



Village President
Mike Reid, Jr.

Village Trustees
Heather Fodor
Aaron Kelly
Toby Koth
Lionel Mott
Laura Pollastrini
Erik Robinson

Business Development Commission
Meeting Minutes
Hampshire Village Hall
234 S State St, Hampshire, IL 60140

The regular meeting of the Business Development Commission of Hampshire was called to order by Commissioner Martin in person on December 13th, 2023.

1. Call to order at 6:35 pm

In-person: Commissioners Liz Martin, Bill Swalwell, David Pizzolato, Karen Trzaska, Village Assistant Village Manager Mo Kahn and Village Manager Jay Hedges.

Absent: Commissioners Jill Van Reit, Meagan Rago and Trustee Aaron Kelly

Roll call confirmed - (quorum established)

2. Public Comments:

- None

3. Meeting Minutes Approval From 9/13/23:

- Consensus approved to the agenda to update the approval date from August 9th to September 13th.
- Commissioner Pizzolato moved to make a motion to approve the meeting minutes from 9/13/23.
 - Second by Commissioner Trzaska
 - Motion carried by voice vote:
 - Ayes: Trzaska, Martin, Swalwell and Pizzolato
 - Nays: None
 - Absent: Van Reit, Rago and Kelly

4. Beautification Committee Report

- Commissioner Swalwell presented the Beautification Committee's suggested changes to the current sign ordinance for the Village's downtown.
 - Commissioner Pizzolato made a motion to support the Beautification Committee's recommendation and make the following changes to the existing sign ordinance, specific to the Village's downtown district, where all new sign permit applications would only be allowing signs that either were on building awnings or hung perpendicular to the façade of a business. Also, signs would only be illuminated only by surface lighting.

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- o Second by Commissioner Marting
- o Motion carried by voice vote:
 - Ayes: Trzaska, Martin, Swalwell and Pizzolato
 - Nays: None
 - Absent: Van Reit, Rago and Kelly
- Commissioner Swalwell presented that the following facade applications had either been approved/denied by the Village Board:
 - o Approved – Stitching on State, Magnussen Insurance, Farmers Insurance and Meli’s Café.
 - o Denied – The Kave
- Commissioner Swalwell also presented that the State Farm applicant wanted to make a change to their application by shifting from a masonry façade to a vinyl siding. The Beautification Committee was against the change and the change was tabled to the BDC.
- Commissioner Martin moved to vote if the BDC was for or against the switch from masonry to vinyl.
 - o Second by Commissioner Pizzolato
 - o Motion carried by voice vote:
 - Ayes: None
 - Nays: Trzaska, Martin, Swalwell and Pizzolato
 - Absent: Van Reit, Rago and Kelly
- Commissioner Swalwell will go back to the current applicant to advise of the decision.

5. Main Street Membership

- Commissioner Martin presented the current program and ideas surrounding how the BDC can take advantage of some the strategies and apply it to the downtown.
- Assistant Village Manager Kahn has a contact with the Main Street Program and will inquire how the Village can utilize what they have to offer so the BDC can leverage it. Feedback will be shared during January’s meeting.

6. Hampshire’s Very Own - Current Order of Articles

List of companies:

1. Iron Wok
2. Hampshire Social
3. Garden Berry
4. Alfano’s
5. Meli’s Cafe
6. State Farm – new agent
7. Stitching on State – new owner

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7. Update on New or Existing Business Update

- There is a new sandwich shop that will be moving next to Meli's café, which will serve hot dogs, burgers and sandwiches.

8. New Business

- Assistant Village Manager Kahn was introduced to the BDC and was welcomed and eager to work with him.
- Commissioner Pizzolato tabled the negative impact that solar farms can have on the community and the property they sit on. Others shared their experiences to the cost and negative impact they can have as well.

10. Adjournment

- Commissioner Pizzolato moved to make a motion to adjourn at 8:28 pm.
 - Second by Commissioner Trzaska
 - Motion carried by voice vote:
 - Ayes: Trzaska, Martin, Swalwell and Pizzolato
 - Nays: None
 - Absent: Van Reit, Rago and Kelly

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