

REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
January 20, 2022

The regular meeting of the Village Board of Hampshire was called to order by Village President Michael J. Reid, Jr. at 7:00 p.m. in the Village of Hampshire Village Board Room, 234 S. State Street, on Thursday, January 20, 2022.

Roll Call by Village Clerk Vasquez:

Present: Heather Fodor, Aaron Kelly, Toby Koth, Lionel Mott, Laura Pollastrini, and Erik Robinson.

A quorum was established.

In addition, present in-person were Village Manager Jay Hedges, Finance Director Lori Lyons, Assistant to the Village Manager Josh Wray, Village Attorney Mark Schuster, and Police Chief Brian Thompson. Also, present electronically: Tim Paulson - EEI

President Reid led the Pledge of Allegiance.

MINUTES

Trustee Kelly moved to approve the minutes of January 6, 2022.

Seconded by Trustee Pollastrini

Motion carried by roll call vote.

Ayes: Koth, Mott, Pollastrini, Robinson, Kelly, Fodor

Nays: None

Absent: None

President Reid noted that there is a typo on the agenda; Mr. Paradies' name is spelled incorrectly. Staff will make sure it is changed for the online posting.

SWEARINGS

Clerk Vasquez swore in Police Officer Dan Paradies. Officer Paradies introduced his mother and took photos with her. Officer Paradies is happy to be back.

VILLAGE MANAGER'S REPORT

[A Motion to Approve Two Letter of Credit Reductions for Public Improvements in Prairie Ridge Neighborhoods K, L, and M.](#)

Trustee Kelly noted the values of the letters of credit for each completed item would be reduced by 90% with 10% remaining on the letter, but if you look on the last two pages it is not adding up. Mr. Paulsen stated that the calculation is shown somewhat differently than usual and agreed it is not completely clear, but he walked through the numbers to explain they are correct.

Trustee Pollastrini asked if the water service lines for this neighborhood are designed like Lakewood where the cul-de-sacs are all fed off of one water main in the center of the cul-de-sac. Mr. Paulsen noted that Prairie Ridge does not have the same types of bends in the water

service system or the same type of cul-de-sacs.

Trustee Kelly asked Mr. Paulsen if EEL signs off on all of these public improvements as complete and passing final inspections. Mr. Paulsen responded yes, but he also noted that is is not an acceptance of the public improvements. There is a punch list to be completed, and the actual acceptance will come back to the Village Board.

Trustee Kelly moved to approve the Letters of Credit for Prairie Ridge Neighborhoods K, L, and M be reduced by a total of \$3, 264,931.88 to a new total value of \$1, 451,434.00.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Koth, Mott, Pollastrini, Robinson, Kelly, Fodor
Nays: None
Absent: None

An Ordinance Amending the fee for registration of video gaming terminals (increased from \$25 to \$250)

Trustee Kelly reported that the BDC discussed this issue and was in unanimous agreement to raise the fee to \$250.

Trustee Pollastrini asked for clarification that the original legislation before this change limited the Village to a \$25 fee. Staff responded yes, and this new legislation also restricts any other type of taxes or fees, such as the push tax.

Trustee Koth moved to approve Ordinance 22-01; amending the fee for registration of video gaming terminals.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Pollastrini, Robinson, Koth, Mott
Nays: None
Absent: None

Discussion on Streetscape - No Action Required

Mr. Hedges reported EEL went out and tested the market on the cost of materials. The new estimated cost is at \$850,000 for construction, which is about \$20,000 overbudget after engineering. There will be a few things changed to keep cost down, such as to replace brick pavers with stamped pavers. Additionally, the catenary lightening system will be bid as an alternate to lower the base bids in case they come in very high again. The only portion of the original project that has been completely taken out is the stormwater improvements along Rinn because that will only add water to the problem area at Rinn and Park, so staff believes that piece should wait until the larger Park and Rinn stormwater project can also be addressed. The Village will still have two nice intersections downtown as well as the nice concrete festival block.

Trustee Pollastrini asked when we expect to break ground. Mr. Hedges explained that this time around we are bidding much earlier to allow for more flexibility. Contractors will be allowed a much larger time window to do the project anytime between April and October, and we will simply limit the time fame of construction once they do break ground to 16 weeks. This will

give us lower bids since contractors will be able to work this project into their schedule easier.

MONTHLY REPORTS

December Financial Report

Ms. Lyon reported sales tax is much higher than budget, but use tax is much lower, both due to the Level the Playing Field Act. Combining sales and use tax puts the Village about on budget. Eight permits for new homes were issued in December, which is unusually high, so staff is optimistic that permitting will end closer to projections.

Trustee Kelly asked if the Village is actually in a surplus of \$986,000, or if it is that an MSI reporting/accounting thing. Ms. Lyons explained she does not include any seasonality or special projections beyond an even 12 months for revenue and expenses. For example, the \$600,000 payment to the police pension fund is yet to hit.

Trustee Pollastrini noted the number of retailers in Hampshire jumped from 200 to 1,100. Ms. Lyons noted the Level the Playing Field Act changed the rules about reporting sales tax and use tax causing many out-of-state retailers doing business in Illinois to now report sales tax like in-state retailers.

December Police Incidents Report

Police Chief Thompson reported domestic issues are up for the third month. Parking tickets are coming back down now that people are getting used to the winter parking ban.

Trustee Koth asked about the high number of ordinance violations. Chief Thompson does not have the specific details but noted they are mostly due to issues with unlicensed vehicles in driveways, junk left out on driveways, etc.

Trustee Kelly mentioned he saw on Facebook that people going door-to-door selling solar panels while pretending they are from ComEd and asked Chief Thompson what the procedure for reporting that is. Chief Thompson said to call 911. Trustee Mott also noted that such practices will get a company blacklisted in the industry, so it should also be reported to the State. Trustee Mott will get the proper contact information for reporting.

Trustee Pollastrini commented she has seen people actually parking their cars on their lawns and parkways over the curb so they will not get a ticket for parking on the street. Police Chief Thompson said the department will issue tickets for that, so he's happy to take any information on locations of those violations.

President Reid also noted he has seen more and more trash cans out in the street, which interferes with snowplowing. They should clear the snow in their driveway or parkway and place their trash cans there. Mr. Hedges recommended posting a reminder on Facebook that trash cans need to be kept out of the street.

December Engineering Report

Mr. Paulson noted bids for the water system connection project are due on January 25. EEI will report the result to the Village Board.

Trustee Pollastrini asked for clarification about the Stanley North Plat Subdivision. Mr. Paulson reported that is where the storage facilities are being built. They are planning to subdivide the

land, so they will have to go through the subdivision process with the Planning and Zoning Commission and the Village Board.

ACCOUNTS PAYABLE

A Motion to approve the January 20, 2022 Accounts Payable to Personnel

Trustee Robinson moved to approve the Accounts Payable for John Huff in the sum of \$40.00 paid on or before January 26, 2022.

Seconded by Trustee Kelly
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Pollastrini, Robinson, Koth, Mott
Nays: None
Absent: None

A Motion to approve the January 20, 2022 Regular Accounts Payable

Trustee Mott moved to approve the Accounts Payable in the sum of \$280,963.24 paid on or before January 26, 2022.

Trustee Pollastrini asked for clarification on the payment to Trees Unlimited for downtown snow removal. Ms. Lyons noted that Trees Unlimited does the downtown work for us because we do not have the equipment available for this work since our loader is at the Streets yard for loading salt.

Seconded by Trustee Robinson
Motion carried by roll call vote.
Ayes: Fodor, Kelly, Pollastrini, Robinson, Koth, Mott
Nays: None
Absent: None

COMMITTEE / COMMISSION REPORTS

- a) Business Development Commission - Trustee Kelly reported a meeting was held last week. The commission discussed starting a new project to review and define what the BDC is and does, including the potential addition of wider economic development activities such as proposing zoning changes for example. Mr. Hedges only added to the report that staff plans to organize a TIF Joint Review Board meeting in the first quarter and will provide a report to the Village Board on the status of the TIF afterward. Trustee Kelly also noted that Ms. Kopeck is doing a great job with Mainstreet USA program. It was about \$300 to renew our membership, so Mr. Hedges agreed to approve that expense.
- b) Public Relations - Trustee Fodor will have Public Relations meeting on January 27, 2022 at 6:30 p.m.
- c) Public Works - Trustee Koth reported the guys are doing a terrific job on snow plowing.

- d) Budget Committee - Trustee Pollastrini reminded everyone that the budget committee will meet February 12 and then March 9 for the FY 2023 budget review.

ANNOUNCEMENTS

Trustee Mott mentioned a scam is going around where people are pretending to be AT&T and telling people they can reduce their phone bill if they send their credit card information to the billing department at AT&T, but the number is not AT&T's. Call AT&T before you provide any information.

ADJOURNMENT

Trustee Kelly moved to adjourn the Village Board meeting at 7:50 p.m.

Seconded by Trustee Fodor

Motion carried by roll call vote.

Ayes: Fodor, Kelly, Pollastrini, Robinson, Koth, Mott

Nays: None

Absent: None



Linda Vasquez, Village Clerk