

Village of Hampshire  
Village Board Meeting  
Thursday, August 4, 2016 – 7:00 PM  
Hampshire Village Hall – 234 S. State Street

## AGENDA

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1. Call to Order
2. Establish Quorum (Physical and Electronic)
3. Pledge of Allegiance
4. Citizen Comments
5. Approval of Minutes – July 21, 2016
6. Village President's Report
  - a. Ella's Friends – Parking lot (Rinn & Park) Annual mum sale
  - b. Prioritize items needed for Water/Sewer as presented from Engineering Enterprise
  - c. Discussion--Ordinance adopting certain regulations for reimbursement of expenses incurred by Village Officials and Employees / Policy
  - d. TIF Policies & Application
  - e. Request for disbursement for Fire Hydrant Marker Flags
7. Village Board Committee Reports
  - a. Public Works
  - b. Village Services
  - c. Fields & Trails
  - d. Economic Development
  - e. Finance
    - 1)Accounts Payables
  - f. Planning/Zoning
  - g. Public Safety
8. New Business
9. Announcements
10. Executive Session: Probable, Pending or Imminent Litigation under Section 2(c) (11)
11. Any items to be reported out of Executive Session
12. Adjournment

The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons

# VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – July 21, 2016

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:000 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday July 21, 2016.

Present: Mike Armato, George Brust, Marty Ebert, Jan Kraus, Mike Reid

Absent: Toby Koth

Staff & Consultants present: Village Finance Director Lori Lyons, Village Attorney Mark Schuster and Hampshire Police Chief Brian Thompson

A quorum was established.

The Pledge of Allegiance was said.

Trustee Brust moved, to approve the minutes of July 7, 2016.

Seconded by Trustee Kraus  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: Koth

## VILLAGE PRESIDENT REPORT

Trustee Kraus moved, to approve Ordinance 16-19 amending the village's liquor regulations to create an additional license in the C-2 license category in the Village.

Seconded by Trustee Brust  
Motion carried by roll call vote  
Ayes: Armato, Brust, Ebert, Kraus, Reid  
Nays: None  
Absent: Koth

Trustee Brust moved to approve Ordinance 16-20; Amending article VIII – Garbage Collection fees in the Village.

Seconded by Trustee Armato  
Motion carried by roll call vote  
Ayes: Armato, Brust, Ebert, Kraus, Reid  
Nays: None  
Absent: Koth

Trustee Reid moved, to approve Resolution 16-05; adopting garbage collection fees in the village.

Seconded by Trustee Armato  
Motion carried by roll call vote  
Ayes: Armato, Brust, Ebert, Kraus, Reid

Nays: None  
Absent: Koth

Trustee Brust moved, to approve Ordinance 16-21; Designating the intersection of Tuscany Trail and Da Vinci Drive as a stop intersection in the Village.

Seconded by Trustee Kraus  
Motion carried by roll call vote  
Ayes: Armato, Brust, Ebert, Kraus, Reid  
Nays: None  
Absent: Koth

Village President Magnussen reported at the next Village Board meeting we will start going forward and prioritize what needs to be addressed first after hearing from Engineering Enterprises presentation on water/sewer systems. Plus figure how the Village will pay for this. Also discuss capital improvements.

### VILLAGE BOARD COMMITTEE REPORTS

#### a. Public Safety

Trustee Reid congratulated our fine police department, Hampshire made #6 on the list for being the safest cities in Illinois. Wondered about the truck issue that blocks your vision at Praireview and Woodside, Village President Magnussen reported they are still working on that.

#### b. Public Works

Village President Magnussen reported that the streets look nice; the gravel on the shoulders on Prairie street looks real nice. On Washington Street the railroad timbers that are on residents properties will be removed and replaced with gravel, they were used back in the days before the road was fixed to keep water from entering their houses.

#### c. Village Services

Trustee Kraus reported there will be no oil recycling August 6, but there will be one last drop off for the year October 1, 2016.

#### d. Field & Trails

Trustee Reid reported for Trustee Koth, Henpeck Park should have some plaque about the history of Henpeck. Change the name on the current sign out there. Present a check at the next Village Board meeting to Ms. Kate Mucci who won the contest of renaming the park. Looking for the concept plan for the new Veterans Park site so the public at Coon Creek can see it.

#### e. Economic Development

Still working on trying to get state and federal money to help our infrastructure at the truck stop. Trustee Brust drove through White Oak, he mentioned over by the curb with the cars parked in the streets it's still a hazard where you can't see the kids coming out from between cars. We will look into this issue.

#### f. Finance

##### Accounts Payables

Trustee Kraus moved, to approve accounts payable in the amount of \$190,849.49 to be paid on or before July 26, 2016.

Seconded by Trustee Reid  
Motion carried by roll call vote

Ayes: Armato, Brust, Ebert, Kraus, Reid  
Nays: None  
Absent: Koth

Trustee Armato asked if we still are having a list of priorities for each department. Village President Magnussen reported that the street department will be next doing a presentation.

g. Planning/Zoning

No report

Announcements

Village President Magnussen reported Love's Nick Hershberger is getting all the proper paper work together and soon will be having meetings. Block Brothers is trying to sell their store, if not sold they will be closing their doors in the near future. We are trying to get in touch with Sullivan Foods and Neiman

Adjournment

Trustee Brust moved, to adjourn the Village Board meeting at 7:59 p.m.

Seconded by Trustee Kraus  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: Koth

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Linda Vasquez, Village Clerk

Ella's Friends  
Ella Johnson Memorial Library  
109 S. State St.  
Hampshire, IL 60140

Village of Hampshire  
234 S. State St.  
Hampshire, IL 60140

To Whom It May Concern;

Ella's Friends, an organization of the friends of Ella Johnson Memorial Public Library, would like permission to use the parking lot at the corner of Rinn and Park Streets in Hampshire as a pick-up point for our annual mum sale. We would like to use the parking lot on Saturday, September 17, from 9:30 a.m. to 1:30 p.m.

Enclosed you will find proof of insurance liability for this event.

Respectfully submitted,




Ronald H. Anderson  
President,  
Ella's Friends


# Water Works System and Wastewater System Overview

Village of Hampshire, Kane Co., IL

July 7, 2016




## Water Works System – Cost Summary




◆ Connection Water main	\$800-\$900,000
◆ Rehabilitate Well No. 9 Pump	\$130-\$270,000
◆ Rt 20 PRV Station	\$200-\$300,000
◆ Re-paint Elm Street EWST	\$320-\$475,000
◆ Re-paint Rt 20 EWST	\$TBD
◆ Terwilliger Street WM	\$800-\$900,000
◆ Abandon Well No. 7 & WTP	\$100-\$150,000
◆ Pull Pump & Motor from Well 12	\$30,000
◆ Back-up Generator at 10&13 WTP	\$425,000


**Note: Detailed Estimates Not Performed – Order of Magnitude Provided**

52 Wheeler Road, Sugar Grove, IL 60554 ~ (630) 466-6700 tel ~ (630) 466-6701 fax ~ www.cetweb.com



## Additional Q&A





52 Wheeler Road, Sugar Grove, IL 60554 ~ (630) 466-6700 tel ~ (630) 466-6701 fax ~ www.cetweb.com

No. 16–

**AN ORDINANCE  
ADOPTING CERTAIN REGULATIONS FOR REIMBURSEMENT OF  
EXPENSES INCURRED BY VILLAGE OFFICIALS AND EMPLOYEES**

WHEREAS, the Illinois General Assembly has enacted P.A. 99-0604, entitled the Local Government Travel Expense Control Act; and

WHEREAS, the Act requires that the Village adopt regulations governing reimbursements to Village officials and/or employees not later than June 30, 2017, in order to allow for reimbursement of any such expenses; and

WHEREAS, under certain circumstances, there may be expenses for travel, lodging or meals to be reimbursed to Village officials and/or employees.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The Hampshire Municipal Code of 1985, as amended, shall be and hereby is further amended to provide for reimbursement of certain expenses incurred by Village officials and employees, in words and figures as follows:

CHAPTER I                      MUNICIPAL OFFICIALS AND  
EMPLOYEES

CHAPTER XV                    REIMBURSEMENT TO VILLAGE  
OFFICIALS AND EMPLOYEES

1-15-1: Definitions. As used in this Chapter,

1. "Entertainment" includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless ancillary to the purpose of the program or event.
2. "Travel" means any expenditure directly incident to official travel by employees and officers of a local public agency, or by wards or charges of a local public agency, involving reimbursement to travelers or direct payment to private agencies providing transportation or related services.

1-15-2: REIMBURSEMENTS:

A. Village officials may be reimbursed only for travel, meals and/or lodging and only if such expense was incurred while on official Village business, such as a meeting with other governmental officials; a meeting at Kane County, Kane County Council of Governments, or a meeting with some other person or group and at a destination as pre-approved by the Corporate Authorities.

B. The maximum amounts that shall be allowable for any such travel, meal, and lodging expenses shall be as set forth on the schedule attached hereto and incorporated herein as Exhibit "A." Provided, the Corporate Authorities may allow for reimbursement of expenses that exceed the such maximums, when incurred in an emergency or other extraordinary circumstances.

C. Any Village official or employee desiring to be reimbursed for any such expense shall submit to the Village Clerk a written request, on a form prescribed by said Clerk in substantially the form as attached hereto and incorporated herein as Exhibit "B," together with receipts or other documentation supporting the amount requested and consistent with the requirements of state law.

D. The following reimbursements may be paid only when approved by a majority vote of the Corporate Authorities established by a roll call vote at an open meeting:

1. Expenses incurred by the Village President or any member of the Board of Trustees; and
2. Expenses incurred by any other public official or employee that exceed the maximum level of reimbursement established by the Corporate Authorities.

E. No expense for entertainment may be reimbursed to any village officer or employee.

Section 3. Any and all ordinances, resolutions, and orders, or parts thereof, which are in conflict with the provisions of this Ordinance, to the extent of any such conflict, are hereby superseded and waived.

Section 4. If any section, subdivision, sentence or phrase of this Ordinance is for any reason held to be void, invalid, or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 5. This Ordinance shall be in full force and effect from and after its



passage and approval as provided by law.

ADOPTED THIS \_\_\_\_ DAY OF AUGUST, 2016.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

APPROVED THIS \_\_\_\_ DAY OF AUGUST, 2016.

\_\_\_\_\_  
Jeffrey R. Magnussen  
Village President

ATTEST:

\_\_\_\_\_  
Linda Vasquez  
Village Clerk

**EXHIBIT "A"**

**Schedule for Reimbursement**

Travel	Automobile	The rate allowed by the Internal Revenue Service per mile at the time of the travel
	Hired Car	Not to exceed \$_____
	Train	Standard fare charged by Metra, RTA for local travel.
	Air	Allowed only by pre-approval
Meals	Breakfast	\$_____
	Lunch	\$_____
	Dinner	\$_____
Lodging		Not to exceed \$_____ per night.

**EXHIBIT "B"**

**Request for Reimbursement**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date(s) Expense(s) Incurred: \_\_\_\_\_

Governmental Purpose: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount(s) Requested / Itemization:   \$ \_\_\_\_\_ for \_\_\_\_\_  
  \$ \_\_\_\_\_ for \_\_\_\_\_  
  \$ \_\_\_\_\_ for \_\_\_\_\_  
  \$ \_\_\_\_\_ for \_\_\_\_\_  
  \$ \_\_\_\_\_ for \_\_\_\_\_  
  \$ \_\_\_\_\_ for \_\_\_\_\_

Total =                                   \$ \_\_\_\_\_

\*\* Attach copies of receipts and any other pertinent documentation in support of this request. \*\*

Date Submitted: \_\_\_\_\_

\_\_\_\_\_  
Signature

Deliver this request to the Village Clerk.

This request and all attachments will constitute a "public record upon receipt by the Village Clerk; and will be delivered to the Village Finance Director for review and payment.

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## AGENDA SUPPLEMENT

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**TO:** President Magnussen and Village Board

**FROM:** Lori Lyons, Finance Director

**FOR:** August 4, 2016 Village Board Meeting

**RE:** TIF Policies and Application

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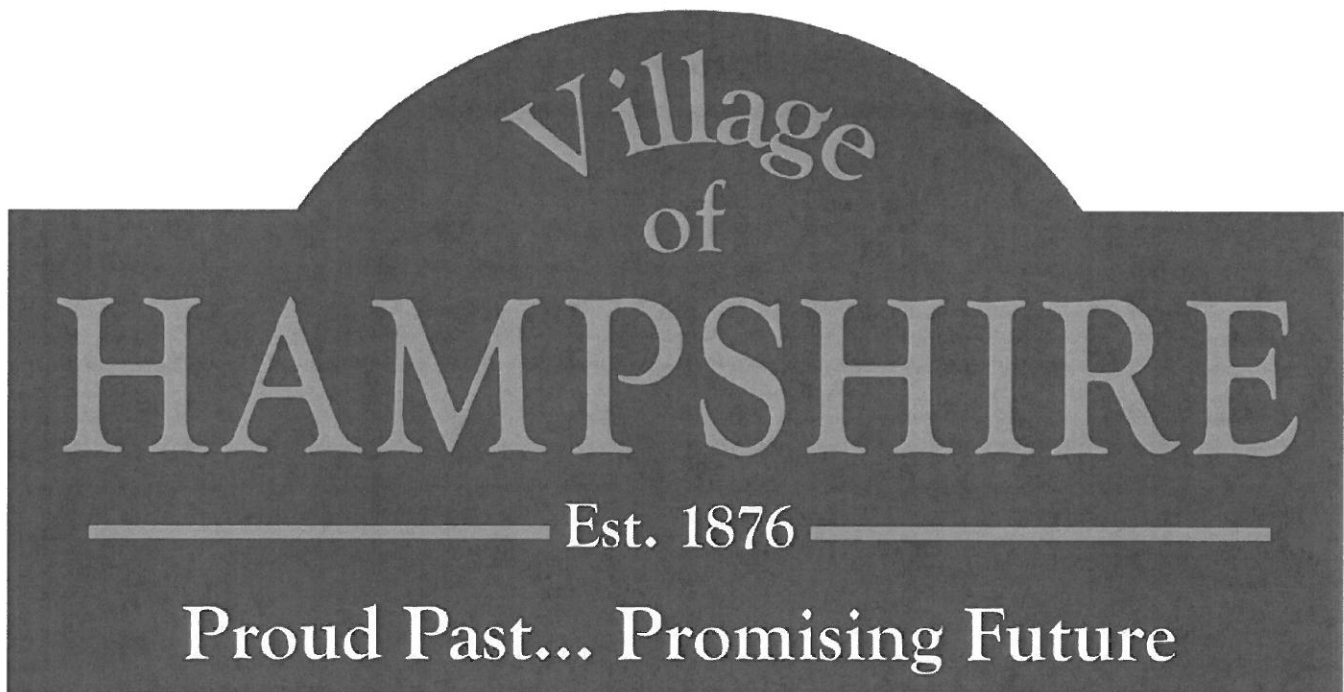
**Background.** The Village of Hampshire created the Central Area Redevelopment Project Area Tax Increment Financing district in 2007. Tax Increment Financing (TIF) is a toll that Village of Hampshire can use to provide funds to construct public infrastructure, promote development opportunities and expand the future tax base. Significant infrastructure improvements have been made by the Village to support private investment and economic development in the area. To this point, however, there have been no policies in place to guide the Village in offering TIF assistance for private development activities.

**Analysis.** Upon review of several other communities' policies and applications for TIF funding, staff has drafted policies that serve as a framework for consistent processing and reviewing of applications, establish criteria for TIF financing and detail eligible costs. In addition an application has been prepared to demonstrate commitment to the development, the project area and projection completion and describe the project details.

**Recommendation.** Staff recommends adoption of the TIF Policies and Application.



**Village of Hampshire  
Tax Increment Financing Assistance  
Policies and Application**



**Village of Hampshire, Illinois  
234 S. State Street  
Hampshire, IL 60140  
(847)683-2181**

## VILLAGE OF HAMPSHIRE POLICIES AND PROCEDURES RELATING TO THE USE OF TAX INCREMENT FINANCING.

### I. PURPOSE

- A. The purpose of this document is to provide a guideline for the Village of Hampshire to offer Tax Increment Financing Assistance for development activities in its Tax Increment Financing Districts.
- B. As a matter of policy, the Village of Hampshire will consider using Tax Increment financing to assist private developments only in those circumstances in which the proposed private projects show a demonstrated financing gap and meet the goals identified in the Village's Tax Increment Financing Plans.
- C. This policy shall be used as a guide in processing and reviewing applications requesting Tax Increment Financing assistance. The Village shall have the option of amending or waiving sections of this policy when determined necessary or appropriate. In amending or waiving any sections of this policy, the Village shall document the reason for the deviation in the project's development agreement.
- D. The fundamental purpose of Tax Increment Financing assistance is to encourage desirable development/redevelopment projects that would not otherwise occur "but for" the assistance provided through Tax Increment Financing.
- E. It is the intent of the Village to provide a minimum amount of Tax Increment Financing assistance. The provision of financial assistance is at the sole discretion of the Village. The Village reserves the right to reject or approve projects on a case-by-case basis, taking into account established policies, specific project criteria and the demand on Village services in relation to the potential benefits to be received from the proposed project. Meeting policy guidelines or other criteria does not guarantee the award of Tax Increment Financing assistance. Furthermore, the approval or denial of one project is not intended to set precedent for approval or denial of another project.

### II. DESCRIPTION OF TAX INCREMENT FINANCING (TIF)

With tax increment financing, the increase in assessed valuation and tax revenues attributed to the new development pay for eligible new development costs. The tax increment is the difference in assessed valuation and tax revenues generated by the property in the district after construction compared with the assessed valuation and tax revenues generated by the property before construction at the time of "certification". This difference in assessed valuation and tax revenues is used to pay the current eligible development costs. Tax revenues from pre-construction value shall continue to go to all taxing districts.

### III. GENERAL POLICIES FOR THE USE OF TAX INCREMENT FINANCING

- A. Tax Increment Financing assistance will not be provided to projects that have the financial feasibility to proceed without the benefit of the assistance. Assistance will not be provided solely to broaden an applicant's profit margin on the project. Prior to consideration of a Tax Increment Financing assistance request, the Village will undertake an independent analysis of the project costs to ensure that the request for assistance is valid.
- B. Individuals requesting Tax Increment Financing assistance must demonstrate, to the satisfaction of the Village, sufficient cash equity investment in the project.
- C. The applicant shall provide any market and financial feasibility studies, appraisals or other information provided to private lenders for the project as well as any other information or data which the Village, or its financial consultants, may require in order to review the need for Tax Increment Financing assistance.
- D. Tax Increment Financing assistance will not be used for projects that place extraordinary demands on Village infrastructure or services.
- E. If requested by the Village, the applicant shall provide adequate financial guarantees to ensure completion of the project, including, but not limited to, assessment agreements, letters of credit, cash escrow and personal guarantees.
- F. The applicant must be able to demonstrate, to the Village's satisfaction, an ability to construct, operate and maintain the proposed project based upon past experience, general reputation and credit history.
- G. The applicant shall provide sufficient market, financial, environmental and other data relative to the successful operation of the project.
- H. The applicant must retain ownership of the project long enough to complete it, to stabilize its occupancy, to establish the project management, and to initiate payment of taxes based on the increased project value. The Village may limit the transfer of ownership to firms with comparable financial and management capacity as the original applicant.
- I. The level of Tax Increment Financing assistance should be reduced to the lowest possible level in the least amount of time by maximizing the use of private debt and equity financing first.



#### IV. CRITERIA FOR TAX INCREMENT FINANCING ASSISTANCE.

- A. Tax Increment Financing assistance is generally available as a reimbursement after the project is complete. Thus, the project budget must identify the up-front sources intended to finance the development costs of the project. Assistance can be provided by the Village on a “pay-as-you-go” note method. This up-front financing may be considered on a case-by-case basis if increment generation is sufficient to meet initial financing and debt service costs.
- B. The amount of assistance provided to an applicant will be limited to the amount necessary to provide the applicant a reasonable rate of return. An applicant’s return on equity, return on cost or internal rate of return will be based on current market conditions as determined by the Village or Village’s Financial Advisor.
- C. Project receiving assistance will be subject to a “look back” provision. The look back will require the applicant to provide certified records of project costs and revenues, including lease agreement within a specified period after project completion. Adjustments to the level of assistance will be made to limit assistance in accordance with the development agreement.
- D. The applicant must submit audited financial statements for the last three (3) years. If the audited statements are comparative, only two (2) years are needed. If audited statements are not available, three (3) years of annual financial statements and summary schedules for other projects completed or started within the three (3) year timeframe covered by the financial statements must be submitted. The applicant must also submit an interim financial statement for the current year. Upon request the Village may permit these documents to be provided to the Village’s financial consultant in order to protect propriety or confidential information.

#### V. COSTS ELIGIBLE FOR TAX INCREMENT FINANCING ASSISTANCE:

Project costs qualifying for tax increment financing assistance, as defined under the TIF Act, include: utilities design, landscape design, architectural and engineering fees directly attributable to site work, site related permits, earthwork/excavation, soils corrections, landscaping, utility construction (sanitary sewer, storm sewer and water), streets and roads, street/parking lot paving, street/parking lot lights, curb and gutter, sidewalks, real property acquisition, building demolition, relocation of occupants, special assessments, qualified loan or bond financing costs, legal (acquisition, financing and closing fees), soils tests and environmental studies, surveys, and title insurance. Other eligible costs not here-to-fore mentioned but as outlined by Illinois statutes, 65 ILCS 5/11-74.4-3(q).

VI. APPLICATION PROCESS AND PROCEDURE.

- A. Application for Tax Increment Financing assistance shall be made on the forms provided by the Village.
- B. In addition to the information requested in the Tax Increment Financing assistance application, the applicant shall submit a preliminary financial commitment from a financial institution; plans and/or drawings for the project; background information on the applicant; a proforma analysis; and financial statements. The Village may also require that the applicant meet with the Township Assessor to determine the level of increment that will be generated by the proposed project.

**In order for a project to be considered for TIF assistance, the following steps and procedures are required to be followed:**

1. Applicant project must be located within the boundary of the TIF district.
2. Applicant must complete and return the appropriate application forms (attached).
3. Application should be supplemented by all pertinent documentation (i.e. number of jobs to be created/retained, total amount of investment, construction schedule, evidence of project financing, etc.) as stated in application
4. Completed applications will be submitted to the Village Clerk for review and comment. Incomplete forms will be returned to the applicant with an explanation on additional information as may be required.
5. Within thirty (30) days of acceptance of the application and required documentation, the Village Clerk will submit the application for review to the Administrative Review Team.
6. The Administrative Review Team shall consist of the Village President, Finance Committee Chair, Economic Development Chair, the Village TIF Attorney and the Village Finance Director. The Administrative Review Team will review and consider the application and act upon it as promptly as possible. The Administrative Review Team may defer action on any application pending further information required to clearly evaluate the project. It shall be the responsibility of the applicant to supplement the application with information as may be required by the Administrative Review Team in a timely manner. The Administrative Review Team will provide a recommendation to the Village Board.
7. Administrative Review Team shall approve, deny or amend the application. The decision of the Team shall be made in an open meeting properly held and advertised. The Team shall further provide the applicant with a written response of the actions of the Team on the status of the application.
8. The Administrative Review Team shall respect the confidentiality of financial records of the applicant as allowed by law.
9. The recommendation of the Administrative Review Team must be submitted and approved by a majority vote of the Village Council before any incremental property tax usage can be realized.
10. If approved by the Village Board a "letter of intent" outlining the specific terms and conditions of the TIF assistance will be provided to the applicant.

**Village of Hampshire  
Tax Increment Financing (TIF) Program Application**

ADDRESS OF PROPOSED PROJECT: \_\_\_\_\_

Village of Hampshire  
234 S. State Street  
Hampshire, IL 60140  
(847) 683-2181

**The Tax Increment Financing (TIF) Program application for qualified projects is subject to approval from the Hampshire Administrative Review Team and the Hampshire Village Board. The applicant may not start work before the Hampshire Administrative Review Team and Hampshire Village Board have all approved the application. In addition, in order to be eligible for TIF monies, the applicant has to receive written consent from the Hampshire Community Development before work begins. Any work performed before the TIF approval voids the entire TIF application.**

**Section One: Applicant Information**  
(Complete information for all categories that apply)

- Property Owner
- Tenant
- Developer

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ or EIN: \_\_\_\_\_

Business address (if different from proposed project address):  
\_\_\_\_\_

Village: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Village: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Please attach a list of all other property owners, business partners, developers and/or investors associated with this project, with the above information provided for each.

## Section Two: Company Profile

### 1. Business Location

- New business establishing itself in Hampshire
- Existing business
  - Expanding/remodeling at same location with Hampshire
  - Expanding to an additional location within Hampshire
  - Existing business **relocating from** (identify location):

Street Address: \_\_\_\_\_

Village: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Other: \_\_\_\_\_

### 2. Business Charter:

- Domestic Entity – chartered by State of Illinois
- Foreign Entity – chartered by state other than Illinois (name state): \_\_\_\_\_
- Alien Entity – chartered by a foreign country (name country): \_\_\_\_\_

### 3. Type of Business:

- Unincorporated Business
- Sole proprietorship
- Partnership
- Incorporated Business
  - Type of Corporation: \_\_\_\_\_
  - Subsidiary of parent company listed below:

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_ EIN: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

- Limited Liability Company (LLC) – Identify Registered Agent and Organizers (List on separate sheet if necessary):

Registered Agent Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

- Other Form of Business
  - Co-operative
  - Mutual

4. **Year Business Established:** \_\_\_\_\_

5. **Type of Business (Describe):**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Full-time employees:  
 Number: \_\_\_\_\_ Average Annual Wages: \_\_\_\_\_

Part-time employees:  
 Number: \_\_\_\_\_ Average Annual Wages: \_\_\_\_\_

6. **If Redevelopment Project, will it increase workforce?**

- No
- Yes-If yes, will the Increase Workforce be located in Hampshire?
  - No
  - Yes

Additional Full-time employees:  
 Number: \_\_\_\_\_ Average Annual Wages: \_\_\_\_\_

Additional Part-time employees:  
 Number: \_\_\_\_\_ Average Annual Wages: \_\_\_\_\_

7. **Annual Sales:**

Current: \_\_\_\_\_  
 Estimated Impact of Redevelopment Project: \_\_\_\_\_

8. **Annual Sales Tax Generated:**

Current: \_\_\_\_\_  
 Estimated Impact of Redevelopment Project: \_\_\_\_\_

9. **Facility Square Footage:**

Current: \_\_\_\_\_  
 Estimated Impact of Redevelopment Project: \_\_\_\_\_

10. **Annual Property Tax:**

Current: \_\_\_\_\_  
 Estimated Impact of Redevelopment Project: \_\_\_\_\_

11. **Has a business plan been developed in relation to the proposed redevelopment projects:**

- No (Development of a business plan may be required as part of the application process.)
- Yes (Include a copy with the application.)

### Section Three: Property/Building Ownership

Describe property being considered for redevelopment (include all pertinent descriptive information, such as survey, purchase agreement; also include preliminary plans, scope of work, design elevations, cost estimates, etc., if available):

**12. Property Status:**

- Vacant land
- Building on leased land – Describe: \_\_\_\_\_  
\_\_\_\_\_
- Land and building(s) – Describe: \_\_\_\_\_  
\_\_\_\_\_

**13. Property Owner (if not applicant):**

Name and Title: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ EIN: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_

**14. Property/Building Mortgage/Liens/Leases:**

- Land/Building is or will be owned *without a mortgage*.
- Land/Building is or will be owned *with a mortgage*.

**15. Identify all current and/or potential lien holders:**

Name and Title: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ EIN: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_

**16. Additional lien holders – Please identify additional lien holders and attach a list showing the above information for each.**

- Business identified above is currently attempting to purchase the land/building.
- Business identified above is **under contract to purchase** with current owner.
- Business identified above **has leased** the land/building from the current owner.

**17. If land/building owner identified above is not the applicant, has the owner given permission for the TIF project:**

- No
- Yes (attach written statement/letter from owner)

**Section Four: Conflict of Interest Disclosures**

**18. Is any owner of the business and/or land/building, or any tenant, or any of the project developers an elected or appointed official of the Village of Hampshire or related to an elected or appointed official of the Village of Hampshire, or routinely contracts with the Village of Hampshire to provide goods or services:**

- No
- Yes (attach written statement/letter from owner)

Explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Section Five: Project Details.**

**19. Identify TIF and or Overlay District in which the proposed project is located (Check all that apply):**

- Central Area Redevelopment Plan TIF
- Other: \_\_\_\_\_

**20. Zoning:** Current Zoning Classification: \_\_\_\_\_  
Will a request for a zoning variance be required to complete the project as intended at this juncture?

- No
- Maybe-not sure
- Yes \_\_\_\_\_

**21. Will this project proceed if TIF assistance is not granted?**

- No
- In a limited fashion (explain): \_\_\_\_\_
- Yes, but at a later date (explain): \_\_\_\_\_
- Yes, as scheduled
- Other: \_\_\_\_\_

**22. Project Funding:** If approved for participation in the Village of Hampshire TIF Program, my portion of the project costs will be provided by:

- Savings intended and set aside for the project.
- Bank loan, which has been approved for this purpose.
- I intend to make application for a loan through the Village of Hampshire Revolving Loan Fund. I understand this is a separate procedure and must be considered for approval by the Village’s Revolving Loan Committee, which will make its recommendation to the Village Board, and ultimately must be approved by the Village of Hampshire.

**23. Type of TIF Assistance Sought:**

- Requesting architectural/engineering fees for the design concept.
- Requesting architect/engineering fees for working drawings, bid specification, bid process, and contractor oversight.
- Requesting Facade Program assistance for construction costs.
- Requesting Landscaping and Exterior Beautification Program assistance.
- Requesting Assistance With Leasehold Improvements*
  - Facade
  - Building interior remodeling

Building demolition

Other: \_\_\_\_\_

***Requesting Assistance With Building Improvements***

Rehabilitation/reconstruction (describe): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Repair (describe) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Remodeling (describe): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Other (describe): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

***Requesting Assistance With Planning***

Study (describe): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Survey (describe): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Development Plan (describe) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

***Requesting Assistance With Architectural/Engineering Fees***

For design concept

For mechanicals, bid process and contractor oversight

**Requesting Assistance With Acquisition/Site Preparation Costs**

- Acquisition of land and other property, real or personal, or rights or interests therein.
- Demolition of buildings
- Clearing and grading of land

**Requesting Assistance With Engineered Environmental Barrier** - Site preparation and site improvements that serve as an engineered barrier addressing ground level or below ground level environmental contamination, including, but not limited to parking lots and other concrete or asphalt barriers.

If yes, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Requesting Assistance With Job Training and Retraining** – Costs of job training, retraining, advanced vocational education or career education including but not limited to courses in occupational, semi-technical or technical fields leading directly to employment, incurred for person employed or to be employed by employers located in a redevelopment project area.

If yes, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Requesting Assistance With Loan Interest** – Interest cost incurred by a redeveloper related to the construction, renovation, or rehabilitation of a redevelopment project, provided such payments in any one year do not exceed 30 percent of the annual interest costs incurred by the redeveloper with regard to the redevelopment project during that year, and that the total of such interest payments may not exceed 30 percent of the total cost paid or incurred by the redeveloper for the redevelopment project **plus** redevelopment project costs **excluding** any property assembly costs and any relocation costs incurred by the municipality.

If yes, provide estimate: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Section Six: Contact Information**

**24. Applicant's primary contact:**

Name: \_\_\_\_\_

Business Name \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email: \_\_\_\_\_

**25. Architect (if applicant has retained his/her own architect)**

Name: \_\_\_\_\_

Business Name \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email: \_\_\_\_\_

**26. Engineer (if applicant has retained his/her own engineer):**

Name: \_\_\_\_\_

Business Name \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email: \_\_\_\_\_

**27. Contractor: (if applicant has retained his/her own contractor)**

Name: \_\_\_\_\_

Business Name \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email: \_\_\_\_\_

**28. Attorney: (if applicant has retained his/her own attorney)**

Name: \_\_\_\_\_

Business Name \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email: \_\_\_\_\_

## Section Seven – Stipulations

1. **Proof of Ownership/Intent to Purchase/Lease Agreements** - I (we) agree, if the property owner/purchase, to provide the Village of Hampshire with proof of ownership or a copy of an executed purchase agreement for the project property, upon application into the program, and copies of all current leases; if lessee or potential lessee of the project property, I (we) agree to provide the Village of Hampshire with a copy of the executed lease or lease agreement, which may indicate final agreement is contingent upon receipt of the required TIF assistance.
2. **Existing Obligations** I (we) certify that, with respect to the proposed redevelopment property, there are no defaults in mortgage, land contract, or lease payments and that no taxes or special assessments are past due.
3. **Proof of Compliance** – I (we) agree, prior to TIF monies being awarded, to provide the Village of Hampshire with proof of compliance with all Village of Hampshire permit, building code, and business license requirements.
4. **Design Compliance.** I (we) agree acknowledge receipt of the Village of Hampshire Tax Increment Financing Districts-Design Guidelines, which includes TIF program guidelines and procedures, and agree to comply with the approved project design, including any changes which may be required as a result of the design review process, as described in that publication. Further, I (we) agree that should I (we) fail to adhere to, or authorize changes in, the approved design concept and/or plans for the project, without written approval from the Village of Hampshire, I (we) will be responsible for 100% of all costs necessary to bring the project into compliance or for 100% of all project costs incurred to date, including all architectural and engineering fees, as well as construction costs, whether previously paid or required to be paid under the terms of any contract that the Village of Hampshire may have entered into on my (our) behalf.
5. **Proof of Insurance.** I (we) agree, upon project approval by the Village of Hampshire, to provide the Village with certificate of liability, hazard, vandalism, and theft insurance, naming the Village of Hampshire as “additional insured” for the project and covering the value of the property and estimated cost of all improvements to be completed under the TIF program.
6. **Plat of Survey** I (we) agree, upon project approval by the Village of Hampshire, to provide the Village with a plat of survey for the property, to be used by the architect in ensuring that the project complies with Village of Hampshire code.
7. **Assurance of Cooperation From Tenants.** I (we), as building owner(s), agree to secure the signatures of all affected tenants (if the building owner is the applicant), showing their willingness to cooperate with the the Village of Hampshire, the project architect and the contractors to complete the project in a timely manner. In this matter, it is clearly understood that any additional agreements are solely between the owner(s) and tenant(s), and that Village of Hampshire, project architect, and contractors are not a party to these agreements, nor are they to be held responsible for the terms of said agreements between owner(s) and tenant(s).
8. **Tenant Lease Agreements.** I (we) agree, as the owner(s) and/or developer(s) of a redevelopment property, to include the appropriate conditions in any new or extended tenant lease agreement, following the redevelopment project, that would ensure all tenants will comply with design concept established for the property and/or the design guidelines as established for the district, including sign specifications.
9. **Construction Contracts, Contracts for Professional Services.** I (we) understand that, when a façade project is coordinated by the Village of Hampshire and the applicant, contracts for professional services (architectural, engineering, construction management), as well as the project construction contract, will be approved by the Village of Hampshire., as the “project owner.” Further, I (we) understand that the construction contract may define, among other things, the number of days expected to complete the project, although that is not a guarantee of completion within the time period specified. I (we) understand that unexpected conditions, delays in receipt of materials, weather, etc., can lead to delays and agree not to hold the Village of Hampshire responsible.

10. **Credit Check.** I (we) agree, that by signing this application we are providing authorization for the Village of Hampshire to run a credit check(s) as they deem necessary.
11. **Additional Information.** I (we) understand and agree to provide additional information about the business, including financial statements, business projections, closing statements, evidence of funds escrowed for the project loan commitments, etc., if requested by the Village, to determine program eligibility and /or potential to remain in business if funds are allocated for the project.
12. **Legal Costs to Enforce Agreement** – Subject to any limits under applicable law, I (we) agree to reimburse the Village of Hampshire for reasonable attorneys’ fees and legal expenses incurred to enforce the terms of this and any other agreement, which may replace or supersede this one, whether or not there is a lawsuit, including attorneys’ fees and legal fees and legal expenses for efforts to modify or vacate any automatic stay or injunction, appeals, and any anticipated post-judgment collection services. If not prohibited by applicable law, I (we) also will pay any court costs, in addition to all other sums provided by law.

I (we), by signature below, agree to the stipulations itemized above the certify that the information supplied in this application is, to the best of my (our) knowledge, true, accurate, and complete, and is provided for the purpose of obtaining approval to participate in the Village of Hampshire's TIF programs. I (we) understand the work to be performed will be in accordance with all Village codes, and must receive Village council approval and that any work performed prior to Village council approval will result in the TIF application being declared void. I (we) agree to hold harmless, indemnify, and defend the Village of Hampshire, and their employees and agents, for any and all liabilities arising out of this application, loan, construction or other projects, and any agreement to share costs, including but not limited to any and all lawsuits or other disputes. I understand if approved for TIF assistance, the work to be performed will be in accordance with the program procedures and the general design guidelines for the district, as well as the specific design concept and improvement plan approved for this property.

Signature of Applicant	Date
Print Name	Date
In witness thereof: _____ Notary	Date

**If TIF applicant is not the owner of real property, approval of this application must be obtained from the property owner/property manager in order to move forward.**

I CERTIFY THAT I, THE UNDERSIGNED, AM THE OWNER OF PROPERTY LOCATED AT:

\_\_\_\_\_  
(Address of Property to be improved)

AND AUTHORIZE \_\_\_\_\_ TO MAKE THESE  
(Applicant's Full Name)  
IMPROVEMENTS AND APPLY FOR PARTICIPATION IN THIS PROGRAM.

Signature of Owner/Property Manager	Date
Print Name	Date

This application shall be reviewed by an administrative team of reviewers prior to formal review by the Village Board. A recommendation will be submitted to the Board by the administrative review team.

Please call the Village of Hampshire to make an appointment to discuss your completed application:

Village of Hampshire  
234 S. State Street  
Hampshire, IL 60140  
(847) 683-2181

# Central Area Redevelopment Plan Area





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## AGENDA SUPPLEMENT

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**TO:** President Magnussen and Village Board

**FROM:** Lori Lyons, Finance Director

**FOR:** August 4, 2016 Village Board Meeting

**RE:** Request for disbursement for Fire Hydrant Flags

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**Background.** Last summer, the Hampshire Fire Protection District (HFPD) began a multi-year program installing marker flags on the hydrants located in the Village. Fire hydrant flag markers allow firemen to locate hydrants should they be buried under snow in winter and their reflective strips help fire crews quickly spot hydrants in the dark year-round.

**Analysis.** While not in the budget, the Board of Trustees previously agreed to participate in this program by reimbursing the HFPD for one half of the cost of the markers. The HFPD is completing the installation in the truck stop area, at the high school, Gary D Wright, Hampshire Hills, Hampshire Woods and Prairie Ridge (in front of the existing residences). Markers were previously installed in Lakewood Crossing.

**Recommendation.** Staff requests authorization to provide reimbursement in the amount of \$1,500 to the HFPD. This amount will be disbursed from the Public Use Fund.



# Invoice

PO Box 353  
 Old Bethpage, NY 11804  
 877-572-9592  
 877-572-7793 Fax  
 www.911erp.com

P.O. No.	Date	Invoice #
	5/3/2016	5031605

Bill To
Trevor Herrmann Hampshire Fire Department 202 Washington Ave Hampshire IL 60140

Ship To
Trevor Herrmann Hampshire Fire Department 202 Washington Ave Hampshire, IL 60140

Ship Date	Ship Via	Tracking #	Rep	Terms	Web Site
5/3/2016	UPS		JL		www.911erp.com
Item	Description	Qty	Rate	B/O	Amount
FHM25N Shipping	60" Side Mount Fire Hydrant Marker with spring Shipping & Handling Out-of-state sale, exempt from sales tax	140	20.50 130.00 0.00%	0	2,870.00T 130.00T 0.00

I PRF Grant  
 acct # 801516C  
 Bm

Fed Tax ID# 13-4341416

Finance Charges of 1.5% per month  
 will be applied  
 to all overdue invoices.

<b>Total</b>	\$3,000.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$3,000.00

# VILLAGE OF HAMPSHIRE

Accounts Payable

**Aug. 4, 2016**

The President and Board of Trustees of the Village of Hampshire  
Recommends the following Warrant in the amount of

**Total: \$239,105.61**

To be paid on or before  
Aug 9, 2016

Village President: \_\_\_\_\_

Attest: \_\_\_\_\_

Village Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

BATCH # 080116

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O.#	BATCH	DUE DATE	INVOICE AMT/ ITEM AMT
B&F	B&F CONSTRUCTION CODE SERVICES 44415	01 REINSPECTION	01-000-000-2060	07/26/2016	080116	07/26/2016	25,806.80	
		02 REINSPECTION	CALATLANTIC - TUSCANY WO				880.00	
		03 REINSPECTION	WM RYAN HOMES - SECURITY				55.00	
		04 INV#44415	OTHER PROF.SERVICES-REIM				55.00	
			BLDG.INSP.SERVICES				24,816.80	
						VENDOR TOTAL:	25,806.80	
B&KPO	B & K POWER EQUIPMENT 151265	01 INV#151265	01-003-003-4670	07/28/2016	080116	07/28/2016	78.80	
			MAINTENANCE SUPPLIES				78.80	
						VENDOR TOTAL:	78.80	
						VENDOR TOTAL:	500.95	
						VENDOR TOTAL:	500.95	
BUBR	BUCK BROTHERS, INC. 91002	01 CHAIN FOR MISC USE	01-003-003-4680	07/28/2016	080116	07/28/2016	101.16	
			OPERATING SUPPLIES				101.16	
						VENDOR TOTAL:	126.15	
						VENDOR TOTAL:	126.15	
CHEX	CHRISTENSEN EXCAVATING 5434	01 INV#54347 HAUL AWAY SOIL	01-003-002-4130	08/02/2016	080116	08/02/2016	1,112.50	
			MAINTENANCE - STREETS				1,112.50	
						VENDOR TOTAL:	1,112.50	
						VENDOR TOTAL:	1,112.50	
CHPA	CHAMPION PAVING CORP. 611321	01 INV#611321	06-001-006-4790	08/02/2016	080116	08/02/2016	45,400.00	
			CONTRACTURAL SERVICE				45,400.00	
						VENDOR TOTAL:	45,400.00	
						VENDOR TOTAL:	45,400.00	





BATCH # 080116

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O.#	BATCH	DUE DATE PROJECT	INVOICE AMT/ ITEM AMT
		01 INV#424787	01-003-003-4670		MAINTENANCE SUPPLIES			6.69
HAAUPA								
	424883	HAMPSHIRE AUTO PARTS		08/02/2016		080116	08/02/2016	6.65
	01	INV#424883	01-003-003-4680		OPERATING SUPPLIES			6.65
	425326			08/02/2016		080116	08/02/2016	3.92
	01	INV#425326	01-003-003-4670		MAINTENANCE SUPPLIES			3.92
	425745			08/02/2016		080116	08/02/2016	31.69
	01	INV#424745	01-002-002-4110		MAINTENANCE - VEHL.			31.69
	426268			08/02/2016		080116	08/02/2016	119.39
	01	INV#426268	31-001-003-4670		MAINTENANCE SUPPLIES			119.39
								VENDOR TOTAL: 234.60
HAIN								
	3821011	HAWKINS INC		08/02/2016		080116	08/02/2016	929.50
	01	INV#3921011	31-001-003-4680		OPERATING SUPPLIES			929.50
	3922486			08/02/2016		080116	08/02/2016	929.50
	01	INV#3922486	31-001-003-4680		OPERATING SUPPLIES			929.50
								VENDOR TOTAL: 1,859.00
HDSUWA								
	F796705	HD SUPPLY WATERWORKS LTD		07/28/2016		080116	07/28/2016	454.17
	01	FOR PRAIRIE ST	01-003-002-4130		MAINTENANCE - STREETS			454.17
	F853862			08/02/2016		080116	08/02/2016	5,475.42
	01	INV#F853862	30-001-005-4960		METERS/EQUIPMENTS			5,475.42
								VENDOR TOTAL: 5,929.59
IPODBA								
	583096-0	IPO/DBA CARDUNAL OFFICE SUPPLY		08/02/2016		080116	08/02/2016	52.56

BATCH # 080116

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O.#	BATCH	DUE DATE	INVOICE AMT/ ITEM AMT
		01 INV#583096-0	01-002-003-4650	08/02/2016				52.56
IPODBA		IPO/DBA CARDUNAL OFFICE SUPPLY						
	583267-0	01 INV#583267-0	01-002-003-4650	08/02/2016		080116	08/02/2016	21.78
								21.78
							VENDOR TOTAL:	74.34
JGUNIN		J.G. UNIFORMS INC.						
	42946	01 INV#42946	01-002-003-4690	08/02/2016		080116	08/02/2016	170.41
								170.41
							VENDOR TOTAL:	170.41
KACOCO		KANE COUNTY TREASURE						
	080216	01 PARCEL #01-26-152-003	01-001-004-4800	08/02/2016		080116	08/02/2016	385.34
		02 PARCEL #01-26-178-004	01-001-004-4800					266.44
								118.90
							VENDOR TOTAL:	385.34
KCEC		KANE COUNTY GOVERNMENT CENTER						
	2016-00000015	01 EMERGENCY DISPATCH	01-002-002-4285	07/26/2016		080116	07/26/2016	80,318.50
								80,318.50
							VENDOR TOTAL:	80,318.50
MEMACA		METROPOLITAN MAYOR CAUCUS						
	2016-108	01 INV#2016-108	01-001-002-4430	08/02/2016		080116	08/02/2016	250.34
								250.34
							VENDOR TOTAL:	250.34
PEBASO		PETER BAKER & SON CO.						
	12156	01 INV#12156	01-003-002-4130	07/28/2016		080116	07/28/2016	98.98
								98.98
							VENDOR TOTAL:	98.98



BATCH # 080116

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O.#	BATCH	DUE DATE PROJECT	INVOICE AMT/ ITEM AMT
PITB	PITNEY BOWES 3100364331	01 ACCT#0016263180	01-002-002-4280	08/02/2016	RENTALS	080116	08/02/2016	177.00 177.00
						VENDOR TOTAL:		177.00
POPH	PURCHASE POWER 080216	01 ACCT#8000-9090-03337198	01-002-002-4320	08/02/2016	POSTAGE	080116	08/02/2016	387.79 387.79
						VENDOR TOTAL:		387.79
QUCO	QUILL CORPORATION 6169130	01 INV#6169130	30-001-003-4650	08/02/2016	OFFICE SUPPLIES	080116	08/02/2016	7.98 7.98
	6185080	01 INV#6185080	01-003-003-4650	08/02/2016	OFFICE SUPPLIES	080116	08/02/2016	244.90
		02 INV#6185080	30-001-003-4650		OFFICE SUPPLIES			122.45
		03 INV#6185080	31-001-003-4650		OFFICE SUPPLIES			61.45
						VENDOR TOTAL:		61.00
	6234768	01 INV#6234768	31-001-003-4650	08/02/2016	OFFICE SUPPLIES	080116	08/02/2016	30.99 30.99
	7416869	01 INV#7416869	01-003-003-4650	08/02/2016	OFFICE SUPPLIES	080116	08/02/2016	177.99
		02 INV#7416869	30-001-003-4650		OFFICE SUPPLIES			88.50
		03 INV#7416869	31-001-003-4650		OFFICE SUPPLIES			44.25
						VENDOR TOTAL:		45.24
	7431556	01 INV#7431556	01-003-003-4650	08/02/2016	OFFICE SUPPLIES	080116	08/02/2016	538.31
		02 INV#7431556	30-001-003-4650		OFFICE SUPPLIES			269.00
		03 INV#7431556	31-001-003-4650		OFFICE SUPPLIES			134.50
						VENDOR TOTAL:		134.81
	7455337			08/02/2016		080116	08/02/2016	35.96



BATCH # 080116

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O.#	BATCH	DUE DATE	INVOICE AMT/ ITEM AMT
		01 INV#18073	31-001-002-4100	MAINT. BUILDING				940.65
							VENDOR TOTAL:	1,536.15
VUMA		VULCAN MATERIALS 31206506						
		01 INV#31206506	01-003-002-4130	07/28/2016	MAINTENANCE - STREETS	080116	07/28/2016	429.69
								429.69
							VENDOR TOTAL:	429.69
VWPD		VERIZON WIRELESS 9768786189						
		01 ACCT#880495288-00001	01-002-002-4230	08/02/2016	COMMUNICATION SERVICES	080116	08/02/2016	342.12
								342.12
							VENDOR TOTAL:	342.12
VVWH		VERIZON WIRELESS 9768786190						
		01 ADM	01-001-002-4230	07/26/2016	COMMUNICATION SERVICES	080116	07/26/2016	489.78
		02 PD	01-002-002-4230		COMMUNICATION SERVICES			65.85
		03 STR	01-003-002-4230		COMMUNICATION SERVICES			259.68
		04 WTR	30-001-002-4230		COMMUNICATION SERVICES			91.21
		05 SWR	31-001-002-4230		COMMUNICATIONS SERVICES			28.47
								44.57
							VENDOR TOTAL:	489.78
WAMA		WASTE MANAGEMENT 3505750-2011-9						
		01 ACCT#103-0003739-2011-5	29-001-002-4330	08/02/2016	GARBAGE DISPOSAL	080116	08/02/2016	40,241.19
								40,241.19
							VENDOR TOTAL:	40,241.19
							TOTAL --- ALL INVOICES:	239,105.61