)	(50,146)	-349%	24,651
	Water (30)					Sewer (31)				
	7 MONTHS ENDED		2025-2026			7 MONTHS ENDED		2025-2026		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Service Fees	872,659	913,893	41,234	5%	1,495,986	937,794	1,067,095	129,301	14%	1,607,647
Investment Income	-	-	-	0%	-	-	-	-	0%	-
Licenses, Fines, Permits, Fees	69,790	92,215	22,425	32%	119,640	10,464	14,062	3,598	34%	17,938
Other Income	-	3,196	3,196	100%	-	-	3,196	3,196	100%	-
Transfers	350,000	-	(350,000)	-100%	600,000	46,667	-	(46,667)	-100%	80,000
TOTAL REVENUE	1,292,449	1,009,304	(283,145)	-22%	2,215,626	994,925	1,084,353	89,428	9%	1,705,585
EXPENSE										
Personal Services	199,681	173,405	(26,276)	-13%	342,310	199,681	173,430	(26,251)	-13%	342,310
Contractual Services	681,961	344,992	(336,969)	-49%	1,169,075	536,535	275,057	(261,478)	-49%	919,774
Commodities	98,514	90,277	(8,237)	-8%	168,881	63,379	73,866	10,487	17%	108,650
Other Expenses	61,250	-	(61,250)	-100%	105,000	110,542	20,000	(90,542)	-82%	189,500
Capital Outlay	222,192	76,778	(145,414)	-65%	380,900	56,502	-	(56,502)	-100%	96,860
Transfers	28,000	28,000	-	0%	48,000	28,000	28,000	-	0%	48,000
TOTAL EXPENSE	1,291,598	713,452	(578,146)	-45%	2,214,166	994,639	570,353	(424,286)	-43%	1,705,094
YEAR-TO-DATE SURPLUS/(DEFICIT)	851	295,852	295,001	34665%	1,460	286	514,000	513,714	179620%	491
	Water Construction (34)					Sewer Construction (40)				
	7 MONTHS ENDED		2025-2026			7 MONTHS ENDED		2025-2026		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Service Fees	-	-	-	0%	-	-	-	-	0%	-
Investment Income	700	629	(71)	-10%	1,200	-	-	-	0%	-
Licenses, Fines, Permits, Fees	-	5,200	5,200	100%	-	-	6,265	6,265	100%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	700	5,829	5,129	733%	1,200	-	6,265	6,265	100%	-
EXPENSE										
Personal Services	-	-	-	0%	-	-	-	-	0%	-
Contractual Services	-	-	-	0%	-	-	-	-	0%	-
Commodities	-	-	-	0%	-	-	-	-	0%	-
Other Expenses	-	-	-	0%	-	-	-	-	0%	-
Capital Outlay	-	-	-	0%	-	-	-	-	0%	-
Transfers	-	-	-	0%	-	-	-	-	0%	-
TOTAL EXPENSE	-	-	-	0%	-	-	-	-	0%	-
YEAR-TO-DATE SURPLUS/(DEFICIT)	700	5,829	5,129	733%	1,200	-	6,265	6,265	100%	-
	Total Enterprise Funds									
	7 MONTHS ENDED		2025-2026			7 MONTHS ENDED		2025-2026		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Service Fees	2,916,941	3,007,047	90,106	3%	5,000,470					
Investment Income	700	629	(71)	-10%	1,200					
Licenses, Fines, Permits, Fees	89,583	132,894	43,311	48%	153,571					
Other Income	-	6,392	6,392	100%	-					
Transfers	396,667	-	(396,667)	-100%	680,000					
TOTAL REVENUE	3,403,891	3,146,962	(256,929)	-8%	5,835,241					
EXPENSE										
Personal Services	399,362	346,835	(52,527)	-13%	684,620					
Contractual Services	1,717,290	1,108,794	(608,496)	-35%	2,943,925					
Commodities	161,893	164,143	2,250	1%	277,531					
Other Expenses	171,792	20,000	(151,792)	-88%	294,500					
Capital Outlay	278,694	76,778	(201,916)	-72%	477,760					
Transfers	459,550	62,883	(396,667)	-86%	787,800					
TOTAL EXPENSE	3,188,581	1,779,433	(1,409,148)	-44%	5,466,136					
YEAR-TO-DATE SURPLUS/(DEFICIT)	215,310	1,367,529	1,152,219	535%	369,105					

Village of Hampshire
 Budget Versus Actual Report - Agency Fund Summary
 Seven Months Ended November 30, 2025

	SSA#14 B&I (43)					SSA#13 B&I (45)				
	7 MONTHS ENDED		2025-2026			7 MONTHS ENDED		2025-2026		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE										
Property Tax	832,786	832,786	-	0%	832,786	365,200	378,272	13,072	4%	365,200
Investment Income	17,500	35,086	17,586	100%	30,000	20,417	18,087	(2,330)	-11%	35,000
Licenses, Fines, Permits, Fees	-	-	-	0%	-	-	-	-	0%	-
Other Income	-	-	-	0%	-	-	-	-	0%	-
TOTAL REVENUE	850,286	867,872	17,586	2%	862,786	385,617	396,359	10,742	3%	400,200
EXPENSE										
Other Expenses	500,662	158,529	(342,133)	-68%	858,278	232,705	81,711	(150,994)	-65%	398,922
TOTAL EXPENSE	500,662	158,529	(342,133)	-68%	858,278	232,705	81,711	(150,994)	-65%	398,922
YEAR-TO-DATE SURPLUS/(DEFICIT)	349,624	709,343	359,719	103%	4,508	152,912	314,648	161,736	106%	1,278

	Total Agency Funds				
	7 MONTHS ENDED		2025-2026		
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE					
Property Tax	1,197,986	1,211,058	13,072	1%	1,197,986
Investment Income	37,917	53,173	15,256	40%	65,000
Licenses, Fines, Permits, Fees	-	-	-	0%	-
TOTAL REVENUE	1,235,903	1,264,231	28,328	2%	1,262,986
EXPENSE					
Other Expenses	733,367	240,240	(493,127)	-67%	1,257,200
TOTAL EXPENSE	733,367	240,240	(493,127)	-67%	1,257,200
YEAR-TO-DATE SURPLUS/(DEFICIT)	502,536	1,023,991	521,455	104%	5,786

Village of Hampshire
 Budget Versus Actual Report - Pension Trust Summary
 Seven Months Ended November 30, 2025

	Pension Trust Fund Revenues (90)				
	7 MONTHS ENDED				2025-2026
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
REVENUE					
Investment Income	291,667	17,802	(273,865)	-94%	500,000
Realized and Unrealized Gain/(Loss)	-	787,196	787,196	100%	-
Less: Investment Fees	-	(4,280)	(4,280)	-100%	-
Member Contributions	80,310	75,131	(5,179)	-6%	137,675
Employer Contributions	335,417	75,000	(260,417)	-78%	575,000
Creditable Service Transfer In	-	-	-	0%	-
Miscellaneous Income	-	-	-	0%	-
TOTAL REVENUE	707,394	950,849	243,455	34%	1,212,675
	Pension Trust Fund Expenses (90)				
	7 MONTHS ENDED				2025-2026
	YTD BUDGET	YTD ACTUAL	DELTA \$	DELTA %	TOT BUDGET
EXPENSE					
Pension Payments	117,276	116,114	(1,162)	-1%	201,045
Refund of Contributions	175,345	12,738	(162,607)	-93%	300,591
Transfer to Other Pension Funds	-	-	-	0%	-
Contractual Services	30,042	1,234	(28,808)	-96%	51,500
Other Expenses	875	825	(50)	-6%	1,500
TOTAL EXPENSE	323,538	130,911	(192,627)	-60%	554,636
YEAR-TO-DATE SURPLUS/(DEFICIT)	383,856	819,938	436,082	114%	658,039

Village of Hampshire Street Department

Monthly Report: December 2025

Large group Gathering - Jingle Fest Removed Christmas tree from 426 Prairieview pkwy. Place tree downtown, secured and decorated. Night of the fest Public Works closed roads for the parade and reopened.

Fleet and Equipment Maintenance - Dump and wash all vehicles and equipment after each storm. Repair and replace damaged or missing parts.
2003 International hydraulic Tank repairs

Employee Training for the JULIE Positive Response - By law, the Village must respond to every locate request ticket with a code and description to the company that issued it.

Snow storms

12-1-2025 (1.5" Snow)

12-7-2025 (6" Snow)

12-9-2025 (0.5" Snow)

12-9-2025 Second Storm (Rain/Freezing Rain/0.5" Snow)

12-18-2025 (Ice)

12-29-2025 (1" Snow)

12-30-2025 (1.5" Snow)

12-31-2025 (Dusting)

Winter season totals at the end of December - 20 Inches of Snow

Utility Locates

202 Normal Locates

18 Emergency Locates

Work Performed

Pothole Patch

Street Light Repair

Other Miscellaneous Projects