



FINANCE COMMITTEE
MEETING AGENDA
September 4th, 2019
Village Hall
5:00 PM

1. Call to Order
2. Establish Quorum
3. Citizen Comments
4. Approval of Minutes
5. Employee Handbook Discussion
6. Announcements
7. Adjournment

Finance Committee Working Session
Minutes
August 22nd, 2019

Meeting called to order at 5:34 pm

Roll Call

Present:

Committee Members: Christine Klein, Aaron Kelly, Ryan Krajecki

Others: Lori Lyons, Jeff Magnussen

A quorum was established.

Citizen Comments

None

Minutes

Klein moved to approve the minutes of July 17th, 2019. Seconded by Krajecki. Motion carried by voice vote.

Employee Handbook

Discussion on Credit Card Policy, Sick Time, Vacation Time... some changes suggested.

Final draft will be distributed to all Village employees. We will be open for comments and suggestions for a 2 week period. Open meeting for anyone to attend and ask questions. Once a final draft is complete it will be submitted for legal review.

MSI Reports

First Quarter Financial reports are available on Share Point. Any questions please direct to Lori Lyons.

Announcements

None

Motion to adjourn made by Krajecki and seconded by Kelly. Motion carried by voice vote.
Meeting adjourned at 6:47 pm.