

**VILLAGE OF HAMPSHIRE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
February 18, 2021**

The regular meeting of the Village Board of Hampshire was called to order by Village President Jeffrey Magnussen at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, February 18, 2021.

Present: Aaron Kelly, Christine Klein, Toby Koth, Mike Reid, and Jeffrey Magnussen.

Electronically: Ryan Krajecki and Erik Robinson.

Absent: None

A quorum was established.

Also Present: Village Manager Jay Hedges, Village Clerk Linda Vasquez, Finance Director Lori Lyons, Police Chief Brian Thompson, and Assistant to the Village Manager Josh Wray.

Also electronically: Village Attorney Mark Schuster and Tim Paulson – EEI

President Magnussen led the Pledge of Allegiance.

CITIZEN COMMENT

Hampshire Township Assessor Rose Letheby introduced her daughter Rebecca Penkaty. Ms. Penkaty is running for Hampshire Township Assessor and gave a short brief background on herself. She has worked at Minerallac for 15 years but received her tax assessor credentials in 2016. She works part-time with her mother now but plans to make the assessor job her full-time work if elected. She knows the job and would be fair and accurate with everyone's taxes.

MINUTES

Trustee Klein moved to approve the minutes of February 4, 2021.

Seconded by Trustee Reid
Motion carried by roll call vote.
Ayes: Kelly, Klein, Krajecki, Robinson, Reid
Nays: None
Absent: None
Present: Koth

VILLAGE MANAGER'S REPORT

Village President Magnussen proclaimed National Engineers Week for the week of February 21-27, 2021.

Trustee Koth moved to approve Resolution 21-02; Approving a certificate of vacation pertaining to the final plat subdivision for Hampshire Woods Business Parl.

Seconded by Trustee Klein

Motion carried by roll call vote.

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid

Nays: None

Absent: None

Trustee Krajecki moved to set a date for public hearing March 18, 2021 at 7 p.m. at the Village Hall on the proposed Annexation Agreement and Amendment to the prior Annexation Agreement relating to the Oakstead Subdivision in the Village.

Seconded by Trustee Robinson

Motion carried by roll call vote.

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid

Nays: None

Absent: None

Trustee Krajecki moved to authorize the Village Manager to negotiate and enter into a Professional Service Agreement with EEI for Engineering and Landscape Architectural Services for the Streetscape Project.

Seconded by Trustee Klein

Motion carried by roll call vote.

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid

Nays: None

Absent: None

Village Trustee Klein moved to approve the engagement with Lauterbach & Amen, LLP for FY2021 Audit Services and TIF Compliance in the amount of \$27,365.

Seconded by Trustee Kelly

Motion carried by roll call vote.

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid

Nays: None

Absent: None

Mr. Hedges thanked Ms. Lyons and her accounting manager, Terry Hampton, for their excellent work getting the audits caught up to this point.

Village Manager Hedges reported he received on email on February 10, 2021 on a follow-up meeting with IDOT concerning some of the questions related to the intersection improvements at Rt. 72 and State Street raised at the last Village Board meeting:

- The Village will be able to use the light pole nearest to the proposed sign at Henpeck Park, and staff will talk to ComEd about the electric requirements.
- IDOT said adding the sidewalk on the northwest corner of the intersection to the plans is not possible because it would delay the project for another year since IDOT only lets projects once per year. The Village may still add the sidewalk on its own in the future.

Trustee Robinson thanked Mr. Hedges for his efforts.

VILLAGE BOARD COMMITTEE REPORTS

- a) **Public Relations** – Trustee Reid reported they had a meeting Monday, February 15. They have seen the draft copy of the business brochure and will be working on editing that with the BDC.
- b) **Planning/Zoning** – Trustee Robinson notified that there will be a Plan Commission meeting on February 2 to include a public hearing for the new residential development (Oakstead) by Crown Community Development. The ZBA will meet on March 9, also for Oakstead, and for two zoning text amendments: (1) to amend signage requirements in the Interchange Overlay District and (2) combining ZBA and Plan Commission into one body. On March 18 at 7 p.m., the Village Board will have a public hearing for Oakstead.
- c) **Public Safety** – No report
- d) **Fields & Trails** – No report
- e) **Village Services** – Trustee Kelly mentioned that Flood Brothers has contacted him about Refuse Service Contract. Trustee Kelly will set up a Village Services Committee meeting to discuss bidding.
- f) **Public Works** – Trustee Koth reported that we are low on salt, and the State is shipping the salt to IDOT first; the rest of us are on hold. Public Works have plowed for 11 straight days. He also thanked Mr. Hedges for organizing lunch at the Rose Garden for our Public Works employees today. Clarke Mosquito will hold their price in the proposed contract renewal.
- g) **Business Development** – Trustee Krajecki reported the BDC met on February 10 at 6:30 PM. They are reviewing the 2004 Comprehensive Plan to provide input on future commercial/industrial land use. They are also working on the new CEO Ambassador Program as well as a new entrepreneurship program that is aimed at helping anyone who would like to start up a business.
- h) **Finance** –

a. Accounts Payable

Trustee Robinson moved to approve the Accounts Payable for Trustees/employees Ryan Krajecki in the sum of \$295.00 paid on or before February 24, 2021.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Kelly, Klein, Koth, Robinson, Reid
Nays: None
Absent: None
Abstained: Krajecki

Trustee Koth moved to approve the Accounts Payable in the sum of \$153,607.78 paid on or before February 24, 2021.

Seconded by Trustee Krajecki
Motion carried by roll call vote.

Ayes: Kelly, Klein, Koth, Krajecki, Robinson, Reid
Nays: None
Absent: None

ANNOUNCEMENTS

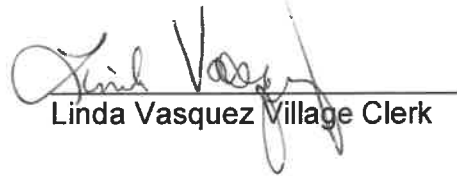
Trustee Koth mentioned Mr. Hedges is doing a fantastic job. President Magnussen agreed and also added Ms. Lyons, Chief Thompson, and Mr. Wray.

Trustee Kelly proposed that the Village should consider getting an intern to update/critique our social media. Hampshire High School has a program that we can check into.

ADJOURNMENT

Trustee Kelly moved to adjourn the Village Board meeting at 8:12 p.m.

Seconded by Trustee Klein
Motion carried by roll call vote
Ayes: Kelly, Klein, Koth, Krajecki, Robinson, and Reid
Nays: None
Absent: None


Linda Vasquez Village Clerk