



Village of Hampshire
Village Board Meeting
Thursday, December 16, 2021 - 7:00 PM
Hampshire Village Hall – 234 S. State Street

AGENDA

1. Call to Order
2. Roll Call to Establish Quorum
3. Pledge of Allegiance
4. Public Comments
5. Approval of Minutes from December 2, 2021
6. Village Manager's Report
 - a. A Resolution Approving Release of Certain Closed Session Minutes and Authorizing the Village Clerk to Destroy the Tape Recordings of Certain Closed Sessions
 - b. A Resolution Approving an Intergovernmental Agreement with Hampshire Township Road District for Snow Removal Operations
 - c. A Motion Authorizing Staff to Bind Insurance Coverage Offered by Arthur J. Gallagher
 - d. A Motion to Approve a Change Order and Final Pay Request for the Highland Avenue Storm Sewer Project
 - e. A Motion to Accept the 2021 Municipal Compliance Report Regarding the Hampshire Police Pension Fund
 - f. An Ordinance Establishing Special Service Area #29, for the TRZ/NCI shared Stormwater Management Facility
 - g. A Motion to Approve a Letter of Credit Reduction Request for the D300 School at Oakstead
7. November Monthly Reports
 - a. Police Incidents Report
 - b. Engineering Report
8. Accounts Payable
 - a. A Motion to Approve the December 16, 2021 Accounts Payable to Personnel
 - b. A Motion to Approve the December 16, 2021 Regular Accounts Payable
9. Village Board Committee Reports
 - a. Business Development Commission
 - b. Public Relations
 - c. Public Works

d. Budget

10. New Business

11. Announcements

12. Executive Session

13. Adjournment

Attendance: By Public Act 101-0640, all public meetings and public hearings for essential governmental services may be held by video or tele conference during a public health disaster, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend this meeting by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than noon (12 PM) two days prior to the meeting, and a link to participate will be sent to your e-mail address the day of the meeting, including all exhibits and other documents (the packet) to be considered at the meeting.

Recording: Please note that all meetings held by videoconference will be recorded, and the recordings will be made public. While State Law does not required consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans With Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
December 2, 2021**

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, December 2, 2021.

Roll Call by Village Clerk Vasquez:

Present: Heather Fodor, Aaron Kelly, Toby Koth, Lionel Mott, Laura Pollastrini, and Erik Robinson.

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Village Clerk Linda Vasquez, Finance Director Lori Lyons, Assistant to the Village Manager Josh Wray, Village Attorney Mark Schuster, and Police Chief Brian Thompson.

President Reid led the Pledge of Allegiance.

MINUTES

Trustee Pollastrini moved to approve the minutes of November 18, 2021.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
Nays: None
Absent: None

APPOINTMENTS

Clerk Vasquez swore-in Sandro Palomares as a Police Officer. Officer Palomares introduced his wife and son. He comes to the Village with 15 years of experience as an officer in the Chicagoland area.

Trustee Kelly moved to approve the appointment of Gilbert Hueramo as a part-time Police Officer.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Koth, Mott, Pollastrini, Robinson
Nays: None
Absent: None

Clerk Vasquez swore-in Gilbert Hueramo as a part-time Police Officer. Officer Hueramo introduced his mother and close friend. He comes to the Village with over 20 years of experience, including time as a reserve officer.

VILLAGE MANAGER'S REPORT

Mr. Hedges asked the Village Board to move item 9-a to the top of the Village Manager's report so the variance petitioners can leave after their business if they choose.

A Motion to move 9-a after number 6, an Ordinance approving the petition for variations filed by William Investment Group for the property at 268 Mill Ave.

Trustee Robinson moved to approve moving 9-a on the agenda after number 6: Ordinance approving the petition for variations filed by William Investment Group for the property at 268 Mill Ave.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Robinson, Koth, Mott, Pollastrini
Nays: None
Absent: None

An Ordinance approving the petition for variations filed by William Investment Group for the property at 268 Mill Ave.

Attorney Schuster briefly described the discussion and action on this item at the Planning and Zoning Commission. He noted this petition includes three variances regarding the rear setback, side setback, and like-construction style requirements for accessory structures. The Planning and Zoning Commission voted 3-2 in favor of the three variances (voted as one motion), which does not satisfy the 4-vote requirement for a positive recommendation.

President Reid said he spoke with Planning and Zoning Chairman Mroch and two other commissioners and that there seemed to be two lines of thinking that caused the split vote at the Planning and Zoning Commission. First, the property owners have made an effort to clean up the property and add value to that area of town, so we should help them be successful by meeting them part-way. Second, the code requirements are there for a reason, and we should enforce them so that this area continues to move towards code compliance.

Trustee Robinson asked what like-construction would look like. Since the primary building is a brick structure, the accessory structure should have similar colors, style, brick fascia, etc. to meet the code requirement.

Mr. Hedges noted that the Village Board has been using the term "pole barn," which is a construction method that is not allowed in the Village. That style of building is allowed, but he clarified that the petitioners are not asking to have a pole barn, and the petitioners confirmed their building would have a foundation and be constructed as required by the building code.

Trustee Kelly noted that this area of town has no cohesive look; allowing a dissimilar style for the accessory building on the property would not degrade the area. The petitioners noted that most of the buildings in the area are pole barn style buildings.

President Reid noted that few other properties in this area conform to the setback requirements that were set in place after they were built and asked if the Village Board should make a code change here so that everyone in this area does not need a variance to do something that is already present. Mr. Hedges noted that variances are part of the zoning process, and he suggested this might be something the Village Board will continue to want to see and approve each time someone wants to build something new.

Trustee Koth moved to approve Ordinance 21-59; petition for variations filed by William Investment Group for the property at 268 Mill Ave.

Seconded by Trustee Robinson
Motion carried by roll call vote
Ayes: Fodor, Kelly, Robinson, Koth, Mott, Pollastrini
Nays: None
Absent: None

PUBLIC HEARINGS

Finance Director Lyons introduced the public hearings for the general property tax levy and the SSA levies.

Village President Reid opened at 7:30 p.m. Public Hearing regarding a property tax levy increase for the Village of Hampshire Annual Tax Levy for FY2022.

Finance Director Lyons went over why we have levies and how we collect them via Kane County. State law limits the levy request to 5% more than the prior year unless new construction value has added more than that. She presented the calculation for how the levy request is determined, which is based on the prior year levy, new assessed values of properties in the Village, the Consumer Price Index, value of new construction and new property, and a state multiplier.

Trustee Pollastrini asked about the Hampshire Township Assessor's process of reassessment every year compared to every four years that other assessors do. Ms. Lyons explained that each township also gets a multiplier value based on how the assessments compare to assessments in other townships, similar to how the state applies a multiplier to each county to ensure assessments are consistent across jurisdictions. Each year, the township assessor gets a preliminary multiplier then readjusts the assessments in order to get the multiplier to 1, so it is not really a whole new assessment that involves market value research every year. Trustee Koth asked if the assessors have any monetary incentive to hit a multiplier of 1. Ms. Lyons is not aware of anything like that.

Ms. Lyons continued to explain what the property tax levy is used for, including general corporate tax revenue, IMRF expenses, police protection, audit expenses, liability insurance, and Social Security. She then noted that, even though the total levy request is higher than last year, a property that does not see any change in assessed value will actually see a slightly lower total property tax under this levy request compared to last year – about \$12 for the year. This is because of all the new construction and property being added to the Village generating more tax revenue. Finally, she reminded everyone that the Village only receives \$0.06 for every property tax dollar collected.

President Reid asked how we explain this process better to residents. It is a messaging battle every year. Mr. Hedges noted that he has not seen this be an issue yet, but staff could prepare a short explanation of why a higher levy request does not mean the Village is raising property taxes.

Trustee Robinson moved to close the public hearing at 7:51 p.m.

Seconded by Trustee Fodor
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Robinson, Koth, Mott, Pollastrini
Nays: None
Absent: None

Village President Reid opened at 7:52 p.m. Public Hearing regarding a property tax levy increase for the Village of Hampshire Special Service Area 7 (Hampshire Hills).

This SSA includes 3 detention areas totaling nearly 18 acres. The revenue for this levy will be used for controlled burning and herbicide applications as well as regular mowing. After the presentation last meeting, she spread the costs for these activities out further into the future in the maintenance plan in order to reduce the increase this year, but she and Mr. Hedges both stressed the importance of keeping on this maintenance schedule and not pushing any work.

Trustee Kelly asked if Village capital funds can be used for the more expensive work that is required to catch-up on neglected maintenance. Mr. Hedges noted that the years that maintenance was not performed also means that those property owners did not have SSA taxes those years. Staff will provide an official legal opinion on whether capital funds can be used for SSA expense, but Mr. Hedges also noted that the Village uses its limited capital funds on the tens of millions of dollars of expenditures for infrastructure, equipment, and buildings, so it would be a significant change in policy to use capital funds for SSA work.

Trustee Robinson moved to close the public hearing at 8:06 p.m.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Robinson, Koth, Mott, Pollastrini
Nays: None
Absent: None

Village President Reid opened at 8:06 p.m. Public Hearing regarding a property tax levy increase for the Village of Hampshire Special Service Area 10 (White Oak Ponds).

This SSA includes 4 detention areas totaling nearly 34 acres. This SSA has been machine and hand cleared of invasive brush and small trees and has had four herbicide applications. The revenue for this levy will be used for additional herbicide applications, controlled burning, and machine clearing.

Trustee Kelly asked if any work was done to the unit 2 pond as part of the Highland Ave. stormwater expansion project since we added more water flow into it. Some work had been done, including removing tree removal where the flow would enter, but none of it was charged to the SSA.

Trustee Robinson asked if the unit 3 pond was to be machine cleared again since it was already cleared last year. Ms. Lyons believes that is because not all of unit 3 was cleared last year.

Mr. Hedges noted that staff is not prepared at this meeting to discuss the maintenance plans in a high level of detail, and a Village Board meeting may not be the most effective forum for doing so. He suggested that Trustee Koth, chair of the Public Works Committee, meet with Streets Supervisor Dave Starrett and other appropriate personnel in the field to discuss the work and then hold a Public Works Committee meeting to discuss the plans in greater detail at the public meeting level.

Trustee Kelly asked for clarification on why Village staff cannot do the clearing. Ms. Lyons responded that the Village does not have the necessary equipment to do the work.

However, the specific maintenance expenditures are not locked-in at this meeting with the passage of the levy, only the dollar amount to be levied. Really, it they cannot be locked-in because maintenance plans can change depending on weather, vegetation growth, etc. He and Attorney Schuster reiterated that the levy-side of this plan does need to be passed tonight to go through the county process; maintenance plans can be changed, and taxes can even be abated if necessary.

Trustee Robinson moved to close the public hearing at 8:19 p.m.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Robinson, Koth, Mott, Pollastrini
Nays: None
Absent: None

Village President Reid opened at 8:20 p.m. Public Hearing regarding a property tax levy increase for the Village of Hampshire Special Service Area 12 (Hampshire Meadows).

This SSA includes nearly 9 acres of mowed area. The revenue for this levy will be used for regular mowing and maintenance expenses, especially along the frontage of Rt. 72. She expects wage expenses to increase for the approximately 360 hours of Village work each year.

Multiple board members asked for clarification on where the 9 acres is in this area because it does not seem like 9 acres of public grass exists in this small area. Staff will double-check.

Trustee Robinson moved to close the public hearing at 8:26 p.m.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Robinson, Koth, Mott, Pollastrini
Nays: None
Absent: None

CONSENT AGENDA

Trustee Kelly asked if item 8-b-ix regarding SSA no. 12 could be removed from the consent agenda because he plans to abstain from voting on that item.

A Motion to agree to use the consent agenda for the items listed below with removing item: 8-b-ix, an Ordinance Approving the Levy and Assessment of Taxes for the period commencing May 1, 2021 and ending April 30, 2022 for the Village of Hampshire special service area #12 (Hampshire Meadows).to be voted separately

Attorney Schuster noted that the use of the consent agenda process requires unanimous Village Board approval.

Trustee Pollastrini moved to agree to use the consent agenda for the items listed under 8-b except for item 8-b-ix.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Robinson, Koth, Mott, Reid, Pollastrini
Nays: None
Absent: None

A Motion to approve all items on the consent agenda as follows:

Ordinance 21-46: Approving the Levy and Assessment of Taxes for the period commencing May 1, 2021 and ending April 30, 2022 for the Village of Hampshire.

Ordinance 21-47: Approving the Levy and Assessment of Taxes for the period commencing May 1, 2021 and ending April 30, 2022 for the Village of Hampshire special service area #2 (Old Mill Manor)

Ordinance 21-48: Approving the Levy and Assessment of Taxes for the period commencing May 1, 2021 and ending April 30, 2022 for the Village of Hampshire special service area #3 (Panama)

Ordinance 21-49: Approving the Levy and Assessment of Taxes for the period commencing May 1, 2021 and ending April 30, 2022 for the Village of Hampshire special service area #6 (Hampshire Prairie)

Ordinance 21-50: Approving the Levy and Assessment of Taxes for the period commencing May 1, 2021 and ending April 30, 2022 for the Village of Hampshire special service area #7 (Hampshire Hills)

Ordinance 21-51: Approving the Levy and Assessment of Taxes for the period commencing May 1, 2021 and ending April 30, 2022 for the Village of Hampshire special service area #8 (Hampshire Fields)

Ordinance 21-52: Approving the Levy and Assessment of Taxes for the period commencing May 1, 2021 and ending April 30, 2022 for the Village of Hampshire special service area #10

(White Oak Ponds)

Ordinance 21-53: Approving the Levy and Assessment of Taxes for the period commencing May 1, 2021 and ending April 30,2022 for the Village of Hampshire special service area #11(Hampshire Highlands)

Resolution 21-16: Approving the 2021 Administrative Report for the Village of Hampshire Special Service Area No. 13, including the Amended Special Tax Roll for the Calendar year 2022 (for taxes to be collected in 2022) (Tuscany Woods)

Resolution 21-17: Approving the 2021 Administrative Report for the Village of Hampshire Special Service Area No. 14, including the Amended Special Tax Roll for the Calendar year 2022 (for taxes to be collected in 2022) (Lakewood Crossing)

Ordinance 21-55: Abating Special Taxes Levied for 2021 Tax Year (collectable in 2022) to pay debt service on Special Service Area Bonds issued for Special Area Service No. 13 (Tuscany Woods).

Ordinance 21-56: Abating Special Taxes Levied for 2021 Tax Year (collectable in 2022) to pay debt service on Special Service Area Bonds issued for Special Area Service No. 14 (Lakewood Crossing).

Ordinance 21-57: Abating Special Taxes Levied for 2021 Tax Year (collectable in 2022) to pay debt service on the issuance of up to \$2,750,000 General Obligation Refunding Bonds. (Alternate revenue sources) Series 2012.

Ordinance 21-58: Abating Special Taxes Levied for 2021 Tax Year (collectable in 2022) to pay debt service on the issuance of up to \$1,175,000 General Obligation Refunding Bonds. (Alternate revenue sources) Series 2016 (previously as Series 2015).

Trustee Robinson asked if we should be taxing residents in SSA No. 10 for stormwater that is coming from other parts of town after the Highland Ave. project. President Reid asked if we could abolish an SSA. Mr. Hedges responded no because it is a Kane County requirement. Trustee Robinson asked if the SSA could be expanded to include additional properties benefiting from the SSA facilities, and Attorney Schuster responded yes. Mr. Hedges noted that this issue was brought up before the Highland Ave. project was approved by the Village Board, and he recalls it was considered to be relatively insignificant at the time.

Trustee Kelly announced that he noticed the consent agenda includes more items than just the SSA levies, and he probably would not have voted for the current consent agenda if he would have known that beforehand. Ms. Lyons noted that two of the additional items are related to abating taxes in two SSAs, and the other two items are related to abating taxes levied for two general obligation bonds for which that the Village does not need that revenue due to good performance of the primary revenue sources.

Trustee Fodor moved to approve all items on the consent agenda.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Robinson, Koth, Mott, Pollastrini
Nays: None
Absent: None
Abstained: Kelly

VILLAGE MANAGER'S REPORT

An Ordinance Approving the Levy and Assessment of Taxes for the period commencing May 1, 2021 and ending April 30,2022 for the Village of Hampshire special service area #12

(Hampshire Meadows).

Trustee Fodor moved to approve An Ordinance 21-54; Approving the Levy and Assessment of Taxes for the period commencing May 1, 2021 and ending April 30, 2022 for the Village of Hampshire special service area #12 (Hampshire Meadows).

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Robinson, Koth, Mott, Pollastrini
Nays: None
Absent: None
Abstained: Kelly

MONTHLY REPORTS

Building Report

Asst. to the Village Manager Assistant Wray presented the building department performance metrics for November. One special note was that the construction on Brier Hill Rd. for the Midwest Companies recycling facility is on hold until the spring building season.

Streets Report

Trustee Koth explained one special note, which is that one of the new Streets employees did the Village a great service by building a wash rack to clean salt off the underside of the snow plows to help keep them from deteriorating.

ACCOUNTS PAYABLE

A Motion to approve the December 2, 2021 Accounts Payable to Personnel

Trustee Kelly moved to approve the Accounts Payable for Gina Land, Jacob Bell and Josh Wray in the sum of \$348.21 paid on or before December 8, 2021.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Pollastrini, Robinson, Koth, Mott, Pollastrini
Nays: None
Absent: None

A Motion to approve the December 2, 2021 Regular Accounts Payable

Trustee Fodor asked what the breathalyzer expense is for. Police Chief Thompson responded that it is for the gas used to operate the breathalyzers.

Trustee Robinson moved to approve the Accounts Payable in the sum of \$135,207.65 paid on or before December 8, 2021.

Seconded by Trustee Mott
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Pollastrini, Robinson, Koth, Mott, Pollastrini
Nays: None
Absent: None

COMMITTEE / COMMISSION REPORTS

- a) Business Development Commission – Trustee Kelly reported there will be no meeting in December.

- b) Public Relations – Trustee Fodor reported there will be a meeting held on December 7 at 6:30 p.m.
- c) Public Works – Trustee Koth mentioned the tree is cut for downtown and the tree stand has been built. Mr. Hedges noted it will be put up by next Friday.
- d) Budget Committee – No report.

Trustee Pollastrini asked what the capital improvement fees are for that show up on the water bill. Ms. Lyons responded that they are fees used to pay for water and sanitary sewer capital expenses such as water lines, treatment equipment, pumps, etc. Ms. Lyons noted that some people have asked if the fees will ever go away, and she believes staff will be continuing to include them in the budget due to the tens of millions of dollars of capital expenses the Village has to address. Mr. Hedges added a clarification that these capital fees do not go to paying expenses related to roads, non-utilities facilities, or stormwater projects.

Trustee Kelly asked staff if they were aware of when the Village might start finding out about potential grants or other financing tools from the new infrastructure bill to pay for the state-mandated lead pipe replacements. Mr. Hedges responded that no information is out yet. There is a lot of information coming out from many organizations, but none of it really includes anything useful yet. He added that he expects a large portion of the financing for lead pipes will be in the form of IEPA low-interest loans, some of which might be forgivable but possibly only for low-income communities. He does not believe there will be any project work done under this infrastructure bill until 2023.

ANNOUNCEMENTS

President Reid announced that the Holiday Fest on State Street is December 11 and asked if anyone wanted to be in the parade for the Village. Laura Pollastrini will join.

President Reid and Mr. Hedges decide to challenge each other in the no-shave beard challenge in November to raise funds for prostate health, so they revealed their beards. President Reid conceded the contest.

ADJOURNMENT

Trustee Kelly moved to adjourn the Village Board meeting at 9:10 p.m.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Pollastrini, Robinson, Koth, Mott, Pollastrini
Nays: None
Absent: None

Linda Vasquez Village Clerk

No. 21-

**A RESOLUTION
APPROVING RELEASE OF CERTAIN CLOSED SESSION MINUTES
AND AUTHORIZING THE VILLAGE CLERK TO DESTROY THE TAPE
RECORDINGS OF CERTAIN CLOSED SESSIONS**

WHEREAS, the Open Meetings Act (the "Act") requires that the governing body of any local governmental entity review the minutes of its prior closed sessions not less often than semi-annually, 5 ILCS 120/2.06; and

WHEREAS, the Board of Trustees of the Village recently undertook such review of its prior closed session minutes to determine whether it is no longer necessary to protect the public interest or the privacy of an individual by keeping such minutes confidential, according to the Act; and

WHEREAS, the Board of Trustees has determined that it is no longer necessary to protect the public interest or the privacy of an individual by keeping certain of such minutes confidential pursuant to the Act, 5 ILCS 120/2.06(f); and

WHEREAS, the Act further provides that the Village Clerk shall make a tape recording (audio tape) as a verbatim record of any meeting of the Board of Trustees, including any closed session; and

WHEREAS, the Act further provides, and the Village has adopted as part of its Municipal Code, that unless the Board of Trustees has specifically made a determination that the verbatim recording of a closed session no longer requires confidential treatment, or otherwise has consented to disclosure, the verbatim recording of a meeting closed to the public shall at all times not be open for public inspection, or subject to discovery in any administrative or judicial proceeding, other than one brought to enforce the Illinois Open Meetings Act (as described in the Act); and

WHEREAS, the Act further provides, and the Village has adopted as part of its Municipal Code, that the Village Clerk shall preserve the tape recording of any such closed session of the Board of Trustees, in accordance with the following provisions:

a) The Clerk shall retain the verbatim record of any such closed session for not less than 18 months after the date of completion of the meeting recorded.

(b) Such verbatim record may then be destroyed, without notification to or the approval of a records commission or the State Archivist, under the Local Records Act or the State Records Act, but only after both of the following:

(i) the Board of Trustees has approved minutes of the closed meeting that meet the requirements set out for written minutes in Section 2.06(a) of the Illinois Open Meetings Act, which otherwise requires that the minutes record the date, time and place of the meeting,

the presence and absence of all members of the Board, a summary of any discussion on all matters proposed, deliberated, or decided, and a record of any votes taken; and

(ii) the Board of Trustees has also approved the destruction of the particular verbatim record.

WHEREAS, the Board of Trustees has determined that certain audio tape recordings of closed sessions may be destroyed at this time.

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES, OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The minutes of the following closed sessions of the Board of Trustees shall be and are hereby released for public inspection, pursuant to the Illinois Open Meetings Act, 5 ILCS 120/2.06: See attached List of Closed Sessions (Exhibit A).

Section 2. The tape recordings of the following closed sessions of the Board of Trustees may be erased and/or destroyed by the Village Clerk:, pursuant to the Illinois Open Meetings Act, 5 ILCS 120/2.06: See attached List of Tapes of Closed Sessions (Exhibit B).

Section 3. This Resolution shall take full force and effect upon its passage and approval as provided by law.

ADOPTED THIS 16th DAY OF December, 2021 pursuant to roll call vote as follows:

AYES:

NAYS: _____

ABSTAIN: _____

ABSENT:

APPROVED THIS 16th DAY OF December 2021.

Michael J. Reid
Village President

ATTEST:

Linda Vasquez
Village Clerk

ATTACHMENT TO RESOLUTION NO. 21 -

Exhibit A- Minutes may be released

September 3, 2020

October 1, 2020

December 17, 2020

May 20, 2021

October 10, 2021

Exhibit B- Tapes to be destroyed

December 18, 2018

August 22, 2019

September 28, 2019

October 3, 2019

October 26, 2019

October 29, 2019

AGENDA SUPPLEMENT

TO: Village President and Board of Trustees, and Village Manager
FROM: Mark Schuster / Village Attorney
DATE: December 16, 2021
RE: Proposed Intergovernmental Agreement with Hampshire Township Road District for “Snow Removal Operations”

Background

In the past, the Village has had agreement(s) with the Township Road District for division of snow plowing operations, to promote efficiencies between the Village and Road District for plowing of local roads. After discussions with Mr. Walker/Township Highway Commissioner, it is proposed to make a new agreement at this time, to assign portions of roadways under each entity’s jurisdiction, to promote such efficiency.

A proposed Inter-Governmental Agreement for such ‘snow removal operations,’ including de-icing (salting) of local roadways, is presented for review and approval. The agreement proposes to assign a more or less equal distance of certain roadways – where the jurisdiction of the Village and of the Road District picks up/leaves off -- to each of the Village and Road District, to allow for continuous plowing and de-icing along those local roads.

The agreement describes the roadways to be plowed by each entity, and a map is attached to the agreement.

Village:

- Kelley Road (from Village boundary east to Widmayer Road, and from Village boundary east to Ketchum Road.
- Ketchum Road (from Allen Road to CUSD 300 property)
- Widmayer Road (from Village boundary north to Big Timber Road)
- Gast Road (from Big Timber Road north to Village boundary)

District:

- Melms Road (from Harmony Road west to Village boundary)
- Romke Road (from IL 72 south to Village boundary)
- Getzelman Road (550’± between Lenschow Road and IL 72)
- Brier Hill Road (from RR tracks north to Village boundary)
- Brier Hill Road (from Big Timber Road north to Village boundary)
- Dietrich Road (from US 20 to Village boundary)

Action Needed

- A. Review the proposed Agreement.
- B. By motion and vote, enact a Resolution approving of same.

No. 21 -

**A RESOLUTION
APPROVING A CERTAIN INTERGOVERNMENTAL AGREEMENT BY
AND BETWEEN THE VILLAGE OF HAMPSHIRE AND THE HAMPSHIRE
TOWNSHIP ROAD DISTRICT FOR CERTAIN SNOW REMOVAL OPERATIONS**

WHEREAS, the Village and the Township Road District each have responsibility to perform snow plowing and de-icing operations ("snow removal operations") on roadways under their respective jurisdictions, to facilitate the free flow of traffic and to promote the safety of the public; and

WHEREAS, the Village and the Township Road District have discussed a mutual assignment of responsibility for snow removal operations on various roadways or portions of roadways under their respective jurisdictions, in order to promote efficiencies in providing such services to their respective residents; and

WHEREAS, the parties may enter into a cooperative Intergovernmental Agreement pursuant to Article VII, Section 10 of the Illinois Constitution and the "Intergovernmental Cooperation Act," 5 ILCS 220/1 *et seq.*; and

WHEREAS, the Corporate Authorities deem it to be in the best interests of the residents of the Village at this time to enter into an intergovernmental agreement with the Hampshire Township Road District to assign responsibility for snow removal operations (as defined in said agreement) on various roadways or portions of roadways under the jurisdiction of the Village, and to assume responsibilities for such operations on various roadways or portions of roadways under the jurisdiction of the Road District.

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, AS FOLLOWS:

Section 1. The proposed Intergovernmental Agreement by and between the Village of Hampshire and the Hampshire Township Road District, for performance of snow removal operations on various roadways or portions of roadways under the jurisdiction of the other, a copy of which agreement is attached hereto and incorporated herein by this reference as Exhibit "A," shall be and is hereby approved.

Section 2. The Village President shall be and hereby is authorized to execute and deliver, and the Village Clerk to attest, said Intergovernmental Agreement on behalf of the Village upon receipt of an executed original from the Highway Commissioner of the Hampshire Township Road District.

Section 3. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

ADOPTED this _____ day of _____, 2021.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED this _____ day of _____, 2021.

Michael J. Reid, Jr.
Village President

ATTEST:

Linda Vasquez
Village Clerk

DRAFT

**INTERGOVERNMENTAL AGREEMENT
BY AND BETWEEN THE HAMPSHIRE TOWNSHIP ROAD DISTRICT
AND THE VILLAGE OF HAMPSHIRE FOR SNOW REMOVAL
OPERATIONS ON CERTAIN PUBLIC ROADWAYS**

This INTERGOVERNMENTAL AGREEMENT (hereinafter referred to as "Agreement") is entered into this 16th day of December, 2021, between the Hampshire Township Road District (hereinafter referred to as the "Road District"), an Illinois Road District with offices at 170 Mill Avenue, Hampshire, IL 601140 and the Village of Hampshire (hereinafter referred to as the "Village"), a municipal corporation with offices at 234 South State Street, Hampshire, Illinois 60140. The Road District and the Village are hereinafter sometimes individually referred to as a "party" or together as the "parties."

RECITALS

WHEREAS, the Village has the duty and responsibility to reasonably maintain all public roadways within the corporate limits of the Village of Hampshire free of snow and ice (hereinafter referred to as "Snow Removal Operations") in order to facilitate the free flow of traffic and to promote the safety of the public; and

WHEREAS, the Road District has the duty and responsibility to reasonably maintain all unincorporated public roadways within Hampshire Township free of snow and ice (hereinafter also referred to as "Snow Removal Operations") in order to facilitate the free flow of traffic and to promote the safety of the public; and

WHEREAS, the Village and the Road District maintain a good working relationship and desire to coordinate their respective Snow Removal Operations to improve efficiency; and

WHEREAS, the Village by virtue of its power set forth in the Illinois Municipal Code (65 1 LCS 5/1-1-1 et seq.) and the Road District by virtue of its power set forth in Illinois Township Code (60 1 LCS 1/85-5 et seq.) are each authorized to enter into this Agreement; and

WHEREAS, a cooperative intergovernmental agreement is appropriate and such an agreement is authorized and encouraged by Article 7, Section 10 of the Illinois Constitution and by the Intergovernmental Cooperation Act (5 1 LCS 220/1 et seq.).

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions set forth herein, and the understandings of each party to the other, the parties do hereby mutually agree as follows:

1.0 SCOPE OF THE "SNOW REMOVAL OPERATIONS":

1.1 The Snow Removal Operations which are the subject of this intergovernmental agreement shall include, but are not limited to, the plowing of the public roadways identified herein to remove snow and ice from the pavement thereof, together with salting or other de-icing measures to be applied to said public roadways to limit icing of the pavement thereof, and other

necessary and appurtenant work, in order to facilitate the free flow of vehicular traffic and to promote the safety of the motoring public as needed during periods of inclement weather.

1.2 The respective areas of responsibility for each party are designated in Paragraph 4.0 and 5.0 below, and are depicted on the attached Exhibit "A."

2.0 TERM

2.1 The term of this Agreement shall begin on the date first above designated, and shall continue in full force and effect for the period of one (1) year thereafter; and, the term shall be automatically renewed for a one year period, each year thereafter, unless written notice to terminate shall be served upon the other party not less than ninety (90) days before the end date of the then-current term, and in accordance with the notice provisions of Paragraph 10 below.

2.2 Either party may terminate this agreement at any time, pursuant to Paragraph 7.3 below and in accordance with the notice provisions of Paragraph 10 below.

3.0 RESPONSIBILITIES - JOINT

3.1 The Village and Road District agree to cooperate in and make every effort to meet the intent of the provisions herein relating to their respective Snow Removal Operations.

4.0 RESPONSIBILITIES OF THE VILLAGE

4.1 The Village shall act as the lead agency and agrees to accept all responsibilities associated with the Snow Removal Operations of the following roadways located within unincorporated Hampshire Township, Illinois:

- Kelley Road (from Village boundary east to Widmayer Road, and from Village boundary east to Ketchum Road.
- Ketchum Road (from Allen Road to CUSD 300 property)
- Widmayer Road (from Village boundary north to Big Timber Road)
- Gast Road (from Big Timber Road north to Village boundary)

5.0 RESPONSIBILITIES OF THE ROAD DISTRICT

5.1 The Road District shall act as the lead agency and agrees to accept all responsibilities associated with the Snow Removal Operations of the following roadways located within the corporate limits of the Village of Hampshire, Illinois:

- Melms Road (from Harmony Road west to Village boundary)
- Romke Road (from IL 72 south to Village boundary)
- Getzelman Road (550'± between Lenschow Road and IL 72)
- Brier Hill Road (from RR tracks north to Village boundary)
- Brier Hill Road (from Big Timber Road north to Village boundary)
- Dietrich Road (from US 20 to Village boundary)

6.0 INDEMNIFICATION

6.1 The Village shall, to the extent permitted by law, indemnify, hold harmless and defend the Road District, its officials, officers, employees, and agents from and against all liability, claims, suits, demands, proceedings and action, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the Village's negligent or willful acts, errors or omissions in its performance under this Agreement to the extent permitted by law. The Village does not hereby waive any defenses or immunity available to it with respect to third parties.

6.2 The Road District shall, to the extent permitted by law, indemnify, hold harmless and defend the Village, its officials, officers, employees, and agents from and against all liability, claims, suits, demands, proceedings and action, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the Road District's negligent or willful acts, errors or omissions in its performance under this Agreement to the extent permitted by law. The Road District does not hereby waive any defenses or immunity available to it with respect to third parties.

6.3 The Village and the Road District acknowledge that neither party has made representations, assurances or guaranties regarding the other party's or any successor's or assign's authority and legal capacity to indemnify the other party as provided for in this Agreement. In the event a court of competent jurisdiction holds that the Village or Road District, any successor or assign, is deemed to lack the lawful authority or ability to indemnify, defend or hold harmless the other party, or any person or entity claiming a right through either party, or in the event of change in the laws of the State of Illinois governing Village's, Road District's or any successor's or assign's indemnification authority, such occurrence (s) shall not affect the validity and enforceability of the remainder of this Agreement or the parties rights and obligations provided for therein.

6.4 Nothing contained herein shall be construed as prohibiting either party, its officials, directors, officers, agents and employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. The Village's participation in its defense shall not remove the Road District's duty to indemnify, defend, and hold the Village harmless, as set forth above. The Road District's participation in its defense shall not remove the Village's duty to indemnify, defend, and hold the Road District harmless, as set forth above.

6.5 Neither party waives, by these indemnity requirements, any defenses or protections under the Local Governmental and Governmental Employees Tort Immunity Act (745 1 LCS 10/1 et seq.), or any defenses or protections otherwise available to it, or to the other party, under the law.

6.6 Any indemnity as provided in this Agreement shall not be limited by reason of the enumeration of any insurance coverage herein provided.

6.7 The Village's and Road District's indemnification under this Section 6.0 shall terminate when this Agreement is deemed null and void, by mutual agreement.

7.0 INSURANCE

7.1 At the time this Agreement is signed and every year thereafter, the Road District shall provide the Village an original Certificate of Insurance that maintains limits no less than the following:

1. Commercial General Liability insuring against all liability of the Road District related to this Agreement, with minimum limits of One Million (\$1,000,000) Dollars per occurrence and Two Million (\$2,000,000) Dollars for general aggregate.
2. Business Automobile/Vehicle Liability insurance with a combined single limit of One Million (\$1,000,000) Dollars.
3. Workers' Compensation Insurance covering all costs, statutory benefits, and liabilities under State Workers' Compensation and similar laws for the Road District's respective employees, with Employers' liability of One Million (\$1,000,000) Dollars each accident; One Million (\$1,000,000) Dollars disease - each employee; and One Million (\$1,000,000) Dollars policy limit.
4. Umbrella or Excess Liability Insurance providing follow form coverage to the underlying coverages, with minimum limits of Five Million (\$5,000,000) Dollars per occurrence and Five Million (\$5,000,000) Dollars general aggregate.
5. The policies and/or the certificate(s) of insurance for Commercial General Liability, Automobile/Vehicle Liability and Umbrella or Excess Liability coverages shall name Village of Hampshire, its Board of Trustees, Board members, employees, agents, and successors as an additional insured on a primary non-contributory basis. The coverages shall contain no special limitations on the scope of protection afforded to the Village, its officials, agents, employees and volunteers. The Road District's coverages shall be primary and non-contributory as respect to the Village, its officials, agents, employees and volunteers. The policy(ies) and the Certificate of Insurance shall also list the Village of Hampshire as loss payee with the Village named as cancellation notice recipient.

7.2 At the time this Agreement is signed and every year thereafter, the Village shall provide the Road District an original Certificate of Insurance that maintains limits no less than the following:

1. Commercial General Liability insuring against all liability of the Village related to this Agreement, with minimum limits of One Million (\$1,000,000) Dollars per occurrence and Two Million (\$2,000,000) Dollars for general aggregate.
2. Business Automobile/Vehicle Liability insurance with a combined single limit of One Million (\$1,000,000) Dollars.

3. Workers' Compensation Insurance covering all costs, statutory benefits, and liabilities under State Workers' Compensation and similar laws for the Village's respective employees, with Employers' liability of One Million (\$1,000,000) Dollars each accident; One Million (\$1,000,000) Dollars disease - each employee; and One Million (\$1,000,000) Dollars policy limit.

4. Umbrella or Excess Liability Insurance providing follow form coverage to the underlying coverages, with minimum limits of Five Million (\$5,000,000) Dollars per occurrence and Five Million (\$5,000,000) Dollars general aggregate.

5. The policies and/or the certificate(s) of insurance for Commercial General Liability, Automobile/Vehicle Liability and Umbrella or Excess Liability coverages shall name Hampshire Township Road District, its highway commissioner, employees, agents, and successors as an additional insured on a primary non-contributory basis. The coverages shall contain no special limitations on the scope of protection afforded to the Road District, its officials, agents, employees and volunteers. The Village's coverages shall be primary and non-contributory as respects the Road District, its officials, agents, employees and volunteers. The policy(ies) and the Certificate of Insurance shall also list the Hampshire Township Road District as loss payee with the Road District named as cancellation notice recipient.

7.3 All insurers for either party shall be licensed by the State of Illinois and rated A-VII or better by A.M. Best or comparable rating service. The policy(ies) and the certificate(s) of insurance for the required insurance coverages provided by each party shall be reasonably acceptable to the other, evidencing the existence of the coverages described above, including form and deductibles, during the duration of this Agreement. Notwithstanding anything to the contrary contained in this Agreement, the failure of either party to provide acceptable insurance, and/or certificate(s) of insurance therefor, shall be deemed a breach of this Agreement entitling the other to immediate termination of this Agreement.

8.0 GENERAL

8.1. All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this Agreement.

8.2. The headings of the paragraphs and sub-paragraphs of this Agreement are inserted for convenience of reference only and shall not be deemed to constitute part of this Agreement or to affect the construction hereof.

8.3 It is understood and agreed by the parties hereto that this Agreement is intended to address only the Snow Removal Operations agreed to by both parties and no other changes to any obligation of each respective party for jurisdiction of or maintenance to existing highways and appurtenances are proposed hereby or included herein.

8.4. Whenever in this Agreement, approval or review by either the Village or Road District is provided for, said approval or review shall not be unreasonably delayed or withheld.

8.5 In the event of a dispute between the Village and Road District representatives regarding the Snow Removal Operations, or in carrying out the terms of this Agreement, the Village Manager for the Village of Hampshire and the Highway Commissioner of the Hampshire Township Road District shall meet and attempt to resolve the issue.

8.6 The following persons are designated as the representative to the other party and shall serve as the full-time representative of said party during the carrying out of the Snow Removal Operations. Each such representative shall have authority, on behalf of such party, to receive notices and make inspections relating to the Snow Removal Operations covered by this Agreement. Representatives shall be readily available by telephone and e-mail to the other party.

Village of Hampshire
David Starrett
Ph: 847-683-9489
E-mail: Dstarret@hampshireil.org

Hampshire Township Road District
Stan Walker
Ph: 847-980-6179
E-mail: hampshirehwycomm@gmail.com

8.7 This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original and all of which shall be deemed one and the same instrument.

9.0 ENTIRE AGREEMENT

9.1 This Agreement represents the entire Agreement between the parties with respect to the Snow Removal Operations and supersedes all previous communications or understandings relating thereto, whether oral or written.

10.0 NOTICES

10.1 Except as to notices relating to Snow Removal Operations, as set forth in Section 8.6 above, any notice required hereunder shall be deemed properly given to the party to be notified at the time it is personally delivered or mailed by certified mail, return receipt requested, postage prepaid, or sent by confirmed facsimile, to the party's address. The address of each party is as specified below; either party may change its address for receiving notices by giving notices thereof in compliance with the terms of this subsection.

Village of Hampshire
234 South State Street
PO Box 457
Hampshire, IL 60140-0457
ATTN: Village Clerk
lvasquez@hampshireil.org

Hampshire Township Road District
Mill Avenue
Hampshire, IL 60140
ATTN: Highway Commissioner
847-980-6179

11.0 AMENDMENT, MODIFICATION OR TERMINATION OF THIS AGREEMENT

11.1 No modification or amendment to this Agreement shall be effective until approved by each of the parties in writing.

12.0 ASSIGNMENT

12.1 this Agreement shall be binding upon and inure to the benefit of the parties hereto, their successors and assigns.

13.0 GOVERNING LAW

13.1 This Agreement shall be governed by the laws of the State of Illinois as to both interpretation and performance.

13.2 The forum for resolving any disputes concerning the parties' respective performance, or failure to perform, under this Agreement, shall be the Kane County Circuit Court.

14.0 SEVERABILITY

14.1 In the event, any provision of this Agreement is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the Agreement. The remainder of this Agreement shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.

15.0 FORCE MAJEURE

15.1 Neither party shall be liable for any delay or non-performance of their obligations caused by any contingency beyond their control including but not limited to Acts of God, war, civil unrest, strikes, walkouts, fires or natural disasters.

IN WITNESS WHEREOF, the parties have set their hands and seals hereto as of the date first written above.

VILLAGE OF HAMPSHIRE

HAMPSHIRE TOWNSHIP ROAD DISTRICT

By: _____

By: _____

Jay Hedges
Village Manager

Stan Walker
Highway Commissioner

IGA -SNOW REMOVAL OPERATIONS

Village
2.67 miles

Township
2.93 miles

93-10000-01-GM

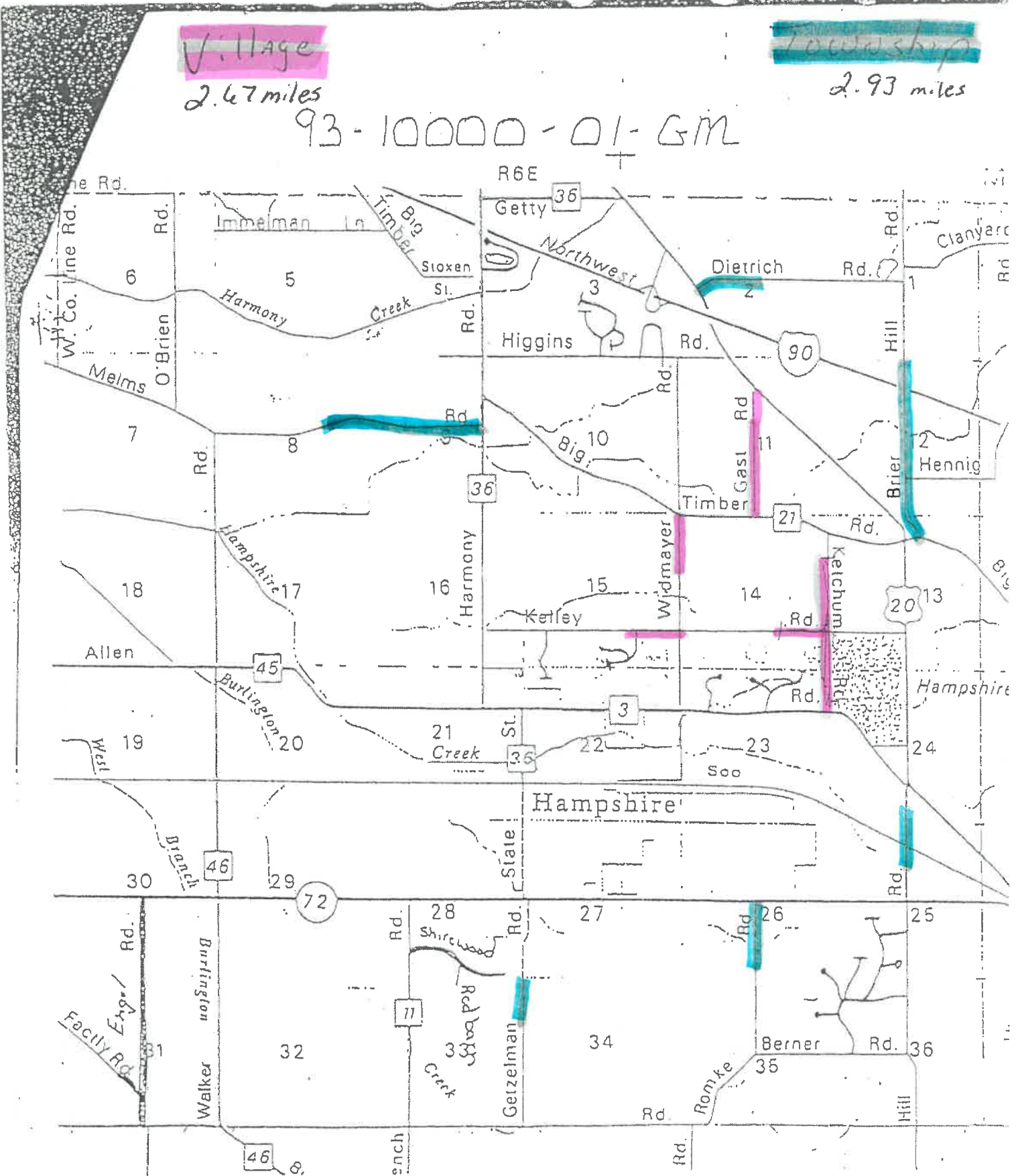


EXHIBIT "A"

AGENDA SUPPLEMENT

TO: President Magnussen, Village Board and Village Manager Hedges

FROM: Lori Lyons, Finance Director

FOR: December 16, 2021 Village Board Meeting

RE: Insurance Coverage Renewal

Background: The Village secured insurance coverage through Arthur J. Gallagher Risk Management Services (AJG) after having been with Illinois Municipal League Risk Management Association (IMLRMA) for years and years. This will be our eighth renewal utilizing AJG services. After discussions a year ago in September and with the exception of Workers Compensation and Crime policies, the Village's insurance was re-marketed for 2022. The market remains challenging and the insurance marketplace is in a "hard market" with auto, property, umbrella/excess, directors and officers and cyber leading the continuing premium increases. The current law enforcement environment and civil unrest are also of concern to carriers.

Analysis: Across the industry, many entities are seeing upwards of 20% increases. Most communities renewing are seeing a 6 to 15% increase at renewal depending on losses and exposures. Continued natural disasters such as hurricanes, wild fires, hail and wind coupled with the cost and availability of materials are driving property premiums up. Carriers need to increase rates to keep up with market inflation and trending losses. General liability and umbrella market premium costs are rising due increases in plaintiff activity (the rate of attorney involvement is up), large judgments and jury makeup with millennial views toward more social and business (including government) accountability. Cybercrime was high before the pandemic, but there has been an astronomical increase in the last two years with cybercriminals capitalizing on the coronavirus chaos and uncertainty. Workers compensation insurance continues to be fairly stable with the premiums dependent on losses and expected increases in wage expense.

With several carriers exiting the public sector market over the last couple of years, AJG, approached two carriers beyond the current provider feeling they best matched the Village's needs. Liberty Mutual offered an estimate of \$135,000 for package coverage (property, general liability, auto, inland marine and umbrella) and Travelers declined to quote feeling their pricing would not be competitive at this time. At the time of quoting, we had just one large claim on our record. Police Officer liability was not included with the Liberty Mutual so that would have increased the cost by requiring separate coverage. Village staff met with AJG and they recommended staying with our current carriers.

The renewal premium totals \$191,945 (all lines) which is an overall increase of 8.5% percent and broken down as follows:

Line of Coverage	2020-2021	2021-2022	Change
Package	82,106	98,461	19.9%
Boiler & Machinery	4,985	5,347	7.3%
Cyber	3,269	5,001	53.0%
Crime **	880	880	0.0%
WC	<u>76,586</u>	<u>82,256</u>	<u>7.4%</u>
Total	<u>176,937</u>	<u>191,945</u>	<u>8.5%</u>

** - The Village is in year two of a three year price lock for this coverage.

This quote retains all of our current carriers.

In addition to asking AJG to remarket our insurance, staff contacted ILRMA, as well. ILRMA is all inclusive and not able to split out workers comp or other lines of coverage. It was determined that next year would be a better year for them to quote our full policy due to our workers compensation experience at this time.

Recommendation: Staff recommends proceeding with renewal and requests authorization to bind coverage offered by Arthur J. Gallagher through Argonaut Insurance at Trident (package, auto, umbrella employment practices, law enforcement liability), Hartford Steam Boiler Inspection & Insurance Company (boiler & machinery), Hanover (crime), BCS Insurance (cyber) and the Illinois Public Risk Fund (workers' compensation).

Hampshire



To: Village of Hampshire

From: Engineering Enterprises, Inc.

Date: December 10, 2021

**Re: *Highland Avenue Storm Sewer Improvements – Project Closeout
Agenda Supplement***

EEl Job #: HA1914-V

Background

The Highland Avenue Storm Sewer Improvements were completed by Stark and Son Trenching, Inc. in late Fall of 2020 and restoration completed in 2021. At this time, we are seeking to close out the project.

Change Order No. 1

We have prepared the attached balancing Change Order to account for all pay items used and not used during construction of the project. The result of the change order is a reduction of the contract total by \$22,113.14 from \$83,975.00 to \$61,861.86.

Pay Estimate No. 3 and Final

We are asking the board to approve Pay Estimate No 3 and Final in the amount of **\$6,726.19**. This represents payment for the remainder of the restoration pay item and release of project retainage. See attached recommendation letter including invoice, pay estimate, and final waiver of lien.

CHANGE ORDER

Order No. 1

Date: November 11, 2021

Agreement Date: October 16, 2020

NAME OF PROJECT: Highland Avenue Storm Sewer Improvements

OWNER: Village of Hampshire

CONTRACTOR: Stark and Sons Trenching, Inc.

The following changes are hereby made to the CONTRACT DOCUMENTS:

1. Deduction from Pay Item No. 1 – SILT FENCE,
240 LF/\$2.50 \$600.00
2. Deduction from Pay Item No. 2 – FLARED END SECTION RCP 12 INCH,
0.5 EACH/\$900.00 \$450.00
3. Deduction from Pay Item No. 14 – SANITARY SEWER SERVICE REPAIR PVC
SDR26 6",
3 EACH/\$1,800.00 \$5,400.00
4. Deduction from Pay Item No. 19 – FOUNDATION MATERIAL,
10 CY/\$32.00 \$320.00
5. Deduction from Pay Item No. 21 – EXPLORATORY EXCAVATION,
1 EACH/\$1.00 \$1.00
6. Deduction from Pay Item No. 22 – COMBINATION CURB AND GUTTER
REMOVAL AND REPLACEMENT,
1 EACH/\$1,750.00 \$1,750.00
7. Deduction from Pay Item No. 23 – PCC SIDEWALK REMOVAL AND
REPLACEMENT,
83 LF/\$59.00 \$4,897.00
8. Addition to Pay Item No. 24 – PCC DRIVEWAY REMOVAL AND
REPLACEMENT,
2 SY/\$127.00 \$254.00
9. Deduction from Pay Item No. 25 – HOT MIX ASPHALT REMOVAL FULL
DEPTH,
21 SY/\$6.00 \$126.00
10. Deduction from Pay Item No. 26 – HOT MIX ASPHALT PAVEMENT PATCH 4",
21 SY/\$60.00 \$1,260.00

(continued)

CO-01

11. Deduction from Pay Item No. 27 – NON SPECIAL NON HAZARDOUS SOIL WASTE DISPOSAL TYPE 1, 20 TON/\$95.00	\$1,900.00
12. Deduction from Pay Item No. 28 – NON SPECIAL NON HAZARDOUS SOIL WASTE DISPOSAL TYPE 2, 20 TON/\$10.00	\$200.00
13. Deduction from Pay Item No. 30 – TREE ROOT PRUNING, 2 EACH/\$120.00	\$120.00
14. Deduction from Pay Item No. 31 – CHAIN LINK FENCE TO BE REMOVED AND REPLACED, 50 LF/\$15.00	\$750.00
15. Deduction from Pay Item No. 32 – RESTORATION, 107 SY/\$9.00	\$963.00
16. Deduction from Pay Item No. 34 – ALLOWANCE, 3500 UNIT/\$1.00	\$3,500.00

Justification:

Pay Item No. 1 – SILT FENCE total feet were not needed for this project; therefore, they are to be deducted from the final pay estimate

Pay Item No. 2 – FLARED END SECTION RCP 12 INCH some units were not needed for this project; therefore, they are to be deducted from the final pay estimate

Pay Item No. 14 – SANITARY SEWER SERVICE REPAIR PVC SDR26 6" total units were not needed for this project; therefore, they are to be deducted from the final pay estimate

Pay Item No. 19 – FOUNDATION MATERIAL total cubic yards were not needed for this project; therefore, they are to be deducted from the final pay estimate

Pay Item No. 21 – EXPLORATORY EXCAVATION total units were not needed for this project; therefore, they are to be deducted from the final pay estimate

Pay Item No. 22 – COMBINATION CURB AND GUTTER REMOVAL AND REPLACEMENT some feet were not needed for this project; therefore, they are to be deducted from the final pay estimate

Pay Item No. 23 – PCC SIDEWALK REMOVAL AND REPLACEMENT some feet were not needed for this project; therefore, they are to be deducted from the final pay estimate

Pay Item No. 24 – PCC DRIVEWAY REMOVAL AND REPLACEMENT additional square yards were needed for this project; therefore, it is to be added to the final pay estimate

Pay Item No. 25 – HOT MIX ASPHALT REMOVAL FULL DEPTH some square yards were not needed for this project; therefore, they are to be deducted from the final pay estimate

Pay Item No. 26 – HOT MIX ASPHALT PAVEMENT PATCH 4" some square yards were not needed for this project; therefore, they are to be deducted from the final pay estimate

Pay Item No. 27 – NON SPECIAL NON HAZARDOUS SOIL WASTE DISPOSAL TYPE 1 total tons were not needed for this project; therefore, they are to be deducted from the final pay estimate

Pay Item No. 28 – NON SPECIAL NON HAZARDOUS SOIL WASTE DISPOSAL TYPE 2 total tons were not needed for this project; therefore, they are to be deducted from the final pay estimate

Pay Item No. 30 – TREE ROOT PRUNING total units were not needed for this project; therefore, they are to be deducted from the final pay estimate

Pay Item No. 31 – CHAIN LINK FENCE TO BE REMOVED AND REPLACED some feet were not needed for this project; therefore, they are to be deducted from the final pay estimate

Pay Item No. 32 – RESTORATION some square yards were not needed for this project; therefore, they are to be deducted from the final pay estimate

Pay Item No. 34 – ALLOWANCE some units were not needed for this project; therefore, they are to be deducted from the final pay estimate

Change of CONTRACT PRICE:

Original CONTRACT PRICE: \$ 83,975.00

Current CONTRACT PRICE adjusted by previous CHANGE ORDER(S) \$ 0

The CONTRACT PRICE due to this CHANGE ORDER will be **(decreased)** by:

\$ 22,113.14

The new CONTRACT PRICE including this CHANGE ORDER will be \$61,861.86

CHANGE ORDER NO. C-1 _____
Page 5

Change to CONTRACT TIME:

The CONTRACT TIME will be (increased) (decreased) by 0 calendar days.
The date for completion of all work will be _____ (Date.)

Approvals Required:

To be effective this order must be approved by the agency if it changes the scope or objective of the PROJECT, or as may otherwise be required by the SUPPLEMENTAL GENERAL CONDITIONS.

Requested by: [Signature] Stark and Sons Trenching, Inc.

Recommended by: [Signature] Engineering Enterprises, Inc.

Accepted by: [Signature] The Village of Hampshire



December 10, 2021

Mr. Jay Hedges (Via E-Mail)
Village Manager
234 S State Street
Hampshire, IL 60140

**Re: Engineer's Payment Estimate No. 3 and Final
Highland Avenue Storm Sewer Improvements**

Mr. Hedges:

This is to certify that work in the amount of **\$6,726.19** for the Highland Avenue Storm Sewer Improvements project is due to Stark and Son Trenching, Inc. 45W826 Rohrsen Road, Hampshire, IL 60140, in accordance with our engineer's payment estimate referenced above and attached hereto. This amount represents the completion of the restoration and release of retainage held on the project.

Also enclosed is a copy of the invoice and final waivers of lien submitted to us by Stark and Son Trenching, Inc. If you have any questions or require additional information, please call.

Respectfully submitted,

ENGINEERING ENTERPRISES, INC.

A handwritten signature in blue ink, appearing to read "Timothy N. Paulson", is written over the typed name.

Timothy N. Paulson, P.E., CFM
Senior Project Manager

Enclosures

pc: Ms. Lori Lyons, Village Finance Director (Via E-Mail)
Ms. Linda Vasquez, Village Clerk (Via E-Mail)
Ms. Patricia Stark, Stark and Son Trenching, Inc. (Via E-Mail)
BPS – EEI (Via E-Mail)

PAYABLE TO: STARK AND SON TRENCHING, INC.
 ADDRESS: 45W826 ROHRSEN ROAD
 HAMPSHIRE, IL 60140-2217

ENGINEERS PAYMENT ESTIMATE NO. 3 AND FINAL
 HIGHLAND AVENUE STORM SEWER IMPROVEMENTS
 VILLAGE OF HAMPSHIRE

PAY PERIOD
 FROM: 12/31/2020 TO: 9/30/2021

ITEM NO.	ITEMS	QUANTITY	UNIT	AWARDED VALUE	ADDED QUANTITY	DEDUCTED QUANTITY	UNIT PRICE	COMPLETED QUANTITY THIS PAY PERIOD	COMPLETED VALUE THIS PAY PERIOD	TOTAL COMPLETED QUANTITY	TOTAL COMPLETED VALUE
1	SILT FENCE	240	LF	\$ 600.00		240	\$ 2.50	0.0	\$ -	0.00	\$ -
2	FLARED END SECTION RCP 12 INCH	1	EACH	\$ 900.00		0.5	\$ 900.00	0.0	\$ -	0.5	\$ 450.00
3	STORM SEWER RCP 12 INCH W/ RUBBER GASKETS	150	LF	\$ 3,750.00			\$ 25.00	0.0	\$ -	150.0	\$ 3,750.00
4	STORM SEWER RCP 15 INCH	41	LF	\$ 1,107.00			\$ 27.00	0.0	\$ -	41.0	\$ 1,107.00
5	STORM SEWER RCP 18 INCH	33	LF	\$ 1,056.00			\$ 32.00	0.0	\$ -	33.0	\$ 1,056.00
6	STORM SEWER PVC 15" SDR 26 2241	223	LF	\$ 9,366.00			\$ 42.00	0.0	\$ -	223.0	\$ 9,366.00
7	CATCH BASIN TY C 2' DIA TY 8 FRAME AND GRATE	1	EACH	\$ 975.00			\$ 975.00	0.0	\$ -	1.0	\$ 975.00
8	CATCH BASIN TY C 4' DIA TY 11 FRAME AND GRATE	1	EACH	\$ 1,600.00			\$ 1,600.00	0.0	\$ -	1.0	\$ 1,600.00
9	INLET TY A 2' DIA TY 11 FRAME AND GRATE	2	EACH	\$ 2,000.00			\$ 1,000.00	0.0	\$ -	2.0	\$ 2,000.00
10	MANHOLE TY A 4' DIA TY 11 FRAME AND GRATE	1	EACH	\$ 1,700.00			\$ 1,700.00	0.0	\$ -	1.0	\$ 1,700.00
11	MANHOLE TY A 4' DIA TY 1 FRAME AND GRATE	2	EACH	\$ 2,950.00			\$ 1,475.00	0.0	\$ -	2.0	\$ 2,950.00
12	CONNECTION TO EXISTING MANHOLE	2	EACH	\$ 2,300.00			\$ 1,150.00	0.0	\$ -	2.0	\$ 2,300.00
13	INSTALLATION OF 6" RESTRICTOR	1	EACH	\$ 2,550.00			\$ 2,550.00	0.0	\$ -	1.0	\$ 2,550.00
14	SANITARY SEWER SERVICE REPAIR PVC SDR26 6"	3	EACH	\$ 5,400.00		3	\$ 1,800.00	0.0	\$ -	0.0	\$ -
15	STORM SEWER REMOVAL 10" RCP	225	LF	\$ 900.00			\$ 4.00	0.0	\$ -	225.0	\$ 900.00
16	STORM SEWER REMOVAL 10" PVC	20	LF	\$ 40.00			\$ 2.00	0.0	\$ -	20.0	\$ 40.00
17	STRUCTURE TO BE REMOVED 2' DIA INLET/CATCHBASIN	5	EACH	\$ 750.00			\$ 150.00	0.0	\$ -	5.0	\$ 750.00
18	STRUCTURE TO BE ABANDONED 4' MANHOLE	1	EACH	\$ 275.00			\$ 275.00	0.0	\$ -	1.0	\$ 275.00
19	FOUNDATION MATERIAL	10	CY	\$ 320.00		10	\$ 32.00	0.0	\$ -	0.0	\$ -
20	STONE RIP RAP CLASS CL A4	10	SY	\$ 850.00			\$ 85.00	0.0	\$ -	10.0	\$ 850.00
21	EXPLORATORY EXCAVATION	1	EACH	\$ 1.00		1	\$ 1.00	0.0	\$ -	0.0	\$ -
22	COMBINATION CURB AND GUTTER REMOVAL AND REPLACEMENT	122	LF	\$ 7,198.00		83	\$ 59.00	0.0	\$ -	39.0	\$ 2,301.00
23	PCC SIDEWALK REMOVAL AND REPLACEMENT	310	SF	\$ 5,735.00		95	\$ 18.50	0.0	\$ -	215.0	\$ 3,977.50
24	PCC DRIVEWAY REMOVAL AND REPLACEMENT	56	SY	\$ 7,112.00	2		\$ 127.00	0.0	\$ -	58.0	\$ 7,366.00
25	HOT MIX ASPHALT REMOVAL FULL DEPTH	50	SY	\$ 300.00		21	\$ 6.00	0.00	\$ -	28.96	\$ 173.76
26	HOT MIX ASPHALT PAVEMENT PATCH 4"	50	SY	\$ 3,000.00		21	\$ 60.00	0.00	\$ -	28.96	\$ 1,737.60
27	NON SPECIAL NON HAZARDOUS SOIL WASTE DISPOSAL TYPE 1	20	TON	\$ 1,900.00		20	\$ 95.00	0.0	\$ -	0.0	\$ -
28	NON SPECIAL NON HAZARDOUS SOIL WASTE DISPOSAL TYPE 2	20	TON	\$ 200.00		20	\$ 10.00	0.0	\$ -	0.0	\$ -
29	TREE REMOVAL 6 TO 15 INCH DIAMETER	14	UNIT	\$ 2,800.00			\$ 200.00	0.0	\$ -	14.0	\$ 2,800.00
30	TREE ROOT PRUNING	2	EACH	\$ 240.00		2	\$ 120.00	0.0	\$ -	0.0	\$ -
31	CHAIN LINK FENCE TO BE REMOVED AND REPLACED	60	LF	\$ 900.00		50	\$ 15.00	0.0	\$ -	10.0	\$ 150.00
32	RESTORATION	800	SY	\$ 7,200.00		107	\$ 9.00	0.0	\$ -	693.00	\$ 6,237.00
33	TRAFFIC CONTROL AND PROTECTION	1	LS	\$ 3,000.00			\$ 3,000.00	0.2	\$ 600.00	1.0	\$ 3,000.00
34	ALLOWANCE	5,000	UNIT	\$ 5,000.00		3500	\$ 1.00	0.0	\$ -	1500.00	\$ 1,500.00

TOTAL VALUE AWARDED: \$ 83,975.00

VALUE COMPLETED - THIS REQUEST: \$ 600.00 - TO DATE: \$ 61,861.86

MISCELLANEOUS EXTRAS AND CREDITS VALUES

1		
2		
3		
4		
5		

DEBITS VALUES

1	\$ 48,172.37
2	\$ 6,963.30
3	
4	
5	

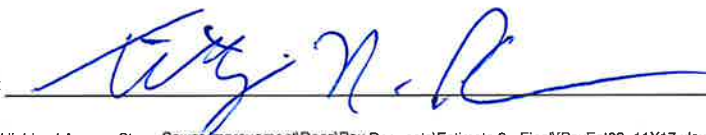
ENGINEERING ENTERPRISES, INC.
 52 WHEELER ROAD
 SUGAR GROVE, ILLINOIS 60554

SUMMARY

TOTAL MISCELLANEOUS EXTRAS AND CREDITS	\$ -
TOTAL COMPLETED CONSTRUCTION COSTS	\$ 61,861.86
DEDUCT RETAINAGE (10%)	\$ -
TOTAL AMOUNT DUE TO CONTRACTOR	\$ 61,861.86
TOTAL DEBITS	\$ 55,135.67
NET AMOUNT DUE - THIS PAYMENT	\$ 6,726.19

PREPARED BY: Kristen Meehan

APPROVED BY:





STARK & SON TRENCHING INC.

45W826 Rohrsen Road
Hampshire IL 60140-8477
847-683-2217

INVOICE

Invoice#: 55436

Date: 11/30/2021

Billed To:

Village of Hampshire
234 S.State Street
Hampshire IL 60140

Project:

Highland Avenue Storm Sewer

Due Date: 12/30/2021

Terms: 30DY

Order#

Date	Quantity	Description	Unit Price	Amount
11-30-2021	1.00	Pay Application No. 3	\$600.00	\$600.00

Thank you for your prompt payment!
We accept Visa, Mastercard and Discover
Fees May Apply 10 Days After Invoice Date

Sales Tax:	0.00
Invoice Total:	600.00
Retention:	0.00
Amount Paid:	0.00
Amount Due	600.00

FINAL WAIVER OF LIEN

STATE OF ILLINOIS
COUNTY OF KANE

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by The Village of Hampshire to furnish storm sewer installation for the premises known as Highland Avenue Storm Sewer Improvement of which Village of Hampshire is the owner.

THE undersigned, for and in consideration of Six thousand seven hundred twenty six and 19/100 Dollars (\$6,726.19), and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above- described premises, INCLUDING EXTRAS.*

DATE: December 2, 2021 BY: Stark & Son Trenching, Inc., 45W826 Rohrsen Road, Hampshire, IL 60140

SIGNATURE AND TITLE [Handwritten Signature] President

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS
COUNTY OF KANE

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, Michael Stark, being duly sworn deposes that he or she is President of Stark & Son Trenching, Inc. who is the contractor furnishing storm sewer installation work on the building located at Highland Avenue, Hampshire, IL and owned by Village of Hampshire.

That the total amount of the contract including extras is 61,861.86 on which he or she has received payment of 55,135.67 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications.

Table with 6 columns: NAMES AND ADDRESSES, WHAT FOR, CONTRACT PRICE, AMOUNT PAID, THIS PAYMENT, BALANCE DUE. Rows include Stark & Son Trenching, Inc., Trees Unlimited, Welch Bros., Inc., Mid American Water, Horne Landscaping, LLC, Elliott Construction Corp., and a TOTALS row.

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

Signed this 2nd day of December, 2021. [Handwritten Signature]

Subscribed and sworn to me this 2nd day of December, 2021. [Handwritten Signature]

My commission expires March 25, 2023.



*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

FINAL WAIVER OF LIEN

STATE OF ILLINOIS
COUNTY OF DUPAGE

Gty# _____

Loan # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Stark & Son Trenching Inc.

to furnish Concrete Curb & Gutter Work

for the premises known as Highland Avenue Storm Sewer Improvements

of which Village of Hampshire is the owner.

The undersigned, for and in consideration of Eleven Thousand Three Hundred Sixty One and 00/100----

\$11,361.00 Dollars, and other good and valuable consideration, the receipt whereof is hereby acknowledged, do(es)

hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE 01/12/21 Company Name Elliot Construction Corporation

Address 21W171 Hill Ave., Glen Ellyn, IL 60137

SIGNATURE AND TITLE [Signature] President

NOTE: All waivers must be for the full amount paid. If waiver is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing waiver should be set forth; if waiver is for a partnership, the partnership name should be used, partner should sign and describe himself as partner.

* EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

STATE OF ILLINOIS
COUNTY OF DUPAGE

CONTRACTOR'S AFFIDAVIT

TO WHOM IT MAY CONCERN:

THE undersigned, being duly sworn, deposes and says that he is Daniel Hagen President

of the Elliot Construction Corporation

who is the contractor for the Concrete Curb & Gutter Work

building located at Highland Avenue & 692 Centennial Drive, Hampshire, IL

owned by Village of Hampshire

That the total amount of the contract including extras * is \$ 11,361.00 on which he has received payment of

\$0.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that

there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnished material or labor, or both for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES	WHAT FOR	CONTRACT PRICE	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Elliot Construction Corp	Concrete Construction	8,434.00	0.00	8,434.00	0.00
Ozinga Ready Mix Concrete Inc.	Ready Mix	2,927.00	0.00	2,927.00	0.00
TOTAL LABOR AND MATERIAL TO COMPLETE		11,361.00	0.00	11,361.00	0.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

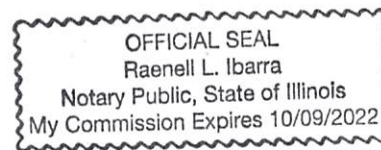
DATE January 12, 2021

SIGNATURE: [Signature]

Subscribed and sworn to before me this 12th day of January, 2021

[Signature]
Notary Public

* EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.



OZINGA®

FINAL WAIVER OF LIEN

STATE OF: ILLINOIS
COUNTY OF: WILL

WHEREAS, the undersigned, Ozinga Ready Mix Concrete, Inc., an Illinois Corporation, has been employed by ELLIOT CONSTRUCTION CORP. Contractor, to furnish ready mix concrete for the premises owned by VILLAGE OF HAMPSHIRE

and known as HIGHLAND AVENUE STORM SEWER IMPROVEMENTS

HIGHLAND AVENUE & 692 CENTENNIAL DR

in the city of HAMPSHIRE.

NOW, THEREFORE, the undersigned, for and in consideration of the amount of \$ 2,927.00 Dollars, the receipt whereof is hereby acknowledged, does hereby waive and release any and all lien claims of or right to or claim of lien under the statutes of the State of Illinois relating to mechanic's liens, with respect to and on the above-described premises, and the improvements thereon, and on the material furnished, and on the moneys or other considerations due to or to become due from the owner, on account of material heretofore furnished, or which may be furnished at any time hereafter, by the undersigned, to or on account of the said contract or the said owner, for the above-described premises.

Dated: 01/12/2021

OZINGA READY MIX CONCRETE, INC.

By: _____



Its: CREDIT MANAGER



136888
00016753
003316

AGENDA SUPPLEMENT

TO: President Reid, Village Board and Village Manager Hedges

FROM: Lori Lyons, Finance Director

FOR: December 16, 2021 Village Board Meeting

RE: Police Pension – Municipal Compliance Report

Background. The Hampshire Police Pension Fund was established on May 1, 2012 following the certification of the 2010 census and a period of organization. A separate board comprised of active police, retired police and appointed individuals governs the group. House Bill 5088 requires Police Pension boards to issue an annual report on the financial condition of the fund to the Village. This report, called the Municipal Compliance Report, is to be provided to the Village board before the tax levy is filed on or before the last Tuesday in December.

Analysis. The Village of Hampshire does not levy a property tax for the purpose of financing the pension fund at the present time as no new levy line items can be implemented without the successful passage of a referendum by the electorate of the Village. The Village's annual contribution to the Police Pension fund is taken from "discretionary funds" within the General Fund and this report will be therefore be used when completing the budget. Public Act 096-1495 requires that the taxes collected, deductions from the salaries or wages of police officers and revenues from other sources are equal to the normal cost of the pension fund for the year plus an amount sufficient to bring the total assets of the pension fund up to 90% of the total actuarial liabilities of the pension fund by the end of the municipal fiscal year 2040. Each year the Pension Fund engages an enrolled actuary to update the assumptions, census date and determine this requirement. The Municipal Compliance Reports is then completed each year by the Pension Fund and is provided to the Village. This year the report reflects that the fund was 38.49% funded (up from 34.65% last year) and has levy requirement of \$661,922 (up from \$647,752 last year). The Illinois Department of Insurance's Public Pension Division also, independently, computes the funded ratio and estimated levy requirement. There numbers are 38% funded with a funding requirement of \$526,819. On January 24, 2020 Pubic Act 101-0627 went into effect. This legislative change reclassified 9 members of the Hampshire Police Pension Fund from Tier 2 to Tier 1. This change resulted in an increase in contribution of approximately \$297,500 last year.

Recommendation. Staff recommends acceptance of the 2021 Municipal Compliance Report, and while the Village does not levy for Police Pension at the present time, staff further recommends that the levy requirement proposed in the Municipal Compliance Report be used in preparing the FY23 budget.

THE VILLAGE OF HAMPSHIRE, ILLINOIS
POLICE PENSION FUND

PUBLIC ACT 95-0950
MUNICIPAL COMPLIANCE REPORT

FOR THE FISCAL YEAR ENDED
APRIL 30, 2021



November 30, 2021

Members of the Pension Board of Trustees
Hampshire Police Pension Fund
Hampshire, Illinois

Enclosed please find a copy of your Municipal Compliance Report for the Hampshire Police Pension Fund for the fiscal year ended April 30, 2021. We have prepared the report with the most recent information available at our office. Should you have more current information, or notice any inaccuracies, we are prepared to make any necessary revisions and return them to you.

The President and Secretary of the Pension Fund are required to sign the report on page 3. If not already included with the enclosed report, please also include a copy of the Pension Fund's most recent investment policy.

The signed Public Act 95-0950 - Municipal Compliance Report must be provided to the Municipality before the tax levy is filed on the last Tuesday in December. We are sending the report via email to promote an environmentally-friendly work atmosphere.

If you have any questions regarding this report, please contact your Client Manager or PSA.

Respectfully submitted,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

**THE VILLAGE OF HAMPSHIRE, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending April 30, 2021**

The Pension Board certifies to the Board of Trustees of the Village of Hampshire, Illinois on the condition of the Pension Fund at the end of its most recently completed fiscal year the following information:

- 1) The total cash and investments, including accrued interest, of the fund at market value and the total net position of the Pension Fund:

	<u>Current Fiscal Year</u>	<u>Preceding Fiscal Year</u>
Total Cash and Investments (including accrued interest)	<u>\$2,523,208</u>	<u>\$2,276,060</u>
Total Net Position	<u>\$2,523,208</u>	<u>\$2,275,981</u>

- 2) The estimated receipts during the next succeeding fiscal year from deductions from the salaries of police officers and from other sources:

Estimated Receipts - Employee Contributions	<u>\$103,600</u>
Estimated Receipts - All Other Sources	
Investment Earnings	<u>\$126,200</u>
Municipal Contribution	<u>\$661,922</u>

- 3) The estimated amount required during the next succeeding fiscal year to (a) pay all pensions and other obligations provided in Article 3 of the Illinois Pension Code, and (b) to meet the annual requirements of the fund as provided in Sections 3-125 and 3-127:

(a) Pay all Pensions and Other Obligations	<u>\$195,600</u>
(b) Annual Requirement of the Fund as Determined by:	
Illinois Department of Insurance	<u>\$504,112</u>
Private Actuary - Lauterbach & Amen, LLP	
Recommended Municipal Contribution	<u>\$661,922</u>
Statutory Municipal Contribution	<u>\$527,778</u>

**THE VILLAGE OF HAMPSHIRE, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending April 30, 2021**

- 4) The total net income received from investment of assets along with the assumed investment return and actual investment return received by the fund during its most recently completed fiscal year compared to the total net income, assumed investment return, and actual investment return received during the preceding fiscal year:

	<u>Current Fiscal Year</u>	<u>Preceding Fiscal Year</u>
Net Income Received from Investment of Assets	<u>\$3,344</u>	<u>\$30,046</u>
Assumed Investment Return		
Illinois Department of Insurance	<u>5.50%</u>	<u>5.00%</u>
Private Actuary - Lauterbach & Amen, LLP	<u>5.00%</u>	<u>5.00%</u>
Actual Investment Return	<u>0.14%</u>	<u>1.42%</u>

- 5) The total number of active employees who are financially contributing to the fund:

Number of Active Members	<u>13</u>
--------------------------	-----------

- 6) The total amount that was disbursed in benefits during the fiscal year, including the number of and total amount disbursed to (i) annuitants in receipt of a regular retirement pension, (ii) recipients being paid a disability pension, and (iii) survivors and children in receipt of benefits:

	<u>Number of</u>	<u>Total Amount Disbursed</u>
(i) Regular Retirement Pension	<u>1</u>	<u>\$55,281</u>
(ii) Disability Pension	<u>0</u>	<u>\$0</u>
(iii) Survivors and Child Benefits	<u>0</u>	<u>\$0</u>
Totals	<u>1</u>	<u>\$55,281</u>

**THE VILLAGE OF HAMPSHIRE, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending April 30, 2021**

7) The funded ratio of the fund:

	<u>Current Fiscal Year</u>	<u>Preceding Fiscal Year</u>
Illinois Department of Insurance	<u>43.63%</u>	<u>38.10%</u>
Private Actuary - Lauterbach & Amen, LLP	<u>38.49%</u>	<u>34.65%</u>

8) The unfunded liability carried by the fund, along with an actuarial explanation of the unfunded liability:

Unfunded Liability:

Illinois Department of Insurance	<u>\$3,483,801</u>
Private Actuary - Lauterbach & Amen, LLP	<u>\$4,349,759</u>

The accrued liability is the actuarial present value of the portion of the projected benefits that has been accrued as of the valuation date based upon the actuarial valuation method and the actuarial assumptions employed in the valuation. The unfunded accrued liability is the excess of the accrued liability over the actuarial value of assets.

9) The investment policy of the Pension Board under the statutory investment restrictions imposed on the fund.

Investment Policy - See Attached.

Please see Notes Page attached.

CERTIFICATION OF MUNICIPAL POLICE
PENSION FUND COMPLIANCE REPORT

The Board of Trustees of the Pension Fund, based upon information and belief, and to the best of our knowledge, hereby certify pursuant to §3-143 of the Illinois Pension Code 40 ILCS 5/3-143, that the preceding report is true and accurate.

Adopted this 14th day of December, 2021

President  Date 12/14/2021

Secretary  Date 12/14/2021

**THE VILLAGE OF HAMPSHIRE, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending April 30, 2021**

INDEX OF ASSUMPTIONS

- 1) Total Cash and Investments - as Reported at Market Value in the Audited Financial Statements for the Years Ended April 30, 2021 and 2020.

Total Net Position - as Reported in the Audited Financial Statements for the Years Ended April 30, 2021 and 2020.

- 2) Estimated Receipts - Employee Contributions as Reported in the Audited Financial Statements for the Year Ended April 30, 2021 plus 3.25% Increase (Actuarial Salary Increase Assumption) Rounded to the Nearest \$100.

Estimated Receipts - All Other Sources:

Investment Earnings - Cash and Investments as Reported in the Audited Financial Statements for the Year Ended April 30, 2021, times 5% (Actuarial Investment Return Assumption) Rounded to the Nearest \$100.

Municipal Contributions - Recommended Tax Levy Requirement as Reported by Lauterbach & Amen, LLP, Actuarial Valuation for the Year Ended April 30, 2021.

- 3) (a) Pay all Pensions and Other Obligations - Total Non-Investment Deductions as Reported in the Audited Financial Statements for the Year Ended April 30, 2021, plus a 25% Increase, Rounded to the Nearest \$100.

(b) Annual Requirement of the Fund as Determined by:

Illinois Department of Insurance - Suggested Amount of Tax Levy as Reported in the April 30, 2021 Actuarial Valuation.

Private Actuary - Lauterbach & Amen, LLP:

Recommended Amount of Tax Levy as Reported by Lauterbach & Amen, LLP in the April 30, 2021 Actuarial Valuation.

Statutorily Required Amount of Tax Levy as Reported by Lauterbach & Amen, LLP in the April 30, 2021 Actuarial Valuation.

**THE VILLAGE OF HAMPSHIRE, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending April 30, 2021**

INDEX OF ASSUMPTIONS

- 4) Net Income Received from Investment of Assets - Investment Income (Loss) net of Investment Expense, as Reported in the Audited Financial Statements for the Years Ended April 30, 2021 and 2020.

Assumed Investment Return:

Illinois Department of Insurance - Current and Preceding Fiscal Year Interest Rate Assumption as Reported in the Years Ended April 30, 2021 and 2020 Actuarial Valuations.

Private Actuary - Current and Preceding Fiscal Year Interest Rate Assumption as Reported in the Years Ended April 30, 2021 and 2020 Actuarial Valuations.

Actual Investment Return -Net Income Received from Investments as Reported Above as a Percentage of the Average of the Beginning and Ending Balances of the Fiscal Year Cash Investments, Excluding Net Investment Income, Gains, and Losses for the Fiscal Year Return Being calculated, as Reported in the Audited Financial Statements for the Fiscal Years Ended April 30, 2021 and 2020.

- 5) Number of Active Members - Illinois Department of Insurance Annual Statement for April 30, 2021 - Schedule P.
- 6) (i) Regular Retirement Pension - Illinois Department of Insurance Annual Statement for April 30, 2021 - Schedule P for Number of Participants and Expense page 1 for Total Amount Disbursed.
- (ii) Disability Pension - Same as above.
- (iii) Survivors and Child Benefits - Same as above.

**THE VILLAGE OF HAMPSHIRE, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending April 30, 2021**

INDEX OF ASSUMPTIONS

7) The funded ratio of the fund:

Illinois Department of Insurance - Current and Preceding Fiscal Year Net Present Assets as a percentage of Total Assets as Reported in the April 30, 2021 and 2020 Actuarial Valuations.

Private Actuary - Current and Preceding Fiscal Year Net Present Assets as a percentage of Total Assets as Reported in the April 30, 2021 and 2020 Actuarial Valuations.

8) Unfunded Liability:

Illinois Department of Insurance - Deferred Asset (Unfunded Accrued Liability) as Reported in the April 30, 2021 Actuarial Valuation.

Private Actuary - Deferred Asset (Unfunded Accrued Liability) as Reported by Lauterbach & Amen, LLP in the April 30, 2021 Actuarial Valuation.

The Hampshire Police Pension Fund
Statement of Investment Policy, Objectives and Guidelines

- I. Scope and Purpose

“This investment policy applies to all assets of the Hampshire Police Pension Fund. The primary objective of the Hampshire Police Pension Fund is to provide eligible employees with retirement benefits.
- II. Parties Associated With the Plan
 - a. Board of Trustees for the Hampshire Police Pension Fund
 - i. Holds ultimate responsibility for the Fund and the appropriateness of its investment policy and its execution.
 - ii. Retains consultants, money managers, and other advisors to implement and execute investment policy as it relates to the Fund.
 - iii. Reviews adequacy or need for change of this statement.
 - iv. Meets quarterly and reviews reports concerning the Funds’ asset management.
 - v. Engages a custodian.
 - vi. Defines investment policy, objectives, and guidelines for the Fund including risk tolerance as dictated by Illinois state guidelines.
 - vii. Administers the Fund in accordance with Illinois Pension Code, Illinois Compiled Statutes Chapter 40 Act 5 Articles 1 and 3, and the Public Investment Act, Illinois Compiled Statutes Chapter 30 Act 235.
 - b. Custodian
 - i. Accepts possession of securities for safe keeping, collects and disburses income: collects principal of sold, mature or called items; and provides accurate, timely market value pricing, including accrued interest, for all securities under their care.
 - ii. Provides timely monthly statements which accurately detail all transactions in the accounts, as well as accurately describe all of the securities owned.
 - iii. Effects receipt and delivery following purchases and sales of securities on a timely and accurate basis.
 - c. Investment Consultant
 - i. Hired investment consultants will serve as a fiduciary.
 - ii. May assist the Board of Trustees in developing investment policy guidelines, including asset class choices, asset allocation targets, and risk diversification.
 - iii. May conduct money manager searches when requested by the Board of Trustees.
 - iv. May provide the Board of Trustees with objective information on a broad spectrum of investment decisions, and assists in evaluating the merits of each particular investment, and money manager.
 - v. May monitor the performance of the aggregate investments, investment managers, and provides quarterly reports to the Board of trustees.
 - d. Investment Money Managers
 - i. Will have full discretion of the management of the assets allocated to the investment managers, subject to overall investment guidelines set by the Board of Trustees.
 - ii. Will serve as fiduciaries responsible for specific securities decisions.
 - iii. Non-indexed money managers will abide by the Illinois Pension Code which governs the Illinois Downstate Police Pension Funds, Illinois Compiled Statutes Chapter 40 Act 5 Articles 1 and 3, and Illinois Public Funds Investment Act,

Illinois Compiled Statutes Chapter 30 Act 235, and will abide by duties, responsibilities and guidelines detailed in any specific investment manager agreement entered into by the manager and Board of Trustees.

- iv. Non-indexed money managers will report at least quarterly the current investments held in their account, their current market value, all transactions within the account, and performance compared to a like benchmark fund.
- v. Non-indexed money managers will communicate any major changes in the investment strategy, or other factors which affect implementation of their investment process, or the investment objective of the Plan.
- vi. Non-indexed money managers will inform the Board in regards to any qualitative change in the investment management organization: examples include changes in portfolio management personnel, ownership structure, investment philosophy, etc...

III. Investment Objectives and Guidelines

a. Policies

i. The primary Policies of the fund, in order of priority are as follows:

1. Safety- Investments shall be undertaken in a manner that seeks to ensure the preservation of capital. As such, the Board of Trustees has consciously diversified the aggregate fund to ensure that adverse or unexpected results will not have an excessively detrimental impact on the entire portfolio when possible. Diversification is to be interpreted to include diversification by asset type, by characteristics, by number of investments, and in the case of Investment Money Managers by investment style. Illinois state requirements may impact the Board of Trustees ability to meet these objectives.
2. Liquidity- The investment portfolio will remain sufficiently liquid to enable the pension fund to pay all necessary benefits and meet all operating requirements which might be reasonable anticipated.
3. Return on Investment- Assets will be invested to achieve rates of return consistent with the yearly actuary report requirements. Following the prudent expert standard for preservation of capital, total assets will be invested to achieve a rate of return consistent with actuary report requirements and the minimum portfolio risk required to meet the objectives. When the assets of the Hampshire Police Pension Fund are below \$5,000,000, Illinois state requirements may impact the Board of Trustees ability to meet these objectives.

- ii. Investment management may be delegated to external professional organizations if the investment management agrees to serve as fiduciary. The managers will operate within a set of guidelines, objectives, and constraints which are attached hereto. The Board will, at least, yearly provide investment managers with an estimate of expected net cash flows with sufficient advanced notice to allow the orderly build up of necessary liquid reserves.
- iii. As a Downstate Police Pension Fund in the State of Illinois, the Fund is restricted by the Illinois Pension Code, Illinois Compiled Statutes Chapter 40 Act 5 Articles 1 and 3, and the Public Funds Investment Act. Illinois Compiled Statutes Chapter 30 Act 235. These statutes are hereby incorporated into this policy statement by reference herein.

- iv. Investments made in contracts and agreements of Life Insurance Companies licensed to do business in the State of Illinois shall be rated at least A+ by A.M. Best Company, as rated by Moody's, and AA+ rated by Standard & Poor's rating services. Any investment contracts or agreements considered with an insurance company shall have a one year or less surrender charge with preference given to contracts and agreements with no surrender schedule. The total investment in the accounts shall not exceed 10% of the aggregate market value of the fund.
- v. It is the policy of the Board of Trustees that the securities issued by the State of Illinois, or any county, township, or municipal corporation of the State of Illinois, may be held in the portfolio of the Fund so long as the said security is not rated less than Aa by Moody's or AA+ by Standard & Poor's.
- vi. Proxies may be voted by the Board of Trustees unless investment advisors, who have discretionary control over assets of the plan, are employed. Then, the plan managers, in accordance with the guidelines contained in the attached guidelines shall vote all proxies. Should voting issues or situations arise which are not covered specifically in the guidelines, or if policy guidelines clarification is needed by an investment manager, the Board of Trustees should be considered as the source for such clarification.

b. Prohibited Transactions

- i. Prohibited Transactions are those transactions specifically prohibited in the Illinois Pension Code, Illinois Compiled Statutes Chapter 40 Act 5 Sections 1-110, 1-111, and 3-135, as well as:
 - 1. Short Selling
 - 2. Margin Transactions
 - 3. Transactions involving futures or options contracts
 - 4. Reverse repurchase agreements
 - 5. Borrowing or lending of cash or securities

c. Portfolio Asset Allocation Guidelines

- i. The Board of Trustees has adopted the asset allocation policy shown below for Plan Assets. Target percentages have been determined for each asset class along with allocation ranges. Percentage allocations are intended to serve as guidelines, the Board will not be required to remain strictly within the designated ranges. Market conditions or an investment transition may require an interim investment strategy and, therefore, a temporary imbalance in asset mix. When the assets of the Hampshire Police Pension Fund are below \$5,000,000, Illinois state requirements may impact the Board of Trustees ability to meet these objectives.

	Minimum	Target	Maximum
Cash	1%	3%	10%
Fixed Income	42%	87%	100%
Equities	0%	10%	35%

- ii. Cash investments shall be defined as funds which can be quickly liquidated with loss of principal.
- iii. Fixed income investments shall be defined as United States Government, United States agency bonds, municipal bonds (based in tax), certificates of deposit, fixed annuities, guaranteed investment contracts (insurance company or bank), and commingled trust accounts which only invest in the above described investment vehicles.

- iv. Equity investments shall be defined as investments in a separately managed account, mutual fund, exchange traded fund which are comprised of stocks, bonds, or money market instruments.
- d. Performance Objectives
 - i. Over a reasonable investment horizon, which shall not exceed 5 years, it is the goal of the aggregate plan to meet a net rate of return consistent with the rate of return presented in the yearly Hampshire Police Pension Fund actuary report. When the assets of the Hampshire Police Pension Fund are below \$5,000,000, Illinois state requirements may impact the Board of Trustees ability to meet these objectives.
 - ii. The aggregate plan investment returns will be consistent with the return of the blended market indices of 85% of the Lehman Intermediate Government Index and 10% of the S&P 500 Total Return Index minus expenses (e.g. money management). When the assets of the Hampshire Police Pension Fund are below \$5,000,000, Illinois state requirements may impact the Board of Trustees ability to meet these objectives.
 - iii. The Fund shall generally display an overall level of risk in the aggregate portfolio which is consistent with the risk associated with the benchmarks specified in paragraph ii (above). Risk will be measured by annualized standard deviation of monthly returns.
 - iv. The Board of Trustees understands that in order to achieve its objectives for the Plan assets, the Plan will experience changes of returns and market value including periods of loses. Losses will be reviewed within the context of appropriate market indices.
 - v. Investment performance will be reviewed as follows:
 - 1. The Board of Trustees accepts the premise that past performance is not indicative of future returns.
 - 2. The most current quarter, year to date, one, three, 5 years, and since inception.
- e. Liability
 - i. The Board of Trustees, members and employees, acting in accordance with prescribed procedures and exercising due diligence shall be relieved of personal responsibility for the performance of any investment as to price and/or earnings provided that deviations from expectations are reported in a reasonable time period, and appropriate action is taken to minimize adverse developments.
- f. Sustainability
 - i. The Board of Trustees of the Hampshire Police Pension Fund shall consider the prudent integration of sustainability factors into its investment decision-making, investment analysis, portfolio construction, due diligence and investment ownership in the execution of The Fund's investment goals to fulfill its fiduciary duty, to maximize anticipated financial returns and to minimize projected risk. Sustainability analysis will include additional reviews of investment accounts, funds or Portfolio Company's performance on material factors likely to impact its long-term value. The analysis will also consider other relevant factors such as financial, legal and regulatory risks that contribute to an optimal risk management framework and are necessary to create long-term investment value.

Policy Adopted: 11/08/2013
Policy Reviewed: 07/08/2014-No changes
Policy Reviewed: 04/13/2015-No changes
Policy Reviewed: 04/10/2017-No changes
Police Reviewed: 04/02/2018-No changes
Policy Reviewed: 05/21/2019-No changes
Policy Updated: 08/19/2020.
Police Reviewed: 05/06/2021 – No changes

AGENDA SUPPLEMENT

TO: Village President and Board of Trustees, and Village Manager
FROM: Mark Schuster / Village Attorney
DATE: December 16, 2021
RE: Stanley / TRZ – Special Service Area for Back-up Maintenance of Stormwater Facility #1 (located on NCI property)

Background

As part of the 2nd addition to its main facility at 200 Brandt Drive, including construction of a parking lot for its expanded facility, Stanley/TRZ made an agreement with its neighbor, NCI, to utilize an existing detention/retention facility on the NCI property for stormwater management purposes.

Pursuant to the Kane County Stormwater Regulations (adopted by the Village in Ch. 11 of the Village Code), Stanley/TRZ and NCI are required to consent to a back-up Special Service Area to assure future maintenance of the stormwater management facility. (Note: Because this detention/retention area pre-existed the adoption of the Kane County Stormwater Regulations, no back-up Special Service Area has previously been established. Because the facility is being incorporated into the present drainage plans for the new Stanley/TRZ building, the back-up SSA is now required).

NCI and TRZ have joined to apply for this Special Service Area, and have made an underlying agreement between themselves concerning the primary obligation for maintenance. (Amendment of Easement and Maintenance Agreement by and between TRZ and NCI, dated March 14, 2018, recorded as Doc. No. 2018K13663).

A map showing the area of the detention facility is attached to the Ordinance.

A public hearing regarding the proposal was held on October 7. There was one comment made at the public hearing. Mr. Robinson/NCI appeared and asked about notice to the owners before levy of any special tax. The proposed Ordinance to establish SSA #29 includes a notice provision (Par. 5).

Following a wait of not less than 60 days as required by statute, the SSA should now be formally established.

Action(s) Needed

- A. Review and approve an Ordinance Establishing SSA #29 in the Village of Hampshire (for TRZ and NCI stormwater facility located on NCI property).
- B. After enactment, record the Ordinance in the Office of the Kane County Recorder.
- C. Monitor future maintenance of the stormwater management facility by the property owners.

No. 21 -

**AN ORDINANCE
ESTABLISHING SPECIAL SERVICE AREA # 29
IN THE VILLAGE OF HAMPSHIRE
(TRZ and NCI -- Stormwater Facility located on NCI Property)**

WHEREAS, the establishment of a Special Service Area, consisting of the property described on Exhibit "A" attached hereto and incorporated herein, has been proposed by the Corporate Authorities of the Village by its Ordinance No. 21-32, to provide the following services (the "Services"):

Maintenance of the stormwater management facilities, located on Parcel One of the Subject Property, consisting of a detention/retention basin (the "Facility") including the operation, maintenance, repair, rehabilitation, replacement and reconstruction of any components of said Facility including the costs of consulting services, surveying and permits, public liability insurance, and all administrative, legal and other costs or expenses necessarily incurred in connection with the administration of the Facility, including also but not limited to erosion control, nuisance control and sedimentation control, sediment removal, structural maintenance and replacement, removal of debris, and/or re-grading, re-seeding, or re-planting, as from time to time deemed necessary and appropriate in accordance with the requirements of the Village Code and/or the Kane County Stormwater Regulations.

WHEREAS, a Public Hearing considering the establishment of said Special Service Area was conducted on October 7, 2021 at the Hampshire Village Hall, 234 South State Street, Hampshire, Illinois; and

WHEREAS, due notice in the form of Exhibit "C" was published regarding said Public Hearing in the Daily Herald newspaper on September 20, 2021; and

WHEREAS, notice of the Public Hearing was mailed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract or parcel of land lying within the proposed Special Service Area, on September 21, 2021, a date at least 10 days prior to said hearing date, in accord with 35 ILCS 200/27-30; and

WHEREAS, one person appeared at said public hearing to comment on the proposed special service area, questioning whether notice would be given to the affected owners prior to imposition of any special tax, and said question/objection to the creation of said special service area was heard and determined at the public hearing; and

WHEREAS, no written objection to the creation of said special service area has been filed with the Village Clerk at any time within sixty (60) days after the public hearing was finally adjourned; and

WHEREAS, it is in the public interest that a Special Service Area for the purposes

set forth herein be established; and

WHEREAS, said area is compact and contiguous; and

WHEREAS, said area will benefit specially from the municipal services to be provided, to wit: maintenance of stormwater detention area or areas and/or retention ponds created for stormwater management in said subdivision (the "Facilities"), as the Facilities are depicted on the map thereof filed with the Village Clerk together with owner's Application for such special service area; and

WHEREAS, the applicable Village Stormwater Regulations require that a special service area be established as a back-up funding mechanism for purposes of providing for the ongoing long-term maintenance and/or repair of such Facilities, for any such areas or facilities that otherwise primarily are to be maintained and/or repaired by a private property owners' association or other individual or entity, Village Stormwater Regulations, Hampshire Municipal Code, Chapter 11: Stormwater Regulations, adopting by reference the Kane County Stormwater Ordinance, and specifically §9-131 thereof; and

WHEREAS, the proposed municipal services are in addition to municipal services provided to the Village as a whole.

NOW THEREFORE BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HAMPSHIRE, KANE COUNTY, ILLINOIS, AS FOLLOWS:

1. Special Service Area # 29 shall be and hereby is established, pursuant to the provisions of Article VII, Sections 6A and 6L of the Constitution of the State of Illinois and pursuant to the Special Service Area Tax Law, 35 ILCS 200/27-5 et seq.

2. The Special Service Area to be known and designated as "Village of Hampshire Special Service Area # 29" shall consist of the following described territory:

See attached Exhibit "A," a legal description of the territory included in Special Service Area # 29, together with Exhibit "B," a map depicting said territory.

3. Village of Hampshire Special Service Area # 29 is established as a back-up funding mechanism for providing the Services, otherwise primarily to be provided by the owner(s) of the Subject Property, in addition to services provided to the Village generally.

4. An annual special tax shall be levied by the Village, based upon the actual estimated total expenses to be incurred in the pertinent tax year for said special services, in an amount necessary to produce revenue sufficient to provide for said maintenance and repair of said facilities and areas, in accordance with the requirements of the Village of Hampshire Municipal Code and/or Kane County Stormwater Ordinance, and for an indefinite period of time as needed, at a maximum rate not to exceed \$1.50 per \$100 of equalized assessed valuation of each tax parcel located within the Special Service Area, and which shall be in addition to all other taxes permitted by law.

5. Said annual tax shall be levied and extended only in the event that the person or persons, or Property Owners' Association, designated as having primary responsibility for the maintenance and repair of the Facilities, fail(s) to adequately carry out his/its duties in accordance with the requirements of the Village of Hampshire Municipal Code and the Kane County Stormwater Ordinance, after written notice to said person(s) or Property Owners' Association, as the case may be, specifying the defects in such maintenance and/or repair, and failure thereafter to remedy same for a period of not less than thirty (30) days, except for any situation deemed in the discretion of the Village to constitute an emergency situation, in which case notice need not be given, or may prescribe a shorter remedy period.

6. A certified copy of this Ordinance, setting out a legal description of the territory of the area, the permanent tax index numbers of the parcels located within the territory of the area, and a description of the special services to be provided, together with both an accurate map of the territory, and a copy of the notice of the public hearing, shall be filed for record in the Office of the Kane County Recorder, and in the Office of the Kane County Clerk, no later than sixty (60) days after the date of enactment set forth below.

7. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

ADOPTED THIS ____ DAY _____, 2021, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED THIS ____ DAY OF _____, 2021.

Michael J. Reid, Jr.
Village President

ATTEST:

Josh Wray
Deputy Village Clerk

EXHIBIT "A"

LEGAL DESCRIPTION
(The Subject Property)

Parcel 1: That part of the Northeast ¼ of the Southwest ¼ of Section 22, Township 42 North, Range 6, East of the Third Principal Meridian, described as follows:

Commencing at the Southwest corner of the Northeast ¼ of said Southwest ¼ thence North along the West line of the Northeast ¼ of said Southwest ¼ 836.35 feet for the point of beginning; thence North along said West line 483.65 feet to the Northwest corner of the Northeast ¼ of said Southwest ¼; thence East along the North line of the Northeast ¼ of said Southwest ¼, 569.66 feet; thence South parallel with the West line of the Northeast ¼ of said Southwest ¼, 400 feet to the North line of Keyes Drive; thence South along said West line 83.39 feet to a line drawn East, parallel with the South line of the Northeast ¼ of said Southwest ¼, from the point of beginning; thence Westerly along said parallel line, 536.66 feet to the point of beginning, in the Village of Hampshire, Kane County, Illinois.

PIN: 01-22-326-036
Common Address: 200 Industrial Drive, Hampshire, IL 60140

Parcel 2: That part of the Northeast ¼ of the Southwest ¼ of Section 22, Township 42 North, Range 6, East of the Third Principal Meridian, described as follows:

Commencing at the Southwest corner of the Northeast ¼ of said Southwest ¼; thence North along the West line of the Northeast ¼ of said Southwest ¼, 836.35 feet for the point of beginning; thence North along said West line 170.00 feet to a line that is drawn North and parallel with the South line of the Northeast ¼ of the said Southwest ¼; thence East along said line, 338.30 feet to a line that is drawn 338.30 feet East and parallel with the West line of the Northeast ¼ of said Southwest ¼; thence South along said line 125.51 feet to a line drawn that is 49.79 feet North of and parallel with the aforementioned line drawn from the point of beginning; thence East along said line 197.15 feet to the West line of Keyes Drive (now Industrial Drive); thence South along said West line, 44.81 feet to a line drawn North of and parallel with the South line of the Northeast ¼ of said Southwest ¼, from the point of beginning; thence Westerly along said parallel line 536.66 feet to the point of beginning, in the Village of Hampshire, Kane County, Illinois

PIN: 01-22-326-037
Common Address: 364 Keyes Avenue, Hampshire, IL 60140

LOCATION OF STORMWATER FACILITIES

LEGAL DESCRIPTION

(The "Facility")

Stormwater management facilities are located on a part of the following property:

That part of the Northeast 1/4 of the Southwest 1/4 of Section 22, Township 42 North, Range 6, East of the Third Principal Meridian, described as follows:

Commencing at the Southwest corner of the Northeast 1/4 of said Southwest 1/4; thence North along the West line of the Northeast 1/4 of said Southwest 1/4, 836.35 feet for the point of beginning; thence North along said West line 483.65 feet to the Northwest corner of the Northeast 1/4 of said Southwest 1/4; thence East along the North line of the Northeast 1/4 of said Southwest 1/4, 569.66 feet; thence South parallel with the West line of the Northeast 1/4 of said Southwest 1/4, 400 feet to the North line of Keyes Drive; thence South along said West line 83.39 feet to a line drawn East, parallel with the South line of the Northeast 1/4 of said Southwest 1/4, from the point of beginning; thence Westerly along said parallel line, 536.66 feet to the point of beginning, in the Village of Hampshire, Kane County, Illinois.

PIN: 01-22-326-036
Common Address: 200 Industrial Drive, Hampshire, IL 60140

EXHIBIT "B"

**MAP OF THE TERRITORY
COMPRISING THE SPECIAL SERVICE AREA**

Exhibit B

Map of Territory

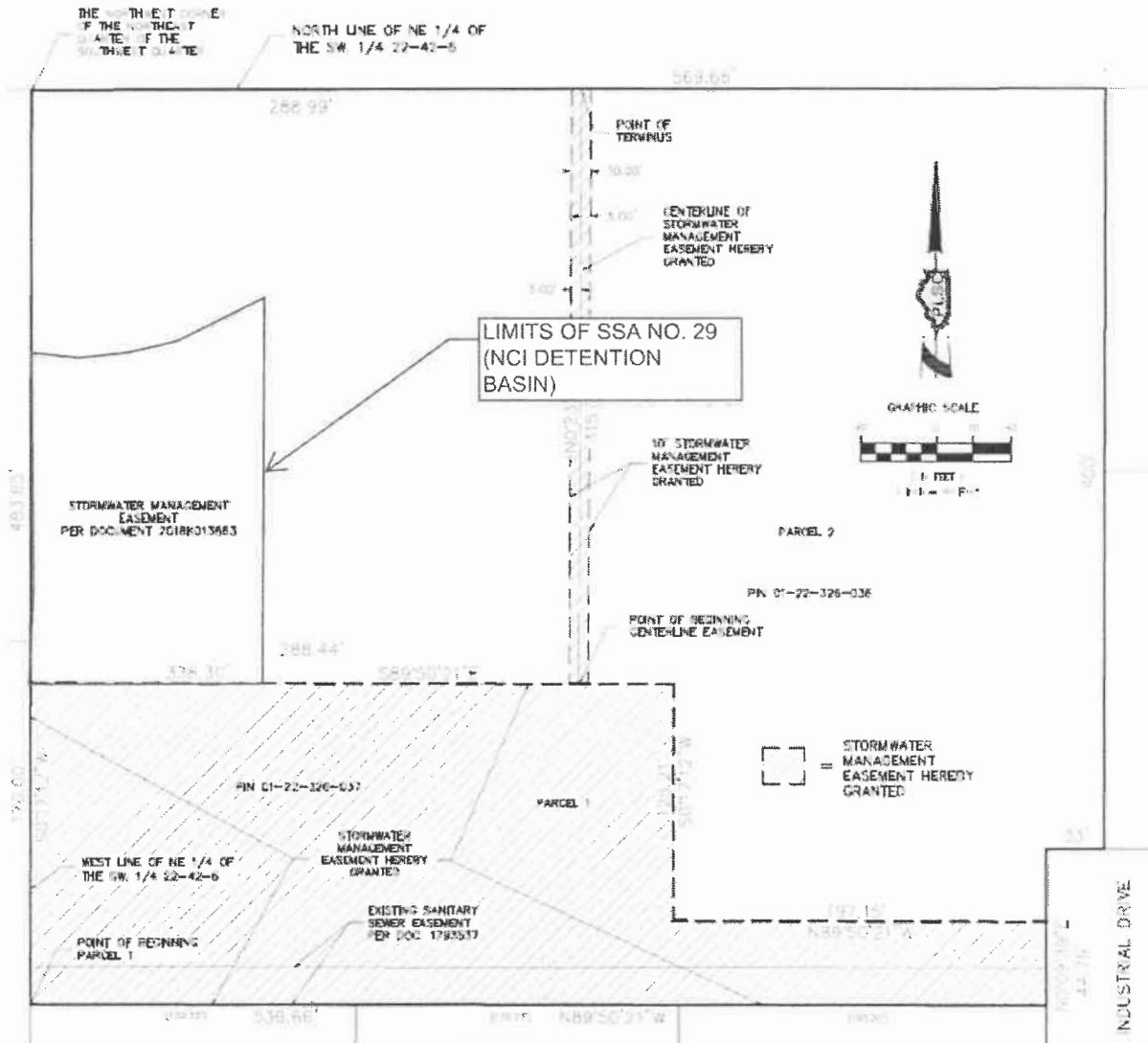


EXHIBIT "C"

**COPY OF
NOTICE OF PUBLIC HEARING
VILLAGE OF HAMPSHIRE SPECIAL SERVICE AREA # 29**

NOTICE IS HEREBY GIVEN that on October 7, 2021, commencing at 7:00 p.m. at the Village Hall, located at 234 South State Street, Hampshire, Illinois 60140, a hearing will be held by the President and Board of Trustees of the Village of Hampshire, Kane County, Illinois, to consider the establishment of Village of Hampshire Special Service Area #29, consisting of the following described territory:

Parcel 1: That part of the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 22, Township 42 North, Range 6, East of the Third Principal Meridian, described as follows:

Commencing at the Southwest corner of the Northeast Quarter of said Southwest Quarter thence North along the West line of the Northeast Quarter of said Southwest Quarter 836.35 feet for the point of beginning; thence North along said West line 483.65 feet to the Northwest corner of the Northeast Quarter of said Southwest Quarter; thence East along the North line of the Northeast Quarter of said Southwest Quarter, 569.66 feet; thence South parallel with the West line of the Northeast $\frac{1}{4}$ of said Southwest Quarter, 400 feet to the North line of Keyes Drive; thence South along said West line 83.39 feet to a line drawn East, parallel with the South line of the Northeast Quarter of said Southwest Quarter, from the point of beginning; thence Westerly along said parallel line, 536.66 feet to the point of beginning, in the Village of Hampshire, Kane County, Illinois.

PIN: 01-22-326-036

Common Address: Industrial Drive, Hampshire, IL

Parcel 2: That part of the Northeast Quarter of the Southwest Quarter of Section 22, Township 42 North, Range 6, East of the Third Principal Meridian, described as follows:

Commencing at the Southwest corner of the Northeast Quarter of said Southwest Quarter; thence North along the West line of the Northeast Quarter of said Southwest Quarter, 836.35 feet for the point of beginning; thence North along said West line 170.00 feet to a line that is drawn North and parallel with the South line of the Northeast Quarter of the said Southwest Quarter; thence East along said line, 338.30 feet to a line that is drawn 338.30 feet East and parallel with the West line of the Northeast Quarter of said Southwest Quarter; thence South along said line 125.51 feet to a line drawn that is 49.79 feet North of and parallel with the aforementioned line drawn from the point of beginning; thence East along said line 197.15 feet to the West line of Keyes Drive (now Industrial Drive); thence South along said West line, 44.81 feet to a line drawn North of and parallel with the South line of the Northeast Quarter of said Southwest Quarter, from the point of beginning; thence Westerly along said parallel line 536.66 feet to the point of beginning, in the Village of Hampshire, Kane County, Illinois

PIN: 01-22-326-037

Common Address: 364 Keyes Avenue, Hampshire, IL

An accurate map of said territory is on file in the office of the Village Clerk of said Village and is available for public inspection.

The purpose of the establishment of said Special Service Area # 29 is to provide special municipal services to said Special Service Area (the "Services"), including the following:

Maintenance of the stormwater management facilities, located on Parcel One of the Subject Property, consisting of a detention/retention basin (the "Facility") including the operation, maintenance, repair, rehabilitation, replacement and reconstruction of any components of said Facility including the costs of consulting services, surveying and permits, public liability insurance, and all administrative, legal and other costs or expenses necessarily incurred in connection with the administration of the Facility, including also but not limited to erosion control, nuisance control and sedimentation control, sediment removal, structural maintenance and replacement, removal of debris, and/or re-grading, re-seeding, or re-planting, as from time to time deemed necessary and appropriate in accordance with the requirements of the Village Code and/or the Kane County Stormwater Regulations).

At the public hearing, there will be considered the levy of an annual tax not to exceed the rate of \$1.50 per \$100.00 of the total equalized assessed valuation of all taxable real property within the Special Service Area. Said taxes shall be in addition to all other taxes provided by law and shall be levied pursuant to the provisions of the Illinois Special Service Area Law. Provided, however, said taxes shall be levied and extended only in the event that the person or entity designated as having primary responsibility for the performance of the Services fails to adequately carry out its duties, and then, taxes shall be levied as necessary to produce revenue sufficient to provide for the performance of the Services in accordance with the requirements of the Hampshire Municipal Code and other applicable ordinances, statutes, and regulations. This is a back up special service area, and there is no intention to levy special taxes so long as those primarily responsible for the maintenance perform the necessary services; should it become necessary in the near future to levy any special tax, it is estimated that the amount of special tax to be levied in the initial year for which taxes will be levied within the special service area would be between \$1,000.00 and \$5,000.00..

The term of the proposed Special Service Area is perpetual; no maximum number of years is to be established.

All interested persons, including all persons owning taxable real property located within the special service area, will be given an opportunity to be heard at said hearing regarding the establishment of said Special Service Area and the levy of said tax and an opportunity to file objections to the amount of the proposed tax levy.

At said public hearing, any interested persons affected by said proposed Special Service Area may file with the Village Clerk of said Village written objections to and may be heard orally in respect to any issues embodied in this notice. The President and Board of Trustees of said Village shall hear and determine all protests and objections at said hearing, and said hearing may be adjourned to another date without further notice other than a motion to be entered upon the minutes fixing the time and place of its adjournment.

By order of the President and Board of Trustees of the Village of Hampshire, Kane County, Illinois.

Dated this ____ day of _____, 2021

./s/ _____
Village Clerk
Village of Hampshire, Kane County, Illinois

Published / Daily Herald newspaper / 9-20-21

CERTIFICATE

/

/

/

/ / / / / / / / /

I, Linda Vasquez, certify that I am the duly appointed and acting Clerk of the Village of Hampshire, Kane County, Illinois.

I further certify that on _____, 2021, the Corporate Authorities of the Village of Hampshire passed and the Village President approved Ordinance No. 21 - ____, entitled:

**AN ORDINANCE
ESTABLISHING SPECIAL SERVICE AREA # 29
IN THE VILLAGE OF HAMPSHIRE
(TRZ Property – 364 Keyes Avenue - Stormwater Facilities located on NCI Property)**

and that the attached copy of same is a true and accurate copy of the original such Ordinance on file with the Clerk of the Village of Hampshire, Kane County, Illinois.

This Certificate dated this ____ day of _____, 2021.

Linda Vasquez
Village Clerk



To: Village of Hampshire

From: Engineering Enterprises, Inc.

Date: December 10, 2021

**Re: CUSD 300 Elementary School at Oakstead – Letter of Credit Reduction Request No.1
Agenda Supplement**

EEI Job #: HA2019-D

Background

The CUSD 300 Elementary School at Oakstead project was approved in the spring of 2021 and many of the public improvements including watermain, sanitary sewer, storm sewers, stormwater management basin and roadway (not including final surface) were constructed during the 2021 construction season. The School District is requesting a reduction of their Letter of Credit to reflect the completed improvements.

Letter of Credit Reduction Request No. 1

We reviewed the letter of credit reduction request submittal from the District's engineer and recommend approval of the requested reduction. Note that the value of the letter of credit for each completed item will be reduced by 90% with 10% of the value remaining on the letter of credit. This is not a request for acceptance of public improvements which will come later following final inspection and the required maintenance period.

We recommend that the Letter of Credit for the CUSD Elementary School at Oakstead be reduced by \$1,345,524.89 to a new value of \$397,947.80. See attached recommendation letter and supporting documentation.



December 10, 2021

Mr. Jay Hedges (Via Email)
Village Manager
Village of Hampshire
234 S. State Street
Hampshire, IL 60140-0457

**Re: CUSD 300 Elementary School at Oakstead
Letter of Credit Reduction Request No.1
Village of Hampshire**

Mr. Hedges:

We have reviewed the Letter of Credit reduction request for the CUSD 300 Elementary School at Oakstead as documented by the attached spreadsheet submitted by the District's engineer.

We recommend a reduction of Letter of Credit HACH64692203 for the above referenced project in the amount of **\$1,345,524.89**. The new value of the letter of credit should be **\$397,947.80**.

The amount of the reduction is based upon the value of the improvements that have been completed to date in relation to the existing Letter of Credit amount. The Letter of Credit was put in place by the developer as a performance guarantee for the Public Improvements and items required by the Stormwater Ordinance.

If you have any questions or need additional information, please contact our office.

Very truly yours,

ENGINEERING ENTERPRISES, INC.

A handwritten signature in blue ink, appearing to read "Timothy N. Paulson", is written over the company name.

Timothy N. Paulson, P.E., CFM
Senior Project Manager

TNP/me

Enclosures

pc: Linda Vasquez, Village Clerk (via e-mail)
Lori Lyons, Finance Director (via e-mail)
Josh Wray, Assistant to the Village Manager (via e-mail)
Mark Schuster, Village Attorney (via e-mail)
Susan Harkin, CUSD 300 (via e-mail)
BPS, EEI (via E-mail)

ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COST
(Site Improvements)

Project: CUSD 300 New Elementary School
Location: Southwest Corner of Big Timber Rd & Ridgcrest Dr
Date: November 5, 2021

1.00 DEMOLITION		QUANTITY	UNITS	PRICE	COST	% COMPLETE	REVISED COST
1.10 Pavement Removal							
1.11	Full Depth Asphalt Removal	488	SY	\$ 30.00	\$ 14,625.30	90%	\$ 1,462.53
1.12	Curb Removal	151	LF	\$ 6.00	\$ 906.14	90%	\$ 90.61
Subtotal Demolition					\$ 15,531.44		\$ 1,553.14
2.00 EARTHWORK		QUANTITY	UNITS	PRICE	COST	% COMPLETE	REVISED COST
2.10 Detention Basin							
2.11	Detention Basin Cut to Fill On-Site	41,184	CY	\$ 4.00	\$ 164,734.24	90%	\$ 16,473.42
Subtotal Earthwork					\$ 164,734.24		\$ 16,473.42
3.00 EROSION CONTROL		QUANTITY	UNITS	PRICE	COST	% COMPLETE	REVISED COST
3.10 Erosion Control							
3.11	Construction Entrance	1	EA	\$ 3,000.00	\$ 3,000.00	50%	\$ 1,500.00
3.12	Temporary Erosion Control Blanket	20,771	SY	\$ 2.00	\$ 41,541.06	80%	\$ 8,308.21
3.13	Temporary Seeding	20	AC	\$ 1,000.00	\$ 20,110.00	50%	\$ 10,055.00
3.14	Rip Rap RR3	89	SY	\$ 30.00	\$ 2,658.30	90%	\$ 265.83
3.20 Sediment Control							
3.21	Inlet Filter Baskets	37	EA	\$ 150.00	\$ 5,550.00	80%	\$ 1,110.00
3.22	Silt Fence Installation	3,364	LF	\$ 2.00	\$ 6,727.58	80%	\$ 1,345.52
3.23	Flared End Section Protection	4	EA	\$ 1,500.00	\$ 6,000.00	90%	\$ 600.00
3.24	Temporary Stand Pipe	1	EA	\$ 3,500.00	\$ 3,500.00	50%	\$ 1,750.00
3.30 Miscellaneous							
3.31	Temporary Concrete Washout	1	EA	\$ 500.00	\$ 500.00	50%	\$ 250.00
3.32	Street Sweeping & Dust Control	1	LS	\$ 5,000.00	\$ 5,000.00	0%	\$ 5,000.00
Subtotal Erosion Control					\$ 94,586.94		\$ 30,184.56
4.00 PAVING/SITE ITEMS		QUANTITY	UNITS	PRICE	COST	% COMPLETE	REVISED COST
4.10 Collector Road Asphalt Pavement							
4.11	1.5" Bituminous Surface Course	4,575	SY	\$ 8.50	\$ 38,890.99	0%	\$ 38,890.99
4.12	4.5" Bituminous Binder Course	4,575	SY	\$ 21.75	\$ 99,515.17	90%	\$ 9,951.52
4.13	12" Aggregate Base Course (CA6)	5,235	SY	\$ 12.00	\$ 62,815.32	90%	\$ 6,281.53
4.20 Local Road Asphalt Pavement							
4.21	1.5" Bituminous Surface Course	1,383	SY	\$ 8.50	\$ 11,753.55	0%	\$ 11,753.55
4.22	2.5" Bituminous Binder Course	1,383	SY	\$ 12.00	\$ 16,593.24	90%	\$ 1,659.32
4.23	12" Aggregate Base Course (CA6)	1,547	SY	\$ 12.00	\$ 18,558.36	90%	\$ 1,855.84
4.30 Asphalt Trail Pavement							
4.31	1" Bituminous Surface Course	880	SY	\$ 5.67	\$ 4,989.60	90%	\$ 498.96
4.32	1.5" Bituminous Binder Course	880	SY	\$ 7.20	\$ 6,336.00	90%	\$ 633.60
4.33	6" Aggregate Base Course (CA6)	880	SY	\$ 6.00	\$ 5,280.00	90%	\$ 528.00
4.40 Site Items							
4.41	Concrete Sidewalk (5" P.C. Concrete & 4" Aggregate Base Course - CA7)	6,247	SF	\$ 15.00	\$ 93,706.65	0%	\$ 93,706.65
4.42	B6.12 Curb & Gutter	3,077	LF	\$ 20.00	\$ 61,536.20	90%	\$ 6,153.62
4.43	Street Striping	1	LS	\$ 10,000.00	\$ 10,000.00	0%	\$ 10,000.00
4.44	Street Light	7	EA	\$ 3,500.00	\$ 24,500.00	0%	\$ 24,500.00
Subtotal Paving					\$ 454,475.07		\$ 206,413.57
5.00 STORM SEWER SYSTEM		QUANTITY	UNITS	PRICE	COST	% COMPLETE	REVISED COST
5.10 Storm Sewer							
5.11	12" RCP	977	LF	\$ 31.00	\$ 30,287.00	85%	\$ 4,543.05
5.12	15" RCP	697	LF	\$ 33.00	\$ 23,001.00	90%	\$ 2,300.10
5.13	18" RCP	1,183	LF	\$ 35.00	\$ 41,405.00	90%	\$ 4,140.50
5.14	21" RCP	68	LF	\$ 40.00	\$ 2,720.00	90%	\$ 272.00
5.14	24" RCP	965	LF	\$ 44.00	\$ 42,460.00	90%	\$ 4,246.00
5.15	30" RCP	59	LF	\$ 62.00	\$ 3,658.00	90%	\$ 365.80
5.19	54" RCP	235	LF	\$ 110.00	\$ 25,850.00	90%	\$ 2,585.00
5.20 Storm Structures							
5.21	15" FES w/Grate	1	EA	\$ 950.00	\$ 950.00	90%	\$ 95.00
5.22	18" FES w/Grate	2	EA	\$ 1,050.00	\$ 2,100.00	90%	\$ 210.00
5.23	30" FES w/Grate	1	EA	\$ 1,500.00	\$ 1,500.00	90%	\$ 150.00
5.24	2' Inlet	9	EA	\$ 950.00	\$ 8,550.00	85%	\$ 1,282.50
5.25	4' Diameter Storm Manhole	8	EA	\$ 1,800.00	\$ 14,400.00	90%	\$ 1,440.00
5.26	5' Diameter Storm Manhole	2	EA	\$ 2,700.00	\$ 5,400.00	90%	\$ 540.00
5.27	4' Diameter Storm Catch Basin	22	EA	\$ 2,000.00	\$ 44,000.00	90%	\$ 4,400.00
5.28	5' Diameter Storm Catch Basin	4	EA	\$ 3,000.00	\$ 12,000.00	90%	\$ 1,200.00
5.29	6' Diameter Storm Catch Basin	2	EA	\$ 4,200.00	\$ 8,400.00	90%	\$ 840.00
5.30	Outlet Control Structure	1	EA	\$ 6,500.00	\$ 6,500.00	90%	\$ 650.00
5.30 Miscellaneous							
5.31	Trench Backfill	872	LF	\$ 17.00	\$ 14,831.07	90%	\$ 1,483.11
5.32	Connect to Existing Stub	1	EA	\$ 3,500.00	\$ 3,500.00	90%	\$ 350.00
Subtotal Storm Sewer System					\$ 291,512.07		\$ 31,093.06

6.00 SANITARY SEWER SYSTEM		QUANTITY	UNITS	PRICE	COST	% COMPLETE	REVISED COST
6.10 Sanitary Sewer							
6.11	8" PVC	1,178	LF	\$ 35.00	\$ 41,230.00	90%	\$ 4,123.00
6.12	18" DIP	239	LF	\$ 100.00	\$ 23,900.00	90%	\$ 2,390.00
6.20 Sanitary Structures							
6.21	4' Diameter Sanitary Manhole	10	EA	\$ 2,400.00	\$ 24,000.00	90%	\$ 2,400.00
6.22	4' Diameter Drop Manhole	1	EA	\$ 6,000.00	\$ 6,000.00	90%	\$ 600.00
6.30 Miscellaneous							
6.31	Trench Backfill	828	LF	\$ 17.00	\$ 14,076.34	90%	\$ 1,407.63
6.32	Connect to Existing Stub	1	EA	\$ 3,800.00	\$ 3,800.00	90%	\$ 380.00
Subtotal Sanitary Sewer System					\$ 113,006.34		\$ 11,300.63
7.00 WATER MAIN SYSTEM		QUANTITY	UNITS	PRICE	COST	% COMPLETE	REVISED COST
7.10 Water Main							
7.11	6" Water Main - D.I.P.	75	LF	\$ 30.00	\$ 2,250.00	90%	\$ 225.00
7.12	8" Water Main - D.I.P.	1,173	LF	\$ 50.00	\$ 58,650.00	90%	\$ 5,865.00
7.13	12" Water Main - D.I.P.	1,599	LF	\$ 75.00	\$ 119,925.00	90%	\$ 11,992.50
7.20 Water Structures							
7.21	8" Valve in Valve Vault	6	EA	\$ 4,500.00	\$ 27,000.00	90%	\$ 2,700.00
7.22	12" Valve in Valve Vault	5	EA	\$ 5,500.00	\$ 27,500.00	90%	\$ 2,750.00
7.23	Fire Hydrant w/ Auxiliary Valve & Valve Box	12	EA	\$ 4,000.00	\$ 48,000.00	90%	\$ 4,800.00
7.30 Miscellaneous							
7.31	Flush, Pressure Test & Chlorinate	1	LS	\$ 3,000.00	\$ 3,000.00	0%	\$ 3,000.00
7.32	Trench Backfill	482	LF	\$ 17.00	\$ 8,192.81	90%	\$ 819.28
7.33	Connect to Existing Stub	1	EA	\$ 1,700.00	\$ 1,700.00	90%	\$ 170.00
Subtotal Water Main System					\$ 296,217.81		\$ 32,321.78
8.00 LANDSCAPING		QUANTITY	UNITS	PRICE	COST	% COMPLETE	REVISED COST
8.10 Ground Cover							
8.11	Native Seeding and Erosion Control Blanket for Stormwater Basin	7,610	SY	\$ 3.00	\$ 22,830.00	90%	\$ 2,283.00
SUMMARY							
1.00 DEMOLITION					\$ 15,531.44		\$ 1,553.14
2.00 EARTHWORK					\$ 164,734.24		\$ 16,473.42
3.00 EROSION CONTROL					\$ 94,586.94		\$ 30,184.56
4.00 PAVING/SITE ITEMS					\$ 454,475.07		\$ 206,413.57
5.00 STORM SEWER SYSTEM					\$ 291,512.07		\$ 31,093.06
6.00 SANITARY SEWER SYSTEM					\$ 113,006.34		\$ 11,300.63
7.00 WATER MAIN SYSTEM					\$ 296,217.81		\$ 32,321.78
8.00 LANDSCAPING					\$ 22,830.00		\$ 2,283.00
TOTAL					\$ 1,452,893.91	REVISED TOTAL:	\$ 331,623.17
20% CONTINGENCY					\$ 290,578.78	20% CONTINGENCY:	\$ 66,324.63
GRAND TOTAL					\$ 1,743,472.70	REVISED GRAND TOTAL:	\$ 397,947.80

This Engineer's Opinion of Probable Construction Cost is based upon the Final Engineering Plans prepared by Kimley-Horn dated **03/12/21**. The Consultant has no control over the cost of labor, materials, equipment, or over the Contractor's methods of determining prices or over competitive bidding or market conditions. Opinions of probable costs provided herein are based on the information known to Consultant at this time and represent only the Consultant's judgment as a design professional familiar with the construction industry. The Consultant cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from its opinions of probable costs.

Notes:

- 1 This estimate excludes building costs.
- 2 This estimate excludes retaining and screen walls.
- 3 This estimate excludes survey construction layout.
- 4 This estimate does not include any permit fees, roadway impact fees and/or connection fees for any utility or city services
- 5 This estimate excludes off-site roadway or utility improvement costs
- 6 This estimate does not include soft cost fees.
- 7 This estimate excludes General Conditions

Incident Primary Offense Totals

11/01/2021 to 11/30/2021

Offense	Total Incidents
625 ILCS 5/3-401(d)2 Overweight (Registration)	1
625-5/11-204 Fleeing or Attempting to Elude a...	1
625-5/11-501(a)(2) DUI - Under the Influence of...	2
625-5/3-702 Operation of a Vehicle With...	1
625-5/3-708 Operation of Motor Vehicle When...	1
625-5/6-101(a) Operating a Motor Vehicle With No...	2
720-5/12-2(c) Aggravated Assault - Offense Based...	1
720-5/12-3.2 Domestic Battery	1
720-5/16-1 Motor Vehicle Theft	1
720-5/17-1(A) Deceptive Practices - General...	1
720-5/19-1(a)5 Burglary - Motor Vehicle	1
720-5/21-1.01(a)(1,4 Criminal Damage to...	1
720-5/21-1.3 Criminal Defacement of Property	2
720-5/26-1(a)(3.5) Threaten Destruction of School...	1
720-5/26.5-3(a) Harassment Through Electronic...	1
720-5/32-10(a) Violation of Bail bond - Failure...	1
720-5/32-10(b) Violation of Bail Bond - Violates...	2
Accident (Info Only) Accident Report (Private...	6
Accident PDO Accident (Info Only)	2
Alarm Activation Alarm Activation	11
Animal Complaint Animal Complaint	2
Assist Another Dept Assist Another Dept	6
Assist Citizen Assist Citizen	14
Assist Fire Dept Assist Fire Dept	3
Assist Kane County Assist Kane County	3
Civil Complaint Civil Complaint	2
Death Investigation Death Investigation -...	1
Domestic - Verbal Domestic Disturbance	6
Driving Complaint Driving Complaint	1
Harassment TX - info Harassment by TX information...	1
Information Reports Information reports no...	1
Mini Bike Complaint Mini Bike Complaint	1
Neighbor Dispute Neighbor Dispute	2
ORD Ordinance Violation	6
Susp Circumstances Suspicious Circumstances	2
Suspicious Auto Suspicious Auto	3

**HAMPSHIRE IL
POLICE DEPARTMENT**

215 INDUSTRIAL DRIVE UNIT D
HAMPSHIRE IL 60140

Date : 12/10/2021
Page : 1
Agency : HPD

Calls For Service Totals By Call Type

11/01/2021 to 11/30/2021

Call Type	Totals
4710 Suspicious Circumstances	4
6513 Motorist Assist	2
7709 Domestic - Other	1
7720 Juvenile - Other	1
9003 Assist State Police	1
9033 Assist Citizen	16
9083 Assist Ambulance	3
9101 Suspicious Auto	2
9103 Suspicious Person	1
9122 Assist Fire Department	2
9125 Animal Complaint	6
9150 Assist Other Department	2
9360 Civil Dispute	3
9369 Noise Complaint - Non Animal	1
9911 911 Hang-Up Investigation	2
ADMIN Sex Offender registration	2
CD Check Conditions	2
CW Check Welfare	3
DRV COMP Driving Complaint	6
PARK COM Parking Complaint	1
Grand Total for all calls	61

Citation Totals By Violation

11/01/2021 to 11/30/2021

Violation	Total
625 ILCS 5/3-401 No Valid Registration	2
625 ILCS 5/11 Illegal Parking	1
625 ILCS 5/11-1204 Disobeyed stop sign	10
625 ILCS 5/11-1301 Improper parking on roadway	2
625 ILCS 5/11-1511 Failure to signal turn	1
625 ILCS 5/11-601. Speeding 35 mph or more over limit	1
625 ILCS 5/11-802 Improper U turn-hill or curve	3
625 ILCS 5/12-201- No red tail light	1
625 ILCS 5/12-201b Only one red tail light	2
625 ILCS 5/12-205. No lights when required-specific ve	3
625 ILCS 5/12-211 Improper Lighting-one headlamp	10
625 ILCS 5/12-212 Illegal lights-red or flashing	1
625 ILCS 5/3-401 No Valid Registration	1
625 ILCS 5/3-401(d) Overweight (Registration)	1
625 ILCS 5/3-413 F Operation of Vehicle displaying	3
625 ILCS 5/3-413(b) Improper Display of Registration St	1
625 ILCS 5/413 B Improper Display Lic Plate/plastic	7
625 ILCS 5/6-112 Drivers license not on person	1
625-5/11-501(a)(2) DUI - Under the Influence of Alcoho	1
625-5/11-601(b) Speeding - Over Statutory Limit	67
625-5/11-709 Improper Lane Usage	14
625-5/3-702 Operation of a Vehicle With Cancell	1
625-5/3-707(a) Operation of Uninsured Motor Vehicl	6
625-5/3-708 Operation of Motor Vehicle When Reg	1
625-5/6-101(a) Operating a Motor Vehicle With No V	2
Parking Violation Village Parking Ticket	92
Village Ord 4-9-2(Illegal Possession of Electronic Ci	1
Village Ord. 2-10- Truancy	2
Village Ord. 2-23- Poss cann-not more than 10 grams	2
Village Ord. 2-23- Possession of Drug Paraphernalia	1
Grand Total	241



To: Village President and Board of Trustees

From: Timothy N. Paulson, P.E., CFM
Senior Project Manager

Date: December 13, 2021

Re: Monthly Engineering Update

EEI Job #: HA2100

All:

Please find below a brief status report of current Village and development projects.

Village Projects

- Connection Water Main
 - ✓ IEPA permit received, and corrosion control study approved
 - ✓ Easement acquisition in process
 - ✓ KDOT permit in process
 - ✓ Bidding January 2022

- Route 72 and State Street Village Utilities
 - ✓ Delayed to Spring of 2022

- Route 72 Water Main Repair
 - ✓ Completion week of 12/13/21

- Risk and Resiliency Assessment and Emergency Response Plan (RRA/ERP)
 - ✓ ERP Completed

- Central Business District Streetscape Improvements
 - ✓ Project to be re-bid early 2022

- Julie Lane Resurfacing
 - ✓ Construction complete



Development Projects

- D300 Elementary School at Oakstead
 - ✓ LOC reduction request
 - ✓ Building Construction
- Prairie Ridge K&L
 - ✓ LOC reduction request submitted 12/10/21
- Tamms Farm
 - ✓ Utility construction ongoing
 - ✓ Roads constructed in northern section
- Stanley North – TRZ Self Storage
 - ✓ Plat of Subdivision requires Village approval
- Brier Hill Ventures/Midwest
 - ✓ Grading and stormwater permit issued
 - ✓ Detention basin constructed
- Freight Union (Lot 9 Hampshire Woods)
 - ✓ Grading planned to begin week of 12/13/21
- Love's/Metrix
 - ✓ Working with developers to complete punch lists

If you have any questions please contact me at tpaulson@eeiweb.com or (630) 466-6727.

Pc: Jay Hedges, Village Manager

VILLAGE OF HAMPSHIRE

Accounts Payable

December 16, 2021

The President and Board of Trustees of the Village of Hampshire
Recommends the following **Employee/Trustee**: Cody Grindley, Doug Brox, John Huff, and Linda Vasquez
Warrant in the amount of

Total: \$144.64

To be paid on or before
December 22, 2021

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

VILLAGE OF HAMPSHIRE

Accounts Payable

December 16, 2021

The President and Board of Trustees of the Village of Hampshire
Recommends the following Warrant in the amount of

Total: \$189,765.72

To be paid on or before
December 22, 2021

Village President: _____

Attest: _____

Village Clerk: _____

Date: _____

DATE: 12/14/21
TIME: 13:56:54
ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
DETAIL BOARD REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

ACEGE	TOBINSON'S ACE HARDWARE #03999							
108600/1	12/08/21	01	GARAGE OUTDOOR SPOT LIGHTS	010030024100			01/08/22	13.99
							INVOICE TOTAL:	13.99
							VENDOR TOTAL:	13.99
AFLAC	AFLAC							
121321	12/13/21	01	GARBAGE SERVICE	010000222065			01/13/22	108.82
							INVOICE TOTAL:	108.82
							VENDOR TOTAL:	108.82
AMBU	AMAZON CAPITAL SERVICES							
01-003-002-4130	12/01/21	01	CHRISTMAS TREE	010030034680			01/01/22	55.98
							INVOICE TOTAL:	55.98
113-2334347-8914621	12/01/21	01	TABLET CASE	010030034650			01/01/22	62.96
							INVOICE TOTAL:	62.96
113-3829006-8871425	11/30/21	01	CHRISTMAS TREE	010030034680			12/30/21	109.21
							INVOICE TOTAL:	109.21
113-4323225-4298622	12/02/21	01	CHRISTMAS TREE	010030034680			01/02/22	92.96
							INVOICE TOTAL:	92.96
113-4542518-3868204	12/06/21	01	SCREEN PROTECTOR/SD CARD	010030034650			01/06/22	46.93
							INVOICE TOTAL:	46.93
							VENDOR TOTAL:	368.04
B&KPO	B & K POWER EQUIPMENT INC.							
161620	11/29/21	01	SNOW BLADE	010030034680			12/29/21	99.99
							INVOICE TOTAL:	99.99
							VENDOR TOTAL:	99.99
B&T	B&T LEASING, INC.							

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

B&T	B&T LEASING, INC.							
110121	11/01/21	01	RENTAL STORAGE	010030024280			12/01/21	1,650.00
							INVOICE TOTAL:	1,650.00
							VENDOR TOTAL:	1,650.00
BLCR	HEALTH CARE SERVICES CORP							
111721	11/17/21	01	ADM	010010014031			12/01/21	5,097.02
		02	PD	010020014031				21,571.36
		03	STREETS	010030014031				3,986.12
		04	SEWER	310010014031				4,550.35
		05	WATER	300010014031				3,286.12
							INVOICE TOTAL:	38,490.97
							VENDOR TOTAL:	38,490.97
BONN	BONNELL INDUSTRIES, INC.							
0200862-IN	10/28/21	01	SPREADER CONTROL MODULE	010030024120			11/28/21	163.35
							INVOICE TOTAL:	163.35
							VENDOR TOTAL:	163.35
BRGL	BRIT GLOBAL SPECIALTY USA							
0006097-IN	11/24/21	01	DEDUCTIBLE	010010024210			11/24/21	2,500.00
							INVOICE TOTAL:	2,500.00
							VENDOR TOTAL:	2,500.00
CAON	PEERLESS NETWORK, INC							
475593	12/15/21	01	1126416	010010024230			01/01/22	396.04
		02	1126417	300010024230				125.34
		03	1126418	010030024230				125.34
		04	1126419	310010024230				371.62
		05	1126420	010030024230				185.64
		06	1126422	010020024230				330.26
							INVOICE TOTAL:	1,534.24
							VENDOR TOTAL:	1,534.24

DATE: 12/14/21
 TIME: 13:56:54
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

CASE	CARDMEMBER SERVICE							
120621	12/06/21	01	LL ADOBE	010010034650			01/01/22	15.93
		02	MM SNOW BLOWER	310010034670				727.64
		03	MM ONLINE LS MAINTENANCE CLASS	310010024290				30.00
		04	MM OPERATOR TEXT BOOKS	300010034670				340.00
		05	MM ISAWWA DUES	300010034670				83.00
		06	MM SCADA MONITOR	310010034670				529.16
		07	JH ADOBE	010010034650				15.93
		08	JH ADOBE ID CREATIVE CLD	010010034650				22.30
		09	JH HOLIDAY LUNCH	010010034650				35.00
		10	JH WALGREENS	010010034650				30.99
		11	JH ADOBE	010010034650				15.93
							INVOICE TOTAL:	1,845.88
							VENDOR TOTAL:	1,845.88
CHEX	CHRISTENSEN EXCAVATING							
7735	11/29/21	01	HAUL GRAVEL	010030024130			12/29/21	350.00
							INVOICE TOTAL:	350.00
7747	12/08/21	01	HAUL STONE	010030024130			01/08/22	942.50
							INVOICE TOTAL:	942.50
							VENDOR TOTAL:	1,292.50
CILI	CITY LIMITS SYSTEMS INC							
11611	12/01/21	01	TRUCK WASH	010030024110			12/01/21	689.10
							INVOICE TOTAL:	689.10
							VENDOR TOTAL:	689.10
COGR	CODY GRINDLEY							
120121	12/01/21	01	PHONE STIPEND	010020024230			01/01/22	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

COMA	CORE & MAIN LP							
P691844	10/01/21	01	BONNET GASKET	300010054980			11/01/21	248.76
							INVOICE TOTAL:	248.76
							VENDOR TOTAL:	248.76
COMED	COMED							
2522108141 - 120321	12/03/21	01	2522108141	310010024260			02/04/22	98.43
							INVOICE TOTAL:	98.43
							VENDOR TOTAL:	98.43
COPS	C.O.P.S. TESTING SERVICE, INC.							
106826	11/11/21	01	ENTRANCE EXAM/PHYSICAL FITNESS	010060024330			12/11/21	1,700.00
							INVOICE TOTAL:	1,700.00
106863	12/01/21	01	GH POLY/SP POLY & PSYCH	010020024380			01/01/22	770.00
							INVOICE TOTAL:	770.00
							VENDOR TOTAL:	2,470.00
COUNSCDI	COMMUNITY UNIT SCHOOL DIST 300							
121321	12/13/21	01	DISBURSEMENT OF TRANSITION FEE	600010044800			01/13/22	7,143.64
							INVOICE TOTAL:	7,143.64
							VENDOR TOTAL:	7,143.64
CUBE	CULLIGAN OF BELVIDERE							
122621A	11/30/21	01	104711	010020024280			12/26/21	55.50
			02 85662	010010024280				4.25
			03 93732	310010024280				19.50
			04 93740	010030024280				39.00
							INVOICE TOTAL:	118.25
							VENDOR TOTAL:	118.25
CUCO	CURRAN MATERIALS COMPANY							

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

CUCO	CURRAN MATERIALS COMPANY							
23674	11/19/21	01	COLD PATCH	010030024130			12/19/21	1,068.00
							INVOICE TOTAL:	1,068.00
							VENDOR TOTAL:	1,068.00
CUCR	CULLIGAN OF CRYSTAL LAKE							
113021	11/30/21	01	150204	010020024280			12/26/21	15.00
		02	143277	010010024280				10.00
		03	719718	300010024280				18.00
		04	291575	010030024280				8.50
							INVOICE TOTAL:	51.50
							VENDOR TOTAL:	51.50
DOBR	DOUG BROX							
120121	12/01/21	01	PHONE STIPEND	010020024230			01/01/22	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00
DYEN	DYNEGY ENERGY SERVICES							
111021	11/10/21	01	386293321111	010030024260			01/10/22	84.52
		02	386293521111	010030024260				30.72
		03	386294021111	010030024260				1,018.14
		04	386293221111	010030024260				1,720.24
		05	386293821111	010030024260				51.59
		06	386293621111	010030024260				49.74
		07	386293021111	010030024260				9.78
		08	386292921111	010030024260				69.68
		09	386293921111	010030024260				153.49
		10	386299721111	310010024260				107.09
		11	386300521111	300010024260				412.98
		12	386300121111	300010024260				45.30
		13	386299921111	300010024260				28.06

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

DYEN	DYNEGY ENERGY SERVICES							
111021	11/10/21	14	386293721111	300010024260			01/10/22	62.33
		15	386300221111	300010024260				178.56
		16	386299621111	310010024260				320.52
		17	386300021111	300010024260				42.65
		18	386299821111	310010024260				76.11
		19	386300421111	310010024260				320.94
		20	386300321111	310010024260				156.94
		21	386299521111	300010024260				1,818.51
		22	386293421111	300010024260				65.13
							INVOICE TOTAL:	6,823.02
							VENDOR TOTAL:	6,823.02
EEI	ENGINEERING ENTERPRISES, INC.							
120721	12/07/21	01	HA0611 PRAIRIE RIDGE 72957	010000002111			01/07/22	884.50
		02	HA1823 WOODS BUS PARK 72958	010000002137				197.00
		03	HA1829 CONNECT WTR MAIN 72959	300010024360				11,941.00
		04	HA1911 STANLEY 72960	010000002133				918.50
		05	HA1914 SEWER IMPROVEMTS 72961	010010024380				591.00
		06	HA2011 RISK & RESILIENCY 72962	300010024360				1,200.00
		07	HA2018 CORROSION STUDY 72963	300010024360				98.50
		08	HA2019 OAKSTEAD 72964	010000002086				98.50
		09	HA2020 CROWN EAST 72965	010000002212				1,338.00
		10	HA2024 RT 72 WTR MAIN 72966	300010024360				2,278.94
		11	HA2026 BRIER HILL 72967	010000002213				1,125.75
		12	HA2100 GEN ENGINEERING 72968	010010024360				382.00
		13	HA2103 PERMIT REVIEWS 72969	010010024360				1,091.75
		14	HA2104 HAMPSHIRE WOODS 72970	010000002178				2,121.25
		15	HA2107 JULIE RESURFACE 72971	100010024360				581.25
		16	HA2110 TAMMS FARM 72972	010000002186				29,664.25
		17	HA2115 CONSULTING 72973	010010024360				1,000.00
		18	HA2116 ZIEGLER PROPERTY 72974	010000002197				492.50
		19	HA2118 PARK AND RINN 72975	010010024360				1,922.50
							INVOICE TOTAL:	57,927.19
							VENDOR TOTAL:	57,927.19

DATE: 12/14/21
 TIME: 13:56:54
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

ELLA	ELLA JOHNSON LIBRARY							
121821	12/18/21	01	DISBURSEMENT OF TRANSITION FEE	610010044800			01/18/22	395.18
							INVOICE TOTAL:	395.18
							VENDOR TOTAL:	395.18
ENFM	ENTERPRISE FM TRUST							
2688	12/04/21	01	PD	010020024110			12/20/21	1,361.02
		02	STREETS	010030024110				130.00
		03	SEWER	310010024110				30.00
		04	WATER	300010024110				20.00
							INVOICE TOTAL:	1,541.02
							VENDOR TOTAL:	1,541.02
GRAI	GRAINGER							
9141604034	12/06/21	01	SCALE	300010034670			01/05/22	800.28
							INVOICE TOTAL:	800.28
							VENDOR TOTAL:	800.28
HAAUPA	HAMPSHIRE AUTO PARTS							
607167	11/22/21	01	GLOVES	310010034670			12/22/21	29.08
							INVOICE TOTAL:	29.08
607803	11/29/21	01	BOLTS	010030034670			12/29/21	22.65
							INVOICE TOTAL:	22.65
607869	11/30/21	01	CUT WHL	310010034670			12/30/21	11.96
							INVOICE TOTAL:	11.96
608203	12/03/21	01	DIESEL EXHAUST FLUID	010030034660			01/03/22	306.92
							INVOICE TOTAL:	306.92
608383	12/06/21	01	FLUID FILM PARTS	010030034680			01/06/22	18.27
							INVOICE TOTAL:	18.27

DATE: 12/14/21
 TIME: 13:56:54
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

HAAUPA	HAMPSHIRE AUTO PARTS							
608410	12/06/21	01	LUBE	010030034670			01/06/22	39.99
							INVOICE TOTAL:	39.99
608508	12/07/21	01	UNDERCARRIAGE SPRAY	010030024110			01/07/22	169.99
							INVOICE TOTAL:	169.99
608509	12/07/21	01	BATTERY OLD SWEEPER	010030024110			01/07/22	281.98
							INVOICE TOTAL:	281.98
608559	12/07/21	01	SCREW	010030034680			01/07/22	2.99
							INVOICE TOTAL:	2.99
608599	12/07/21	01	BATTERY CREDIT	010030024110			12/07/21	-36.00
							INVOICE TOTAL:	-36.00
608604	12/07/21	01	LOADER HYDRAULIC HOSES	010030024110			01/07/22	93.38
							INVOICE TOTAL:	93.38
608916	12/10/21	01	TOWELS	010030034670			01/10/22	14.18
							INVOICE TOTAL:	14.18
							VENDOR TOTAL:	955.39
HAFD	HAMPSHIRE FIRE PROTECTION							
121321	12/13/21	01	DISTRIBUTION OF TRANSITION FEE	630010044800			01/13/22	2,188.86
							INVOICE TOTAL:	2,188.86
							VENDOR TOTAL:	2,188.86
HAPD	HAMPSHIRE PARK DISTRICT							
121321	12/13/21	01	DISTRIBUTION OF TRANSITION FEE	620010044800			01/13/22	649.44
							INVOICE TOTAL:	649.44
							VENDOR TOTAL:	649.44
IPRF	ILLINOIS PUBLIC RISK FUND							

DATE: 12/14/21
 TIME: 13:56:54
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

IPRF	ILLINOIS PUBLIC RISK FUND							
111521	11/15/21	01	JAN'S WORKERS' COMP	010010024210			01/01/22	2,283.68
		02	JAN'S WORKERS' COMP	300010024210				2,283.66
		03	JAN'S WORKERS' COMP	310010024210				2,283.66
							INVOICE TOTAL:	6,851.00
							VENDOR TOTAL:	6,851.00
JOHU	JOHN HUFF							
120121	12/01/21	01	PHONE STIPEND	010020024230			01/01/22	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00
KACOAN	KANE COUNTY ANIMAL CONTROL							
NOVEMBER 2021	12/13/21	01	PICK UP STRAY ANIMAL	010020024380			01/13/22	230.00
							INVOICE TOTAL:	230.00
							VENDOR TOTAL:	230.00
KACOC	KANE COUNTY CHIEFS OF POLICE							
1400	12/01/21	01	ANNUAL MEMBERSHIP	010020024430			12/31/21	50.00
							INVOICE TOTAL:	50.00
1401	12/01/21	01	ANNUAL MEMBERSHIP	010020024430			12/31/21	50.00
							INVOICE TOTAL:	50.00
							VENDOR TOTAL:	100.00
KCCC	JEFFREY R KEEGAN							
121321	12/13/21	01	VH JANITORIAL SERVICE	010010024380			01/13/22	160.00
		02	PD JANITORIAL SERVICE	010020024380				240.00
							INVOICE TOTAL:	400.00
							VENDOR TOTAL:	400.00
KONICA	KONICA MINOLTA PREMIER FINANCE							

DATE: 12/14/21
 TIME: 13:56:54
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

PAGE: 10

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

KONICA	KONICA MINOLTA PREMIER FINANCE							
5017844534	11/27/21	01	VH COPIER	010010024340			12/23/21	109.62
							INVOICE TOTAL:	109.62
							VENDOR TOTAL:	109.62
KONMIN	KONICA MINOLTA BUS SOLUTION							
276829586	11/30/21	01	MONTHLY MAINTENANCE	010010024340			12/30/21	82.33
							INVOICE TOTAL:	82.33
							VENDOR TOTAL:	82.33
LIOF	LIFTOFF LLC							
6081REN2022	11/30/21	01	OFFICE 365/AUDIO CONFERENCING	010010034685			11/30/21	7,278.00
							INVOICE TOTAL:	7,278.00
6092ADD6	12/10/21	01	OFFICE 365	010010024380			01/10/22	60.00
							INVOICE TOTAL:	60.00
							VENDOR TOTAL:	7,338.00
LIVA	LINDA VASQUEZ							
120821	12/08/21	01	TAX LEVYS TO COUNTY	010010034650			01/08/22	24.64
							INVOICE TOTAL:	24.64
							VENDOR TOTAL:	24.64
MEMACA	METROPOLITAN MAYOR CAUCUS							
2021-127	12/01/21	01	MEMBERSHIP DUES	010010024430			01/01/22	250.34
							INVOICE TOTAL:	250.34
							VENDOR TOTAL:	250.34
MENA	MENARDS - SYCAMORE							
5150	12/03/21	01	TIMERS	010030034680			01/03/22	17.98
							INVOICE TOTAL:	17.98

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

MENA	MENARDS - SYCAMORE							
56462	11/03/21	01	DRYWALL	010030024100			12/03/21	217.69
							INVOICE TOTAL:	217.69
57144	11/15/21	01	BATHROOM SUPPLIES	010030024100			12/15/21	238.43
							INVOICE TOTAL:	238.43
58125	12/01/21	01	SUPPLIES	010030034680			01/01/22	136.10
							INVOICE TOTAL:	136.10
58128	12/01/21	01	CHRISTMAS TREE	010030034680			01/01/22	145.60
							INVOICE TOTAL:	145.60
							VENDOR TOTAL:	755.80
METL	METLIFE							
111621	11/16/21	01	ADM	010010014033			12/01/21	242.26
		02	PD	010020014033				1,637.94
		03	STREETS	010030014033				434.24
		04	SEWER	310010014033				279.55
		05	WATER	300010014033				279.56
							INVOICE TOTAL:	2,873.55
							VENDOR TOTAL:	2,873.55
MISA	MIDWEST SALT							
P460240	11/24/21	01	WATER TREATMENT SALT	300010034680			12/24/21	2,982.61
							INVOICE TOTAL:	2,982.61
							VENDOR TOTAL:	2,982.61
MUEL	MUNICIPAL ELECTRONICS							
068639	11/23/21	01	SQUAD RADAR CERTIFICATION	010020024380			12/23/21	375.00
							INVOICE TOTAL:	375.00
							VENDOR TOTAL:	375.00

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
MUMADI MUNICIPAL MARKING DISTRIBUTOR								
S32587	09/03/21	01	LOCATING FLAGS	010030034680			10/03/21	735.00
							INVOICE TOTAL:	735.00
S33161	11/22/21	01	LOCATE FLAGS	010030034680			12/22/21	157.00
							INVOICE TOTAL:	157.00
S33162	11/22/21	01	LOCATING PAINT	010030034680			12/22/21	197.99
							INVOICE TOTAL:	197.99
							VENDOR TOTAL:	1,089.99
MUWESE MUNIWEB								
54464	12/03/21	01	WEBSITE HOSTING	010010024230			12/23/21	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
NICOR NICOR								
121021	12/10/21	01	19-61-05-1000 0	310010024260			01/25/22	45.27
		02	87-56-68-1000 5	300010024260				4,774.51
		03	66-55-16-4647 5	310010024260				143.20
		04	96-71-05-6761 9	310010024260				44.37
							INVOICE TOTAL:	5,007.35
							VENDOR TOTAL:	5,007.35
OFDE OFFICE DEPOT, INC.								
209658822001	12/07/21	01	MASKS/DESK PAD/COFFEE	010020034650			12/25/21	52.84
							INVOICE TOTAL:	52.84
209661993001	11/23/21	01	CD/DVD PAPER SLEEVES	010020034650			12/25/21	5.58
							INVOICE TOTAL:	5.58
210888812001	11/16/21	01	DVDS	010020034650			12/18/21	49.49
							INVOICE TOTAL:	49.49

DATE: 12/14/21
 TIME: 13:56:54
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
OFDE OFFICE DEPOT, INC.								
210889114001	11/15/21	01	PEN	010020034650			12/18/21	1.99
							INVOICE TOTAL:	1.99
							VENDOR TOTAL:	109.90
PAHCS PAHCS II/NORTHWESTERN MED OCC								
519172	09/30/21	01	JR SCREENINGS	010020024380			09/30/21	507.00
							INVOICE TOTAL:	507.00
521786	11/30/21	01	GF SCREENING	010030024380			11/30/21	42.00
		02	GH SCREENING	010020024380				636.76
							INVOICE TOTAL:	678.76
							VENDOR TOTAL:	1,185.76
PAPU PADDOCK PUBLICATIONS								
199980	11/29/21	01	TAX LEVY	010010024340			12/14/21	257.60
							INVOICE TOTAL:	257.60
							VENDOR TOTAL:	257.60
PDC PDC LABORATORIES, INC.								
I9491207	11/30/21	01	DW ANALYSIS	300010024380			12/30/21	200.00
							INVOICE TOTAL:	200.00
							VENDOR TOTAL:	200.00
PETPRO PETERSEN FUELS, INC.								
113021	11/30/21	01	STREETS	010030034660			12/30/21	277.45
		02	SSA	520010024999				119.50
							INVOICE TOTAL:	396.95
							VENDOR TOTAL:	396.95
PFPE PF PETTIBONE & CO								

DATE: 12/14/21
 TIME: 13:56:54
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

PFPE	PF PETTIBONE & CO							
181395	11/29/21	01	WARNING TICKETS	010020024340			12/23/21	542.60
							INVOICE TOTAL:	542.60
							VENDOR TOTAL:	542.60
PITB	PITNEY BOWES GLOBAL FINANCIAL							
3105137555	11/25/21	01	LEASING CHARGES	010010024280			12/29/21	35.64
		02	LEASING CHARGES	010030024280				35.63
		03	LEASING CHARGES	300010024280				35.63
		04	LEASING CHARGES	310010024280				35.63
							INVOICE TOTAL:	142.53
							VENDOR TOTAL:	142.53
PLRE	PLANNING RESOURCES INC							
13620	10/08/21	01	D.E. GARRISON	010000002137			11/08/21	262.50
							INVOICE TOTAL:	262.50
13641	12/08/21	01	D.E. GARRISON	010000002187			01/08/22	112.50
							INVOICE TOTAL:	112.50
							VENDOR TOTAL:	375.00
PMSI	PREVENTATIVE MAINTENANCE							
218100	11/12/21	01	VEHICLE TESTING	010030024110			12/12/21	41.50
							INVOICE TOTAL:	41.50
218221	12/06/21	01	VEHICLE TESTING	010030024110			01/06/22	82.50
							INVOICE TOTAL:	82.50
							VENDOR TOTAL:	124.00
PORE	POINT READY MIX, LLC							
110240	11/17/21	01	CONCRETE BLOCKS	010030024130			12/17/21	1,000.00
							INVOICE TOTAL:	1,000.00

DATE: 12/14/21
 TIME: 13:56:54
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

PORE	POINT READY MIX, LLC							
110335	11/22/21	01	CONCRETE BLOCKS	010030024130			12/22/21	1,400.00
							INVOICE TOTAL:	1,400.00
110369	11/24/21	01	CONCRETE BLOCKS	010030024130			12/24/21	1,850.00
							INVOICE TOTAL:	1,850.00
110485	11/30/21	01	CONCRETE BLOCKS	010030024130			12/30/21	1,450.00
							INVOICE TOTAL:	1,450.00
							VENDOR TOTAL:	5,700.00
PSI	PUMP SUPPLY INCORPORATED							
82017-01	12/07/21	01	GORMAN-RUPP IMPELLER DI	310010034670			01/07/22	580.00
							INVOICE TOTAL:	580.00
							VENDOR TOTAL:	580.00
RAOH	RAY O'HERRON CO., INC.							
2159287-IN	11/30/21	01	UNIFORM	010020034690			12/30/21	712.91
							INVOICE TOTAL:	712.91
							VENDOR TOTAL:	712.91
RUTC	INTERSTATE BILLING SERVICE							
3025584189	11/16/21	01	2011 INT FUEL PUMP	010030024110			12/16/21	800.00
							INVOICE TOTAL:	800.00
3025750469	11/30/21	01	CREDIT	010030024110			12/30/21	-287.28
							INVOICE TOTAL:	-287.28
							VENDOR TOTAL:	512.72
SABU	SAFEBUILT, LLC							
0082459-IN	11/30/21	01	PERMITS/INSPECTIONS/REVIEWS	010010024390			12/30/21	5,908.14
							INVOICE TOTAL:	5,908.14

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

SABU	SAFEBUILT, LLC							
0082480-IN	11/30/21	01	INSPECTIONS	010010024390			12/30/21	285.00
							INVOICE TOTAL:	285.00
							VENDOR TOTAL:	6,193.14
SCHM	FREDI BETH SCHMUTTE							
121021	12/10/21	01	CLOSEOUT PROJECT CONTRACT	010010024382			01/10/22	577.50
							INVOICE TOTAL:	577.50
							VENDOR TOTAL:	577.50
SEMESY	SENSUS USA , INC.							
ZA21014385	08/27/21	01	FLEXNET SOFTWARE	300010024160			10/27/21	974.97
		02	FLEXNET SOFTWARE	310010024160				974.97
							INVOICE TOTAL:	1,949.94
							VENDOR TOTAL:	1,949.94
SERPR	SERVICE PRINTING CORPORATION							
31805	11/30/21	01	ENVELOPES	010020024340			12/30/21	188.00
							INVOICE TOTAL:	188.00
31806	11/30/21	01	PARKING PERMIT DOOR HANGERS	010020024340			12/30/21	136.00
							INVOICE TOTAL:	136.00
							VENDOR TOTAL:	324.00
STAINS	STANDARD INSURANCE COMPANY							
111621	11/16/21	01	ADM	010010014035			12/01/21	79.50
		02	PD	010020014035				216.85
		03	STREETS	010030014035				56.58
		04	SEWER	310010014035				23.58
		05	WATER	300010014035				23.57
		06	EAP	010010024376				11.55
							INVOICE TOTAL:	411.63
							VENDOR TOTAL:	411.63

DATE: 12/14/21
 TIME: 13:56:54
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

STAPLES STAPLES								
8064441778	12/01/21	01	WALL CALENDARS	010030034650			12/31/21	51.88
							INVOICE TOTAL:	51.88
8064508335	12/07/21	01	MAT	010030034650			01/06/22	68.35
							INVOICE TOTAL:	68.35
							VENDOR TOTAL:	120.23
STRE STREICHER'S								
I1537184	11/29/21	01	UNIFORM	010020034690			12/15/21	139.99
							INVOICE TOTAL:	139.99
I1537437	11/30/21	01	UNIFORM	010020034690			12/15/21	20.00
							INVOICE TOTAL:	20.00
							VENDOR TOTAL:	159.99
SUIN SUPERIOR INDUSTRIAL								
21-4201	12/07/21	01	DIGESTER MIXING PUMP MOTOR #5	310010024120			01/07/22	5,273.46
							INVOICE TOTAL:	5,273.46
							VENDOR TOTAL:	5,273.46
THMI THIRD MILLENNIUM ASSOC, INC.								
27057	12/08/21	01	PAST DUE UTILITY BILL	290010024340			01/08/22	105.17
		02	PAST DUE UTILITY BILL	300010024340				105.17
		03	PAST DUE UTILITY BILL	310010024340				106.17
							INVOICE TOTAL:	316.51
							VENDOR TOTAL:	316.51
THPOSHPR THE POLICE AND SHERIFFS PRESS								
156150	12/08/21	01	GH ID CARD	010020034690			01/08/22	17.58
							INVOICE TOTAL:	17.58
							VENDOR TOTAL:	17.58

DATE: 12/14/21
 TIME: 13:56:54
 ID: AP441000.WOW

VILLAGE OF HAMPSHIRE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/28/2022

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

TRUN	TREES UNLIMITED C P INC							
8385	12/02/21	01	HAZARDOUS TREES	010030024160			01/02/22	1,950.00
							INVOICE TOTAL:	1,950.00
							VENDOR TOTAL:	1,950.00
USBL	USA BLUEBOOK							
809305	12/03/21	01	BLACK SPRAY PAINT	310010034670			01/03/22	8.49
							INVOICE TOTAL:	8.49
							VENDOR TOTAL:	8.49
VSP	VISION SERVICE PLAN (IL)							
111721	11/17/21	01	ADM	010010014037			12/01/21	43.52
		02	PD	010020014037				186.42
		03	STREETS	010030014037				54.27
		04	SEWER	310010014037				31.17
		05	WATER	300010014037				31.17
							INVOICE TOTAL:	346.55
							VENDOR TOTAL:	346.55
VUMA	VULCAN MATERIALS							
32814835	11/30/21	01	BEDDING STONE	010030024130			12/15/21	162.29
							INVOICE TOTAL:	162.29
32817907	12/07/21	01	BEDDING STONE	010030024130			01/15/22	1,217.16
							INVOICE TOTAL:	1,217.16
							VENDOR TOTAL:	1,379.45
WADI	WAREHOUSE DIRECT							
5117110-0	12/07/21	01	ANTI FOG SPRAY	010010034650			12/17/21	10.99
							INVOICE TOTAL:	10.99
5118758-0	12/07/21	01	LGL PADS, POST IT	010010034650			12/17/21	41.12
							INVOICE TOTAL:	41.12

DATE: 12/14/21
TIME: 13:56:54
ID: AP441000.WOW

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WADI	WAREHOUSE DIRECT							
5121955-0	12/10/21	01	WASTE BASKET	010010034650			01/10/22	6.25
							INVOICE TOTAL:	6.25
5122782-0	12/10/21	01	FREIGHT	010010034650			01/10/22	7.49
							INVOICE TOTAL:	7.49
							VENDOR TOTAL:	65.85
							TOTAL ALL INVOICES:	189,910.36