

# VILLAGE OF HAMPSHIRE - BOARD OF TRUSTEES

Meeting Minutes – September 19, 2013

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday September 19, 2013.

Present: George Brust, Martin Ebert, Jan Kraus, Mike Reid, Orris Ruth, Rob Whaley.

Absent: None

Staff & Consultants present: Village Administrator Doug Maxeiner, Village Attorney Mark Schuster, and Village Engineer Julie Morrison.

A quorum was established.

President Magnussen led the Pledge of Allegiance.

Trustee Brust moved, to approve the minutes of September 5, 2013, with the one change under Citizens Comments; should be “this” not “thin”.

Seconded by Trustee Reid  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

## VILLAGE PRESIDENT REPORT

Village President Magnussen read and signed the 2013 Chamber Proclamation.

Read and signed the “Drive4Pledges Day” proclamation.

## VILLAGE ADMINISTATOR

Request from the Hampshire/Burlington CROP Walk for the use of Village Streets to conduct a One-Mile and Five-Mile Fundraising Walk to Benefit the Hampshire/Burlington Food Pantry and the Church World Services on September 29, 2013.

Trustee Reid moved, to approve the Request from the Hampshire/Burlington CROP Walk for the use of Village Streets to conduct a One-Mile and Five-Mile Fundraising Walk to Benefit the Hampshire/Burlington Food Pantry and the Church World Services on September 29, 2013.

Seconded by Trustee Kraus  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

Request for authorization to Purchase a 14' Gazebo from Leisure Woods, Inc. in the amount of \$6,510 installed and to direct staff to arrange for Concrete Work for the Base.

Trustee Ruth moved, to approve to Purchase a 14' Gazebo from Leisure Woods, Inc. in the amount of \$6,510 installed and to direct staff to arrange for Concrete Work for the Base.

Seconded by Trustee Brust  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Reid, Ruth, Whaley  
Nays: None  
Absent: None

Trustee Ruth discussed and showed the board his plans for the park. Bike path, sidewalks, and wayside signs – he would need to check with IDOT on the signs.

Village Administrator Maxeiner also reported Lori Lyons will be starting full time employment with the Village- October 1, 2013.

## VILLAGE BOARD COMMITTEE REPORTS

### a. Economic Development

Trustee Brust reported Economic Development meeting will be held on October 16<sup>th</sup>, 2013 at 5:30 p.m. A Chamber mixer will be held at Ryland Homes on September 25 all board members are invited.

Trustee Brust passed out Hampshire Chamber brochure's that will be passed out to entice businesses to come to Hampshire. This was only a rough draft any mistakes or changes please contact Trustee Brust by email.

### b. Finance

#### Accounts Payables

Trustee Kraus moved, to approve accounts payable in the amount of \$169,135.77 to be paid on or before September 25, 2013.

Seconded by Trustee Ebert  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Reid, Ruth, Whaley  
Nays: None  
Absent: None

### c. Planning/Zoning

A Planning Commission meeting is scheduled for October 14, and Zoning Board of Appeals is scheduled for October 22.

### d. Public Safety

Trustee Reid report Public Safety Committee was held prior to the Village Board meeting today to discuss Social Media, an Ordinance policy will go to the Village Attorney for review afterwards will be presented to the Village Board for approval.

Trustee Ruth inquired about the signs on Allen Road "over weight trucks" do they need a permit. Chief Thompson reported those signs were from county and could come down now. Trustee Ruth mentioned over grown grass on and along the bike path, the Village should address it now before winter.

### e. Public Works

No report

### f. Village Services

Trustee Kraus reported Oil & Electronic recycling is Saturday October 5<sup>th</sup> from 9 am to 11:30 a.m. this will be the last one for the year.

g. Field & Trails

No report

New Business

Trustee Reid inquired about purchasing tablets for the Trustees, and flat screen projection versus printing and copying paper for the board members. Trustee Whaley suggested to put a proposal together and break down the savings to the Village per page, time, and printing.

Executive Session

Trustee Whaley moved, to adjourn to executive session to discuss Personnel- appointment, employment, compensation, discipline, performance or dismissal of a specific employee under Section 2 (c) 1 and Probable, Pending or Imminent Litigation under Section 2(c) (11), Open Meetings Act, at 7:50 p.m.

Seconded by Trustee Ebert  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Reid, Ruth, Whaley  
Nays: None  
Absent: None

The Village Board reconvened at 8:15 PM

Trustee Whaley moved, to allow staff the authority to hire a temporary employee for SSA mowing.

Seconded by Trustee Reid  
Motion carried by roll call vote  
Ayes: Brust, Ebert, Kraus, Reid, Ruth, Whaley  
Nays: None  
Absent: None

Adjournment

Trustee Ebert moved, to adjourn the Village Board meeting at 8:17 p.m.

Seconded by Trustee Kraus  
Motion carried by voice vote  
Ayes: All  
Nays: None  
Absent: None

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Linda Vasquez, Village Clerk