

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
February 3, 2022**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, February 3, 2022.

Roll Call by Village Clerk Vasquez:

Present: Heather Fodor, Aaron Kelly, Toby Koth, Lionel Mott, and Laura Pollastrini.

Absent: Erik Robinson

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Finance Director Lori Lyons, Asst. to the Village Manager Josh Wray, and Police Chief Brian Thompson. Also, present electronically: Village Attorney Mark Schuster.

President Reid led the Pledge of Allegiance.

PUBLIC COMMENTS

Gary Dougherty – Mr. Daugherty addressed the Board that he is running for Kane County Board District 9. He is happy to help anyone.

Andy Potts – Mr. Potts is a Scout leader and brought his son Adam who is working on a merit badge. Adam will be doing an Eagle Scout project soon.

Dr. Ryan Foster- Dr. Foster is here to present his application for a variance.

MINUTES

Trustee Pollastrini moved to approve the minutes of January 20, 2022.

Seconded by Trustee Kelly

Motion carried by roll call vote.

Ayes: Koth, Mott, Pollastrini, Kelly, Fodor

Nays: None

Absent: Robinson

VILLAGE MANAGER'S REPORT

A Motion to Approve an Updated 2022 Meeting Schedule for the Village Board of Trustees,
Adding August 4, 2022.

Clerk Vasquez reminded the Board they decided to remove the August 4 meeting because of conflict with Coon Creek Country Days. Since the dates for Coon Creek have been moved to the end of August, the meeting can take place.

Trustee Pollastrini moved to approve an Updated 2022 Meeting Schedule for the Village Board of Trustees adding August 4, 2022

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Kelly, Fodor
Nays: None
Absent: Robinson

An Ordinance Varying the Requirements of the Village's Community Graphics Regulations for a Window Sign for the Property Located at 184 S. State Street (Chiro Plus)

Dr. Foster would like to place a window cling sign on the entirety of the front-facing windows of his chiropractic practice. The Village code only allows for up to 50% coverage. The Planning and Zoning Commission voted 4-2 in favor of recommending passage of this variance.

PZC Chairman Mroch noted that he spoke with Commissioner Rossetti who voted against the variance and that there was a misunderstanding of the signage; Commissioner Rossetti thought the sign would be an illuminated screen, which is why he voted nay. Another point of contention from the nay votes was that the total coverage signage would block the police from being able to see inside the building if they were ever called to that location. Chief Thompson noted that this is not an issue for his department.

Trustee Kelly asked for clarification about the compliance with HIPPA laws. Dr. Foster noted that the practice currently operates in compliance, but this signage would allow additional privacy due to how the inside of the building is laid out where passersby can see past the front desk back to the treatment area.

Trustee Kelly asked if any other businesses downtown have asked for this type of variance. Both Mr. Hedges and President Reid responded that they were not aware of any others.

Trustee Koth moved to approve Ordinance 22-02; varying the requirements of the Village's Community Graphics Regulations for a window sign for the property located at 184 S. State Street (Chiro Plus).

Seconded by Trustee Pollastrini
Motion carried by roll call vote.
Ayes: Kelly, Pollastrini, Koth, Mott
Nays: Fodor
Absent: Robinson

MONTHLY REPORTS

January Building Report

Mr. Wray noted 23 permits were issued in January, six were new homes. The average plan review time for January was 2.2 days. He made one special note that permit fees collected were high this month due to a new commercial building permit at 210 Flannigan Road for BEK Transportation.

December Streets Report

Trustee Koth presented the report from Streets Supervisor Dave Starrett. He noted the Village is saving a lot of money with our people who service the trucks themselves. The 2003 truck is on its last leg. Mr. Hedges mentioned that staff will be soon coming to the Board to ask for a new plow

that will be in the FY24 budget because there is an 18-month lead-time right now.

Trustee Kelly noted that our people are going above and beyond in their roles by being both drivers and mechanics, saving the Village thousands of dollars by doing in-house service. Mr. Hedges noted that the Village will have a dedicated fleet maintenance team someday that will service all the plows, trucks, police squads, etc., but that is several years away.

Trustee Pollastrini asked about how we order and receive salt. Trustee Koth noted that we order a certain number of tons each year, but we receive it in portions as needed. Mr. Hedges responded we pay for it when we receive it, but we are obligated to at least 80% of the total amount ordered for the year.

December Water Loss Report

Mr. Wray noted the Village produced about 40.5 million gallons, and we billed about 32 million gallons, leading to a 21% loss. Utilities Supervisor Mark Montgomery is encouraged by the consistency in the water loss over the last four months and believes we have addressed all major sources of loss, so we will now be looking for smaller issues.

Mr. Hedges noted that staff plans to do a leak detection each year to find any new leaks. We would like to get the water loss percentage down to 18% in the short term, though the long-term goal standard in the industry is 10%.

Trustee Fodor asked if the water system connection will cause a reduction in pressure and, therefore, a reduction in leakage. Mr. Hedges responded that he believes it will actually increase the pressure to pump the water from the central system north to the interchange area.

ACCOUNTS PAYABLE

A Motion to approve the February 3, 2022 Regular Accounts Payable

Trustee Koth asked if the new sign on Rt. 72 is something that would ever be put out for bid or if it is too small of a project for that. Mr. Hedges noted that this project did not go for bid because the Village had been working with a particular vendor for some time now, and they had all the files and designs ready. This project is paid for by the insurance payment the Village is receiving from the driver that caused the accident.

Trustee Pollastrini inquired about the expenditure for the DWTP. Ms. Lyons reported this is for siding work at the drinking water treatment plant on Harmony Rd. We have had siding issues for a long time there due to the original material that it was constructed with. We have replaced large portions of the siding as it fails; eventually we will replace the entirety of the siding with vinyl siding that should have better longevity.

Trustee Fodor asked about the Hampshire Township Pace Bus. Ms. Lyons explained we share the cost of the ridership program if a disabled Village resident uses the program. The Township would pay the costs for users in Hampshire Township but not residents of the Village.

Trustee Pollastrini was wondering why Nicor Gas is so high. Ms. Lyons noted these bills are for the water and wastewater facilities, and the bills are higher right now than average because of the rising price of gas. Mr. Hedges will check the usage from last year compared to this year to see if the higher cost is due only to higher prices or also to increase usage.

Trustee Kelly moved to approve the Accounts Payable in the sum of \$165,481.88 paid on or before

February 9, 2022.

Seconded by Trustee Koth
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Pollastrini, Koth, Mott
Nays: None
Absent: Robinson

COMMITTEE / COMMISSION REPORTS

- a) Business Development Commission – Trustee Kelly reported a meeting will be held next week for the regular monthly meeting. Chairman Krajecki and Mr. Hedges spoke at the Chamber’s breakfast yesterday regarding current development project and the scope and mission of the BDC.
- b) Public Relations – Trustee Fodor reported the committee had a meeting on January 27. They entertained a presentation from a company that would like to help the Village enhance its public communication. They also discussed their budget priorities for the upcoming fiscal year that they will present to the budget committee.
- c) Public Works – Trustee Koth reported the combination backhoe ran the entire month with no breakdowns.
- d) Budget Committee – Trustee Pollastrini reported the first budget committee meeting will be held on Wednesday, February 23.

NEW BUSINESS

Trustee Pollastrini commented that our code regarding the signage regulations for windows the Village Board granted a variance from today was established in 1985. She asked if we should consider removing this regulation and if other communities have something similar. Mr. Wray responded that he checked with seven or eight other municipalities in the area prior to the Planning and Zoning Commission meeting, and all but East Dundee have a very similar restriction. Trustee Koth believes the Village should not give up its control over the signage because he does not want anyone to just throw up any kind of big window signs that may look gaudy. Trustee Pollastrini asked if pictures of proposed signage are required for each variance for the Village Board to review. Mr. Hedges responded that the Village can technically only speak to the percentage of window coverage per the code, but the Trustees may vote how they wish.

ANNOUNCEMENTS

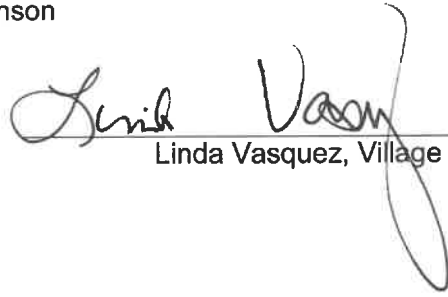
Trustee Pollastrini announced that the Hampshire Historical Society will be hosting an event on Thursday, February 24 on the history of the Fire District. It will be at 7pm at the Fire District.

ADJOURNMENT

Trustee Kelly moved to adjourn the Village Board meeting at 7:40 p.m.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Pollastrini, Koth, Mott

Nays: None
Absent: Robinson



Linda Vasquez, Village Clerk