

Beautification Committee

Virtual Meeting

Minutes for April 30,2020

Attendees: Bill Swalwell, Michelle Bunkowske, Eileen Fleury, Lynn O'Shea, Jeanie Mayer, Ryan Krajecki-ex officio
Other attendees: Josh Wray, Mgmt. Intern; Jay Hedges, Village Manager; Lynn Acker of Faithway Baptist Church

The meeting was called to order at 6:13pm

The committee voted to accept the minutes of the January 2020 meeting with no changes. Motion made by Eileen, 2nd by Lynn, Approved – 4 ayes, 0 nays, 1 abstain

New Business:

A. Review of Façade Grant application for Faithway Baptist Church

Bill noted the grant request was for materials only- not labor costs and the improvements would maintain the historical character of the exterior of the building and improve the over all appearance of the building.

Eileen suggested the possibility of the village receiving a tax break for grant contributions made to a 501c3. Josh offered to look into the possibility.

Committee discussed the applicant's inclusion of 10% monetary addition to the project for cost overruns in the amount of \$2,234. The committee decided to leave the amount in with the understanding that only amounts for which the applicant actually paid and submitted receipts would qualify for reimbursement under the grant.

Bill recommended the committee approve the application at full cost estimate of \$24,574 with at full 75% grant level due to the extensive nature of the work and the impact it will have on the area.

Lynn made the motion to approve, Eileen seconded, 5 ayes, 0 nay, motion approved.

B. Workshop-Discussion

Eileen and Michelle reported on their meetings and research with Mike Armato on wayfinding signs for the downtown area.

Eileen said they selected black signs with gold trim and either gold or reflective white lettering. Overall size of the street signs would be 6"by 32".

They also discussed adding an additional two feet of sign space on the current poles for a total of 6 additional businesses on each. Eileen shared the website ornamentpost.com where they got ideas for the overall look.

Bill recommended the committee obtain actual samples of the signs so we have a true idea of what they will look like. We can also use them to present to the village when seeking approval for the project. Ryan let the committee know that village funds are being earmarked for streetscape and there is a good possibility that the signs could be included in that funding.

Action item: Eileen will reach out to Mike to see if he can obtain samples of the signs to view for our next meeting.

C. Guardian Angel Basset Rescue

The final billing was submitted for the GABR façade. There were only two changes in the final bill from the estimate: The elimination of an awning which reduced the bill by \$1200, and the increase in disposal costs by \$650.

The bill also outlined permit fees- which the façade grant does not cover in the amount of \$345.

Bill called for a motion to approve the final bill in the amount of \$86,499.14 minus the permit fees of \$345 for a total approval of \$86,154.14 to be paid at the full 75% as approved by the village board. Jeanie made the motion, 2nd made by Michelle. 5 ayes, 0 nays, motion approved.

No Old Business

Updates from the Committee:

Bill had participated in a walk-thru of the downtown with members of Village staff, Brad Sanderson of EEI and 2 land planners. The group discussed infrastructure, curbs, cross walks, greenspace, ornamentals and the installation of the 4-sided clock. He said the village is taking steps toward employing funds for beautification projects downtown.

Josh said there will be 2 landscape proposals due Friday the 1st of May. He said conceptual plans will be expected at the end of May and the beautification committee will be able to review those plans.

Ryan announced that the Façade Grant budget for 2020 was approved at \$75,000 by the Village Board- all were pleased that the program will continue. He reminded us that there is a 1% tax on restaurants to fund this program.

The next meeting will be scheduled when the sample signs are ready for review.

Motion to Adjourn was made at 7:03pm by Lynn, 2nd by Eileen, unanimously approved.

Submitted by Jeanie Mayer