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**Village President**  
Mike Reid, Jr.

**Village Trustees**  
Heather Fodor  
Aaron Kelly  
Toby Koth  
Lionel Mott  
Laura Pollastrini  
Erik Robinson

Meeting Agenda  
Business Development Commission  
September 14, 2022, 6:30 p.m.  
234 S. State St. Hampshire, IL 60140

1. Call to Order
2. Public Comments
3. Review of meeting minutes from August 10, 2022
4. Update on Streetscape
5. Beautification Committee Report
6. Developing a long-term strategy for the Business Development Commission
  - A. Evaluation/selection of economic development strategies
7. Hampshire's Very Own
  - A. List of remaining companies
    1. Chick n' Dip
    2. RK Services
    3. Krueger Accounting
    4. Iron Wok
8. Update on new or existing businesses in the Village
9. New Business
10. Adjournment

**VILLAGE OF HAMPSHIRE**

234 S. State Street, P.O. Box 457, Hampshire, IL 60140-0457  
847-683-2181 phone / 847-683-4915 fax

[hampshireil.org](http://hampshireil.org)

Attendance: By Public Act 101-0640, all public meetings and public hearings for essential governmental services may be held by video or tele conference during a public health disaster, provided there is an accommodation for the public to participate, and submit questions and comments prior to meeting. If you would like to attend this meeting by Video or Tele Conference, you must e-mail the Village Clerk with your request no later than noon (12 PM) the day of the meeting. A link to participate will be sent to your e-mail address, including all exhibits and other documents (the packet) to be considered at the meeting.

Recording: Please note that all meetings held by videoconference will be recorded, and the recordings will be made public. While State Law does not required consent, by requesting an invitation, joining the meeting by link or streaming, all participants acknowledge and consent to their image and voice being recorded and made available for public viewing.

Accommodations: The Village of Hampshire, in compliance with the Americans with Disabilities Act, requests that persons with disabilities, who require certain accommodations to allow them to observe and/or participate in the meeting(s) or have questions about the accessibility of the meeting(s) or facilities, contact the Village at 847-683-2181 to allow the Village to make reasonable accommodations for these persons.



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Business Development Commission  
Meeting Minutes  
234 S. State St, Hampshire, IL 60140  
(Virtual Meeting Optional)

The regular meeting of the Business Development Commission of Hampshire was called to order by Commissioner Krajecki in person and through a MS Teams video chat on August 10th, 2022.

1. Call to order at 6:32 pm

Virtual: Commissioners David Pizzolato

In-person: Commissioners Ryan Krajecki, Karen Trzaska, Bill Swalwell, Trustee Aaron Kelly, Chair of the Planning and Zoning Commission Brian Mroch, Village Administrator Jay Hedges and Assistant to the Village Manager Josh Wray.

Roll call confirmed - (quorum established)

2. Public Comments:

- None

3. Meeting Minutes Approval From 7/13/22:

- Commissioner Pizzolato moved to make a motion to approve with noted changes to the 7/13/22 meeting minutes
  - Second by Commissioner Swalwell
  - Motion carried by voice vote:
    - Ayes: Trzaska, Swalwell, Krajecki and Pizzolato
    - Nays: None
    - Absent: None
    - Abstained: Kelly

4. Discussion of a Zoning Amendment to Allow Projecting Signs in the Village (moved up in the agenda from bullet 6)

- Assistant to the Village Manager Wray presented and sought input regarding ordinance updates to business signage that projects off the front of a building. The current community graphics regulations do not allow any wall sign to project more than 12" from the wall. The Planning and Zoning Commission asked for the

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BDC's input before holding and hearings or votes on a potential amendment to allow such signs.

- The BDC unanimously agreed that it is open to adjusting the current ordinance to encourage more signage of this type.

#### 5. Update of the Downtown Streetscape Project

- Village Administrator Hedges discussed the nearing completion of the overall project, with minor updates to be finished in the near future. There will be a ribbon cutting ceremony on August 28<sup>th</sup>, prior to the Coon Creek Days parade.

#### 6. Beautification Committee Report

- Commissioner Swalwell presented the following Façade Program updates:
  - 123 Washington Ave. - The Village Board approved 75% reimbursement of the enhancements outlined in the façade application.
  - 124 S. State St. façade update is progressing and should be completed in the coming months.

#### 7. Developing a long-term strategy for the Business Development Commission

- Commissioner Krajecki recapped the work that the BDC has completed throughout the year regarding the long-term strategy as it relates to business development for the Village.
- The BDC reviewed and discussed the future business strategy as it applies to land use and communication approaches. Topics included attracting/retaining businesses, diversifying the local economy, enhance the community's image and provide additional resources to prospective businesses as it relates to both.

#### 8. Hampshire's Very Own

- The current schedule of Hampshire's Very Own articles will be as follows:
  - Chick n' Dip
  - Business Development Commission & Beautification Committee
  - RK Services
  - Krueger Accounting
  - Iron Wok

#### 9. Update on New or Existing Business Update

- Buckhead Beef is adding an additional production line to their existing facility (28k sq. ft.)

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- Project Yukon is still being considered and remains on Brier Hill Rd., west of the Lakewood subdivision
- Old Dominion Freight and Vista Trucking has completed deals for location in the Village within the Hampshire Woods business park (20-30 acres)
- Freight Union on Gast Rd. is almost complete.

#### 10. Adjourn

- Commissioner Trzaska moved to make a motion to adjourn at 8:34 pm.
  - Second by Commissioner Swalwell
  - Motion carried by voice vote:
    - Ayes: Kelly, Swalwell, Trzaska, Krajecki and Pizzolato
    - Nays: None
    - Absent: None

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